

AGENDA
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

June 28, 2017 - 7:00 P.M.

A. CLOSED SESSION

A closed session will be held immediately prior to the public open meeting, **and will begin at 6:00 p.m.** The public open meeting will begin **at 7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken during the Closed Session will be reported out at that time.

1. Confer with legal counsel and General Manager regarding one (1) matter of litigation pursuant to Government Code § 54956.9(a): Deyerle vs. MLH.
2. Confer with real property negotiators regarding three (3) matters pursuant to Government Code § 54956.8: (1) Moss Landing Commercial Park; (2) Pot Stop and (3) Monterey Bay Kayaks. Negotiating parties: General Manager and District Counsel.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

Roll Call

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
Peggy Shirrel – Commissioner
James Goulart - Commissioner

Linda G. McIntyre – General Manager
Mike Rodriguez – District Counsel
Tommy Razzeca – Assistant General Manager
Shay Shaw – Administrative Assistant

C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

D. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

E. CONSENT CALENDAR

1. Approval of the May 24, 2017 Regular Meeting Minutes.

F. FINANCIAL REPORT

2. Financial report month ending May 31, 2017.

G. MANAGER'S REPORTS

The General Manager will make oral or written presentations on the below subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

3. Projects Status/Update
4. Community Relations; Requests/Issues
5. Summary of Permits Issued
6. Meeting Announcements

7. Assigned Liveaboard Report
8. Slip Income Report
9. Incident Report

H. COMMITTEE REPORTS

10. Finance Committee – Ferrante/Goulart
11. Elkhorn Slough Advisory Committee – Leonardini
12. Special Districts – Jeffries/Ferrante
13. Liveaboard Committee – Jeffries/ Goulart
14. Harbor Improvement Committee – Shirrel/Goulart
15. Real Property Committee I – Jeffries/Leonardini
16. Real Property Committee II – Ferrante/Shirrel
17. Ad Hoc Budget Committee – Leonardini/Shirrel
18. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

I. PUBLIC HEARING

19. ITEM – Public Hearing and Fixing of the Final Budget of the Moss Landing Harbor District for the Fiscal Year 2017-2018. Recommendation: Hold Public Hearing, receive comments and make adjustments as necessary. Fix Final Budget.
 - a. Staff report
 - b. Open Public Hearing
 - c. Close Public Hearing
 - d. Board discussion
 - e. Board action

J. NEW BUSINESS

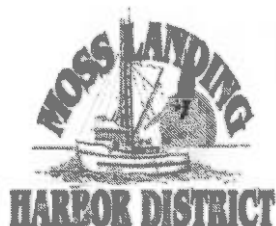
20. ITEM – Update on North Harbor wharf/visitor dock access emergency repair project.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
21. ITEM – Update on Maintenance Dock Erosion Emergency Project
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
22. ITEM – Consider Adopting Ordinance No. 201 Amending Chapter 20, “District Fee Schedule”.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
23. ITEM – Consider Commissioner Reimbursement Request.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

K. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

L. ADJOURNMENT

The next Meeting of the Board of Harbor Commissioners is scheduled for July 26, 2017 at 7:00 PM at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA. Individuals who require special accommodations are requested to contact the Assistant General Manager by emailing Razzeca@mosslandingharbor.dst.ca.us or by calling 831.633.2461 no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to Regular Meetings and 24 hours prior to Special Meetings and may be obtained by logging onto the District's website at www.mosslandingharbor.dst.ca.us, by contacting the District at 831.633.5417 or by emailing Mcintyre@mosslandingharbor.dst.ca.us. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



**MINUTES
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039**

May 24, 2017

A. CLOSED SESSION

A closed session was held immediately prior to the public open meeting regarding the following matters:

1. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD and 2. Deyerle vs. MLHD.
2. Confer with real property negotiators regarding two matters pursuant to Government Code §54956.8: (1) Moss Landing Commercial Park and (2) K Dock. Negotiating parties: General Manager and District Counsel.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

The Open Meeting was called to order at 7:00 pm. After the Pledge of Allegiance, roll was called:

Commissioners Present:

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
Peggy Shirrel – Commissioner
James Goulart - Commissioner

Staff Present:

Linda G. McIntyre – General Manager
Mike Rodriguez – District Counsel
Tommy Razzeca – Assistant General Manager
Shay Shaw – Administrative Assistant

C. PRESIDENT'S REMARKS

The President announced that the Board met in Closed Session and no decisions were made; that direction was given to the General Manager and to District Counsel.

D. PUBLIC COMMENTS

Members of the general public were invited address the Board of Harbor Commissioners regarding any item that is not on the Agenda.

Herrick Andrews requested that the B dock gate be repaired; that a kayak was stolen, that he thinks agendas should be posted on the gates.

E. CONSENT CALENDAR

1. Approval of the April 26, 2017 Regular Meeting Minutes. Herrick Andrews suggested a number of corrections; had sent a list to Assistant GM Tommy Razzeca who read the list. District Counsel suggested the GM review any corrections that are appropriate and that the Minutes be approved subject to any corrections. Commissioner Ferrante made a motion, seconded by Commissioner Goulart to approve the Minutes subject to any corrections. The motion passed unanimously on a roll call vote.

F. FINANCIAL REPORT

2. Financial report month ending April 30, 2017. General Manager McIntyre gave the highlights. Overall for the year to date, combined operations show a profit of \$640k, higher than budget by \$292k. Commissioner Shirrel made a motion, seconded by Commissioner Ferrante, to accept the Financial Report as presented. The motion passed unanimously on a roll call vote.

G. MANAGER'S REPORTS

3. Projects Status/Update – Written report, no questions
4. Community Relations; Requests/Issues – Written report, no questions

5. Summary of Permits Issued – Written report, no questions
6. Meeting Announcements – Written report, no questions
7. Assigned Liveboard Report – Written report, no questions
8. Slip Income Report – Written report, no questions
9. Incident Report – Written report, no questions

H. COMMITTEE REPORTS

10. Finance Committee – Ferrante/Goulart – no meeting
11. Elkhorn Slough Advisory Committee – Leonardini – nothing to report
12. Special Districts – Jeffries/Ferrante – no meeting
13. Liveboard Committee – Jeffries/ Goulart – no meeting
14. Harbor Improvement Committee – Shirrel/Goulart – nothing to report
15. Real Property Committee I – Jeffries/Leonardini – nothing to report at this time
16. Real Property Committee II – Ferrante/Shirrel – no meeting
17. Ad Hoc Budget Committee – Leonardini/Shirrel – Commissioner Leonardini indicated the report is on the Agenda later as an action item.
18. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Commissioner Ferrante reported attending CSDA's Legislative Days.

I. NEW BUSINESS

19. ITEM – Update on North Harbor wharf/visitor dock access emergency repair project.
 - a. Staff report – GM McIntyre gave the report indicating emergency conditions continue to exist but reported that construction is almost complete.
 - b. Public comment - none
 - c. Board discussion - none
 - d. Board action – By consensus the Board indicated that emergency conditions continue to exist and that the provisions of Resolution No. 16-01 should continue in full force and effect.
20. ITEM – Update on Maintenance Dock Erosion Emergency Project
 - a. Staff report – GM McIntyre gave the report indicating that emergency conditions continue to exist; permit process is continuing.
 - b. Public comment - none
 - c. Board discussion - none
 - d. Board action – the Board by consensus indicated that emergency conditions continue to exist and that the provisions of Resolution No. 17-01 should continue in full force and effect.
21. ITEM – Consider adopting Preliminary Budget for 2017-2018 Fiscal Year.
 - a. Staff report – GM McIntyre gave the report.
 - b. Public comment – Herrick Andrews asked if he could pay for 2 plugs. He was told to submit his request to the GM.
 - c. Board discussion – Budget Committee Chair Commissioner Leonardini said that the GM and AGM made it easy for the Committee to prepare the preliminary budget; Committee Vice-Chair Commissioner Shirrel concurred. President Jeffries is concerned about membership dues for LAFCO and CSDA and thinks we should watch those fees. He is also concerned that insurance costs have increased.
 - d. Board action – Commissioner Shirrel made a motion, seconded by Commissioner Leonardini, to adopt the preliminary budget as presented, direct the General Manager to publish the appropriate notice of the public hearing specifying the date of June 28, 2017 for fixing the final budget. The motion passed unanimously on a roll call vote.
22. ITEM – Consider entering into a Lease for a portion of K Dock
 - a. Staff report - GM McIntyre gave the report that Lunds Fish, an existing tenant in good standing, was interested in leasing a portion of the K Dock surface.
 - b. Public comment - none

c. Board discussion - none

d. Board action – A motion was made by Commissioner Leonardini, seconded by Commissioner Goulart, authorizing the General Manager to execute a standard form lease with Lunds Fish for the public portion of K-Dock subject to review and approval by District Counsel. The motion passed unanimously on a roll call vote.

23. ITEM – Consider approving the District's insurance renewal package

a. Staff report – GM McIntyre gave the report. Because of our “claims history” involving a lawsuit filed against the District, the District's Officers and Directors liability coverage is 14% higher than last year's premium.

b. Public comment – Marla Poiset asked related questions including whether there was a cap to the coverage; GM McIntyre replied that there is a \$1M policy limit.

c. Board discussion – discussion regarding Indian Harbor's more reasonable offer vs. ACE Chubb's offer of 250% increase over last year's premium.

d. Board action – a motion was made by Commissioner Ferrante, seconded by Commissioner Shirrel to accept our broker's quote that included Indian Harbor rather than ACE Chubb; the motion passed unanimously on a roll call vote.

24. ITEM – Consider financing options for payment of annual insurance premiums.

a. Staff report – GM McIntyre gave the staff report

b. Public comment – none

c. Board discussion – general discussion involving the proposal with lower monthly payments

d. Board action – a motion was made by Commissioner Shirrel seconded by Commissioner Leonardini to approve Option No. 2, authorize the General Manager to execute the agreement for same and authorize payment in accordance with the proposal. The motion passed unanimously on a roll-call vote.

25. ITEM – Consider approving proposal from Ken Israel (Marine Science & Engineering with Sealaska Technical Services) for technical and consulting services related to FEMA dredge projects

a. Staff report – GM McIntyre gave the staff report.

b. Public comment - none

c. Board discussion - none

d. Board action – a motion was made by Commissioner Ferrante, seconded by Commissioner Goulart, to adopt Resolution No. 17-07 approving the proposal for consulting services. The motion passed unanimously on a roll call vote.

J. COMMISSIONERS COMMENTS AND CONCERNS

Commissioner Ferrante commented that the Harbor is looking good with the flowers at the front entrance.

K. ADJOURNMENT

President Jeffries adjourned the meeting at 8:15 pm.

Respectfully submitted,

ATTEST:

Vince Ferrante, Secretary
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet
As of May 31, 2017

	<u>May 31, 17</u>	<u>May 31, 16</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1018 · Union Bank- Trust Account	100,795	489,861	-389,066	-79%
1002 · Petty Cash	500	500		
1010 · Union - M.M.	3,976,439	3,605,779	370,660	10%
1009 · Union - Operating	18,585	70,232	-51,647	-74%
1011 · Union - Payroll	54,454	20,523	33,931	165%
1015 · 1st Capital Bank	1,544,865	1,541,579	3,086	0%
1016 · Pinnacle Bank Interest Account	22,922	22,922		
1020 · Umpqua - Restricted	1,009,484	1,007,971	1,513	0%
Total Checking/Savings	6,727,844	6,759,367	-31,523	-0%
Accounts Receivable				
11290 · Leases				
1282 · NNN Receivable	38,804	51,875	-13,071	-25%
Total 11290 · Leases	38,804	51,875	-13,071	-25%
1200 · Marina Receivables	89,366	74,850	14,516	19%
1201 · Marina - Allow for Bad Debt	-44,520	-29,427	-15,093	-51%
Total Accounts Receivable	83,650	97,298	-13,648	-14%
Other Current Assets				
1271 · Prepaid Expenses				
1270 · Insurance	9,526	10,887	-1,361	-13%
Total 1271 · Prepaid Expenses	9,526	10,887	-1,361	-13%
Total Other Current Assets	9,526	10,887	-1,361	-13%
Total Current Assets	6,821,020	6,867,552	-46,532	-1%
Fixed Assets				
1650 · Construction In Progress	366,418	319,505	46,913	15%
1670 · Equipment	779,968	779,968		
1700 · Improvements				
1710 · NH Buildings & Improvements	7,868,580	7,868,580		
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,276,755	8,256,228	20,527	0%
1740 · SH Floating Docks	9,369,077	9,135,149	233,928	3%
Total 1700 · Improvements	26,671,305	26,416,850	254,455	1%
1900 · Land	1,642,860	1,642,860		
1800 · Less - Depreciation				
1805 · Equipment	-777,390	-768,814	-8,576	-1%
1810 · NH Buildings & Improvements	-3,490,433	-3,232,960	-257,473	-8%
1820 · NH Floating Docks	-496,748	-485,060	-11,688	-2%
1825 · NH Offsite Improvements	-440,269	-421,256	-19,013	-5%
1830 · SH Buildings & Improvements	-5,773,922	-5,561,541	-212,381	-4%
1840 · SH Floating Docks	-5,138,134	-4,727,031	-411,103	-9%
Total 1800 · Less - Depreciation	-16,116,896	-15,196,662	-920,234	-6%
Total Fixed Assets	13,343,655	13,962,521	-618,866	-4%

4:26 PM
06/21/17

Moss Landing Harbor District
Balance Sheet
As of May 31, 2017

	<u>May 31, 17</u>	<u>May 31, 16</u>	<u>\$ Change</u>	<u>% Change</u>
Other Assets				
1530 - Principal Financial CS	7,389	7,389		
1320 - Workers Comp Deposit	200	200		
Total Other Assets	<u>7,589</u>	<u>7,589</u>		
TOTAL ASSETS	<u><u>20,172,264</u></u>	<u><u>20,837,662</u></u>	<u><u>-665,398</u></u>	<u><u>-3%</u></u>

Moss Landing Harbor District
Balance Sheet
As of May 31, 2017

	May 31, 17	May 31, 16	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	58,331	84,221	-25,890	-31%
Total Accounts Payable	58,331	84,221	-25,890	-31%
Other Current Liabilities				
2082 · MLCP Cost Reimb. Deposit	89,952	121,326	-31,374	-26%
2020 · Accrued Salaries Payable	13,440	14,588	-1,148	-8%
2021 · Accrued Vacation	76,043	83,982	-7,939	-9%
2023 · Accrued Payroll Taxes	5,401	5,841	-440	-8%
2030 · Customer Deposits	295,535	292,319	3,216	1%
2050 · Employee 457 Payable	-109	-109	-109	-100%
2080 · Prepaid Berth Fees	117,330	128,762	-11,432	-9%
2087 · Lease Deposits	14,164	14,164		
2086 · Prepaid Leases				
20861 · Duke	59,910	58,005	1,905	3%
20862 · MBARI	24,185	23,816	369	2%
Total 2086 · Prepaid Leases	84,095	81,821	2,274	3%
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	38,444	47,167	-8,723	-18%
Total 2051 · Note Interest Payable	38,444	47,167	-8,723	-18%
Total Other Current Liabilities	734,295	789,970	-55,675	-7%
Total Current Liabilities	792,626	874,191	-81,565	-9%
Long Term Liabilities				
2605 · Umpqua Loan	4,046,718	4,406,076	-359,358	-8%
Total Long Term Liabilities	4,046,718	4,406,076	-359,358	-8%
Total Liabilities	4,839,344	5,280,267	-440,923	-8%
Equity				
3050 · Prior Year Earnings	9,417,664	8,822,078	595,586	7%
3020 · Retained Net Assets	6,456,231	6,456,231		
Net Income	-540,976	279,085	-820,061	-294%
Total Equity	15,332,919	15,557,394	-224,475	-1%
TOTAL LIABILITIES & EQUITY	20,172,263	20,837,661	-665,398	-3%

Moss Landing Harbor District
Statement of Cash Flows
July 2016 through May 2017

Jul '16 - May 17

OPERATING ACTIVITIES

Net Income	-540,976
Adjustments to reconcile Net Income	
to net cash provided by operations:	
1200 · Marina Receivables	-13,426
1201 · Marina - Allow for Bad Debt	12,967
11290 · Leases:1262 · Monterey Bay Electronics	872
11290 · Leases:1282 · NNN Receivable	-19,804
1271 · Prepaid Expenses:1270 · Insurance	2,662
1800 · Less - Depreciation:1805 · Equipment	18,701
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	237,411
1800 · Less - Depreciation:1820 · NH Floating Docks	11,034
1800 · Less - Depreciation:1825 · NH Offsite Improvements	26,934
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	191,380
1800 · Less - Depreciation:1840 · SH Floating Docks	379,867
2010 · Accounts Payable	25,850
2020 · Accrued Salaries Payable	7,068
2021 · Accrued Vacation	-18,956
2023 · Accrued Payroll Taxes	5,401
2030 · Customer Deposits	3,162
2050 · Employee 457 Payable	-109
2080 · Prepaid Berth Fees	-56,297
2086 · Prepaid Leases:20861 · Duke	7,178
2086 · Prepaid Leases:20862 · MBARI	2,886
2082 · MLCP Cost Reimb. Deposit	-15,772
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-13,878
Net cash provided by Operating Activities	254,155

FINANCING ACTIVITIES

2605 · Umpqua Loan	-359,358
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Net cash provided by Financing Activities	-359,358
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Net cash Increase for period	-105,203
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Cash at beginning of period	6,833,046
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Cash at end of period	6,727,843
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Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2016 through May 2017

	Jul '16 - May 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	1,431,382	1,445,334	-13,952	99%
4115 · Temporary Berthing	263,665	213,413	50,252	124%
4130 · Transient Berthing	35,849	57,756	-21,907	62%
4112 · Qtrly/Annual Discount	-3,328	-4,763	1,435	70%
4113 · Commercial Vessel Dscnt	-12,055	-13,750	1,695	88%
4114 · Away (1 mnth) Dscnt	-946		-946	100%
4120 · Liveaboard Fees	108,994	96,250	12,744	113%
4260 · Towing - Intra Harbor	300	750	-450	40%
4270 · Pumpouts	1,000	600	400	167%
4220 · Wait List	8,812	6,600	2,212	134%
4282 · Recovered Lien Costs	1,220	500	720	244%
4280 · Late Fees	28,568	27,500	1,068	104%
Total 4100 · Berthing Income	1,863,461	1,830,190	33,271	102%
4200 · Other Income - Operations				
4225 · Merchandise	1,725	915	810	189%
4285 · Dog Fee	1,335	1,485	-150	90%
4230 · SH Parking	93,003	102,000	-8,997	91%
4290 · Misc	-731	1,000	-1,731	-73%
Total 4200 · Other Income - Operations	95,332	105,400	-10,068	90%
4300 · Operating Grant Revenues				
Total 4000 · MARINA REVENUES	1,958,793	1,935,590	23,203	101%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2016 through May 2017

Expense	Jul '16 - May 17	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	6,162	4,750	1,412	130%
5921 · Internet Billing Service	1,671	1,876	-205	89%
5210 · Dues & Subscriptions	6,012	6,049	-37	99%
5220 · Office Supplies				
5223 · Administration	3,818	2,349	1,469	163%
5225 · Operations	6,336	6,308	28	100%
Total 5220 · Office Supplies	10,154	8,657	1,497	117%
5230 · Postage & Equip Lease				
5232 · Meter Lease	507	622	-115	82%
5235 · Postage	565	1,037	-472	54%
Total 5230 · Postage & Equip Lease	1,072	1,659	-587	65%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	3,182	3,880	-698	82%
5245 · Toner & Supplies				
Total 5240 · Copier Lease & Supplies	3,182	3,880	-698	82%
5250 · Telephone & Communications				
5253 · Administration	10,474	11,322	-848	93%
5255 · Operations	777	1,338	-561	58%
Total 5250 · Telephone & Communications	11,251	12,660	-1,409	89%
5260 · Professional Services				
5269 · Payroll Processing	3,092	3,375	-283	92%
5263 · Audit fees	14,500	14,500		100%
5262 · Accounting	35,809	37,000	-1,191	97%
5265 · Legal	169,494	68,750	100,744	247%
5268 · Computer Consulting	2,986	4,711	-1,725	63%
Total 5260 · Professional Services	225,881	128,336	97,545	176%
5270 · Licenses & Permits	10	383	-373	3%
5281 · Resale Merchandise		1,215	-1,215	
5290 · Credit Card Fees	10,919	10,534	385	104%
Total 5200 · General & Administrative	276,314	179,999	96,315	154%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	234,087	256,331	-22,244	91%
5315 · Operations	118,733	123,207	-4,474	96%
5318 · Maintenance	77,318	86,321	-9,003	90%
Total 5310 · Salaries	430,138	465,859	-35,721	92%
5330 · Payroll Taxes				
5333 · Administration	17,576	19,606	-2,030	90%
5335 · Operations	16,180	14,041	2,139	115%
5338 · Maintenance	5,930	6,680	-750	89%
Total 5330 · Payroll Taxes	39,686	40,327	-641	98%
5340 · Employee Benefits				
5343 · Administration	67,688	77,088	-9,400	88%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2016 through May 2017

	Jul '16 - May 17	Budget	\$ Over Budget	% of Budget
5345 · Operations	21,271	17,796	3,475	120%
5348 · Maintenance	41,102	64,852	-23,750	63%
Total 5340 · Employee Benefits	130,061	159,736	-29,675	81%
5350 · Workers Compensation				
5353 · Administration	3,300	2,937	363	112%
5355 · Operations	6,457	4,939	1,518	131%
5358 · Maintenance	7,337	12,007	-4,670	61%
Total 5350 · Workers Compensation	17,094	19,883	-2,789	86%
5360 · Education & Training				
5363 · Administration	429	2,000	-1,571	21%
5365 · Operations	1,009			
Total 5360 · Education & Training	1,438	2,000	-562	72%
Total 5300 · Personnel	618,417	687,805	-69,388	90%
5400 · Insurance				
5410 · Liability Insurance	115,127	108,767	6,360	106%
Total 5400 · Insurance	115,127	108,767	6,360	106%
5500 · Utilities				
5540 · Sewer	32,167	36,667	-4,500	88%
5510 · Garbage	47,207	48,583	-1,376	97%
5520 · Gas and Electric	190,000	179,667	10,333	106%
5530 · Water	24,816	29,333	-4,517	85%
Total 5500 · Utilities	294,190	294,250	-60	100%
5600 · Operating Supplies				
5610 · Vehicles	7,184	7,792	-608	92%
5620 · Vessels		100	-100	
5625 · Operations	16,908	19,617	-2,709	86%
Total 5600 · Operating Supplies	24,092	27,509	-3,417	88%
5700 · Depreciation	432,664	433,125	-462	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	1,102	4,773	-3,671	23%
5830 · Equip Rental	3,067	5,457	-2,390	56%
5840 · Small Tools		990	-990	
5850 · Repair Materials	28,929	66,696	-37,767	43%
5860 · Outside Service Contracts	72,220	55,000	17,220	131%
5870 · Derelict Disposal	278	22,500	-22,222	1%
Total 5800 · Repairs & Maintenance	105,596	155,416	-49,820	68%
5900 · Financial Expenses				
5920 · Bank Service Charges	3,856	3,667	189	105%
5990 · Bad Debt	19,125	22,917	-3,792	83%
Total 5900 · Financial Expenses	22,981	26,584	-3,603	86%
Total · MARINA EXPENSES	1,889,381	1,913,455	-24,075	99%
Net Ordinary Income - Marina Operations	69,413	22,135	47,278	314%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2016 through May 2017

	Jul '16 - May 17	Budget	\$ Over Budget	% of Budget
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	58,005	58,005	0	100%
4052 · MBARI - MARS Cable		1,280	-1,280	
4053 · MBARI	23,320	23,929	-609	97%
Total 4050 · Trust Lands Lease Revenue	81,325	83,214	-1,889	98%
4500 · Leases				
4501 · K-Pier Lease	5,558	15,462	-9,904	36%
4502 · Cannery Building				
4518 · Suite 5	21,968	21,905	63	100%
4510 · Suite 6	22,989	22,942	47	100%
4504 · Suite 3	77,674	77,546	128	100%
4511 · Suite 1 & 10	15,594	15,783	-189	99%
4515 · Suite 4	74,326	74,997	-671	99%
4517 · Suite 2	28,020	28,049	-29	100%
4523 · Canery NNN	29,847	27,500	2,347	109%
Total 4502 · Cannery Building	270,418	268,722	1,696	101%
4530 · RV Lot	28,805	28,750	55	100%
4540 · Martin & Mason	22,898	22,504	394	102%
4541 · SH Spare Office	1,772	4,854	-3,082	37%
4560 · North Harbor				
4562 · Sea Harvest	31,962	33,917	-1,955	94%
4568 · Monterey Bay Kayaks	35,687	28,787	6,900	124%
4572 · Pottery Planet	43,835	36,766	7,069	119%
Total 4560 · North Harbor	111,484	99,470	12,014	112%
Total 4500 · Leases	440,935	439,762	1,173	100%
4600 · District Property Taxes	271,489	200,000	71,489	136%
4700 · Other Revenues & Concessions				
4727 · Key Sales	5,466	6,600	-1,134	83%
4125 · Amenity Fee	258,648	253,509	5,139	102%
4710 · Vending Activities				
4711 · Washer/Dryer	9,238	7,150	2,088	129%
4712 · Soda	493			
Total 4710 · Vending Activities	9,731	7,150	2,581	136%
4720 · Dry Storage	52,428	53,763	-1,335	98%
4725 · North Harbor Use Fee	64,364	61,000	3,364	106%
4726 · Annual Launch Fee (Sm. Water)				
4730 · NH Washdown	1,681	1,833	-152	92%
4735 · Camp/RV	4,852	3,800	1,052	128%
4740 · Equipment Rental		750	-750	
4751 · Permits	7,299	10,000	-2,701	73%
4765 · Faxes, Copies & Postage	43	733	-690	6%
Total 4700 · Other Revenues & Concessions	404,512	399,138	5,374	101%
4800 · Interest				
4846 · Umpqua Interest	1,389	917	472	151%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2016 through May 2017

	Jul '16 - May 17	Budget	\$ Over Budget	% of Budget
4843 · First Capital Bank	2,833	2,750	83	103%
4841 · Union Bank Interest	144	642	-498	22%
4845 · SBB Interest	162			
Total 4800 · Interest	4,528	4,309	219	105%
Total 4400 · LEASE AND OTHER INCOME	1,202,789	1,126,423	76,366	107%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	106,574	110,415	-3,841	97%
Total 7100 · Interest Expense	106,574	110,415	-3,841	97%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,589	5,700	-111	98%
7221 · CSDA Dues	6,026	5,700	326	106%
Total 7200 · Other Financial Expenses	11,615	11,400	215	102%
5700 · Depreciation	432,664	433,125	-462	100%
7300 · Commissioner Expenses				
7310 · Election Costs	150	175,000	-174,850	0%
7320 · Monthly Stipend	10,656	11,000	-344	97%
7321 · Employer Payroll Taxes	816	990	-174	82%
7330 · Incurred Expenses	1,768	1,500	268	118%
Total 7300 · Commissioner Expenses	13,390	188,490	-175,100	7%
Total 7000 · LEASE AND OTHER EXPENSES	564,243	743,430	-179,188	76%
Net Ordinary Income - Lease & Other Operations	638,547	382,993	255,554	167%
Net Ordinary Income - Combined Operations	707,959	405,128	302,831	175%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2016 through May 2017

	<u>Jul '16 - May 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	151,014	175,000	-23,986	86%
8201 · Reimburseable expenses	-17,992	-175,000	157,008	10%
Total 8001 · Cost Reimbursements	<u>133,022</u>	<u></u>	<u>133,022</u>	<u>100%</u>
Total Other Income	<u>133,022</u>		<u>133,022</u>	<u>100%</u>
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9054 · Sea Lion Deterrent Fencing		75,000	-75,000	
9053 · Dock Maintenance	3,747	30,000	-26,253	12%
9052 · NH Wharf Entrance Repair	12,186			
9051 · Sewer Lift Station		25,000	-25,000	
5880 · Dredging	7,142	23,000	-15,858	31%
9302 · Tsunami shoreline repairs	842,596	750,000	92,596	112%
9800 · Dock Replacement	290,632			
9750 · Office Computers		2,500	-2,500	
9309 · New NH Restaurant	210,892	1,750,000	-1,539,108	12%
9250 · Security Camera		5,000	-5,000	
9150 · Cannery		5,500	-5,500	
9440 · NH Shoreline (North)	14,763			
9470 · NH Visitor Dock		200,000	-200,000	
Total 9000 · CAPITAL PROJECT EXPENSES	<u>1,381,958</u>	<u>2,866,000</u>	<u>-1,484,042</u>	<u>48%</u>
Total Other Expense	<u>1,381,958</u>	<u>2,866,000</u>	<u>-1,484,042</u>	<u>48%</u>
Net Other Income	<u>-1,248,936</u>	<u>-2,866,000</u>	<u>1,617,064</u>	<u>44%</u>
Net Income	<u><u>-540,977</u></u>	<u><u>-2,460,872</u></u>	<u><u>1,919,895</u></u>	<u><u>22%</u></u>

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2016 through May 2017

	Jul '16 - May 17	Jul '15 - May 16	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	1,431,382	1,405,557	25,825	2%
4115 · Temporary Berthing	263,665	206,636	57,029	28%
4130 · Transient Berthing	35,849	43,342	-7,493	-17%
4112 · Qtrly/Annual Discount	-3,328	-5,143	1,815	35%
4113 · Commercial Vessel Dscnt	-12,055	-13,297	1,242	9%
4114 · Away (1 mnth) Dscnt	-946	-905	-41	-5%
4120 · Liveaboard Fees	108,994	100,681	8,313	8%
4260 · Towing - Intra Harbor	300	900	-600	-67%
4270 · Pumpouts	1,000	1,000		
4220 · Wait List	8,812	7,352	1,460	20%
4282 · Recovered Lien Costs	1,220	700	520	74%
4280 · Late Fees	28,568	25,320	3,248	13%
Total 4100 · Berthing Income	1,863,461	1,772,143	91,318	5%
4200 · Other Income - Operations				
4225 · Merchandise	1,725	879	846	96%
4285 · Dog Fee	1,335	1,460	-125	-9%
4230 · SH Parking	93,003	99,077	-6,074	-6%
4290 · Misc	-731	1,269	-2,000	-158%
Total 4200 · Other Income - Operations	95,332	102,685	-7,353	-7%
Total 4000 · MARINA REVENUES	1,958,793	1,874,828	83,965	4%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2016 through May 2017

	Jul '16 - May 17	Jul '15 - May 16	\$ Change	% Change
Expense				
5200 · General & Administrative				
5100 · Advertising	6,162	2,626	3,536	135%
5921 · Internet Billing Service	1,671	1,737	-66	-4%
5210 · Dues & Subscriptions	6,012	6,061	-49	-1%
5220 · Office Supplies				
5223 · Administration	3,818	2,061	1,757	85%
5225 · Operations	6,336	6,365	-29	-0%
Total 5220 · Office Supplies	10,154	8,426	1,728	21%
5230 · Postage & Equip Lease				
5232 · Meter Lease	507	498	9	2%
5235 · Postage	565	1,047	-482	-46%
Total 5230 · Postage & Equip Lease	1,072	1,545	-473	-31%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	3,182	3,693	-511	-14%
Total 5240 · Copier Lease & Supplies	3,182	3,693	-511	-14%
5250 · Telephone & Communications				
5253 · Administration	10,474	10,596	-122	-1%
5255 · Operations	777	1,306	-529	-41%
Total 5250 · Telephone & Communications	11,251	11,902	-651	-5%
5260 · Professional Services				
5269 · Payroll Processing	3,092	3,076	16	1%
5263 · Audit fees	14,500	14,500		
5262 · Accounting	35,809	31,961	3,848	12%
5265 · Legal	169,494	105,975	63,519	60%
5268 · Computer Consulting	2,986	4,754	-1,768	-37%
Total 5260 · Professional Services	225,881	160,266	65,615	41%
5270 · Licenses & Permits	10	387	-377	-97%
5281 · Resale Merchandise		1,226	-1,226	-100%
5290 · Credit Card Fees	10,919	9,411	1,508	16%
Total 5200 · General & Administrative	276,314	207,280	69,034	33%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	234,087	243,233	-9,146	-4%
5315 · Operations	118,733	110,911	7,822	7%
5318 · Maintenance	77,318	73,242	4,076	6%
Total 5310 · Salaries	430,138	427,386	2,752	1%
5330 · Payroll Taxes				
5333 · Administration	17,576	17,405	171	1%
5335 · Operations	16,180	9,173	7,007	76%
5338 · Maintenance	5,930	5,528	402	7%
Total 5330 · Payroll Taxes	39,686	32,106	7,580	24%
5340 · Employee Benefits				
5343 · Administration	67,688	69,579	-1,891	-3%
5345 · Operations	21,271	33,434	-12,163	-36%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2016 through May 2017

	Jul '16 - May 17	Jul '15 - May 16	\$ Change	% Change
5348 · Maintenance	41,102	34,462	6,640	19%
Total 5340 · Employee Benefits	130,061	137,475	-7,414	-5%
5350 · Workers Compensation				
5353 · Administration	3,300	3,300		
5355 · Operations	6,457	6,457		
5358 · Maintenance	7,337	7,337		
Total 5350 · Workers Compensation	17,094	17,094		
5360 · Education & Training				
5363 · Administration	429	3,470	-3,041	-88%
5365 · Operations	1,009		1,009	100%
Total 5360 · Education & Training	1,438	3,470	-2,032	-59%
Total 5300 · Personnel	618,417	617,531	886	0%
5400 · Insurance				
5410 · Liability Insurance	115,127	106,093	9,034	9%
Total 5400 · Insurance	115,127	106,093	9,034	9%
5500 · Utilities				
5540 · Sewer	32,167	29,890	2,277	8%
5510 · Garbage	47,207	44,068	3,139	7%
5520 · Gas and Electric	190,000	192,077	-2,077	-1%
5530 · Water	24,816	29,025	-4,209	-15%
Total 5500 · Utilities	294,190	295,060	-870	-0%
5600 · Operating Supplies				
5610 · Vehicles	7,184	7,035	149	2%
5620 · Vessels		58	-58	-100%
5625 · Operations	16,908	18,148	-1,240	-7%
Total 5600 · Operating Supplies	24,092	25,241	-1,149	-5%
5700 · Depreciation	432,664	432,664		
5800 · Repairs & Maintenance				
5810 · Vehicles	1,102	2,862	-1,760	-61%
5830 · Equip Rental	3,067	3,029	38	1%
5840 · Small Tools		600	-600	-100%
5850 · Repair Materials	28,929	33,348	-4,419	-13%
5860 · Outside Service Contracts	72,220	61,303	10,917	18%
5870 · Derelict Disposal	278	17,020	-16,742	-98%
Total 5800 · Repairs & Maintenance	105,596	118,162	-12,566	-11%
5900 · Financial Expenses				
5920 · Bank Service Charges	3,856	4,003	-147	-4%
5990 · Bad Debt	19,125	23,375	-4,250	-18%
Total 5900 · Financial Expenses	22,981	27,378	-4,397	-16%
Total · MARINA EXPENSES	1,889,381	1,829,409	59,972	3%
Net Ordinary Income - Marina Operations	69,413	45,420	23,993	53%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2016 through May 2017

	Jul '16 - May 17	Jul '15 - May 16	\$ Change	% Change
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	58,005	56,522	1,483	3%
4052 · MBARI - MARS Cable		1,247	-1,247	-100%
4053 · MBARI	23,320	22,780	540	2%
Total 4050 · Trust Lands Lease Revenue	81,325	80,549	776	1%
4500 · Leases				
4501 · K-Pier Lease	5,558	15,108	-9,550	-63%
4502 · Cannery Building				
4518 · Suite 5	21,968	21,398	570	3%
4510 · Suite 6	22,989	24,546	-1,557	-6%
4520 · Suite 9		662	-662	-100%
4504 · Suite 3	77,674	75,581	2,093	3%
4511 · Suite 1 & 10	15,594	15,414	180	1%
4515 · Suite 4	74,326	73,095	1,231	2%
4517 · Suite 2	28,020	27,204	816	3%
4523 · Canery NNN	29,847	31,429	-1,582	-5%
Total 4502 · Cannery Building	270,418	269,329	1,089	0%
4530 · RV Lot	28,805	28,022	783	3%
4540 · Martin & Mason	22,898	21,932	966	4%
4541 · SH Spare Office	1,772	3,837	-2,065	-54%
4560 · North Harbor				
4562 · Sea Harvest	31,962	31,201	761	2%
4568 · Monterey Bay Kayaks	35,687	34,391	1,296	4%
4572 · Pottery Planet	43,835	34,028	9,807	29%
Total 4560 · North Harbor	111,484	99,620	11,864	12%
Total 4500 · Leases	440,935	437,848	3,087	1%
4600 · District Property Taxes	271,489	258,755	12,734	5%
4700 · Other Revenues & Concessions				
4727 · Key Sales	5,466	6,832	-1,366	-20%
4125 · Amenity Fee	258,648	262,466	-3,818	-1%
4710 · Vending Activities				
4711 · Washer/Dryer	9,238	7,955	1,283	16%
4712 · Soda	493		493	100%
Total 4710 · Vending Activities	9,731	7,955	1,776	22%
4720 · Dry Storage	52,428	53,703	-1,275	-2%
4725 · North Harbor Use Fee	64,364	63,578	786	1%
4730 · NH Washdown	1,681	2,825	-1,144	-40%
4735 · Camp/RV	4,852	3,352	1,500	45%
4740 · Equipment Rental		1,725	-1,725	-100%
4751 · Permits	7,299	10,577	-3,278	-31%
4765 · Faxes, Copies & Postage	43	41	2	5%
Total 4700 · Other Revenues & Concessions	404,512	413,054	-8,542	-2%
4800 · Interest				
4846 · Umpqua Interest	1,389	1,391	-2	-0%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2016 through May 2017

	Jul '16 - May 17	Jul '15 - May 16	\$ Change	% Change
4843 · First Capital Bank	2,833	2,835	-2	-0%
4841 · Union Bank Interest	144	2,297	-2,153	-94%
4845 · SBB Interest	162	349	-187	-54%
Total 4800 · Interest	4,528	6,872	-2,344	-34%
Total 4400 · LEASE AND OTHER INCOME	1,202,789	1,197,078	5,711	0%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	106,574	121,247	-14,673	-12%
Total 7100 · Interest Expense	106,574	121,247	-14,673	-12%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,589	5,637	-48	-1%
7221 · CSDA Dues	6,026	5,659	367	6%
Total 7200 · Other Financial Expenses	11,615	11,296	319	3%
5700 · Depreciation	432,664	432,664		
7300 · Commissioner Expenses				
7310 · Election Costs	150		150	100%
7320 · Monthly Stipend	10,656	10,800	-144	-1%
7321 · Employer Payroll Taxes	816	803	13	2%
7330 · Incurred Expenses	1,768	2,381	-613	-26%
Total 7300 · Commissioner Expenses	13,390	13,984	-594	-4%
Total 7000 · LEASE AND OTHER EXPENSES	564,243	579,191	-14,948	-3%
Net Ordinary Income - Lease & Other Operations	638,547	617,888	20,659	3%
Net Ordinary Income - Combined Operations	707,959	663,307	44,652	7%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2016 through May 2017

	<u>Jul '16 - May 17</u>	<u>Jul '15 - May 16</u>	<u>\$ Change</u>	<u>% Change</u>
Other Income/Expense				
Other Income				
8001 - Cost Reimbursements				
8101 - Revenue from reimbursements	151,014	115,753	35,261	30%
8201 - Reimbursable expenses	-17,992	-73,288	55,296	75%
Total 8001 - Cost Reimbursements	<u>133,022</u>	<u>42,465</u>	<u>90,557</u>	<u>213%</u>
Total Other Income	<u>133,022</u>	<u>42,465</u>	<u>90,557</u>	<u>213%</u>
Other Expense				
9000 - CAPITAL PROJECT EXPENSES				
9053 - Dock Maintenance	3,747		3,747	100%
9052 - NH Wharf Entrance Repair	12,186		12,186	100%
5880 - Dredging	7,142	73,002	-65,860	-90%
9302 - Tsunami shoreline repairs	842,596	33,403	809,193	2,423%
9800 - Dock Replacement	290,632	253,943	36,689	14%
9309 - New NH Restaurant	210,892	45,811	165,081	360%
9565 - Miscellaneous Capital Projects		9,545	-9,545	-100%
9150 - Cannery		10,982	-10,982	-100%
9440 - NH Shoreline (North)	14,763		14,763	100%
Total 9000 - CAPITAL PROJECT EXPENSES	<u>1,381,958</u>	<u>426,686</u>	<u>955,272</u>	<u>224%</u>
Total Other Expense	<u>1,381,958</u>	<u>426,686</u>	<u>955,272</u>	<u>224%</u>
Net Other Income	<u>-1,248,936</u>	<u>-384,221</u>	<u>-864,715</u>	<u>-225%</u>
Net Income	<u>-540,977</u>	<u>279,086</u>	<u>-820,063</u>	<u>-294%</u>

Moss Landing Harbor District
A/P Aging Summary
As of May 31, 2017

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
A.L. Lease	58.47	0.00	0.00	0.00	0.00	58.47
Airgas	81.45	0.00	0.00	0.00	0.00	81.45
Amanda Silva	575.00	0.00	0.00	0.00	0.00	575.00
AT&T	601.19	0.00	0.00	0.00	0.00	601.19
Byte Technology	37.50	0.00	0.00	0.00	0.00	37.50
Californian, The	222.46	0.00	0.00	0.00	0.00	222.46
CalPERS	0.00	-7,346.23	0.00	0.00	0.00	-7,346.23
Cintas	529.65	0.00	0.00	0.00	0.00	529.65
Corralitos Electric	0.00	0.00	0.00	1,680.00	0.00	1,680.00
Damm Good Water	18.55	0.00	0.00	0.00	0.00	18.55
Don Chapin	0.00	58,871.50	0.00	0.00	0.00	58,871.50
James Gilardi	550.00	0.00	0.00	0.00	0.00	550.00
Jarvis, Fay, Doporto & Gibson, LLP	6,160.00	0.00	0.00	0.00	0.00	6,160.00
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
Monterey County Election Dept.	0.00	150.00	0.00	0.00	0.00	150.00
Office Depot	134.82	0.00	0.00	0.00	0.00	134.82
Office Team	505.25	0.00	0.00	0.00	0.00	505.25
Pajaro Valley Lock Shop	0.00	271.69	0.00	0.00	0.00	271.69
Pajaro/Sunny Mesa C.S.D.	2,380.97	0.00	0.00	0.00	0.00	2,380.97
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Principal Financial	0.00	-265.33	0.00	0.00	0.00	-265.33
Rabobank	451.73	0.00	0.00	0.00	0.00	451.73
Raymond Arida	203.00	0.00	0.00	0.00	0.00	203.00
Sanctuary Stainless	40.00	0.00	0.00	0.00	0.00	40.00
SDRMA	0.00	-14,515.82	0.00	0.00	0.00	-14,515.82
Sea Engineering, Inc.	9,001.75	10,598.91	0.00	0.00	0.00	19,600.66
Social Vocational Services, Inc.	0.00	-1,073.57	0.00	0.00	0.00	-1,073.57
Tim Lynch	0.00	25.00	0.00	0.00	0.00	25.00
U.S. Bank	637.39	0.00	0.00	0.00	0.00	637.39
United Site Services of Calif., Inc.	147.40	0.00	0.00	0.00	0.00	147.40
Valero Marketing and Supply Company	366.74	0.00	0.00	0.00	0.00	366.74
VALIC	3,543.52	0.00	0.00	0.00	0.00	3,543.52
Verizon Wireless	140.90	0.00	0.00	0.00	0.00	140.90
Vision Service Plan	0.00	-127.88	0.00	0.00	0.00	-127.88
Wald, Ruhnke & Dost Architects, LP	4,074.96	0.00	0.00	0.00	0.00	4,074.96
TOTAL	<u><u>30,462.70</u></u>	<u><u>26,188.27</u></u>	<u><u>0.00</u></u>	<u><u>1,680.00</u></u>	<u><u>0.00</u></u>	<u><u>58,330.97</u></u>

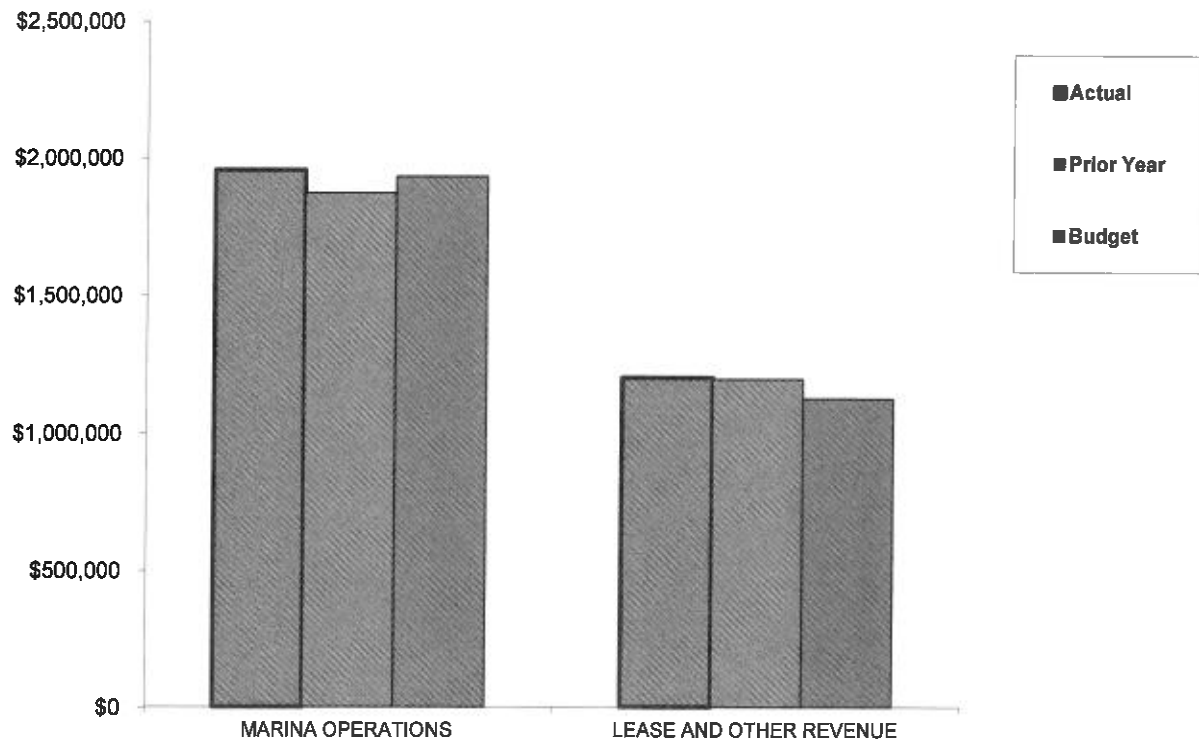
**Moss Landing Harbor District
Warrant Listing
As of May 31, 2017**

Type	Date	Num	Name	Amount
1009 - Union - Operating				
Bill Pmt -Check	05/01/2017	17211	Byte Technology	-37.50
Bill Pmt -Check	05/01/2017	17212	Carmel Marina Corporation	-653.04
Bill Pmt -Check	05/01/2017	17213	Carrot-Top Industries, Inc.	-122.61
Bill Pmt -Check	05/01/2017	17214	Corralitos Electric	-346.20
Bill Pmt -Check	05/01/2017	17215	David Auten	-869.85
Bill Pmt -Check	05/01/2017	17216	Jarvis, Fay, Doporto & Gibson, LLP	-11,020.00
Bill Pmt -Check	05/01/2017	17217	Konica Minolta Premier Finance	-241.97
Bill Pmt -Check	05/01/2017	17218	Office Team	-669.75
Bill Pmt -Check	05/01/2017	17219	Sunrise Express	-48.75
Bill Pmt -Check	05/01/2017	17220	U.S. Bank	-2,732.64
Bill Pmt -Check	05/01/2017	17221	Carmel Marina Corporation	-653.04
Bill Pmt -Check	05/01/2017	17222	Carmel Marina Corporation	-2,617.50
Bill Pmt -Check	05/01/2017	17223	Wendy L. Cumming, CPA	-2,936.25
Bill Pmt -Check	05/09/2017	17224	Airgas	-79.05
Bill Pmt -Check	05/09/2017	17225	AT&T	-112.44
Bill Pmt -Check	05/09/2017	17226	Auto Care Towing	-882.00
Bill Pmt -Check	05/09/2017	17227	Bayside Oil, Inc.	-3,410.00
Bill Pmt -Check	05/09/2017	17228	CalPERS	-7,346.23
Bill Pmt -Check	05/09/2017	17229	Carmel Marina Corporation	-514.81
Bill Pmt -Check	05/09/2017	17230	Central Coast Systems, Inc.	-105.00
Bill Pmt -Check	05/09/2017	17231	Cintas	-425.07
Bill Pmt -Check	05/09/2017	17232	Despard Marine Services	0.00
Bill Pmt -Check	05/09/2017	17233	Dixon & Son Tire	-475.98
Bill Pmt -Check	05/09/2017	17234	Glenn Martz	-125.00
Bill Pmt -Check	05/09/2017	17235	Monterey Regional Waste Management Dist.	-2,439.20
Bill Pmt -Check	05/09/2017	17236	Moss Landing Boat Works	-800.00
Bill Pmt -Check	05/09/2017	17237	Office Team	-1,368.88
Bill Pmt -Check	05/09/2017	17238	Pajaro/Sunny Mesa C.S.D.	-2,024.73
Bill Pmt -Check	05/09/2017	17239	PG&E	-20,000.00
Bill Pmt -Check	05/09/2017	17240	Principal Financial	-265.33
Bill Pmt -Check	05/09/2017	17241	Rabobank	-680.36
Bill Pmt -Check	05/09/2017	17242	Redshift	-136.85
Bill Pmt -Check	05/09/2017	17243	Royal Wholesale Electric	-1,941.88
Bill Pmt -Check	05/09/2017	17244	Social Vocational Services, Inc.	-1,073.57
Bill Pmt -Check	05/09/2017	17245	United Site Services of Calif., Inc.	-43.46
Bill Pmt -Check	05/09/2017	17246	Veritiv Operating Company	-1,171.21
Bill Pmt -Check	05/09/2017	17247	Verizon Wireless	-140.90
Bill Pmt -Check	05/09/2017	17248	Vision Sevice Plan	-127.88
Bill Pmt -Check	05/09/2017	17249	WASH	-202.08
Bill Pmt -Check	05/09/2017	17250	Auto Care Towing	-630.00
Bill Pmt -Check	05/09/2017	17251	Monterey Regional Waste Management Dist.	-1,805.50
Bill Pmt -Check	05/11/2017	17252	Office Depot	-245.63
Bill Pmt -Check	05/11/2017	17253	VALIC	-6,009.50
Bill Pmt -Check	05/11/2017	17254	Despard Marine Services	-150.00

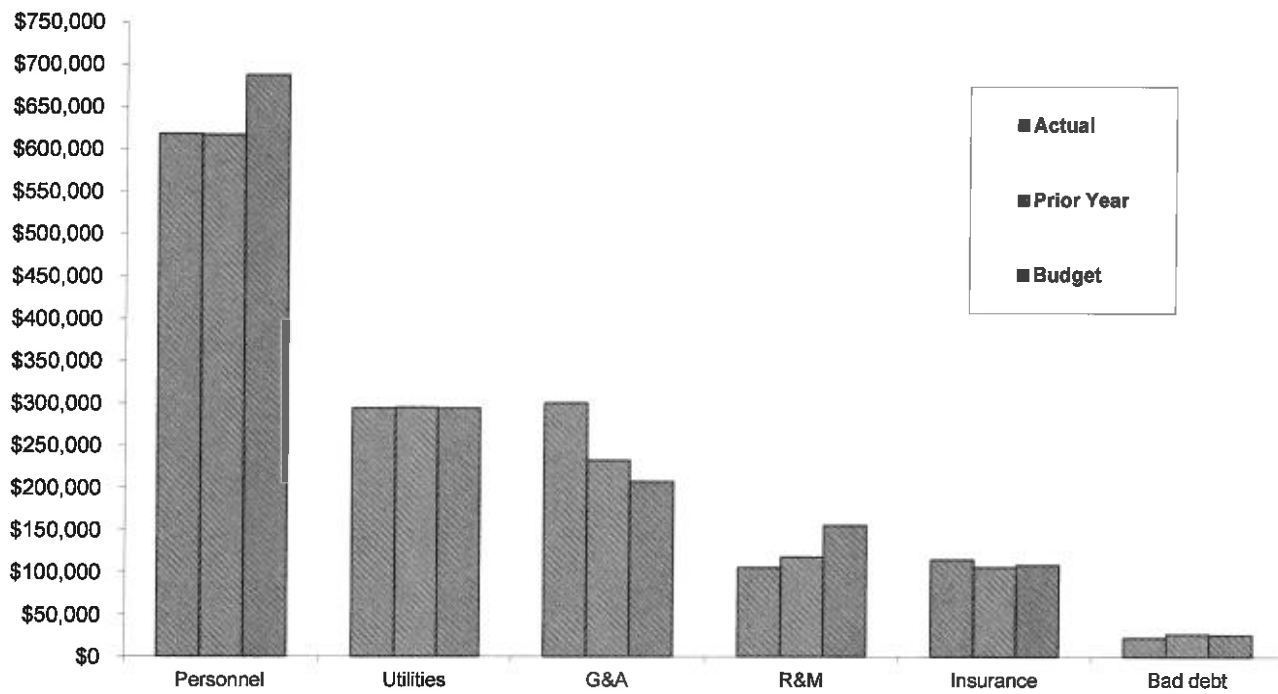
Moss Landing Harbor District
Warrant Listing
As of May 31, 2017

Type	Date	Num	Name	Amount
Bill Pmt -Check	05/22/2017	17256	Aspen Enviornmental Group	-246.25
Bill Pmt -Check	05/22/2017	17257	AT&T	-227.56
Bill Pmt -Check	05/22/2017	17258	Byte Technology	-37.50
Bill Pmt -Check	05/22/2017	17259	Central Coast Systems, Inc.	-285.97
Bill Pmt -Check	05/22/2017	17260	Employment Development Dept.	-3,520.00
Bill Pmt -Check	05/22/2017	17261	Jarvis, Fay, Doportto & Gibson, LLP	-8,780.00
Bill Pmt -Check	05/22/2017	17262	Linda G. McIntyre	-400.00
Bill Pmt -Check	05/22/2017	17263	Office Team	-528.75
Bill Pmt -Check	05/22/2017	17264	Pitney Bowes Reserve Account	-500.00
Bill Pmt -Check	05/22/2017	17265	SDRMA	-14,515.82
Bill Pmt -Check	05/22/2017	17266	United Site Services of Calif., Inc.	-103.94
Bill Pmt -Check	05/22/2017	17267	Valero Marketing and Supply Company	-426.84
Bill Pmt -Check	05/22/2017	17268	Veritiv Operating Company	-405.83
Bill Pmt -Check	05/22/2017	17269	Wald, Ruhnke & Dost Architects, LP	-1,040.00
Bill Pmt -Check	05/22/2017	17255	AT&T	-488.63
Bill Pmt -Check	05/22/2017	17270	Regional Water Quality Control Board	-750.00
Bill Pmt -Check	05/27/2017	17271	Auto Care Towing	-1,134.00
Bill Pmt -Check	05/27/2017	17272	Coast Truck Centers	-271.85
Bill Pmt -Check	05/27/2017	17273	Monterey Regional Waste Management Dist.	-1,413.10
Bill Pmt -Check	05/27/2017	17274	Moss Landing Boat Works	-400.00
Bill Pmt -Check	05/31/2017	17275	Austin Burnett	-550.00
Bill Pmt -Check	05/31/2017	17276	Byte Technology	-37.50
Bill Pmt -Check	05/31/2017	17277	Corralitos Electric	0.00
Bill Pmt -Check	05/31/2017	17278	Damm Good Water	-32.35
Bill Pmt -Check	05/31/2017	17279	Office Team	-675.63
Bill Pmt -Check	05/31/2017	17280	Phil Slaymaker	-348.00
Bill Pmt -Check	05/31/2017	17281	Sea Engineering, Inc.	-16,333.77
Bill Pmt -Check	05/31/2017	17282	Veritiv Operating Company	-157.75
Bill Pmt -Check	05/31/2017	17283	Wendy L. Cumming, CPA	-2,895.75
Check	05/31/2017			-100.88
Total 1009 - Union - Operating				-134,289.31
TOTAL				-134,289.31

**Marina, Lease and Other Revenue
Year to Date Actual vs. Budget and Prior Year
May 31, 2017**

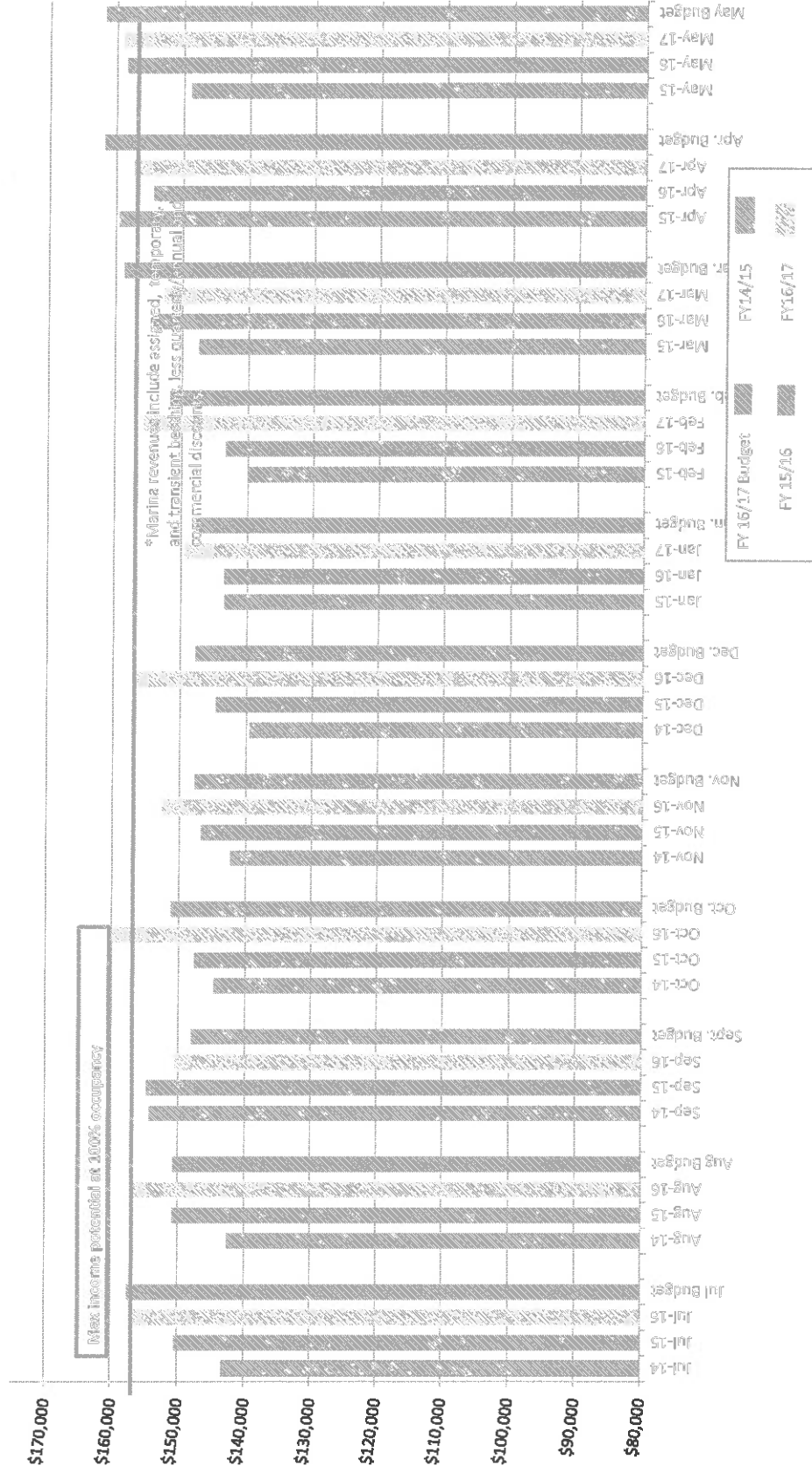


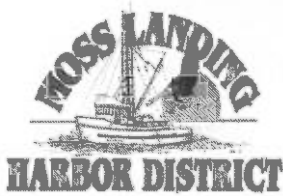
Operating Expenses
Year to Date Actuals vs. Budget and Prior Year
May 31, 2017



****Expenses Exclude Dredging, Depreciation and Interest Expenses****

Moss Landing Harbor District Marina Revenue* (Berthing) - 3 Year Comparison





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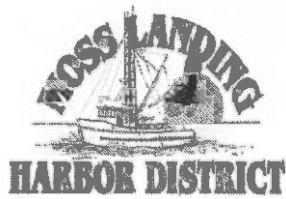
GENERAL MANAGER
 HARBORMASTER
 Linda G. McIntyre, Esq

STAFF REPORT

ITEM NUMBER 3 – PROJECT STATUS BOARD MEETING OF JUNE 28, 2017

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Repair Cannery Building unimproved parking lot			X	Postponed due to budget constraints*
After NH Building Construction	Install hardwood in Assistant GM's, Admin Assistant's and the GM's offices			X	Postponed due to budgeting constraints.*
2015 - 2018?	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Early 2017	Maintenance Dock Emergency Repair		X		Awaiting erosion report, then ACOE Permit; Rec'd CCC, RWQCB and Mo Co Emergency Permits
Emergency Repairs by early 2017	NH pedestrian wharf and gangway access erosion	X			El Niño storms created emergency; Cal Trans permit process delayed project; La Nina created more damage. Project underway, nearly completed.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit that was in immediate need of replacement was replaced October 2015.
FY 2018	Postponed due to budget constraints NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects, permit conditions & B dock accident will budget in 2018/2019
June 2017	Maintenance Dock shoreline stabilization & repair			X	La Nina storms caused serious damage to Maintenance Dock; 1/25/17 Board declared emergency; awaiting ACOE & Water Board Permits
2018	NH & SH Dredge projects from 2017 storms		X		Jan & Feb 2017 winter storms deposited silt in SH and extreme in NH. Met with FEMA & CalOES; awaiting FEMA approval.

***NORTH HARBOR BUILDING PROJECT HAS PRIORITY**



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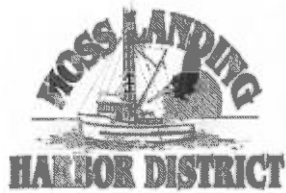
HARBORMASTER
Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 4 – COMMUNITY RELATIONS, REQUESTS, ISSUES BOARD MEETING OF JUNE 28, 2017

1. The North Harbor pedestrian wharf and visitor dock access area that was being undermined and severely eroded by storm water surges has been completely repaired and is once again accessible to the public.
2. Coastal Commission permit conditions for the Tsunami shoreline erosion repair project (for which we just received the final invoice) required installing a DG pathway from the Sea Harvest Restaurant to the launch ramp at North Harbor and required creating a mini-park by G Dock at South Harbor. Check them out if you have a chance during these summer days of late daylight; the G dock mini-park is especially charming.
3. Kirby Road, which is County owned, washed out during the winter storms and Monterey County Public Works barricaded access to Kirby Road at Elkhorn. Kirby Road is the only vehicular access to Kirby Park; however visitors can still walk in to enjoy the Elkhorn Slough pedestrian trail and the park is accessible by vessel via the Elkhorn Slough waterway. Unfortunately our restroom service truck cannot get to the restroom to service it and vandals broke the lock latch so we cannot lock the restroom. Vandals also tagged the signage at the entrance gate but staff removed, cleaned and reinstalled it. Feel free to refer any inquiries you receive regarding Kirby Park to the MLHD General Manager.
4. Since the last Board meeting on May 24 Assistant GM Tommy Razzeca and I have received, reviewed and/or prepared documentation and replied to 43 emails as of this writing (June 21) regarding the dredge projects at North Harbor, South Harbor and the Federal Channel. The status of the projects are that our consultant who is with Sealaska is diligently working on providing data and background info to the FEMA rep so the latter can prepare a SOW (Scope of Work) for submission to FEMA so FEMA can consider approving the projects for funding, excluding the Federal Channel. Our consultant has conducted a drone survey of the entire harbor and channel and is continuing efforts to obtain permits which require permission or consultation with USACE, California Coastal Commission, Regional Water Quality Control Board, National Marine Fisheries (NOAA), U.S. Fish and Wildlife, USEPA, Cal Fish and Wildlife, California State Lands Commission, MBNMS and State Parks. Getting these projects funded, permitted, out for bid, and undertaken is not quick or easy and does require daily effort by District staff as well as our consultants and FEMA liaison.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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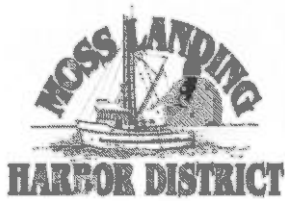
Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 5 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF JUNE 28, 2017

Permittee	Issue Date	Status	Permit Type	Exp. Date
Monterey Bay Hydrobikes	2/4/2017	Current	Facilities Use	2/4/2018
Blue Ocean Whale Watch	2/8/2017	Current	Facilities Use	2/8/2018
REI Outdoor School	3/9/2017	Current	Facilities Use	3/9/2018
Kahuna Sportfishing	3/17/2017	Current	Facilities Use	3/17/2018
Fast Raft	3/28/2017	Current	Facilities Use	3/28/2018
Elkhorn Slough Research Foundation	4/1/2017	Current	Facilities Use	4/1/2018
MBARI-Otter Studies	4/1/2017	Current	Facilities Use	4/1/2018
Stap-Marine Life Studies	4/15/2017	Current	Facilities Use	4/15/2018
Venture Quest Kayaking	5/16/2017	Current	Facilities Use	5/16/2018
Kayak Connection	5/18/2017	Current	Facilities Use	5/18/2018
Secret Harbor Charter Tours	5/24/2016	Expired	Facilities Use	Not Renewed
Sanctuary Cruises	6/7/2017	Current	Facilities Use	6/7/2018
Sea Goddess Whale Watching-Tours	6/10/2017	Current	Facilities Use	6/10/2018
Sea Goddess Whale Watching-Souvenirs	6/10/2017	Current	Peddlers	6/10/2018
MBARI-Slough Test Moorings	6/27/2016	Pending	Facilities Use	6/27/2017
Orescanin, NPS Research Buoys	4/3/2017	Current	Facilities Use	7/15/2017
Save Our Shores-Dockwalker Program	9/2/2016	Current	Facilities Use	9/2/2017
Elkhorn Slough Safari - Souvenirs	10/1/2016	Current	Peddlers	10/1/2017
Elkhorn Slough Safari - tours	10/1/2016	Current	Facilities Use	10/1/2017
Blue Water Ventures	10/31/2016	Current	Facilities Use	10/31/2017
Wild Fish-Vicki Crow	11/20/2016	Current	Peddlers	11/20/2017

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STAFF REPORT

ITEM NUMBER 6 – MEETING ANNOUNCEMENTS BOARD MEETING OF JUNE 28, 2017

July 30, 2017 – Moss Landing Antique Fair, Moss Landing Road, Moss Landing

Monterey Bay National Marine Sanctuary Advisory Council (SAC) 2017 Meeting Schedule
For information contact Nichole Rodriguez, nichole.rodriguez@noaa.gov; 831.647.4206

August 16th
Half Moon Bay

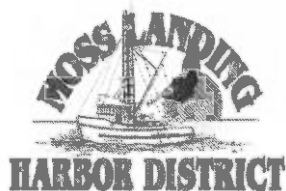
October 20th
Salinas

December 15th
Monterey

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

September 16, 2017 – MBNMS 25th Anniversary Gala, Monterey Tides Hotel, Monterey
Tickets and information: Paul Michel & Kris Sarri – murph@marinesanctuary.org

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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HARBOR MASTER
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Assistant General Manager
Tommy Razzeca

ITEM NUMBER 7 - ASSIGNED LIVEABOARD REPORT
BOARD MEETING OF JUNE 28, 2017

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveaboard vessels and all persons living aboard. The permits for these liveaboards have automatically renewed through the last day of this month. As of this writing, there is one (1) revocation action pending.

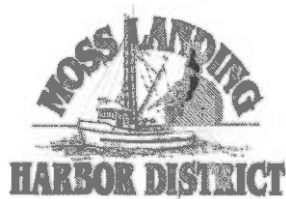
<u>Name</u>	<u>Vessel</u>
1. Anderson, T.	<i>Lanikai</i> CF 4134N
2. Pending	Pending
3. Bohigian, D.	<i>Finesse</i> , CF 3764 ET
4. Burns, P.	<i>Trafamadore</i> , CF 9430 GL
5. Byrnes, K.	<i>Grand Slam</i> , CF 4540 FE
6. Callahan, T.	<i>Deb on Air</i> , CF 3174 HA
7. Cayuela, R.	<i>Rachel Angelet</i> , CF 6969 UB
8. Chojnowski, G.	<i>Moon Shadow</i> , CF 2325 SZ
9. Clark, N.	<i>China Cloud</i> , ON 999772
10. Cloer, J./Ajuria M.	<i>Laurie</i> , CF 2688 EX
11. Chambers, B.	<i>Pyxis</i> , ON 984193
12. Comendant, T.	<i>Mariah</i> , CF 9747 GR
13. Crow, F.	<i>Tortuga</i> , ON 1190479
14. Degnan, P.	No Name, CF 8344 GT
15. Powers, P	No Name, CF 0333 EU
16. Elwell, G.	<i>Pearl</i> , ON 557575
17. Faneuf, C.	<i>Sandpiper</i> , CF 6280 EU
18. Felicano, J.	<i>Takara</i> , CF 3767 AS
19. Graham, D.	<i>Shelter Dog</i> , ON 593068
20. Harrington, H.	<i>Isle of View</i> , ON 997142
21. Ho, R.	<i>Carolynn Ann</i> CF 5796 FG
22. Heatley, J.	<i>Darla Jean</i> , CF 2303 UN
23. Jerred, D.	<i>Westwind</i> , CF8564 GM
24. Groom D	<i>Phoenix</i> , CF 5084 GJ
25. Jones, H.	<i>Laetare</i> , CF 5495 YB
26. Jones, T.	<i>Sanity</i> , CF 5249 SC
27. Johnson, J. /LaFever M.	<i>Aztlan</i> , ON 281903
28. Kampas, B.	<i>Tee-Time</i> CF 5670 UY

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29. Knudson L./Knudson A.
30. Kurle L.
31. Larke, R.
32. Burnett
33. Maris, T.
34. Markley, S.
35. Nieman J.
36. Niswonger, R.
37. Nunes, D.
38. Otis, T.
39. Guzman, Francisco
40. PhillipsA/FlavinS/FlavinC/FlavinS
41. Velaquez A/ Velaquez R/ Velaquez R
42. Raaphorst, D./Raaphorst M.
43. Reins, D.
44. Rotger, M.
45. Roulet, J.
46. Piro, Daniel
47. Schuber, T.
48. Stegmann, R.
49. Stark, H.
50. Snyder, R.
51. Thomas, B.
52. Tufts, M./ M White/ P Wiseman/R Son
53. Whaley, C/ Whaley C.
54. Wolinski, Peter
55. Waters, J./Waters, M.
56. Kevin Antos
57. Herrick Andrews

Spellbound, ON 082155
Sweet Liberty ON 105217
Rhiannon, CF 8551 CA
Zinful CF5419 JG
Nimble, CF 3730 KB
Olivia, CF 0322 VP.
Inia, ON 1074183
Illusion, CF 0836 TA
Aurooa, ON 676686
Blue Moon, CF 1886 GT
 Rosie II CF 7754 GG
Odyle, ON 559168
Lorraine CF 0533 JL
Spirit, ON 664971
Second Paradise, ON 912484
Raven, ON 241650
Double Eagle, ON 519846
Gulf Star CF 6082 GL
Bulldog, ON 1219673
Wild Goose, ON 589319
Outta Here, CF 8370 EA
Jeannie B, ON 261236
Coho, CF 9974 KK
Enchantress, CF 0878 SX
Karuna, ON 653218
Ramona, ON 1114657
No Name CF 5670 GD
Water Billy CF 8031 SB
Sea Free ON 613387

Total Number Vessels: 57
 Total Number Persons: 71
 Pending Applications -3-



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STAFF REPORT

ITEM NUMBER 8 - SLIP INCOME REPORT BOARD MEETING OF JUNE 28, 2017

Slip Rates 2016/2017 per linear foot:

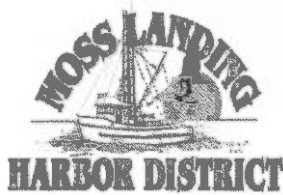
Assigned: \$7.35/ft./month
Temporary: \$11.60/ft./month
Transient: \$1.25/ft./day

INCOME

<u>May 2017</u>	<u>May 2016</u>	<u>May 2017 Budget</u>
\$159,035	\$158,883	\$161,711

For the month, slip income is below budget by \$2,675, due to lower than anticipated berthing revenue from assigned and transient berthing, offset by higher than anticipated income from temporary berthing. Slip income is above prior year by \$152.

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Assistant General Manager
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 9 – INCIDENT REPORT
BOARD MEETING OF JUNE 28, 2017

5/25/17 - A tenant contacted the Harbor office to file a complaint regarding a neighboring tenant unplugging his vessel, using his outlet and not plugging him back in. Staff contacted the neighboring tenant and explained that each vessel is allowed the use of 1 electrical outlet and that he is not permitted to unplug another vessel without authorization from either the vessel owner or harbor staff. The neighboring tenant denied that he had unplugged his neighbor. No further complaints have been received.

5/28/17 - 2 hypodermic needles were found near the North Harbor restroom building. Staff contacted MCSO; deputies responded and took the needles for safe disposal.

5/30/17 - Staff received a report of a person flushing a radiator out on the dock possibly causing coolant to discharge into the Harbor water. Staff responded and ordered the tenant to stop immediately. Staff reported the incident to a local California Department of Fish and Wildlife warden for follow up with the individual. Unknown whether tenant was cited.

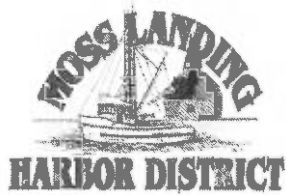
6/1/17 - At 7pm a staff member was about to leave for the day and had a bicycle just outside the front door of the Harbor office. An individual unknown to staff attempted to steal the bicycle but was noticed by both the departing and on-duty MLHD staff members. As the person attempted to load the bicycle into a getaway vehicle staff and 2 harbor tenants confronted him, the getaway vehicle fled the scene leaving the bike thief behind. The getaway truck hit another vehicle in the harbor lot before escaping while the bicycle thief was held by 2 Harbor tenants until deputies arrived. The bicycle thief's arm was injured while attempting to gain access to the getaway vehicle as it sped off; he was taken by ambulance to the hospital. The driver of the getaway vehicle remains at large.

6/2/17 - A vessel attempting to leave Moss Landing Harbor lost engine power inside of the jetty. Staff responded with the Harbor skiff and towed the vessel safely back to the dock.

6/5/17 Staff received a report of sheen in the North Harbor; staff responded and found that North County Fire was also notified. Neither Staff nor North County Fire were able to find a significant sheen in the water; any sheen that may have existed had evidently dissipated prior to the arrival of responders.

6/9/17 Staff received a report of an intoxicated and irate individual on A dock. Staff responded and asked the person, a tenant, to leave the property. After a brief verbal confrontation with staff the person left MLHD. Harbor management was notified of the incident and is following up.

No further incidents to report as of the date of this report - June 22, 2017



BOARD OF COMMISSIONERS
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Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 19 – FIXING THE FY 2017-2018 FINAL BUDGET BOARD MEETING OF JUNE 28, 2017

After the Board adopts a Preliminary Budget, Harbors & Navigation Code § 6093 requires the publication of a notice that the Preliminary Budget has been adopted, specifying a date not less than 30 days from the publication of the notice for the purpose of fixing the Final Budget.

The Preliminary Budget was adopted at the May 24, 2017 regular meeting, and a Notice of Adoption was published in the Salinas Californian on May 26, 2017 according to Code requirements. No written comments were received during the public review period and no requests were made for copies of the Preliminary Budget.

Commissioner Leonardini is the Chairman of the Ad Hoc Budget Committee and Commissioner Peggy Shirrel is Vice-chair, and they may wish to make additional comments to the Board on behalf of that Committee.

The Board should conduct a public hearing, consider making any changes, and then fix the final budget for the fiscal year 2017-2018.

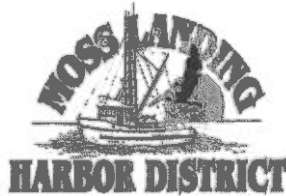
Once adopted, the General Manager will provide a copy of the final budget to the Monterey County Board of Supervisors no later than August 1 in accordance with Harbors and Navigation Code §6093.3.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

MOSS LANDING HARBOR DISTRICT									
	A	B	C	D	E	F	G	H	
BUDGET FYE 6/30/2018									
	FYE 6/30/12	FYE 6/30/13	FYE 6/30/14	FYE 6/30/15	FYE 6/30/16	Projected FYE 6/30/17	Budget FYE 6/30/17	Budget FYE 6/30/18	CPI = 2.73%
Revenues	19.42%	20.18%	20.76%	17.87%	19.05%	19.05%	19.00%	19.00%	Vacancy Rate based on 22070 LF
Marina Revenues	6.40/ft	6.60/ft	6.90/ft	6.95/ft	7.15/ft	7.35/ft	7.35/ft	7.55/ft	
1 Assigned Berthing	1,361,276	1,391,429	1,427,124	1,528,415	1,532,803	1,568,167	1,576,725	1,619,629	11.65/ft no amenity fee (Prior year 11.60/ft)
2 Temporary Berthing	144,229	157,851	177,190	227,629	228,103	240,000	239,413	242,000	1.25/ft (Prior year 1.25/ft)
3 Transient Berthing	52,449	60,500	64,865	65,608	46,480	45,000	64,756	45,000	3% annual
4 Qtrly/Annual Discount	(10,439)	(10,830)	(6,961)	(5,290)	(6,626)	(4,500)	(5,200)	(4,500)	
5 Commercial Discount	(15,982)	(15,543)	(14,596)	(14,855)	(14,438)	(13,500)	(15,000)	(15,000)	less \$0.50/ft, 41 berth holders avg. 30 ft. boats
6 Liveaboard Fees	95,790	92,790	93,265	104,242	109,950	121,400	105,000	114,000	\$140 for each person (Prior year \$130)
7 Intra-Harbor Towing	1,800	1,500	1,800	3,000	900	500	750	750	\$150 each way
8 Pump outs	400	400	950	200	1,000	1,500	800	800	\$200 per occurrence
9 Non-Op Surcharge	-	-	-	-	-	-	-	-	\$175 per month
10 Assigned Slip/LA App. Fee	6,867	8,999	10,895	10,115	8,527	9,500	7,000	7,000	\$75 filing fee/\$250 application fee (liveaboard)
11 Recovered Lien Costs	648	1,308	1,358	2,332	700	1,000	1,000	1,000	
12 Late Fees	30,408	25,670	26,681	27,597	28,395	27,000	30,000	30,000	\$30 dollar charge per month (\$25 in 2016), on balances over \$90 past due
13 Total Marina Revenues	1,667,446	1,714,074	1,782,571	1,948,993	1,935,773	1,996,067	2,005,244	2,040,679	
14 Trust Lands Lease Revenue									
15 MBARI - Dock	22,529	22,850	23,930	23,725	25,297	25,440	26,104	26,890	Paid annually w/CPI (Expires 4/39)
16 MBARI-MARS Cable	1,097	1,156	1,182	1,208	1,247	1,247	1,280	1,285	Paid annually w/CPI (Expires 2/31)
17 Dynegy Outfall	55,914	56,418	59,830	60,390	61,795	63,278	63,278	65,183	Paid annually w/CPI (Expires 3/56)
18 Total Trust Lands Lease Revenue	79,540	80,424	84,942	85,323	88,339	89,955	90,661	93,357	
19 Leases									
20 Cannery Suites - (3)	74,680	76,656	78,512	80,361	82,549	84,868	84,696	86,770	\$7,177.43 mo. (ML Seafood Lund's, Prev. Sea Harvest) (Expires 11/31)
21 - (4)	72,394	74,109	75,790	77,717	79,834	82,077	81,914	83,917	\$6,941.33/mo. (Monterey Fish) (Expires 11/31)
22 - (1&10)	15,194	15,459	15,914	16,427	16,832	17,266	17,238	17,651	\$1,460.34/mo. (Jablonski) (Expires 12/22)
23 - (2)	27,087	27,599	28,340	28,993	29,724	30,688	30,635	31,374	\$2,995.54/mo. (Deyette) (Expires 8/21)
24 - (5A)	-	-	-	2,394	9,971	9,971	9,955	10,192	\$843.48 (Running Stream) (Expires 4/17) w/ (S) 1-yr options
25 - (5B)	-	-	-	7,840	13,645	13,998	13,969	15,274	\$1,183.82 (Local Bounty) (Expires 12/17) w/ (T) 1-yr options
26 - (6A, B & D)	21,577	37,375	41,276	23,834	24,545	25,114	25,057	25,679	\$2,123.73 (Blomineral LLC) (Expires 1/22) w/ (T) 1-yr option
27 - (9)	7,285	7,478	7,658	7,857	862	-	-	-	\$644.10/mo. (Gregg Marine) (term. 7/1/2015)
28 - (8)	-	-	-	-	-	-	-	-	Under stairs
30 - K-Pier	14,894	15,220	15,628	16,063	16,498	5,558	16,888	-	\$1,389.54/mo. (Upon Expiration 11/16)
31 Cannery NNN	61,967	64,851	39,611	65,728	13,340	30,000	30,000	30,000	Utility reimbursement per lease
32 Floating Docks	520	-	-	-	-	-	-	-	12 months at \$52/month (Kayak Connec.) (Expired)
33 Sea Harvest Restaurant	34,684	34,486	36,158	38,078	33,996	37,000	37,000	38,000	\$2,736.58 base + % rent (Expires 5/32)
34 Pot Stop	33,708	38,352	35,449	44,500	37,862	38,000	40,000	40,000	\$3,246.63/mo. (Month to month)
35 MB Kayak	28,155	26,350	30,251	45,736	39,195	35,131	30,000	35,000	\$1,495.63/mo. plus percentage rent (Month to month)
36 Martin/Mason	20,886	21,300	22,571	23,045	21,932	22,898	22,504	23,587	\$7,879.68, or 24% of gross, whichever is greater (Exp. 10/24)
37 S.H. Spare Office	4,676	4,396	4,917	5,044	5,146	5,235	5,301	-	\$436.21/mo.
38 RV Lot	27,629	28,358	29,055	29,794	30,605	31,466	31,399	32,171	\$2,861.07/mo. No less than 3% in lease agmt. (Expires 9/31)
39 Total Lease Revenue	445,336	471,999	461,128	514,411	456,087	469,270	476,557	469,615	
40 Revenues - Other									
41 Amenities Fee	245,348	245,878	254,070	263,230	286,334	280,000	276,555	285,150	\$53.50 for all assign. vessels in harbor (prior year \$52)
42 Dry Storage (2)-Gear & Trailer	42,686	42,225	47,831	50,809	58,454	57,350	58,650	60,790	107X20/\$80, 107X30/\$90, 107X40/\$100
43 North Harbor Use Fee	87,328	77,094	66,291	89,040	68,782	65,000	68,000	68,000	Vessels: \$17.00 use/park, \$11.00 use, \$160.00 annual use. Kayaks/PWC:
44 NH Boat Wash	2,182	2,739	2,919	2,855	2,945	1,500	2,000	2,000	\$11.00 use/park, \$6.00 use, \$140.00 annual.
45 SH Parking	44,162	46,348	44,872	67,945	109,592	120,000	120,000	120,000	*\$4 for 5 min
46 Camping/RV	2,632	3,929	4,786	6,909	4,059	6,000	4,000	4,000	Monthly permits \$100, daily \$5, 24 hrs. \$15
47 Equipment Rental	756	1,398	7	803	1,725	-	750	750	\$50.00 per night
48 Facilities Use Permits	2,715	2,575	4,971	6,057	10,827	8,000	11,000	11,000	\$250 application & \$250 issuance fee
49 Vending (Soda/Laundry)	8,701	8,507	7,723	9,107	8,901	11,000	8,000	8,000	\$1.00-\$1.25 per load
50 Merchandise - Clothing, etc.	1,739	522	592	673	1,009	2,500	1,000	1,000	
51 Copies, Key Sales, Bid Packages, etc.	127	113	448	5,592	7,195	7,000	8,000	8,000	\$1.00 pg. .15 pg. thereafter, Gate Keys \$10-25
52 Grant - DBW Derelict Disposal	-	30,000	28,857	30,000	-	10,000	10,000	10,000	Nader Agha per reimbursement agreement
53 Desal Reimbursement	-	-	-	-	131,354	200,000	200,000	200,000	
54 Misc. Charge/Pet fee	9,338	2,259	5,624	11,024	2,884	2,500	3,000	3,000	
55 Surplus Sale & Misc., Insurance reimb.	500	-	-	33,624	-	-	100	100	Excess District equipment
56 Total Other Revenue	448,214	463,587	466,991	611,049	694,041	760,850	771,055	781,790	

MOSS LANDING HARBOR DISTRICT									
	A	B	C	D	E	F	G	H	
BUDGET FYE 6/30/2018									
	FYE 6/30/12	FYE 6/30/13	FYE 6/30/14	FYE 6/30/15	FYE 6/30/16	Projected FYE 6/30/17	Budget FYE 6/30/17	Budget FYE 6/30/18	CPI = 2.73%
57 TOTAL REVENUES	2,640,536	2,730,084	2,795,632	3,159,776	3,174,240	3,316,152	3,343,518	3,385,441	
58 Expenses									
59 Media/Publications/Advertising	11,444	14,911	12,155	3,797	2,663	5,000	5,000	5,000	Newspaper ads, NH Development, TV advertising
60 General & Administrative	50,340	40,360	92,139	66,936	66,426	57,000	60,000	60,000	Telephone, office supplies, postage, etc.
61 Accountant	37,931	38,178	37,922	34,459	38,000	38,000	40,000	40,000	
62 Auditor	14,450	14,950	13,500	14,000	14,500	14,500	14,500	14,500	
63 Attorney	60,546	41,923	43,490	66,010	115,328	105,000	75,000	75,000	
64 CEQA-Desal Expenses reimbursable	-	-	-	20,705	-	200,000	200,000	200,000	
65 Personnel	686,036	694,000	712,287	705,874	687,422	725,000	746,000	738,200	
66 Insurance & Bonding	108,098	108,211	115,019	114,425	115,426	120,000	118,000	120,000	Estimate
67 PG&E	192,358	193,295	162,654	218,251	223,714	190,000	196,000	195,000	CPI
68 Sewer	32,511	31,849	48,227	38,059	35,783	35,000	40,000	40,000	CPI
69 Water	27,163	26,633	30,971	28,722	32,238	30,000	32,000	32,000	CPI
70 Trash	52,045	46,072	49,072	50,241	48,044	52,000	53,000	53,000	CPI
71 Maintenance & Repairs	52,482	57,390	91,668	39,038	46,843	40,000	85,000	90,000	dock/mat/roofing/gangways/rip-rap
72 Operating Supplies	24,183	27,015	22,371	23,121	28,328	25,000	30,000	30,000	Fuel, paper products, parking envelopes, uniforms(CPI adj)
73 Outside Service Contracts	59,010	36,980	63,650	63,368	66,427	70,000	60,000	70,000	CPI (welder, plumber, electric, janitorial, arborist, roofer, SEI, Inc. etc.)
74 Bad Debt	29,204	25,000	16,928	24,355	29,902	25,000	25,000	25,000	
75 Commissioner Expenses	16,631	17,333	13,620	14,967	13,984	14,000	15,000	15,000	
76 Comm Election				161,865			175,000	-	Only if Incumbent challenged, \$3-\$5 per voter
77 Derelict Disposal	13,769	90,318	113,078	9,790	17,020	200	30,000	30,000	
78 LAFCO	4,846	4,781	4,677	5,303	5,637	5,589	5,700	6,411	Mandatory membership fee
79 CSDA	4,257	4,576	4,919	5,288	5,659	6,026	5,700	6,050	Optional membership (required for workers comp policy)
80 County EIR	8,288	-	-	-	-	-	-	-	Moss Landing Community planning
81 Dredging	90,405	1,176,600	11,534	31,001	82,602	7,500	25,000	1,000,000	
82 Depreciation	762,708	766,841	949,095	945,417	920,234	945,000	945,000	945,000	Increase due to piling replacement project.
83 Total Expenses	2,338,705	3,460,206	2,608,976	2,884,992	2,594,976	2,709,815	2,980,900	3,790,161	
84 Net Operating Income (Loss)	301,831	(730,122)	186,656	474,784	579,264	606,337	362,618	(404,720)	
85									
86 Interest and Tax Income									
87 Interest - Pinnacle Bank CD's	6,216	4,319	3,750	350	-	-	-	-	Account closed out
88 Interest - First Capital Bank	14,391	5,700	3,085	3,074	3,089	3,050	3,000	1,500	20% on \$1.55M
89 Interest Umpqua	-	-	-	1,625	1,515	1,500	1,000	750	10% on \$1.0M
90 Interest Union Bank - Trust Account	-	-	-	-	-	-	100	-	10% on 500k
91 Interest Union Bank	4,014	2,190	6,571	1,938	2,678	200	600	200	10% on 3.0M
92 Property Taxes	221,319	233,340	255,693	258,407	269,055	275,000	200,000	200,000	
93 Total Other Income	245,940	245,549	269,099	265,394	276,337	279,750	204,700	202,450	
94									
95 Interest Expenses									
96 Interest - UMPQUA (includes refi. Fees)	-	-	-	197,713	126,402	120,453	120,453	110,072	Note Interest 2.85%
97 Interest - CIEB	142,213	132,500	131,870	45,287	-	-	-	-	Refinanced 2014
98 Interest - DBAW	45,251	38,501	38,888	6,365	-	-	-	-	Refinanced 2014
99 Interest - Union	28,592	25,797	23,723	2,910	-	-	-	-	Refinanced 2014
100 Interest - Trust Funds	-	-	-	-	-	-	2,500	2,500	Borrowed from Trust account, approx. 1M at .25% interest
101 Interest - Municipal Finance	19,587	16,929	16,032	674	-	-	-	-	Refinanced 2014
102 Interest - Premium Finance	800	800	800	800	800	800	800	800	Insurance policy, financed through AFCCO
103 Total Other Expenses	236,443	214,527	211,313	253,749	127,202	121,253	123,763	113,372	
104									
105 NET INCOME (LOSS)	311,328	(699,100)	244,442	486,429	728,399	764,834	443,565	(315,642)	
106									
107 Capital Projects									
108 Electric Panel Cabinets (3 of 6)		-	-	-	-	-	-	100,000	Subject to quote
109 NH Parking lot (N. or EYC)				6,938	-	-	5,000	5,000	Grading and base
110 Security Camera				-	-	-	-	-	
111 Keyless Entry		3,002	-	-	-	-	-	-	
112 Piling replacement project		571,604	-	-	-	-	-	-	\$11K each

MOSS LANDING HARBOR DISTRICT									
BUDGET FYE 6/30/2018									
	A	B	C	D	E	F	G	H	
	FYE 6/30/12	FYE 6/30/13	FYE 6/30/14	FYE 6/30/15	FYE 6/30/16	FYE 6/30/17	Budget FYE 6/30/17	Budget FYE 6/30/18	CPI = 2.73%
113 Piling replacement project (FEMA)		1,752,078							Costs to be reimbursed by FEMA
114 Sea Lion Deterrent				25,970	-	-	100,000	25,000	Fencing and other materials
115 Dock maintenance		76,575		10,854	9,545	3,600	40,000	40,000	Lumber, material, electrical and floats
116 Concrete docks replacement		-		-	253,943	250,000	-	200,000	Replacement (B174-B178) including fingers
117 Computers (incl software)		-		-	-	-	5,000	25,000	Replace Marina program and system maintenance
118 New NH Building		73,860		62,130	46,913	20,000	3,500,000	3,500,000	New North Harbor Building
119 NH Visitor Dock		-		-	-	-	400,000	400,000	Repair/Replacement
120 NH Wharf entrance repair		-		-	9,070	10,000	-	-	
121 NH Parking lot lighting		-		-	-	-	-	75,000	Parking lot lighting
122 Sewer Lift Station		-		-	-	-	50,000	50,000	
123 Tsunami Erosion Repair		-		31,872	66,332	1,000,000	1,000,000	-	2 at NH, 1 at SH
124 NH Master Plan		-		-	-	-	-	-	Development plan costs
125 Camery - Roof		-		-	-	-	-	-	Roof and drywall
126 Camery Improvements		-		5,995	10,982	-	11,000	40,000	HVAC
127 Total Capital Requirements	-	2,477,119	-	143,759	396,785	1,283,600	5,111,000	4,460,000	
128									
129 Capital Project Funding									
130 From: FEMA		1,260,481					750,000	750,000	Reimbursement for erosion repair project (tsunami).
131 General Funds	50,806	966,638	-	143,759	396,785	1,283,600	4,361,000	3,710,000	All other capital projects funded by General funds
132 Total Capital Contributions	50,806	2,227,119	-	143,759	396,785	1,283,600	5,111,000	4,460,000	
133 Capital Projects Budget									
134									
135 Loan Payments									
136 Loan - UMPQUA									
137 Total Loan Payments								(369,147)	Principal Payment (Unpaid balance \$4,046,718 int. rate 2.85%)
138									
139 Cash Flow Reconciliation									
140 Add: Net Income (Loss)									
141 Add: Depreciation								(315,642)	
142 Plus: Loan Payments								945,000	
143 Net Increase (decrease) In Cash								(369,147)	
144								260,211	
145 Reserved Funds Allocation									
146 Capital Projects to be Funded									
147 Plus Net Increase (decrease) In Cash								(3,710,000)	All other capital projects funded by General funds
148								260,211	
149 From General Funds								(3,449,789)	Extra funds needed for capital project funds



BOARD OF COMMISSIONERS
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ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER 20 – NORTH HARBOR EROSION EMERGENCY - UPDATE BOARD MEETING OF JUNE 28, 2017

Resolution 16-01, declaring El Niño-caused erosion at the North Harbor wharf access an emergency, states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

Winter storms exacerbated the erosion which continued to deteriorate the wharf access and the electrical panel pad. After a lengthy process the Cal Trans Permit was received followed by receipt of the Monterey County permit. Work was intermittent because of continuing storms and because of a cure period required once the seawall was installed but before the gravel could be poured.

As of this writing, the contractor has completed all the work which will cost \$88,240.00.

Staff recommends that the Board by motion accept the staff report on the completion of the project, the amount spent and declare that the emergency has ended.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER 21 – UPDATE - MAINTENANCE DOCK EROSION EMERGENCY PROJECT BOARD MEETING OF JUNE 28, 2017

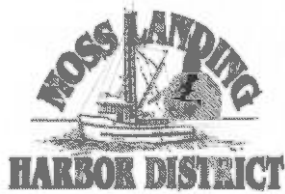
On January 22, 2017 the Board approved Resolution No.17-01 declaring the Maintenance Dock Erosion project an emergency and authorizing the General Manager to proceed with the emergency infill and repairs. The Resolution states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

Our marine engineer Paul Roberts has reiterated his original opinion that we need to immediately work on installing bank stabilization and infilling where the bank has eroded away. If we don't act now the bank will further erode, rapidly during the storms, and this is a matter of public safety. It should be noted that one of our whale watch permittees embarks and disembarks his passengers on that dock as well.

The situation is very bad; the last storm caused severe damage to the adjacent bank, and repairs need to be undertaken immediately. At this time the Harbor District staff and our engineer are in the permitting process with the ACOE and are looking to begin work on the project as soon as possible. Monterey County has requested a geotechnical report on erosion control measures during construction as did the Water Board; response to the Water Board's review of the 401 certification application was submitted on May 25; they responded they would review by June 1; on June 9 they issued a second set of comments; a phone conference to clarify the Water Board's requests was scheduled for June 14; the geotechnical report required by the County and the Water Board is in process and once completed, the Water Board and the County permit should be issued. We can then proceed with repairs.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 17-01 should continue in full force and effect.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Margaret "Peggy" Shirrel, Ph.D.
James Goulart

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ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER 22 – ADOPTING ORDINANCE NO. 201 – FEE SCHEDULE BOARD MEETING OF JUNE 28, 2017

When the Board fixes the final budget an Ordinance modifying the fee schedule must be adopted to coincide with the fees approved in the Budget. Attached is Ordinance No.201 reflecting the new fee schedule.

Highlights of the fees that have been changed, largely by COLA based on a CPI of 2.73% are as follows:

Assigned slip fees increased from \$7.35 to \$7.55 per foot per month.
Temporary slip fees increased from \$11.60 to \$11.65 per foot per month.
Transient slip fees remained \$1.25 per foot per day.
Assigned-vessel pass-through Amenities fee increased from \$52 to \$53.50 per month.
The monthly Liveaboard Fee was increased from \$130 per person to \$140 per person.
Dry storage has increased \$5 per space to \$80, \$90 and \$100 depending on size

Staff recommends that the Board adopt Ordinance No. 201 amending the District's Fee Schedule to reflect the new fees included in the 2017-2018 budget.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

ORDINANCE NO. 201

AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE
MOSS LANDING HARBOR DISTRICT AMENDING CHAPTER 20 – “FEES AND
CHARGES” OF THE MOSS LANDING HARBOR DISTRICT ORDINANCE CODE

WHEREAS, District is proposing to amend Chapter 20 - “Fee and Charges” of the Moss Landing Harbor District Ordinance Code through the modification, elimination and addition of certain fees and charges;

WHEREAS, District has held open and noticed budget committee meetings requesting input on the proposed changes prior to the proposed date of adoption of this Ordinance and has received comments from Board Members.

THEREFORE, BE IT ORDAINED by the Board of Harbor Commissioners of the Moss Landing Harbor District as follows:

Chapter 20 of the Moss Landing Harbor District Ordinance Code, titled “Fees and Charges,” is hereby amended in the manner set forth in Exhibit “A,” attached hereto and by this reference incorporated herein. Although Exhibit A is set forth in the underline-strikeout format for ease of reference with respect to the changes made to the Code, the final version of the same shall be incorporated into the Code with struck-out items deleted and underlining removed.

This Ordinance was introduced and adopted at a regular meeting of the Moss Landing Harbor District Board of Harbor Commissioners on June 28, 2017 to become effective July 1, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Table 20.100 - District Fee Schedule
Revised July 1, 2016 2017

The fees and charges for services established by the Board under Section 20.100 of the Moss Landing Harbor District Ordinance Code for (A) berth rental fees, (B) District permits, and (C) services and equipment, are set forth below:

A) **Berth rental fees.** Berth rental fees for assigned, temporary, and transient berths, and for mooring in designated locations, are in the amounts set forth. Exceptions to assigned berth fees may be granted by the Board when the Board determines that conditions may warrant the suspension of the assigned berth charge or assessing a different charge against the government of the United States, or of any other nation, or otherwise is in the interest of public welfare.

1) **Assigned Berth Permit Fees** - Calculated on a monthly basis of \$7.~~5535~~/foot. All vessels holding an assigned berth permit will be billed on the basis of vessel length over-all, or berth length, whichever is the greater for the berth to which the vessel is assigned. This is irrespective of the actual berth held by the vessel. Persons having an Assigned Berth shall be entitled to the following discounts:

a) **Annual Payment Discount** - A discount of 3% off the regular fee for payment of one year in advance. All such annual fees are due on October 1st of each year.

Should an assigned berth permit be issued subsequent to October 1st of any year, and the permittee wishes to pay the slip fee annually, a discount of 3% off the regular fee will be applied for the remaining months thru the following September 30th.

Existing annual assigned berth permittees will be entitled to a 3% discount until all annual accounts expire on September 30th, 2008.

In the event the berthing permit is terminated prematurely the berthing fee shall be recalculated without the advance payment discount prior to issuing of any refund. This discount may not be taken in addition to the Quarterly Payment Discount.

b) **Quarterly Payment Discount** - A discount of 3% off the regular fee for payment of 3 months in advance. In the event the berthing permit is terminated prematurely the berthing fee shall be recalculated without advance payment discount prior to issuing of any refund. This discount may not be taken in addition to the Annual Payment Discount.

c) **Commercial Vessel Discount** - A discount of \$.50/foot for commercial vessels defined as follows provided the owner's account is paid current:

(i) **Commercial Fishing Vessel** - A vessel currently licensed by the California Department of Fish and Game for commercial fishing, and currently documented by the United States Coast Guard as a fishing vessel or licensed by a state, and having landing receipts dated not more than one year prior to the date of application for commercial discount. Application for commercial discount shall be made under penalty of perjury on forms provided by the District.

(ii) The \$5,000 landing receipt requirement is suspended during any closure of any given fishery for which the assigned slipholder has a valid permit and on which the slipholder has relied in the past to meet the provisions of this section. The suspension is valid until the fishery reopens, the slipholder allows the fishing permit to lapse, or for a period of two years, whichever first occurs. Nothing contained herein shall prohibit the District from discontinuing or reducing the discount at any time.

EXHIBIT A

- (iii) Notwithstanding the foregoing, unless the vessel provides \$5,000 worth of landing receipts, no persons will be allowed to stay on board the vessel without a liveaboard permit applied for and issued in accordance with §6.110.
 - (iv) Commercial Passenger Vessel - A vessel currently documented by the United States Coast Guard for the carriage of passengers or licensed by a state, and having proof of commercial service in the form of receipts or IRS Form 1040, Schedule C or other such proof acceptable to the Harbormaster, and whose owner holds a current Facilities Use Permit issued by the Moss Landing Harbor District permitting the commercial use of the vessel in or from Moss Landing Harbor. Application for commercial discount shall be made under penalty of perjury on forms provided by the District.
 - (v) Other Commercial Vessel - A vessel currently documented by the United States Coast Guard or licensed by a state, and having proof of commercial status acceptable to the Harbormaster, and whose owner holds a current Facilities Use Permit issued by the Moss Landing Harbor District permitting the commercial use of the vessel in or from Moss Landing Harbor. Application for commercial discount shall be made under penalty of perjury on forms provided by the District.
- d) Offloading Commercial Vessel Discount – a discounted berth fee of 50¢/foot per day will be charged to commercial vessels that are not subject to an existing berthing agreement with Moss Landing Harbor that offload fish in an established commercial fish offloading facility in the Harbor, subject to providing a landing receipt for such service to the Harbor upon check-in. Such discounted fee shall be in effect for a maximum of 48 hours. Thereafter, the vessel shall be subject to standard berthing fees established by the District's fee schedule.
- e) Traveling Vessel Discount - A discount of \$1.00/foot for each full calendar month that the vessel is away from Moss Landing Harbor. This discount may only be taken if the owner or operator of the vessel notifies the harbor office on or before the 1st day of the month that the vessel will be absent for the month following.
- Except as otherwise provided for in this section the definition of "Commercial Vessel" contained in Section 2.200 remains in effect.
- 2) Temporary Berth Permit Fees - Calculated on a monthly basis of \$11.65~~60~~/foot. All vessels holding a temporary berth permit will be billed on the basis of the berth size appropriate to the length of their vessel over-all. Fees apply whether vessel is side-tied, end-tied, in a berth or rafted. Fees apply whether or not vessel has access to utilities. Persons having a temporary berth shall be entitled to the following discount:
- a) Quarterly Payment Discount - A discount of 3% off the regular fee for payment of 3 months in advance. In the event the berthing permit is terminated prematurely the berthing fee shall be recalculated without advance payment discount prior to issuing of any refund.
- 3) Transient Berth Permit Fees - Calculated on a daily basis of \$1.25/foot. All vessels holding a transient berth permit will be billed on the basis of boat length over-all. Fees apply whether vessel is side-tied, end-tied, in a berth or rafted. Fees apply whether or not vessel has access to utilities. The minimum daily fee shall be \$10.00. No discounts.
- 4) Multi-Hull Permit Fees – Unless occupying only a single berth, catamaran type vessels shall pay 150% of the applicable berthing fees for a vessel of its length, or length of its berth, as applicable and trimaran type vessels shall pay 200% of the applicable berthing fee for a vessel of its length, or length of its berth, as applicable.
- 5) In addition to berth rental fees specified above all Assigned Berth Permittees vessels utilizing District owned or operated facilities shall be charged an AMENITY FEE in the amount of \$52.00

EXHIBIT A

\$53.50 per month. The AMENITY FEE shall be billed on a monthly basis only without adjustment. Failure to pay in accordance with your berthing agreement will result in disconnection of power to your vessel.

6) Liveaboard Fee: Liveaboards, as defined by §6.110 shall pay a fee of \$130.00 per person per month.

7) Pet Fee: Any berther or regular visitor of the Harbor District or regular visitor of a berther who brings a pet onto District property shall pay a monthly fee of \$5.00 per pet.

B) **District permits.** Permit application fees and permit fees are in the amounts set forth below. Applications for construction permits, rental business permits, short-term facilities use permit, and special activities use permits shall be accompanied by the CEQA review deposit described in paragraph C of this Table 20.100.

Permit	Application Fee	Permit Fee
Construction Permit	Actual cost to District. Payable per application form. CEQA review fee is also required.	None. Lease or License may be required as condition of permit.
Access/Use Permit Trailered Vessels, Includes 12 hours Parking		Daily Permit - \$17.00 per In and Out. Annual Permit - \$160.00 per calendar year. Vessels – Launch Only; \$11.00
Access/Use Permit PWC and Kayaks only; Includes 12 hours Parking		\$11.00 per day (Vehicle + a PWC/Kayak) \$140.00 per calendar year. Additional PWC/ Kayak – Launch Access Only; \$6.00 Annual Launch Access Only - \$62.00
Parking Permit Assigned vessel receives one "free" Assigned Parking Permit.	None	Temporary and Transient Vessels and other persons having business in the Harbor or any additional liveaboard - \$100.00 per month. Daily Parking \$8.00; \$15.00/24 hrs. Boat Trailer Parking overnight in certain areas as designated by General Manager - \$10.00
Living Aboard Permit Required By All Assigned Vessels With One or More Persons Living Aboard Except Commercial Fishing Vessels, Transient Vessels	\$250.00 – One time application processing fee	\$130.00 <u>\$140.00</u> per person per month.
Recreational Vehicle Park (Only available through District if commercial RV Park is full)	None.	Self-contained vehicles only on unimproved site. \$50.00per night. Failure to pay will result in removal of vehicle at owner's expense.
Amenity Fee		\$52.00 <u>\$53.50</u> per month

EXHIBIT A

Peddling Permit – Goods or Services with Principal Place of Business Being off Site.	\$250.00 application fee	\$250.00 payable @ \$62.50 quarterly, nonrefundable.
Facilities Use Permit	\$250.00 application fee plus appropriate CEQA review fee if use is not exempt from CEQA.	\$250.00 per year. Lease or license may be required as a condition of permit.
Special Activities Use Permit	\$250.00 application fee plus appropriate CEQA review fee if use is not exempt from CEQA.	\$250.00
Pet Permit		\$5.00 per month per pet.

- C) District services and equipment.** Persons utilizing the below-described District services and equipment shall pay the fee shown below. Persons utilizing other District services required by this Code shall pay the amount of expenses actually incurred by the District to provide the service. Examples include but are not limited to the expense under Section 6.120.B.2 of a surveyor to determine a vessel unseaworthy, the District's costs and expenses under Section 14.150.C for refuse removal. Use of District equipment shall be in the discretion of the General Manager and persons utilizing such equipment will be required to execute a written waiver of liability in advance of such use.

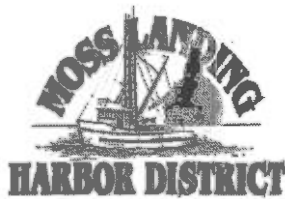
Service/Equipment	Fee
Pass-through credit card transaction fee	\$7.00 per transaction added to all payments made to District using MasterCard or Visa.
Appeal to the Board (Sec. 24.100)	\$25.00 filing fee
Berth Exchange Between Two Assigned Berth Holders (Sections 6.024 and 6.026)	\$25.00 processing fee for berth exchange between two assigned berth holders to be split between applicants.
Berth Rental Security Deposit (assigned berth) (Section 6.022.B.1.a.)	\$500.00
Assigned Slip and Liveaboard Waiting List (Sec. 6.050.C.1 and (E))	<p>\$75.00 waiting list fee payable annually in January. An assigned vessel that intends to be away for one year or greater may give up its berth and be assigned to the highest position on the waiting list by payment of an annual fee equal to one month's berthing fee in advance and without discount. In the case of multiple vessels utilizing this provision Section 6.050(B) shall apply.</p> <p>The aforementioned \$75 assigned slip wait list application fee shall be waived in the event slips in the size category being applied for are available immediately.</p> <p>Notwithstanding the foregoing fee waiver, the applicant will be required to complete the wait list application for administrative and documentary tracking purposes.</p>
CEQA Review - Sections 20.240 and 22.220	\$60.00 deposit for project application subject to review by General Manager. \$500 deposit for project application

EXHIBIT A

Service/Equipment	Fee
	subject to review by Board. Additional fees in amount actually incurred by the District for consultant, studies, public notices, etc. (See Section 20.240.)
Copies of Code Amendments – Section 1.200(B)(9)	\$1.00 for first page, \$0.15 for each additional page. Fees waived for official distribution copies per Ordinance Code.
Copies of Public Records – Section 20.210	\$1.00 for first page, \$0.15 for each additional page. Must complete request. Fees may be waived for official copies.
Dry Storage Space Rental – Section 12.300	<p>Palletized or Unitized storage of materials or gear.</p> <p>. Loose gear or materials must be secured on pallets and stacked not more than 8 feet high. Vehicles including boats on trailers; current registration required. Inoperable vehicle registration or immobile vehicles not allowed.</p> <p>10' X 20' = \$75.00 <u>\$80.00</u></p> <p>10' X 30' = \$85.00 <u>\$90.00</u></p> <p>10' X 40' = \$95.00 <u>\$100.00</u></p>
Small Barge	\$115.00 per hour or fraction thereof for equipment and 1 employee, 1 hour minimum.
Skiff	\$150.00 per hour or fraction thereof for equipment and 1 employee, 1 hour minimum.
Forklift	\$75.00 per hour or fraction thereof including 1 employee, 1 hour minimum.
Truck	\$200.00 per hour or fraction thereof for equipment and 2 employees, 1 hour minimum.
Floating Barge/Crane (Requires skiff at separate skiff fee)	\$200.00 per hour or fraction thereof for equipment and 2 employees (skiff separate), 1 hour minimum.
Miscellaneous Equipment	As determined by the General Manager.
Pumpout	\$200.00 per hour or fraction thereof for 1 pump and 1 employee; \$100.00 per hour or fraction thereof for each additional pump with employee, 1 hour minimum.
Refloating of Sunken Vessel	The greater of \$800 or actual costs.
Towing Outside the Harbor (for non-emergency in Elkhorn Slough)	\$250.00 per hour or fraction thereof for one boat and two employees. Time begins when boat leaves berth. Time ends when boat returns to berth. 2 hour minimum.
Towing Within the Harbor	\$150.00 one way - includes 1 boat and two employees. \$100.00 per hour for each additional boat with employee, 1 hour minimum.
District Vehicle	\$75.00 per hour or fraction thereof for vehicle and 1 employee, 1 hour minimum.
District Personnel	\$70.00 per hour or fraction thereof per employee during normal business hours; \$100.00 per overtime hour or

EXHIBIT A

Service/Equipment	Fee
	fraction thereof per employee, 1 hour minimum.
Phone Installation	\$90.00 flat fee (installation only, any repairs refer above to District personnel for hourly rate)
Inoperable Vessel Mooring Surcharge - Sec. 6.120.C	\$175.00 per month until the vessel is made operable, or is removed from the Harbor, pro-rated for periods less than 1 month. Surcharge begins at the expiration of the 30-day period.
Key Issuance	<p>Metal keys - \$25.00 per key deposit. Deposit will be forfeited if key not returned within 60 days of departure.</p> <p>Magnetic keys - \$10 per key purchase price. District may repurchase in its discretion in an amount based on condition.</p> <p>Magnetic key fobs - \$12 per fob purchase price. District may repurchase in its discretion in an amount based on condition.</p>
Returned Check, Non-Sufficient Funds	\$25.00 per check.
Late Payment Handling Charge - Section 20.010(C)(2)	\$30.00 per occurrence on balances of \$90.00 or more.
Mailed Notices - Chapter 24.200 A) 2) a) (ii)	\$5.00 per individual notice; Fees waived for official distribution required by Brown Act, or to other agencies, or committee members.



BOARD OF COMMISSIONERS
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GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
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STAFF REPORT

ITEM NUMBER 22 – ADOPTING ORDINANCE NO. 201 – FEE SCHEDULE BOARD MEETING OF JUNE 28, 2017

When the Board fixes the final budget an Ordinance modifying the fee schedule must be adopted to coincide with the fees approved in the Budget. Attached is Ordinance No.201 reflecting the new fee schedule.

Highlights of the fees that have been changed, largely by COLA based on a CPI of 2.73% are as follows:

Assigned slip fees increased from \$7.35 to \$7.55 per foot per month.
Temporary slip fees increased from \$11.60 to \$11.65 per foot per month.
Transient slip fees remained \$1.25 per foot per day.
Assigned-vessel pass-through Amenities fee increased from \$52 to \$53.50 per month.
The monthly Liveaboard Fee was increased from \$130 per person to \$140 per person.
Dry storage has increased \$5 per space to \$80, \$90 and \$100 depending on size

Staff recommends that the Board adopt Ordinance No. 201 amending the District's Fee Schedule to reflect the new fees included in the 2017-2018 budget.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

ORDINANCE NO. 201

AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE
MOSS LANDING HARBOR DISTRICT AMENDING CHAPTER 20 – “FEES AND
CHARGES” OF THE MOSS LANDING HARBOR DISTRICT ORDINANCE CODE

WHEREAS, District is proposing to amend Chapter 20 - “Fee and Charges” of the Moss Landing Harbor District Ordinance Code through the modification, elimination and addition of certain fees and charges;

WHEREAS, District has held open and noticed budget committee meetings requesting input on the proposed changes prior to the proposed date of adoption of this Ordinance and has received comments from Board Members;

THEREFORE, BE IT ORDAINED by the Board of Harbor Commissioners of the Moss Landing Harbor District as follows:

Chapter 20 of the Moss Landing Harbor District Ordinance Code, titled “Fees and Charges,” is hereby amended in the manner set forth in Exhibit “A,” attached hereto and by this reference incorporated herein. Although Exhibit A is set forth in the underline-strikeout format for ease of reference with respect to the changes made to the Code, the final version of the same shall be incorporated into the Code with struck-out items deleted and underlining removed.

This Ordinance was introduced and adopted at a regular meeting of the Moss Landing Harbor District Board of Harbor Commissioners on June 28, 2017 to become effective July 1, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Table 20.100 - District Fee Schedule
Revised July 1, 2016 2017

The fees and charges for services established by the Board under Section 20.100 of the Moss Landing Harbor District Ordinance Code for (A) berth rental fees, (B) District permits, and (C) services and equipment, are set forth below:

A) Berth rental fees. Berth rental fees for assigned, temporary, and transient berths, and for mooring in designated locations, are in the amounts set forth. Exceptions to assigned berth fees may be granted by the Board when the Board determines that conditions may warrant the suspension of the assigned berth charge or assessing a different charge against the government of the United States, or of any other nation, or otherwise is in the interest of public welfare.

1) **Assigned Berth Permit Fees** - Calculated on a monthly basis of \$7.5535/foot. All vessels holding an assigned berth permit will be billed on the basis of vessel length over-all, or berth length, whichever is the greater for the berth to which the vessel is assigned. This is irrespective of the actual berth held by the vessel. Persons having an Assigned Berth shall be entitled to the following discounts:

a) **Annual Payment Discount** - A discount of 3% off the regular fee for payment of one year in advance. All such annual fees are due on October 1st of each year.

Should an assigned berth permit be issued subsequent to October 1st of any year, and the permittee wishes to pay the slip fee annually, a discount of 3% off the regular fee will be applied for the remaining months thru the following September 30th.

Existing annual assigned berth permittees will be entitled to a 3% discount until all annual accounts expire on September 30th, 2008.

In the event the berthing permit is terminated prematurely the berthing fee shall be recalculated without the advance payment discount prior to issuing of any refund. This discount may not be taken in addition to the Quarterly Payment Discount.

b) **Quarterly Payment Discount** - A discount of 3% off the regular fee for payment of 3 months in advance. In the event the berthing permit is terminated prematurely the berthing fee shall be recalculated without advance payment discount prior to issuing of any refund. This discount may not be taken in addition to the Annual Payment Discount.

c) **Commercial Vessel Discount** - A discount of \$.50/foot for commercial vessels defined as follows provided the owner's account is paid current:

(i) **Commercial Fishing Vessel** - A vessel currently licensed by the California Department of Fish and Game for commercial fishing, and currently documented by the United States Coast Guard as a fishing vessel or licensed by a state, and having landing receipts dated not more than one year prior to the date of application for commercial discount. Application for commercial discount shall be made under penalty of perjury on forms provided by the District.

(ii) The \$5,000 landing receipt requirement is suspended during any closure of any given fishery for which the assigned slipholder has a valid permit and on which the slipholder has relied in the past to meet the provisions of this section. The suspension is valid until the fishery reopens, the slipholder allows the fishing permit to lapse, or for a period of two years, whichever first occurs. Nothing contained herein shall prohibit the District from discontinuing or reducing the discount at any time.

EXHIBIT A

- (iii) Notwithstanding the foregoing, unless the vessel provides \$5,000 worth of landing receipts, no persons will be allowed to stay on board the vessel without a liveaboard permit applied for and issued in accordance with §6.110.
 - (iv) Commercial Passenger Vessel - A vessel currently documented by the United States Coast Guard for the carriage of passengers or licensed by a state, and having proof of commercial service in the form of receipts or IRS Form 1040, Schedule C or other such proof acceptable to the Harbormaster, and whose owner holds a current Facilities Use Permit issued by the Moss Landing Harbor District permitting the commercial use of the vessel in or from Moss Landing Harbor. Application for commercial discount shall be made under penalty of perjury on forms provided by the District.
 - (v) Other Commercial Vessel - A vessel currently documented by the United States Coast Guard or licensed by a state, and having proof of commercial status acceptable to the Harbormaster, and whose owner holds a current Facilities Use Permit issued by the Moss Landing Harbor District permitting the commercial use of the vessel in or from Moss Landing Harbor. Application for commercial discount shall be made under penalty of perjury on forms provided by the District.
- d) Offloading Commercial Vessel Discount – a discounted berth fee of 50¢/foot per day will be charged to commercial vessels that are not subject to an existing berthing agreement with Moss Landing Harbor that offload fish in an established commercial fish offloading facility in the Harbor, subject to providing a landing receipt for such service to the Harbor upon check-in. Such discounted fee shall be in effect for a maximum of 48 hours. Thereafter, the vessel shall be subject to standard berthing fees established by the District's fee schedule.
- e) Traveling Vessel Discount - A discount of \$1.00/foot for each full calendar month that the vessel is away from Moss Landing Harbor. This discount may only be taken if the owner or operator of the vessel notifies the harbor office on or before the 1st day of the month that the vessel will be absent for the month following.
- Except as otherwise provided for in this section the definition of "Commercial Vessel" contained in Section 2.200 remains in effect.
- 2) Temporary Berth Permit Fees - Calculated on a monthly basis of \$11.65~~60~~/foot. All vessels holding a temporary berth permit will be billed on the basis of the berth size appropriate to the length of their vessel over-all. Fees apply whether vessel is side-tied, end-tied, in a berth or rafted. Fees apply whether or not vessel has access to utilities. Persons having a temporary berth shall be entitled to the following discount:
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- 5) In addition to berth rental fees specified above all Assigned Berth Permittees vessels utilizing District owned or operated facilities shall be charged an AMENITY FEE in the amount of \$52.00

EXHIBIT A

\$53.50 per month. The AMENITY FEE shall be billed on a monthly basis only without adjustment. Failure to pay in accordance with your berthing agreement will result in disconnection of power to your vessel.

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7) Pet Fee: Any berther or regular visitor of the Harbor District or regular visitor of a berther who brings a pet onto District property shall pay a monthly fee of \$5.00 per pet.

B) **District permits.** Permit application fees and permit fees are in the amounts set forth below. Applications for construction permits, rental business permits, short-term facilities use permit, and special activities use permits shall be accompanied by the CEQA review deposit described in paragraph C of this Table 20.100.

Permit	Application Fee	Permit Fee
Construction Permit	Actual cost to District. Payable per application form. CEQA review fee is also required.	None. Lease or License may be required as condition of permit.
Access/Use Permit Trailered Vessels, Includes 12 hours Parking		Daily Permit - \$17.00 per In and Out. Annual Permit - \$160.00 per calendar year. Vessels – Launch Only; \$11.00
Access/Use Permit PWC and Kayaks only; Includes 12 hours Parking		\$11.00 per day (Vehicle + a PWC/Kayak) \$140.00 per calendar year. Additional PWC/ Kayak – Launch Access Only; \$6.00 Annual Launch Access Only - \$62.00
Parking Permit Assigned vessel receives one "free" Assigned Parking Permit.	None	Temporary and Transient Vessels and other persons having business in the Harbor or any additional liveaboard - \$100.00 per month. Daily Parking \$8.00; \$15.00/24 hrs. Boat Trailer Parking overnight in certain areas as designated by General Manager - \$10.00
Living Aboard Permit Required By All Assigned Vessels With One or More Persons Living Aboard Except Commercial Fishing Vessels, Transient Vessels	\$250.00 – One time application processing fee	\$130.00 <u>\$140.00</u> per person per month.
Recreational Vehicle Park (Only available through District if commercial RV Park is full)	None.	Self-contained vehicles only on unimproved site. \$50.00per night. Failure to pay will result in removal of vehicle at owner's expense.
Amenity Fee		\$52.00 <u>\$53.50</u> per month

EXHIBIT A

Peddling Permit – Goods or Services with Principal Place of Business Being off Site.	\$250.00 application fee	\$250.00 payable @ \$62.50 quarterly, nonrefundable.
Facilities Use Permit	\$250.00 application fee plus appropriate CEQA review fee if use is not exempt from CEQA.	\$250.00 per year. Lease or license may be required as a condition of permit.
Special Activities Use Permit	\$250.00 application fee plus appropriate CEQA review fee if use is not exempt from CEQA.	\$250.00
Pet Permit		\$5.00 per month per pet.

C) District services and equipment. Persons utilizing the below-described District services and equipment shall pay the fee shown below. Persons utilizing other District services required by this Code shall pay the amount of expenses actually incurred by the District to provide the service. Examples include but are not limited to the expense under Section 6.120.B.2 of a surveyor to determine a vessel unseaworthy, the District's costs and expenses under Section 14.150.C for refuse removal. Use of District equipment shall be in the discretion of the General Manager and persons utilizing such equipment will be required to execute a written waiver of liability in advance of such use.

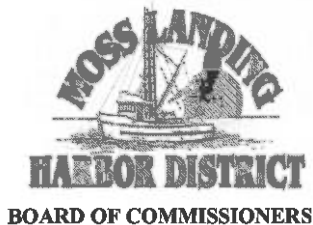
Service/Equipment	Fee
Pass-through credit card transaction fee	\$7.00 per transaction added to all payments made to District using MasterCard or Visa.
Appeal to the Board (Sec. 24.100)	\$25.00 filing fee
Berth Exchange Between Two Assigned Berth Holders (Sections 6.024 and 6.026)	\$25.00 processing fee for berth exchange between two assigned berth holders to be split between applicants.
Berth Rental Security Deposit (assigned berth) (Section 6.022.B.1.a.)	\$500.00
Assigned Slip and Liveaboard Waiting List (Sec. 6.050.C.1 and (E))	<p>\$75.00 waiting list fee payable annually in January. An assigned vessel that intends to be away for one year or greater may give up its berth and be assigned to the highest position on the waiting list by payment of an annual fee equal to one month's berthing fee in advance and without discount. In the case of multiple vessels utilizing this provision Section 6.050(B) shall apply.</p> <p>The aforementioned \$75 assigned slip wait list application fee shall be waived in the event slips in the size category being applied for are available immediately. Notwithstanding the foregoing fee waiver, the applicant will be required to complete the wait list application for administrative and documentary tracking purposes.</p>
CEQA Review - Sections 20.240 and 22.220	\$60.00 deposit for project application subject to review by General Manager. \$500 deposit for project application

EXHIBIT A

Service/Equipment	Fee
	subject to review by Board. Additional fees in amount actually incurred by the District for consultant, studies, public notices, etc. (See Section 20.240.)
Copies of Code Amendments – Section 1.200(B)(9)	\$1.00 for first page, \$0.15 for each additional page. Fees waived for official distribution copies per Ordinance Code.
Copies of Public Records – Section 20.210	\$1.00 for first page, \$0.15 for each additional page. Must complete request. Fees may be waived for official copies.
Dry Storage Space Rental – Section 12.300	<p>Palletized or Unitized storage of materials or gear.</p> <p>. Loose gear or materials must be secured on pallets and stacked not more than 8 feet high. Vehicles including boats on trailers; current registration required. Inoperable vehicle registration or immobile vehicles not allowed.</p> <p>10' X 20' = \$75.00 <u>\$80.00</u></p> <p>10' X 30' = \$85.00 <u>\$90.00</u></p> <p>10' X 40' = \$95.00 <u>\$100.00</u></p>
Small Barge	\$115.00 per hour or fraction thereof for equipment and 1 employee, 1 hour minimum.
Skiff	\$150.00 per hour or fraction thereof for equipment and 1 employee, 1 hour minimum.
Forklift	\$75.00 per hour or fraction thereof including 1 employee, 1 hour minimum.
Truck	\$200.00 per hour or fraction thereof for equipment and 2 employees, 1 hour minimum.
Floating Barge/Crane (Requires skiff at separate skiff fee)	\$200.00 per hour or fraction thereof for equipment and 2 employees (skiff separate), 1 hour minimum.
Miscellaneous Equipment	As determined by the General Manager.
Pumpout	\$200.00 per hour or fraction thereof for 1 pump and 1 employee; \$100.00 per hour or fraction thereof for each additional pump with employee, 1 hour minimum.
Refloating of Sunken Vessel	The greater of \$800 or actual costs.
Towing Outside the Harbor (for non-emergency in Elkhorn Slough)	\$250.00 per hour or fraction thereof for one boat and two employees. Time begins when boat leaves berth. Time ends when boat returns to berth. 2 hour minimum.
Towing Within the Harbor	\$150.00 one way - includes 1 boat and two employees. \$100.00 per hour for each additional boat with employee, 1 hour minimum.
District Vehicle	\$75.00 per hour or fraction thereof for vehicle and 1 employee, 1 hour minimum.
District Personnel	\$70.00 per hour or fraction thereof per employee during normal business hours; \$100.00 per overtime hour or

EXHIBIT A

Service/Equipment	Fee
	fraction thereof per employee, 1 hour minimum.
Phone Installation	\$90.00 flat fee (installation only, any repairs refer above to District personnel for hourly rate)
Inoperable Vessel Mooring Surcharge - Sec. 6.120.C	\$175.00 per month until the vessel is made operable, or is removed from the Harbor, pro-rated for periods less than 1 month. Surcharge begins at the expiration of the 30-day period.
Key Issuance	<p>Metal keys - \$25.00 per key deposit. Deposit will be forfeited if key not returned within 60 days of departure.</p> <p>Magnetic keys - \$10 per key purchase price. District may repurchase in its discretion in an amount based on condition.</p> <p>Magnetic key fobs - \$12 per fob purchase price. District may repurchase in its discretion in an amount based on condition.</p>
Returned Check, Non-Sufficient Funds	\$25.00 per check.
Late Payment Handling Charge - Section 20.010(C)(2)	\$30.00 per occurrence on balances of \$90.00 or more.
Mailed Notices - Chapter 24.200 A) 2) a) (ii)	\$5.00 per individual notice; Fees waived for official distribution required by Brown Act, or to other agencies, or committee members.



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Tony Leonardini
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James Goulart

STAFF REPORT

ITEM NUMBER 23 - CONSIDER REIMBURSEMENT REQUEST REGULAR BOARD MEETING OF JUNE 28, 2017

The District's By-Laws identify certain meetings as pre-approved for compensation and reimbursement to Commissioners for expenses incurred in attending such meetings.

The By-Laws state that attendance by Commissioners at meetings or activities not specified as pre-approved require specific pre-approval by the Board in order to qualify. However, the Board has the authority to retroactively approve, in a public meeting, a Commissioner's compensation or reimbursement of expenses for attending meetings in instances in which pre-approval is not possible due to timing or other unforeseen circumstances.

Commissioner Ferrante expended \$150 (which includes a CSDA Board member discount) to CSDA representing a registration fee to attend CSDA's Special Districts Legislative Days at which representatives from various special districts throughout the State lobby their own legislative representatives regarding CSDA supported or opposed bills, attend a luncheon featuring a keynote speaker and hear about pending legislation. He is seeking reimbursement for the \$150 registration fee.

Staff recommends that the Board consider the request for reimbursement and direct the General Manager accordingly.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947