

AGENDA
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039
March 28, 2018 – 7:00 P.M.

A. CLOSED SESSION

A closed session will be held immediately prior to the public open meeting, **and will begin at 6:00 p.m.** The public open meeting will begin **at 7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken during the Closed Session will be reported out at that time.

1. Confer with real property negotiators (District Counsel and GM) regarding the Moss Landing Commercial Park pursuant to Government Code §54956.8.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

Roll Call

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
Peggy Shirrel – Commissioner
James Goulart – Commissioner

Linda G. McIntyre – General Manager
Mike Rodriguez – District Counsel
Tommy Razzeca – Assistant General Manager
Shay Shaw – Administrative Assistant

C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

D. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

E. CONSENT CALENDAR

1. Approval of the February 28, 2018 Regular Meeting Minutes.

F. FINANCIAL REPORT

2. Financial report month ending February 28, 2018.

G. MANAGER'S REPORTS

The General Manager & Assistant General Manager will make oral or written reports on the below subjects. The Board may take action as deemed necessary. The Managers may present additional reports but the Board may not take action on any item not on this Agenda.

3. Projects Status/Update
4. Community Relations; Requests/Issues
5. Summary of Permits Issued
6. Meeting Announcements
7. Liveaboard Report
8. Slip Income Report
9. Incident Report

H. COMMITTEE REPORTS

10. Finance Committee – Ferrante/Goulart
11. Elkhorn Slough Advisory Committee – Leonardini
12. Special Districts – Jeffries/Ferrante
13. Budget Committee – Leonardini/Shirrel
14. Liveaboard Committee – Goulart/Jeffries

15. Harbor Improvement Committee – Shirrel/Goulart
16. Real Property Committee I – Jeffries/Leonardini
17. Real Property Committee II – Ferrante/Shirrel
18. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

I. NEW BUSINESS

19. ITEM – Maintenance Dock Erosion Emergency Project update.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
20. ITEM – Consider Resolution 18-04 Designating Agent for Disaster Assistance Management
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
21. ITEM – Consider adopting Preliminary Budget for 2018-2019 Fiscal Year
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
22. ITEM – Consider Resolution 18–05 Awarding a contract for A-Dock Pile Replacement Project
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
23. ITEM – Consider Resolution 18-06 Canceling the April and May Regular Board Meetings and fixing Substitute Dates therefor
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
24. ITEM – Consider Resolution 18-07 Authorizing purchase of a Maintenance Vehicle
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

J. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

K. ADJOURNMENT

The next Meeting of the Board of Harbor Commissioners is scheduled for April 25, 2018 at 7:00 PM at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA. Individuals who require special accommodations are requested to contact the Assistant General Manager by emailing Razzeca@mosslandingharbor.dst.ca.us or by calling 831.633.2461 no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to Regular Meetings and 24 hours prior to Special Meetings and may be obtained by logging onto the District's website at www.mosslandingharbor.dst.ca.us, by contacting the District at 831.633.5417 or by emailing Mcintyre@mosslandingharbor.dst.ca.us. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



MINUTES
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

February 28, 2018 – 7:00 P.M.

A. CLOSED SESSION

A closed session was held immediately prior to the public open meeting to consider the following matters:

1. Confer with real property negotiators (District Counsel and GM) regarding the Moss Landing Commercial Park pursuant to Government Code §54956.8.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

Open session was called to order at 7:16pm. After the Pledge of Allegiance, roll was called:

Commissioners Present:

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
Peggy Shirrel – Commissioner
James Goulart - Commissioner

Staff Present:

Linda G. McIntyre – General Manager
Mike Rodriquez – District Counsel
Tommy Razzeca – Assistant General Manager
Shay Shaw – Administrative Assistant

C. PRESIDENT'S REMARKS

The President announced that the Board met in Closed Session and no decisions were made; that direction was given to the General Manager and to District Counsel.

D. PUBLIC COMMENTS

Regina Gage who is running for Supervisor of District 2 briefly introduced herself to the Board and concluded that she is interested in learning more about the Moss Landing Harbor District.

E. CONSENT CALENDAR

1. Approval of the January 31, 2018 Regular Meeting Minutes.
2. Approval of February 8, 2018 Special Meeting Minutes

Commissioner Shirrel made a motion seconded by Commissioner Goulart to approve the Consent Calendar. The motion passed unanimously on a roll-call vote.

F FINANCIAL REPORT

3. Financial report month ending January 31, 2018. GM McIntyre gave the highlights. Commissioner Peggy Shirrel asked why there are no Commissioner warrants listed. GM McIntyre replied the Board is paid through CBIZ Payroll Company. CBIZ processes the checks and withholds the taxes; our list of warrants only includes checks the District pays directly. Commissioner Ferrante asked if we were paying down the UMQUA bank refunding debt and how much is unpaid. GM McIntyre replied there are annual principal and interest payments that we pay; the balance \$3,677,571. A motion was made by Commissioner Ferrante seconded by Commissioner Leonardini to accept the Financial Report. The motion passed unanimously on a roll-call vote.

G. MANAGER'S REPORTS

4. Projects Status/Update –Written report, no questions
5. Community Relations; Requests/Issues – Written report, no questions

6. Summary of Permits Issued – Written report, no questions
7. Meeting Announcements – Written report, no questions
8. Assigned Liveaboard Report – Written report, no questions
9. Slip Income Report – Written report, no questions
10. Incident Report – Written report, no questions

H. COMMITTEE REPORTS

11. Finance Committee – Ferrante/Goulart – No meetings
12. Elkhorn Slough Advisory Committee – Leonardini – no meetings
13. Special Districts – Jeffries/Ferrante – No meetings
14. Liveaboard Committee – Goulart/Jeffries – No meetings; commissioner Goulart asked how often the Committee meets with Liveaboards; President Jeffries replied typically twice a year.
15. Harbor Improvement Committee – Shirrel/Goulart – No meetings
16. Real Property Committee I – Jeffries/Leonardini – Met today; nothing to report
17. Real Property Committee II – Ferrante/Shirrel – No meetings

GM McIntyre mentioned that she inadvertently left the Budget Committee off this section of the Agenda; Committee Chair Leonardini said the Budget Committee had two meetings; complimented the GM and Assistant GM for having preliminary information available and mentioned that the Assistant GM took the lead for staff in the Budget meetings.. The adoption of the Preliminary Budget will be on the next meeting Agenda.

18. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). President Jeffries stated he attended two meetings, 1) the Moss Landing Chamber meeting on President's Day, February 19 at the harbor boardroom. Castroville Com Services Gm Eric Tynan was scheduled to make a presentation on the Moss landing sewer allocation but he did not attend; President Jeffries gave an overview of the history of the Moss Landing sewer system to those in attendance. 2) President Jeffries, VP Leonardini, Assistant GM Tommy Razzeca and consultant March Del Piero attended the Draft Moss Landing Community Plan presentation made to the Monterey County Planning Commission today. One Planning Commissioner said she didn't see how they can ask the public to comment on a plan when the studies haven't been completed for water, traffic, sewage, etc. Commissioner Leonardini said a fisherman objected to Phil's Restaurant going on the island by the boatyard because that might prompt taking the boatyard away – if that happens, the fishing industry would go out of business.

Public comment: Rick Andrews commented that the red barn building by the boatyard is being rented to Joe who is building a big whale watching boat. He also commented that he had his own vessel hauled out at the boatyard and there was plenty of room.

I. NEW BUSINESS

19. ITEM – Maintenance Dock Erosion Emergency Project update.
 - a. Staff report – AGM Razzeca gave the report that emergency conditions still exist.
 - b. Public comment – none
 - c. Board discussion – Commissioner Shirrel asked about the Rachel Carson accident, as did Commissioner Goulart. AGM Razzeca indicated permits were being pursued to replace the pile knocked over in the accident.
 - d. Board action – The Board by consensus indicated that emergency conditions continue to exist and the provisions of Resolution No. 17-01 should continue in full force and effect
20. ITEM – Consider Nominations for Seat A, CSDA Board of Directors.
 - a. Staff report – GM McIntyre gave the report
 - b. Public comment – None

- c. Board discussion – President Jeffries asked if anyone was interested in running. Commissioner Ferrante added some details. Commissioners Shirrel and Ferrante both agreed that the incumbents are excellent candidates.
- d. Board action – No Board action taken

21. ITEM – Consider Election of LAFCO Commissioner – Special Districts Regular Member.

- a. Staff report – GM McIntyre gave the report
- b. Public comment – None
- c. Board discussion – President Jeffries knows three candidates who are running: Craig Stephens who is a current LAFCO member, Grant Leonard who works for TAMC, and Mary Ann Leffel of Monterey Regional Airport District. Commissioner Ferrante recommended Herbert Cortez a member of the Marina Coast Water District and Commissioner Shirrel recommended Mary Ann Leffel.
- d. Board action – President Jeffries made a motion seconded by Commissioner Shirrel to cast the ballot for Mary Ann Leffel for LAFCO Special Districts Representative. The motion passed unanimously on a roll call vote.

22. ITEM – Consider request by Successor Agency to Marina Redevelopment Agency in connection with the Successor Agency's proposed Bond issuance

- a. Staff report – GM McIntyre gave the report
- b. Public comment – None
- c. Board discussion – President Jeffries mentioned that the County would be forming a Redevelopment Agency Oversight Agency for the entire County and MLHD will participate.
- d. Board action – Commissioner Ferrante made a motion seconded by Commissioner Goulart to authorize the General Manager to execute the requested Certificate of Subordination. The motion passed unanimously on a roll-call vote

J. COMMISSIONERS COMMENTS AND CONCERNS

President Jeffries said he thinks we should direct a letter to the California Coastal Commission regarding whether or not they approved a reallocation of the Moss landing sewer system established by a 1982 Resolution that was included in the General Plan. The GM stated that she would draft an appropriate letter to the Coastal Commission.

K. ADJOURNMENT

The meeting adjourned at 8:30pm

Respectfully submitted,

Vince Ferrante, Secretary
Board of Harbor Commissioners

ATTEST:

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet
As of February 28, 2018

ASSETS

Current Assets

Checking/Savings

	Feb 28, 18	Feb 28, 17	\$ Change	% Change
1002 · Petty Cash	500	500		
1009 · Union - Operating	48,961	79,268	-30,307	-38%
1010 · Union - M.M.	4,729,594	4,027,946	701,648	17%
1011 · Union - Payroll	33,945	34,874	-929	-3%
1015 · 1st Capital Bank	1,546,978	1,543,650	3,328	0%
1016 · Pinnacle Bank Interest Account		22,922	-22,922	-100%
1018 · Union Bank- Trust Account	381,720	56,250	325,470	579%
1020 · Umpqua - Restricted	1,010,617	1,009,103	1,514	0%
Total Checking/Savings	7,752,315	6,774,513	977,802	14%

Accounts Receivable

11290 · Leases

1282 · NNN Receivable	60,000	31,304	28,696	92%
1295 · MBARI	1,285		1,285	100%
Total 11290 · Leases	61,285	31,304	29,981	96%
1200 · Marina Receivables	106,990	83,876	23,114	28%
1201 · Marina - Allow for Bad Debt	-43,798	-40,270	-3,528	-9%
Total Accounts Receivable	124,477	74,910	49,567	66%

Other Current Assets

1271 · Prepaid Expenses

1270 · Insurance	18,973	11,660	7,313	63%
Total 1271 · Prepaid Expenses	18,973	11,660	7,313	63%

Total Other Current Assets

Total Current Assets	7,895,765	6,861,083	1,034,682	15%
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Fixed Assets

1650 · Construction In Progress	765,451	366,418	399,033	109%
1670 · Equipment	779,968	779,968		
1700 · Improvements				
1710 · NH Buildings & Improvements	7,868,580	7,868,580		
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,276,755	8,276,755		
1740 · SH Floating Docks	9,369,077	9,369,077		
Total 1700 · Improvements	26,671,305	26,671,305		
1800 · Less - Depreciation				
1805 · Equipment	-778,466	-772,289	-6,177	-1%
1810 · NH Buildings & Improvements	-3,680,529	-3,425,684	-254,845	-7%
1820 · NH Floating Docks	-505,427	-493,739	-11,688	-2%
1825 · NH Offsite Improvements	-451,713	-432,923	-18,790	-4%
1830 · SH Buildings & Improvements	-5,933,282	-5,721,727	-211,555	-4%
1840 · SH Floating Docks	-5,456,293	-5,034,534	-421,759	-8%
Total 1800 · Less - Depreciation	-16,805,710	-15,880,896	-924,814	-6%

Moss Landing Harbor District
Balance Sheet
As of February 28, 2018

	Feb 28, 18	Feb 28, 17	\$ Change	% Change
1900 · Land	<u>1,642,860</u>	<u>1,642,860</u>		
Total Fixed Assets	<u>13,053,874</u>	<u>13,579,655</u>	<u>-525,781</u>	<u>-4%</u>
Other Assets				
1320 · Workers Comp Deposit	<u>200</u>	<u>200</u>		
1530 · Principal Financial CS	<u>7,389</u>	<u>7,389</u>		
Total Other Assets	<u>7,589</u>	<u>7,589</u>		
TOTAL ASSETS	<u><u>20,957,228</u></u>	<u><u>20,448,327</u></u>	<u><u>508,901</u></u>	<u><u>2%</u></u>

Moss Landing Harbor District
Balance Sheet
As of February 28, 2018

	Feb 28, 18	Feb 28, 17	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	235,970	233,066	2,904	1%
Total Accounts Payable	235,970	233,066	2,904	1%
Other Current Liabilities				
2013 · Accrued Expenses	33,811		33,811	100%
2020 · Accrued Salaries Payable	2,078	-233	2,311	992%
2021 · Accrued Vacation	88,372	77,335	11,037	14%
2023 · Accrued Payroll Taxes	605	-106	711	671%
2030 · Customer Deposits	301,652	289,588	12,064	4%
2050 · Employee 457 Payable	953		953	100%
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	11,365	9,611	1,754	18%
Total 2051 · Note Interest Payable	11,365	9,611	1,754	18%
2080 · Prepaid Berth Fees	177,304	145,960	31,344	21%
2082 · MLCP Cost Reimb. Deposit	171,461	93,605	77,856	83%
2086 · Prepaid Leases				
20861 · Duke	10,864	10,546	318	3%
20862 · MBARI	3,913	4,339	-426	-10%
Total 2086 · Prepaid Leases	14,777	14,885	-108	-1%
2087 · Lease Deposits	14,164	14,164		
Total Other Current Liabilities	816,542	644,809	171,733	27%
Total Current Liabilities	1,052,512	877,875	174,637	20%
Long Term Liabilities				
2605 · Umpqua Loan	3,677,571	4,046,718	-369,147	-9%
Total Long Term Liabilities	3,677,571	4,046,718	-369,147	-9%
Total Liabilities	4,730,083	4,924,593	-194,510	-4%
Equity				
3020 · Retained Net Assets	6,456,231	6,456,231		
3050 · Prior Year Earnings	9,986,555	9,417,664	568,891	6%
Net Income	-215,641	-350,162	134,521	38%
Total Equity	16,227,145	15,523,733	703,412	5%
TOTAL LIABILITIES & EQUITY	20,957,228	20,448,326	508,902	2%

Moss Landing Harbor District
Statement of Cash Flows
July 2017 through February 2018

Jul '17 - Feb 18

OPERATING ACTIVITIES	
Net Income	-215,641
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases:1291 · Monterey Bay Kayak	8,970
1200 · Marina Receivables	-43,259
1201 · Marina - Allow for Bad Debt	14,875
11290 · Leases:1282 · NNN Receivable	-15,000
1271 · Prepaid Expenses:1270 · Insurance	-18,973
1210 · Grants Receivable	587,412
1800 · Less - Depreciation:1805 · Equipment	13,601
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	172,663
1800 · Less - Depreciation:1820 · NH Floating Docks	8,025
1800 · Less - Depreciation:1825 · NH Offsite Improvements	19,589
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	139,185
1800 · Less - Depreciation:1840 · SH Floating Docks	276,267
2010 · Accounts Payable	145,286
2020 · Accrued Salaries Payable	-4,702
2021 · Accrued Vacation	-5,204
2023 · Accrued Payroll Taxes	605
2030 · Customer Deposits	5,312
2050 · Employee 457 Payable	953
2080 · Prepaid Berth Fees	34,571
2086 · Prepaid Leases:20861 · Duke	-43,455
2086 · Prepaid Leases:20862 · MBARI	-17,925
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-36,690
2082 · MLCP Cost Relmb. Deposit	77,856
Net cash provided by Operating Activities	1,104,321
FINANCING ACTIVITIES	
2605 · Umpqua Loan	-369,147
Net cash provided by Financing Activities	-369,147
Net cash increase for period	735,174
Cash at beginning of period	7,017,142
Cash at end of period	7,752,316

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2017 through February 2018

	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	1,074,062	1,079,753	-5,691	99%
4112 · Qtrly/Annual Discount	-1,489	-2,400	911	62%
4113 · Commercial Vessel Dscnt	-8,416	-10,000	1,584	84%
4114 · Away (1 mnth) Dscnt	-939	-600	-339	157%
4115 · Temporary Berthing	182,208	161,333	20,875	113%
4120 · Liveaboard Fees	77,565	76,000	1,565	102%
4130 · Transient Berthing	12,334	18,750	-6,416	66%
4220 · Wait List	6,350	4,667	1,683	136%
4260 · Towing - Intra Harbor	150	450	-300	33%
4270 · Pumpouts		400	-400	
4280 · Late Fees	26,210	20,000	6,210	131%
4282 · Recovered Lien Costs	420	500	-80	84%
Total 4100 · Berthing Income	1,368,455	1,348,853	19,602	101%
4200 · Other Income - Operations				
4225 · Merchandise	321	667	-346	48%
4230 · SH Parking	85,269	76,000	9,269	112%
4285 · Dog Fee	935	400	535	234%
4290 · Misc	6,930	1,600	5,330	433%
Total 4200 · Other Income - Operations	93,455	78,667	14,788	119%
4300 · Operating Grant Revenues				
Total 4000 · MARINA REVENUES	1,461,910	1,427,520	34,390	102%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2017 through February 2018

Expense	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	2,158	2,500	-342	86%
5210 · Dues & Subscriptions	7,887	6,720	1,167	117%
5220 · Office Supplies				
5223 · Administration	5,919	3,208	2,711	185%
5225 · Operations	7,474	5,392	2,082	139%
Total 5220 · Office Supplies	13,393	8,600	4,793	156%
5230 · Postage & Equip Lease				
5232 · Meter Lease	517	376	141	138%
5235 · Postage	1,267	416	851	305%
Total 5230 · Postage & Equip Lease	1,784	792	992	225%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	2,653	2,640	13	100%
Total 5240 · Copier Lease & Supplies	2,653	2,640	13	100%
5250 · Telephone & Communications				
5253 · Administration	7,844	7,888	-44	99%
5255 · Operations	956	720	236	133%
Total 5250 · Telephone & Communications	8,800	8,608	192	102%
5260 · Professional Services				
5262 · Accounting	29,486	28,500	986	103%
5263 · Audit fees	15,000	14,500	500	103%
5265 · Legal	46,573	50,000	-3,427	93%
5268 · Computer Consulting	340	2,208	-1,868	15%
5269 · Payroll Processing	2,529	2,544	-15	99%
Total 5260 · Professional Services	93,928	97,752	-3,824	96%
5270 · Licenses & Permits		10	-10	
5290 · Credit Card Fees	8,743	8,784	-41	100%
5921 · Internet Billing Service	1,293	1,344	-51	96%
Total 5200 · General & Administrative	140,639	137,750	2,889	102%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	156,515	175,055	-18,540	89%
5315 · Operations	84,032	98,439	-14,407	85%
5318 · Maintenance	59,059	77,291	-18,232	76%
Total 5310 · Salaries	299,606	350,785	-51,179	85%
5330 · Payroll Taxes				
5333 · Administration	9,890	12,243	-2,353	81%
5335 · Operations	6,827	7,531	-704	91%
5338 · Maintenance	4,441	5,913	-1,472	75%
Total 5330 · Payroll Taxes	21,158	25,687	-4,529	82%
5340 · Employee Benefits				
5342 · Vehicle Allowance				
5343 · Administration	40,298	46,865	-6,567	86%
5345 · Operations	6,781	10,747	-3,966	63%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2017 through February 2018

	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
5348 · Maintenance	26,950	40,819	-13,869	66%
Total 5340 · Employee Benefits	74,029	98,431	-24,402	75%
5350 · Workers Compensation				
5353 · Administration	1,736	1,875	-139	93%
5355 · Operations	4,109	4,351	-242	94%
5358 · Maintenance	4,669	10,703	-6,034	44%
Total 5350 · Workers Compensation	10,514	16,929	-6,415	62%
5360 · Education & Training				
5363 · Administration	299		299	100%
Total 5360 · Education & Training	299		299	100%
Total 5300 · Personnel	405,606	491,832	-86,226	82%
5400 · Insurance				
5410 · Liability Insurance	80,499	80,000	499	101%
Total 5400 · Insurance	80,499	80,000	499	101%
5500 · Utilities				
5510 · Garbage	33,831	35,333	-1,502	96%
5520 · Gas and Electric	120,000	130,000	-10,000	92%
5530 · Water	19,800	21,333	-1,533	93%
5540 · Sewer	43,404	26,667	16,737	163%
Total 5500 · Utilities	217,035	213,333	3,702	102%
5600 · Operating Supplies				
5610 · Vehicles	5,135	9,200	-4,065	56%
5625 · Operations	11,567	14,000	-2,433	83%
Total 5600 · Operating Supplies	16,702	23,200	-6,498	72%
5700 · Depreciation	314,665	315,000	-336	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	216	2,056	-1,840	11%
5830 · Equip Rental	3,156	5,752	-2,596	55%
5850 · Repair Materials	46,396	52,200	-5,804	89%
5860 · Outside Service Contracts	28,659	46,667	-18,008	61%
5870 · Derelict Disposal	116	20,000	-19,884	1%
Total 5800 · Repairs & Maintenance	78,543	126,675	-48,132	62%
5900 · Financial Expenses				
5920 · Bank Service Charges	4,781	2,400	2,381	199%
5990 · Bad Debt	14,875	14,267	608	104%
Total 5900 · Financial Expenses	19,656	16,667	2,989	118%
Total · MARINA EXPENSES	1,273,345	1,404,457	-131,113	91%
Net Ordinary Income - Marina Operations	188,566	23,063	165,503	818%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2017 through February 2018

	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	43,455	43,455	0	100%
4052 · MBARI - MARS Cable		1,285	-1,285	
4053 · MBARI	17,925	17,927	-2	100%
Total 4050 · Trust Lands Lease Revenue	61,380	62,667	-1,287	98%
4500 · Leases				
4501 · K-Pier Lease				
4502 · Cannery Building				
4504 · Suite 3	57,419	57,631	-212	100%
4510 · Suite 6	16,990	17,056	-66	100%
4511 · Suite 1 & 10	11,683	11,723	-40	100%
4515 · Suite 4	55,530	55,737	-207	100%
4517 · Suite 2	20,764	20,838	-74	100%
4518 · Suite 5	15,934	16,276	-342	98%
4523 · Canery NNN	17,483	20,000	-2,517	87%
Total 4502 · Cannery Building	195,803	199,261	-3,458	98%
4530 · RV Lot	21,289	21,367	-78	100%
4540 · Martin & Mason	25,335	23,587	1,748	107%
4560 · North Harbor				
4562 · Sea Harvest	24,367	25,333	-966	96%
4568 · Monterey Bay Kayaks	11,965	23,333	-11,368	51%
4572 · Pottery Planet	9,740	26,667	-16,927	37%
Total 4560 · North Harbor	46,072	75,333	-29,261	61%
Total 4500 · Leases	288,499	319,548	-31,049	90%
4600 · District Property Taxes	167,532	100,000	67,532	168%
4700 · Other Revenues & Concessions				
4125 · Amenity Fee	193,722	190,100	3,622	102%
4710 · Vending Activities				
4711 · Washer/Dryer	8,040	5,033	3,007	160%
4712 · Soda	163	300	-137	54%
Total 4710 · Vending Activities	8,203	5,333	2,870	154%
4720 · Dry Storage	39,591	40,527	-936	98%
4725 · North Harbor Use Fee	49,055	37,333	11,722	131%
4727 · Key Sales	4,902	5,033	-131	97%
4730 · NH Washdown	809	1,300	-491	62%
4735 · Camp/RV	1,757	2,200	-443	80%
4740 · Equipment Rental		350	-350	
4751 · Permits	4,764	5,000	-236	95%
4765 · Faxes, Copies & Postage	8	30	-22	27%
4770 · Surplus Auction/Sales		50	-50	
Total 4700 · Other Revenues & Concessions	302,811	287,256	15,555	105%
4800 · Interest				
4841 · Union Bank Interest	350	133	217	263%
4843 · First Capital Bank	2,058	1,000	1,058	206%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2017 through February 2018

	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
4846 · Umpqua Interest	1,009	500	509	202%
Total 4800 · Interest	3,417	1,633	1,784	209%
Total 4400 · LEASE AND OTHER INCOME	823,639	771,104	52,535	107%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	73,381	73,381	0	100%
Total 7100 · Interest Expense	73,381	73,381	0	100%
7200 · Other Financial Expenses				
7221 · CSDA Dues	6,358	6,050	308	105%
7230 · LAFO Administrative Charges	6,411	6,411		100%
Total 7200 · Other Financial Expenses	12,769	12,461	308	102%
5700 · Depreciation	314,665	315,000	-336	100%
7300 · Commissioner Expenses				
7320 · Monthly Stipend	8,600	8,000	600	108%
7321 · Employer Payroll Taxes	658	800	-142	82%
7330 · Incurred Expenses	1,229	900	329	137%
Total 7300 · Commissioner Expenses	10,487	9,700	787	108%
Total 7000 · LEASE AND OTHER EXPENSES	411,302	410,542	760	100%
Net Ordinary Income - Lease & Other Operations	412,338	360,562	51,776	114%
Net Ordinary Income - Combined Operations	600,903	383,625	217,278	157%
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	73,676	100,000	-26,324	74%
8201 · Reimbursable expenses	-29,120	100,000	-129,120	-29%
Total 8001 · Cost Reimbursements	44,556	200,000	-155,444	22%
Total Other Income	44,556	200,000	-155,444	22%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging	93,898	500,000	-406,102	19%
9053 · Dock Maintenance	11,255	20,000	-8,745	56%
9054 · Sea Lion Deterrent Fencing		15,000	-15,000	
9125 · North Harbor Parking Lot LTG	2,700			
9250 · Security Camera		5,000	-5,000	
9305 · Piling Replacement Proj. - Dist	6,593			
9309 · New NH Building	566,073	1,700,000	-1,133,927	33%
9310 · NH Hotel	14,166			
9430 · NH Restoration	139,197			
9750 · Office Computers		25,000	-25,000	
9800 · Dock Replacement	27,216	100,000	-72,784	27%
Total 9000 · CAPITAL PROJECT EXPENSES	861,098	2,365,000	-1,503,902	36%
Total Other Expense	861,098	2,365,000	-1,503,902	36%
Net Other Income	-816,542	-2,165,000	1,348,458	38%
	-215,639	-1,781,375	1,565,736	12%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2017 through February 2018

	Jul '17 - Feb 18	Jul '16 - Feb 17	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 - MARINA REVENUES				
4100 - Berthing Income				
4110 - Assigned Berthing	1,074,062	1,042,411	31,651	3%
4112 - Qtrly/Annual Discount	-1,489	-2,576	1,087	42%
4113 - Commercial Vessel Dscnt	-8,416	-8,913	497	6%
4114 - Away (1 mnth) Dscnt	-939	-486	-453	-93%
4115 - Temporary Berthing	182,208	186,450	-4,242	-2%
4120 - Liveaboard Fees	77,565	80,412	-2,847	-4%
4130 - Transient Berthing	12,334	20,363	-8,029	-39%
4220 - Wait List	6,350	6,877	-527	-8%
4260 - Towing - Intra Harbor	150	300	-150	-50%
4270 - Pumpouts		1,000	-1,000	-100%
4280 - Late Fees	26,210	20,023	6,187	31%
4282 - Recovered Lien Costs	420	1,220	-800	-66%
Total 4100 - Berthing Income	1,368,455	1,347,081	21,374	2%
4200 - Other Income - Operations				
4225 - Merchandise	321	1,656	-1,335	-81%
4230 - SH Parking	85,269	62,000	23,269	38%
4285 - Dog Fee	935	1,005	-70	-7%
4290 - Misc	6,930	165	6,765	4,100%
Total 4200 - Other Income - Operations	93,455	64,826	28,629	44%
Total 4000 - MARINA REVENUES	1,461,910	1,411,907	50,003	4%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2017 through February 2018

	Jul '17 - Feb 18	Jul '16 - Feb 17	\$ Change	% Change
Expense				
5200 · General & Administrative				
5100 · Advertising	2,158	5,584	-3,426	-61%
5210 · Dues & Subscriptions	7,887	5,865	2,022	34%
5220 · Office Supplies				
5223 · Administration	5,919	2,539	3,380	133%
5225 · Operations	7,474	3,424	4,050	118%
Total 5220 · Office Supplies	13,393	5,963	7,430	125%
5230 · Postage & Equip Lease				
5232 · Meter Lease	517	258	259	100%
5235 · Postage	1,267	65	1,202	1,849%
Total 5230 · Postage & Equip Lease	1,784	323	1,461	452%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	2,653	2,822	-169	-6%
Total 5240 · Copier Lease & Supplies	2,653	2,822	-169	-6%
5250 · Telephone & Communications				
5253 · Administration	7,844	7,289	555	8%
5255 · Operations	956	565	391	69%
Total 5250 · Telephone & Communications	8,800	7,854	946	12%
5260 · Professional Services				
5262 · Accounting	29,486	25,745	3,741	15%
5263 · Audit fees	15,000	14,500	500	3%
5265 · Legal	46,573	134,409	-87,836	-65%
5268 · Computer Consulting	340	1,769	-1,429	-81%
5269 · Payroll Processing	2,529	2,372	157	7%
Total 5260 · Professional Services	93,928	178,795	-84,867	-47%
5270 · Licenses & Permits		10	-10	-100%
5290 · Credit Card Fees	8,743	8,051	692	9%
5921 · Internet Billing Service	1,293	1,218	75	6%
Total 5200 · General & Administrative	140,639	216,485	-75,846	-35%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	156,515	167,417	-10,902	-7%
5315 · Operations	84,032	84,267	-235	-0%
5318 · Maintenance	59,059	53,804	5,255	10%
Total 5310 · Salaries	299,606	305,488	-5,882	-2%
5330 · Payroll Taxes				
5333 · Administration	9,890	12,825	-2,935	-23%
5335 · Operations	6,827	10,024	-3,197	-32%
5338 · Maintenance	4,441	4,179	262	6%
Total 5330 · Payroll Taxes	21,158	27,028	-5,870	-22%
5340 · Employee Benefits				
5343 · Administration	40,298	48,722	-8,424	-17%
5345 · Operations	6,781	17,069	-10,288	-60%
5348 · Maintenance	26,950	29,485	-2,535	-9%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2017 through February 2018

	Jul '17 - Feb 18	Jul '16 - Feb 17	\$ Change	% Change
Total 5340 · Employee Benefits	74,029	95,276	-21,247	-22%
5350 · Workers Compensation				
5353 · Administration	1,736	2,400	-664	-28%
5355 · Operations	4,109	4,696	-587	-13%
5358 · Maintenance	4,669	5,336	-667	-13%
Total 5350 · Workers Compensation	10,514	12,432	-1,918	-15%
5360 · Education & Training				
5363 · Administration	299	429	-130	-30%
5365 · Operations		1,009	-1,009	-100%
Total 5360 · Education & Training	299	1,438	-1,139	-79%
Total 5300 · Personnel	405,606	441,662	-36,056	-8%
5400 · Insurance				
5410 · Liability Insurance	80,499	84,074	-3,575	-4%
Total 5400 · Insurance	80,499	84,074	-3,575	-4%
5500 · Utilities				
5510 · Garbage	33,831	34,700	-869	-3%
5520 · Gas and Electric	120,000	130,000	-10,000	-8%
5530 · Water	19,800	17,648	2,152	12%
5540 · Sewer	43,404	25,062	18,342	73%
Total 5500 · Utilities	217,035	207,410	9,625	5%
5600 · Operating Supplies				
5610 · Vehicles	5,135	5,059	76	2%
5625 · Operations	11,567	13,232	-1,665	-13%
Total 5600 · Operating Supplies	16,702	18,291	-1,589	-9%
5700 · Depreciation	314,665	314,665		
5800 · Repairs & Maintenance				
5810 · Vehicles	216	354	-138	-39%
5830 · Equip Rental	3,156	2,225	931	42%
5850 · Repair Materials	46,396	20,674	25,722	124%
5860 · Outside Service Contracts	28,659	56,287	-27,628	-49%
5870 · Derelict Disposal	116	128	-12	-9%
Total 5800 · Repairs & Maintenance	78,543	79,668	-1,125	-1%
5900 · Financial Expenses				
5920 · Bank Service Charges	4,781	2,795	1,986	71%
5990 · Bad Debt	14,875	14,875		
Total 5900 · Financial Expenses	19,656	17,670	1,986	11%
Total · MARINA EXPENSES	1,273,345	1,379,925	-106,580	-8%
Net Ordinary Income - Marina Operations	188,566	31,983	156,583	490%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2017 through February 2018

	Jul '17 - Feb 18	Jul '16 - Feb 17	\$ Change	% Change
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	43,455	42,185	1,270	3%
4053 · MBARI	17,925	16,960	965	6%
Total 4050 · Trust Lands Lease Revenue	61,380	59,145	2,235	4%
4500 · Leases				
4501 · K-Pier Lease		5,558	-5,558	-100%
4502 · Cannery Building				
4504 · Suite 3	57,419	55,742	1,677	3%
4510 · Suite 6	16,990	16,493	497	3%
4511 · Suite 1 & 10	11,683	11,341	342	3%
4515 · Suite 4	55,530	53,908	1,622	3%
4517 · Suite 2	20,764	20,158	606	3%
4518 · Suite 5	15,934	15,738	196	1%
4523 · Canery NNN	17,483	21,459	-3,976	-19%
Total 4502 · Cannery Building	195,803	194,839	964	0%
4530 · RV Lot	21,289	20,666	623	3%
4540 · Martin & Mason	25,335	22,898	2,437	11%
4541 · SH Spare Office		1,772	-1,772	-100%
4560 · North Harbor				
4562 · Sea Harvest	24,367	23,403	964	4%
4568 · Monterey Bay Kayaks	11,965	39,976	-28,011	-70%
4572 · Pottery Planet	9,740	25,214	-15,474	-61%
Total 4560 · North Harbor	46,072	88,593	-42,521	-48%
Total 4500 · Leases	288,499	334,326	-45,827	-14%
4600 · District Property Taxes	167,532	157,657	9,875	6%
4700 · Other Revenues & Concessions				
4125 · Amenity Fee	193,722	188,760	4,962	3%
4710 · Vending Activities				
4711 · Washer/Dryer	8,040	6,971	1,069	15%
4712 · Soda	163	431	-268	-62%
Total 4710 · Vending Activities	8,203	7,402	801	11%
4720 · Dry Storage	39,591	36,756	2,835	8%
4725 · North Harbor Use Fee	49,055	33,314	15,741	47%
4727 · Key Sales	4,902	4,004	898	22%
4730 · NH Washdown	809	723	86	12%
4735 · Camp/RV	1,757	3,581	-1,824	-51%
4740 · Equipment Rental				
4751 · Permits	4,764	4,028	736	18%
4765 · Faxes, Copies & Postage	8	38	-30	-79%
Total 4700 · Other Revenues & Concessions	302,811	278,606	24,205	9%
4800 · Interest				
4841 · Union Bank Interest	350	71	279	393%
4843 · First Capital Bank	2,058	1,817	241	13%
4845 · SBB Interest		199	-199	-100%

**Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2017 through February 2018**

	Jul '17 - Feb 18	Jul '16 - Feb 17	\$ Change	% Change
4846 · Umpqua Interest	1,009	1,007	2	0%
Total 4800 · Interest	3,417	3,094	323	10%
Total 4400 · LEASE AND OTHER INCOME	823,639	832,828	-9,189	-1%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	73,381	77,741	-4,360	-6%
Total 7100 · Interest Expense	73,381	77,741	-4,360	-6%
7200 · Other Financial Expenses				
7221 · CSDA Dues	6,358	6,026	332	6%
7230 · LAFO Administrative Charges	6,411	5,589	822	15%
Total 7200 · Other Financial Expenses	12,769	11,615	1,154	10%
5700 · Depreciation	314,665	314,665		
7300 · Commissioner Expenses				
7320 · Monthly Stipend	8,600	5,400	3,200	59%
7321 · Employer Payroll Taxes	658	414	244	59%
7330 · Incurred Expenses	1,229	1,768	-539	-30%
Total 7300 · Commissioner Expenses	10,487	7,582	2,905	38%
Total 7000 · LEASE AND OTHER EXPENSES	411,302	411,603	-301	0%
Net Ordinary Income	412,338	421,226	-8,888	-2%
Net Ordinary Income	600,903	453,208	147,695	33%
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	73,676	147,362	-73,686	-50%
8201 · Reimbursable expenses	-29,120	-7,108	-22,012	-310%
Total 8001 · Cost Reimbursements	44,556	140,254	-95,698	-68%
Total Other Income	44,556	140,254	-95,698	-68%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging	93,898	6,392	87,506	1,369%
9052 · NH Wharf Entrance Repair		6,931	-6,931	-100%
9053 · Dock Maintenance	11,255		11,255	100%
9125 · North Harbor Parking Lot LTG	2,700		2,700	100%
9302 · Tsunami shoreline repairs		731,211	-731,211	-100%
9305 · Piling Replacement Proj. - Dist	6,593		6,593	100%
9309 · New NH Building	566,073	19,635	546,438	2,783%
9310 · NH Hotel	14,166		14,166	100%
9430 · NH Restoration	139,197		139,197	100%
9800 · Dock Replacement	27,216	179,459	-152,243	-85%
Total 9000 · CAPITAL PROJECT EXPENSES	861,098	943,628	-82,530	-9%
Total Other Expense	861,098	943,628	-82,530	-9%
Net Other Income	-816,542	-803,374	-13,168	-2%
	-215,639	-350,166	134,527	38%

Moss Landing Harbor District
A/P Aging Summary
As of February 28, 2018

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Airgas	77.12	0.00	0.00	0.00	0.00	77.12
Aspen Environmental Group	2,843.75	0.00	0.00	0.00	0.00	2,843.75
AT&T	164.39	0.00	0.00	0.00	0.00	164.39
Byte Technology	37.50	0.00	0.00	0.00	0.00	37.50
Cintas	460.32	0.00	0.00	0.00	0.00	460.32
Dilbeck & Sons, Inc.	248,208.63	0.00	0.00	0.00	0.00	248,208.63
Haro, Kasunich and Assoc. Inc.	3,786.25	0.00	0.00	0.00	0.00	3,786.25
J.V. Orta's	891.00	0.00	0.00	0.00	0.00	891.00
Ken Helms	587.00	0.00	0.00	0.00	0.00	587.00
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
Marc J. Del Piero	0.00	2,400.00	0.00	0.00	0.00	2,400.00
Marine Life Studies	370.05	0.00	0.00	0.00	0.00	370.05
Pajaro Valley Lock Shop	0.00	285.49	0.00	0.00	0.00	285.49
Pajaro/Sunny Mesa C.S.D.	1,692.85	0.00	0.00	0.00	0.00	1,692.85
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Premium Assignment Corporation	0.00	-11,454.65	0.00	0.00	0.00	-11,454.65
Principal Financial	0.00	-147.08	0.00	0.00	0.00	-147.08
Rabobank	673.86	0.00	0.00	0.00	0.00	673.86
Social Vocational Services, Inc.	0.00	-1,073.57	0.00	0.00	0.00	-1,073.57
Ted Shuber	618.44	0.00	0.00	0.00	0.00	618.44
U.S. Bank	1,245.13	0.00	0.00	0.00	0.00	1,245.13
VALIC	2,916.20	0.00	0.00	0.00	0.00	2,916.20
Verizon Wireless	141.87	0.00	0.00	0.00	0.00	141.87
Vision Service Plan	0.00	-102.78	0.00	0.00	0.00	-102.78
Wald, Ruhnke & Dost Architects, LP	1,748.16	0.00	0.00	0.00	0.00	1,748.16
TOTAL	<u><u>266,462.52</u></u>	<u><u>-30,492.59</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>235,969.93</u></u>

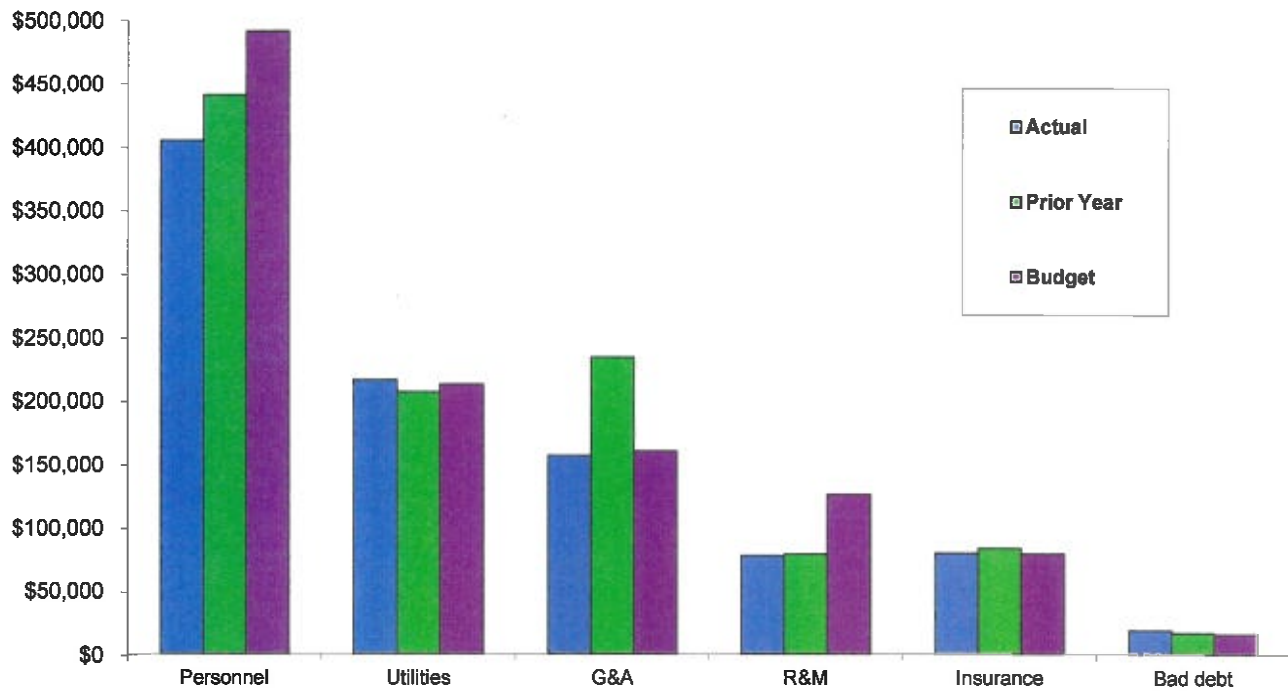
Moss Landing Harbor District
Warrant Listing
As of February 28, 2018

Type	Date	Num	Name	Amount
1009 - Union - Operating				
Bill Pmt -Check	02/13/2018	17857	A&B Fire Protection and Safety, Inc.	-800.00
Bill Pmt -Check	02/13/2018	17858	Airgas	-84.59
Bill Pmt -Check	02/13/2018	17859	Alliance of Communities for Sustainable F	-2,000.00
Bill Pmt -Check	02/13/2018	17860	Ambient Air	-1,945.03
Bill Pmt -Check	02/13/2018	17861	Aspen Enviornmental Group	-6,312.50
Bill Pmt -Check	02/13/2018	17862	AT&T	-169.13
Bill Pmt -Check	02/13/2018	17863	Bayside Oil, Inc.	-3,125.00
Bill Pmt -Check	02/13/2018	17864	Byte Technology	-37.50
Bill Pmt -Check	02/13/2018	17865	C-MANC	-250.00
Bill Pmt -Check	02/13/2018	17866	CalPERS	-3,907.19
Bill Pmt -Check	02/13/2018	17867	Carmel Marina Corporation	-975.72
Bill Pmt -Check	02/13/2018	17868	Central Coast Systems, Inc.	-105.00
Bill Pmt -Check	02/13/2018	17869	Cintas	-576.45
Bill Pmt -Check	02/13/2018	17870	Damm Good Water	-61.60
Bill Pmt -Check	02/13/2018	17871	Debbie Hayward	-500.00
Bill Pmt -Check	02/13/2018	17872	Doctors on Duty	-122.50
Bill Pmt -Check	02/13/2018	17873	Doug Spinelli & Kelly Kimes	-500.00
Bill Pmt -Check	02/13/2018	17874	Green Valley Supply	-398.50
Bill Pmt -Check	02/13/2018	17875	Haro, Kasunich and Assoc. Inc.	-1,306.80
Bill Pmt -Check	02/13/2018	17876	Linda G. McIntyre	-400.00
Bill Pmt -Check	02/13/2018	17877	Martin Aquilera	-25.00
Bill Pmt -Check	02/13/2018	17878	Mathew Bender & Co., Inc.	-84.05
Bill Pmt -Check	02/13/2018	17879	MRWPCA	-12,854.83
Bill Pmt -Check	02/13/2018	17880	Office Depot	-81.12
Bill Pmt -Check	02/13/2018	17881	Office Team	-2,285.22
Bill Pmt -Check	02/13/2018	17882	Pajaro/Sunny Mesa C.S.D.	-1,723.63
Bill Pmt -Check	02/13/2018	17883	PG&E	-20,000.00
Bill Pmt -Check	02/13/2018	17884	Premium Assignment Corporation	-11,454.65
Bill Pmt -Check	02/13/2018	17885	Principal Financial	-147.08
Bill Pmt -Check	02/13/2018	17886	Rabobank	-457.24
Bill Pmt -Check	02/13/2018	17887	Redshift	-136.85
Bill Pmt -Check	02/13/2018	17888	Revel Enviornmental Manufacturing , Inc.	-520.00
Bill Pmt -Check	02/13/2018	17889	Sealaska Techincal	-12,434.26
Bill Pmt -Check	02/13/2018	17890	Social Vocational Services, Inc.	-1,073.57
Bill Pmt -Check	02/13/2018	17891	Stephanie Markley	-500.00
Bill Pmt -Check	02/13/2018	17892	Tim Callahan	-25.00
Bill Pmt -Check	02/13/2018	17893	U.S. Bank	-879.20
Bill Pmt -Check	02/13/2018	17894	Valero Marketing and Supply Company	-147.96
Bill Pmt -Check	02/13/2018	17895	VALIC	-2,916.20
Bill Pmt -Check	02/13/2018	17896	Veritiv Operating Company	-2,227.50
Bill Pmt -Check	02/13/2018	17897	Verizon Wireless	-141.50
Bill Pmt -Check	02/13/2018	17898	Vision Sevice Plan	-102.78
Bill Pmt -Check	02/13/2018	17899	Wald, Ruhnke & Dost Architects, LP	-5,495.80
Bill Pmt -Check	02/13/2018	17900	WASH	-202.08

Moss Landing Harbor District
Warrant Listing
As of February 28, 2018

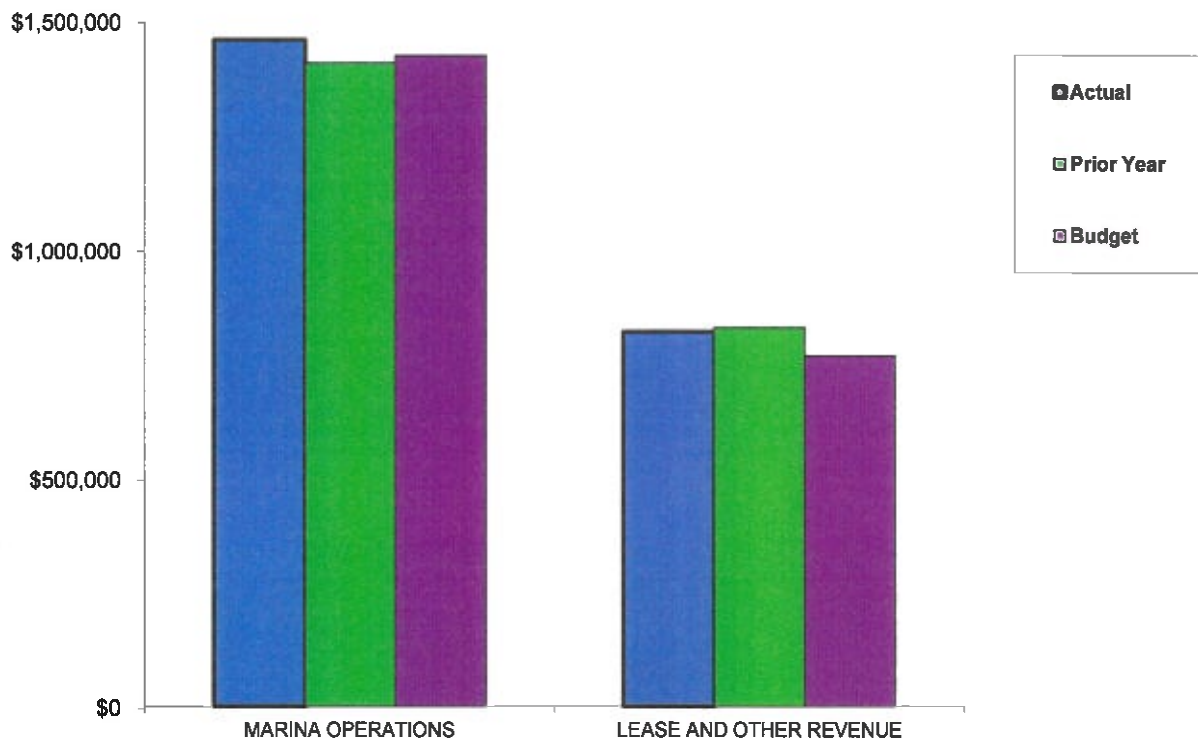
Type	Date	Num	Name	Amount
Bill Pmt -Check	02/13/2018	17901	West Marine Pro	-1,382.30
Bill Pmt -Check	02/13/2018	17902	William C. Jackson	-144.42
Bill Pmt -Check	02/13/2018	17903	AT&T	-130.25
Bill Pmt -Check	02/13/2018	17904	Carmel Marina Corporation	-2,601.92
Bill Pmt -Check	02/13/2018	17905	AT&T	-508.26
Bill Pmt -Check	02/13/2018	17906	Carmel Marina Corporation	-678.00
Bill Pmt -Check	02/13/2018	17907	Dilbeck & Sons, Inc.	-108,689.50
Bill Pmt -Check	02/13/2018	17908	Rabobank	-216.62
Bill Pmt -Check	02/15/2018	17909	Ambient Air	-716.92
Bill Pmt -Check	02/15/2018	17910	Central Coast Water Board	-1,500.00
Bill Pmt -Check	02/20/2018	17911	Blue Shield of California	-115.73
Bill Pmt -Check	02/27/2018	17912	Byte Technology	-37.50
Bill Pmt -Check	02/27/2018	17913	Jarvis, Fay, Doporto & Gibson, LLP	-10,567.00
Bill Pmt -Check	02/27/2018	17914	Konica Minolta Premier Finance	-291.49
Bill Pmt -Check	02/27/2018	17915	Office Team	-1,187.00
Bill Pmt -Check	02/27/2018	17916	Sea Engineering, Inc.	-1,620.00
Bill Pmt -Check	02/27/2018	17917	Sealaska Technical	-7,955.90
Bill Pmt -Check	02/27/2018	17918	Tri County Fire Protection	-360.00
Bill Pmt -Check	02/27/2018	17919	Wald, Ruhnke & Dost Architects, LP	-9,917.85
Bill Pmt -Check	02/27/2018	17920	Wendy L. Cumming, CPA	-6,053.75
Check	02/28/2018			-356.41
Total 1009 - Union - Operating				-254,523.85
TOTAL				-254,523.85

**Operating Expenses
Year to Date Actuals vs. Budget and Prior Year
February 28, 2018**



****Expenses Exclude Dredging, Depreciation and Interest Expenses****

Marina, Lease and Other Revenue
Year to Date Actual vs. Budget and Prior Year
February 28, 2018





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HARBORMASTER
Linda G. McIntyre, Esq

ASSISTANT GENERAL MANAGER
Tommy Razzeca

STAFF REPORT

Tommy Razzeca, Assistant General Manager

ITEM NUMBER 3 – PROJECT STATUS BOARD MEETING OF MARCH 28, 2018

1. Dredging project: Our consultant continues to work through the process of obtaining all permits required for dredging needed in the harbor. Assuming things continue to progress smoothly we expect to be ready to begin dredging operations this coming fall.
2. Pumpout Facility on Maintenance Dock: After exploring several potential solutions we were able to implement an inexpensive temporary solution, the District now has pumpout service available by appointment for vessels needing to empty sanitation holding tanks.
3. North Harbor Building project: The building project is progressing. Pile driving has been completed and work is underway on parking lot islands, forms and templates followed by pouring of the retaining wall and elevator slab which are scheduled to take place on or around March 29th weather permitting.
4. Pile Replacement/A Dock repair project: Our consultant continues to work on the issuance of permits for both the maintenance dock piles and the A dock pile. The project for replacement of the A dock pile damaged by the research vessel *Rachelle Carson* has been put out to bid and the bid opening is scheduled to take place on March 27 at 2pm. Staff intends to piggy back on the A dock pile driving project to complete the maintenance dock piles while the contractor is on site.



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STAFF REPORT

ITEM NUMBER 4– COMMUNITY RELATIONS, REQUESTS, ISSUES
BOARD MEETING OF MARCH 28, 2018

Nothing to report

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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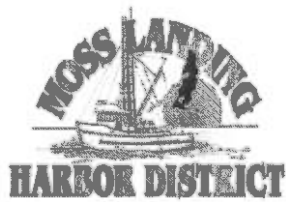
GENERAL MANAGER
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STAFF REPORT

ITEM NUMBER 5 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF MARCH 28, 2018

Permittee	Issue Date	Status	Permit Type	Exp. Date
Elkhorn Slough Research Foundation	01/01/2018	Current	Facilities Use	01/01/2019
Monterey Bay Hydrobikes	2/4/2018	Current	Facilities Use	2/4/2019
Blue Ocean Whale Watch	2/8/2018	Current	Facilities Use	2/8/2019
Whisper Charters	2/28/2018	Current	Facilities Use	2/28/2019
Kahuna Sportfishing	3/17/2018	Pending	Facilities Use	3/17/2019
REI Outdoor School	3/24/2018	Current	Pending	3/24/2019
Fast Raft	3/28/2018	Current	Pending	3/28/2019
MBARI-Otter Studies	4/1/2017	Current	Facilities Use	4/1/2018
Stap-Marine Life Studies	4/15/2017	Current	Facilities Use	4/15/2018
Venture Quest Kayaking	5/16/2017	Current	Facilities Use	5/16/2018
Kayak Connection	5/18/2017	Current	Facilities Use	5/18/2018
Sanctuary Cruises	6/7/2017	Current	Facilities Use	6/7/2018
Sea Goddess Whale Watching-Tours	6/10/2017	Current	Facilities Use	6/10/2018
Sea Goddess Whale Watching-Souvenirs	6/10/2017	Current	Peddlers	6/10/2018
MBARI-Slough Test Moorings	6/27/2017	Current	Facilities Use	6/27/2018
Elkhorn Slough Safari - Souvenirs	10/1/2017	Current	Peddlers	10/1/2018
Elkhorn Slough Safari - tours	10/1/2017	Current	Facilities Use	10/1/2018
Blue Water Ventures	10/31/2017	Current	Facilities Use	10/31/2018
Wild Fish-Vicki Crow	11/20/2017	Current	Peddlers	11/20/2018



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Tommy Razzeca

STAFF REPORT

ITEM NUMBER 6 – MEETING ANNOUNCEMENTS BOARD MEETING OF MARCH 28, 2018

Monterey Bay National Marine Sanctuary Advisory Council (SAC) 2018 Meeting Schedule.
For information contact Nichole Rodriguez, nichole.rodriguez@noaa.gov; 831.647.4206

April 20th
Moss Landing

June 15th
Cambria

August 17th
Marina

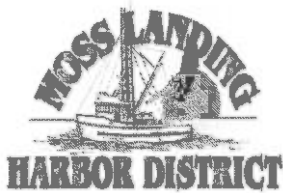
October 19th
Salinas

December 14th
Monterey

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

March 28 from 8:30am-10:00am CSDA will be having a special event at the Salinas Valley Memorial Hospital to commemorate Assemblywoman Anna M. Caballero who was recently named CSDA's 2017 Legislator of the Year. For info contact Chris Palmer at chrisp@csda.net or 1-714-743-7404

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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STAFF REPORT

ITEM NUMBER 7 - LIVEABOARD REPORT
BOARD MEETING OF MARCH 28, 2018

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveaboard vessels and all persons living aboard. The permits for these liveaboards have automatically renewed through the last day of this month. As of this writing, there is one (0) revocation action pending.

Name

1. Anderson, T.
2. Brenta T.
3. Bohigian, D.
4. Burns, P.
5. Byrnes, K.
6. Callahan, T.
7. Cayuela, R.
8. Chojnowski, G/ Baker, L.
9. Clark, N.
10. Cloer, J./Ajuria M.
11. Chambers, B.
12. Comendant, T.
13. Clark D.
14. Degnan, P.
15. Powers, P
16. Elwell, G.
17. Faneuf, C.
18. Felicano, J.
19. Graham, D.
20. Harrington, H.
21. Ho, R.
22. Heatley, J.
23. Jerred, D.
24. Groom D
25. Jones, H.
26. Jones, T.
27. Johnson, J. /LaFever M.
28. Kampas, B.

Vessel

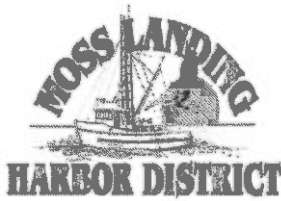
Lanikai CF 4134N
Teri Leigh 936915
Finesse, CF 3764 ET
Tralfamadore, CF 9430 GL
Grand Slam, CF 4540 FE
Deb on Air, CF 3174 HA
Rachel Angelet, CF 6969 UB
Moon Shadow, CF 2325 SZ
China Cloud, ON 999772
Laurie, CF 2688 EX
Pyxis, ON 984193
Mariah, CF 9747 GR
Seaside Escape CF 4356 HW
No Name, CF 8344 GT
No Name, CF 0333 EU
Pearl, ON 557575
Sandpiper, CF 6280 EU
Takara, CF 3767 AS
Shelter Dog, ON 593068
Isle of View, ON 997142
Carolynn Ann CF 5796 FG
Darla Jean, CF 2303 UN
Westwind, CF8564 GM
Phoenix, CF 5084 GJ
Laetare, CF 5495 YB
Sanity, CF 5249 SC
Aztlan, ON 281903
Tee-Time CF 5670 UY

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

29. Knudson L./Knudson A.
30. Malone, RJ
31. Larke, R.
32. Burnett
33. Maris, T.
34. Guggenheim, Charles
35. Nieman J.
36. Niswonger, R.
37. Nunes, D.
38. Otis, T.
39. Guzman, Francisco
40. Phillips, A
41. Velaquez A/ Velaquez R
42. Raaphorst, D./Raaphorst M.
43. Reins, D.
44. Rotger, M.
45. Roulet, J.
46. Piro, Daniel
47. Krone, Michael
48. Stegmann, R.
49. Stark, H.
50. Baugh, R.
51. Thomas, B.
52. Tufts, M./P Wiseman
53. Whaley, C/ Whaley C.
54. Wolinski, Peter
55. Waters, J./Waters, M.
56. Kevin Antos/ Schmitt, M.
57. Herrick Andrews
58. Kim Richardson
59. Tony Brenta
60. Bowler, J

Spellbound, ON 082155
Francis w, CF 2017 UZ
Rhiannon, CF 8551 CA
Zinful CF5419 JG
Nimble, CF 3730 KB
Comfiance, ON 971499.
Inia, ON 1074183
Illusion, CF 0836 TA
Aurooa, ON 676686
Blue Moon, CF 1886 GT
Rosie II CF 7754 GG
Odyle, ON 559168
Lorraine CF 0533 JL
Spirit, ON 664971
Second Paradise, ON 912484
Raven, ON 241650
Double Eagle, ON 519846
Gulf Star CF 6082 GL
No Name CF 4219 HE
Wild Goose, ON 589319
Outta Here, CF 8370 EA
Yada Yada, CF 7881 GZ
Coho, CF 9974 KK
Enchantress, CF 0878 SX
Karuna, ON 653218
Ramona, ON 1114657
No Name CF 5670 GD
The Office CF 8031 SB
Sea Free ON 613387
Sophie CF 0533 JL
Teri Leigh ON 936915
Myrtle Mae, CF 3187 FN

Total Number Vessels: 60
 Total Number Persons: 70
 Pending Applications -0-



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Assistant General Manager
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 8 - SLIP INCOME REPORT BOARD MEETING OF MARCH 28, 2018

Slip Rates 2017/2018 per linear foot:

Assigned: \$7.55/ft./month
Temporary: \$11.65/ft./month
Transient: \$1.25/ft./day

INCOME

February 2018

\$156,996

February 2017

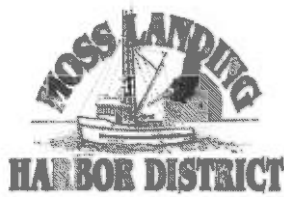
\$154,744

February 2018 Budget

\$157,261

For the month, slip income is below budget by \$265. Slip income is higher than prior year by \$2,251, due to higher assigned berthing revenue, offset by lower temporary berthing revenue.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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STAFF REPORT

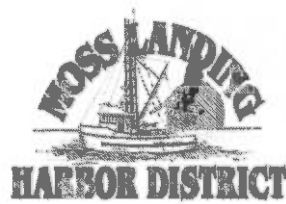
Tommy Razzeca, Assistant General Manager

ITEM 9 - INCIDENT REPORT
BOARD MEETING OF MARCH 28, 2018

3/16/18 A tenant reported that a guest of another vessel in the Harbor has been boarding their vessel without permission during the late evenings while they are on board. Staff contacted MCSO and a report has been filed. The vessel owner making the complaint has been told to contact MCSO directly during any future incident.

Nothing further to report as of 3/22/18

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

Tommy Razzeca, Assistant General Manager

ITEM NUMBER 19 – UPDATE - MAINTENANCE DOCK EROSION EMERGENCY PROJECT BOARD MEETING OF MARCH 28, 2018

Resolution 17-01 declaring the Maintenance Dock Erosion an emergency project, adopted last year states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

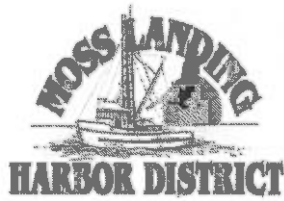
Our marine engineer Paul Roberts has reiterated his original opinion that we need to immediately work on installing bank stabilization and infilling where the bank has eroded away.

Adding to the emergency situation was the failure of the two piles holding up the ramp to the Maintenance Dock which now requires 2 new piles to be driven. Hindering our attempt at a speedy resolution, the Army Corps indicated our project does not constitute an emergency according to their definition and we had to file another application permitting the pile installation. Furthermore, an incident involving the research vessel *Rachel Carson* caused damage to district infrastructure which requires an additional pile be driven to repair that damage.

At this time the permit application is in process however district staff expects issuance of the permit soon. The A dock pile driving project was advertised and opened for public bid at the beginning of March and the bid opening will take place on March 27th. District staff intends to piggy back on the A dock pile replacement project to complete the maintenance dock piles while a contractor is onsite instead of driving the piles from an upland area in the parking lot as was originally planned. Once completion of the pile driving district staff will have Don Chapin Company back on site and the project will be completed in its entirety.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 17-01 should continue in full force and effect.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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STAFF REPORT

ITEM NUMBER 20 – CONSIDER RESOLUTION 18-04 DESIGNATING AGENT FOR DISASTER RELIEF MANAGEMENT BOARD MEETING OF MARCH 28, 2018

The California Governor's Office of Emergency Services (Cal OES) has received and reviewed the Harbor District's Public Assistance Application for Disaster #4301/4308 (2017 Winter storms for which we have applied for FEMA assistance). However, in order to continue processing our project they need an updated Designation of Applicant's Agent Resolution for Non-State Agencies.

CalOES already has our Designation Resolution on file, however, the designations expire after 3 years. Since the one on file is more than 3 years old they need a new one.

Staff recommends the Board adopt Resolution No. 18-04 designating the General Manager and the Assistant General Manager as the designated agents for MLHD regarding disaster relief processing.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

ITEM 20 – RESO 18-04 CALOES DESIGNATED AGENT
03/28/2018

**RESOLUTION 18-04
DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Harbor Commissioners OF THE Moss Landing Harbor District
(Governing Body) (Name of Applicant)

THAT LINDA G. McINTYRE, GENERAL MANAGER, OR
(Title of Authorized Agent)
TOMMY RAZZECA, ASST. GENERAL MANAGER, OR
(Title of Authorized Agent)

are hereby authorized to execute for and on behalf of the MOSS LANDING HARBOR DISTRICT, a public entity
(Name of Applicant)
established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the MOSS LANDING HARBOR DISTRICT, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☒ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

☐ This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 28th day of March, 2018

RUSS JEFFRIES, PRESIDENT; TONY LEONARDINI, VP
(Name and Title of Governing Body Representative)

VINCE FERRANTE, SECRETARY; PEGGY SHIRREL, COMMISSIONER
(Name and Title of Governing Body Representative)

JAMES GOULART, COMMISSIONER
(Name and Title of Governing Body Representative)

CERTIFICATION

I, LINDA G. McINTYRE, the duly appointed DEPUTY SECRETARY of MOSS LANDING HARBOR DISTRICT
(Name) (Title) (Name of Applicant)
do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the Board of Harbor Commissioners of the MOSS LANDING HARBOR DISTRICT on the 28th day of March, 2018.

DEPUTY SECRETARY

(Signature)

(Title)



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Tom Razzeca

STAFF REPORT

ITEM NUMBER 21 – CONSIDER ADOPTING PRELIMINARY BUDGET FOR FY 18/19 BOARD MEETING OF MARCH 28, 2018

Harbors & Navigation Code §6093 requires that the Board adopt a Preliminary Budget on or before June 15 of each year and publish a notice that the Preliminary Budget has been adopted, specifying a date not less than 30 days from the publication of the notice for the purpose of fixing the Final Budget.

The Ad Hoc Budget Committee held two publicly noticed meetings to discuss and prepare its recommendations for the FY 2018-2019 budget.

The COLA based on CPI for 2017 was 3.22% so increases in slip and lease fees were largely based on that percentage, most notably Assigned Slip Fees which are proposed at \$7.90 per foot per month, up from \$7.55. Amenity fees are based on actual costs incurred during the prior year for utilities and due to our efforts to contain and reduce costs, the fee will decrease to \$53.00 per person per month, down from \$53.50.

Temporary Slip Fees are \$11.80 per foot per month, up from \$11.65 and Liveaboard Fees increase from \$140 to \$150 per person per month.

Commissioner Leonardini is the Chair of the Ad Hoc Budget Committee and Commissioner Shirrel is Vice Chair. They will make their comments and any other recommendations of the Committee to the Board.

After the Budget Committees' presentation, the Board should hear from the public regarding any comments, issues or questions, consider the Preliminary Budget, make any recommended changes, and adopt the Preliminary Budget.

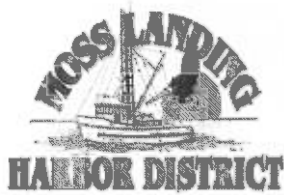
After adopting the Preliminary Budget, staff recommends the Board direct the General Manager to publish the appropriate notice of the public hearing specifying the date of May 3, 2018 for fixing the final budget.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

MOSS LANDING HARBOR DISTRICT	A	B	C	D	E	F	G	H	
BUDGET FYE 6/30/2019									
Revenues	FYE 6/30/13	FYE 6/30/14	FYE 6/30/15	FYE 6/30/16	FYE 6/30/17	Projected FYE 6/30/18	Budget FYE 6/30/18	Budget FYE 6/30/19	
	20.18%	20.76%	17.87%	19.05%	20.24%	19.52%	19.00%	19.00%	CPI = 3.22%
	6.80/ft	6.80/ft	6.95/ft	7.15/ft	7.35/ft	7.55/ft	7.55/ft	7.90/ft	Vacancy Rate based on 22070 LF
1 Assigned Berthing	1,381,429	1,427,124	1,528,415	1,532,803	1,552,554	1,609,161	1,619,629	1,694,711	11.80/ft no amenity fee (Prior year 11.65/ft)
2 Temporary Berthing	157,851	177,190	227,629	228,103	288,794	274,000	242,000	245,122	1.25/ft (Prior year 1.25/ft)
3 Transient Berthing	80,500	64,865	65,608	46,480	37,639	33,000	45,000	37,000	3% annual
4 Qtrly/Annual Discount	(10,830)	(6,961)	(5,290)	(6,626)	(4,818)	(4,000)	(4,500)	(4,500)	less \$0.50/ft, 41 berth holders avg. 30 ft boats
5 Commercial Discount	(15,543)	(14,596)	(14,855)	(14,439)	(13,125)	(11,500)	(15,000)	(12,000)	\$150 for each person (Prior year \$140)
6 Liveboard Fees	92,790	93,265	104,242	108,950	118,673	117,300	114,000	117,000	600 \$150 each way
7 Intra-Harbor Towing	1,500	1,800	3,000	900	450	300	750	800	\$200 per occurrence
8 Pump outs	400	950	200	1,000	1,000	400	800	800	\$175 per month
9 Non-Op Surcharge	-	-	-	-	-	-	-	-	\$75 filling fee/\$250 application fee liveboard
10 Assigned Slip/LA App. Fee	8,999	10,895	10,115	8,527	9,587	9,450	7,000	9,000	\$30 dollar charge per month (\$25 in 2016), on balances over \$90 past due
11 Recovered Lien Costs	1,308	1,358	2,332	700	10,868	850	1,000	1,000	
12 Late Fees	25,670	26,681	27,597	28,395	31,778	38,800	30,000	30,000	
13 Total Marine Revenues	1,714,074	1,782,571	1,948,993	1,935,773	2,033,400	2,067,761	2,040,679	2,118,733	
14 Trust Lands Lease Revenue									
15 MBARI - Dock	22,850	23,930	23,725	25,297	25,667	26,888	26,890	27,748	Paid annually w/CPI (Expires 4/39)
16 MBARI-MARS Cable	1,156	1,182	1,208	1,247	1,285	1,324	1,285	1,326	Paid annually w/CPI (Expires 2/31)
17 Dinegy Outfall	56,418	59,830	60,390	61,795	63,595	65,183	65,183	67,269	Paid annually w/CPI (Expires 3/58)
18 Total Trust Lands Lease Revenue	80,424	84,942	85,323	88,339	90,547	93,395	93,357	96,343	
19 Leases									
20 Cannery Suites - (3)	76,666	78,512	80,361	82,549	85,080	86,770	86,770	89,619	\$7,408.54 mo. (ML Seafood Lund's, Prev. Sea Harvest) (Expires 11/31)
21 - (4)	74,109	75,790	77,171	79,834	81,268	83,917	83,917	86,668	\$7,164.84/mo. (Monterey Fish) (Expires 11/31)
22 - (18/10)	15,459	15,914	16,427	16,832	17,268	17,651	17,651	18,229	\$1,507.36/mo. (Jablonski) (Expires 12/22)
23 - (2)	27,599	28,340	28,993	29,724	30,616	31,374	31,374	32,405	\$2,679.12/mo. (Doyerte) (Expires 8/21)
24 - (5A)	-	-	2,394	9,722	9,972	10,192	10,192	10,536	\$870.64 (Running Stream) (Expires 4/17) w/ (5) 1-yr options
25 - (5B)	-	-	7,840	13,645	13,788	15,274	15,274	15,358	\$1,185.20 (Local Bounty)(Expires 12/17) w/ (1) 1-yr options
26 - (6A, B & D)	37,375	41,276	23,834	24,545	25,112	25,679	25,679	26,514	\$2,192.11 (Blomminer LLC)(Expires 1/22) w/ (1) 1-yr option
27 - (7)	7,478	7,658	7,857	662	-	-	-	-	Upstairs inside
28 - (9)	7,478	7,658	7,857	662	-	-	-	-	\$644.10/mo. (Gregg Marine) (term. 7/1/2015)
29 - (8)	-	-	-	-	-	-	-	9,000	\$750.00/mo. (Verizon) Roof top and under stairs
31 - K-Pier	15,220	15,628	16,063	16,498	5,558	-	-	-	\$1,389.54/mo. (Upon Expiration 11/16)
32 Cannery NNN	64,851	39,811	65,728	13,340	36,140	30,000	30,000	30,000	Utility reimbursement per lease
33 Sea Harvest (Pacific House)	34,486	36,156	38,078	33,896	35,057	38,000	38,000	38,000	\$2,824.70 base + % rent (Expires 5/32)
34 Pot Stop	38,352	35,449	44,500	37,862	47,081	-	40,000	-	\$3,246.63/mo. (Month to month)
35 MB Kayak	26,350	30,251	45,736	38,195	58,478	40,000	35,000	40,000	\$1,543.78/mo, plus percentage rent (Month to month)
36 Martin/Mason	21,300	22,571	23,045	21,932	22,888	25,335	23,587	25,335	\$7,879.68, or 24% of gross, whichever is greater (Exp. 10/24)
37 S.H. Spare Office	4,396	4,917	5,044	5,146	1,772	-	-	-	\$436.21/mo.
38 RV Lot	28,358	29,055	29,794	30,605	31,466	32,171	32,171	33,228	\$2,746.76/mo. No less than 3% in lease agmt. (Expires 9/31)
39 Total Lease Revenue	479,477	468,786	522,268	456,749	501,554	436,363	469,615	454,891	
40 Revenues - Other									
41 Amenities Fee - Slip holders	245,878	254,070	263,230	286,334	281,882	290,000	285,150	275,600	\$53.00 for all assign. vessels in harbor (prior year \$53.50)
42 Charter Fees	-	-	-	-	-	-	-	25,000	\$110 per multiplied by vessel capacity due annually.
43 Dry Storage (2)-Gear & Trailer	42,225	47,831	50,809	58,454	57,318	60,796	60,790	64,000	10'X20'X95, 10'X30'X95, 10'X40'X105 (was \$80, \$90 and \$100)
44 North Harbor Use Fee	77,084	66,291	69,040	68,762	72,334	75,000	68,000	75,000	Vessels: \$17.00 use/park, \$11.00 use, \$160.00 annual use. Kayaks/PWC:
45 NH Boat Wash	2,739	2,819	2,855	2,945	1,718	2,500	2,000	2,500	\$11.00 use/park, \$6.00 use, \$140.00 annual. Parking only: \$8, daily.
46 SH Parking	46,348	44,872	67,945	108,592	106,321	125,000	120,000	120,000	\$4 for 5 min
47 Camping/RV	3,929	4,786	6,509	4,059	4,902	4,000	4,000	4,000	Monthly permits \$100, daily \$8, 24 hrs. \$15 (CCC Reg.)
48 Equipment Rental	1,398	7	803	1,725	-	-	750	250	\$60.00 per night
49 Facilities Use Permits	2,575	4,971	6,057	10,827	7,800	8,000	11,000	10,000	\$250 application & \$250 issuance fee
50 Vending (Soda/Laundry)	8,507	7,723	9,107	8,901	10,712	10,000	8,000	10,000	\$1.00-\$1.25 per load
51 Merchandise - Clothing, etc.	522	592	673	1,009	1,952	550	1,000	500	\$1.00 pg., 15 pg. thereafter, Gate Keys \$10-25
52 Copies, Key Sales, Bid Packages, etc.	113	448	5,592	7,195	6,094	8,600	8,000	8,000	
53 Grant - DBW Derelict Disposal	30,000	26,857	30,000	-	13,700	-	10,000	10,000	
54 Misc. Charge/Pet fee	2,258	5,624	11,024	2,884	6,000	3,000	3,000	3,000	
55 Surplus Sale & Misc., Insurance reimb.	-	-	33,624	-	135,242	-	100	100	Excess District equipment
56 Total Other Revenue	463,587	466,991	557,268	562,687	701,435	590,446	581,790	607,950	

MOSS LANDING HARBOR DISTRICT	A	B	C	D	E	F	G	H	
BUDGET FYE 6/30/2019									
	FYE 6/30/13	FYE 6/30/14	FYE 6/30/15	FYE 6/30/16	FYE 6/30/17	Projected FYE 6/30/18	Budget FYE 6/30/18	Budget FYE 6/30/19	CPI = 3.22%
57 TOTAL REVENUES	2,737,562	2,803,290	3,113,852	3,043,548	3,326,936	3,187,964	3,185,441	3,277,918	
58 Expenses									
59 Media/Publications/Advertising	14,911	12,155	3,797	2,663	6,408	5,000	5,000	5,500	Newspaper ads, NH Development, TV, website, public notice
60 General & Administrative	40,350	92,139	66,936	68,426	54,662	59,000	60,000	60,000	Telephone, office supplies, postage, etc.
61 Accountant	38,178	37,922	34,459	34,796	38,306	38,000	40,000	40,000	
62 Auditor	14,950	13,500	14,000	14,500	14,500	15,000	14,500	18,000	
63 Attorney	41,923	43,490	66,010	115,328	313,228	105,000	75,000	100,000	
64 Personnel	694,000	712,287	705,874	687,422	692,184	675,000	738,200	814,463	
65 Insurance & Bonding	109,211	115,019	114,425	115,426	124,653	124,000	120,000	125,000	Estimate
66 PG&E	193,295	162,654	218,251	223,714	230,000	210,000	195,000	210,000	CPI
67 Sewer	31,849	48,227	38,059	35,763	38,200	35,000	40,000	40,000	CPI
68 Water	26,633	30,971	28,722	32,238	26,802	30,000	32,000	32,000	CPI
69 Trash	46,072	49,072	50,241	48,044	52,392	52,000	53,000	53,000	CPI
70 Maintenance & Repairs	57,390	91,668	39,038	46,843	35,094	70,000	90,000	90,000	dockmat/roofing/gangway
71 Operating Supplies	27,015	22,371	23,121	28,328	28,666	25,000	30,000	30,000	Fuel, paper products, parking envelopes, uniforms/CPI adj
72 Outside Service Contracts	38,980	63,650	63,368	66,427	93,170	55,000	70,000	70,000	
73 Bad Debt/bank charges	25,000	16,928	24,355	29,902	25,429	25,000	25,000	25,000	
74 Commissioner Expenses	17,333	13,620	14,967	13,984	13,043	16,000	15,000	15,000	
75 Comm Election		161,865							Only if Incumbent challenged, \$3-\$5 per voter
76 Derelict Disposal	90,318	113,078	9,790	17,020	278	200	30,000	40,000	
77 LAFCO	4,781	4,677	5,303	5,637	5,589	6,411	6,411	6,411	Mandatory membership fee
78 CSDA	4,576	4,919	5,288	5,659	6,026	6,050	6,050	6,358	Optional membership (required for workers comp policy)
79 County EIR									Moss Landing Community planning
80 Dredging	1,176,600	11,534	31,001	82,602	22,750	75,000	1,000,000	1,000,000	
81 Depreciation	766,841	949,095	945,417	920,234	924,813	945,000	945,000	945,000	Increase due to piling replacement project
82 Total Expenses	3,460,206	2,608,976	2,664,287	2,594,976	2,746,183	2,571,661	3,590,161	3,925,732	
83 Net Operating Income (Loss)	(722,644)	194,314	449,565	448,572	580,753	616,303	(404,720)	(647,814)	
84									
85 Interest, Tax and Other Income									
86 Interest - Pinnacle Bank CD's	4,318	3,750	350	-	-	-	-	-	Account closed out
87 Interest - First Capital Bank	5,700	3,085	3,074	3,089	3,086	3,100	1,500	1,500	.20% on \$1.55M
88 Interest Umpqua	-	-	1,625	1,515	1,513	1,513	750	1,500	.10% on \$1.0M
89 Interest Union Bank - Trust Account	-	-	-	-	-	-	-	50	.02% on 262k
90 Interest Union Bank	2,100	6,571	1,938	2,678	379	618	200	200	.02% on 4.8M
91 Desal Reimbursement	-	-	53,781	131,354	200,000	200,000	200,000	200,000	Nader Agha per reimbursement agreement
92 Property Taxes	233,340	255,693	258,407	269,055	279,193	275,000	200,000	200,000	
93 Total Other Income	245,549	269,099	319,175	407,691	484,171	480,231	402,450	403,250	
94									
95 Interest and Other Expenses									
96 Interest - UMPQUA (includes refi. Fees)	-	-	197,713	126,402	116,185	110,072	110,072	99,407	Note interest .255%
97 Interest - CIEDB	132,500	131,870	45,287	-	-	-	-	-	Refinanced 2014
98 Interest - DBAW	38,501	38,868	6,365	-	-	-	-	-	Refinanced 2014
99 Interest - Union	25,797	23,723	2,910	-	-	-	-	-	Refinanced 2014
100 Interest - Trust Funds	-	-	-	-	-	-	2,500	-	Borrowed from Trust account, approx. 1M at .25% interest
101 Interest - Municipal Finance	16,929	16,032	674	-	-	-	-	-	Refinanced 2014
102 CEQA-Desal Expenses reimbursable	-	-	20,705	-	-	-	-	-	
103 Interest - Premium Finance	800	800	800	800	800	800	800	800	Insurance policy, financed through AFCO
104 Total Other Expenses	214,527	211,313	274,454	127,202	316,965	310,872	313,372	300,207	
105									
106 NET INCOME (LOSS)	(691,822)	252,100	494,286	729,081	747,939	785,662	(315,642)	(544,771)	
107									
108 Capital Projects									
109 Electric Panel Cabinets (3 of 6)	-	-	-	-	-	-	100,000	100,000	Subject to quote
110 Security Camera			6,938	-	-	-	5,000	5,000	
111 Keyless Entry	3,002		-	-	-	-	-	-	
112 Piling replacement project	571,604		-	-	-	-	-	-	\$11K each

MOSS LANDING HARBOR DISTRICT	A	B	C	D	E	F	G	H	
BUDGET FYE 6/30/2019									
	FYE 6/30/13	FYE 6/30/14	FYE 6/30/15	FYE 6/30/16	FYE 6/30/17	Projected FYE 6/30/18	Budget FYE 6/30/18	Budget FYE 6/30/19	CPI = 3.22%
113 Sea Lion Deterrent			25,970	-		38,000	25,000	25,000	Fencing and other materials
114 Dock maintenance	76,575		10,854	9,545			40,000	100,000	Lumber, material, electrical and floats
115 Concrete docks replacement	-		-	253,943			200,000	200,000	Replacement (B174-B178) including fingers
116 Computers (incl software)	-		-	-			25,000	25,000	Replace Marina program and system maintenance
117 New NH Building	73,860		62,130	46,913	399,033	210,000	3,500,000	3,000,000	New North Harbor Building, including lighting
118 NH Visitor Dock	-		-	-			400,000	400,000	Repair/Replacement
119 NH Wharf entrance repair	-	-	-	9,070	12,166		-	-	
120 Sewer Lift Station		-	-	-			50,000	50,000	2 at NH, 1 at SH
121 Tsunami Erosion Repair			31,872	66,332	876,814	140,000	-	-	Through permitting
122 NH 30 Rm. Hotel							-	165,000	Through permitting
123 Fisherman's Dorm/Café					-	-	-	165,000	Roof and drywall
124 Cannery - Roof			-	-	-	-	-	36,000	1 replaced, 3 left to replace
125 Cannery HVAC			5,995	10,982	-	-	-	8,000	annually under a lease including service
126 District Vehicle					-	-	-	-	
127 Total Capital Requirements	725,041	-	143,759	396,785	1,288,033	388,000	4,345,000	4,279,000	
128									
129 Capital Project Funding									
130 From: FEMA	1,260,481				573,712		750,000	750,000	For dredging - 2017 Atmospheric River Storms
131 General Funds	966,638	-	143,759	396,785	1,288,033	388,000	3,595,000	3,529,000	All other capital projects funded by General funds
132 Total Capital Contributions	2,227,119	-	143,759	396,785	1,861,745	388,000	4,345,000	4,279,000	
133 Capital Projects Budget							-	-	
134									
135 Loan Payments									
136 Loan - UMPQUA								(379,197)	Principal Payment (Unpaid balance \$3,677,571 Int. rate 2.85%)
137 Total Loan Payments								(379,197)	
138									
139 Cash Flow Reconciliation									
140 Add: Net Income (Loss)								(544,771)	
141 Add: Depreciation								945,000	
142 Plus: Loan Payments								(379,197)	
143 Net Increase (decrease) in Cash								21,032	
144									
145 Reserved Funds Allocation									
146 Capital Projects to be Funded								3,529,000	All other capital projects funded by General funds
147 Plus Net Increase (decrease) in Cash								21,032	
148									
149 From General Funds								3,550,032	Extra funds needed for capital project funds



BOARD OF HARBOR COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Margaret "Peggy" Shirrel, Ph.D.
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GENERAL MANAGER
HARBOR MASTER
Linda G. McIntyre, Esq.

Assistant General Manager
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 22 – CONSIDER RESOLUTION 18-05 AWARDING A CONTRACT FOR A-DOCK
PILE REPLACEMENT
BOARD MEETING OF MARCH 28, 2018

On or about December 19, 2017 the *R/V Rachel Carson* owned and operated by MBARI accidentally crashed into the end of A-Dock causing damage to some vessels, the dock and knocking over a concrete pile. MBARI was very responsive and put staff in touch with their insurance adjuster immediately.

The District's Marine Engineer determined that the pile, leaning at a 45° angle, needed to be replaced. Staff has been working with MBARI's insurance adjuster as well as our own consultant, the latter of whom immediately commenced the permit process for the pile replacement. As of this writing we have all permits except one which is anticipated within a few days.

Staff published a Notice Inviting Bids on March 10th and 16th for the replacement of a single pile. The bid opening is scheduled for Tuesday, March 27, 2018. Any bids received will be presented to the Board at the March 28 Board meeting after staff has conducted due diligence.

If no bids are received then the Board should authorize the General Manager to negotiate with a contractor for the replacement of the A dock pile.

If a suitable qualified contractor has submitted a bid staff recommends that the Board adopt Resolution No. 18-05 awarding a contract for the replacement of the A Dock pile or reject all bids and give direction to the General Manager accordingly.

RESOLUTION NO. 18-05

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT AWARDED A CONTRACT FOR THE A-DOCK DAMAGED PILE REPLACEMENT PROJECT

* * * * *

WHEREAS, on March 10, 2018 and March 16, 2018 the District's General Manager caused the publication of a Notice Inviting Bids soliciting sealed bids for the replacement of a single concrete pile resulting from the December 2017 *R/V Rachel Carson* accident in the Monterey County Herald newspaper and on the District's web page, and

WHEREAS, in response to the District's Notice, the District received the following bids:

Name of Contractor	Bid Amount
_____	_____
_____	_____
_____	_____

WHEREAS, the Board has reviewed the bids and has determined that the bid received from _____ meets all District requirements and that a review of _____ records and references will be conducted by staff to determine whether it possesses all professional capabilities and the desire to fulfill the requirements of the Project's plans and specs.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Moss Landing Board of Harbor Commissioners that, subject to review of _____ records and references with satisfactory results, the General Manager is hereby authorized to execute a contract in a form to be approved by the General Manager and District Counsel for the A-Dock Damaged Pile Replacement Project in an amount not to exceed \$ _____ with _____.

CERTIFICATION

Resolution 18-05 was duly passed and adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 28th day of March, 2018, a quorum present and acting throughout, by the following vote:

AYES:

NOES:

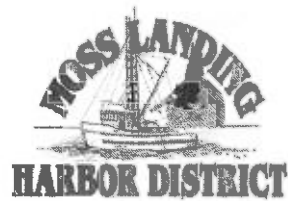
ABSTAIN:

ABSENT:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioner

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners



BOARD OF HARBOR COMMISSIONERS

Russell Jeffries
Tony Leonardini
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GENERAL MANAGER
HARBOR MASTER
Linda G. McIntyre, Esq.

Assistant General Manager
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 23 – CANCEL APRIL & MAY BOARD MEETINGS BOARD MEETING OF MARCH 28, 2018

Harbors & Navigation Code §6093 requires that Notice of the time and place for fixing the final budget be published in a newspaper no less than 30 days prior to the meeting date at which the final budget is fixed.

Should the Board adopt the Preliminary Budget listed on this Agenda in Item 23, the earliest date a notice can be published is March 29, 2018.

If the Preliminary Budget is adopted and the notice is published March 29, the earliest date a meeting could be held following 30 days would be Monday, April 30, 2018. Our Regular Meeting is scheduled for April 25; obviously not allowing 30 days post-publication.

There happens to be five Wednesdays in May. Rescheduling the Regular meeting from April 25 to Thursday May 3, 2018 would allow time to comply with the Harbors and Navigation Code and allow enough time for staff to notify all tenants of the fee schedule changes that will take effect commencing July 1. If this timeline is not met, tenants pay the old rate until all accounts have been adjusted and then they are back-billed for the difference. This is confusing and can be an unpleasant surprise for the tenants.

Assuming the April Board meeting is rescheduled for May 3 as above described, the May Regular Board meeting would only be three weeks later. Three weeks is insufficient time for accumulation of regular business of the District for consideration by the Board. Therefore staff proposes holding the May meeting on the substitute date of May 30, 2018 which would serve the best interest of the public.

Staff recommends the Board adopt Resolution No. 18-06 canceling the April 25, 2018 and May 23, 2018 Regular Meetings and reschedule the April Regular meeting to May 3, 2018 and reschedule the May Regular meeting to May 30, 2018.

RESOLUTION 18-06

A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT CANCELING THE APRIL 25 AND MAY 23, 2018 REGULAR BOARD MEETINGS AND FIXING SUBSTITUTE DATES THEREFOR

WHEREAS, Harbors & Navigation Code §6093 requires that the Board adopt a Preliminary Budget on or before June 15 of each year and publish a notice that the Preliminary Budget has been adopted, specifying a date not less than 30 days from the publication of the notice for the purpose of fixing the Final Budget, and

WHEREAS, the next regularly scheduled meeting of the Moss Landing Harbor District Board of Commissioners is April 25, 2018. Should the Board adopt the Preliminary Budget at the March 28, 2018 meeting, the earliest date a notice of adoption could be published would be March 29, 2018, and

WHEREAS, there are not 30 days between the March 28, 2018 meeting when the Preliminary Budget is expected to be adopted and the April Regular meeting date, rendering it impossible to comply with Harbors & Navigation Code §6093 by the April regular meeting date, and

WHEREAS, it is helpful to have the Final Budget fixed and the Fee Schedule Ordinance adopted in time for staff to notify all tenants well in advance of the implementation of the new fees on July 1, and

WHEREAS, holding the April meeting on the substitute meeting date of May 3, 2018 would allow time to comply with the Harbors and Navigation Code, allow adequate notification of the fee schedule changes and serve the best interests of the public; and

WHEREAS, May 3 is only three weeks prior to the Regular May Board meeting date of May 23 and three weeks is insufficient time for accumulation of regular business of the District for consideration by the Board, and

WHEREAS, holding the May meeting on the substitute date of May 30, 2018 would serve the best interest of the public by allowing sufficient time for regular business of the District to accumulate and be presented to the Board for consideration.

NOW THEREFORE, BE IT RESOLVED, that the Board of Harbor Commissioners of the Moss Landing Harbor District hereby cancels the regularly scheduled meetings of April 25, 2018 and May 23, 2018 and reschedules such regular meetings to the dates of May 3, 2018 and May 30, 2018 respectively.

* * * * *

CERTIFICATION

Resolution 18-06 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 28th day of March, 2018, a quorum present and acting throughout, by the following vote, to wit:

AYES: Commissioners Jeffries, Leonardini, Ferrante, Shirrel, Goulart

NOES:

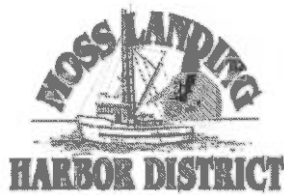
ABSENT:

ABSTAIN:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners



BOARD OF HARBOR COMMISSIONERS
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GENERAL MANAGER
HARBOR MASTER
Linda G. McIntyre, Esq.

Assistant General Manager
Tommy Razzeca

STAFF REPORT

Assistant General Manager Tommy Razzeca

**ITEM NUMBER 24 – Consider Resolution 18-07 Authorizing purchase of a Maintenance Vehicle
BOARD MEETING OF MARCH 28, 2018**

The District Maintenance Department is in need of a vehicle for transportation of crew, tools and materials to complete necessary maintenance duties throughout the Harbor. The Districts Ford F-150 has been in service over the past 10 years but is in need of a new transmission and is currently inoperable. Due to the cost of repairs estimated at \$4617.17 as well as the overall condition of the vehicle staff has determined that replacement of the vehicle is in the Districts best interest.

District staff has begun a search of gently used trucks that meet the needs of the Maintenance Department to replace the F-150. If resolution 18-07 is adopted staffs intention would be to purchase a suitable, dependable vehicle of high value based on vehicle cost for Maintenance Department needs which will last a number of years. After a vehicle has been acquired staff would provide the Board with an update including vehicle information such as year, make, model, cost etc.

Using funds still available in the Maintenance and Repairs line item of our current budget, staff recommends the Board adopt Resolution 18-07 authorizing the GM to expend funds in an amount not to exceed \$30,000 for purchase of a Maintenance Department vehicle.

RESOLUTION 18-07

A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT

AUTHORIZING THE PURCHASE OF A VEHICLE FOR THE MAINTENANCE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$30,000.00

WHEREAS, the Moss Landing Harbor District is in need of a vehicle for our Maintenance Department staff so that they can continue to complete the critical maintenance needs of the District, and

WHEREAS, the District's maintenance vehicle has recently become inoperable, with the cost of repairs along with the overall condition of the vehicle causing staff to determine that replacement of the vehicle is in the best interest of the District, and

WHEREAS, staff has begun inquiry into suitable gently used maintenance vehicles and has found suitable vehicles for under \$30,000 that would meet our maintenance needs and that would provide the District with many years of service, and

WHEREAS, staff is committed to make every effort to purchase the ideal vehicle at the lowest cost which staff believes can be accomplished by expending an amount not to exceed \$30,000 for the purchase of a dependable vehicle which meets our needs and will provide many years of service to the District.

NOW THEREFORE, BE IT RESOLVED, that the Board of Harbor Commissioners of the Moss Landing Harbor District hereby authorizes the General Manager to purchase a maintenance department vehicle in an amount not to exceed \$30,000.00. Such funds are available in the Maintenance and Repairs line item of the current District Budget.

* * * * *

CERTIFICATION

Resolution 18-07 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 28th day of March, 2018, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners