

AGENDA  
REGULAR MEETING  
OF THE BOARD OF HARBOR COMMISSIONERS  
MOSS LANDING HARBOR DISTRICT  
7881 Sandholdt Road, Moss Landing, CA 95039

**February 28, 2018 – 7:00 P.M.**

**A. CLOSED SESSION**

A closed session will be held immediately prior to the public open meeting, **and will begin at 6:30 p.m.** The public open meeting will begin **at 7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken during the Closed Session will be reported out at that time.

1. Confer with real property negotiators (District Counsel and GM) regarding the Moss Landing Commercial Park pursuant to Government Code §54956.8.

**B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**Roll Call**

Russ Jeffries – President  
Tony Leonardini – Vice President  
Vince Ferrante – Secretary  
Peggy Shirrel – Commissioner  
James Goulart - Commissioner

Linda G. McIntyre – General Manager  
Mike Rodriquez – District Counsel  
Tommy Razzeca – Assistant General Manager  
Shay Shaw – Administrative Assistant

**C. PRESIDENT'S REMARKS**

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

**D. PUBLIC COMMENTS**

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

**E. CONSENT CALENDAR**

1. Approval of the January 31, 2018 Regular Meeting Minutes.
2. Approval of February 8, 2018 Special Meeting Minutes

**F. FINANCIAL REPORT**

3. Financial report month ending January 31, 2018.

**G. MANAGER'S REPORTS**

The General Manager & Assistant General Manager will make oral or written reports on the below subjects. The Board may take action as deemed necessary. The Managers may present additional reports but the Board may not take action on any item not on this Agenda.

4. Projects Status/Update
5. Community Relations; Requests/Issues
6. Summary of Permits Issued
7. Meeting Announcements
8. Assigned Liveboard Report
9. Slip Income Report
10. Incident Report

## H. COMMITTEE REPORTS

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11. Finance Committee – Ferrante/Goulart
12. Elkhorn Slough Advisory Committee – Leonardini
13. Special Districts – Jeffries/Ferrante
14. Liveaboard Committee – Goulart/Jeffries
15. Harbor Improvement Committee – Shirrel/Goulart
16. Real Property Committee I – Jeffries/Leonardini
17. Real Property Committee II – Ferrante/Shirrel
18. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

## I. NEW BUSINESS

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19. ITEM – Maintenance Dock Erosion Emergency Project update.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action
20. ITEM – Consider Nominations for Seat A, CSDA Board of Directors.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action
21. ITEM – Consider Election of LAFCO Commissioner – Special Districts Regular Member.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action
22. ITEM – Consider request by Successor Agency to Marina Redevelopment Agency in connection with the Successor Agency's proposed Bond issuance
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action

## J. COMMISSIONERS COMMENTS AND CONCERNS

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Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

## K. ADJOURNMENT

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The next Meeting of the Board of Harbor Commissioners is scheduled for March 28, 2018 at 7:00 PM at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA. Individuals who require special accommodations are requested to contact the Assistant General Manager by emailing [Razzeca@mosslandingharbor.dst.ca.us](mailto:Razzeca@mosslandingharbor.dst.ca.us) or by calling 831.633.2461 no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to Regular Meetings and 24 hours prior to Special Meetings and may be obtained by logging onto the District's website at [www.mosslandingharbor.dst.ca.us](http://www.mosslandingharbor.dst.ca.us), by contacting the District at 831.633.5417 or by emailing [Mcintyre@mosslandingharbor.dst.ca.us](mailto:Mcintyre@mosslandingharbor.dst.ca.us). All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



MINUTES  
SPECIAL MEETING  
OF THE BOARD OF HARBOR COMMISSIONERS  
MOSS LANDING HARBOR DISTRICT  
7881 Sandholdt Road, Moss Landing, CA 95039

January 31, 2018

**A. CLOSED SESSION**

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A closed session was held immediately prior to the public open meeting to consider the following:

1. Confer with real property negotiators (District Counsel and GM) regarding the Moss Landing Commercial Park pursuant to Government Code §54956.8.
2. Consider personnel matters pursuant to Government Code Section 54957- Evaluation-General Manager.

**B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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President Jeffries called the meeting to order at 7:18 pm. After the Pledge of Allegiance, roll was called.

**Commissioners present:**

Russ Jeffries – President  
Tony Leonardini – Vice President  
Vince Ferrante – Secretary  
Peggy Shirrel – Commissioner  
James Goulart - Commissioner

**Staff present:**

Linda G. McIntyre – General Manager  
Mike Rodriguez – District Counsel  
Tommy Razzeca – Assistant General Manager  
Shay Shaw – Administrative Assistant

**C. PRESIDENT'S REMARKS**

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The President announced that the Board met in Closed Session and no decisions were made; that direction was given to the General Manager and to District Counsel.

**D. PUBLIC COMMENTS**

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Herick Andrews expressed his appreciation for Ronnie & Neal for their efforts in maintaining the Harbor.

**E. ELECTION OF OFFICERS**

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1. ITEM – Nominations and election of the 2018 Officers for the Board of Harbor Commissioners.

GM McIntyre gave the staff report on the election process and conducted the election. Commissioner Goulart nominated the existing slate of officers for the 2018 Board of Harbor Commissioners. GM McIntyre asked if there were any further nominations; hearing none, she asked for a Motion to Close the Nominations. Commissioner Ferrante made a motion, seconded by Commissioner Shirrel, to close the Nominations. The motion passed unanimously on a roll call vote. GM McIntyre then asked for a roll call vote on the election of the nominated slate consisting of Russ Jeffries, President, Tony Leonardini, VP and Vince Ferrante, Secretary. The slate was elected unanimously on a roll-call vote. The GM congratulated the 2018 Board officers.

## **F. 2018 COMMITTEE APPOINTMENTS**

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2. ITEM - President Jeffries appointed members of the Board to the Harbor District Committees:
  - a. Elkhorn Slough Advisory Committee – Leonardini
  - b. Liveaboard Committee – Goulart/Jeffries
  - c. Harbor Improvement Committee – Goulart/Shirrel
  - d. Real Property Committee I – Jeffries/Leonardini
  - e. Real Property Committee II – Vince/Shirrel
  - f. Special Districts/LAFCO – Jeffries/Ferrante
  - g. Personnel Committee – Jeffries/Ferrante
  - h. Finance Committee – Ferrante/Goulart
  - i. Ad Hoc Budget Committee – Shirrel/Leonardini

## **G. CONSENT CALENDAR**

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3. Approval of the October 25, 2017 Regular Meeting Minutes.
4. Approval of December 14, 2017 Special Meeting Minutes

A motion was made by Commissioner Ferrante and seconded by Commissioner Goulart to approve the Consent Calendar. The motion passed unanimously on a roll call vote.

## **H. FINANCIAL REPORT**

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5. Financial report month ending December 31, 2017. GM McIntyre gave highlights of the financial report. No comments were made. A motion was made by Commissioner Shirrel seconded by Commissioner Leonardini to accept the Financial Report. The motion passed unanimously on a roll-call vote.

## **I. MANAGER'S REPORTS**

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6. Projects Status/Update – written report/no questions
7. Community Relations; Requests/Issues – written report/no questions
8. Summary of Permits Issued – written report/no questions,
9. Meeting Announcements – written report/no questions
10. Assigned Liveaboard Report – written report/no questions
11. Slip Income Report – written report/no questions
12. Incident Report – President Jeffries asked if the sheriff responds promptly when called. AGM Razzeca Responded that it depends on the reason called but they are as responsive as possible.

Public comments: Rick Andrews complained that the Sheriff's Dept. took 3 hours to arrive when he called about a mental issue with someone in the Harbor. He contacted the Sheriff's Dept. on another occasion concerning his bicycle that was stolen and then never came to make a report.

## **J. COMMITTEE REPORTS**

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13. Finance Committee – Ferrante/Goulart – No meetings
14. Elkhorn Slough Advisory Committee – Leonardini – Nothing to report
15. Special Districts – Jeffries/Ferrante – Commissioners Ferrante, Goulart and Jeffries attended the SDAMC meeting; the speaker was Homeland Security from the Naval Postgraduate School. President Jeffries commented that they offered a Masters Program online & in the Classroom if you are a resident.
16. Liveaboard Committee – Jeffries/ Goulart – No Meetings

- 17. Harbor Improvement Committee – Shirrel/Goulart – No meetings
- 18. Real Property Committee I – Jeffries/Leonardini – Item later on the Agenda
- 19. Real Property Committee II – Ferrante/Shirrel – No meetings
- 20. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). None

**K. NEW BUSINESS**

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- 21. ITEM – Maintenance Dock Erosion Emergency Project update.
  - a. Staff report – AGM Razzeca gave the report and mentioned that piles failed and would need to be replaced and we are currently trying to obtain the ACOE permit.
  - b. Public comment – Jeff Bowler commented that he is in favor of getting it done as soon as possible.
  - c. Board discussion – None
  - d. Board action - The Board by consensus indicated that emergency conditions continue to exist and the provisions of Resolution No. 17-01 should continue in full force and effect.
- 22. ITEM – Consider Adopting Resolution 18-01 rescinding Resolution 17-16 and revising Wald Ruhnke Dost Architects consulting and professional services costs
  - a. Staff report – GM McIntyre gave the report
  - b. Public comment – Jeff Bowler commented we have no choice and have to secure sewage and water due to the fact it is time sensitive.
  - c. Board discussion – President Jeffries reminded the board that the reason this is before the board is because the Moss Landing Community Plan proposed they would take away allotted water and sewer for all existing lots and record as the existing General Plan allows. We can hold water and sewer for 10 years in reserve for our project if our application is complete.
  - d. Board action – A motion was made by Commissioner Shirrel, seconded by Commissioner Goulart to adopt Resolution 18-01. The motion passed unanimously on a roll-call vote.
- 23. ITEM – Consider Adopting Resolution 18-02 Amending Environmental Services Contract with Aspen Environmental Group and Amending the Reimbursement Agreement with Nader Agha/Moss Landing Commercial Park, LLC
  - a. Staff report - GM McIntyre requested that District Counsel give the report which he did.
  - b. Public comment - none
  - c. Board discussion – Commissioner Ferrante asked if we would get reimbursed after Aspen finishes their work. DC Rodriguez responded no, we have 100K on deposit from which we pay expenses, when the account reaches 50K it is replenished.
  - d. Board action – A motion was made by Commissioner Ferrante, seconded by Commissioner Leonardini to adopt Resolution 18-02 authorizing the General Manager to execute the two contract amendments. The motion passed unanimously on a roll-call vote
- 24. ITEM – Consider Adopting Resolution 18-03 regarding compliance with OMB super circular procurement and audit requirements, policies and procedures by July 1, 2018.
  - a. Staff report – GM McIntyre advised that the District Counsel would give the report. DC Rodriguez gave the report
  - b. Public comment - None
  - c. Board discussion- None.
  - d. Board action – A motion was made by Commissioner Ferrante, seconded by Commissioner Shirrel to adopt Resolution 18-03. The motion passed unanimously on a roll-call vote.

**L. COMMISSIONERS COMMENTS AND CONCERNS**

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Commissioner Shirrel announced to the Board that a bill was passed by the California Senate now requiring boaters to obtain the California Vessel Operator boater's card. The Sail and Power Squadron and the Yacht Club on January 20, 2018 held a Boat Safety Course for free to those interested in receiving their boat cards.

**M. ADJOURNMENT**

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President Jeffries adjourned the meeting at 8:35 pm.

Respectfully submitted,

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Vince Ferrante, Secretary  
Board of Harbor Commissioners

ATTEST:

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Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners



MINUTES  
SPECIAL MEETING  
OF THE BOARD OF HARBOR COMMISSIONERS  
MOSS LANDING HARBOR DISTRICT  
7881 Sandholdt Road, Moss Landing, CA 95039

February 8, 2018

**A. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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President Jeffries called the meeting to order at 6:10 pm. After the Pledge of Allegiance, roll was called.

**Commissioners Present:**

Russ Jeffries – President  
Tony Leonardini – Vice President  
Vince Ferrante – Secretary  
Peggy Shirrel – Commissioner  
James Goulart - Commissioner

**Staff Present:**

Linda G. McIntyre – General Manager  
Mike Rodriguez – District Counsel  
Tommy Razzeca – Assistant General Manager

**B. PUBLIC COMMENTS**

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There were no public comments.

**C. CLOSED SESSION**

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The Board adjourned to closed session at 6:11 pm to consider the following item.

1. Consider personnel matters pursuant to Government Code Section 54957- Evaluation- General Manager.

**D. RECONVENE IN OPEN SESSION**

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The Board reconvened in Open Session at 8:15 pm. President Jeffries reported that no decisions were made; that direction was given to the General Manager and District Counsel.

**E. ADJOURNMENT**

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The meeting was adjourned at 8:20 pm.

Respectfully submitted,

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Vince Ferrante, Secretary  
Board of Harbor Commissioners

ATTEST:

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Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners

Moss Landing Harbor District  
**Balance Sheet**  
As of January 31, 2018

#3

	<u>Jan 31, 18</u>	<u>Jan 31, 17</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1002 · Petty Cash	500	500		
1009 · Union - Operating	87,422	69,352	18,070	26%
1010 · Union - M.M.	4,907,583	4,055,898	851,685	21%
1011 · Union - Payroll	34,066	34,892	-826	-2%
1015 · 1st Capital Bank	1,545,961	1,543,650	2,311	0%
1016 · Pinnacle Bank Interest Account		22,922	-22,922	-100%
1018 · Union Bank- Trust Account	136,999	62,549	74,450	119%
1020 · Umpqua - Restricted	1,010,501	1,008,987	1,514	0%
<b>Total Checking/Savings</b>	<u>7,723,032</u>	<u>6,798,750</u>	<u>924,282</u>	<u>14%</u>
<b>Accounts Receivable</b>				
<b>11290 · Leases</b>				
1282 · NNN Receivable	60,000	28,804	31,196	108%
1295 · MBARI	1,285		1,285	100%
<b>Total 11290 · Leases</b>	<u>61,285</u>	<u>28,804</u>	<u>32,481</u>	<u>113%</u>
1200 · Marina Receivables	87,427	80,362	7,065	9%
1201 · Marina - Allow for Bad Debt	-41,673	-38,145	-3,528	-9%
<b>Total Accounts Receivable</b>	<u>107,039</u>	<u>71,021</u>	<u>36,018</u>	<u>51%</u>
<b>Other Current Assets</b>				
<b>1271 · Prepaid Expenses</b>				
1270 · Insurance	17,073	12,372	4,701	38%
<b>Total 1271 · Prepaid Expenses</b>	<u>17,073</u>	<u>12,372</u>	<u>4,701</u>	<u>38%</u>
<b>Total Other Current Assets</b>	<u>17,073</u>	<u>12,372</u>	<u>4,701</u>	<u>38%</u>
<b>Total Current Assets</b>	<u>7,847,144</u>	<u>6,882,143</u>	<u>965,001</u>	<u>14%</u>
<b>Fixed Assets</b>				
1650 · Construction in Progress	765,451	366,418	399,033	109%
1670 · Equipment	779,968	779,968		
<b>1700 · Improvements</b>				
1710 · NH Buildings & Improvements	7,868,580	7,868,580		
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,276,755	8,276,755		
1740 · SH Floating Docks	9,369,077	9,369,077		
<b>Total 1700 · Improvements</b>	<u>26,671,305</u>	<u>26,671,305</u>		

**Moss Landing Harbor District**  
**Balance Sheet**  
As of January 31, 2018

	<u>Jan 31, 18</u>	<u>Jan 31, 17</u>	<u>\$ Change</u>	<u>% Change</u>
<b>1800 · Less - Depreciation</b>				
<b>1805 · Equipment</b>	-776,765	-770,589	-6,176	-1%
<b>1810 · NH Buildings &amp; Improvements</b>	-3,658,947	-3,404,102	-254,845	-7%
<b>1820 · NH Floating Docks</b>	-504,424	-492,736	-11,688	-2%
<b>1825 · NH Offsite Improvements</b>	-449,264	-430,474	-18,790	-4%
<b>1830 · SH Buildings &amp; Improvements</b>	-5,915,884	-5,704,329	-211,555	-4%
<b>1840 · SH Floating Docks</b>	-5,421,780	-5,000,001	-421,759	-8%
<b>Total 1800 · Less - Depreciation</b>	<u>-16,727,044</u>	<u>-15,802,231</u>	<u>-924,813</u>	<u>-6%</u>
<b>1900 · Land</b>	1,642,860	1,642,860		
<b>Total Fixed Assets</b>	<u>13,132,540</u>	<u>13,658,320</u>	<u>-525,780</u>	<u>-4%</u>
<b>Other Assets</b>				
<b>1320 · Workers Comp Deposit</b>	200	200		
<b>1530 · Principal Financial CS</b>	7,389	7,389		
<b>Total Other Assets</b>	<u>7,589</u>	<u>7,589</u>		
<b>TOTAL ASSETS</b>	<u><u>20,987,273</u></u>	<u><u>20,548,052</u></u>	<u><u>439,221</u></u>	<u><u>2%</u></u>

**Moss Landing Harbor District**  
**Balance Sheet**  
As of January 31, 2018

	Jan 31, 18	Jan 31, 17	\$ Change	% Change
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
2010 · Accounts Payable	82,301	88,801	-6,500	-7%
<b>Total Accounts Payable</b>	<b>82,301</b>	<b>88,801</b>	<b>-6,500</b>	<b>-7%</b>
<b>Other Current Liabilities</b>				
2013 · Accrued Expenses	33,811		33,811	100%
2020 · Accrued Salaries Payable	2,078		2,078	100%
2021 · Accrued Vacation	88,372	82,311	6,061	7%
2023 · Accrued Payroll Taxes	605	-106	711	671%
2030 · Customer Deposits	300,937	289,504	11,433	4%
2050 · Employee 457 Payable	953		953	100%
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	54,598	57,666	-3,068	-5%
<b>Total 2051 · Note Interest Payable</b>	<b>54,598</b>	<b>57,666</b>	<b>-3,068</b>	<b>-5%</b>
2080 · Prepaid Berth Fees	177,304	161,637	15,667	10%
2082 · MLCP Cost Reimb. Deposit	71,461	93,605	-22,144	-24%
2086 · Prepaid Leases				
20861 · Duke	16,296	15,820	476	3%
20862 · MBARI	6,153	6,459	-306	-5%
<b>Total 2086 · Prepaid Leases</b>	<b>22,449</b>	<b>22,279</b>	<b>170</b>	<b>1%</b>
2087 · Lease Deposits	14,164	14,164		
<b>Total Other Current Liabilities</b>	<b>766,732</b>	<b>721,060</b>	<b>45,672</b>	<b>6%</b>
<b>Total Current Liabilities</b>	<b>849,033</b>	<b>809,861</b>	<b>39,172</b>	<b>5%</b>
<b>Long Term Liabilities</b>				
2605 · Umpqua Loan	3,677,571	4,046,718	-369,147	-9%
<b>Total Long Term Liabilities</b>	<b>3,677,571</b>	<b>4,046,718</b>	<b>-369,147</b>	<b>-9%</b>
<b>Total Liabilities</b>	<b>4,526,604</b>	<b>4,856,579</b>	<b>-329,975</b>	<b>-7%</b>
<b>Equity</b>				
3020 · Retained Net Assets	6,456,231	6,456,231		
3050 · Prior Year Earnings	9,986,555	9,417,664	568,891	6%
<b>Net Income</b>	<b>17,882</b>	<b>-182,422</b>	<b>200,304</b>	<b>110%</b>
<b>Total Equity</b>	<b>16,460,668</b>	<b>15,691,473</b>	<b>769,195</b>	<b>5%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>20,987,272</b>	<b>20,548,052</b>	<b>439,220</b>	<b>2%</b>

**Moss Landing Harbor District  
Statement of Cash Flows  
July 2017 through January 2018**

Jul '17 - Jan 18

<b>OPERATING ACTIVITIES</b>	
Net Income	17,882
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases:1291 · Monterey Bay Kayak	8,970
1200 · Marina Receivables	-23,696
1201 · Marina - Allow for Bad Debt	12,750
11290 · Leases:1282 · NNN Receivable	-15,000
1271 · Prepaid Expenses:1270 · Insurance	-17,073
1210 · Grants Receivable	587,412
1800 · Less - Depreciation:1805 · Equipment	11,901
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	151,080
1800 · Less - Depreciation:1820 · NH Floating Docks	7,022
1800 · Less - Depreciation:1825 · NH Offsite Improvements	17,140
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	121,787
1800 · Less - Depreciation:1840 · SH Floating Docks	241,733
2010 · Accounts Payable	-8,383
2020 · Accrued Salaries Payable	-4,702
2021 · Accrued Vacation	-5,204
2023 · Accrued Payroll Taxes	605
2030 · Customer Deposits	4,598
2050 · Employee 457 Payable	953
2080 · Prepaid Berth Fees	34,571
2086 · Prepaid Leases:20861 · Duke	-38,023
2086 · Prepaid Leases:20862 · MBARI	-15,685
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	6,543
2082 · MLCP Cost Reimb. Deposit	-22,144
Net cash provided by Operating Activities	<u>1,075,037</u>
<b>FINANCING ACTIVITIES</b>	
2605 · Umpqua Loan	-369,147
Net cash provided by Financing Activities	<u>-369,147</u>
Net cash increase for period	705,890
Cash at beginning of period	7,017,142
Cash at end of period	<u><u>7,723,032</u></u>

Moss Landing Harbor District  
Profit & Loss Budget vs. Actual  
July 2017 through January 2018

	Jul '17 - Jan 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · MARINA REVENUES</b>				
<b>4100 · Berthing Income</b>				
4110 · Assigned Berthing	938,461	944,784	-6,323	99%
4112 · Qtrly/Annual Discount	-1,489	-2,100	611	71%
4113 · Commercial Vessel Dscnt	-7,283	-8,750	1,467	83%
4114 · Away (1 mnth) Dscnt	-889	-525	-364	169%
4115 · Temporary Berthing	160,318	141,167	19,151	114%
4120 · Liveaboard Fees	67,905	66,500	1,405	102%
4130 · Transient Berthing	11,647	15,000	-3,353	78%
4220 · Wait List	5,900	4,083	1,817	145%
4260 · Towing - Intra Harbor	150	450	-300	33%
4270 · Pumpouts		300	-300	
4280 · Late Fees	22,940	17,500	5,440	131%
4282 · Recovered Lien Costs	420	500	-80	84%
<b>Total 4100 · Berthing Income</b>	<b>1,198,080</b>	<b>1,178,909</b>	<b>19,171</b>	<b>102%</b>
<b>4200 · Other Income - Operations</b>				
4225 · Merchandise	321	583	-262	55%
4230 · SH Parking	82,322	72,000	10,322	114%
4285 · Dog Fee	830	350	480	237%
4290 · Misc	6,098	1,400	4,698	436%
<b>Total 4200 · Other Income - Operations</b>	<b>89,571</b>	<b>74,333</b>	<b>15,238</b>	<b>121%</b>
<b>4300 · Operating Grant Revenues</b>				
<b>Total 4000 · MARINA REVENUES</b>	<b>1,287,651</b>	<b>1,253,242</b>	<b>34,409</b>	<b>103%</b>

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July 2017 through January 2018

Expense	Jul '17 - Jan 18	Budget	\$ Over Budget	% of Budget
<b>5200 · General &amp; Administrative</b>				
5100 · Advertising	2,083	2,500	-417	83%
5210 · Dues & Subscriptions	7,887	6,720	1,167	117%
<b>5220 · Office Supplies</b>				
5223 · Administration	5,648	2,807	2,841	201%
5225 · Operations	7,474	4,718	2,756	158%
<b>Total 5220 · Office Supplies</b>	<b>13,122</b>	<b>7,525</b>	<b>5,597</b>	<b>174%</b>
<b>5230 · Postage &amp; Equip Lease</b>				
5232 · Meter Lease	517	329	188	157%
5235 · Postage	1,267	364	903	348%
<b>Total 5230 · Postage &amp; Equip Lease</b>	<b>1,784</b>	<b>693</b>	<b>1,091</b>	<b>257%</b>
<b>5240 · Copier Lease &amp; Supplies</b>				
5242 · Copier Lease	2,362	2,310	52	102%
<b>Total 5240 · Copier Lease &amp; Supplies</b>	<b>2,362</b>	<b>2,310</b>	<b>52</b>	<b>102%</b>
<b>5250 · Telephone &amp; Communications</b>				
5253 · Administration	6,931	6,902	29	100%
5255 · Operations	494	630	-136	78%
<b>Total 5250 · Telephone &amp; Communications</b>	<b>7,425</b>	<b>7,532</b>	<b>-107</b>	<b>99%</b>
<b>5260 · Professional Services</b>				
5262 · Accounting	23,432	25,500	-2,068	92%
5263 · Audit fees	15,000	14,500	500	103%
5265 · Legal	38,436	43,750	-5,314	88%
5268 · Computer Consulting	340	1,932	-1,592	18%
5269 · Payroll Processing	2,300	2,226	74	103%
<b>Total 5260 · Professional Services</b>	<b>79,508</b>	<b>87,908</b>	<b>-8,400</b>	<b>90%</b>
5270 · Licenses & Permits		10	-10	
5290 · Credit Card Fees	7,529	7,686	-157	98%
5921 · Internet Billing Service	1,113	1,176	-63	95%
<b>Total 5200 · General &amp; Administrative</b>	<b>122,813</b>	<b>124,060</b>	<b>-1,247</b>	<b>99%</b>
<b>5300 · Personnel</b>				
<b>5310 · Salaries</b>				
5313 · Administration	137,174	153,173	-15,999	90%
5315 · Operations	73,903	86,134	-12,231	86%
5318 · Maintenance	52,195	67,629	-15,434	77%
<b>Total 5310 · Salaries</b>	<b>263,272</b>	<b>306,936</b>	<b>-43,664</b>	<b>86%</b>
<b>5330 · Payroll Taxes</b>				
5333 · Administration	8,544	10,712	-2,168	80%
5335 · Operations	6,052	6,589	-537	92%
5338 · Maintenance	3,915	5,174	-1,259	76%
<b>Total 5330 · Payroll Taxes</b>	<b>18,511</b>	<b>22,475</b>	<b>-3,964</b>	<b>82%</b>
<b>5340 · Employee Benefits</b>				
5342 · Vehicle Allowance				
5343 · Administration	35,568	41,007	-5,439	87%
5345 · Operations	6,427	9,404	-2,977	68%

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July 2017 through January 2018

	Jul '17 - Jan 18	Budget	\$ Over Budget	% of Budget
5348 · Maintenance	24,485	35,716	-11,231	69%
<b>Total 5340 · Employee Benefits</b>	<b>66,480</b>	<b>86,127</b>	<b>-19,647</b>	<b>77%</b>
5350 · Workers Compensation				
5353 · Administration	1,436	1,641	-205	88%
5355 · Operations	3,522	3,807	-285	93%
5358 · Maintenance	4,002	9,365	-5,363	43%
<b>Total 5350 · Workers Compensation</b>	<b>8,960</b>	<b>14,813</b>	<b>-5,853</b>	<b>60%</b>
5360 · Education & Training				
5363 · Administration	299		299	100%
<b>Total 5360 · Education &amp; Training</b>	<b>299</b>		<b>299</b>	<b>100%</b>
<b>Total 5300 · Personnel</b>	<b>357,522</b>	<b>430,351</b>	<b>-72,829</b>	<b>83%</b>
5400 · Insurance				
5410 · Liability Insurance	72,499	70,000	2,499	104%
<b>Total 5400 · Insurance</b>	<b>72,499</b>	<b>70,000</b>	<b>2,499</b>	<b>104%</b>
5500 · Utilities				
5510 · Garbage	29,576	30,917	-1,341	96%
5520 · Gas and Electric	120,000	113,750	6,250	105%
5530 · Water	18,107	18,667	-560	97%
5540 · Sewer	23,044	23,333	-289	99%
<b>Total 5500 · Utilities</b>	<b>190,727</b>	<b>186,667</b>	<b>4,060</b>	<b>102%</b>
5600 · Operating Supplies				
5610 · Vehicles	4,587	8,050	-3,463	57%
5625 · Operations	11,051	12,250	-1,199	90%
<b>Total 5600 · Operating Supplies</b>	<b>15,638</b>	<b>20,300</b>	<b>-4,662</b>	<b>77%</b>
5700 · Depreciation	275,332	275,625	-294	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	63	1,799	-1,736	4%
5830 · Equip Rental	1,986	5,033	-3,047	39%
5850 · Repair Materials	42,510	45,675	-3,165	93%
5860 · Outside Service Contracts	26,415	40,833	-14,418	65%
5870 · Derelict Disposal	116	17,500	-17,384	1%
<b>Total 5800 · Repairs &amp; Maintenance</b>	<b>71,090</b>	<b>110,840</b>	<b>-39,750</b>	<b>64%</b>
5900 · Financial Expenses				
5920 · Bank Service Charges	4,176	2,100	2,076	199%
5990 · Bad Debt	12,750	12,483	267	102%
<b>Total 5900 · Financial Expenses</b>	<b>16,926</b>	<b>14,583</b>	<b>2,343</b>	<b>116%</b>
<b>Total · MARINA EXPENSES</b>	<b>1,122,547</b>	<b>1,232,426</b>	<b>-109,880</b>	<b>91%</b>
<b>Net Ordinary Income - Marina Operations</b>	<b>165,105</b>	<b>20,816</b>	<b>144,289</b>	<b>793%</b>

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July 2017 through January 2018

	Jul '17 - Jan 18	Budget	\$ Over Budget	% of Budget
<b>4400 · LEASE AND OTHER INCOME</b>				
<b>4050 · Trust Lands Lease Revenue</b>				
4051 · Dynegy Outfall	38,023	38,023	0	100%
4052 · MBARI - MARS Cable				
4053 · MBARI	15,685	15,686	-1	100%
<b>Total 4050 · Trust Lands Lease Revenue</b>	<b>53,708</b>	<b>53,709</b>	<b>-1</b>	<b>100%</b>
<b>4500 · Leases</b>				
4501 · K-Pier Lease				
<b>4502 · Cannery Building</b>				
4504 · Suite 3	50,242	50,347	-105	100%
4510 · Suite 6	14,866	14,900	-34	100%
4511 · Suite 1 & 10	10,222	10,242	-20	100%
4515 · Suite 4	48,589	48,691	-102	100%
4517 · Suite 2	18,169	18,204	-35	100%
4518 · Suite 5	13,942	14,219	-277	98%
4523 · Canary NNN	17,172	17,500	-328	98%
<b>Total 4502 · Cannery Building</b>	<b>173,202</b>	<b>174,103</b>	<b>-901</b>	<b>99%</b>
4530 · RV Lot	18,627	18,666	-39	100%
4540 · Martin & Mason	25,335	23,587	1,748	107%
4541 · SH Spare Office				
<b>4560 · North Harbor</b>				
4562 · Sea Harvest	21,631	22,167	-536	98%
4568 · Monterey Bay Kayaks	10,469	20,417	-9,948	51%
4572 · Pottery Planet	9,740	23,333	-13,593	42%
<b>Total 4560 · North Harbor</b>	<b>41,840</b>	<b>65,917</b>	<b>-24,077</b>	<b>63%</b>
<b>Total 4500 · Leases</b>	<b>259,004</b>	<b>282,273</b>	<b>-23,269</b>	<b>92%</b>
<b>4600 · District Property Taxes</b>	<b>167,532</b>	<b>100,000</b>	<b>67,532</b>	<b>168%</b>
<b>4700 · Other Revenues &amp; Concessions</b>				
4125 · Amenity Fee	169,327	166,338	2,989	102%
<b>4710 · Vending Activities</b>				
4711 · Washer/Dryer	7,168	4,367	2,801	164%
4712 · Soda	163	300	-137	54%
<b>Total 4710 · Vending Activities</b>	<b>7,331</b>	<b>4,667</b>	<b>2,664</b>	<b>157%</b>
4720 · Dry Storage	34,933	35,461	-528	99%
4725 · North Harbor Use Fee	45,501	33,667	11,834	135%
4727 · Key Sales	4,612	4,404	208	105%
4730 · NH Washdown	729	1,200	-471	61%
4735 · Camp/RV	1,757	2,000	-243	88%
4740 · Equipment Rental		350	-350	
4751 · Permits	4,257	5,000	-743	85%
4765 · Faxes, Copies & Postage	5	25	-20	20%
4770 · Surplus Auction/Sales		50	-50	
<b>Total 4700 · Other Revenues &amp; Concessions</b>	<b>268,452</b>	<b>253,162</b>	<b>15,290</b>	<b>106%</b>

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July 2017 through January 2018

	Jul '17 - Jan 18	Budget	\$ Over Budget	% of Budget
<b>4800 · Interest</b>				
4841 · Union Bank Interest	311	117	194	266%
4843 · First Capital Bank	1,042	875	167	119%
4846 · Umpqua Interest	892	438	454	204%
<b>Total 4800 · Interest</b>	<b>2,245</b>	<b>1,430</b>	<b>815</b>	<b>157%</b>
<b>Total 4400 · LEASE AND OTHER INCOME</b>	<b>750,941</b>	<b>690,574</b>	<b>60,367</b>	<b>109%</b>
<b>7000 · LEASE AND OTHER EXPENSES</b>				
<b>7100 · Interest Expense</b>				
7134 · Umpqua Accrued Interest	64,209	64,209	0	100%
<b>Total 7100 · Interest Expense</b>	<b>64,209</b>	<b>64,209</b>	<b>0</b>	<b>100%</b>
<b>7200 · Other Financial Expenses</b>				
7221 · CSDA Dues	6,358	6,050	308	105%
7230 · LAFO Administrative Charges	6,411	6,411		100%
<b>Total 7200 · Other Financial Expenses</b>	<b>12,769</b>	<b>12,461</b>	<b>308</b>	<b>102%</b>
<b>5700 · Depreciation</b>	<b>275,332</b>	<b>275,625</b>	<b>-294</b>	<b>100%</b>
<b>7300 · Commissioner Expenses</b>				
7320 · Monthly Stipend	7,600	7,000	600	109%
7321 · Employer Payroll Taxes	581	700	-119	83%
7330 · Incurred Expenses	1,229	900	329	137%
<b>Total 7300 · Commissioner Expenses</b>	<b>9,410</b>	<b>8,600</b>	<b>810</b>	<b>109%</b>
<b>Total 7000 · LEASE AND OTHER EXPENSES</b>	<b>361,720</b>	<b>360,895</b>	<b>825</b>	<b>100%</b>
<b>Net Ordinary Income - Lease &amp; Other Operations</b>	<b>389,222</b>	<b>329,679</b>	<b>59,543</b>	<b>118%</b>
<b>Net Ordinary Income - Combined Operations</b>	<b>554,326</b>	<b>350,495</b>	<b>203,831</b>	<b>158%</b>

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July 2017 through January 2018

	Jul '17 - Jan 18	Budget	\$ Over Budget	% of Budget
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>8001 · Cost Reimbursements</b>				
8101 · Revenue from reimbursements	73,676	100,000	-26,324	74%
8201 · Reimbursable expenses	-21,446	100,000	-121,446	-21%
<b>Total 8001 · Cost Reimbursements</b>	<u>52,230</u>	<u>200,000</u>	<u>-147,770</u>	<u>26%</u>
<b>Total Other Income</b>	52,230	200,000	-147,770	26%
<b>Other Expense</b>				
<b>9000 · CAPITAL PROJECT EXPENSES</b>				
5880 · Dredging	85,942	500,000	-414,058	17%
9053 · Dock Maintenance	11,255	20,000	-8,745	56%
9054 · Sea Lion Deterrent Fencing		15,000	-15,000	
9125 · North Harbor Parking Lot LTG	2,700			
9250 · Security Camera		5,000	-5,000	
9305 · Piling Replacement Proj. - Dist	2,807			
9309 · New NH Building	317,864	1,600,000	-1,282,136	20%
9310 · NH Hotel	2,500			
9430 · NH Restoration	139,197			
9750 · Office Computers		25,000	-25,000	
9800 · Dock Replacement	26,406	100,000	-73,594	26%
<b>Total 9000 · CAPITAL PROJECT EXPENSES</b>	<u>588,671</u>	<u>2,265,000</u>	<u>-1,676,329</u>	<u>26%</u>
<b>Total Other Expense</b>	588,671	2,265,000	-1,676,329	26%
<b>Net Other Income</b>	<u>-536,441</u>	<u>-2,065,000</u>	<u>1,528,559</u>	<u>26%</u>
<b>Net Income</b>	<u>17,885</u>	<u>-1,714,505</u>	<u>1,732,390</u>	<u>-1%</u>

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July 2017 through January 2018

	Jul '17 - Jan 18	Jul '16 - Jan 17	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · MARINA REVENUES</b>				
<b>4100 · Berthing Income</b>				
4110 · Assigned Berthing	938,461	912,117	26,344	3%
4112 · Qtrly/Annual Discount	-1,489	-2,264	775	34%
4113 · Commercial Vessel Dscnt	-7,283	-7,728	445	6%
4114 · Away (1 mnth) Dscnt	-889	-436	-453	-104%
4115 · Temporary Berthing	160,318	161,854	-1,536	-1%
4120 · Liveaboard Fees	67,905	70,798	-2,893	-4%
4130 · Transient Berthing	11,647	18,962	-7,315	-39%
4220 · Wait List	5,900	5,977	-77	-1%
4260 · Towing - Intra Harbor	150	300	-150	-50%
4270 · Pumpouts		1,000	-1,000	-100%
4280 · Late Fees	22,940	17,673	5,267	30%
4282 · Recovered Lien Costs	420	1,080	-660	-61%
<b>Total 4100 · Berthing Income</b>	<b>1,198,080</b>	<b>1,179,333</b>	<b>18,747</b>	<b>2%</b>
<b>4200 · Other Income - Operations</b>				
4225 · Merchandise	321	1,656	-1,335	-81%
4230 · SH Parking	82,322	60,403	21,919	36%
4285 · Dog Fee	830	895	-65	-7%
4290 · Misc	6,098	112	5,986	5,345%
<b>Total 4200 · Other Income - Operations</b>	<b>89,571</b>	<b>63,066</b>	<b>26,505</b>	<b>42%</b>
<b>Total 4000 · MARINA REVENUES</b>	<b>1,287,651</b>	<b>1,242,399</b>	<b>45,252</b>	<b>4%</b>

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July 2017 through January 2018

Expense	Jul '17 - Jan 18	Jul '16 - Jan 17	\$ Change	% Change
<b>5200 · General &amp; Administrative</b>				
5100 · Advertising	2,083	5,035	-2,952	-59%
5210 · Dues & Subscriptions	7,887	5,768	2,119	37%
<b>5220 · Office Supplies</b>				
5223 · Administration	5,648	2,408	3,240	135%
5225 · Operations	7,474	3,424	4,050	118%
<b>Total 5220 · Office Supplies</b>	<b>13,122</b>	<b>5,832</b>	<b>7,290</b>	<b>125%</b>
<b>5230 · Postage &amp; Equip Lease</b>				
5232 · Meter Lease	517	258	259	100%
5235 · Postage	1,267	26	1,241	4,773%
<b>Total 5230 · Postage &amp; Equip Lease</b>	<b>1,784</b>	<b>284</b>	<b>1,500</b>	<b>528%</b>
<b>5240 · Copier Lease &amp; Supplies</b>				
5242 · Copier Lease	2,362	2,241	121	5%
<b>Total 5240 · Copier Lease &amp; Supplies</b>	<b>2,362</b>	<b>2,241</b>	<b>121</b>	<b>5%</b>
<b>5250 · Telephone &amp; Communications</b>				
5253 · Administration	6,931	6,381	550	9%
5255 · Operations	494	494	0	
<b>Total 5250 · Telephone &amp; Communications</b>	<b>7,425</b>	<b>6,875</b>	<b>550</b>	<b>8%</b>
<b>5260 · Professional Services</b>				
5262 · Accounting	23,432	22,410	1,022	5%
5263 · Audit fees	15,000	14,500	500	3%
5265 · Legal	38,436	116,858	-78,422	-67%
5268 · Computer Consulting	340	1,769	-1,429	-81%
5269 · Payroll Processing	2,300	2,140	160	7%
<b>Total 5260 · Professional Services</b>	<b>79,508</b>	<b>157,677</b>	<b>-78,169</b>	<b>-50%</b>
5270 · Licenses & Permits		10	-10	-100%
5290 · Credit Card Fees	7,529	7,137	392	5%
5921 · Internet Billing Service	1,113	1,068	45	4%
<b>Total 5200 · General &amp; Administrative</b>	<b>122,813</b>	<b>191,927</b>	<b>-69,114</b>	<b>-36%</b>
<b>5300 · Personnel</b>				
<b>5310 · Salaries</b>				
5313 · Administration	137,174	148,766	-11,592	-8%
5315 · Operations	73,903	74,336	-433	-1%
5318 · Maintenance	52,195	47,192	5,003	11%
<b>Total 5310 · Salaries</b>	<b>263,272</b>	<b>270,294</b>	<b>-7,022</b>	<b>-3%</b>
<b>5330 · Payroll Taxes</b>				
5333 · Administration	8,544	10,962	-2,418	-22%
5335 · Operations	6,052	9,264	-3,212	-35%
5338 · Maintenance	3,915	3,686	229	6%
<b>Total 5330 · Payroll Taxes</b>	<b>18,511</b>	<b>23,912</b>	<b>-5,401</b>	<b>-23%</b>
<b>5340 · Employee Benefits</b>				
5343 · Administration	35,568	41,581	-6,013	-14%
5345 · Operations	6,427	15,364	-8,937	-58%
5348 · Maintenance	24,485	25,660	-1,175	-5%

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July 2017 through January 2018

	Jul '17 - Jan 18	Jul '16 - Jan 17	\$ Change	% Change
<b>Total 5340 · Employee Benefits</b>	66,480	82,605	-16,125	-20%
<b>5350 · Workers Compensation</b>				
5353 · Administration	1,436	2,100	-664	-32%
5355 · Operations	3,522	4,109	-587	-14%
5358 · Maintenance	4,002	4,669	-667	-14%
<b>Total 5350 · Workers Compensation</b>	8,960	10,878	-1,918	-18%
<b>5360 · Education &amp; Training</b>				
5363 · Administration	299	429	-130	-30%
5365 · Operations		1,009	-1,009	-100%
<b>Total 5360 · Education &amp; Training</b>	299	1,438	-1,139	-79%
<b>Total 5300 · Personnel</b>	357,522	389,127	-31,605	-8%
<b>5400 · Insurance</b>				
5410 · Liability Insurance	72,499	73,771	-1,272	-2%
<b>Total 5400 · Insurance</b>	72,499	73,771	-1,272	-2%
<b>5500 · Utilities</b>				
5510 · Garbage	29,576	30,714	-1,138	-4%
5520 · Gas and Electric	120,000	110,000	10,000	9%
5530 · Water	18,107	16,169	1,938	12%
5540 · Sewer	23,044	19,109	3,935	21%
<b>Total 5500 · Utilities</b>	190,727	175,992	14,735	8%
<b>5600 · Operating Supplies</b>				
5610 · Vehicles	4,587	4,217	370	9%
5625 · Operations	11,051	9,914	1,137	11%
<b>Total 5600 · Operating Supplies</b>	15,638	14,131	1,507	11%
<b>5700 · Depreciation</b>	275,332	275,332		
<b>5800 · Repairs &amp; Maintenance</b>				
5810 · Vehicles	63	354	-291	-82%
5830 · Equip Rental	1,986	1,949	37	2%
5850 · Repair Materials	42,510	17,621	24,889	141%
5860 · Outside Service Contracts	26,415	52,897	-26,482	-50%
5870 · Derelict Disposal	116	128	-12	-9%
<b>Total 5800 · Repairs &amp; Maintenance</b>	71,090	72,949	-1,859	-3%
<b>5900 · Financial Expenses</b>				
5920 · Bank Service Charges	4,176	2,537	1,639	65%
5990 · Bad Debt	12,750	12,750		
<b>Total 5900 · Financial Expenses</b>	16,926	15,287	1,639	11%
<b>Total · MARINA EXPENSES</b>	1,122,547	1,208,516	-85,969	-7%
<b>Net Ordinary Income - Marina Operations</b>	165,105	33,884	131,221	387%

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July 2017 through January 2018

	Jul '17 - Jan 18	Jul '16 - Jan 17	\$ Change	% Change
<b>4400 · LEASE AND OTHER INCOME</b>				
<b>4050 · Trust Lands Lease Revenue</b>				
4051 · Dynegy Outfall	38,023	36,912	1,111	3%
4053 · MBARI	15,685	14,840	845	6%
<b>Total 4050 · Trust Lands Lease Revenue</b>	<b>53,708</b>	<b>51,752</b>	<b>1,956</b>	<b>4%</b>
<b>4500 · Leases</b>				
4501 · K-Pier Lease		5,558	-5,558	-100%
<b>4502 · Cannery Building</b>				
4504 · Suite 3	50,242	48,774	1,468	3%
4510 · Suite 6	14,866	16,493	-1,627	-10%
4511 · Suite 1 & 10	10,222	9,924	298	3%
4515 · Suite 4	48,589	47,170	1,419	3%
4517 · Suite 2	18,169	17,638	531	3%
4518 · Suite 5	13,942	13,775	167	1%
4523 · Canary NNN	17,172	18,776	-1,604	-9%
<b>Total 4502 · Cannery Building</b>	<b>173,202</b>	<b>172,550</b>	<b>652</b>	<b>0%</b>
4530 · RV Lot	18,627	18,083	544	3%
4540 · Martin & Mason	25,335	22,898	2,437	11%
4541 · SH Spare Office		1,772	-1,772	-100%
<b>4560 · North Harbor</b>				
4562 · Sea Harvest	21,631	20,747	884	4%
4568 · Monterey Bay Kayaks	10,469	38,480	-28,011	-73%
4572 · Pottery Planet	9,740	22,062	-12,322	-56%
<b>Total 4560 · North Harbor</b>	<b>41,840</b>	<b>81,289</b>	<b>-39,449</b>	<b>-49%</b>
<b>Total 4500 · Leases</b>	<b>259,004</b>	<b>302,150</b>	<b>-43,146</b>	<b>-14%</b>
<b>4600 · District Property Taxes</b>	<b>167,532</b>	<b>157,657</b>	<b>9,875</b>	<b>6%</b>
<b>4700 · Other Revenues &amp; Concessions</b>				
4125 · Amenity Fee	169,327	165,204	4,123	2%
<b>4710 · Vending Activities</b>				
4711 · Washer/Dryer	7,168	6,309	859	14%
4712 · Soda	163	431	-268	-62%
<b>Total 4710 · Vending Activities</b>	<b>7,331</b>	<b>6,740</b>	<b>591</b>	<b>9%</b>
4720 · Dry Storage	34,933	32,616	2,317	7%
4725 · North Harbor Use Fee	45,501	31,739	13,762	43%
4727 · Key Sales	4,612	3,849	763	20%
4730 · NH Washdown	729	723	6	1%
4735 · Camp/RV	1,757	3,581	-1,824	-51%
4740 · Equipment Rental				
4751 · Permits	4,257	3,528	729	21%
4765 · Faxes, Copies & Postage	5	38	-33	-87%
<b>Total 4700 · Other Revenues &amp; Concessions</b>	<b>268,452</b>	<b>248,018</b>	<b>20,434</b>	<b>8%</b>

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July 2017 through January 2018

	Jul '17 - Jan 18	Jul '16 - Jan 17	\$ Change	% Change
<b>4800 · Interest</b>				
4841 · Union Bank Interest	311	39	272	697%
4843 · First Capital Bank	1,042	1,817	-775	-43%
4845 · SBB Interest		199	-199	-100%
4846 · Umpqua Interest	892	891	1	0%
<b>Total 4800 · Interest</b>	<b>2,245</b>	<b>2,946</b>	<b>-701</b>	<b>-24%</b>
<b>Total 4400 · LEASE AND OTHER INCOME</b>	<b>750,941</b>	<b>762,523</b>	<b>-11,582</b>	<b>-2%</b>
<b>7000 · LEASE AND OTHER EXPENSES</b>				
<b>7100 · Interest Expense</b>				
7134 · Umpqua Accrued Interest	64,209	68,130	-3,921	-6%
<b>Total 7100 · Interest Expense</b>	<b>64,209</b>	<b>68,130</b>	<b>-3,921</b>	<b>-6%</b>
<b>7200 · Other Financial Expenses</b>				
7221 · CSDA Dues	6,358	6,026	332	6%
7230 · LAFO Administrative Charges	6,411	5,589	822	15%
<b>Total 7200 · Other Financial Expenses</b>	<b>12,769</b>	<b>11,615</b>	<b>1,154</b>	<b>10%</b>
<b>5700 · Depreciation</b>	<b>275,332</b>	<b>275,332</b>		
<b>7300 · Commissioner Expenses</b>				
7320 · Monthly Stipend	7,600	4,700	2,900	62%
7321 · Employer Payroll Taxes	581	360	221	61%
7330 · Incurred Expenses	1,229	1,768	-539	-30%
<b>Total 7300 · Commissioner Expenses</b>	<b>9,410</b>	<b>6,828</b>	<b>2,582</b>	<b>38%</b>
<b>Total 7000 · LEASE AND OTHER EXPENSES</b>	<b>361,720</b>	<b>361,905</b>	<b>-185</b>	<b>0%</b>
<b>Net Ordinary Income - Lease &amp; Other Operations</b>	<b>389,222</b>	<b>400,619</b>	<b>-11,397</b>	<b>-3%</b>
<b>Net Ordinary Income - Combined Operations</b>	<b>554,326</b>	<b>434,502</b>	<b>119,824</b>	<b>28%</b>

**Moss Landing Harbor District  
Profit & Loss YTD Comparison  
July 2017 through January 2018**

	<u>Jul '17 - Jan 18</u>	<u>Jul '16 - Jan 17</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>8001 · Cost Reimbursements</b>				
8101 · Revenue from reimbursements	73,676	147,362	-73,686	-50%
8201 · Reimbursable expenses	-21,446	-5,308	-16,138	-304%
<b>Total 8001 · Cost Reimbursements</b>	<u>52,230</u>	<u>142,054</u>	<u>-89,824</u>	<u>-63%</u>
<b>Total Other Income</b>	52,230	142,054	-89,824	-63%
<b>Other Expense</b>				
<b>9000 · CAPITAL PROJECT EXPENSES</b>				
5880 · Dredging	85,942	6,392	79,550	1,245%
9052 · NH Wharf Entrance Repair		6,931	-6,931	-100%
9053 · Dock Maintenance	11,255		11,255	100%
9125 · North Harbor Parking Lot LTG	2,700		2,700	100%
9302 · Tsunami shoreline repairs		705,653	-705,653	-100%
9305 · Piling Replacement Proj. - Dist	2,807		2,807	100%
9309 · New NH Building	317,864	18,835	299,029	1,588%
9310 · NH Hotel	2,500		2,500	100%
9430 · NH Restoration	139,197		139,197	100%
9800 · Dock Replacement	26,406	21,170	5,236	25%
<b>Total 9000 · CAPITAL PROJECT EXPENSES</b>	<u>588,671</u>	<u>758,981</u>	<u>-170,310</u>	<u>-22%</u>
<b>Total Other Expense</b>	588,671	758,981	-170,310	-22%
<b>Net Other Income</b>	<u>-536,441</u>	<u>-616,927</u>	<u>80,486</u>	<u>13%</u>
<b>Net Income</b>	<u><u>17,885</u></u>	<u><u>-182,425</u></u>	<u><u>200,310</u></u>	<u><u>110%</u></u>

## Moss Landing Harbor District A/P Aging Summary

As of January 31, 2018

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
A&B Fire Protection and Safety, Inc.	800.00	0.00	0.00	0.00	0.00	800.00
Airgas	84.59	0.00	0.00	0.00	0.00	84.59
Alliance of Communities for Sustainable F	0.00	2,000.00	0.00	0.00	0.00	2,000.00
Ambient Air	1,666.92	0.00	995.03	0.00	0.00	2,661.95
Aspen Environmental Group	0.00	6,312.50	0.00	0.00	0.00	6,312.50
AT&T	130.25	0.00	0.00	0.00	0.00	130.25
Blue Shield of California	0.00	-115.73	0.00	0.00	0.00	-115.73
Byte Technology	37.50	0.00	0.00	0.00	0.00	37.50
C-MANC	250.00	0.00	0.00	0.00	0.00	250.00
Central Coast Systems, Inc.	105.00	0.00	0.00	0.00	0.00	105.00
Central Coast Water Board	1,500.00	0.00	0.00	0.00	0.00	1,500.00
Cintas	576.45	0.00	0.00	0.00	0.00	576.45
Debbie Hayward	0.00	500.00	0.00	0.00	0.00	500.00
Dillbeck & Sons, Inc.	0.00	108,689.50	0.00	0.00	0.00	108,689.50
Green Valley Supply	398.50	0.00	0.00	0.00	0.00	398.50
Haro, Kasunich and Assoc. Inc.	1,306.80	0.00	0.00	0.00	0.00	1,306.80
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
Martin Aquilera	25.00	0.00	0.00	0.00	0.00	25.00
Mathew Bender & Co., Inc.	0.00	84.05	0.00	0.00	0.00	84.05
MRWPCA	1,928.38	0.00	-9,433.37	0.00	0.00	-7,504.99
Office Team	979.28	0.00	0.00	0.00	0.00	979.28
Pajaro/Sunny Mesa C.S.D.	1,723.63	0.00	0.00	0.00	0.00	1,723.63
Premium Assignment Corporation	0.00	-11,454.65	0.00	0.00	0.00	-11,454.65
Principal Financial	0.00	-147.08	0.00	0.00	0.00	-147.08
Rabobank	673.86	0.00	0.00	0.00	0.00	673.86
Revel Environmental Manufacturing, Inc.	0.00	0.00	520.00	0.00	0.00	520.00
Sealaska Technical	0.00	12,434.26	0.00	0.00	0.00	12,434.26
Social Vocational Services, Inc.	0.00	-1,073.57	0.00	0.00	0.00	-1,073.57
Stephanie Markley	0.00	500.00	0.00	0.00	0.00	500.00
Tim Callahan	0.00	25.00	0.00	0.00	0.00	25.00
U.S. Bank	879.20	0.00	0.00	0.00	0.00	879.20
Umpqua Bank	0.00	-52,405.39	0.00	0.00	0.00	-52,405.39
VALIC	2,916.20	0.00	0.00	0.00	0.00	2,916.20
Veritiv Operating Company	0.00	2,227.50	0.00	0.00	0.00	2,227.50
Verizon Wireless	141.50	0.00	0.00	0.00	0.00	141.50
Vision Service Plan	0.00	-102.78	0.00	0.00	0.00	-102.78
Wald, Ruhnke & Dost Architects, LP	5,495.80	0.00	0.00	0.00	0.00	5,495.80
West Marine Pro	0.00	1,382.30	0.00	0.00	0.00	1,382.30
William C. Jackson	0.00	144.42	0.00	0.00	0.00	144.42
<b>TOTAL</b>	<b><u>21,618.86</u></b>	<b><u>68,600.33</u></b>	<b><u>-7,918.34</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>82,300.85</u></b>

## Moss Landing Harbor District

### Warrant Listing

As of January 31, 2018

Type	Date	Num	Name	Amount
<b>1009 - Union - Operating</b>				
Check	01/02/2018	1135	Mario Iglesias	-480.00
Bill Pmt -Check	01/09/2018	17804	Airgas	-91.64
Bill Pmt -Check	01/09/2018	17805	AT&T	-130.15
Bill Pmt -Check	01/09/2018	17806	Big Creek Lumber	-1,468.51
Bill Pmt -Check	01/09/2018	17807	Carmel Marina Corporation	-975.72
Bill Pmt -Check	01/09/2018	17808	Cintas	-461.72
Bill Pmt -Check	01/09/2018	17809	Damm Good Water	-50.90
Bill Pmt -Check	01/09/2018	17810	Eric Samarrai	-550.00
Bill Pmt -Check	01/09/2018	17811	Haro, Kasunich and Assoc. Inc.	-3,814.45
Bill Pmt -Check	01/09/2018	17812	MBS Business Systems	-135.72
Bill Pmt -Check	01/09/2018	17813	Monterey Signs	-776.80
Bill Pmt -Check	01/09/2018	17814	Moss Landing Chamber of Commerce	-80.00
Bill Pmt -Check	01/09/2018	17815	MP Express	-516.18
Bill Pmt -Check	01/09/2018	17816	Office Team	-282.00
Bill Pmt -Check	01/09/2018	17817	Pajaro/Sunny Mesa C.S.D.	-2,136.97
Bill Pmt -Check	01/09/2018	17818	PG&E	-20,000.00
Bill Pmt -Check	01/09/2018	17819	Pitney Bowes Global Financial Svc LLC	-129.30
Bill Pmt -Check	01/09/2018	17820	Premium Assignment Corporation	-11,454.65
Bill Pmt -Check	01/09/2018	17821	Principal Financial	-147.08
Bill Pmt -Check	01/09/2018	17822	Redshift	-136.85
Bill Pmt -Check	01/09/2018	17823	Sealaska Techincal	-5,749.15
Bill Pmt -Check	01/09/2018	17824	Social Vocational Services, Inc.	-1,073.57
Bill Pmt -Check	01/09/2018	17825	State Water Resources Control Brd	-1,500.00
Bill Pmt -Check	01/09/2018	17826	Sunrise Express	-48.75
Bill Pmt -Check	01/09/2018	17827	The State Bar of California	-383.00
Bill Pmt -Check	01/09/2018	17828	ThyssenKrupp Elevator - 042	-611.27
Bill Pmt -Check	01/09/2018	17829	Tim Reynolds	-562.00
Bill Pmt -Check	01/09/2018	17830	U.S. Bank	-1,077.16
Bill Pmt -Check	01/09/2018	17831	Valero Marketing and Supply Company	-135.25
Bill Pmt -Check	01/09/2018	17832	Vision Sevice Plan	0.00
Bill Pmt -Check	01/09/2018	17833	WASH	-202.08
Bill Pmt -Check	01/09/2018	17834	Wendy L. Cumming, CPA	-4,350.00
Bill Pmt -Check	01/09/2018	17835	Carmel Marina Corporation	-2,601.92
Bill Pmt -Check	01/09/2018	17836	Carmel Marina Corporation	-678.00
Bill Pmt -Check	01/09/2018	17837	Rabobank	-457.24
Bill Pmt -Check	01/22/2018	17838	AT&T	-264.62
Bill Pmt -Check	01/22/2018	17839	Blue Shield of California	-115.73
Bill Pmt -Check	01/22/2018	17840	Byte Technology	-37.50
Bill Pmt -Check	01/22/2018	17841	Corralitos Electric	-2,700.00
Bill Pmt -Check	01/22/2018	17842	Don Chapin	-2,608.86
Bill Pmt -Check	01/22/2018	17843	Jarvis, Fay, Doporto & Gibson, LLP	-4,355.00
Bill Pmt -Check	01/22/2018	17844	Konica Minolta Premier Finance	-241.97
Bill Pmt -Check	01/22/2018	17845	Linda G. McIntyre	-400.00
Bill Pmt -Check	01/22/2018	17846	Office Depot	-222.47

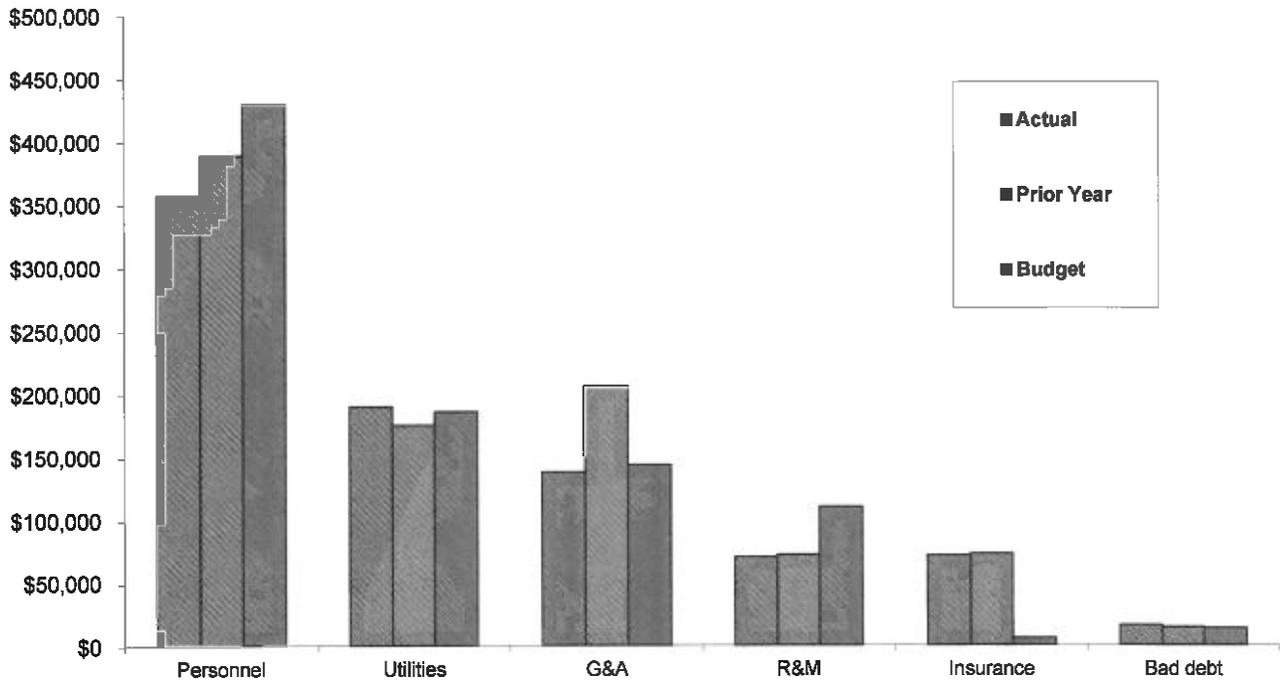
**Moss Landing Harbor District**

**Warrant Listing**

**As of January 31, 2018**

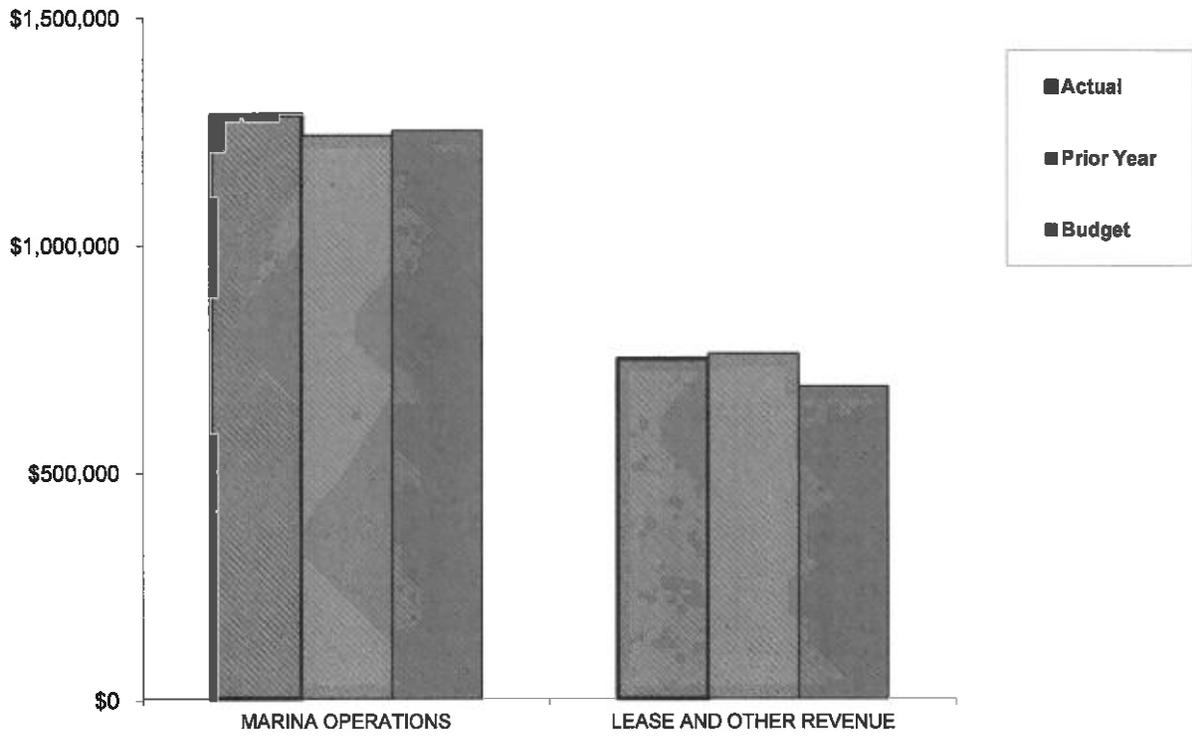
<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	01/22/2018	17847	Office Team	-779.94
Bill Pmt -Check	01/22/2018	17848	Robert Vaughan	-365.50
Bill Pmt -Check	01/22/2018	17849	Sea Engineering, Inc.	-1,890.32
Bill Pmt -Check	01/22/2018	17850	Valero Marketing and Supply Company	-135.25
Bill Pmt -Check	01/22/2018	17851	Verizon Wireless	-141.50
Bill Pmt -Check	01/22/2018	17852	Wald, Ruhnke & Dost Architects, LP	-12,808.75
Bill Pmt -Check	01/22/2018	17853	Wendy L. Cumming, CPA	-1,885.00
Bill Pmt -Check	01/22/2018	17854	AT&T	-508.05
Bill Pmt -Check	01/24/2018	17855	Vision Sevice Plan	-102.78
Bill Pmt -Check	01/24/2018	17856	Umpqua Bank	-52,405.39
Check	01/31/2018			-307.25
Total 1009 - Union - Operating				-145,523.91
<b>TOTAL</b>				<b>-145,523.91</b>

**Operating Expenses  
Year to Date Actuals vs. Budget and Prior Year  
January 31, 2018**



**\*\*Expenses Exclude Dredging, Depreciation and Interest Expenses\*\***

**Marina, Lease and Other Revenue  
Year to Date Actual vs. Budget and Prior Year  
January 31, 2018**





BOARD OF COMMISSIONERS  
Russell Jeffries  
Tony Leonardini  
Vincent Ferrante  
Margaret "Peggy" Shirrel, Ph.D.  
James R. Goulart

7881 SANDHOLDT ROAD  
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417  
FACSIMILE – 831.633.4537



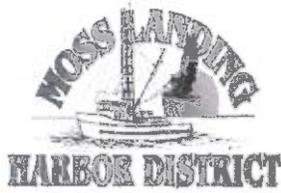
GENERAL MANAGER  
HARBORMASTER  
Linda G. McIntyre, Esq  
ASSISTANT GENERAL MANAGER  
Tommy Razzeca

## STAFF REPORT

Tommy Razzeca, Assistant General Manager

ITEM NUMBER 4 – PROJECT STATUS  
BOARD MEETING OF FEBRUARY 28, 2018

1. Dredging project: Our consultant continues to work through the process of obtaining all permits required for dredging needed in the harbor. Assuming things continue to progress smoothly we expect to be ready to begin dredging operations this coming fall.
2. Pumpout Facility on Maintenance Dock: After exploring several potential solutions we were able to implement an inexpensive temporary solution, the District now has pumpout service available by appointment for vessels needing to empty sanitation holding tanks.
3. North Harbor Building project: The building project is progressing. Pile driving began on February 20<sup>th</sup> and is expected to be completed on or about February 28th. Additionally work has begun on parking lot islands which will house landscaping and the parking lot lighting. Moving into the month of March our contractor should begin layout and foundation excavation followed by forming of the retaining wall.
4. Pile Replacement/A Dock repair project: Our consultant continues to work on the issuance of permits for both the maintenance dock piles and the A dock pile. We believe we are in the final stages and expect to have the permits in hand soon. Staff is working on having the bid documents prepared and expects to have the project out to bid in early March.



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**GENERAL MANAGER**  
HARBORMASTER  
Linda G. McIntyre, Esq.

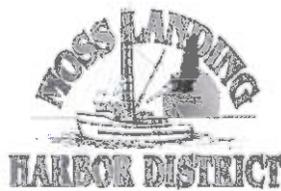
Assistant General manager  
Tommy Razzeca

## **STAFF REPORT**

**ITEM NUMBER 5 – COMMUNITY RELATIONS, REQUESTS, ISSUES  
BOARD MEETING OF FEBRUARY 28, 2018**

Nothing to report

***SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947***



**BOARD OF COMMISSIONERS**  
 Russ Jeffries  
 Tony Leonardini  
 Vince Ferrante  
 Margaret "Peggy" Shirrel, Ph.D.  
 James R. Goulart

7881 SANDHOLDT ROAD  
 MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417  
 FACSIMILE – 831.633.4537



**GENERAL MANAGER**  
**HARBORMASTER**  
 Linda G. McIntyre, Esq.

**ASSISTANT GENERAL MANAGER**  
 Tommy Razzeca

## STAFF REPORT

### ITEM NUMBER 6 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF FEBRUARY 28, 2018

Permittee	Issue Date	Status	Permit Type	Exp. Date
Monterey Bay Hydrobikes	2/4/2018	Current	Facilities Use	2/4/2019
Blue Ocean Whale Watch	2/8/2018	Current	Facilities Use	2/8/2019
REI Outdoor School	3/24/2018	Current	Facilities Use	3/24/2019
Kahuna Sportfishing	3/17/2017	Current	Facilities Use	3/17/2018
Fast Raft	3/28/2017	Current	Facilities Use	3/28/2018
Elkhorn Slough Research Foundation	01/1/2017	Pending	Facilities Use	
MBARI-Otter Studies	4/1/2017	Current	Facilities Use	4/1/2018
Stap-Marine Life Studies	4/15/2017	Current	Facilities Use	4/15/2018
Venture Quest Kayaking	5/16/2017	Current	Facilities Use	5/16/2018
Kayak Connection	5/18/2017	Current	Facilities Use	5/18/2018
Sanctuary Cruises	6/7/2017	Current	Facilities Use	6/7/2018
Sea Goddess Whale Watching-Tours	6/10/2017	Current	Facilities Use	6/10/2018
Sea Goddess Whale Watching-Souvenirs	6/10/2017	Current	Peddlers	6/10/2018
MBARI-Slough Test Moorings	6/27/2017	Current	Facilities Use	6/27/2018
Elkhorn Slough Safari - Souvenirs	10/1/2017	Current	Peddlers	10/1/2018
Elkhorn Slough Safari - tours	10/1/2017	Current	Facilities Use	10/1/2018
Blue Water Ventures	10/31/2017	Current	Facilities Use	10/31/2018
Whisper Charters		Pending	Facilities Use	
Wild Fish-Vicki Crow	11/20/2017	Current	Peddlers	11/20/2018



BOARD OF COMMISSIONERS  
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James R. Goulart

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MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417  
FACSIMILE – 831.633.4537



GENERAL MANAGER  
HARBORMASTER  
Linda G. McIntyre, Esq.

Assistant General Manager  
Tommy Razzeca

## STAFF REPORT

ITEM NUMBER 7 – MEETING ANNOUNCEMENTS  
BOARD MEETING OF FEBRUARY 28, 2018

Monterey Bay National Marine Sanctuary Advisory Council (SAC) 2018 Meeting Schedule.  
For information contact Nichole Rodriguez, [nichole.rodriguez@noaa.gov](mailto:nichole.rodriguez@noaa.gov); 831.647.4206

**April 20<sup>th</sup>**  
Moss Landing

**June 15<sup>th</sup>**  
Cambria

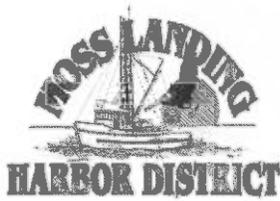
**August 17<sup>th</sup>**  
Marina

**October 19<sup>th</sup>**  
Salinas

**December 14<sup>th</sup>**  
Monterey

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*



**BOARD OF HARBOR COMMISSIONERS**

Russell Jeffries  
Tony Leonardini  
Vincent Ferrante  
Margaret "Peggy" Shirrel, Ph.D.  
James R. Goulart

7881 SANDHOLDT ROAD  
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417  
FACSIMILE – 831.633.4537



**GENERAL MANAGER**  
HARBOR MASTER  
Linda G. McIntyre, Esq.

Assistant General Manager  
Tommy Razzeca

**ITEM NUMBER 8 - LIVEBOARD REPORT**  
**BOARD MEETING OF February 28, 2018**

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveboard vessels and all persons living aboard. The permits for these liveboards have automatically renewed through the last day of this month. As of this writing, there is one (0) revocation action pending.

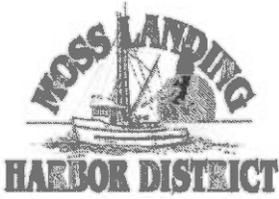
<u>Name</u>	<u>Vessel</u>
1. Anderson, T.	<i>Lanikai</i> CF 4134N
2. Brenta T.	<i>Teri Leigh</i> 936915
3. Bohigian, D.	<i>Finesse</i> , CF 3764 ET
4. Burns, P.	<i>Tralfamadore</i> , CF 9430 GL
5. Byrnes, K.	<i>Grand Slam</i> , CF 4540 FE
6. Callahan, T.	<i>Deb on Air</i> , CF 3174 HA
7. Cayuela, R.	<i>Rachel Angelet</i> , CF 6969 UB
8. Chojnowski, G/ Baker, L.	<i>Moon Shadow</i> , CF 2325 SZ
9. Clark, N.	<i>China Cloud</i> , ON 999772
10. Cloer, J./Ajuria M.	<i>Laurie</i> , CF 2688 EX
11. Chambers, B.	<i>Pyxis</i> , ON 984193
12. Comendant, T.	<i>Mariah</i> , CF 9747 GR
13. Clark D.	<i>Seaside Escape</i> CF 4356 HW
14. Degnan, P.	No Name, CF 8344 GT
15. Powers, P	No Name, CF 0333 EU
16. Elwell, G.	<i>Pearl</i> , ON 557575
17. Faneuf, C.	<i>Sandpiper</i> , CF 6280 EU
18. Felicano, J.	<i>Takara</i> , CF 3767 AS
19. Graham, D.	<i>Shelter Dog</i> , ON 593068
20. Harrington,H.	<i>Isle of View</i> , ON 997142
21. Ho, R.	<i>Carolynn Ann</i> CF 5796 FG
22. Heatley, J.	<i>Darla Jean</i> , CF 2303 UN
23. Jerred, D.	<i>Westwind</i> , CF8564 GM
24. Groom D	<i>Phoenix</i> , CF 5084 GJ
25. Jones, H.	<i>Laetare</i> , CF 5495 YB
26. Jones, T.	<i>Sanity</i> , CF 5249 SC
27. Johnson, J. /LaFever M.	<i>Aztlan</i> , ON 281903
28. Kampas,B.	<i>Tee-Time</i> CF 5670 UY

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29. Knudson L./Knudson A.
30. Malone, RJ
31. Larke, R.
32. Burnett
33. Maris, T.
34. Guggenheim, Charles
35. Nieman J.
36. Niswonger, R.
37. Nunes, D.
38. Otis, T.
39. Guzman, Francisco
40. Phillips, A
41. Velaquez A/ Velaquez R
42. Raaphorst, D./Raaphorst M.
43. Reins, D.
44. Rotger, M.
45. Roulet, J.
46. Piro, Daniel
47. Schuber, T.
48. Stegmann, R.
49. Stark, H.
50. Baugh, R.
51. Thomas, B.
52. Tufts, M./P Wiseman
53. Whaley, C/ Whaley C.
54. Wolinski, Peter
55. Waters, J./Waters, M.
56. Kevin Antos/ Schmitt, M.
57. Herrick Andrews
58. Kim Richardson
59. Tony Brenta
60. Bowler, J

*Spellbound*, ON 082155  
*Francis w*, CF 2017 UZ  
*Rhiannon*, CF 8551 CA  
*Zinful* CF5419 JG  
*Nimble*, CF 3730 KB  
*Comfiance*, ON 971499.  
*Inia*, ON 1074183  
*Illusion*, CF 0836 TA  
*Auroora*, ON 676686  
*Blue Moon*, CF 1886 GT  
*Rosie II* CF 7754 GG  
*Odyle*, ON 559168  
*Lorraine* CF 0533 JL  
*Spirit*, ON 664971  
*Second Paradise*, ON 912484  
*Raven*, ON 241650  
*Double Eagle*, ON 519846  
*Gulf Star* CF 6082 GL  
*Bulldog*, ON 1219673  
*Wild Goose*, ON 589319  
*Outta Here*, CF 8370 EA  
*Yada Yada*, CF 7881 GZ  
*Coho*, CF 9974 KK  
*Enchantress*, CF 0878 SX  
*Karuna*, ON 653218  
*Ramona*, ON 1114657  
*No Name* CF 5670 GD  
*The Office* CF 8031 SB  
*Sea Free* ON 613387  
*Sophie* CF 0533 JL  
*Teri Leigh* ON 936915  
*Myrtle Mae*, CF 3187 FN

Total Number Vessels: 60  
 Total Number Persons: 70  
 Pending Applications -0-



**BOARD OF COMMISSIONERS**  
 Russ Jeffries  
 Tony Leonardini  
 Vincent Ferrante  
 Margaret "Peggy" Shirrel, Ph.D.  
 James R. Goulart

7881 SANDHOLDT ROAD  
 MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417  
 FACSIMILE – 831.633.4537



**GENERAL MANAGER**  
**HARBORMASTER**  
 Linda G. McIntyre, Esq.

**Assistant General Manager**  
 Tommy Razzeca

## STAFF REPORT

ITEM NUMBER 9 - SLIP INCOME REPORT  
 BOARD MEETING OF FEBRUARY 28, 2018

Slip Rates 2017/2018 per linear foot:

Assigned: \$7.55/ft./month  
 Temporary: \$11.65/ft./month  
 Transient: \$1.25/ft./day

### INCOME

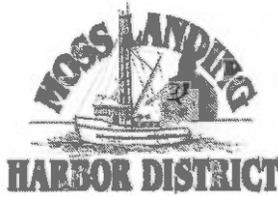
January 2018  
 \$155,178

January 2017  
 \$149,193

January 2018 Budget  
 \$157,261

For the month, slip income is below budget by \$2,083, primarily due to lower than anticipated transient berthing. Slip income is higher than prior year by \$5,984, due to higher assigned and temporary berthing revenue.

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TELEPHONE – 831.633.5417  
FACSIMILE – 831.633.4537



**GENERAL MANAGER**  
HARBOR MASTER  
Linda G. McIntyre, Esq.  
Assistant General Manager  
Tommy Razzeca

## **STAFF REPORT**

Tommy Razzeca, Assistant General Manager

### **ITEM 10 - INCIDENT REPORT BOARD MEETING OF FEBRUARY 28, 2018**

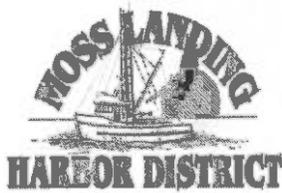
**1/31/18** Staff received a report of a small vessel being swept out to the bay after losing power. Maintenance staff responded in the Harbor District skiff and found the small vessel just outside the jetty. Maintenance staff was able to tow the vessel back to its slip in the North Harbor safely.

**2/4/18** Staff received a report from a tenant that unknown individuals had stayed aboard their vessel the previous night without authorization and had caused some minor damage. The tenant contacted the Monterey County Sheriff and filed a report, staff continues to monitor but has yet to find that these persons have returned.

**2/9/18** Monterey County Sheriffs responded to the Harbor after receiving a complaint regarding a tenant on Adock. After visiting the vessel of a tenant, staff was told by deputies that the vessel owner was sited but not arrested. Staff is continuing to monitor the vessel and owner and management is following up on the situation accordingly.

No further incidents to report as of February 20, 2018.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*



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James Goulart

7881 SANDHOLDT ROAD  
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461  
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER  
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM  
Tom Razzeca

## STAFF REPORT

Tommy Razzeca, Assistant General Manager

### ITEM NUMBER 19 – UPDATE - MAINTENANCE DOCK EROSION EMERGENCY PROJECT BOARD MEETING OF FEBRUARY 28, 2018

Resolution 17-01 declaring the Maintenance Dock Erosion an emergency project, adopted last year states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

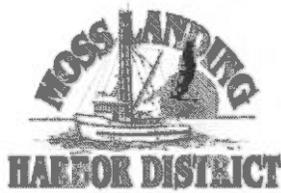
Our marine engineer Paul Roberts has reiterated his original opinion that we need to immediately work on installing bank stabilization and infilling where the bank has eroded away.

Adding to the emergency situation was the failure of the two piles holding up the ramp to the Maintenance Dock which now requires 2 new piles to be driven. Hindering our attempt at a speedy resolution, the Army Corps indicated our project does not constitute an emergency according to their definition and we had to file another application permitting the pile installation. Furthermore, an incident involving the research vessel *Rachel Carson* caused damage to district infrastructure which requires an additional pile be driven to repair that damage. The accident involving the *Rachel Carson* resulted in the district having to add the additional pile to the permit application. As a result the district is now seeking to piggy-back the maintenance dock piles onto the pile replacement at A dock needed to repair the damage that was caused by the *Rachel Carson* during the accident.

At this time the permit application is in process however district staff expects issuance of the permit soon and plans to have the pile driving portion of the project out to public bid in early March. Once completion of the pile driving district staff will have Don Chapin Company back on site and the project will be completed in its entirety.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 17-01 should continue in full force and effect.

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TELEPHONE – 831.633.2461  
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER  
**Linda G. McIntyre, Esq.**

ASSISTANT GM/ASSISTANT HM  
Tom Razzeca

## STAFF REPORT

ITEM NUMBER 20 – CONSIDER NOMINATION OF CSDA BOARD, SEAT A  
BOARD MEETING OF FEBRUARY 28, 2018

The 3 year term for Seat A on the CSDA Board of Directors is expiring and CSDA is seeking nominations for candidates to fill Seat A.

The CSDA Memo explaining the process, along with supporting documents, is attached.

The Board should consider whether it wishes to nominate a candidate for the CSDA Board and if yes, direct staff accordingly.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*

ITEM 20 – CSDA SEAT A BOARD NOMINATION  
02/28/2018

RECEIVED

FEB 20 2018



**California Special  
Districts Association**

*Districts Stronger Together*

**DATE:** February 16, 2018  
**TO:** CSDA Voting Member Presidents and General Managers  
**FROM:** CSDA Elections and Bylaws Committee  
**SUBJECT:** **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT A**

---

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2019 - 2021 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.  
*(CSDA does not reimburse for expenses for the two conferences or the Academy classes even if a Board or committee meeting is held in conjunction with the events).*

(over)

**Nomination Procedures:** Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors.

- **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination.**
- **Deadline for receiving nominations is April 18, 2018. Nominations and supporting documentation may be mailed or emailed to Beth Hummel. No faxes please.**

Mail: CSDA Attention: Beth Hummel  
1112 I Street, Suite 200, Sacramento, CA 95814  
E-mail: [bethh@csla.net](mailto:bethh@csla.net)

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

#### **Expiring Terms**

(See enclosed map for Network breakdown)

**Northern Network** Seat A-Ralph Emerson, GM, Garberville Sanitary District\*  
**Sierra Network** Seat A-Noelle Mattock, Director, El Dorado Hills CSD\*  
**Bay Area Network** Seat A-Robert Silano, Director, Menlo Park Fire Protection District\*  
**Central Network** Seat A-Joel Bauer, GM, West Side Cemetery District\*  
**Coastal Network** Seat A-Elaine Magner, Director, Pleasant Valley Recreation & Park District\*  
**Southern Network** Seat A-Jo MacKenzie, Director, Vista Irrigation District\*  
(\* = Incumbent is running for re-election)

If you have any questions, please contact Beth Hummel at 877-924-CSDA or [bethh@csla.net](mailto:bethh@csla.net).

#### **NEW THIS YEAR!**

**This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 18, 2018. All votes must be received through the system no later than 5:00 p.m. August 10, 2018.**

*Districts can opt to cast a paper ballot instead; but you must contact Beth by e-mail [Bethh@csla.net](mailto:Bethh@csla.net) by April 18, 2018 in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 17 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. August 10, 2018.

The successful candidates will be notified no later than August 14, 2018. All selected Board Members will be introduced at the Annual Conference in Indian Wells, CA in September 2018.



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2018 BOARD OF DIRECTORS NOMINATION FORM

**Name of Candidate:** \_\_\_\_\_

**District:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Network:** \_\_\_\_\_ (see map on back)

**Telephone:** \_\_\_\_\_

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

**Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Nominated by (optional):** \_\_\_\_\_

**Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail, or email to:**

CSDA  
Attn: Beth Hummel  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732      (916) 442-7889 fax

bethh@csla.net

***DEADLINE FOR RECEIVING NOMINATIONS – April 18, 2018***





**California Special  
Districts Association**  
*Districts Stronger Together*

## 2018 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: \_\_\_\_\_

District/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: \_\_\_\_\_

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

\_\_\_\_\_  
\_\_\_\_\_

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

\_\_\_\_\_  
\_\_\_\_\_

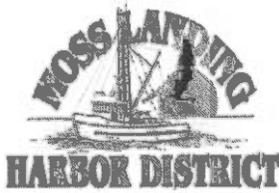
3. List local government involvement (such as LAFCo, Association of Governments, etc.):

\_\_\_\_\_  
\_\_\_\_\_

4. List civic organization involvement:

\_\_\_\_\_  
\_\_\_\_\_

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2018 will not be included with the ballot.**



**BOARD OF HARBOR COMMISSIONERS**  
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TELEPHONE – 831.633.5417  
FACSIMILE – 831.633.4537



**GENERAL MANAGER**  
HARBOR MASTER  
Linda G. McIntyre, Esq.  
Assistant General Manager  
Tommy Razzeca

## **STAFF REPORT**

ITEM NUMBER 21 – ELECTION OF SPECIAL DISTRICT REPRESENTATIVE ON THE LAFCO BOARD  
BOARD MEETING OF FEBRUARY 28, 2018

The Monterey County LAFCO Board includes a regular Special District Representative. All Special Districts in Monterey County are entitled to one vote.

There are 4 candidates as shown on the Official Ballot which is attached along with each candidate's nomination statement.

The Board should select one candidate from the list and authorize the President to sign the Ballot or make no selection and direct staff to not return the ballot.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*

**2018  
Commissioners**

**Chair**  
Simón Salinas  
*County Member*

**Vice Chair**  
Warren E. Poitras  
*Special District Member*

Luis Alejo  
*County Member, Alternate*

Sherwood Darington  
*Public Member*

Matt Gourley  
*Public Member, Alternate*

Joe Gunter  
*City Member*

Maria Orozco  
*City Member, Alternate*

Jane Parker  
*County Member*

Ralph Rubio  
*City Member*

Vacant  
*Special District Member  
Alternate*

Graig R. Stephens  
*Special District Member*

**Counsel**

Leslie J. Girard  
*General Counsel*

**Executive Officer**

Kate McKenna, AICP

132 W. Gabilan Street, #102  
Salinas, CA 93901

P. O. Box 1369  
Salinas, CA 93902

Voice: 831-754-5838  
Fax: 831-754-5831

[www.monterey.lafco.ca.gov](http://www.monterey.lafco.ca.gov)

## MEMORANDUM

DATE: February 2, 2018

TO: Independent Special District General Managers, Fire Chiefs, and CEOs

FROM: Kate McKenna, AICP, Executive Officer 

SUBJECT: Ballot for Election of LAFCO Commissioner – Special District  
Regular Member (Due March 15, 2018)

This memorandum transmits a ballot, voting instructions and candidate information for the election of one Independent Special District Regular Member to serve a four-year term on the Local Agency Formation Commission of Monterey County. Please forward the ballot and information to the legislative body of your District for voting and signature by the presiding officer (Board President) or designee. Vote for one of the four candidates. The deadline to return the ballot is March 15. LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

A second ballot, for election of one Special District Alternate Member, will be issued after the election of a Regular Member. Sequential balloting is in accordance with adopted procedures to ensure diversity in representation.

Thank you for participating in the election process. Please contact me if you have any questions.

Enclosures:

Ballot and Voting Instructions  
Candidate Information

# LAFCO *of Monterey County*

---

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

February 2, 2018

### OFFICIAL BALLOT OF THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

#### FOR ELECTION OF ONE REGULAR SPECIAL DISTRICT REPRESENTATIVE TO LAFCO

#### Voting Instructions:

1. The presiding officer of the legislative body of the District or the legislative body's alternate officer is authorized to vote. Please vote for one candidate. A majority of Districts must return ballots in order to conclude the election. The candidate receiving the most votes will be elected to a Regular Member seat.
2. Please return this ballot to LAFCO of Monterey County at P.O. Box 1369, Salinas, CA 93902 or at 132 W. Gabilan Street, Suite 102, Salinas, CA 93901, or by FAX at 831-754-5831.
3. **Deadline** - Ballots must be received in the LAFCO office by **March 15, at 5:00 p.m.** LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

#### PLEASE VOTE FOR 1 CANDIDATE (REGULAR MEMBER SEAT):

- Herbert Cortez (Marina Coast Water District)
- Mary Ann Leffel (Monterey Regional Airport District)
- Grant Leonard (North Monterey County Recreation and Park District)
- Graig Stephens (Soledad Community Health Care District)

---

VOTING MEMBER SIGNATURE: \_\_\_\_\_

INDEPENDENT SPECIAL DISTRICT: \_\_\_\_\_

DATE: \_\_\_\_\_

# LAFCO *of Monterey County*

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP  
Executive Officer

### INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

#### NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: February 1, 2018

Nominations will be considered to fill the four-year term for one Regular seat (expiring May 2022) and the remaining term for one Alternate seat (expiring May 2020) for Independent Special District Commissioners on the Local Agency Formation Commission of Monterey County.

#### Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by **February 1, 2018** at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov) OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

#### Nomination Statement:

"I, Herbert Cortez, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

#### Nominee Information:

Name: Herbert Cortez  
Address: 221 Mortimer Ln, Marina CA 93933  
Phone and e-mail: 646-419-0423 and hcortez@hartnell.edu  
District represented: Marina Coast Water District  
Your position with the District: Board Member  
Number of years as a District Board Member or Trustee: 1-2

#### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

As a proud member of the Marina Coast Water District and my service to the Democratic Central Committee, I have first hand knowledge of the importance of orderly growth and the impact it has to our surrounding communities. I have a Master in Public Policy from Pepperdine University and a Bachelor's from Cornell University which have been instrumental in my decision making of local water sustainability policies and promote policies to deliver effective government services

Signed:



Name (Print):

Herbert Cortez

Date:

2/1/18

Thank you for your interest in serving on LAFCO of Monterey County.

# LAFCO *of Monterey County*

---

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP  
Executive Officer

### INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

#### NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: February 1, 2018

Nominations will be considered to fill the four-year term for one Regular seat (expiring May 2022) and the remaining term for one Alternate seat (expiring May 2020) for Independent Special District Commissioners on the Local Agency Formation Commission of Monterey County.

#### Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by **February 1, 2018** at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov) OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

#### Nomination Statement:

"I, Mary Ann Leffel, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

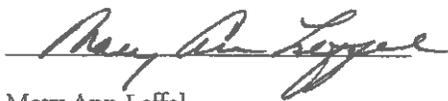
#### Nominee Information:

Name: Mary Ann Leffel  
Address: 117 Cuesta Vista Drive, Monterey CA 93940  
Phone and e-mail: (831) 402-4616      mal@leffelconstruction.com  
District represented: Monterey Regional Airport District  
Your position with the District: Board Member  
Number of years as a District Board Member or Trustee: 10

#### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I have a deep appreciation for the size and diversity of our County and respect everything the districts accomplish as they work together for efficiency, innovation and cash savings for our citizens. I would like to further these efforts through my representation.

Signed: 

Name (Print): Mary Ann Leffel

Date: January 31, 2018

Thank you for your interest in serving on LAFCO of Monterey County.

# LAFCO of Monterey County

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## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP  
Executive Officer

### INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

#### NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: February 1, 2018

Nominations will be considered to fill the four-year term for one Regular seat (expiring May 2022) and the remaining term for one Alternate seat (expiring May 2020) for Independent Special District Commissioners on the Local Agency Formation Commission of Monterey County.

#### Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by February 1, 2018 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov) OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

#### Nomination Statement:

"I, Grant Leonard, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

#### Nominee Information:

Name: Grant Leonard, AICP  
Address: 11261 Crane Street, Castroville, CA 95012  
Phone and e-mail: 408-332-1412, leonardqt@yahoo.com  
District represented: North Monterey County Recreation and Park District  
Your position with the District: Board Chair  
Number of years as a District Board Member or Trustee: Three+

#### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I am interested in serving on LAFCO to provide a strong voice for special districts, especially as it relates to service reviews and applications that affect special districts. I am also interested in

working with the other LAFCO members to build consensus and find solutions to the issues that come to the LAFCO Board.

See Below for background and qualifications.

Signed:



Name (Print): Grant Leonard

Date:

1/12/18

Thank you for your interest in serving on LAFCO of Monterey County.

Background: My experience with Special Districts starts with the North Monterey County Recreation and Park District, where's I've been a director since 2014, but I also serve on Citizen Oversight Committees for Hartnell College and the Salinas Valley Solid Waste Authority. Professionally, I work for the Transportation Agency for Monterey County (TAMC) in the fields of project development, project management, long range planning, and environmental review. Finally, I have Masters in Urban and Regional Planning and am a member of the American Institute of Certified Planners (AICP).

# LAFCO of Monterey County

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

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### INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

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#### Nomination Statement:

"I, Graig R. Stephens, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

#### Nominee Information:

Name: Graig R. Stephens  
Address: 1120 Walker Dr.  
Phone and e-mail: 831-678-3504 graisstephens@yahoo.com  
District represented: Soledad Health Care District  
Your position with the District: Board Member  
Number of years as a District Board Member or Trustee: 8

#### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I am currently a board member of the Soledad Health Care District. Previously, I was on the Soledad City Council a mayor, served on Ambag

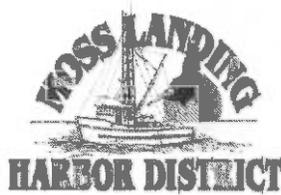
and was its president in 1984. I served 25 yrs as  
a volunteer firefighter and for 5 years as Chief and  
worked with the Mission Fire Protection District.  
I am currently on LAFCO, and I am very interested  
in how County and Municipal decisions impact  
special districts.

Signed: Craig R. Stephens

Name (Print): Craig R. Stephens

Date: 1/26/2018

Thank you for your interest in serving on LAFCO of Monterey County.



**BOARD OF HARBOR COMMISSIONERS**  
Russell Jeffries  
Tony Leonardini  
Vincent Ferrante  
Margaret "Peggy" Shirrel, Ph.D.  
James R. Goulart

7881 SANDHOLDT ROAD  
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417  
FACSIMILE – 831.633.4537



**GENERAL MANAGER**  
HARBOR MASTER  
Linda G. McIntyre, Esq.  
Assistant General Manager  
Tommy Razzeca

## STAFF REPORT

ITEM NUMBER 22 – CONSIDER THE SUCCESSOR AGENCY TO THE MARINA REDEVELOPMENT AGENCY'S REQUEST TO SUBORDINATE MLHD'S RIGHT TO PAYMENTS

BOARD MEETING OF FEBRUARY 28, 2018

Attached is a letter from the City of Marina's Successor Agency to their Redevelopment Agency. Under existing terms, MLHD is entitled to receive a very nominal amount of statutory payments from projects built by the Successor to the Redevelopment agency.

The Successor Agency wishes to issue bonds to fund development projects and in order to satisfy the bonding agency, all other recipients must agree that the bonding agency can be first in line to receive repayment from the proposed development.

The District may disapprove the request only if it finds, based upon substantial evidence, that the Successor Agency will not be able to pay debt service on the bonds as well as make the statutory payments to the District.

See the attached letter and projection of revenues showing the Successor Agency's ability to generate sufficient revenue to not only pay the bonding debt service but also pay revenues that may incrementally be payable to the Harbor District.

In order to assist the Successor Agency in their effort to obtain bond financing, the Board would need to either authorize the General Manager to execute a Subordination Certificate (included in attachments to this staff report) OR allow 45 days from receipt of their request letter (received January 24, 2018) to lapse with no action in which case the request for subordination will be deemed approved.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*



CITY OF MARINA  
211 Hillcrest Avenue  
Marina, CA 93933  
831-884-1278; FAX 831-384-9148  
[www.ci.marina.ca.us](http://www.ci.marina.ca.us)

January 22, 2018

Moss Landing Harbor  
7881 Sandholdt Road  
Moss Landing, CA 95039

Ladies and Gentlemen:

The Successor Agency to the Marina Redevelopment Agency (the "Successor Agency"), as allowed under Health and Safety Code Section 34177.5(a)(4), intends to issue 2018 Tax Allocation Refunding Bonds (the "Bonds") in accordance with the requirements of the Disposition and Development Agreement with Marina Community Partners originally entered into in 2006 as amended by the Second Implementation Agreement entered into in 2008 ("DDA") providing for the development of what is referred to as the Dunes Development. The DDA is an enforceable obligation listed annually on the Successor Agency's Recognized Obligation Payment Schedule ("ROPS"). The DDA, along with a Tax Increment Financing Plan and Agreement entered into in 2008, pledged to Marina Community Partners ("MCP") the tax increment generated by the Dunes development as well as additional low and moderate income housing fund tax increment from the Marina Heights development project to pay for infrastructure and affordable housing costs associated with the Dunes project. The Second Implementation Agreement as well as the Tax Increment Financing Plan and Agreement provides that MCP may from time to time request that the Former Redevelopment Agency issue bonds secured by the pledge of tax increment in the DDA and the Tax Increment Financing Plan. MCP has made such a request and the Successor Agency and the Oversight Board to the Successor Agency have approved the issuance of the bonds.

The Successor Agency is proposing to issue bonds in an amount not to exceed \$17,500,000 in two series of bonds. The bonds would have a 20-year term. The actual amount of bonds to be issued will depend upon interest rates at the time of issuance and whether the bonds are tax exempt or taxable bonds. The debt service on the bonds will be paid solely from the funds that are pledged to MCP pursuant to the DDA and that are currently paid to MCP pursuant to the ROPS process. The proceeds of the bonds will be paid to MCP to reimburse MCP for costs associated with the Dunes development project.

By this letter we request that the Moss Landing Harbor (the "District") subordinate its right to receive certain statutory payments from the Successor Agency's RPTTF revenue, to the Successor Agency's debt service obligations on the Bonds.

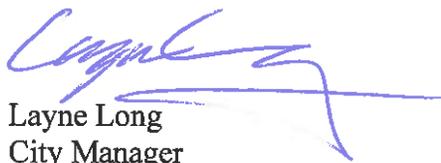
## Statutory Pass-Through Payments

Pursuant to Section 33492.71 of the California Health and Safety Code (the "Statute"), the District is entitled to receive statutory pass-through payments (the "Statutory Payments") from RPTTF revenue received by the Successor Agency from the Former Fort Ord Redevelopment Project Area (the "Project Area").

Health and Safety Code Section 33492.72 provides for the subordination of the District's right to receive the Statutory Payments to the Successor Agency's debt service obligation under the Bonds, upon a showing by the Successor Agency that there will be sufficient revenue to pay the debt service on the Bonds affecting the Project Area, as well as meet the Successor Agency's other obligations, including making the Statutory Payments to the District pursuant to Health and Safety Code Section 34183(a)(1). Accordingly, attached as Exhibit A to this letter, is a debt coverage table from the Successor Agency's fiscal consultant (the "Debt Coverage Table") which shows that the Successor Agency will have sufficient revenue to repay the Bonds associated with the Project Areas without demand being made on the Statutory Payments due the District under Section 34183(a)(1).

Under the terms of Health and Safety Code Section 33492.72, the District is required to approve or disapprove the request for subordination with respect to the **Bonds within forty-five (45) days after receipt of this letter**. Under Section 33492.72(c), the District may disapprove the request only if it finds, based upon substantial evidence, that the Successor Agency will not be able to pay debt service on the Bonds, as well as make the Statutory Payments to the District under Section 34183(a)(1). The attached Debt Coverage Table demonstrates the Successor Agency's ability to make such payments. If the District does not act within forty-five (45) days after receipt of this request, the request for subordination of the Statutory Payments with respect to the refunding Bonds associated with the Project Areas shall be deemed approved, all in accordance with Section 33492.72.

Sincerely,



Layne Long  
City Manager  
City of Marina

SUBORDINATION CERTIFICATE

CERTIFICATE OF THE MOSS LANDING HARBOR IMPLEMENTING  
SUBORDINATION OF PAYMENTS FROM THE SUCCESSOR  
AGENCY TO THE MARINA REDEVELOPMENT AGENCY

By its execution of this Certificate below, the Moss Landing Harbor , (the "District"), hereby certifies and agrees as follows:

1. Pursuant to Section 33492.71 of the California Health and Safety Code, the District is entitled to receive statutory pass-through payments (the "Statutory Payments") from the tax increment revenue received by the Successor Agency from the Former Fort Ord Redevelopment Project Area.
2. The Successor Agency has requested that the District approve a subordination of its right to receive Statutory Payments, to the Successor Agency's pledge of RPTTF funds for the repayment of Bonds.
3. In connection with such request, the Successor Agency has submitted evidence (including a Debt Coverage Table) relating to the Successor Agency's anticipated ability to repay the Bonds without demand being made on the statutory and contractual pass-through payments, due to the District.
4. The evidence submitted by the Successor Agency demonstrates to the District's satisfaction that the RPTTF Revenue needed to make the statutory and contractual pass-through payments due to the District, will be used in the cash-flow for the Bonds only for additional security (debt service coverage) and that the RPTTF revenue, together with other pledged funds, will be adequate, over the term of the Bonds, to pay 100% of the actual debt service thereon, to pay the Successor Agency's pass-through obligations, and to pay all other enforceable obligations of the Successor Agency with respect to the Redevelopment Project Area, whether statutory or contractual, which are or would be superior to the Successor Agency's pass-through obligations.
7. The District hereby approves the Successor Agency's request and agrees to the subordination of the District's statutory pass-through payments, to the pledge of RPTTF for the repayment of the Bonds.

Dated: \_\_\_\_\_

\_\_\_\_\_

Attachment A  
 Projection of Revenues Available to Fully Satisfy Subordinated Pass Through Obligations  
 City of Marina Successor Agency  
 \$Thousands  
 December 18, 2017

Fiscal Year	A.		B.		C.		D.		E.		F.		G.		H.		I.	
	Assessed Valuation of the Dunes Project <sup>(2)</sup>	Property Tax Revenues: Dunes Project @1% of AV	Gross Revenues: County Admin Expense @1.55%	Less: County Admin Expense	Sea Haven Housing Revenues <sup>(3)</sup>	Projected Site-Specific Revenue Available for Debt Service and Pass Throughs	Less: Estimated Debt Service on 2017 Bonds (Series A and B) <sup>(4)</sup>	Balance Available for Pass Throughs	Projected Site Specific Pass Obligations: Dunes Project	Excess Available Above Pass Through Requirements								
2017-18	288,998	2,890	(45)	67	2,912	(359)	2,553	1,600	953									
2018-19 <sup>(1)</sup>	326,835	3,268	(51)	71	3,288	(1,133)	2,156	1,815	341									
2019-20	326,835	3,268	(51)	71	3,288	(1,135)	2,154	1,815	339									
2020-21	326,835	3,268	(51)	71	3,288	(1,136)	2,152	1,410	742									
2021-22	326,835	3,268	(51)	71	3,288	(1,132)	2,156	1,410	746									
2022-23	326,835	3,268	(51)	71	3,288	(1,137)	2,151	1,410	741									
2023-24	326,835	3,268	(51)	71	3,288	(1,131)	2,158	1,410	748									
2024-25	326,835	3,268	(51)	71	3,288	(1,133)	2,156	1,410	746									
2025-26	326,835	3,268	(51)	71	3,288	(1,133)	2,155	1,410	745									
2026-27	326,835	3,268	(51)	71	3,288	(1,132)	2,156	1,410	746									
2027-28	326,835	3,268	(51)	71	3,288	(1,135)	2,154	1,410	744									
2028-29	326,835	3,268	(51)	71	3,288	(1,135)	2,153	1,410	743									
2029-30	326,835	3,268	(51)	71	3,288	(1,133)	2,155	1,410	745									
2030-31	326,835	3,268	(51)	71	3,288	(1,135)	2,154	1,410	743									
2031-32	326,835	3,268	(51)	71	3,288	(1,134)	2,154	1,410	744									
2032-33	326,835	3,268	(51)	71	3,288	(1,131)	2,157	1,410	747									
2033-34	326,835	3,268	(51)	71	3,288	(1,136)	2,152	1,410	742									
2034-35	326,835	3,268	(51)	71	3,288	(1,128)	2,160	1,410	750									
2035-36	326,835	3,268	(51)	71	3,288	(1,133)	2,155	1,410	745									
2036-37	326,835	3,268	(51)	71	3,288	(1,135)	2,153	1,410	743									
2037-38	326,835	3,268	(51)	71	3,288	(1,134)	2,154	1,410	744									

Notes:

- (1) Increase in revenues in 18-19 is due to AV added from 2017 construction completions and recorded home sales totaling \$43.6 M for Dunes Project and \$2 M for Sea Haven, as offset for an estimated \$5.7 million reduction in AV as a result of assessment appeals.
- (2) For purposes of the projection, County reported FY 2017-18 assessed values are assumed to remain constant, with the exception of new construction completed in 2017 per note 1.
- (3) Includes former low and moderate income housing funds from the Sea Haven project.
- (4) Payment of principal and interest on the proposed 2017 Bonds is secured by a pledge of certain site-specific property tax revenues only. Estimated debt service provided by Stifel Nicolaus & Company, November 14, 2017.
- (5) Decrease in pass throughs in 2020-21 is due to sunset of the Fort Ord Reuse Authority (FORA) on June 30, 2020 pursuant to Section 67700 of the California Government Code and redistribution of pass through amounts currently paid to FORA.