

MINUTES  
SPECIAL MEETING  
OF THE BOARD OF HARBOR COMMISSIONERS  
MOSS LANDING HARBOR DISTRICT  
7881 Sandholdt Road, Moss Landing, CA 95039

January 31, 2018

**A. CLOSED SESSION**

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A closed session was held immediately prior to the public open meeting to consider the following:

1. Confer with real property negotiators (District Counsel and GM) regarding the Moss Landing Commercial Park pursuant to Government Code §54956.8.
2. Consider personnel matters pursuant to Government Code Section 54957- Evaluation- General Manager.

**B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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President Jeffries called the meeting to order at 7:18 pm. After the Pledge of Allegiance, roll was called.

**Commissioners present:**

Russ Jeffries – President  
Tony Leonardini – Vice President  
Vince Ferrante – Secretary  
Peggy Shirrel – Commissioner  
James Goulart - Commissioner

**Staff present:**

Linda G. McIntyre – General Manager  
Mike Rodriquez – District Counsel  
Tommy Razzeca – Assistant General Manager  
Shay Shaw – Administrative Assistant

**C. PRESIDENT'S REMARKS**

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The President announced that the Board met in Closed Session and no decisions were made; that direction was given to the General Manager and to District Counsel.

**D. PUBLIC COMMENTS**

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Herick Andrews expressed his appreciation for Ronnie & Neal for their efforts in maintaining the Harbor.

**E. ELECTION OF OFFICERS**

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1. ITEM – Nominations and election of the 2018 Officers for the Board of Harbor Commissioners.

GM McIntyre gave the staff report on the election process and conducted the election. Commissioner Goulart nominated the existing slate of officers for the 2018 Board of Harbor Commissioners. GM McIntyre asked if there were any further nominations; hearing none, she asked for a Motion to Close the Nominations. Commissioner Ferrante made a motion, seconded by Commissioner Shirrel, to close the Nominations. The motion passed unanimously on a roll call vote. GM McIntyre then asked for a roll call vote on the election of the nominated slate consisting of Russ Jeffries, President, Tony Leonardini, VP and Vince Ferrante, Secretary. The slate was elected unanimously on a roll-call vote. The GM congratulated the 2018 Board officers.

## **F. 2018 COMMITTEE APPOINTMENTS**

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2. ITEM - President Jeffries appointed members of the Board to the Harbor District Committees:
  - a. Elkhorn Slough Advisory Committee – Leonardini
  - b. Liveaboard Committee – Goulart/Jeffries
  - c. Harbor Improvement Committee – Goulart/Shirrel
  - d. Real Property Committee I – Jeffries/Leonardini
  - e. Real Property Committee II – Vince/Shirrel
  - f. Special Districts/LAFCO – Jeffries/Ferrante
  - g. Personnel Committee – Jeffries/Ferrante
  - h. Finance Committee – Ferrante/Goulart
  - i. Ad Hoc Budget Committee – Shirrel/Leonardini

## **G. CONSENT CALENDAR**

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3. Approval of the October 25, 2017 Regular Meeting Minutes.
4. Approval of December 14, 2017 Special Meeting Minutes

A motion was made by Commissioner Ferrante and seconded by Commissioner Goulart to approve the Consent Calendar. The motion passed unanimously on a roll call vote.

## **H. FINANCIAL REPORT**

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5. Financial report month ending December 31, 2017. GM McIntyre gave highlights of the financial report. No comments were made. A motion was made by Commissioner Shirrel seconded by Commissioner Leonardini to accept the Financial Report. The motion passed unanimously on a roll-call vote.

## **I. MANAGER'S REPORTS**

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6. Projects Status/Update – written report/no questions
7. Community Relations; Requests/Issues – written report/no questions
8. Summary of Permits Issued – written report/no questions,
9. Meeting Announcements – written report/no questions
10. Assigned Liveaboard Report – written report/no questions
11. Slip Income Report – written report/no questions
12. Incident Report – President Jeffries asked if the sheriff responds promptly when called. AGM Razzeca Responded that it depends on the reason called but they are as responsive as possible.

Public comments: Rick Andrews complained that the Sheriff's Dept. took 3 hours to arrive when he called about a mental issue with someone in the Harbor. He contacted the Sheriff's Dept. on another occasion concerning his bicycle that was stolen and then never came to make a report.

## **J. COMMITTEE REPORTS**

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13. Finance Committee – Ferrante/Goulart – No meetings
14. Elkhorn Slough Advisory Committee – Leonardini – Nothing to report
15. Special Districts – Jeffries/Ferrante – Commissioners Ferrante, Goulart and Jeffries attended the SDAMC meeting; the speaker was Homeland Security from the Naval Postgraduate School. President Jeffries commented that they offered a Masters Program online & in the Classroom if you are a resident.
16. Liveaboard Committee – Jeffries/ Goulart – No Meetings

17. Harbor Improvement Committee – Shirrel/Goulart – No meetings
18. Real Property Committee I – Jeffries/Leonardini – Item later on the Agenda
19. Real Property Committee II – Ferrante/Shirrel – No meetings
20. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). None

## **K. NEW BUSINESS**

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21. ITEM – Maintenance Dock Erosion Emergency Project update.
  - a. Staff report – AGM Razzeca gave the report and mentioned that piles failed and would need to be replaced and we are currently trying to obtain the ACOE permit.
  - b. Public comment – Jeff Bowler commented that he is in favor of getting it done as soon as possible.
  - c. Board discussion – None
  - d. Board action - The Board by consensus indicated that emergency conditions continue to exist and the provisions of Resolution No. 17-01 should continue in full force and effect.
22. ITEM – Consider Adopting Resolution 18-01 rescinding Resolution 17-16 and revising Wald Ruhnke Dost Architects consulting and professional services costs
  - a. Staff report – GM McIntyre gave the report
  - b. Public comment – Jeff Bowler commented we have no choice and have to secure sewage and water due to the fact it is time sensitive.
  - c. Board discussion – President Jeffries reminded the board that the reason this is before the board is because the Moss Landing Community Plan proposed they would take away allotted water and sewer for all existing lots and record as the existing General Plan allows. We can hold water and sewer for 10 years in reserve for our project if our application is complete.
  - d. Board action – A motion was made by Commissioner Shirrel, seconded by Commissioner Goulart to adopt Resolution 18-01. The motion passed unanimously on a roll-call vote.
23. ITEM – Consider Adopting Resolution 18-02 Amending Environmental Services Contract with Aspen Environmental Group and Amending the Reimbursement Agreement with Nader Agha/Moss Landing Commercial Park, LLC
  - a. Staff report - GM McIntyre requested that District Counsel give the report which he did.
  - b. Public comment - none
  - c. Board discussion – Commissioner Ferrante asked if we would get reimbursed after Aspen finishes their work. DC Rodriguez responded no, we have 100K on deposit from which we pay expenses, when the account reaches 50K it is replenished.
  - d. Board action – A motion was made by Commissioner Ferrante, seconded by Commissioner Leonardini to adopt Resolution 18-02 authorizing the General Manager to execute the two contract amendments. The motion passed unanimously on a roll-call vote
24. ITEM – Consider Adopting Resolution 18-03 regarding compliance with OMB super circular procurement and audit requirements, policies and procedures by July 1, 2018.
  - a. Staff report – GM McIntyre advised that the District Counsel would give the report. DC Rodriguez gave the report
  - b. Public comment - None
  - c. Board discussion- None.
  - d. Board action – A motion was made by Commissioner Ferrante, seconded by Commissioner Shirrel to adopt Resolution 18-03. The motion passed unanimously on a roll-call vote.

**L. COMMISSIONERS COMMENTS AND CONCERNS**

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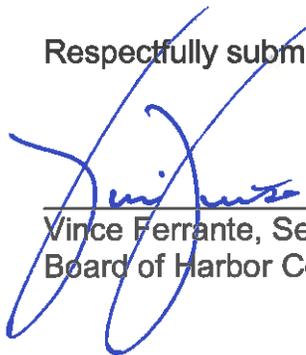
Commissioner Shirrel announced to the Board that a bill was passed by the California Senate now requiring boaters to obtain the California Vessel Operator boater's card. The Sail and Power Squadron and the Yacht Club on January 20, 2018 held a Boat Safety Course for free to those interested in receiving their boat cards.

**M. ADJOURNMENT**

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President Jeffries adjourned the meeting at 8:35 pm.

Respectfully submitted,



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Vince Ferrante, Secretary  
Board of Harbor Commissioners

ATTEST:



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Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners