

**AGENDA**  
**RESCHEDULED REGULAR MEETING**  
**OF THE BOARD OF HARBOR COMMISSIONERS**  
**MOSS LANDING HARBOR DISTRICT**  
7881 Sandholdt Road  
Moss Landing, CA 95039  
March 30, 2016, 7 P.M.

**A. CLOSED SESSION**

A closed session will be held immediately prior to the public open meeting, **and will begin at 6:00 p.m.** The public open meeting will begin at **7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken at the Closed Session will be reported out at that time.

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park (formerly National Refractories). Negotiating parties: General Manager and District Counsel.
2. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Building Pad). Negotiating parties: General Manager and District Counsel.
3. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD and 2. Deyerle vs. MLH.
4. Confer with legal counsel and General Manager regarding two (2) matters of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).

**B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**Roll Call**

Russ Jeffries – President	Linda G. McIntyre – General Manager
Tony Leonardini – Vice President	Mike Rodriguez – District Counsel
Vince Ferrante – Secretary	Tom Razzeca – Assistant General Manager
Andrew Amaral - Commissioner	Marie Della Maggiore – Dir. Of Administrative Services, Assistant to the GM
Margaret “Peggy” Shirrel - Commissioner	

**C. PRESIDENT’S REMARKS**

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

**D. PUBLIC COMMENTS**

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

**E. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine by the Board of Harbor Commissioners and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Approval of the February 24, 2016 Regular Meeting Minutes.

**F. TREASURER’S REPORT**

2. Financial Reports – Month ending February 29, 2016.

**SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947**

## **G. MANAGER'S REPORTS**

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The General Manager will make oral or written presentations on the below listed subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

3. Projects Status/Update
4. Community Relations; Requests/Issues
5. Summary of Permits Issued
6. Meeting Announcements
7. Assigned Liveboard Report
8. Assigned Slip Income Report
9. Incident Report

## **H. COMMITTEE REPORTS**

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10. Finance Committee – Chair Ferrante/V. Chair Leonardini
11. Elkhorn Slough Advisory Committee – Amaral/Alt. Leonardini
12. Special Districts/LAFCO – Jeffries/Ferrante
13. Liveboard Committee – Chair Amaral/V. Chair Jeffries
14. Harbor Improvement Committee – Chair Shirrel/V. Chair Amaral
15. Real Property Committee I – Chair Leonardini/V. Chair Jeffries
16. Real Property Committee II – Chair Ferrante/V. Chair Shirrel
17. Meetings Commissioners attended at District Expense (AB 1234 requirement)

## **I. NEW BUSINESS**

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18. ITEM – Update on North Harbor wharf/visitor dock access erosion emergency repair project.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action
19. Item - Update on B Dock emergency finger replacement project.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action
20. ITEM – Consider adopting Resolution No. 16-09 approving a proposal for audit services.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action
21. ITEM – Consider Resolution No. 16-10 casting a vote for LAFCO seat election.
  - a. Staff report –
  - b. Public comment
  - c. Board discussion
  - d. Board action
22. ITEM – Consider adopting Resolution No.16-11 executing the VALIC Plan Document Pension Protection Act (PPA) reinstatement.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action

23. ITEM – Consider adopting Resolution No. 16-12 canceling the May 25, 2016 Board meeting and rescheduling at a later date.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

24. ITEM – Consider adopting Resolution No. 16-13 canceling the June 22, 2016 Board meeting and rescheduling to June 29, 2016.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

25. ITEM – Consider adopting Resolution No. 16-14 declaring the Yamaha outboard engine surplus equipment.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

26. ITEM - ITEM – Receive status update regarding The People’s Desal Project including progress on Draft EIR; give direction to staff.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

## **J. COMMISSIONERS COMMENTS AND CONCERNS**

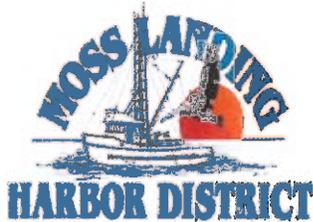
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Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

## **K. ADJOURN MEETING**

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The next Regular Meeting of the Board of Harbor Commissioners is scheduled for April 27, 2016 at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA 95039. Individuals who require special accommodations are requested to contact the Executive Assistant to the General Manager by calling 831.633.5417 or by emailing [dellamaggiore@mosslandingharbor.dst.ca.us](mailto:dellamaggiore@mosslandingharbor.dst.ca.us) no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by logging onto [www.mosslandingharbor.dst.ca.us](http://www.mosslandingharbor.dst.ca.us) or by contacting the District at 831.633.5417. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



MINUTES  
REGULAR MEETING  
OF THE BOARD OF HARBOR COMMISSIONERS  
MOSS LANDING HARBOR DISTRICT  
7881 Sandholdt Road  
MOSS LANDING, CA 95039  
February 24, 2016, 7 P.M.

**A. CLOSED SESSION**

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The Board adjourned to closed session at 6:00 p.m. to discuss the following:

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park (formerly National Refractories). Negotiating parties: General Manager and District Counsel.
2. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Building Pad). Negotiating parties: General Manager and District Counsel.
3. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Santa Cruz Cannery Building Lease. Negotiating parties: General Manager and District Counsel.
4. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD and 2. Deyerle vs. MLH.
5. Confer with legal counsel and General Manager regarding two (2) matters of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).

**B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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The meeting was called to order at 7:11 p.m. After the Pledge of Allegiance, roll was called.

Commissioners present:

Russ Jeffries – President

Tony Leonardini – Vice President

Vince Ferrante – Secretary

Andrew Amaral - Commissioner

Margaret "Peggy" Shirrel - Commissioner

Staff present:

Linda G. McIntyre – General Manager

Mike Rodriguez – District Counsel

Tom Razzeca – Assistant General Manager

Marie Della Maggiore – Dir. Of Administrative

Services, Assistant to the GM

**C. PRESIDENT'S REMARKS**

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President Jeffries reported that the Board met in closed session; no reportable action was taken and direction was given to the General Manager and District Counsel.

**D. PUBLIC COMMENTS**

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Mr. Warren "Pete" Poitras, President Monterey County Regional Fire District, asked the Board to consider casting a vote for him in the upcoming election for Monterey County LAFCO Board Commissioner as the Special Districts representative. His extensive history in public service includes serving as President of the Board of the Carmel Valley Fire Protection District, serving as alternate on the LAFCO Commission and recently having been elected President of the Special Districts Association of Monterey County. Mr. Poitras said he would be a strong representative of special districts and would be honored to serve on their behalf.

**E. CONSENT CALENDAR**

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1. Approval of the January 27, 2016 Regular Meeting Minutes.
2. Approval of the February 10, 2016 Special Meeting Minutes.

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**SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947**

A motion was made by Commissioner Ferrante and seconded by Commissioner Shirrel to approve the meeting minutes of January 27, 2016 with one correction, and approve the meeting minutes of February 10, 2016 as is. The motion passed unanimously on a roll call vote.

#### **F. TREASURER'S REPORT**

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3. GM McIntyre gave the financial report for the month ending January 31, 2016. The highlights were;

- Marina revenues are better than budgeted by \$28K. South Harbor parking is better by \$39K which is offset by assigned and transient berthing below budget by \$15K. Some of this is a result of the crab season closure and inability for crab fishermen to pay their slip fees. We anticipate that they will be back on track before the end of the fiscal year.
- Marina Expenses are lower than budgeted by \$64K. The variance is largely due to a combination of repairs and maintenance costs, utilities, and personnel expenses that are trending under budget.
- Marina operations show a year-to-date profit of \$13K which is higher than budgeted by \$92K.
- Lease and other operating expenses are slightly below budget by \$4K.
- Lease and other operations show a year-to-date profit of \$409K which is better than budget by \$65K.
- Overall for the seven month period combined operations show a profit of \$422K, higher than budget by \$157K.

A motion was made by Commissioner Leonardini and seconded by Commissioner Ferrante to approve the month-ending January 31, 2016 financial report. The motion passed unanimously on a roll call vote.

#### **G. MANAGER'S REPORTS**

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4. Projects Status/Update – Written report, no additional comments.
5. Community Relations; Requests/Issues – Written report, no additional comments.
6. Summary of Permits Issued – Written report, no additional comments.
7. Meeting Announcements – Written report, no additional comments.
8. Assigned Liveboard Report – Written report, no additional comments.
9. Assigned Slip Income Report – Written report, no additional comments.
10. Incident Report – Written report, no additional comments.

#### **H. COMMITTEE REPORTS**

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11. Finance Committee – Chair Ferrante/V. Chair Leonardini – No meetings reported.
12. Elkhorn Slough Advisory Committee – Amaral/Alt. Leonardini – No meetings reported.
13. Special Districts/LAFCO – Jeffries/Ferrante – No meetings reported.
14. Liveboard Committee – Chair Amaral/V. Chair Jeffries – No meetings reported.
15. Harbor Improvement Committee – Chair Shirrel/V. Chair Amaral – No meetings reported.
16. Real Property Committee I – Chair Leonardini/V. Chair Jeffries – No meetings reported.
17. Real Property Committee II – Chair Ferrante/V. Chair Shirrel – No meetings reported.
18. Meetings Commissioners attended at District Expense (AB 1234 requirement) – No other meetings reported.

#### **I. NEW BUSINESS**

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President Jeffries moved Item 21 forward on the agenda.

21. ITEM – Receive status update regarding The People's Desal Project including progress on Draft EIR; give direction to staff.

- a. Staff report – Written report.

b. Public comment – David Balch, attorney for the Peoples Moss Landing Desal Project, gave the Board a chronology of recent activity concerning the project. He said the proponents were very busy in February with studies, meetings and completing the final pipeline configurations which are due March 1st, that a copy would be provided to the District at that time; that chapters 1, 2 and 4 will be provided to MLHD on March 23<sup>rd</sup>. He pointed out that North County water allocations had been added back into the draft EIR and that Aspen can start their review on March 23. Mr. Balch said the documents for the Monterey Bay Marine Sanctuary permit are due the end of March and they expect to meet that deadline as well. President Jeffries commented that over two years ago the Board was told these documents were 98% complete so the Board has a “we’ll believe it when we see it” attitude. President Jeffries asked Mr. Balch if they had done anything to move forward with the Aspen agreement for services relating to NEPA review. Mr. Balch answered that they had not; and District Counsel interjected that he could not work on it until the reimbursement account had been made whole, which it was two weeks ago. Mr. Balch stated that Nader knows the agreement is coming and it is anticipated he will sign the agreement. President Jeffries said we cannot negotiate any leases until we know the pipeline details to which Mr. Balch again stated the engineers design would be delivered by March 1<sup>st</sup>.

c. Board discussion – No further discussion.

d. Board action – No action taken.

19. ITEM – Update on North Harbor wharf/visitor dock access erosion emergency repair project.

a. Staff report – GM McIntyre gave the staff report.

b. Public comment – No public comment.

c. Board discussion – No further discussion.

d. Board action – By consensus the Board agreed that it continues to be an emergency project.

20. Item - Update on B Dock emergency finger replacement project.

a. Staff report – GM McIntyre gave the staff report.

b. Public comment – No public comment.

c. Board discussion – There was discussion of the dock building process. GM McIntyre mentioned that sea lion fencing has been discussed but we’ll have to wait and see how salmon season goes; just need to get the docks in as soon as possible. Assistant GM Razzeca added that about 30 spaces will be lost during the project.

d. Board action – By consensus the Board agreed that it continues to be an emergency project.

22. ITEM – Consider Santa Cruz Cannery Building Lease Amendment for Running Stream Food & Beverage, Inc.

a. Staff report – GM McIntyre gave the staff report.

b. Public comment – No public comment.

c. Board discussion – No further discussion.

d. Board action – A motion was made by Commissioner Leonardini and seconded by Commissioner Shirrel to approve the lease amendment for Running Stream Food and Beverage, Inc. The motion passed unanimously on a roll call vote.

23. ITEM – Consider authorizing General Manager to file a Notice of Exemption from CEQA for new bilge water pumpout system and cigarette butt receptacles pursuant to a Prop 1 Grant Application.

a. Staff report – GM McIntyre gave the staff report. She added the grant is still in the application phase and if it is granted, she will bring it back to the Board for approval.

b. Public comment – No public comment.

c. Board discussion – No further discussion.

d. Board action – A motion was made by Commissioner Leonardini and seconded by Commissioner Amaral to authorize the General Manager to file a Notice of Exemption from CEQA in connection with the Prop 1 Grant application. The motion passed unanimously on a roll call vote.

24. ITEM – Consider Adopting Resolution 16-08 Updating Personnel Policies relating to meal reimbursement (last updated 1997).

a. Staff report – GM McIntyre gave the staff report.

b. Public comment – No public comment.

c. Board discussion – No further discussion.

d. Board action – A motion was made by Commissioner Leonardini and seconded by Commissioner Ferrante to adopt Resolution No. 16-08. The motion passed unanimously on a roll call vote.

## **J. COMMISSIONERS COMMENTS AND CONCERNS**

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Commissioner Ferrante commented that it was really nice to see so much action and activity going on in the harbor this past weekend.

## **K. ADJOURN MEETING**

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The meeting adjourned at 8:17 p.m.

Respectfully submitted.

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Vince Ferrante, Secretary  
Board of Harbor Commissioners

ATTEST:

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Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners

**Moss Landing Harbor District**  
**Balance Sheet**  
As of February 29, 2016

	Feb 29, 16	Feb 28, 15	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1018 · Union Bank- Trust Account	554,014	498,131	55,883	11%
1002 · Petty Cash	500	500	-	0%
1010 · Union - M.M.	3,180,839	1,396,051	1,784,788	128%
1009 · Union - Operating	44,329	46,675	(2,346)	-5%
1011 · Union - Payroll	32,804	7,478	25,326	339%
1015 · 1st Capital Bank	1,540,541	1,537,471	3,070	0%
1016 · Pinnacle Bank Interest Account	22,922	22,922	-	0%
1020 · Umpqua - Restricted	1,007,590	1,006,130	1,460	0%
<b>Total Checking/Savings</b>	<b>6,383,539</b>	<b>4,515,358</b>	<b>1,868,181</b>	<b>41%</b>
<b>Accounts Receivable</b>				
<b>11290 · Leases</b>				
1282 · NNN Receivable	72,985	42,362	30,623	72%
<b>Total 11290 · Leases</b>	<b>72,985</b>	<b>42,362</b>	<b>30,623</b>	<b>72%</b>
1200 · Marina Receivables	71,819	59,387	12,432	21%
1201 · Marina - Allow for Bad Debt	(23,052)	(22,750)	(302)	-1%
<b>Total Accounts Receivable</b>	<b>121,752</b>	<b>78,999</b>	<b>42,753</b>	<b>54%</b>
<b>Other Current Assets</b>				
<b>1271 · Prepaid Expenses</b>				
1270 · Insurance	15,678	36,208	(20,530)	-57%
1280 · Other	-	5,065	(5,065)	-100%
<b>Total 1271 · Prepaid Expenses</b>	<b>15,678</b>	<b>41,273</b>	<b>(25,595)</b>	<b>-62%</b>
1210 · Grants Receivable	-	286,344	(286,344)	-100%
<b>Total Other Current Assets</b>	<b>15,678</b>	<b>327,617</b>	<b>(311,939)</b>	<b>-95%</b>
<b>Total Current Assets</b>	<b>6,520,969</b>	<b>4,921,974</b>	<b>1,598,995</b>	<b>32%</b>
<b>Fixed Assets</b>				
1650 · Construction in Progress	319,505	257,375	62,130	24%
1670 · Equipment	773,609	766,671	6,938	1%
<b>1700 · Improvements</b>				
1710 · NH Buildings & Improvements	7,868,580	7,868,580	-	0%
1720 · NH Floating Docks	524,675	524,675	-	0%
1725 · NH Offsite Improvements	632,218	632,218	-	0%
1730 · SH Buildings & Improvements	8,256,228	8,246,852	9,376	0%
1740 · SH Floating Docks	9,135,149	9,098,326	36,823	0%
<b>Total 1700 · Improvements</b>	<b>26,416,850</b>	<b>26,370,651</b>	<b>46,199</b>	<b>0%</b>
1900 · Land	1,642,860	1,642,860	-	0%
<b>1800 · Less - Depreciation</b>				
1805 · Equipment	(763,713)	(745,840)	(17,873)	-2%
1810 · NH Buildings & Improvements	(3,168,212)	(2,909,218)	(258,994)	-9%
1820 · NH Floating Docks	(482,051)	(470,071)	(11,980)	-3%

**Moss Landing Harbor District**  
**Balance Sheet**  
**As of February 29, 2016**

	<u>Feb 29, 16</u>	<u>Feb 28, 15</u>	<u>\$ Change</u>	<u>% Change</u>
1825 · NH Offsite Improvements	(413,910)	(385,576)	(28,334)	-7%
1830 · SH Buildings & Improvements	(5,509,346)	(5,298,233)	(211,113)	-4%
1840 · SH Floating Docks	(4,623,431)	(4,206,308)	(417,123)	-10%
<b>Total 1800 · Less - Depreciation</b>	<u>(14,960,663)</u>	<u>(14,015,246)</u>	<u>(945,417)</u>	<u>-7%</u>
<b>Total Fixed Assets</b>	14,192,161	15,022,311	(830,150)	-6%
<b>Other Assets</b>				
1530 · Principal Financial CS	7,389	7,389	-	0%
1320 · Workers Comp Deposit	200	200	-	0%
<b>Total Other Assets</b>	<u>7,589</u>	<u>7,589</u>	<u>-</u>	<u>0%</u>
<b>TOTAL ASSETS</b>	<u><u>20,720,719</u></u>	<u><u>19,951,874</u></u>	<u><u>768,845</u></u>	<u><u>4%</u></u>

**Moss Landing Harbor District**  
**Balance Sheet**  
As of February 29, 2016

	<u>Feb 29, 16</u>	<u>Feb 28, 15</u>	<u>\$ Change</u>	<u>% Change</u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
2010 · Accounts Payable	20,512	188,512	(168,000)	-89%
<b>Total Accounts Payable</b>	<u>20,512</u>	<u>188,512</u>	<u>(168,000)</u>	<u>-89%</u>
<b>Other Current Liabilities</b>				
2082 · MLCP Cost Reimb. Deposit	109,511	73,143	36,368	50%
2005 · Accrued Employee IRA	326	-	326	100%
2020 · Accrued Salaries Payable	2,285	162	2,123	1310%
2021 · Accrued Vacation	78,788	83,226	(4,438)	-5%
2030 · Customer Deposits	288,131	276,944	11,187	4%
2080 · Prepaid Berth Fees	152,057	150,550	1,507	1%
2087 · Lease Deposits	14,164	41,491	(27,327)	-66%
2086 · Prepaid Leases				
20861 · Duke	9,645	9,995	(350)	-4%
20862 · MBARI	29,639	4,325	25,314	585%
<b>Total 2086 · Prepaid Leases</b>	<u>39,284</u>	<u>14,320</u>	<u>24,964</u>	<u>174%</u>
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	13,282	11,293	1,989	18%
<b>Total 2051 · Note Interest Payable</b>	<u>13,282</u>	<u>11,293</u>	<u>1,989</u>	<u>18%</u>
<b>Total Other Current Liabilities</b>	<u>697,828</u>	<u>651,129</u>	<u>46,699</u>	<u>7%</u>
<b>Total Current Liabilities</b>	<u>718,340</u>	<u>839,641</u>	<u>(121,301)</u>	<u>-14%</u>
<b>Long Term Liabilities</b>				
2605 · Umpqua Loan	4,406,076	4,755,901	(349,825)	-7%
<b>Total Long Term Liabilities</b>	<u>4,406,076</u>	<u>4,755,901</u>	<u>(349,825)</u>	<u>-7%</u>
<b>Total Liabilities</b>	<u>5,124,416</u>	<u>5,595,542</u>	<u>(471,126)</u>	<u>-8%</u>
<b>Equity</b>				
3050 · Prior Year Earnings	8,822,078	7,857,104	964,974	12%
3020 · Retained Net Assets	6,456,231	6,456,231	-	0%
Net Income	317,993	42,996	274,997	640%
<b>Total Equity</b>	<u>15,596,302</u>	<u>14,356,331</u>	<u>1,239,971</u>	<u>9%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>20,720,718</u></u>	<u><u>19,951,873</u></u>	<u><u>768,845</u></u>	<u><u>4%</u></u>

**Moss Landing Harbor District**  
**Statement of Cash Flows**  
July 2015 through February 2016

Jul '15 - Feb 16

**OPERATING ACTIVITIES**

Net Income	317,992.97
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases:1291 · Monterey Bay Kayak	8,593.64
11290 · Leases:1299 · Pottery Planet	7,474.08
1200 · Marina Receivables	-20,551.26
1201 · Marina - Allow for Bad Debt	17,000.00
11290 · Leases:1282 · NNN Receivable	14.93
1271 · Prepaid Expenses:1270 · Insurance	-15,678.32
1800 · Less - Depreciation:1805 · Equipment	13,600.72
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	172,662.64
1800 · Less - Depreciation:1820 · NH Floating Docks	8,024.64
1800 · Less - Depreciation:1825 · NH Offsite Improvements	19,588.64
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	139,185.36
1800 · Less - Depreciation:1840 · SH Floating Docks	276,266.64
2010 · Accounts Payable	-39,422.02
2005 · Accrued Employee IRA	325.93
2020 · Accrued Salaries Payable	-12,312.10
2021 · Accrued Vacation	-5,194.39
2023 · Accrued Payroll Taxes	-6,042.98
2030 · Customer Deposits	2,136.70
2080 · Prepaid Berth Fees	-15,409.60
2086 · Prepaid Leases:20861 · Duke	-41,603.78
2086 · Prepaid Leases:20862 · MBARI	8,482.78
2087 · Lease Deposits	-28,125.00
2082 · MLCP Cost Relmb. Deposit	40,148.90
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-43,196.59
<b>Net cash provided by Operating Activities</b>	<b>803,962.53</b>

**FINANCING ACTIVITIES**

2605 · Umpqua Loan	-349,825.00
<b>Net cash provided by Financing Activities</b>	<b>-349,825.00</b>
<b>Net cash increase for period</b>	<b>454,137.53</b>
<b>Cash at beginning of period</b>	<b>5,929,401.05</b>
<b>Cash at end of period</b>	<b>6,383,538.58</b>

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July 2015 through February 2016

	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · MARINA REVENUES</b>				
<b>4100 · Berthing Income</b>				
4110 · Assigned Berthing	1,016,302	1,022,549	(6,247)	99%
4115 · Temporary Berthing	137,020	131,118	5,902	105%
4130 · Transient Berthing	26,643	38,664	(12,021)	69%
4112 · Qtrly/Annual Discount	(3,414)	(4,938)	1,524	69%
4113 · Commercial Vessel Dscnt	(10,864)	(10,000)	(864)	109%
4114 · Away (1 mnth) Dscnt	(859)	(496)	(363)	173%
4120 · Liveaboard Fees	71,556	68,000	3,556	105%
4260 · Towing - Intra Harbor	900	664	236	136%
4270 · Pumpouts	800	536	264	149%
4140 · Non Operable Surcharge	-	232	(232)	0%
4220 · Wait List	6,077	4,664	1,413	130%
4282 · Recovered Lien Costs	280	500	(220)	56%
4280 · Late Fees	18,120	20,000	(1,880)	91%
<b>Total 4100 · Berthing Income</b>	<b>1,262,561</b>	<b>1,271,493</b>	<b>(8,932)</b>	<b>99%</b>
<b>4200 · Other Income - Operations</b>				
4225 · Merchandise	714	336	378	213%
4285 · Dog Fee	1,085	640	445	170%
4230 · SH Parking	76,459	38,000	38,459	201%
4290 · Misc	419	1,600	(1,181)	26%
<b>Total 4200 · Other Income - Operations</b>	<b>78,677</b>	<b>40,576</b>	<b>38,101</b>	<b>194%</b>
<b>Total 4000 · MARINA REVENUES</b>	<b>1,341,238</b>	<b>1,312,069</b>	<b>29,169</b>	<b>102%</b>
<b>Expense</b>				
<b>5200 · General &amp; Administrative</b>				
5100 · Advertising	2,050	2,000	50	103%
5921 · Internet Billing Service	1,250	1,208	42	103%
5210 · Dues & Subscriptions	4,742	3,640	1,102	130%
<b>5220 · Office Supplies</b>				
5223 · Administration	1,296	3,232	(1,936)	40%
5225 · Operations	3,113	10,712	(7,599)	29%
<b>Total 5220 · Office Supplies</b>	<b>4,409</b>	<b>13,944</b>	<b>(9,535)</b>	<b>32%</b>
<b>5230 · Postage &amp; Equip Lease</b>				
5232 · Meter Lease	369	376	(7)	98%
5235 · Postage	547	992	(445)	55%
<b>Total 5230 · Postage &amp; Equip Lease</b>	<b>916</b>	<b>1,368</b>	<b>(452)</b>	<b>67%</b>
<b>5240 · Copier Lease &amp; Supplies</b>				
5242 · Copier Lease	2,485	2,472	13	101%
5245 · Toner & Supplies	-	128	(128)	0%
<b>Total 5240 · Copier Lease &amp; Supplies</b>	<b>2,485</b>	<b>2,600</b>	<b>(115)</b>	<b>96%</b>
<b>5250 · Telephone &amp; Communications</b>				

## Moss Landing Harbor District Profit & Loss Budget vs. Actual July 2015 through February 2016

	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
5253 · Administration	7,121	5,992	1,129	119%
5255 · Operations	882	824	58	107%
<b>Total 5250 · Telephone &amp; Communications</b>	<b>8,003</b>	<b>6,816</b>	<b>1,187</b>	<b>117%</b>
5260 · Professional Services				
5269 · Payroll Processing	2,376	2,032	344	117%
5263 · Audit fees	14,500	14,000	500	104%
5262 · Accounting	23,423	27,500	(4,077)	85%
5265 · Legal	72,605	66,672	5,933	109%
5268 · Computer Consulting	4,754	1,384	3,370	343%
<b>Total 5260 · Professional Services</b>	<b>117,658</b>	<b>111,588</b>	<b>6,070</b>	<b>105%</b>
5270 · Licenses & Permits	347			
5281 · Resale Merchandise	1,226			
5290 · Credit Card Fees	6,180	5,344	836	116%
<b>Total 5200 · General &amp; Administrative</b>	<b>149,266</b>	<b>148,508</b>	<b>758</b>	<b>101%</b>
5300 · Personnel				
5310 · Salaries				
5313 · Administration	170,445	173,465	(3,020)	98%
5315 · Operations	77,436	112,752	(35,316)	69%
5318 · Maintenance	48,567	65,747	(17,180)	74%
<b>Total 5310 · Salaries</b>	<b>296,448</b>	<b>351,964</b>	<b>(55,516)</b>	<b>84%</b>
5330 · Payroll Taxes				
5333 · Administration	11,655	12,515	(860)	93%
5335 · Operations	6,423	9,266	(2,843)	69%
5338 · Maintenance	3,885	4,951	(1,066)	78%
<b>Total 5330 · Payroll Taxes</b>	<b>21,963</b>	<b>26,732</b>	<b>(4,769)</b>	<b>82%</b>
5340 · Employee Benefits				
5343 · Administration	52,794	50,208	2,586	105%
5345 · Operations	26,957	28,272	(1,315)	95%
5348 · Maintenance	29,487	34,328	(4,841)	86%
<b>Total 5340 · Employee Benefits</b>	<b>109,238</b>	<b>112,808</b>	<b>(3,570)</b>	<b>97%</b>
5350 · Workers Compensation				
5353 · Administration	2,400	2,600	(200)	92%
5355 · Operations	4,696	5,088	(392)	92%
5358 · Maintenance	5,336	5,776	(440)	92%
<b>Total 5350 · Workers Compensation</b>	<b>12,432</b>	<b>13,464</b>	<b>(1,032)</b>	<b>92%</b>
5360 · Education & Training				
5363 · Administration	3,470	496	2,974	700%
<b>Total 5360 · Education &amp; Training</b>	<b>3,470</b>	<b>496</b>	<b>2,974</b>	<b>700%</b>
<b>Total 5300 · Personnel</b>	<b>443,551</b>	<b>505,464</b>	<b>(61,913)</b>	<b>88%</b>
5400 · Insurance				
5410 · Liability Insurance	74,979	76,664	(1,685)	98%
<b>Total 5400 · Insurance</b>	<b>74,979</b>	<b>76,664</b>	<b>(1,685)</b>	<b>98%</b>
5500 · Utilities				

Moss Landing Harbor District  
Profit & Loss Budget vs. Actual  
July 2015 through February 2016

	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
5540 · Sewer	23,997	28,704	(4,707)	84%
5510 · Garbage	34,966	34,168	798	102%
5520 · Gas and Electric	132,077	129,832	2,245	102%
5530 · Water	20,304	21,184	(880)	96%
<b>Total 5500 · Utilities</b>	<b>211,344</b>	<b>213,888</b>	<b>(2,544)</b>	<b>99%</b>
5600 · Operating Supplies				
5610 · Vehicles	5,089	2,400	2,689	212%
5620 · Vessels	-	-	-	0%
5625 · Operations	15,426	14,264	1,162	108%
<b>Total 5600 · Operating Supplies</b>	<b>20,515</b>	<b>16,664</b>	<b>3,851</b>	<b>123%</b>
5700 · Depreciation	314,665	315,000	(336)	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	2,786	1,728	1,058	161%
5820 · Vessels	-	336	(336)	0%
5830 · Equip Rental	2,198	5,528	(3,330)	40%
5840 · Small Tools	600	3,824	(3,224)	16%
5850 · Repair Materials	23,394	55,256	(31,862)	42%
5860 · Outside Service Contracts	30,030	40,000	(9,970)	75%
5870 · Derelict Disposal	16,580	15,000	1,580	111%
<b>Total 5800 · Repairs &amp; Maintenance</b>	<b>75,588</b>	<b>121,672</b>	<b>(46,084)</b>	<b>62%</b>
5900 · Financial Expenses				
5920 · Bank Service Charges	2,641			
5990 · Bad Debt	17,000	16,664	336	102%
<b>Total 5900 · Financial Expenses</b>	<b>19,641</b>	<b>16,664</b>	<b>2,977</b>	<b>118%</b>
<b>Total · MARINA EXPENSES</b>	<b>1,309,549</b>	<b>1,414,524</b>	<b>(104,976)</b>	<b>93%</b>
<b>Net Ordinary Income - Marina Operations</b>	<b>31,690</b>	<b>(102,455)</b>	<b>134,145</b>	<b>-31%</b>
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	41,604	41,696	(92)	100%
4052 · MBARI - MARS Cable	1,247	1,281	(34)	97%
4053 · MBARI	16,957	16,528	429	103%
<b>Total 4050 · Trust Lands Lease Revenue</b>	<b>59,808</b>	<b>59,505</b>	<b>303</b>	<b>101%</b>
4500 · Leases				
4501 · K-Pier Lease	10,834	10,760	74	101%
4502 · Cannery Building				
4518 · Suite 5	15,344	13,480	1,864	114%
4510 · Suite 6	16,074	16,187	(113)	99%
4520 · Suite 9	662	5,264	(4,602)	13%
4504 · Suite 3	54,324	53,646	678	101%
4511 · Suite 1 & 10	11,053	10,978	75	101%
4515 · Suite 4	52,537	52,184	353	101%
4517 · Suite 2	19,645	19,513	132	101%
4523 · Canary NNN	15,947	20,000	(4,053)	80%

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July 2015 through February 2016

	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
<b>Total 4502 · Cannery Building</b>	185,586	191,252	(5,666)	97%
<b>4530 · RV Lot</b>	20,141	20,005	136	101%
<b>4540 · Martin &amp; Mason</b>	21,932	23,699	(1,767)	93%
<b>4541 · SH Spare Office</b>	3,401	3,379	22	101%
<b>4560 · North Harbor</b>				
<b>4562 · Sea Harvest</b>	22,923	23,680	(757)	97%
<b>4568 · Monterey Bay Kayaks</b>	26,404	19,704	6,700	134%
<b>4572 · Pottery Planet</b>	24,573	27,864	(3,291)	88%
<b>Total 4560 · North Harbor</b>	73,900	71,248	2,652	104%
<b>Total 4500 · Leases</b>	315,794	320,343	(4,549)	99%
<b>4600 · District Property Taxes</b>	148,315	100,000	48,315	148%
<b>4700 · Other Revenues &amp; Concessions</b>				
<b>4727 · Key Sales</b>	4,860	2,000	2,860	243%
<b>4125 · Amenity Fee</b>	190,862	184,256	6,606	104%
<b>4710 · Vending Activities</b>				
<b>4711 · Washer/Dryer</b>	6,053	5,000	1,053	121%
<b>Total 4710 · Vending Activities</b>	6,053	5,000	1,053	121%
<b>4720 · Dry Storage</b>	37,762	28,000	9,762	135%
<b>4725 · North Harbor Use Fee</b>	42,430	53,332	(10,902)	80%
<b>4726 · Annual Launch Fee (Sm. Water)</b>	-	-	-	0%
<b>4730 · NH Washdown</b>	1,611	1,668	(57)	97%
<b>4735 · Camp/RV</b>	2,478	2,668	(190)	93%
<b>4740 · Equipment Rental</b>	947			
<b>4751 · Permits</b>	6,549	4,000	2,549	164%
<b>4755 · Floating Docks</b>	-			
<b>4765 · Faxes, Copies &amp; Postage</b>	23	80	(57)	29%
<b>4770 · Surplus Auction/Sales</b>	-	100	(100)	0%
<b>4301 · Cost Reimbursement</b>	35,000	35,000	-	100%
<b>Total 4700 · Other Revenues &amp; Concessions</b>	328,575	316,104	12,471	104%
<b>4800 · Interest</b>				
<b>4846 · Umpqua Interest</b>	1,010			
<b>4843 · First Capital Bank</b>	1,797			
<b>4841 · Union Bank Interest</b>	2,231	832	1,399	268%
<b>Total 4800 · Interest</b>	5,038	832	4,206	606%
<b>Total 4400 · LEASE AND OTHER INCOME</b>	857,530	796,784	60,746	108%
<b>7000 · LEASE AND OTHER EXPENSES</b>				
<b>7100 · Interest Expense</b>				
<b>7134 · Umpqua Accrued Interest</b>	87,362	86,440	922	101%
<b>Total 7100 · Interest Expense</b>	87,362	86,440	922	101%
<b>7200 · Other Financial Expenses</b>				
<b>7230 · LAFO Administrative Charges</b>	5,637	5,400	237	104%
<b>7221 · CSDA Dues</b>	5,659	5,500	159	103%
<b>Total 7200 · Other Financial Expenses</b>	11,296	10,900	396	104%

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July 2015 through February 2016

	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
<b>5700 · Depreciation</b>	314,665	315,000	(336)	100%
<b>7300 · Commissioner Expenses</b>				
7320 · Monthly Stipend	6,600	13,336	(6,736)	49%
7321 · Employer Payroll Taxes	482			
7330 · Incurred Expenses	1,357			
<b>Total 7300 · Commissioner Expenses</b>	8,439	13,336	(4,897)	63%
<b>Total 7000 · LEASE AND OTHER EXPENSES</b>	421,762	425,676	(3,915)	99%
<b>Net Ordinary Income - Lease &amp; Other Operations</b>	435,769	371,108	64,661	117%
<b>Net Ordinary Income - Combined Operations</b>	467,458	268,653	198,805	174%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>9000 · CAPITAL PROJECT EXPENSES</b>				
5880 · Dredging	55,197	40,000	15,197	138%
9050 · Project Consultant	693			
9302 · Tsunami shoreline repairs	23,482			
9800 · Dock Replacement	8,857			
9309 · New NH Restaurant	40,709			
9565 · Miscellaneous Capital Projects	9,545			
9150 · Cannery	10,982			
<b>Total 9000 · CAPITAL PROJECT EXPENSES</b>	149,465	40,000	109,465	374%
<b>Total Other Expense</b>	149,465	40,000	109,465	374%
<b>Net Other Income</b>	(149,465)	(40,000)	(109,465)	374%
<b>Net Income</b>	<b>317,993</b>	<b>228,653</b>	<b>89,340</b>	<b>139%</b>

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July 2015 through February 2016

	Jul '15 - Feb 16	Jul '14 - Feb 15	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · MARINA REVENUES</b>				
<b>4100 · Berthing Income</b>				
4110 · Assigned Berthing	1,016,302	1,013,446	2,856	0%
4115 · Temporary Berthing	137,020	140,473	-3,453	-2%
4130 · Transient Berthing	26,643	39,554	-12,911	-33%
4112 · Qtrly/Annual Discount	-3,414	-1,537	-1,877	-122%
4113 · Commercial Vessel Dscnt	-10,864	-10,095	-769	-8%
4114 · Away (1 mnth) Dscnt	-859	-1,482	623	42%
4120 · Liveaboard Fees	71,556	68,992	2,564	4%
4260 · Towing - Intra Harbor	900	1,350	-450	-33%
4270 · Pumpouts	800	200	600	300%
4220 · Wait List	6,077	5,500	577	10%
4282 · Recovered Lien Costs	280	2,332	-2,052	-88%
4280 · Late Fees	18,120	19,622	-1,502	-8%
<b>Total 4100 · Berthing Income</b>	<b>1,262,561</b>	<b>1,278,355</b>	<b>-15,794</b>	<b>-1%</b>
<b>4200 · Other Income - Operations</b>				
4225 · Merchandise	714	269	445	165%
4285 · Dog Fee	1,085	1,060	25	2%
4230 · SH Parking	76,459	48,552	27,907	57%
4290 · Misc	419	36,298	-35,879	-99%
<b>Total 4200 · Other Income - Operations</b>	<b>78,677</b>	<b>86,179</b>	<b>-7,502</b>	<b>-9%</b>
<b>4300 · Operating Grant Revenues</b>		30,000	-30,000	-100%
<b>Total 4000 · MARINA REVENUES</b>	<b>1,341,238</b>	<b>1,394,534</b>	<b>-53,296</b>	<b>-4%</b>

Moss Landing Harbor District  
Profit & Loss YTD Comparison  
July 2015 through February 2016

Expense	Jul '15 - Feb 16	Jul '14 - Feb 15	\$ Change	% Change
<b>5200 · General &amp; Administrative</b>				
5100 · Advertising	2,050	953	1,097	115%
5921 · Internet Billing Service	1,250	1,237	13	1%
5210 · Dues & Subscriptions	4,742	4,595	147	3%
<b>5220 · Office Supplies</b>				
5223 · Administration	1,296	2,724	-1,428	-52%
5225 · Operations	3,113	10,403	-7,290	-70%
<b>Total 5220 · Office Supplies</b>	<b>4,409</b>	<b>13,127</b>	<b>-8,718</b>	<b>-66%</b>
<b>5230 · Postage &amp; Equip Lease</b>				
5232 · Meter Lease	369	360	9	3%
5235 · Postage	547	942	-395	-42%
<b>Total 5230 · Postage &amp; Equip Lease</b>	<b>916</b>	<b>1,302</b>	<b>-386</b>	<b>-30%</b>
<b>5240 · Copier Lease &amp; Supplies</b>				
5242 · Copier Lease	2,485	2,656	-171	-6%
5245 · Toner & Supplies		170	-170	-100%
<b>Total 5240 · Copier Lease &amp; Supplies</b>	<b>2,485</b>	<b>2,826</b>	<b>-341</b>	<b>-12%</b>
<b>5250 · Telephone &amp; Communications</b>				
5253 · Administration	7,121	6,315	806	13%
5255 · Operations	882	1,051	-169	-16%
<b>Total 5250 · Telephone &amp; Communications</b>	<b>8,003</b>	<b>7,366</b>	<b>637</b>	<b>9%</b>
<b>5260 · Professional Services</b>				
5269 · Payroll Processing	2,376	2,178	198	9%
5263 · Audit fees	14,500	14,000	500	4%
5262 · Accounting	23,423	23,085	338	1%
5265 · Legal	72,605	43,161	29,444	68%
5268 · Computer Consulting	4,754	928	3,826	412%
<b>Total 5260 · Professional Services</b>	<b>117,658</b>	<b>83,352</b>	<b>34,306</b>	<b>41%</b>
5270 · Licenses & Permits	347		347	100%
5281 · Resale Merchandise	1,226		1,226	100%
5290 · Credit Card Fees	6,180	5,686	494	9%
<b>Total 5200 · General &amp; Administrative</b>	<b>149,266</b>	<b>120,444</b>	<b>28,822</b>	<b>24%</b>
<b>5300 · Personnel</b>				
<b>5310 · Salaries</b>				
5313 · Administration	170,445	155,431	15,014	10%
5315 · Operations	77,436	99,397	-21,961	-22%
5318 · Maintenance	48,567	62,648	-14,081	-22%
<b>Total 5310 · Salaries</b>	<b>296,448</b>	<b>317,476</b>	<b>-21,028</b>	<b>-7%</b>
<b>5330 · Payroll Taxes</b>				
5333 · Administration	11,655	11,681	-26	-0%
5335 · Operations	6,423	8,806	-2,383	-27%
5338 · Maintenance	3,885	4,723	-838	-18%
<b>Total 5330 · Payroll Taxes</b>	<b>21,963</b>	<b>25,210</b>	<b>-3,247</b>	<b>-13%</b>
<b>5340 · Employee Benefits</b>				
5343 · Administration	52,794	45,969	6,825	15%

**Moss Landing Harbor District  
Profit & Loss YTD Comparison  
July 2015 through February 2016**

	Jul '15 - Feb 16	Jul '14 - Feb 15	\$ Change	% Change
5345 · Operations	26,957	26,038	919	4%
5348 · Maintenance	29,487	31,633	-2,146	-7%
<b>Total 5340 · Employee Benefits</b>	<b>109,238</b>	<b>103,640</b>	<b>5,598</b>	<b>5%</b>
5350 · Workers Compensation				
5353 · Administration	2,400	2,400		
5355 · Operations	4,696	4,696		
5358 · Maintenance	5,336	5,336		
<b>Total 5350 · Workers Compensation</b>	<b>12,432</b>	<b>12,432</b>		
5360 · Education & Training				
5363 · Administration	3,470	574	2,896	505%
<b>Total 5360 · Education &amp; Training</b>	<b>3,470</b>	<b>574</b>	<b>2,896</b>	<b>505%</b>
<b>Total 5300 · Personnel</b>	<b>443,551</b>	<b>459,332</b>	<b>-15,781</b>	<b>-3%</b>
5400 · Insurance				
5410 · Liability Insurance	74,979	79,772	-4,793	-6%
<b>Total 5400 · Insurance</b>	<b>74,979</b>	<b>79,772</b>	<b>-4,793</b>	<b>-6%</b>
5500 · Utilities				
5540 · Sewer	23,997	20,471	3,526	17%
5510 · Garbage	34,966	33,963	1,003	3%
5520 · Gas and Electric	132,077	130,000	2,077	2%
5530 · Water	20,304	18,927	1,377	7%
<b>Total 5500 · Utilities</b>	<b>211,344</b>	<b>203,361</b>	<b>7,983</b>	<b>4%</b>
5600 · Operating Supplies				
5610 · Vehicles	5,089	5,712	-623	-11%
5625 · Operations	15,426	10,320	5,106	49%
<b>Total 5600 · Operating Supplies</b>	<b>20,515</b>	<b>16,032</b>	<b>4,483</b>	<b>28%</b>
5700 · Depreciation	629,329	629,329		
5800 · Repairs & Maintenance				
5810 · Vehicles	2,786	218	2,568	1,178%
5820 · Vessels		176	-176	-100%
5830 · Equip Rental	2,198	-751	2,949	393%
5840 · Small Tools	600		600	100%
5850 · Repair Materials	23,394	20,336	3,058	15%
5860 · Outside Service Contracts	30,030	37,195	-7,165	-19%
5870 · Derelict Disposal	16,580	6,790	9,790	144%
<b>Total 5800 · Repairs &amp; Maintenance</b>	<b>75,588</b>	<b>63,964</b>	<b>11,624</b>	<b>18%</b>
5900 · Financial Expenses				
5928 · Loan Issuance Costs		73,463	-73,463	-100%
5920 · Bank Service Charges	2,641	1,464	1,177	80%
5990 · Bad Debt	17,000	12,750	4,250	33%
<b>Total 5900 · Financial Expenses</b>	<b>19,641</b>	<b>87,677</b>	<b>-68,036</b>	<b>-78%</b>
<b>Total · MARINA EXPENSES</b>	<b>1,624,213</b>	<b>1,659,911</b>	<b>-35,698</b>	<b>-2%</b>
<b>Net Ordinary Income - Marina Operations</b>	<b>-282,975</b>	<b>-265,377</b>	<b>-17,598</b>	<b>-7%</b>

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July 2015 through February 2016

	Jul '15 - Feb 16	Jul '14 - Feb 15	\$ Change	% Change
<b>4400 · LEASE AND OTHER INCOME</b>				
<b>4050 · Trust Lands Lease Revenue</b>				
4051 · Dynegy Outfall	41,604	39,976	1,628	4%
4052 · MBARI - MARS Cable	1,247		1,247	100%
4053 · MBARI	16,957	15,764	1,193	8%
<b>Total 4050 · Trust Lands Lease Revenue</b>	<b>59,808</b>	<b>55,740</b>	<b>4,068</b>	<b>7%</b>
<b>4500 · Leases</b>				
4501 · K-Pier Lease	10,834	10,534	300	3%
<b>4502 · Cannery Building</b>				
4518 · Suite 5	15,344	3,360	11,984	357%
4510 · Suite 6	16,074	1,954	14,120	723%
4512 · Suites 7		13,676	-13,676	-100%
4520 · Suite 9	662	5,153	-4,491	-87%
4504 · Suite 3	54,324	52,824	1,500	3%
4511 · Suite 1 & 10	11,053	10,748	305	3%
4515 · Suite 4	52,537	51,086	1,451	3%
4517 · Suite 2	19,645	19,102	543	3%
4523 · Canary NNN	15,947	16,252	-305	-2%
<b>Total 4502 · Cannery Building</b>	<b>185,586</b>	<b>174,155</b>	<b>11,431</b>	<b>7%</b>
4530 · RV Lot	20,141	19,585	556	3%
4540 · Martin & Mason	21,932	23,045	-1,113	-5%
4541 · SH Spare Office	3,401	3,308	93	3%
<b>4560 · North Harbor</b>				
4562 · Sea Harvest	22,923	28,108	-5,185	-18%
4568 · Monterey Bay Kayaks	26,404	26,271	133	1%
4572 · Pottery Planet	24,573	24,569	4	
<b>Total 4560 · North Harbor</b>	<b>73,900</b>	<b>78,948</b>	<b>-5,048</b>	<b>-6%</b>
<b>Total 4500 · Leases</b>	<b>315,794</b>	<b>309,575</b>	<b>6,219</b>	<b>2%</b>
4600 · District Property Taxes	148,315	142,344	5,971	4%
<b>4700 · Other Revenues &amp; Concessions</b>				
4727 · Key Sales	4,860	1,914	2,946	154%
4125 · Amenity Fee	190,862	174,239	16,623	10%
<b>4710 · Vending Activities</b>				
4711 · Washer/Dryer	6,053	6,365	-312	-5%
<b>Total 4710 · Vending Activities</b>	<b>6,053</b>	<b>6,365</b>	<b>-312</b>	<b>-5%</b>
4720 · Dry Storage	37,762	31,277	6,485	21%
4725 · North Harbor Use Fee	42,430	41,537	893	2%
4730 · NH Washdown	1,611	1,262	349	28%
4735 · Camp/RV	2,478	4,102	-1,624	-40%
4740 · Equipment Rental	947	803	144	18%
4751 · Permits	6,549	4,250	2,299	54%
<b>4755 · Floating Docks</b>				
4765 · Faxes, Copies & Postage	23	35	-12	-34%
4301 · Cost Reimbursement	35,000		35,000	100%
<b>Total 4700 · Other Revenues &amp; Concessions</b>	<b>328,575</b>	<b>265,784</b>	<b>62,791</b>	<b>24%</b>

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July 2015 through February 2016

	Jul '15 - Feb 16	Jul '14 - Feb 15	\$ Change	% Change
<b>4800 · Interest</b>				
4846 · Umpqua Interest	1,010	1,175	-165	-14%
4843 · First Capital Bank	1,797	1,802	-5	-0%
4841 · Union Bank Interest	2,231	1,020	1,211	119%
4825 · Pinnacle Bank CDs		350	-350	-100%
<b>Total 4800 · Interest</b>	<b>5,038</b>	<b>4,347</b>	<b>691</b>	<b>16%</b>
<b>Total 4400 · LEASE AND OTHER INCOME</b>	<b>857,530</b>	<b>777,790</b>	<b>79,740</b>	<b>10%</b>
<b>7000 · LEASE AND OTHER EXPENSES</b>				
<b>7100 · Interest Expense</b>				
7134 · Umpqua Accrued Interest	87,362	79,065	8,297	10%
7132 · Municipal Finance		674	-674	-100%
7135 · Union Bank Interest		2,910	-2,910	-100%
7110 · DBAW Loans		6,365	-6,365	-100%
7130 · CIEDB		45,287	-45,287	-100%
<b>Total 7100 · Interest Expense</b>	<b>87,362</b>	<b>134,301</b>	<b>-46,939</b>	<b>-35%</b>
<b>7200 · Other Financial Expenses</b>				
7230 · LAFO Administrative Charges	5,637	5,303	334	6%
7221 · CSDA Dues	5,659	5,288	371	7%
<b>Total 7200 · Other Financial Expenses</b>	<b>11,296</b>	<b>10,591</b>	<b>705</b>	<b>7%</b>
<b>7300 · Commissioner Expenses</b>				
7310 · Election Costs		161,865	-161,865	-100%
7320 · Monthly Stipend	6,600	8,000	-1,400	-18%
7321 · Employer Payroll Taxes	482		482	100%
7330 · Incurred Expenses	1,357	1,067	290	27%
<b>Total 7300 · Commissioner Expenses</b>	<b>8,439</b>	<b>170,932</b>	<b>-162,493</b>	<b>-95%</b>
<b>Total 7000 · LEASE AND OTHER EXPENSES</b>	<b>107,097</b>	<b>315,824</b>	<b>-208,727</b>	<b>-66%</b>
<b>Net Ordinary Income - Lease &amp; Other Operations</b>	<b>750,433</b>	<b>461,966</b>	<b>288,467</b>	<b>62%</b>
<b>Net Ordinary Income - Combined Operations</b>	<b>467,458</b>	<b>196,589</b>	<b>270,869</b>	<b>138%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>9000 · CAPITAL PROJECT EXPENSES</b>				
9054 · Sea Lion Deterrent Fencing		25,969	-25,969	-100%
5880 · Dredging	55,197	23,913	31,284	131%
9050 · Project Consultant	693		693	100%
9302 · Tsunami shoreline repairs	23,482	31,148	-7,666	-25%
9800 · Dock Replacement	8,857	10,854	-1,997	-18%
9309 · New NH Restaurant	40,709	52,336	-11,627	-22%
9565 · Miscellaneous Capital Projects	9,545	9,376	169	2%
9150 · Cannery	10,982		10,982	100%
<b>Total 9000 · CAPITAL PROJECT EXPENSES</b>	<b>149,465</b>	<b>153,596</b>	<b>-4,131</b>	<b>-3%</b>
<b>Total Other Expense</b>	<b>149,465</b>	<b>153,596</b>	<b>-4,131</b>	<b>-3%</b>
<b>Net Other Income</b>	<b>-149,465</b>	<b>-153,596</b>	<b>4,131</b>	<b>3%</b>
<b>Net Income</b>	<b>317,993</b>	<b>42,993</b>	<b>275,000</b>	<b>640%</b>

**Moss Landing Harbor District**  
**A/P Aging Summary**  
**As of February 29, 2016**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Airgas	69.36	0.00	0.00	0.00	0.00	69.36
Andrew Horsley	3,474.27	0.00	0.00	0.00	0.00	3,474.27
AT&T	114.67	0.00	0.00	0.00	0.00	114.67
Bayside Oil, Inc.	0.00	0.00	0.00	790.73	0.00	790.73
CalPERS	-7,562.78	0.00	0.00	0.00	0.00	-7,562.78
Caravel	14,400.00	0.00	0.00	0.00	0.00	14,400.00
Central Coast Systems, Inc.	230.00	0.00	0.00	0.00	0.00	230.00
Cintas	423.43	0.00	0.00	0.00	0.00	423.43
Integral Consulting, Inc.	0.00	0.00	0.00	5,049.00	0.00	5,049.00
Jarvis, Fay, Doporto & Gibson, LLP	7,930.00	0.00	0.00	0.00	0.00	7,930.00
John Young	25.00	0.00	0.00	0.00	0.00	25.00
Konica Minolta Premier Finance	-266.43	0.00	0.00	0.00	-117.11	-383.54
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
Monterey County Tax Collector	0.00	-1,432.54	0.00	0.00	0.00	-1,432.54
Pajaro/Sunny Mesa C.S.D.	3,253.51	0.00	0.00	0.00	0.00	3,253.51
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Phillip Slaymaker	340.50	0.00	0.00	0.00	0.00	340.50
Premium Assignment Corporation	0.00	-10,328.12	0.00	0.00	0.00	-10,328.12
Principal Financial	0.00	-465.73	0.00	0.00	0.00	-465.73
Rabobank	227.62	0.00	0.00	0.00	0.00	227.62
Sea Engineering, Inc.	11,804.26	0.00	0.00	0.00	0.00	11,804.26
Social Vocational Services, Inc.	0.00	-1,022.45	0.00	0.00	0.00	-1,022.45
Tri County Fire Protection	198.00	0.00	0.00	0.00	0.00	198.00
Tucker Langlois	333.00	0.00	0.00	0.00	0.00	333.00
U.S. Bank	1,235.44	0.00	0.00	0.00	0.00	1,235.44
VALIC	4,177.13	0.00	0.00	0.00	-3,517.23	659.90
Verizon Wireless	224.48	0.00	0.00	0.00	0.00	224.48
Vision Sevice Plan	0.00	-145.56	0.00	0.00	0.00	-145.56
Wald, Ruhnke & Dost Architects, LP	11,469.99	0.00	0.00	0.00	0.00	11,469.99
<b>TOTAL</b>	<u><u>52,101.45</u></u>	<u><u>-33,794.40</u></u>	<u><u>0.00</u></u>	<u><u>5,839.73</u></u>	<u><u>-3,634.34</u></u>	<u><u>20,512.44</u></u>

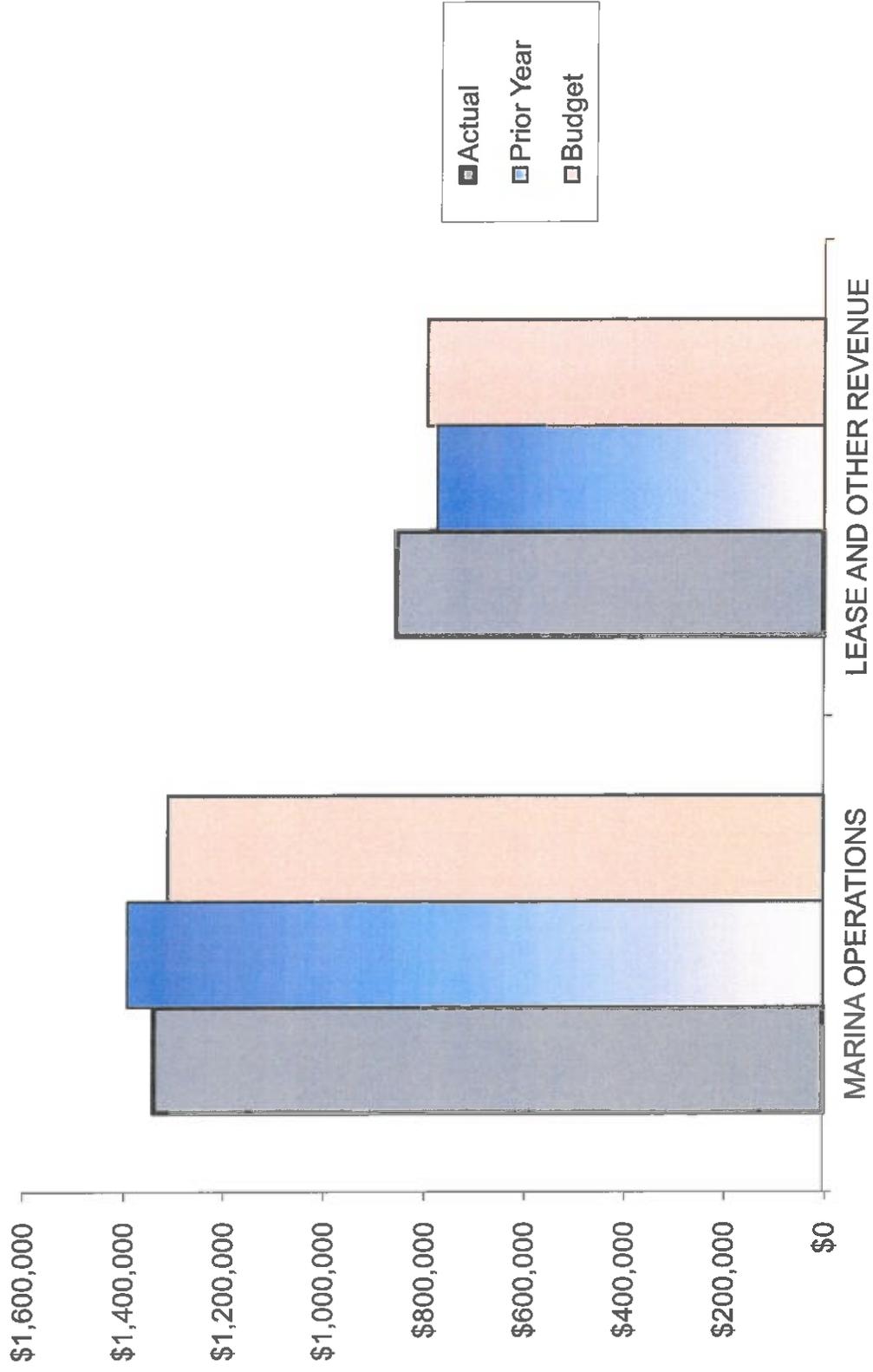
**Moss Landing Harbor District  
Warrant Listing  
As of February 29, 2016**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
<b>1009 Union - Operating</b>				
Bill Pmt -Check	02/02/2016	16118	Byte Technology	-37.50
Bill Pmt -Check	02/02/2016	16119	CalPERS	-7,562.78
Bill Pmt -Check	02/02/2016	16120	Carmel Marina Corporation	-109.72
Bill Pmt -Check	02/02/2016	16121	Cintas	-722.14
Bill Pmt -Check	02/02/2016	16122	David Toll	-510.00
Bill Pmt -Check	02/02/2016	16123	Gabriel Goodwin	-500.00
Bill Pmt -Check	02/02/2016	16124	Henderson Marine Supply	-638.37
Bill Pmt -Check	02/02/2016	16125	Konica Minolta Premier Finance	-291.19
Bill Pmt -Check	02/02/2016	16126	Lew Jennings	-75.00
Bill Pmt -Check	02/02/2016	16127	Monterey County Tax Collector	-1,021.33
Bill Pmt -Check	02/02/2016	16128	Moss Landing Chamber of Commerce	-60.00
Bill Pmt -Check	02/02/2016	16129	Moss Landing Marine Labs 50th Anniv. Book	-500.00
Bill Pmt -Check	02/02/2016	16130	Social Vocational Services, Inc.	-1,022.45
Bill Pmt -Check	02/02/2016	16131	Sunrise Express	-43.33
Bill Pmt -Check	02/02/2016	16132	U.S. Bank	-348.08
Bill Pmt -Check	02/02/2016	16133	Umpqua Bank	-62,786.59
Bill Pmt -Check	02/02/2016	16134	Unisource Worldwide, Inc.	-446.44
Bill Pmt -Check	02/02/2016	16135	United Site Services of Calif., Inc.	-564.50
Bill Pmt -Check	02/02/2016	16136	Wendy L. Cumming, CPA	-2,936.25
Bill Pmt -Check	02/02/2016	16137	Carmel Marina Corporation	-653.04
Bill Pmt -Check	02/02/2016	16138	Monterey County Tax Collector	-411.21
Bill Pmt -Check	02/02/2016	16139	AT&T	-100.37
Bill Pmt -Check	02/02/2016	16140	AT&T	-90.22
Bill Pmt -Check	02/10/2016	16141	Airgas	-73.72
Bill Pmt -Check	02/10/2016	16142	Andrea Bauerlein	-246.00
Bill Pmt -Check	02/10/2016	16143	Byte Technology	-37.50
Bill Pmt -Check	02/10/2016	16144	Carmel Marina Corporation	-653.04
Bill Pmt -Check	02/10/2016	16145	Castroville Plumbing & Heating	-158.00
Bill Pmt -Check	02/10/2016	16146	Central Coast Systems, Inc.	-105.00
Bill Pmt -Check	02/10/2016	16147	Cintas	-450.43
Bill Pmt -Check	02/10/2016	16148	Corralitos Electric	-225.00
Bill Pmt -Check	02/10/2016	16149	Global Equipment Company	-366.89
Bill Pmt -Check	02/10/2016	16150	MRWPCA	-6,005.13
Bill Pmt -Check	02/10/2016	16151	Pajaro Valley Lock Shop	-135.00
Bill Pmt -Check	02/10/2016	16152	Pajaro/Sunny Mesa C.S.D.	-2,602.63
Bill Pmt -Check	02/10/2016	16153	PG&E	-20,000.00
Bill Pmt -Check	02/10/2016	16154	Premium Assignment Corporation	-10,328.12
Bill Pmt -Check	02/10/2016	16155	Principal Financial	-465.73
Bill Pmt -Check	02/10/2016	16156	Rabobank	-227.62
Bill Pmt -Check	02/10/2016	16157	Redshift	-136.85
Bill Pmt -Check	02/10/2016	16158	Sea Engineering, Inc.	-1,288.00
Bill Pmt -Check	02/10/2016	16159	Security Shoring & Steel Plates, Inc.	-180.00

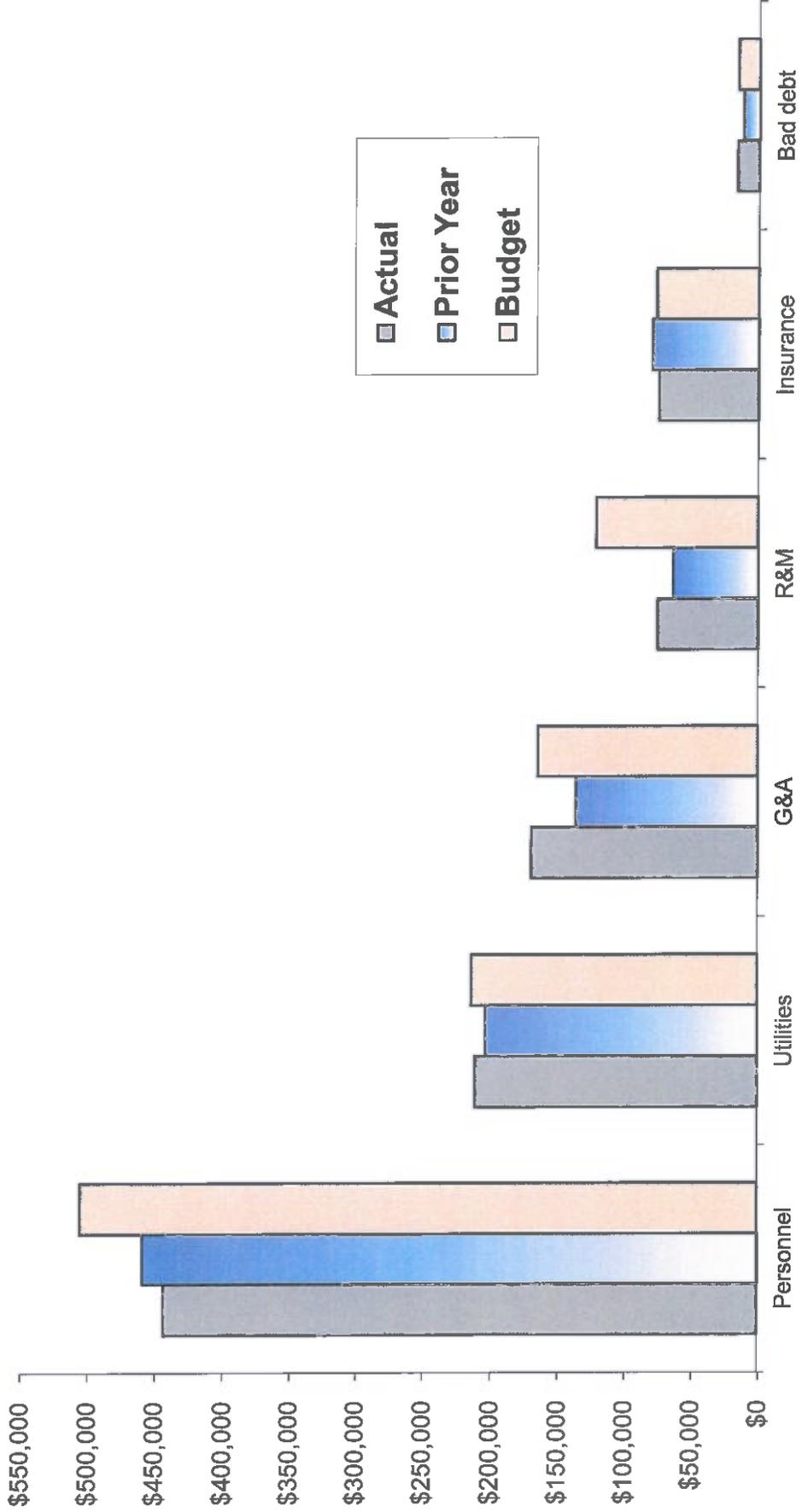
**Moss Landing Harbor District  
Warrant Listing  
As of February 29, 2016**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	02/10/2016	16160	Social Vocational Services, Inc.	-1,022.45
Bill Pmt -Check	02/10/2016	16161	Unisource Worldwide, Inc.	-432.30
Bill Pmt -Check	02/10/2016	16162	United Site Services of Calif., Inc.	-120.57
Bill Pmt -Check	02/10/2016	16163	Valero Marketing and Supply Company	-261.88
Bill Pmt -Check	02/10/2016	16164	VALIC	-4,178.93
Bill Pmt -Check	02/10/2016	16165	Verizon Wireless	-220.56
Bill Pmt -Check	02/10/2016	16166	Vision Sevice Plan	-145.56
Bill Pmt -Check	02/10/2016	16167	WASH	-202.08
Bill Pmt -Check	02/10/2016	16168	Carmel Marina Corporation	-653.04
Bill Pmt -Check	02/10/2016	16169	Carmel Marina Corporation	-2,506.08
Bill Pmt -Check	02/17/2016	16171	Rabobank	-325.93
Bill Pmt -Check	02/19/2016	16172	AT&T	-486.37
Bill Pmt -Check	02/19/2016	16173	Bayside Oil, Inc.	-3,524.50
Bill Pmt -Check	02/19/2016	16174	Colleen Duncan	-626.50
Bill Pmt -Check	02/19/2016	16175	Home Depot	-1,404.98
Bill Pmt -Check	02/19/2016	16176	Jarvis, Fay, Doport & Gibson, LLP	-10,050.00
Bill Pmt -Check	02/19/2016	16177	Linda G. McIntyre	-400.00
Bill Pmt -Check	02/19/2016	16178	Monterey Bay Marine	-258.67
Bill Pmt -Check	02/19/2016	16179	Phil Slaymaker	-50.00
Bill Pmt -Check	02/19/2016	16180	Sea Engineering, Inc.	-16,993.12
Bill Pmt -Check	02/19/2016	16181	United Site Services of Calif., Inc.	-120.57
Bill Pmt -Check	02/19/2016	16182	Wald, Ruhnke & Dost Architects, LP	-12,142.98
Bill Pmt -Check	02/19/2016	16183	AT&T	-212.19
Bill Pmt -Check	02/29/2016	16184	Aron Kormout	-525.00
Bill Pmt -Check	02/29/2016	16185	Aspen Enviornmental Group	-150.81
Bill Pmt -Check	02/29/2016	16186	Blue Water Marine	-85.00
Bill Pmt -Check	02/29/2016	16187	Burke, Williams & Sorensen, LLP	-85.50
Bill Pmt -Check	02/29/2016	16188	Byte Technology	-37.50
Bill Pmt -Check	02/29/2016	16189	CalPERS	-7,562.78
Bill Pmt -Check	02/29/2016	16190	Carmel Marina Corporation	-109.72
Bill Pmt -Check	02/29/2016	16191	Corralitos Electric	-306.25
Bill Pmt -Check	02/29/2016	16192	Jarvis, Fay, Doport & Gibson, LLP	-141.03
Bill Pmt -Check	02/29/2016	16193	Konica Minolta Premier Finance	-266.43
Bill Pmt -Check	02/29/2016	16194	Tommy Razzerca	-265.36
Bill Pmt -Check	02/29/2016	16196	Wendy L. Cumming, CPA	-2,463.75
Total 1009 Union - Operating				-193,453.56
<b>TOTAL</b>				<b>-193,453.56</b>

Marina, Lease and Other Revenue  
 Year to Date Actual vs. Budget and Prior Year  
 February 29, 2016

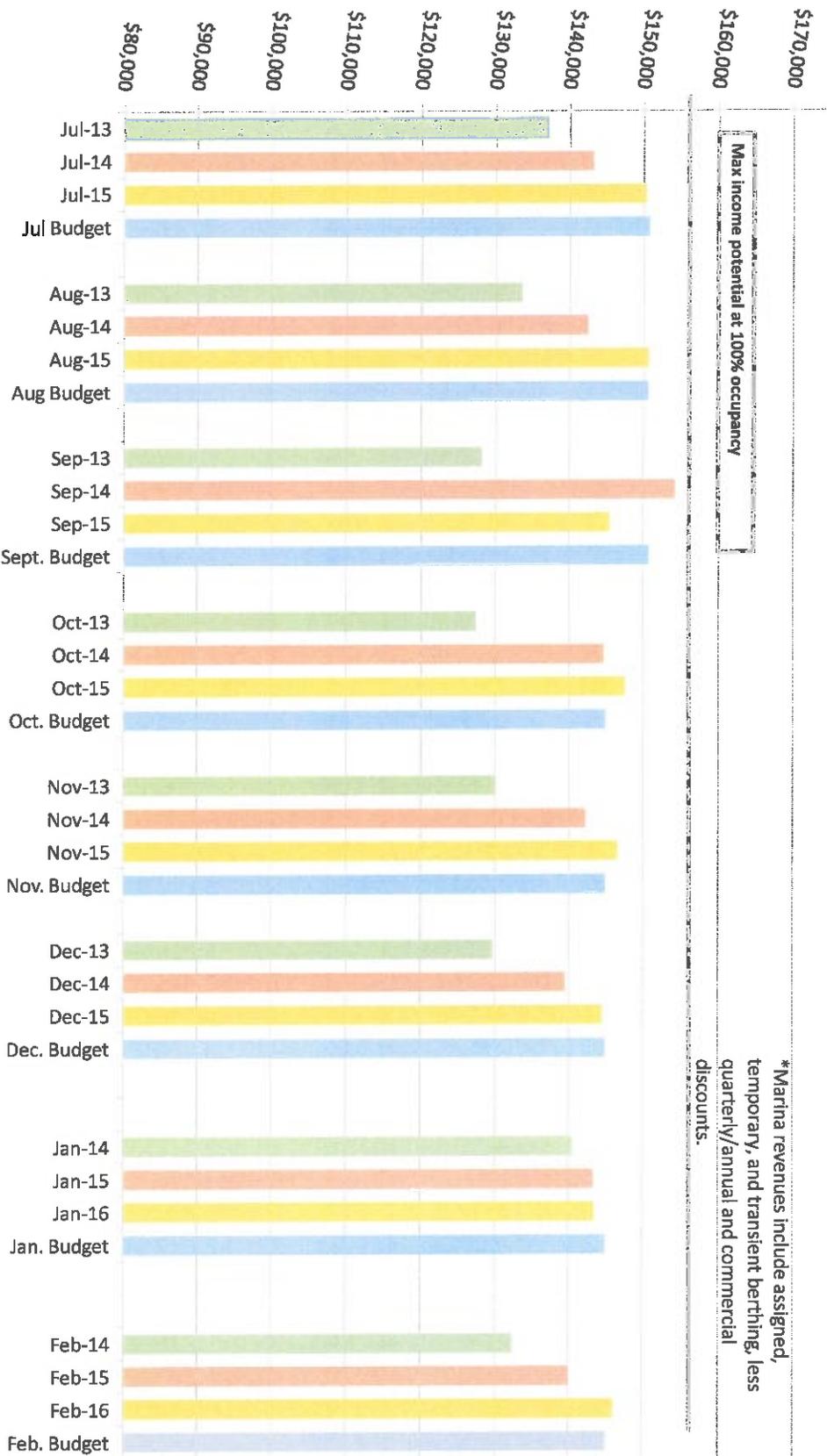


## Operating Expenses Year to Date Actuals vs. Budget and Prior Year February 29, 2016



**\*\*Expenses Exclude Dredging, Depreciation and Interest Expenses\*\***

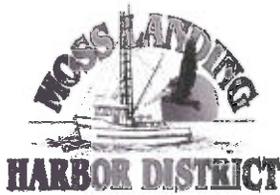
## Moss Landing Harbor District Marina Revenue\* (Berthing) - 3 Year Comparison



Max Income potential at 100% occupancy

\*Marina revenues include assigned, temporary, and transient berthing, less quarterly/annual and commercial discounts.





7881 SANDHOLDT ROAD  
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417  
FACSIMILE – 831.633.4537



GENERAL MANAGER  
HARBORMASTER  
Linda G. McIntyre, Esq

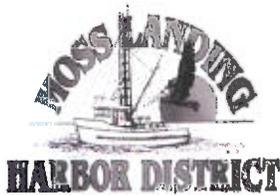
BOARD OF COMMISSIONERS  
Russell Jeffries  
Tony Leonardini  
Vincent Ferrante  
Andrew Amaral  
Margaret "Peggy" Shirrel, Ph.D.

**STAFF REPORT**

**ITEM NUMBER 3 – PROJECT STATUS  
BOARD MEETING OF MARCH 30, 2016**

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016.
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017?	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation		X		B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs April 2016	NH pedestrian wharf and gangway access erosion			X	Purchased steel plate as temporary fix to erosion. El Niño storms created emergency – on 1.27.16 Agenda
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)		X		Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
Emergency project April 2016	Replace B dock end tie; 6 additional 50' fingers			X	El Niño storms created emergency – on 1.27.16
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

**\*NORTH HARBOR BUILDING HAS PRIORITY.**



**BOARD OF COMMISSIONERS**  
Russ Jeffries  
Tony Leonardini  
Vincent Ferrante  
Andrew Amaral  
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD  
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417  
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**EXECUTIVE  
GENERAL MANAGER**

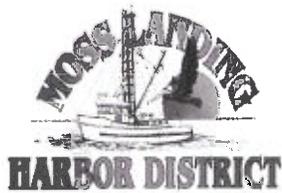
**HARBORMASTER**  
Linda G. McIntyre, Esq.

## **STAFF REPORT**

### **ITEM NUMBER 4 – COMMUNITY RELATIONS REPORT BOARD MEETING OF MARCH 30, 2016**

1. Commercial Crab Season opened March 26! Sport Salmon Season opens April 2! Local TV news crews have been interested in that and have been covering these stories as well as the impact of Santa Cruz Harbor's temporary closing due to shoaling.
2. The District received a very nice thank-you letter from MLML for contributing toward the cost of their 50<sup>th</sup> Anniversary book in which the Harbor District will be acknowledged (resulting in marketing for the Harbor).
3. The Governor's proposed budget for next year was presented to the Legislature and it appears the fiscal picture for boating programs is improving. The \$51 million that was borrowed from the Harbors & Watercraft Revolving Fund (loan program) during the recession was formally scheduled to be repaid in his proposed budget. We will have to wait to see what budget items are actually enacted in late June.
4. We received a Longevity Distribution in the amount of \$499 from SDRMA from which we have purchased our worker's comp insurance for the past 15 years.\

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*



**BOARD OF COMMISSIONERS**  
 Russ Jeffries  
 Tony Leonardini  
 Vince Ferrante  
 Andrew Amaral  
 Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD  
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**EXECUTIVE  
 GENERAL MANAGER  
 HARBORMASTER**

Linda G. McIntyre, Esq.

## STAFF REPORT

### ITEM NUMBER 5 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF MARCH 30, 2016

As of March 25, 2016

Permittee	Issue Date	Status	Permit Type	Exp. Date
Kahuna Sportfishing	3/19/2015	Renewing	Facilities Use	3/19/2016
Mtry Bay Aquarium Otter Studies	4/1/2015	Current	Facilities Use	4/1/2016
Mtry Bay Salmon & Trout Project	5/14/2015	Current	Facilities Use	5/14/2016
Venture Quest Kayaking	5/16/2015	Current	Facilities Use	5/16/2016
Kayak Connection	5/18/2015	Current	Facilities Use	5/18/2016
Sanctuary Cruises	6/6/2015	Current	Facilities Use	6/6/2016
Sea Goddess Whale Watching	6/10/2015	Current	Facilities Use	6/10/2016
Fast Raft	7/8/2015	Current	Facilities Use	7/8/2016
MLML San Jose State - R. Starr	8/16/2015	Current	Facilities Use	8/16/2016
Long Marine Lab/U.S. Geo Survey	9/1/2015	Current	Facilities Use	9/1/2016
Elkhorn Slough Safari - merchandising	10/1/2015	Current	Peddlers	10/1/2016
Elkhorn Slough Safari - tours	10/1/2015	Current	Facilities Use	10/1/2016
Blue Water Ventures	10/31/2015	Current	Facilities Use	10/31/2016
Wild Fish - Vicki Crow	11/20/2015	Current	Peddlers	11/20/2016
Sea Mist Entertainment Food Truck	TBD	Approved	Peddlers	
Blue Water Marine	11/2/2015	Current	Facilities Use	11/2/2016
Pacific Yachts - Chris Chrones	1/1/2016	Current	Facilities Use	01/1/2017
Elkhorn Slough Research Foundation	1/1/2016	Current	Facilities Use	1/1/2017
Monterey Bay Hydrobikes	2/4/2016	Current	Facilities Use	2/4/2017
Blue Ocean Whale Watch	2/18/2016	Current	Facilities Use	2/18/2017
Whisper Charters	2/22/2016	Current	Facilities Use	2/22/2017
REI Outdoor School	3/26/2016	Current	Facilities Use	3/26/2017

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*



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## STAFF REPORT

### ITEM NUMBER 6 – MEETING ANNOUNCEMENTS BOARD MEETING OF MARCH 30, 2016

June 6–7 (Sat.–Sun.) Monterey Bay Aquarium World Ocean Day Celebration, 9:30 a.m.–6 p.m. general public, 9 a.m.–6 p.m. Aquarium members. Included with Aquarium admission <http://www.montereybayaquarium.org/visit/special-events/world-oceans>

August 6-7, 2016 - Moss Landing Marine Labs 50<sup>th</sup> Anniversary Celebration

2016 Meeting Schedule Monterey Bay National Marine Sanctuary Advisory Council (SAC). For more information contact Nichole Rodriguez, (831) 647-4206, [nichole.rodriguez@noaa.gov](mailto:nichole.rodriguez@noaa.gov)

April 21<sup>st</sup> – Santa Cruz  
June 17<sup>th</sup> – Pacific Grove or Carmel  
August 19<sup>th</sup> – Moss Landing  
October 21<sup>st</sup> – Cambria  
December 8<sup>th</sup> – Monterey

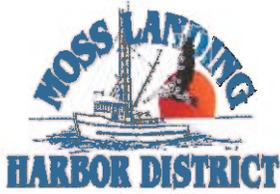
April 8-14, 2016 - Pacific Fishery Management Council will meet to address issues related to salmon, groundfish, coastal pelagic species. Hilton Vancouver, Washington. <http://www.pcouncil.org/council-operations/council-meetings/current-meeting/>

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

2016 Meeting Schedule Special Districts Association of Monterey County

(Tuesdays)  
April 19, 2016  
July 19, 2016  
October 18, 2016

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HARBORMASTER

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## ITEM NUMBER 7 - ASSIGNED LIVEBOARD REPORT BOARD MEETING OF MARCH 30, 2016

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveboard vessels and all persons living aboard. The permits for these liveboards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

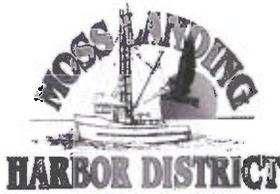
### LIVEBOARDS

<u>Name</u>	<u>Vessel</u>
1. Avis, S.	<i>Sportfisher</i> , ON 556296
2. Anderson, T.	<i>Lanikai</i> CF 4134N
3. Auten, D.	<i>Serenity</i> , CF 8246 VH
4. Bachmanova, A.	<i>Espresso</i> , ON991915
5. Bohigian, D.	<i>Finesse</i> , CF 3764 ET
6. Burns, P.	<i>Tralfamadore</i> , CF 9430 GL
7. Byrnes, K.	<i>Grand Slam</i> , CF 4540 FE
8. Callahan, T.	<i>Deb on Air</i> , CF 3174 HA
9. Cayuela, R.	<i>Rachel Angelet</i> , CF 6969 UB
10. Chojnowski, G.	<i>Moon Shadow</i> , CF 2325 SZ
11. Clark, N.	<i>China Cloud</i> , ON 999772
12. Cloer, J./Ajuria M.	<i>Laurie</i> , CF 2688 EX
13. Chambers, B.	<i>Pyxis</i> , ON 984193
14. Comendant, T.	<i>Mariah</i> , CF 9747 GR
15. Crow, F.	<i>Tortuga</i> , ON 1190479
16. Degnan, P.	No Name, CF 8344 GT
17. Delahanty, G.	<i>Dreamer</i> 8370 EA
18. Elwell, G.	<i>Pearl</i> , ON 557575
19. Faneuf, C.	<i>Sandpiper</i> , CF 6280 EU
20. Felicano, J.	<i>Takara</i> , CF 3767 AS
21. Graham, D.	<i>Shelter Dog</i> , ON 593068
22. Harrington, H.	<i>Isle of View</i> , ON 997142
23. Ho, R.	<i>Carolynn Ann</i> CF 5796 FG
24. Heatley, J.	<i>Darla Jean</i> , CF 2303 UN
25. Jerred, D.	<i>Westwind</i> , CF8564 GM
26. Groom D	<i>Phoenix</i> , CF 5084 GJ
27. Jones, H.	<i>Laetare</i> , CF 5495 YB
28. Jones, T.	<i>Sanity</i> , CF 5249 SC

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

- |                                       |                                    |
|---------------------------------------|------------------------------------|
| 29. Johnson, J. /LaFever M.           | <i>Aztlan</i> , ON 281903          |
| 30. Kampas,B.                         | <i>Tee-Time</i> CF 5670 UY         |
| 31. Knudson L./Knudson A.             | <i>Spellbound</i> , ON 082155      |
| 32. Kurle L.                          | <i>Sweet Liberty</i> ON 105217     |
| 33. Larke, R.                         | <i>Rhiannon</i> , CF 8551 CA       |
| 34. Lamour, J.                        | <i>The Mar</i> , CF 0113 UP        |
| 35. Maris, T.                         | <i>Nimble</i> , CF 3730 KB         |
| 36. Markley, S.                       | <i>Olivia</i> , CF 0322 VP.        |
| 37. Nieman J.                         | <i>Inia</i> , ON 1074183           |
| 38. Niswonger, R.                     | <i>Illusion</i> , CF 0836 TA       |
| 39. Nunes, D.                         | <i>Auroora</i> , ON 676686         |
| 40. Otis, T.                          | <i>Blue Moon</i> , CF 1886 GT      |
| 41. Phelps, B.                        | <i>Shadow II</i> , ON 661129       |
| 42. PhillipsA/FlavinS/FlavinC/FlavinS | <i>Odyle</i> , ON 559168           |
| 43. Power, O.                         | <i>La Haina</i> , CF 1275 CV       |
| 44. Raaphorst, D./Raaphorst M.        | <i>Spirit</i> , ON 664971          |
| 45. Reins, D.                         | <i>Second Paradise</i> , ON 912484 |
| 46. Rotger, M.                        | <i>Raven</i> , ON 241650           |
| 48. Roulet, J.                        | <i>Double Eagle</i> , ON 519846    |
| 49. Piro, Daniel                      | <i>Gulf Star</i> CF 6082 GL        |
| 50. Schuber, T.                       | <i>Bulldog</i> , ON 1219673        |
| 51. Stegmann, R.                      | <i>Wild Goose</i> , ON 589319      |
| 52. Stark, H.                         | <i>Outta Here</i> , CF 8370 EA     |
| 53. Snyder, R.                        | <i>Jeannie B</i> , ON 261236       |
| 54. Thomas, B.                        | <i>Coho</i> , CF 9974 KK           |
| 55. Tufts, M.                         | <i>Enchantress</i> , CF 0878 SX    |
| 56. Warren, R./Malendrez R.           | <i>La Wanda</i> , CF 5014 FR       |
| 57. Whaley, C/ Whaley C.              | <i>Karuna</i> , ON 653218          |
| 58. Woytek, B.                        | <i>Menez La Vie</i> , ON 6700921   |
| 59. Wolinski, Peter                   | <i>Ramona</i> , ON 1114657         |
| 60. Waters, J./Waters, M.             | No Name CF 5670 GD                 |

Total Number Vessels: 60  
Total Number Persons: 69  
Pending Applications: -0-



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## STAFF REPORT

ITEM NUMBER 8 - SLIP INCOME REPORT  
 BOARD MEETING OF MARCH 30, 2016

Slip Rates 2015/2016 per linear foot:

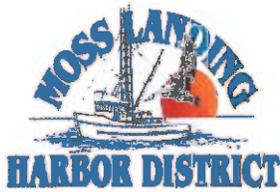
Assigned: \$ 7.15/ft./month  
 Temporary: \$11.35/ft./month  
 Transient: \$ 1.00/ft./day

### INCOME

<u>February 2016</u>	<u>February 2015</u>	<u>February 2016 Budget</u>
\$146,105	\$140,060	\$144,966

We are above budget by \$1,139, and above prior year by \$6,045.

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## **STAFF REPORT**

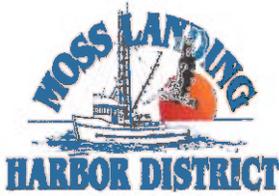
### **ITEM 9 - INCIDENT REPORT BOARD MEETING OF MARCH 30, 2016**

**3/17/2016** - A call come over the scanner of a possible deceased body aboard a vessel on A dock. As staff made their way to A dock, North County Fire arrived and made their way to a commercial fishing vessel located at A66 where they did find a deceased man. The man was a deck hand from the vessel who had apparently passed away in his sleep some time during the night.

**3/21/2016** - A Harbor tenant accidently backed his vehicle into the Harbor Districts Ford F-150 causing minor damage. The tenant left a note on the district truck and also came into the Harbor office the following morning and he provided his insurance information.

**No further incidents to report as of the date of this report March 24, 2016**

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ASSISTANT GM/ASSISTANT HM  
Tom Razzeca

## STAFF REPORT

ITEM NUMBER – 18 – North Harbor Erosion Emergency - UPDATE  
BOARD MEETING OF MARCH 30, 2016

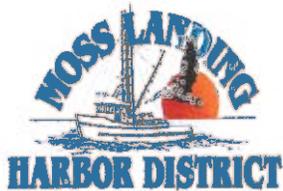
Erosion at the North harbor visitor dock/wharf access was so extensive following a severe storm that the Board adopted Resolution 16-01 declaring it an emergency. The Resolution the Board adopted stated, in part, "Staff and the Board shall review the status of the emergency and all emergency actions taken at the Board's next regularly scheduled meeting, and at every regularly scheduled meeting thereafter, to determine whether the emergency and all work commenced in response thereto can be terminated."

Subsequent to the last update, the Army Corps of Engineers determined that they do NOT have any permitting jurisdiction since the repairs will take place above the Mean High Water line (the boundary of its jurisdiction). The CCC had originally indicated an emergency permit was essentially issued; but subsequently required a more formal application and as of this writing it is supposed to be issued this week.

Paul Roberts ran into a slight issue with CalTrans which would not authorize abutting our wall next to their existing wall which would protect both properties from further erosion. They would require extensive internal review, comments, sending the drawings back for further revision, application for an encroachment permit, etc., delaying the project indefinitely. Paul configured an alternative and is revising the drawings which are nearly complete but still needs CalTrans to okay them. Once complete and approved, staff will send to concrete contractors for quotes, contracts, bonding, insurance, etc. and move forward with all speed to get the project completed before we lose more ground and possibly the pad housing the electrical panel for North Harbor. Based on the observation and opinion of our engineering consultant and what can be seen with the naked eye, it is evident that the condition of the wharf area continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-01 should continue in full force and effect.

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Tom Razzeca

## STAFF REPORT

ITEM NUMBER – 19 – B Dock Emergency Finger Repair Project - UPDATE  
BOARD MEETING OF MARCH 30, 2016

Due to severe storms breaking apart several fingers on the channel side of B Dock, in order to avoid serious safety issues and potential hazards to navigation the Board adopted Resolution 16-02 declaring replacement of 7 fingers an emergency project.

The Resolution the Board adopted stated, in part, "Staff and the Board shall review the status of the emergency and all emergency actions taken at the Board's next regularly scheduled meeting, and at every regularly scheduled meeting thereafter, to determine whether the emergency and all work commenced in response thereto can be terminated."

Since the last Board meeting our marine engineer Paul Roberts met the representatives of Kie-Con, the floating dock company, on site and representatives from Kie Con have also come down a few times to ensure accurate configuration and bolt measurements. The final drawings were approved March 16 by our marine engineer and Kie Con is acquiring component parts and informs me the manufacture/cure process will take about 3 weeks. Staff monitors the area on B Dock several times a day and keeps a log of these inspections. Several minor temporary repairs have been made to ensure no hazards to navigation occur, and the area has been barricaded to prevent access.

Another finger broke loose during a recent severe storm. The engineer continues to confirm the urgency of replacing the fingers immediately, as additional El Niño storms and strong winds, which are predicted to continue, will undoubtedly cause further severe damage. Based on these opinions as well as staff's physical observation of the fingers, this continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-02 should continue in full force and effect.

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**ASSISTANT GM/ASSISTANT HM**  
Tom Razzeca

## **STAFF REPORT**

### **ITEM NUMBER 20 – RESO NO. 16-09 AUDIT SERVICES BOARD MEETING OF MARCH 30, 2016**

The Moss Landing Harbor District hires an accounting firm to conduct an audit of its financial statements annually. For the past 3 years, the District's audits have been conducted by the accounting firm Bryant Jolley CPAs which has done an excellent job. However, the Board typically requests that we solicit proposals every 3 years in order to insure that new and different individuals have an opportunity to scrutinize the District's financial condition and record keeping practices and provide constructive suggestions for improvement.

Staff sent RFP's to a number of audit firms to provide quotes for the general standard audit as well as a separate proposed quote for the single audit (required when the Harbor district receives \$750,000 or more in government funding.) The District did not receive any government funding during the current fiscal year and it is unknown when the single audit will be required.

Of the firms solicited for proposals, only one, Bryant Jolley CPAs, responded. It is clear to staff that Bryant Jolley CPAs meets all the District's requirements, possesses all necessary professional capabilities and qualifications, is pleasant and easy to work with, and has the desire to continue providing audit services to the District. The fee schedule is very reasonable at not to exceed \$14,500 for FY 2016; note to exceed \$15,000 for FY 2017, and not to exceed \$15,500 for FY 2018, which fee includes the preparation of any single audit that may need preparation during any of those years.

The GM recommends that the Board adopt Resolution No. 16-09 authorizing the GM to execute an audit services contract with Bryant Jolley CPAs to conduct the FY 2016, 2017 and 2018 audits.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*

# RESOLUTION NO. 16-09

## A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT AWARDING A CONTRACT TO CONDUCT THE DISTRICT'S ANNUAL AUDITS FOR FY'S 2015/2016, 2016/2017 & 2017/2018

**WHEREAS**, the District engaged the accounting firm of Bryant Jolley CPAs for annual audit services for the fiscal years ending June 30, 2013, 2014 and 2015, and

**WHEREAS**, under the supervision of lead auditor Mr. Ryan Jolley, CPA, the audits have been performed satisfactorily according to the terms of the engagement agreement, and

**WHEREAS**, in order to insure that new and different individuals have an opportunity to scrutinize the District's financial condition and record keeping practices and provide constructive suggestions for improvement, staff requested proposals from five alternative audit firms or CPA's for audit services for FYE June 30, 2016, 2017 and 2018, and

**WHEREAS**, only the firm of Bryant Jolley CPAs responded to the RFP, and

**WHEREAS**, the firm of Bryant Jolley CPA's quote for services (attached) is fair and more than reasonable and includes performance of a Single Audit if necessary during any of the covered fiscal years. It has been determined that Ryan Jolley CPA meets all the District's requirements, possesses all professional capabilities and necessary qualifications, and has the desire to continue providing audit services to the District.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Moss Landing Harbor District that the proposal from Bryant Jolley, CPA for audit services for the fiscal years ending June 30, 2016, 2017 and 2018 is hereby accepted, and the General Manager is authorized and directed to execute any and all documents necessary to effectuate the above actions.

**BE IT FURTHER RESOLVED** that that the General Manager is hereby authorized to expend an amount not to exceed \$14,500 for FYE June 30, 2016; \$15,000 for FYE June 30, 2017, and \$15,500 for FYE June 30, 2018 as set forth in the accepted proposal for payment of the services described.

\*\*\*\*\*

### CERTIFICATION

Resolution 16-09 was duly passed and adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a rescheduled regular meeting of the Board held on the 30<sup>th</sup> day of March, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

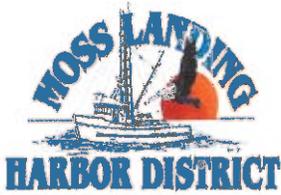
ATTEST:

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Russ Jeffries, President  
Board of Harbor Commissioners

---

Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners



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**Linda G. McIntyre, Esq.**

**ASSISTANT GM/ASSISTANT HM**  
**Tom Razzeca**

## **STAFF REPORT**

### **ITEM NUMBER 21 – RESO NO. 16-10 LAFCO ELECTION BOARD MEETING OF MARCH 30, 2016**

The Local Agency Formation Commission (LAFCO) of Monterey County has issued a ballot to fill the expiring term of one regular member seat by an Independent Special District representative. This is a four-year term expiring in May 2020. LAFCO Commissioner Stephen Snodgrass holds the current seat and is running for re-election along with Grant T. Leonard, Board President of North County Recreation and Park District, and Warren E. Poitras, Board President of Monterey County Regional Fire District and current LAFCO Special District Alternate Member.

The Moss Landing Harbor District is an independent special district with current membership in LAFCO. The presiding officer (President of the Board) of the member District is authorized to vote. A majority of Districts must return ballots in order to conclude the election. Districts must vote for one (1) candidate only. The deadline for submitting a ballot is April 8, 2016.

Attached are candidate nomination statements for the three candidates running for this position.

Staff recommends that the Board select a candidate and adopt Resolution No. 16-10 voting for that candidate for the Special Districts representative regular seat on the LAFCO of Monterey County Commission.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*

# RESOLUTION 16-10

**A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE  
MOSS LANDING HARBOR DISTRICT  
SUBMITTING A BALLOT FOR ONE REGULAR MEMBER SEAT  
REPRESENTING SPECIAL DISTRICTS  
ON THE LOCAL AGENCY FORMATION COMMISSION  
OF MONTEREY COUNTY**

\* \* \* \* \*

**WHEREAS**, the California Legislature passed Assembly Bill 2830 in 2000 providing for representation by Independent Special Districts on Local Agency Formation Commissions (LAFCO), and

**WHEREAS**, Independent Special Districts have two voting representatives and one alternate representative on LAFCO serving four-year terms each, and

**WHEREAS**, the LAFCO of Monterey County has issued a ballot for election to fill one regular seat representing Independent Special Districts for an expiring term, and

**WHEREAS**, the Board of Harbor Commissioners has reviewed the candidate nomination statements provided by LAFCO and have selected a candidate for which to cast their vote.

**NOW THEREFORE, BE IT RESOLVED THAT** the Board of Harbor Commissioners of the Moss Landing Harbor District has hereby chosen to cast a vote for \_\_\_\_\_ for election to the LAFCO Independent Special District Regular Member seat for a four-year term ending May 2020.

\* \* \* \* \*

## CERTIFICATION

Resolution 16-10 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a rescheduled regular meeting of the Board held on the 30<sup>th</sup> day of March, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Russ Jeffries, President  
Board of Harbor Commissioners

ATTEST:

\_\_\_\_\_  
Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners

Special District  
Regular Member Candidate

Grant T. Leonard  
North County Recreation and Park District

# LAFCO *of Monterey County*

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## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP  
Executive Officer  
INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

### NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 01, 2016

Nominations will be considered to fill the four-year terms for one Regular seat and one Alternate seat for an Independent Special District Commissioner on the Local Agency Formation Commission of Monterey County. Both terms will expire in May 2020.

#### Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by March 01, 2016 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov) OR fax it to 831-754-5831 OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

#### Nomination Statement:

"I, GRANT T. LEONARD, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

#### Nominee Information:

Name: Grant T. Leonard  
Address: 11261 Crane Street Castroville, CA 95012  
Phone and e-mail: leonardgt@yahoo.com 408-332-1412  
District represented: North County Recreation and Park District  
Your position with the District: Board President  
Number of years as a District Board Member: 1+

#### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I'm pleased to submit my nomination to serve as a Commissioner for LAFCO Monterey County. LAFCO plays an important role in land use decisions for Monterey County, and it is because of my deep caring for Monterey County that I wish to help LAFCO in its mission to make decisions that encourage the orderly growth of cities and districts; protect agricultural lands and open space; discourage urban sprawl, and ensure the efficient delivery of local government services.

With a background in urban and regional planning, and three years of experience in regional transportation planning for the Transportation Agency for Monterey County, I bring a skill set tailored to the work of LAFCO. Additionally, as Board President of the North County Recreation and Park District, I can speak to the needs of special districts in Monterey County, as well as the contributions special districts give to our community.

Signed: 

Name (Print): GRANT T. LEONARD

Date: 2/16/16

Thank you for your interest in serving on LAFCO of Monterey County.

Issue Date: February 01, 2016

Special District  
Regular Member Candidate

Warren E. Poitras  
Monterey County Regional Fire District

ATTACHMENT LAFCO  
FEB 11 2016

# LAFCO of Monterey County

## LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP  
Executive Officer

### INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

### NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 01, 2016

Nominations will be considered to fill the four-year terms for one Regular seat and one Alternate seat for an Independent Special District Commissioner on the Local Agency Formation Commission of Monterey County. Both terms will expire in May 2020.

#### Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by March 01, 2016 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov) OR fax it to 831-754-5831 OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

#### Nomination Statement:

"I, Warren E. Poitras, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

#### Nominee Information:

Name: Warren E. Poitras ("Pete")  
Address: 13 Via Las Encinas Carmel Valley, CA 93924  
Phone and e-mail: (831) 659-3837 info@weddingphotographercarmel.com  
District represented: Monterey County Regional Fire District  
Your position with the District: Board President  
Number of years as a District Board Member: Total years: Eight (Two Carmel Valley Fire Protection District - Six Monterey County Regional Fire District.

#### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

Candidate statement attached.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: W E Poitras

Name (Print): Warren E. Poitras

Date: 02-10-16

Thank you for your interest in serving on LAFCO of Monterey County.

Issue Date: February 01, 2016

LAFCO Nomination Form  
Attachment  
02-10-16  
Warren E. Poitras

Over the next four years, special districts seem poised to experience an increase in annexations sought by some of the larger cities in Monterey County, annexations that will inevitably impose significant revenue losses to special districts abutting these municipalities unless care is taken to ensure fair and equitable property tax revenue sharing agreements are adopted as the annexation unfolds.

I have now served four full years as an *alternate commissioner* with LAFCO Monterey County, participating in deliberation process as multiple annexations were considered, but as an alternate unable to actually vote. This has given me invaluable experience, enabling me to effectively represent the interests of all special districts which I hope to do as a *voting* member of the LAFCO Commission.

For those who may not know me, I am President of the Board of the Monterey County Regional Fire District, and was recently elected President of the Special Districts Association of Monterey County. I am a retired Detective Sergeant from the Carmel Police Department.

After more than four decades as a law enforcement investigator, I can interact positively with people from all walks of life and at every financial level. I hold a Bachelor's degree in Administration of Justice, and am a graduate of the FBI National Academy. I am a past president of the Rotary Club of Carmel Valley and have served on the Board of the Carmel Youth Center.

This extensive history in public service enables me to view issues from all sides and reach consensus. Economic prosperity requires vision and planning so that sensible growth is not completely stifled, yet safeguards remain in place to ensure our quality of life does not deteriorate over time. I would be honored to represent Special Districts as a Monterey County LAFCO Commissioner and humbly ask for your endorsement.

Sincerely,

Warren "Pete" Poitras

Special District  
Regular Member Candidate

Stephen Snodgrass  
Pajaro / Sunny Mesa  
Community Services District

LAFCO

FEB/5 2016

ATTACHMENT

# LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP  
Executive Officer

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

## NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION AND ONE ALTERNATE POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 01, 2016

Nominations will be considered to fill the four-year terms for one Regular seat and one Alternate seat for an Independent Special District Commissioner on the Local Agency Formation Commission of Monterey County. Both terms will expire in May 2020.

### Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by March 01, 2016 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to [mckennak@monterey.lafco.ca.gov](mailto:mckennak@monterey.lafco.ca.gov) OR fax it to 831-754-5831 OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

### Nomination Statement:

"I, Stephen Snodgrass, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

### Nominee Information:

Name: Stephen Snodgrass  
Address: 1705 Covenant Lane, Royal Oaks, CA 95076  
Phone and e-mail: 831-763-0695 SSnodgrass@gmail.com  
District represented: Pajaro Valley Special District  
Your position with the District: Treasurer  
Number of years as a District Board Member: 7 years

### Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I have served as the Special Districts Commissioner for the last 4 years & previously as the alternate. I have attended 100% of the meetings & I believe my experience as a 3 term President of a medium size Special District as well as 10+ years experience in finance provided a unique & necessary quality to the Commission.

CONTINUED

I would very much appreciate your support  
in continuing to serve.

Thank you

Signed:



Name (Print):

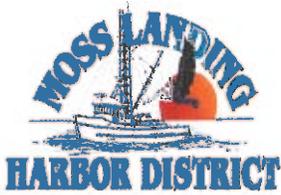
Stephen Smalgrass

Date:

2-5-16

Thank you for your interest in serving on LAFCO of Monterey County.

Issue Date: February 01, 2016



**BOARD OF COMMISSIONERS**  
Russell Jeffries  
Tony Leonardini  
Vincent Ferrante  
Andrew Amaral  
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD  
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461  
FACSIMILE – 831.633.1201

**GENERAL MANAGER/HARBOR MASTER**  
Linda G. McIntyre, Esq.

**ASSISTANT GM/ASSISTANT HM**  
Tom Razzeca

## **STAFF REPORT**

### **ITEM NUMBER 22 – RESO NO. 16-11 VALIC DOCUMENT RESTATEMENT BOARD MEETING OF MARCH 30, 2016**

Periodically the IRS issues rules that require revision of the District 457 AIG Valic Retirement Plan ("Plan"). AIG Valic has recently amended its Governmental Volume Submitter Plan as required by IRS regulations to incorporate the final regulations under Code Section 415, the Heroes Earnings Assistance and Relief Tax Act ("HEART"), the Worker, Retiree and Employer Recovery Act ("WRERA"), and the Pension Protection Act of 2006 ("PPA"). These are collectively referred to as the "PPA Restatement". Under Internal Revenue Service guidance the deadline to adopt the restatement is April 30, 2016.

The updated Governmental Volume Submitter Plan reflects provisions that are widely used across the industry and provide for more flexibility in plan design. This amendment allows AIG Valic to comply with IRS rules.

The updated provisions do not make any substantive changes to the plan; do not affect the current operation of the Plan; and do not have any financial or other impacts on the District or current participants in the Plan.

Staff recommends that the Board adopt Resolution 16-11 (the Valic version attached) authorizing the GM to execute the adoption of the Valic Retirement Services Company Governmental Volume Submitter Plan as amended by Valic.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*

**RESOLUTION NO. 16-11**  
**AUTHORIZING AMENDMENT AND RESTATEMENT OF**  
**RETIREMENT PLAN VIA ADOPTION OF VALIC RETIREMENT SERVICES**  
**COMPANY RETIREMENT PLAN**  
**FOR GOVERNMENTAL EMPLOYERS**

**WHEREAS**, Moss Landing Harbor District (hereinafter, the "Employer"), previously established the Moss Landing Harbor District Retirement Plan (hereinafter, the "Plan") for the exclusive benefit of its employees and their beneficiaries, which Plan was originally effective as of July 1, 2000; and

**WHEREAS**, the Employer retained the power to amend and/or terminate the Plan; and

**WHEREAS**, periodically the IRS issues rules require revision of the Plan and in response, AIG Valic has recently amended its Governmental Volume Submitter Plan as required by IRS regulations to incorporate the final regulations under Code Section 415, the Heroes Earnings Assistance and Relief Tax Act ("HEART"), the Worker, Retiree and Employer Recovery Act ("WRERA"), and the Pension Protection Act of 2006 ("PPA") (collectively referred to as the "PPA Restatement"), and

**WHEREAS**, the updated Governmental Volume Submitter Plan reflects provisions that are widely used across the industry, provides for more flexibility in plan design, and the amendment allows AIG Valic to comply with IRS rules, and

**WHEREAS**, the updated provisions do not make any substantive changes to the plan; do not affect the current operation of the Plan and do not have any financial or other impacts on the District or current participants in the Plan, and

**WHEREAS**, the Employer now desires to amend and restate the Plan by adopting the VALIC Retirement Services Company Retirement Plan for Governmental Employers document; and

**NOW THEREFORE, BE IT RESOLVED** that the Employer hereby amends and restates that Plan, effective July 1, 2015, by adopting the document titled "VALIC Retirement Services Company Retirement Plan for Governmental Employers," in the form and substance as the document heretofore presented to the governing body of the Employer; and

**RESOLVED FURTHER**, that the appropriate representatives of the Employer be, and the same hereby are, authorized and directed to: (i) execute the adoption agreement to the VALIC Retirement Services Company Retirement Plan for Governmental Employers document as approved; (ii) execute all other documents and to do all other things as may be necessary or appropriate to make the VALIC Retirement Services Company Retirement Plan for Governmental Employers document effective July 1, 2015, including the execution of any amendments required by the Internal Revenue Service in order to continue and maintain the qualified and exempt status of the Plan; and (iii) execute any other documents required to obtain reliance on advisory letters issued to the VALIC Retirement Services Company Retirement Plan for Governmental Employers by the Internal Revenue Service.

**CERTIFICATION**

I, Linda G. McIntyre, Deputy Secretary of the Board of Harbor Commissioners, do hereby certify that the above Resolution No. 16-11 was unanimously adopted by the governing body of the Employer at a rescheduled regular meeting duly held at Moss Landing, California, on the 30<sup>th</sup> day of March, 2016.

Signed: \_\_\_\_\_

Name: Linda G. McIntyre

Title: Deputy Secretary, Board of harbor Commissioners

Date: \_\_\_\_\_



BOARD OF COMMISSIONERS  
Russell Jeffries  
Tony Leonardini  
Vincent Ferrante  
Andrew Amaral  
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD  
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461  
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER  
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM  
Tom Razzeca

## STAFF REPORT

### ITEM NUMBER 23 – RESO NO 16-12 CANCELING MAY 25, 2016 BOARD MEETING BOARD MEETING OF MARCH 30, 2016

Harbors & Navigation Code §6093 requires that Notice of the time and place for fixing the final budget be published in a newspaper no less than 30 days prior to the meeting date at which the final budget is fixed.

Should the Board adopt the Preliminary Budget at the April 27, 2016 Board meeting, the earliest date a notice can be published is April 28, 2016.

If the Preliminary Budget is adopted and the notice is published April 28, the earliest date a meeting could be held following 30 days would be Monday, May 30, 2016 - however please note that it is a Federal holiday, Memorial Day.

Rescheduling the Regular meeting from May 25 to Tuesday, May 31 or Thursday, June 2 would allow time to comply with the Harbors and Navigation Code and allow enough time for staff to notify all tenants of the fee schedule changes that will take effect commencing July 1. If this timeline is not met, tenants pay the old rate until all accounts have been adjusted and then they are back-billed for the difference. This is confusing, adds extra work for staff and can be an unpleasant surprise for the tenants.

Another option, although more time-consuming, would be to hold the regular May 25 meeting as usual and schedule an additional special meeting any date on or after May 30<sup>th</sup> for the sole purpose of fixing the final budget.

Staff recommends the Board adopt Resolution No. 16-12 canceling the May 25, 2016 regular meeting and reschedule the Regular meeting to May 31 or June 2, 2016.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*

## RESOLUTION 16-12

### A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT CANCELING THE MAY 25, 2016 REGULAR BOARD MEETING AND FIXING A SUBSTITUTE DATE THEREAFTER

**WHEREAS**, Harbors & Navigation Code §6093 requires that the Board adopt a Preliminary Budget on or before June 15 of each year and publish a notice that the Preliminary Budget has been adopted, specifying a date not less than 30 days from the publication of the notice for the purpose of fixing the Final Budget, and

**WHEREAS**, the regularly scheduled May meeting of the Moss Landing Harbor District Board of Commissioners is May 25, 2016. Should the Board adopt the Preliminary Budget at the April 27, 2016 meeting, the earliest date a notice of adoption could be published would be April 28, 2016, and

**WHEREAS**, there are not 30 days between the April 27, 2016 meeting when the Preliminary Budget is expected to be adopted and the May Regular meeting date, rendering it impossible to comply with Harbors & Navigation Code §6093 by the May regular meeting date, and

**WHEREAS**, the next subsequent regular meeting would be June 22, 2016 rendering it impossible to notify tenants of new rates and fees taking effect July 1, 2016 once the Board fixes the final budget, and

**WHEREAS**, it is helpful to have the Final Budget fixed and the Fee Schedule Ordinance adopted in time for staff to notify all tenants well in advance of the implementation of the new fees on July 1, and

**WHEREAS**, holding a substitute meeting no earlier than Tuesday, May 31, 2016 would allow time to comply with the Harbors and Navigation Code, allow adequate notification of the fee schedule changes and serve the best interests of the public.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Harbor Commissioners of the Moss Landing Harbor District hereby cancels the regularly scheduled meeting of May 25, 2016 and reschedules the regular meeting to the date of \_\_\_\_\_.

\* \* \* \* \*

#### CERTIFICATION

Resolution 16-12 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a rescheduled regular meeting of the Board held on the 30<sup>th</sup> day of March, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

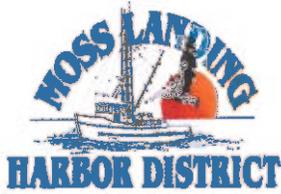
ABSENT:

ABSTAIN:

ATTEST:

\_\_\_\_\_  
Russ Jeffries, President  
Board of Harbor Commissioners

\_\_\_\_\_  
Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners



BOARD OF COMMISSIONERS  
Russell Jeffries  
Tony Leonardini  
Vincent Ferrante  
Andrew Amaral  
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD  
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461  
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER  
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM  
Tom Razzeca

## STAFF REPORT

### ITEM NUMBER 24 – RESO NO. 16-13 CANCELING JUNE 22, 2016 BOARD MEETING BOARD MEETING OF MARCH 30, 2016

Assuming the Board adopts Resolution No. 16-12 from the previous agenda item, the regularly scheduled June 22, 2016 meeting of the Moss Landing Harbor District Board of Commissioners will then be only 13 or 11 working days after tonight's meeting and before the next agenda packet would be due for distribution.

There are five Wednesdays in June and since there appears to be no time-sensitive items of business that are likely to impede the smooth flow of Harbor business by rescheduling the meeting ahead one week.

Staff recommends the Board adopt Resolution No. 16-13 canceling the June 22, 2016 regular meeting and fix June 29, 2016 as substitute meeting date.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*

## RESOLUTION 16-13

### A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT CANCELING THE JUNE 22, 2016 REGULAR BOARD MEETING AND FIXING A SUBSTITUTE DATE THEREAFTER

**WHEREAS**, Harbors & Navigation Code §6093 requires that the Board adopt a Preliminary Budget on or before June 15 of each year and publish a notice that the Preliminary Budget has been adopted, specifying a date not less than 30 days from the publication of the notice for the purpose of fixing the Final Budget, and

**WHEREAS**, the Board will have rescheduled the regularly scheduled May meeting of the Moss Landing Harbor District Board of Commissioners to a date no earlier than Wednesday, May 31, 2016 to allow time to comply with the Harbors and Navigation Code, allow adequate notification of the fee schedule changes and serve the best interests of the public, and

**WHEREAS**, there are five Wednesdays in June which will allow the Board to still conduct a June meeting with the usual four weeks time in between, and

**WHEREAS**, to accommodate the schedules of all Commissioners, the date of June 29, 2016 is recommended as a substitute date.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Harbor Commissioners of the Moss Landing Harbor District hereby cancels the regularly scheduled meeting of June 22, 2016 and reschedules the regular meeting to the date of \_\_\_\_\_.

\* \* \* \* \*

#### CERTIFICATION

Resolution 16-13 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a rescheduled regular meeting of the Board held on the 30<sup>th</sup> day of March, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

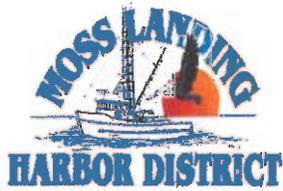
ABSENT:

ABSTAIN:

ATTEST:

\_\_\_\_\_  
Russ Jeffries, President  
Board of Harbor Commissioners

\_\_\_\_\_  
Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners



BOARD OF COMMISSIONERS  
Russell Jeffries  
Tony Leonardini  
Vincent Ferrante  
Andrew Amaral  
Margaret "Peggy" Shirrel, Ph.D.

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MOSS LANDING, CA 95039

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FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER  
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM  
Tom Razzeca

## STAFF REPORT

### ITEM NUMBER 25 – RESO NO.16-14 DECLARING YAMAHA MOTOR SURPLUS PROPERTY AND AUTHORIZING SALE OF SAME BOARD MEETING OF MARCH 30, 2016

The District owns a Yamaha Outboard Motor that was purchased in 2012. The motor is used on the maintenance skiff daily and has recently been cutting out on staff. Blue Water Marine made some repairs but the problem continues. The Yamaha dealer is now looking at replacing the regulator with the hope that this will resolve the issues.

The warranty has expired, so if that does not cure the problem, it will not be cost effective to continue trying to repair the motor. We would like to have the Board's approval to dispose of the motor properly if and when the time comes.

The customary disposition of surplus property is to sell to the highest bidder from the general public or otherwise appropriately dispose of items that do not sell. Staff is recommending that the Board declare the Yamaha Outboard Motor (ID# 6C6L 1020594) as surplus property and authorize the sale of same in the event repairs are unsuccessful by adopting Resolution No. 16-14 attached.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*

# RESOLUTION 16-14

## A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT DECLARING THE YAMAHA OUTBOARD ENGINE SURPLUS PROPERTY AND AUTHORIZING THE GENERAL MANAGER TO DISPOSE OF THE SAME

\* \* \* \* \*

**WHEREAS**, the Moss Landing Harbor District (District) owns a Yamaha Outboard motor that was acquired new in 2012; and

**WHEREAS**, the motor is experiencing some problems and the local Yamaha dealer is now looking at replacing the regulator with the hope of extending the life of the motor, and

**WHEREAS**, the manufacturer's warranty on the motor has expired and

**WHEREAS**, should a new regulator not result in a reliable motor, further repairs, maintenance and insurance of this motor is not a cost effective use of District funds; and

**WHEREAS**, based on the foregoing, should the installation of a new regulator be unsuccessful in resolving mechanical problems, staff recommends that the Board declare the Yamaha Outboard motor as surplus property and authorize the sale of same and,

**WHEREAS**, the customary disposition of surplus property is to sell the same to the highest bidder from the general public "as-is, where is, without warranty" or otherwise appropriately dispose of items that do not sell.

**NOW THEREFORE, BE IT RESOLVED THAT**, should the installation of a regulator not resolve mechanical problems, the Board of Harbor Commissioners hereby declares the 2012 Yamaha Outboard Motor, ID#6C6L1020594, as surplus and authorizes and directs the General Manager to appropriately sell the same to the highest bidder from the general public and to execute any documents as may be necessary to transfer title and release such property.

\* \* \* \* \*

### CERTIFICATION

Resolution 16-14 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a rescheduled regular meeting of the Board held on the 30th day of March, 2016 a quorum present and acting throughout, by the following vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

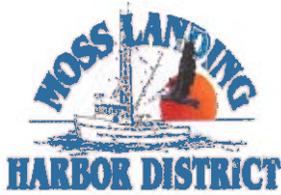
---

Russ Jeffries, President  
Board of Harbor Commissioners

ATTEST:

---

Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners



**BOARD OF COMMISSIONERS**  
Russell Jeffries  
Tony Leonardini  
Vincent Ferrante  
Andrew Amaral  
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD  
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461  
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**GENERAL MANAGER/HARBOR MASTER**  
Linda G. McIntyre, Esq.

**ASSISTANT GM/ASSISTANT HM**  
Tom Razzeca

## **STAFF REPORT**

### **ITEM NUMBER 26 – PEOPLE'S DESAL PROJECT STATUS UPDATE BOARD MEETING OF MARCH 30, 2016**

At the last Board meeting the Board received a status report from the project's counsel, David Balch. During that presentation Mr. Balch represented that chapters 1, 2 and 4 of the Administrative Draft EIR will be provided to MLHD on March 23<sup>rd</sup> (as of this writing on March 25, no chapters have been received although Mr. Balch responded to an email indicating the entire DEIR has been prepared).

With regard to the amendment to the reimbursement agreement to include NEPA consultation, Mr. Balch stated at the February meeting that Nader knows the agreement is coming and it is anticipated he will sign the agreement. It was sent to him on or about March 15 but no further communication regarding the status has been received as of this writing.

Staff recommends that the Board receive an update on the project issues during the March 30, 2016 meeting and give staff direction accordingly.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*