



AGENDA  
REGULAR MEETING  
OF THE BOARD OF HARBOR COMMISSIONERS  
MOSS LANDING HARBOR DISTRICT  
7881 Sandholdt Road  
Moss Landing, CA 95039  
SEPTEMBER 28, 2016, 7 P.M.

**A. CLOSED SESSION**

A closed session will be held immediately prior to the public open meeting, **and will begin at 6:00 p.m.** The public open meeting will begin **at 7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken at the Closed Session will be reported out at that time.

1. Confer with legal counsel and General Manager regarding one (1) matter of potential litigation pursuant to Government Code § 54956.9(a): Claim of Camilla Corvin.
2. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD 2. Deyerle vs. MLHD and (3) Monterey County RDA vs. State of CA Department of Finance

**B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**Roll Call**

Russ Jeffries – President  
Tony Leonardini – Vice President  
Vince Ferrante – Secretary  
Andrew Amaral - Commissioner  
Peggy Shirrel - Commissioner

Linda G. McIntyre – General Manager  
Mike Rodriguez – District Counsel  
Tom Razzeca – Assistant General Manager  
Marie Della Maggiore – Dir. Of Administrative  
Services, Executive Assistant to the GM

**C. PRESIDENT'S REMARKS**

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

**D. PUBLIC COMMENTS**

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

**E. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine by the Board of Harbor Commissioners and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Approval of the August 24, 2016 Regular Meeting Minutes.
2. Approval of the September 8, 2016 Special Meeting Minutes.

**F. FINANCIAL REPORT**

3. Financial Reports – Month ending August 31, 2016.

## **G. MANAGER'S REPORTS**

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The General Manager will make oral or written presentations on the below listed subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

4. Projects Status/Update
5. Community Relations; Requests/Issues
6. Summary of Permits Issued
7. Meeting Announcements
8. Assigned Liveboard Report
9. Assigned Slip Income Report
10. Incident Report

## **H. COMMITTEE REPORTS**

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11. Finance Committee – Chair Ferrante/V. Chair Leonardini
12. Elkhorn Slough Advisory Committee – Amaral/Alt. Leonardini
13. Special Districts/LAFCO – Jeffries/Ferrante
14. Liveboard Committee – Chair Amaral/V. Chair Jeffries
15. Harbor Improvement Committee – Chair Shirrel/V. Chair Amaral
16. Real Property Committee I – Chair Leonardini/V. Chair Jeffries
17. Real Property Committee II – Chair Ferrante/V. Chair Shirrel
18. Meetings Commissioners attended at District Expense (AB 1234 requirement)

## **I. NEW BUSINESS**

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19. ITEM – Update on North Harbor wharf/visitor dock access erosion emergency repair project.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action
20. ITEM – Update on B Dock emergency repair project.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action
21. ITEM – Appoint Ad Hoc Committee to consider parking fee adjustment and related issues.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action
22. ITEM – Consider adopting Resolution No. 16-20 awarding contract for North and South Harbor (Tsunami) shoreline repair project.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action

23. ITEM – Consider adopting Resolution No. 16-19 rescheduling the date of the October 26, 2016 regular meeting.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

#### **J. COMMISSIONERS COMMENTS AND CONCERNS**

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Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

#### **K. ADJOURN MEETING IN MEMORY OF JACK COMPTON**

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The next Regular Meeting of the Board of Harbor Commissioners is scheduled for October 26, 2016 at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA 95039. Individuals who require special accommodations are requested to contact the Executive Assistant to the General Manager by calling 831.633.5417 or by emailing [dellamaggiore@mosslandingharbor.dst.ca.us](mailto:dellamaggiore@mosslandingharbor.dst.ca.us) no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by logging onto [www.mosslandingharbor.dst.ca.us](http://www.mosslandingharbor.dst.ca.us) or by contacting the District at 831.633.5417. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



**MINUTES  
REGULAR MEETING  
OF THE BOARD OF HARBOR COMMISSIONERS  
MOSS LANDING HARBOR DISTRICT  
7881 Sandholdt Road  
Moss Landing, CA 95039  
AUGUST 24, 2016, 7 P.M.**

**A. CLOSED SESSION**

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The Board adjourned to closed session at 6:00 p.m. to discuss the following:

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Building Pad). Negotiating parties: General Manager and District Counsel.
2. Confer with legal counsel and General Manager regarding one (1) matter of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).
3. Confer with legal counsel and General Manager regarding one (1) matter of potential litigation pursuant to Government Code § 54956.9(a): Claim of Samuel Frazier.
4. Confer with legal counsel and General Manager regarding one (1) matter of potential litigation pursuant to Government Code § 54956.9(a): Claim of Camilla Corvin.
5. Consider personnel matter pursuant to Government Code §54957 – General Manager annual performance evaluation.
6. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park (formerly National Refractories). Negotiating parties: General Manager and District Counsel.
7. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD 2. Deyerle vs. MLHD and (3) Monterey County RDA vs. State of CA Department of Finance

**B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

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**Roll Call**

Russ Jeffries – President  
Tony Leonardini – Vice President  
Vince Ferrante – Secretary  
Andrew Amaral - Commissioner  
Peggy Shirrel - Commissioner

Linda G. McIntyre – General Manager  
Mike Rodriquez – District Counsel  
Tom Razzeca – Assistant General Manager  
Marie Della Maggiore – Dir. Of Administrative  
Services, Executive Assistant to the GM

**C. PRESIDENT'S REMARKS**

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President Jeffries reported that the Board met in closed session; no reportable action was taken and direction was given to the General Manager and District Counsel.

**D. PUBLIC COMMENTS**

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David Balch, Attorney representing the Peoples Moss Landing Desal Project, said the decision about shifting outfall focus should be finalized in the next couple of weeks. The team has met with NEPA and should have their responses back to NEPA by end of September.

Cass Shrock, owner of Monterey Bay Kayaks in Moss Landing, expressed her concerns and ideas about the parking permit process. She said it is currently very burdensome on their staff to make change, explain parking, etc. She said they have six permits that allow them to do business "legally" compared to Kayak Connection. She said Kayak Connection is able to offer free parking and pay less rent. She estimates \$10,000 purchase of prepaid parking permits by her business. She is asking for a reduction in the permit fees for her customers and a revised parking fee schedule to include a lesser 4-hour fee.

Bob Goode, owner of Pot Stop Moss Landing, asked the Board to consider a long term lease for his business. He has been on a month-to-month for almost 11 years. He agreed the parking fees are an issue and the \$8 fee turns away a lot of customers that only need an hour or less to shop. He also asked that upgrades be made to the North Harbor restroom facilities.

#### **E. SPECIAL PRESENTATION**

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1. Eric Tynan, General Manager of the Castroville Community Services District (CCSD) gave a presentation on the Moss Landing Sewer Allocation Plan (MLSAP). He said the original plan was put in place in 1984 and the Monterey County Board of Supervisors has recommended the sewer allocations be reviewed more often. He said so far this has not been done until Castroville Community Services District took over the system in 2013. They have now discovered the system has a lot more capacity than previously allocated. The capacity is broken into five areas and very unevenly distributed. In July 2015, the CCSD voted to increase areas that needed more allocation for growth and development bringing the total from 105,000 to 140,000. Right now only 79,000 is being used. He said the reallocation will only affect current users; new users would be allocated as they apply and pay for any upgrades or equipment needed to add them. Coastal Plan dictates that ag land must be septic. New pump station has over 2M gallons capacity compared to 105K in 1984. He added that the Coastal Commission has approved the allocations parameters and gives CCSD the flexibility on the details. North Harbor still has 90% capacity available and MLHD could apply to the CCSD Board if more is ever needed. Mr. Tynan said that since taking over the system, CCSD has paid off over \$65,000 in loans but still has a lot of work to do before they can consider reducing rates. There are antiquated, rusted out lift stations that need to be replaced and CCSD is applying for a \$25M grant to do a badly needed upgrades to the area around Struve. He added that the Moss Landing system gets more cleaning and maintenance than any other areas and his testing shows no seawater intrusion on the "island".

President Jeffries said his Board directed him to oppose the removal of the allocations. Mr. Tynan responded that no area will lose any rights to allocations. Commissioner Ferrante asked who is paying for the new lift station on Moss Landing Road to which Mr. Tynan replied MRWPCA. He added that he will ensure the Moss Landing Community Plan includes the correct verbiage regarding allocations. A Castroville resident, Mr. Padilla, commented that he does not understand the opposition; MLHD is getting more allocation, more improvements, new equipment and yet we are asking for a refund. President Jeffries responded that we are only opposing the wording that does not sufficiently protect our allocations. Josh Stratton, aide to Monterey County Supervisor John Phillips, said Sup. Phillips office will offer any assistance they can provide to mediate or resolve any language issues. President Jeffries said the language written by John Ford will be seen at the Monterey County Planning Department September 1<sup>st</sup> meeting. Mr. Stratton said he will contact John Ford.

President Jeffries thanked the speakers for their time.

#### **F. CONSENT CALENDAR**

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2. A motion was made by Commissioner Ferrante and seconded by Commissioner Leonardini to approve the June 28, 2016 Rescheduled Regular Meeting Minutes. The motion passed 4-0-1; Commissioners Jeffries, Leonardini, Ferrante and Shirrel voting aye; Commissioner Amaral abstaining.

#### **G. FINANCIAL REPORT**

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3. GM McIntyre reported the following for the month ending July 31, 2016:

- Marina revenues are higher than budgeted by \$3K. Berthing revenues are in line with budget and South Harbor parking revenue is better than budget by \$2K.
- Marina expenses are lower than budgeted by \$27K. The variance is a largely due to a combination of repairs and maintenance costs, personnel expenses and general and administrative costs under budget.

- Marina operations show a year to date profit of \$35K, which is higher than anticipated by \$31K.
- Lease and other operating revenues are in line with budget.
- Lease and other operating expenses are slightly below budget by \$5K.
- Lease and other operations show a month to date profit of \$31K.
- Overall for the year to date, combined operations show a profit of \$66K which is higher than budget by \$22K.

A motion was made by Commissioner Leonardini and seconded by Commissioner Shirrel to accept the month ending July 31, 2016 financial reports. The motion passed unanimously on a roll call vote.

## **H. MANAGER'S REPORTS**

The General Manager will make oral or written presentations on the below listed subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

4. Projects Status/Update – Written report, no additional comments.
5. Community Relations; Requests/Issues – Written report, no additional comments.
6. Summary of Permits Issued – Written report, no additional comments.
7. Meeting Announcements – Written report, no additional comments.
8. Assigned Liveboard Report – Written report, no additional comments.
9. Assigned Slip Income Report – Written report, no additional comments.
10. Incident Report – Written report, no additional comments.

## **I. COMMITTEE REPORTS**

11. Finance Committee – Chair Ferrante/V. Chair Leonardini – No meetings reported.
12. Elkhorn Slough Advisory Committee – Amaral/Alt. Leonardini – No meetings reported.
13. Special Districts/LAFCO – Jeffries/Ferrante – No meetings reported.
14. Liveboard Committee – Chair Amaral/V. Chair Jeffries – No meetings reported.
15. Harbor Improvement Committee – Chair Shirrel/V. Chair Amaral – No meetings reported.
16. Real Property Committee I – Chair Leonardini/V. Chair Jeffries – No meetings reported.
17. Real Property Committee II – Chair Ferrante/V. Chair Shirrel – No meetings reported.
18. Meetings Commissioners attended at District Expense (AB 1234 requirement) – Commissioner Ferrante reported that he attended the CSDA meetings of the Alliance Counsel, Legislative Committee and the Fiscal Committee in Sacramento on August 19, 2016.

## **J. NEW BUSINESS**

19. ITEM – Update on North Harbor wharf/visitor dock access erosion emergency repair project.
  - a. Staff report – GM McIntyre gave the staff report.
  - b. Public comment – No public comment.
  - c. Board discussion – No further discussion.
  - d. Board action - The Board by consensus agreed that the emergency conditions necessitating the project still exist and that all terms and conditions of Resolution 16-01 remain in effect.
20. ITEM – Consider denying the claim of Camilla Corvin.
  - a. Staff report – GM McIntyre gave the staff report.
  - b. Public comment – No public comment.
  - c. Board discussion – No further discussion.
  - d. Board action – A motion was made by Commissioner Shirrel and seconded by Commissioner Ferrante to deny the claim of Camilla Corvin. The motion passed unanimously on a roll call vote.
21. ITEM – Consider approving General Manager Contract Amendment.

- a. Staff report – GM McIntyre gave the staff report.
- b. Public comment – No public comment.
- c. Board discussion – Commissioner Amaral requested that the Board return to closed session for further discussion. GM McIntyre, Assistant GM Razzeca and Executive Assistant Della Maggiore left the room and the Board met in closed with District Counsel present. The Board returned to open session at 8:20 p.m. There was no further discussion.
- d. Board action – A motion was made by Commissioner Ferrante and seconded by Commissioner Leonardini to approve the amendment to the General Manager's contract. The motion passed unanimously on a roll call vote.

#### **K. COMMISSIONERS COMMENTS AND CONCERNS**

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President Jeffries commented that he has noticed a lot of trucks loaded with kayaks in North Harbor and wonders if they are all paying permit holders. He will assign a Real Property Committee to look into parking and launching fees. President Jeffries also asked the GM and Counsel to look into the long term lease issue brought up by Pot Stop owner Bob Goode and find out if the constraints imposed by the DBAW loan have been lifted. He also asked staff to bring recommendations to the Board for improving the North Harbor restrooms.

Commissioner Ferrante said he had brought a group from the Japanese Sister City to the harbor and they enjoyed the Elkhorn Slough Safari Tour. He said the grounds look beautiful. He would like to see a new "Welcome to Moss Landing" sign in the channel. Commissioner Amaral commented that he also agreed with the North Harbor parking and restroom issues.

#### **L. ADJOURN MEETING**

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The meeting was adjourned at 8:24 p.m.

Respectfully submitted:

ATTEST:

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Vince Ferrante, Secretary  
Board of Harbor Commissioners

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Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners



MINUTES  
SPECIAL MEETING  
OF THE BOARD OF HARBOR COMMISSIONERS  
MOSS LANDING HARBOR DISTRICT  
7881 Sandholdt Road  
Moss Landing, CA 95039  
September 8, 2016, 2:30 P.M.

**A. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

The meeting was called to order at 2:30 p.m. After the Pledge of Allegiance, roll was called

**Commissioners present:**

Russ Jeffries – President  
Tony Leonardini – Vice President  
Vince Ferrante – Secretary  
Andrew Amaral - Commissioner  
Peggy Shirrel - Commissioner

**Staff present:**

Linda G. McIntyre – General Manager  
Tom Razzeca – Assistant General Manager  
Marie Della Maggiore – Dir. Of Administrative  
Services, Executive Assistant to the GM  
Present by phone:  
Mike Rodriquez – District Counsel

**B. PRESIDENT'S REMARKS**

No remarks.

**C. PUBLIC COMMENTS**

No public comments.

**D. NEW BUSINESS**

**1. ITEM – Consider adopting Resolution No. 16-18 Declaring an emergency project – B Dock Repair.**

- a. Staff report – GM McIntyre gave the staff report. She described the damage from a large vessel plowing into the side of B Dock about mid-way down and breaking it nearly in two, creating an unsafe and treacherous condition despite staff's best efforts to prevent access. She showed the Board a Google Earth view of the area of dock involved. She added that she has been in contact with the owner of the vessel who has assured us he has insurance or may even pay out of pocket. Regardless of his decision, she will be reporting the accident to our insurance.
- b. Public comment – No public comment.
- c. Board discussion – Commissioner Ferrante asked if \$300K is all inclusive. GM McIntyre responded that yes, all costs including staff time, engineer, consultants, lost revenues, etc. had been taken into consideration.
- d. Board action – A motion was made by Commissioner Ferrante and seconded by Commissioner Leonardini to adopt Resolution No. 16-18. The motion passed unanimously on a roll call vote.

**E. COMMISSIONERS COMMENTS AND CONCERNS**

Commissioner Shirrel said she thought the actions taken by staff were fast and clear and employee Neal Norris was to be commended for his response on his day off.

**F. ADJOURN MEETING**

The meeting adjourned at 8:48 p.m.

Respectfully submitted:

ATTEST:

Vince Ferrante, Secretary  
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners

**SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947**



**Moss Landing Harbor District**  
**Balance Sheet**  
**As of August 31, 2016**

	<u>Aug 31, 16</u>	<u>Aug 31, 15</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1018 · Union Bank- Trust Account	289,236	225,093	64,143	28%
1002 · Petty Cash	500	500		
1010 · Union - M.M.	3,694,176	2,729,823	964,353	35%
1009 · Union - Operating	90,087	103,291	-13,204	-13%
1011 · Union - Payroll	11,086	58,454	-47,368	-81%
1015 · 1st Capital Bank	1,542,078	1,539,227	2,851	0%
1016 · Pinnacle Bank Interest Account	22,922	22,922		
1020 · Umpqua - Restricted	1,008,224	1,006,709	1,515	0%
<b>Total Checking/Savings</b>	<b>6,658,309</b>	<b>5,686,019</b>	<b>972,290</b>	<b>17%</b>
<b>Accounts Receivable</b>				
<b>11290 · Leases</b>				
1282 · NNN Receivable	36,482	61,424	-24,942	-41%
1299 · Pottery Planet		7,474	-7,474	-100%
<b>Total 11290 · Leases</b>	<b>36,482</b>	<b>68,898</b>	<b>-32,416</b>	<b>-47%</b>
1200 · Marina Receivables	76,883	51,268	25,615	50%
1201 · Marina - Allow for Bad Debt	-35,802	-10,302	-25,500	-248%
<b>Total Accounts Receivable</b>	<b>77,563</b>	<b>109,864</b>	<b>-32,301</b>	<b>-29%</b>
<b>Other Current Assets</b>				
<b>1271 · Prepaid Expenses</b>				
1270 · Insurance	19,210	18,578	632	3%
<b>Total 1271 · Prepaid Expenses</b>	<b>19,210</b>	<b>18,578</b>	<b>632</b>	<b>3%</b>
<b>Total Other Current Assets</b>	<b>19,210</b>	<b>18,578</b>	<b>632</b>	<b>3%</b>
<b>Total Current Assets</b>	<b>6,755,082</b>	<b>5,814,461</b>	<b>940,621</b>	<b>16%</b>
<b>Fixed Assets</b>				
1650 · Construction in Progress	319,505	319,505		
1670 · Equipment	779,968	773,609	6,359	1%
<b>1700 · Improvements</b>				
1710 · NH Buildings & Improvements	7,868,580	7,868,580		
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,256,228	8,256,228		
1740 · SH Floating Docks	9,135,149	9,135,149		
<b>Total 1700 · Improvements</b>	<b>26,416,850</b>	<b>26,416,850</b>		
1900 · Land	1,642,860	1,642,860		

1:21 PM  
09/22/16

**Moss Landing Harbor District**  
**Balance Sheet**  
As of August 31, 2016

	<u>Aug 31, 16</u>	<u>Aug 31, 15</u>	<u>\$ Change</u>	<u>% Change</u>
<b>1800 · Less - Depreciation</b>				
<b>1805 · Equipment</b>	-773,914	-753,513	-20,401	-3%
<b>1810 · NH Buildings &amp; Improvements</b>	-3,297,708	-3,038,715	-258,993	-9%
<b>1820 · NH Floating Docks</b>	-488,070	-476,033	-12,037	-3%
<b>1825 · NH Offsite Improvements</b>	-428,602	-399,219	-29,383	-7%
<b>1830 · SH Buildings &amp; Improvements</b>	-5,613,735	-5,404,957	-208,778	-4%
<b>1840 · SH Floating Docks</b>	-4,830,631	-4,416,231	-414,400	-9%
<b>Total 1800 · Less - Depreciation</b>	<u>-15,432,660</u>	<u>-14,488,668</u>	<u>-943,992</u>	<u>-7%</u>
<b>Total Fixed Assets</b>	<u>13,726,523</u>	<u>14,664,156</u>	<u>-937,633</u>	<u>-6%</u>
<b>Other Assets</b>				
<b>1530 · Principal Financial CS</b>	7,389	7,389		
<b>1320 · Workers Comp Deposit</b>	<u>200</u>	<u>200</u>		
<b>Total Other Assets</b>	<u>7,589</u>	<u>7,589</u>		
<b>TOTAL ASSETS</b>	<u><u>20,489,194</u></u>	<u><u>20,486,206</u></u>	<u><u>2,988</u></u>	

**Moss Landing Harbor District**  
**Balance Sheet**  
As of August 31, 2016

	Aug 31, 16	Aug 31, 15	\$ Change	% Change
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
2010 · Accounts Payable	-5,727	1,155	-6,882	-596%
<b>Total Accounts Payable</b>	<b>-5,727</b>	<b>1,155</b>	<b>-6,882</b>	<b>-596%</b>
<b>Other Current Liabilities</b>				
2082 · MLCP Cost Reimb. Deposit	124,797	61,617	63,180	103%
2020 · Accrued Salaries Payable	2,285	2,285		
2021 · Accrued Vacation	78,788	78,788		
2023 · Accrued Payroll Taxes		0	0	0%
2030 · Customer Deposits	290,876	291,036	-160	-0%
2050 · Employee 457 Payable	-172		-172	-100%
2080 · Prepaid Berth Fees	163,512	167,469	-3,957	-2%
2087 · Lease Deposits	14,164	42,289	-28,125	-67%
<b>2086 · Prepaid Leases</b>				
20861 · Duke	42,185	40,971	1,214	3%
20862 · MBARI	17,539	17,024	515	3%
<b>Total 2086 · Prepaid Leases</b>	<b>59,724</b>	<b>57,995</b>	<b>1,729</b>	<b>3%</b>
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	16,265	11,298	4,967	44%
<b>Total 2051 · Note Interest Payable</b>	<b>16,265</b>	<b>11,298</b>	<b>4,967</b>	<b>44%</b>
<b>Total Other Current Liabilities</b>	<b>750,239</b>	<b>712,777</b>	<b>37,462</b>	<b>5%</b>
<b>Total Current Liabilities</b>	<b>744,512</b>	<b>713,932</b>	<b>30,580</b>	<b>4%</b>
<b>Long Term Liabilities</b>				
2605 · Umpqua Loan	4,046,718	4,406,076	-359,358	-8%
<b>Total Long Term Liabilities</b>	<b>4,046,718</b>	<b>4,406,076</b>	<b>-359,358</b>	<b>-8%</b>
<b>Total Liabilities</b>	<b>4,791,230</b>	<b>5,120,008</b>	<b>-328,778</b>	<b>-6%</b>
<b>Equity</b>				
3050 · Prior Year Earnings	9,122,870	8,822,078	300,792	3%
3020 · Retained Net Assets	6,456,231	6,456,231		
<b>Net Income</b>	<b>118,861</b>	<b>87,887</b>	<b>30,974</b>	<b>35%</b>
<b>Total Equity</b>	<b>15,697,962</b>	<b>15,366,196</b>	<b>331,766</b>	<b>2%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>20,489,192</b>	<b>20,486,204</b>	<b>2,988</b>	

**Moss Landing Harbor District**  
**Statement of Cash Flows**  
July through August 2016

	<u>Jul - Aug 16</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	118,861
Adjustments to reconcile Net Income	
to net cash provided by operations:	
1200 · Marina Receivables	-943
1201 · Marina - Allow for Bad Debt	4,250
11290 · Leases:1262 · Monterey Bay Electronics	872
11290 · Leases:1282 · NNN Receivable	7,696
1271 · Prepaid Expenses:1270 · Insurance	-6,575
1800 · Less - Depreciation:1805 · Equipment	3,400
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	43,166
1800 · Less - Depreciation:1820 · NH Floating Docks	2,006
1800 · Less - Depreciation:1825 · NH Offsite Improvements	4,897
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	34,796
1800 · Less - Depreciation:1840 · SH Floating Docks	69,067
2010 · Accounts Payable	-28,208
2020 · Accrued Salaries Payable	-2,070
2030 · Customer Deposits	-1,497
2080 · Prepaid Berth Fees	-10,116
2086 · Prepaid Leases:20861 · Duke	-10,546
2086 · Prepaid Leases:20862 · MBARI	-4,240
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-40,197
Net cash provided by Operating Activities	<u>184,619</u>
<b>FINANCING ACTIVITIES</b>	
2605 · Umpqua Loan	-359,358
Net cash provided by Financing Activities	<u>-359,358</u>
Net cash increase for period	<u>-174,739</u>
Cash at beginning of period	6,833,046
Cash at end of period	<u><u>6,658,307</u></u>

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July through August 2016

	<u>Jul - Aug 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	263,849	262,788	1,061	100%
4115 · Temporary Berthing	47,010	44,000	3,010	107%
4130 · Transient Berthing	6,388	11,756	-5,368	54%
4112 · Qtrly/Annual Discount	-444	-866	422	51%
4113 · Commercial Vessel Dscnt	-2,240	-2,500	260	90%
4114 · Away (1 mnth) Dscnt	-114		-114	100%
4120 · Liveaboard Fees	20,138	17,500	2,638	115%
4260 · Towing - Intra Harbor	150		150	100%
4270 · Pumpouts	200		200	100%
4220 · Wait List	1,150	1,200	-50	96%
4282 · Recovered Lien Costs	840		840	100%
4280 · Late Fees	4,725	5,000	-275	95%
Total 4100 · Berthing Income	341,652	338,878	2,774	101%
4200 · Other Income - Operations				
4225 · Merchandise	586	100	486	586%
4285 · Dog Fee	260	270	-10	96%
4230 · SH Parking	31,133	30,000	1,133	104%
4290 · Misc	-695	100	-795	-695%
Total 4200 · Other Income - Operations	31,284	30,470	814	103%
4300 · Operating Grant Revenues				
Total 4000 · MARINA REVENUES	372,936	369,348	3,588	101%

# Moss Landing Harbor District

## Profit & Loss Budget vs. Actual

July through August 2016

Expense	Jul - Aug 16	Budget	\$ Over Budget	% of Budget
<b>5200 · General &amp; Administrative</b>				
<b>5100 · Advertising</b>	327		327	100%
<b>5921 · Internet Billing Service</b>	293	341	-48	86%
<b>5210 · Dues &amp; Subscriptions</b>	2,781	1,100	1,681	253%
<b>5220 · Office Supplies</b>				
<b>5223 · Administration</b>	1,101	427	674	258%
<b>5225 · Operations</b>	3,215	1,147	2,068	280%
<b>Total 5220 · Office Supplies</b>	4,316	1,574	2,742	274%
<b>5230 · Postage &amp; Equip Lease</b>				
<b>5232 · Meter Lease</b>		113	-113	
<b>5235 · Postage</b>		189	-189	
<b>Total 5230 · Postage &amp; Equip Lease</b>		302	-302	
<b>5240 · Copier Lease &amp; Supplies</b>				
<b>5242 · Copier Lease</b>	266	706	-440	38%
<b>Total 5240 · Copier Lease &amp; Supplies</b>	266	706	-440	38%
<b>5250 · Telephone &amp; Communications</b>				
<b>5253 · Administration</b>	1,669	2,059	-390	81%
<b>5255 · Operations</b>	71	243	-172	29%
<b>Total 5250 · Telephone &amp; Communications</b>	1,740	2,302	-562	76%
<b>5260 · Professional Services</b>				
<b>5269 · Payroll Processing</b>	463	614	-151	75%
<b>5262 · Accounting</b>	5,535	7,500	-1,965	74%
<b>5265 · Legal</b>	6,690	12,500	-5,810	54%
<b>5268 · Computer Consulting</b>		857	-857	
<b>Total 5260 · Professional Services</b>	12,688	21,471	-8,783	59%
<b>5270 · Licenses &amp; Permits</b>		70	-70	
<b>5281 · Resale Merchandise</b>		221	-221	
<b>5290 · Credit Card Fees</b>	1,924	1,915	9	100%
<b>Total 5200 · General &amp; Administrative</b>	24,335	30,002	-5,667	81%
<b>5300 · Personnel</b>				
<b>5310 · Salaries</b>				
<b>5313 · Administration</b>	42,595	42,722	-127	100%
<b>5315 · Operations</b>	20,292	20,534	-242	99%
<b>5318 · Maintenance</b>	12,546	12,554	-8	100%
<b>Total 5310 · Salaries</b>	75,433	75,810	-377	100%
<b>5330 · Payroll Taxes</b>				
<b>5333 · Administration</b>	3,370	3,268	102	103%
<b>5335 · Operations</b>	1,552	2,340	-788	66%
<b>5338 · Maintenance</b>	936	1,113	-177	84%
<b>Total 5330 · Payroll Taxes</b>	5,858	6,721	-863	87%
<b>5340 · Employee Benefits</b>				
<b>5343 · Administration</b>	11,315	14,016	-2,701	81%

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July through August 2016

	<u>Jul - Aug 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5345 · Operations	4,379	3,236	1,143	135%
5348 · Maintenance	7,040	11,791	-4,751	60%
Total 5340 · Employee Benefits	22,734	29,043	-6,309	78%
5350 · Workers Compensation				
5353 · Administration	600	534	66	112%
5355 · Operations	1,174	898	276	131%
5358 · Maintenance	1,334	2,183	-849	61%
Total 5350 · Workers Compensation	3,108	3,615	-507	86%
5360 · Education & Training				
5363 · Administration	136		136	100%
Total 5360 · Education & Training	136		136	100%
Total 5300 · Personnel	107,269	115,189	-7,920	93%
5400 · Insurance				
5410 · Liability Insurance	17,772	19,667	-1,895	90%
Total 5400 · Insurance	17,772	19,667	-1,895	90%
5500 · Utilities				
5540 · Sewer	5,953	6,667	-714	89%
5510 · Garbage	10,937	8,833	2,104	124%
5520 · Gas and Electric	20,000	32,667	-12,667	61%
5530 · Water	4,771	5,333	-562	89%
Total 5500 · Utilities	41,661	53,500	-11,839	78%
5600 · Operating Supplies				
5610 · Vehicles	1,216	1,417	-201	86%
5625 · Operations	3,211	3,567	-356	90%
Total 5600 · Operating Supplies	4,427	4,984	-557	89%
5700 · Depreciation	78,666	78,750	-84	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	13	868	-855	1%
5830 · Equip Rental	481	992	-511	48%
5840 · Small Tools		180	-180	
5850 · Repair Materials	4,132	12,126	-7,994	34%
5860 · Outside Service Contracts	16,298	10,000	6,298	163%
5870 · Derelict Disposal	64		64	100%
Total 5800 · Repairs & Maintenance	20,988	24,166	-3,178	87%
5900 · Financial Expenses				
5920 · Bank Service Charges	499	667	-168	75%
5990 · Bad Debt	4,250	4,167	83	102%
Total 5900 · Financial Expenses	4,749	4,834	-85	98%
Total · MARINA EXPENSES	299,867	331,092	-31,225	91%
Net Ordinary Income - Marina Operations	73,069	38,256	34,813	191%

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July through August 2016

	<u>Jul - Aug 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>4400 · LEASE AND OTHER INCOME</b>				
<b>4050 · Trust Lands Lease Revenue</b>				
4051 · Dynegy Outfall	10,546	10,546	0	100%
4053 · MBARI	4,240	4,351	-111	97%
<b>Total 4050 · Trust Lands Lease Revenue</b>	<u>14,786</u>	<u>14,897</u>	<u>-111</u>	<u>99%</u>
<b>4500 · Leases</b>				
4501 · K-Pier Lease	2,779	2,780	-1	100%
<b>4502 · Cannery Building</b>				
4518 · Suite 5	3,936	3,936	0	100%
4510 · Suite 6	4,123	4,124	-1	100%
4504 · Suite 3	13,935	13,934	1	100%
4511 · Suite 1 & 10	2,835	2,836	-1	100%
4515 · Suite 4	13,477	13,476	1	100%
4517 · Suite 2	5,039	5,040	-1	100%
4523 · Canery NNN	365	5,000	-4,635	7%
<b>Total 4502 · Cannery Building</b>	<u>43,710</u>	<u>48,346</u>	<u>-4,636</u>	<u>90%</u>
4530 · RV Lot	5,167	5,166	1	100%
4540 · Martin & Mason				
4541 · SH Spare Office		873	-873	
4560 · North Harbor				
4562 · Sea Harvest	6,711	6,166	545	109%
4568 · Monterey Bay Kayaks	2,991	2,426	565	123%
4572 · Pottery Planet	6,304	6,304		100%
<b>Total 4560 · North Harbor</b>	<u>16,006</u>	<u>14,896</u>	<u>1,110</u>	<u>107%</u>
<b>Total 4500 · Leases</b>	<u>67,662</u>	<u>72,061</u>	<u>-4,399</u>	<u>94%</u>
<b>4600 · District Property Taxes</b>				
<b>4700 · Other Revenues &amp; Concessions</b>				
4727 · Key Sales	934	1,200	-266	78%
4125 · Amenity Fee	47,268	46,093	1,175	103%
<b>4710 · Vending Activities</b>				
4711 · Washer/Dryer	1,904	1,300	604	146%
<b>Total 4710 · Vending Activities</b>	<u>1,904</u>	<u>1,300</u>	<u>604</u>	<u>146%</u>
4720 · Dry Storage	10,321	9,775	546	106%
4725 · North Harbor Use Fee	13,772	14,000	-228	98%
4726 · Annual Launch Fee (Sm. Water)				
4730 · NH Washdown	300	333	-33	90%
4735 · Camp/RV	2,610	1,100	1,510	237%
4751 · Permits	1,250	1,000	250	125%
4765 · Faxes, Copies & Postage	14	133	-119	11%
<b>Total 4700 · Other Revenues &amp; Concessions</b>	<u>78,373</u>	<u>74,934</u>	<u>3,439</u>	<u>105%</u>
<b>4800 · Interest</b>				
4846 · Umpqua Interest	128	167	-39	77%
4843 · First Capital Bank	245	500	-255	49%



**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July through August 2016

	Jul - Aug 16	Budget	\$ Over Budget	% of Budget
4841 · Union Bank Interest	32	117	-85	27%
4845 · SBB Interest	33			
Total 4800 · Interest	438	784	-346	56%
Total 4400 · LEASE AND OTHER INCOME	161,259	162,676	-1,417	99%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	22,590	20,076	2,514	113%
Total 7100 · Interest Expense	22,590	20,076	2,514	113%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,589	5,700	-111	98%
7221 · CSDA Dues				
Total 7200 · Other Financial Expenses	5,589	5,700	-111	98%
5700 · Depreciation	78,666	78,750	-84	100%
7300 · Commissioner Expenses				
7310 · Election Costs				
7320 · Monthly Stipend	1,156	2,000	-844	58%
7321 · Employer Payroll Taxes	88	180	-92	49%
Total 7300 · Commissioner Expenses	1,244	2,180	-936	57%
Total 7000 · LEASE AND OTHER EXPENSES	108,089	106,706	1,383	101%
Net Ordinary Income - Lease & Other Operations	53,170	55,970	-2,800	95%
Net Ordinary Income - Combined Operations	126,239	94,226	32,013	134%
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements		30,000	-30,000	
8201 · Reimbursable expenses		-30,000	30,000	
Total 8001 · Cost Reimbursements				
Total Other Income				
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9052 · NH Wharf Entrance Repair	6,931			
5880 · Dredging		4,000	-4,000	
9309 · New NH Restaurant	443		443	100%
Total 9000 · CAPITAL PROJECT EXPENSES	7,374	4,000	3,374	184%
Total Other Expense	7,374	4,000	3,374	184%
Net Other Income	-7,374	-4,000	-3,374	184%
Net Income	118,865	90,226	28,639	132%

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July through August 2016

	Jul - Aug 16	Jul - Aug 15	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · MARINA REVENUES</b>				
<b>4100 · Berthing Income</b>				
4110 · Assigned Berthing	263,849	251,293	12,556	5%
4115 · Temporary Berthing	47,010	37,341	9,669	26%
4130 · Transient Berthing	6,388	9,546	-3,158	-33%
4112 · Qtrly/Annual Discount	-444	-1,159	715	62%
4113 · Commercial Vessel Dscnt	-2,240	-2,420	180	7%
4114 · Away (1 mnth) Dscnt	-114	-352	238	68%
4120 · Liveaboard Fees	20,138	17,242	2,896	17%
4260 · Towing - Intra Harbor	150	300	-150	-50%
4270 · Pumpouts	200		200	100%
4220 · Wait List	1,150	1,300	-150	-12%
4282 · Recovered Lien Costs	840		840	100%
4280 · Late Fees	4,725	5,350	-625	-12%
<b>Total 4100 · Berthing Income</b>	<b>341,652</b>	<b>318,441</b>	<b>23,211</b>	<b>7%</b>
<b>4200 · Other Income - Operations</b>				
4225 · Merchandise	586	197	389	197%
4285 · Dog Fee	260	290	-30	-10%
4230 · SH Parking	31,133	22,546	8,587	38%
4290 · Misc	-695	-553	-142	-26%
<b>Total 4200 · Other Income - Operations</b>	<b>31,284</b>	<b>22,480</b>	<b>8,804</b>	<b>39%</b>
<b>Total 4000 · MARINA REVENUES</b>	<b>372,936</b>	<b>340,921</b>	<b>32,015</b>	<b>9%</b>

# Moss Landing Harbor District

## Profit & Loss YTD Comparison

July through August 2016

Expense	Jul - Aug 16	Jul - Aug 15	\$ Change	% Change
<b>5200 · General &amp; Administrative</b>				
5100 · Advertising	327	1,137	-810	-71%
5921 · Internet Billing Service	293	314	-21	-7%
5210 · Dues & Subscriptions	2,781	2,704	77	3%
<b>5220 · Office Supplies</b>				
5223 · Administration	1,101	136	965	710%
5225 · Operations	3,215	3,020	195	6%
<b>Total 5220 · Office Supplies</b>	<b>4,316</b>	<b>3,156</b>	<b>1,160</b>	<b>37%</b>
<b>5230 · Postage &amp; Equip Lease</b>				
5232 · Meter Lease		120	-120	-100%
5235 · Postage		28	-28	-100%
<b>Total 5230 · Postage &amp; Equip Lease</b>		<b>148</b>	<b>-148</b>	<b>-100%</b>
<b>5240 · Copier Lease &amp; Supplies</b>				
5242 · Copier Lease	266	521	-255	-49%
<b>Total 5240 · Copier Lease &amp; Supplies</b>	<b>266</b>	<b>521</b>	<b>-255</b>	<b>-49%</b>
<b>5250 · Telephone &amp; Communications</b>				
5253 · Administration	1,669	1,743	-74	-4%
5255 · Operations	71	214	-143	-67%
<b>Total 5250 · Telephone &amp; Communications</b>	<b>1,740</b>	<b>1,957</b>	<b>-217</b>	<b>-11%</b>
<b>5260 · Professional Services</b>				
5269 · Payroll Processing	463	573	-110	-19%
5262 · Accounting	5,535	4,995	540	11%
5265 · Legal	6,690	17,090	-10,400	-61%
<b>Total 5260 · Professional Services</b>	<b>12,688</b>	<b>22,658</b>	<b>-9,970</b>	<b>-44%</b>
5270 · Licenses & Permits		25	-25	-100%
5290 · Credit Card Fees	1,924	1,443	481	33%
<b>Total 5200 · General &amp; Administrative</b>	<b>24,335</b>	<b>34,063</b>	<b>-9,728</b>	<b>-29%</b>
<b>5300 · Personnel</b>				
<b>5310 · Salaries</b>				
5313 · Administration	42,595	38,101	4,494	12%
5315 · Operations	20,292	20,325	-33	-0%
5318 · Maintenance	12,546	11,741	805	7%
<b>Total 5310 · Salaries</b>	<b>75,433</b>	<b>70,167</b>	<b>5,266</b>	<b>8%</b>
<b>5330 · Payroll Taxes</b>				
5333 · Administration	3,370	3,095	275	9%
5335 · Operations	1,552	1,673	-121	-7%
5338 · Maintenance	936	1,111	-175	-16%
<b>Total 5330 · Payroll Taxes</b>	<b>5,858</b>	<b>5,879</b>	<b>-21</b>	<b>-0%</b>
<b>5340 · Employee Benefits</b>				
5343 · Administration	11,315	14,715	-3,400	-23%
5345 · Operations	4,379	6,633	-2,254	-34%

# Moss Landing Harbor District

## Profit & Loss YTD Comparison

July through August 2016

	Jul - Aug 16	Jul - Aug 15	\$ Change	% Change
5348 · Maintenance	7,040	7,237	-197	-3%
Total 5340 · Employee Benefits	22,734	28,585	-5,851	-20%
5350 · Workers Compensation				
5353 · Administration	600	600		
5355 · Operations	1,174	1,174		
5358 · Maintenance	1,334	1,334		
Total 5350 · Workers Compensation	3,108	3,108		
5360 · Education & Training				
5363 · Administration	136		136	100%
Total 5360 · Education & Training	136		136	100%
Total 5300 · Personnel	107,269	107,739	-470	-0%
5400 · Insurance				
5410 · Liability Insurance	17,772	19,088	-1,316	-7%
Total 5400 · Insurance	17,772	19,088	-1,316	-7%
5500 · Utilities				
5540 · Sewer	5,953	6,082	-129	-2%
5510 · Garbage	10,937	9,327	1,610	17%
5520 · Gas and Electric	20,000	12,077	7,923	66%
5530 · Water	4,771	4,314	457	11%
Total 5500 · Utilities	41,661	31,800	9,861	31%
5600 · Operating Supplies				
5610 · Vehicles	1,216	1,003	213	21%
5625 · Operations	3,211	3,191	20	1%
Total 5600 · Operating Supplies	4,427	4,194	233	6%
5700 · Depreciation	78,666	78,666		
5800 · Repairs & Maintenance				
5810 · Vehicles	13	546	-533	-98%
5830 · Equip Rental	481	552	-71	-13%
5850 · Repair Materials	4,132	4,991	-859	-17%
5860 · Outside Service Contracts	16,298	5,296	11,002	208%
5870 · Derelict Disposal	64		64	100%
Total 5800 · Repairs & Maintenance	20,988	11,385	9,603	84%
5900 · Financial Expenses				
5920 · Bank Service Charges	499	1,193	-694	-58%
5990 · Bad Debt	4,250	4,250		
Total 5900 · Financial Expenses	4,749	5,443	-694	-13%
Total · MARINA EXPENSES	299,867	292,378	7,489	3%
Net Ordinary Income - Marina Operations	73,069	48,543	24,526	51%

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July through August 2016

	<u>Jul - Aug 16</u>	<u>Jul - Aug 15</u>	<u>\$ Change</u>	<u>% Change</u>
<b>4400 · LEASE AND OTHER INCOME</b>				
<b>4050 · Trust Lands Lease Revenue</b>				
4051 · Dynegy Outfall	10,546	10,278	268	3%
4053 · MBARI	4,240	4,132	108	3%
<b>Total 4050 · Trust Lands Lease Revenue</b>	<u>14,786</u>	<u>14,410</u>	<u>376</u>	<u>3%</u>
<b>4500 · Leases</b>				
4501 · K-Pier Lease	2,779	2,708	71	3%
<b>4502 · Cannery Building</b>				
4518 · Suite 5	3,936	3,836	100	3%
4510 · Suite 6	4,123	4,018	105	3%
4520 · Suite 9		662	-662	-100%
4504 · Suite 3	13,935	13,581	354	3%
4511 · Suite 1 & 10	2,835	2,763	72	3%
4515 · Suite 4	13,477	13,134	343	3%
4517 · Suite 2	5,039	4,911	128	3%
4523 · Canery NNN	365	237	128	54%
<b>Total 4502 · Cannery Building</b>	<u>43,710</u>	<u>43,142</u>	<u>568</u>	<u>1%</u>
4530 · RV Lot	5,167	5,035	132	3%
4541 · SH Spare Office		850	-850	-100%
<b>4560 · North Harbor</b>				
4562 · Sea Harvest	6,711	5,947	764	13%
4568 · Monterey Bay Kayaks	2,991	2,426	565	23%
4572 · Pottery Planet	6,304	6,143	161	3%
<b>Total 4560 · North Harbor</b>	<u>16,006</u>	<u>14,516</u>	<u>1,490</u>	<u>10%</u>
<b>Total 4500 · Leases</b>	<u>67,662</u>	<u>66,251</u>	<u>1,411</u>	<u>2%</u>
<b>4700 · Other Revenues &amp; Concessions</b>				
4727 · Key Sales	934	1,343	-409	-30%
4125 · Amenity Fee	47,268	47,652	-384	-1%
<b>4710 · Vending Activities</b>				
4711 · Washer/Dryer	1,904	1,782	122	7%
<b>Total 4710 · Vending Activities</b>	<u>1,904</u>	<u>1,782</u>	<u>122</u>	<u>7%</u>
4720 · Dry Storage	10,321	10,370	-49	-0%
4725 · North Harbor Use Fee	13,772	14,334	-562	-4%
4730 · NH Washdown	300	899	-599	-67%
4735 · Camp/RV	2,610	1,164	1,446	124%
4740 · Equipment Rental		215	-215	-100%
4751 · Permits	1,250	1,521	-271	-18%
4765 · Faxes, Copies & Postage	14	2	12	600%
<b>Total 4700 · Other Revenues &amp; Concessions</b>	<u>78,373</u>	<u>79,282</u>	<u>-909</u>	<u>-1%</u>
<b>4800 · Interest</b>				
4846 · Umpqua Interest	128	128	0	0%
4843 · First Capital Bank	245	483	-238	-49%

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July through August 2016

	Jul - Aug 16	Jul - Aug 15	\$ Change	% Change
4841 · Union Bank Interest	32	698	-666	-95%
4845 · SBB Interest	33		33	100%
Total 4800 · Interest	438	1,309	-871	-67%
Total 4400 · LEASE AND OTHER INCOME	161,259	161,252	7	
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	22,590	22,592	-2	
Total 7100 · Interest Expense	22,590	22,592	-2	
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,589	5,637	-48	-1%
Total 7200 · Other Financial Expenses	5,589	5,637	-48	-1%
5700 · Depreciation	78,666	78,666		
7300 · Commissioner Expenses				
7320 · Monthly Stipend	1,156	1,700	-544	-32%
7321 · Employer Payroll Taxes	88	130	-42	-32%
7330 · Incurred Expenses		733	-733	-100%
Total 7300 · Commissioner Expenses	1,244	2,563	-1,319	-51%
Total 7000 · LEASE AND OTHER EXPENSES	108,089	109,458	-1,369	-0
Net Ordinary Income - Lease & Other Operations	53,170	51,794	1,376	0
Net Ordinary Income - Combined Operations	126,239	100,337	25,902	0
Other Income/Expense				
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9052 · NH Wharf Entrance Repair	6,931		6,931	100%
5880 · Dredging		5,819	-5,819	-100%
9050 · Project Consultant		693	-693	-100%
9309 · New NH Restaurant	443		443	100%
9565 · Miscellaneous Capital Projects		5,945	-5,945	-100%
Total 9000 · CAPITAL PROJECT EXPENSES	7,374	12,457	-5,083	-41%
Total Other Expense	7,374	12,457	-5,083	-41%
Net Other Income	-7,374	-12,457	5,083	41%
Net Income	118,865	87,880	30,985	35%

**Moss Landing Harbor District**  
**A/P Aging Summary**  
**As of August 31, 2016**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Auto Care Towing	1,512.00	2,016.00	0.00	0.00	0.00	3,528.00
Blue Tarp Financial, Inc.	96.54	0.00	0.00	0.00	0.00	96.54
California Marine Affairs and Navigation	0.00	1,350.00	0.00	0.00	0.00	1,350.00
Californian, The	0.00	214.95	0.00	0.00	0.00	214.95
CalPERS	0.00	-7,562.03	0.00	0.00	0.00	-7,562.03
Carmel Marina Corporation	109.72	0.00	0.00	0.00	0.00	109.72
Cintas	560.08	0.00	0.00	0.00	0.00	560.08
Corralitos Electric	0.00	0.00	0.00	0.00	306.25	306.25
DMV/Lien Sale Section	32.00	0.00	0.00	0.00	0.00	32.00
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
Monterey County Auditor-Controller	0.00	0.00	5,589.00	0.00	0.00	5,589.00
Monterey Regional Waste Management Dist.	3,969.60	0.00	0.00	0.00	0.00	3,969.60
Moss Landing Boat Works	1,990.00	0.00	0.00	0.00	0.00	1,990.00
MP Express	2,897.36	0.00	0.00	0.00	0.00	2,897.36
Pajaro/Sunny Mesa C.S.D.	2,946.15	0.00	0.00	0.00	0.00	2,946.15
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Premium Assignment Corporation	0.00	-11,145.48	0.00	0.00	0.00	-11,145.48
Principal Financial	0.00	-252.94	0.00	0.00	0.00	-252.94
Rabobank	262.29	0.00	0.00	0.00	0.00	262.29
SDRMA	0.00	0.00	1,097.83	0.00	0.00	1,097.83
Social Vocational Services, Inc.	0.00	-1,022.45	0.00	0.00	0.00	-1,022.45
U.S. Bank	719.19	0.00	0.00	0.00	0.00	719.19
United Site Services of Calif., Inc.	223.34	0.00	0.00	0.00	0.00	223.34
Valero Marketing and Supply Company	362.05	0.00	0.00	0.00	0.00	362.05
VALIC	4,321.83	0.00	0.00	0.00	0.00	4,321.83
Veritiv Operating Company	0.00	1,186.28	0.00	0.00	0.00	1,186.28
Vision Sevice Plan	0.00	-211.32	0.00	0.00	0.00	-211.32
Wendy L. Cumming, CPA	3,105.00	0.00	0.00	0.00	0.00	3,105.00
<b>TOTAL</b>	<u><b>23,107.15</b></u>	<u><b>-35,826.99</b></u>	<u><b>6,686.83</b></u>	<u><b>0.00</b></u>	<u><b>306.25</b></u>	<u><b>-5,726.76</b></u>

**Moss Landing Harbor District  
Warrant Listing  
As of August 31, 2016**

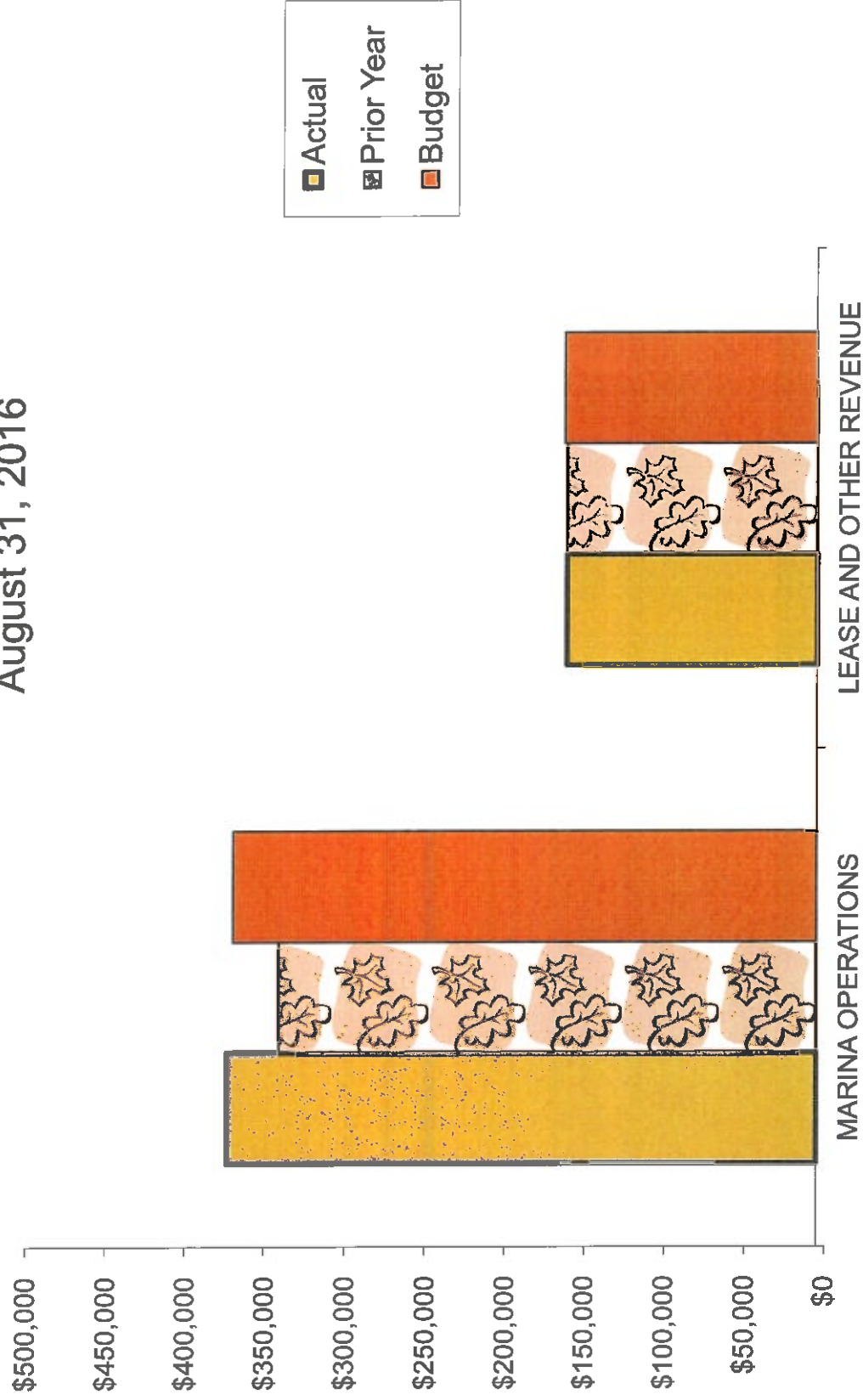
Type	Date	Num	Name	Amount
<b>1009 - Union - Operating</b>				
Bill Pmt -Check	08/10/2016	16729	Adam Murray	-288.35
Bill Pmt -Check	08/10/2016	16730	Airgas	-77.02
Bill Pmt -Check	08/10/2016	16731	AT&T	-103.67
Bill Pmt -Check	08/10/2016	16732	Byte Technology	-37.50
Bill Pmt -Check	08/10/2016	16733	Carmel Marina Corporation	-653.04
Bill Pmt -Check	08/10/2016	16734	Castroville "ACE" Hardware	-8.22
Bill Pmt -Check	08/10/2016	16735	Central Coast Systems, Inc.	-105.00
Bill Pmt -Check	08/10/2016	16736	Cintas	-445.43
Bill Pmt -Check	08/10/2016	16737	Kevin Winch	-237.00
Bill Pmt -Check	08/10/2016	16738	Konica Minolta Premier Finance	-266.42
Bill Pmt -Check	08/10/2016	16739	Mark Gieseke	-500.00
Bill Pmt -Check	08/10/2016	16740	Michael Sardina	-98.15
Bill Pmt -Check	08/10/2016	16741	Mike Ray	-340.50
Bill Pmt -Check	08/10/2016	16742	MRWPCA	-3,757.79
Bill Pmt -Check	08/10/2016	16743	Pajaro/Sunny Mesa C.S.D.	-1,825.19
Bill Pmt -Check	08/10/2016	16744	PG&E	-20,000.00
Bill Pmt -Check	08/10/2016	16745	Pius Morozumi	-50.00
Bill Pmt -Check	08/10/2016	16746	Premium Assignment Corporation	-11,145.48
Bill Pmt -Check	08/10/2016	16747	Principal Financial	-252.94
Bill Pmt -Check	08/10/2016	16748	Rabobank	-262.29
Bill Pmt -Check	08/10/2016	16749	Redshift	-136.85
Bill Pmt -Check	08/10/2016	16750	Royal Wholesale Electric	-559.65
Bill Pmt -Check	08/10/2016	16751	Ryan Denker	-85.00
Bill Pmt -Check	08/10/2016	16752	Sanctuary Stainless	-384.76
Bill Pmt -Check	08/10/2016	16753	Sea Engineering, Inc.	-1,914.00
Bill Pmt -Check	08/10/2016	16754	Social Vocational Services, Inc.	-1,022.45
Bill Pmt -Check	08/10/2016	16755	Sunrise Express	-43.33
Bill Pmt -Check	08/10/2016	16756	Tommy Razzerca	-136.20
Bill Pmt -Check	08/10/2016	16757	U.S. Bank	-322.44
Bill Pmt -Check	08/10/2016	16758	United Site Services of Calif., Inc.	-223.03
Bill Pmt -Check	08/10/2016	16759	VALIC	-4,332.67
Bill Pmt -Check	08/10/2016	16760	Verizon Wireless	-141.82
Bill Pmt -Check	08/10/2016	16761	Vision Sevice Plan	-211.32
Bill Pmt -Check	08/10/2016	16762	WASH	-202.08
Bill Pmt -Check	08/10/2016	16763	Carmel Marina Corporation	-653.04
Bill Pmt -Check	08/10/2016	16764	MRWPCA	-2,195.29
Bill Pmt -Check	08/10/2016	16765	Carmel Marina Corporation	-2,577.11
Bill Pmt -Check	08/23/2016	16766	AT&T	-487.73
Bill Pmt -Check	08/23/2016	16767	CalPERS	-7,562.03
Bill Pmt -Check	08/23/2016	16768	Jarvis, Fay, Doport & Gibson, LLP	-6,690.00
Bill Pmt -Check	08/23/2016	16769	Lee Bowen	-500.00
Bill Pmt -Check	08/23/2016	16770	Linda G. McIntyre	-400.00
Bill Pmt -Check	08/23/2016	16771	Pettigrew & Foletta	-12.92



**Moss Landing Harbor District**  
**Warrant Listing**  
**As of August 31, 2016**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	08/23/2016	16772	Scotts Valley Sprinkler and Pipe Supply	-96.18
Bill Pmt -Check	08/23/2016	16773	Sea Engineering, Inc.	-7,807.89
Bill Pmt -Check	08/23/2016	16774	Uline	-1,241.55
Bill Pmt -Check	08/23/2016	16775	Valero Marketing and Supply Company	-53.55
Bill Pmt -Check	08/23/2016	16776	Wald, Ruhnke & Dost Architects, LP	-442.50
Bill Pmt -Check	08/23/2016	16777	AT&T	-233.72
Bill Pmt -Check	08/24/2016	1129	Ferrante, Vincent	-848.58
Check	08/31/2016			-164.75
Total 1009 - Union - Operating				-82,136.43
<b>TOTAL</b>				<b>-82,136.43</b>

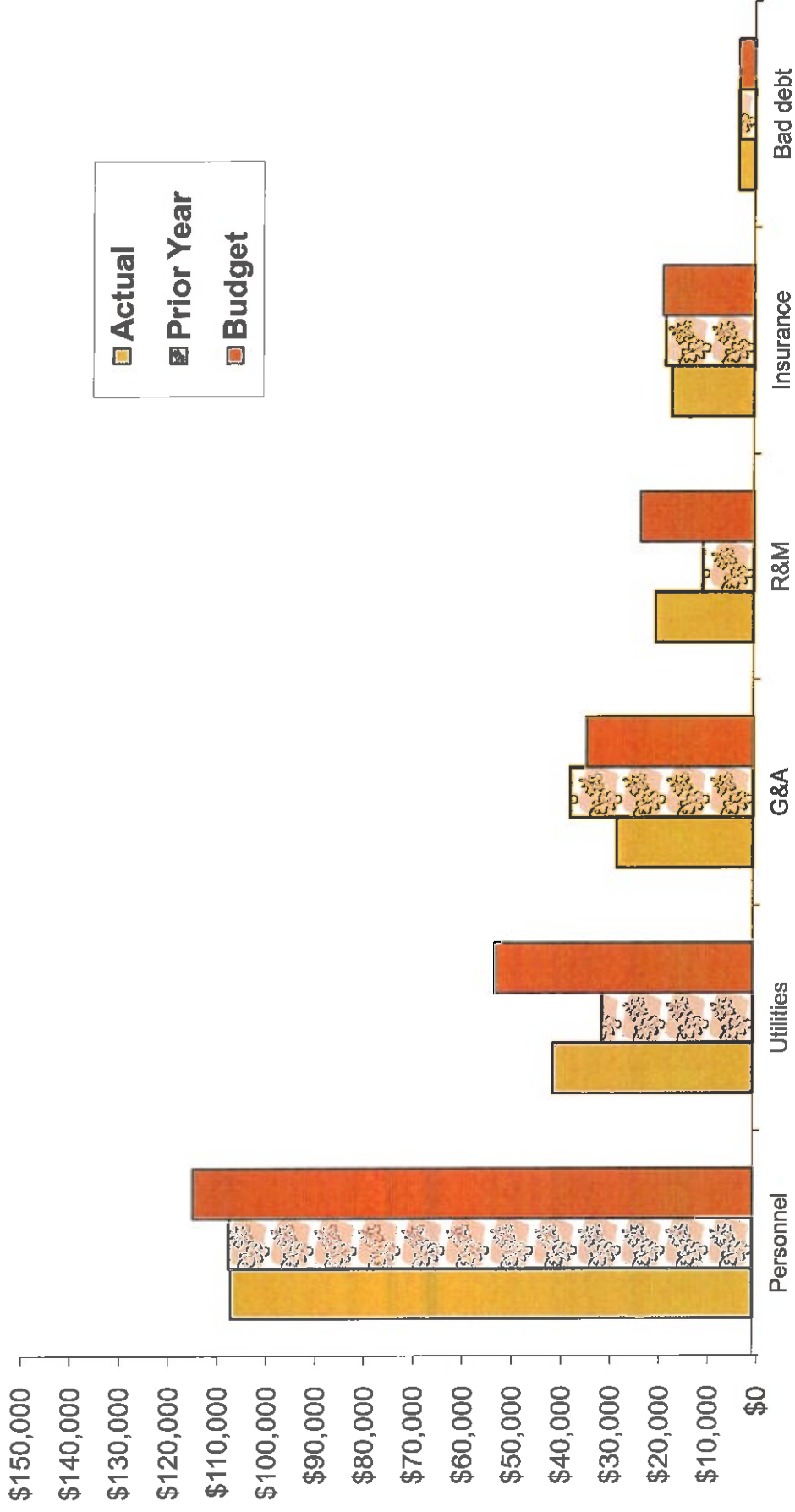
# Marina, Lease and Other Revenue Year to Date Actual vs. Budget and Prior Year August 31, 2016



# Operating Expenses

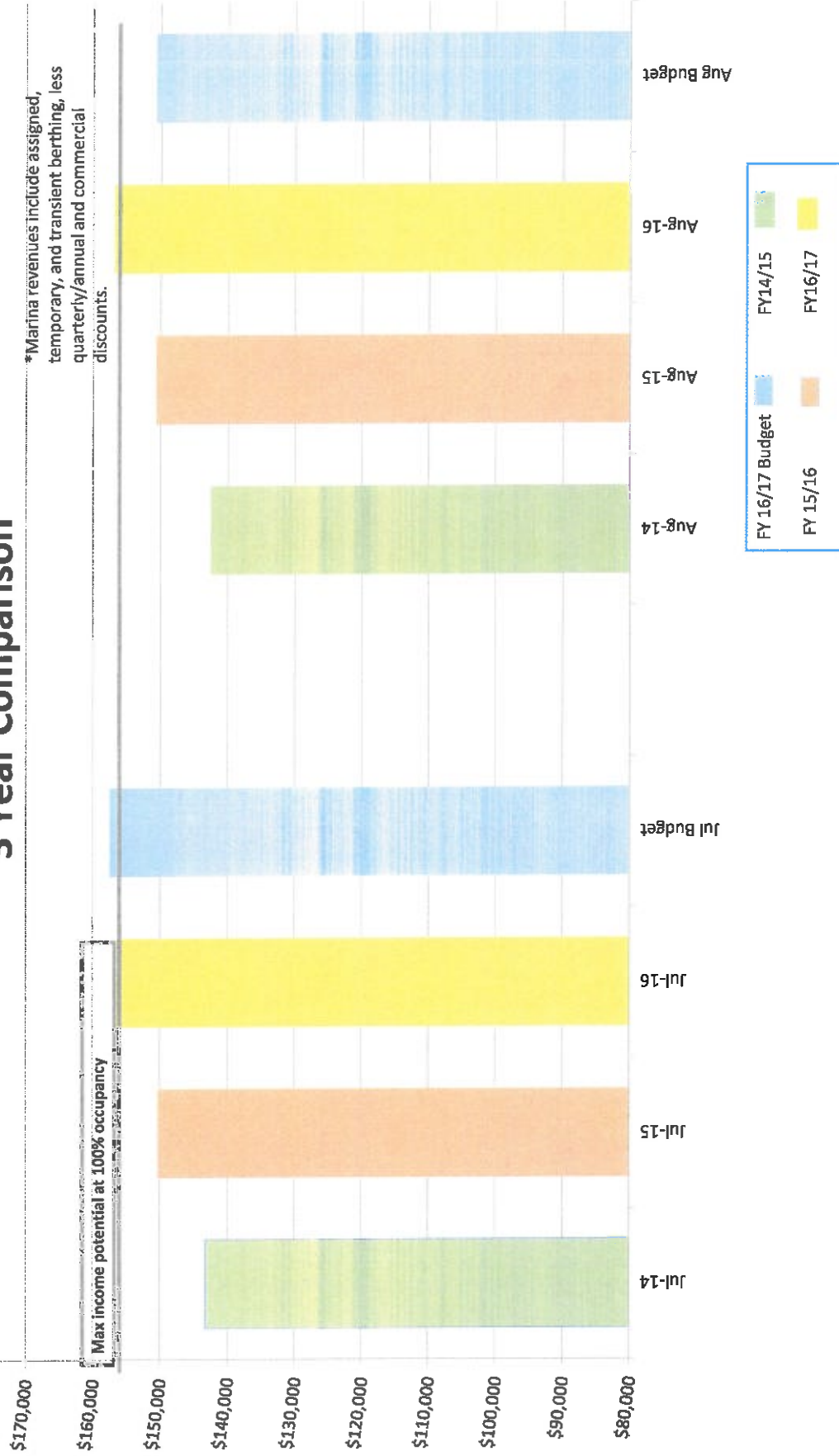
## Year to Date Actuals vs. Budget and Prior Year

### August 31, 2016



**\*\*Expenses Exclude Dredging, Depreciation and Interest Expenses\*\***

# Moss Landing Harbor District Marina Revenue\* (Berthing) 3 Year Comparison





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 HARBORMASTER  
 Linda G. McIntyre, Esq

## STAFF REPORT

### ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF SEPTEMBER 28, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	<b>Postponed due to budget constraints*</b> Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 8.24.16: No further request from potential Lessor
After NH Building Construction	<b>Postponed due to budget constraints*</b> Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017?	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	<b>Postponed due to budget constraints*</b> Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; permit approvals received 8/16; on 9.28.16 Agenda to award contract
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans permit process delaying project; CT reviewing design.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooing coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit that was in immediate need of replacement was replaced October 2015.
FY 2017	<b>Postponed due to budget constraints</b> NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

**\*NORTH HARBOR BUILDING HAS PRIORITY.**



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## STAFF REPORT

### ITEM NUMBER 5 – COMMUNITY RELATIONS, REQUESTS, ISSUES BOARD MEETING OF SEPTEMBER 28, 2016

1. Former Moss Landing Harbor District Commissioner Jack Compton passed away. His daughter contacted the GM and said he always loved the Harbor. Tonight's meeting will be closed in his memory.
2. There was a Pajaro Sunny-Mesa water main break at North Harbor which resulted in shutting off the water for a few days while tests were run to ensure appropriate water quality. Sea Harvest Restaurant had to close during this time. The tests came back normal and the water is back on.
3. At the last Board meeting President Jeffries inquired if the DBAW loan restrictions and conditions still applied to marine related businesses at North Harbor. Staff and District Counsel researched the issue and because the loan has been paid off the conditions no longer apply. However, my review of the 1998 DBW Launch Ramp Grant, along with three Amendments dated 9.16.03, 12.02.03 and 5.04.06 respectively, does not appear to contain such a restriction.

There is reference to "boating public access" and "public recreational access" but so long as that access is maintained it does not appear to restrict other uses. However, it does appear that all leases or "new" uses not described in the Grant Project require DBW approval.

The Feasibility Report describes the existing conditions which included 2 restaurants (Skippers and Harbor Inn which were located on the sites of the Sea Harvest and the new building respectively) and the existing pottery business. The Grant was approved with those existing uses so it is not likely that approval would be needed to repair/replace the old restaurant buildings or maintain the pottery business.

Nevertheless, DBW's approval is needed for all leases no matter what the intended use which is more likely a formality to ensure continuing public access rather than approve the type of business..

The grant terms as amended are effective for 20 years from the date of acceptance of the Project by DBW. Because the new 4 lane launch ramp was not accepted by DBW until approximately April 2007, we must comply with these terms until 2027.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*

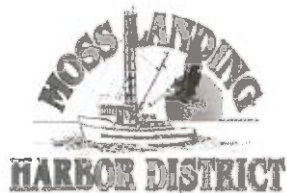
4. The GM and Assistant GM met with Kate McKenna and Tom McCue from LAFCO as she and her staff are conducting agency service reviews of Special Districts in the County. She and her staff were pretty impressed with the Harbor District and all that it offers.

5. The GM and Assistant GM met with Grey Hayes of the Elkhorn Slough Foundation regarding a collaborative approach to reducing human-wildlife conflicts on our beaches, in our estuary, and on the open ocean.

6. The GM and Assistant GM met with Mike Kelly, the new Director of Marine Operations at MBARI. He replaces Steve Etchemendy who retired at the end of last year. We discussed the logistics of our use of E Dock without interfering with their use of the *Rachel Carson* slip, among other things.

7. At the last meeting the Board asked staff to look into sprucing up the public restrooms at North and South Harbors. Staff assembled a list of improvements such as staining the floors a brick color, painting the brick walls white with brick paint; installing new lighting fixtures, installing new vanities with countertops and upgraded faucets, as well as new partitions in the men's room and gates to lock the facilities at night in an attempt to reduce vandalism. The total cost of these items for the 4 restrooms (2 men's, two women's) is around \$5,000 which will come out of the Maintenance budget. We may do North Harbor first and see how it turns out, and do South harbor during the next fiscal year. We are looking into having Maintenance staff installing a few of the fixtures and partitions, time permitting, and having court workers do the painting. Some of the work may have to be contracted out but we will keep the Board informed.





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## STAFF REPORT

### ITEM NUMBER 6 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF SEPTEMBER 28, 2016

**As of September 23, 2016**

Permittee	Issue Date	Status	Permit Type	Exp. Date
MLML San Jose State - R. Starr	8/16/2015	Current	Facilities Use	10/31/2016
Elkhorn Slough Safari - merchandising	10/1/2015	Current	Peddlers	10/1/2016
Elkhorn Slough Safari - tours	10/1/2015	Current	Facilities Use	10/1/2016
Blue Water Ventures	10/31/2015	Current	Facilities Use	10/31/2016
Wild Fish - Vicki Crow	11/20/2015	Current	Peddlers	11/20/2016
Blue Water Marine	11/2/2015	Current	Facilities Use	11/2/2016
Pacific Yachts - Chris Chrones	1/1/2016	Current	Facilities Use	01/1/2017
Elkhorn Slough Research Foundation	1/1/2016	Current	Facilities Use	1/1/2017
Monterey Bay Hydrobikes	2/4/2016	Current	Facilities Use	2/4/2017
Blue Ocean Whale Watch	2/18/2016	Current	Facilities Use	2/18/2017
Whisper Charters	2/22/2016	Current	Facilities Use	2/22/2017
Kahuna Sportfishing	3/19/2016	Current	Facilities Use	3/19/2017
REI Outdoor School	3/26/2016	Current	Facilities Use	3/26/2017
Venture Quest Kayaking	5/16/2016	Current	Facilities Use	5/16/2017
Kayak Connection	5/18/2016	Current	Facilities Use	5/18/2017
Secret Harbor Charter Tours	5/24/2016	Current	Facilities Use	5/24/2017
Sanctuary Cruises	6/6/2016	Current	Facilities Use	6/6/2017
Sea Goddess Whale Watching	6/10/2016	Current	Facilities Use	6/10/2017
MBARI - Slough Test Moorings	6/27/2016	Current	Facilities Use	6/27/2017
SUP Shack	TBD	New App	Facilities Use	
Sea Mist Entertainment Food Truck	TBD	Approved	Peddlers	
Fast Raft	7/8/2015	Renewing	Facilities Use	7/8/2016
Save Our Shores - Dockwalker Program	9/2/2016	Current	Facilities Use	9/2/2017

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*





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## STAFF REPORT

### ITEM NUMBER 7 – MEETING ANNOUNCEMENTS BOARD MEETING OF SEPTEMBER 28, 2016

September 23 – 25, 2016 – 12<sup>th</sup> Annual Monterey Bay Birding Festival. Watsonville Civic Plaza, 275 Main Street, Watsonville. 888.909.7829, [www.montereybaybirding.org](http://www.montereybaybirding.org)

September 24, 2016, 11 am – 4:30 pm – Monterey Bay Birding Festival workshops hosted by Moss Landing Marine Labs, 8272 Moss Landing Road. [www.montereybaybirding.org](http://www.montereybaybirding.org)

October 5, 2016, 7 pm – Friends of Moss Landing Marine Laboratories presents an evening with founder and Executive Director of Blue Frontier David Helvarg, author of "The Golden Shore", a history of the culture and changing nature of California's coasts and ocean.  
[friends@mlml.calstate.edu](mailto:friends@mlml.calstate.edu), 831.771.4100.

October 10 – 13, 2016 – 68<sup>th</sup> Annual California Association of Harbor Masters and Port Captains Conference and Trade Show. San Pedro.  
<http://harbormaster.org/harbormaster-conference-trade-show/>

October 10 – 13, 2016 – CSDA Annual Conference and Exhibitor Showcase. San Diego.  
<http://csda.net>

Saturday, October 15, 2016, 9 am - 1 pm. Marine Life Studies *Flip for Whales* annual fundraiser. Includes continental breakfast with mimosas; guided whale watch with Blue Ocean Whale Watch; raffles and a live auction. <http://www.marinelifestudies.org> or call 831.901.3833 to make your reservation. \$90 tax deductible donation per ticket - reservations required.

Saturday, October 15, 2016 MBARI will hold its Annual Open House [www.mbari.org/about/mbari-open-house/](http://www.mbari.org/about/mbari-open-house/).

2016 Meeting Schedule Monterey Bay National Marine Sanctuary Advisory Council (SAC). For more information contact Nichole Rodriguez, [nichole.rodriguez@noaa.gov](mailto:nichole.rodriguez@noaa.gov); 831.647.4206  
October 21<sup>st</sup> – Cambria  
December 8<sup>th</sup> – Monterey

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

Special Districts Association of Monterey County 2016 Meeting Schedule (Tuesdays) – Next meeting October 18, 2016.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*



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## ITEM NUMBER 8 - ASSIGNED LIVEABOARD REPORT BOARD MEETING OF SEPTEMBER 28, 2016

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveaboard vessels and all persons living aboard. The permits for these liveaboards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

### LIVEABOARDS

#### Name

1. Avis, S.
2. Anderson, T.
3. Auten, D.
4. Bachmanova A. / Perpignani R.
5. Bohigian, D.
6. Burns, P.
7. Byrnes, K.
8. Callahan, T.
9. Cayuela, R.
10. Chojnowski, G. / Barker L.
11. Clark, N.
12. Cloer, J./Ajuria M.
13. Chambers, B.
14. Comendant, T.
15. Crow, F.
16. Degnan, P.
17. Delahanty, G./Graham,R.
18. Elwell, G.
19. Faneuf, C. / Clifford L.
20. Felicano, J.
21. Graham, D.
22. Harrington, H.
23. Ho, R.
24. Heatley, J.
25. Jerred, D.
26. Groom D
27. Jones, H.
28. Jones, T.

#### Vessel

*Sportfisher*, ON 556296  
*Lanikai* CF 4134N  
*Serenity*, CF 8246 VH  
*Expresso*, ON991915  
*Finesse*, CF 3764 ET  
*Tralfamadore*, CF 9430 GL  
*Grand Slam*, CF 4540 FE  
*Deb on Air*, CF 3174 HA  
*Rachel Angelet*, CF 6969 UB  
*Moon Shadow*, CF 2325 SZ  
*China Cloud*, ON 999772  
*Laurie*, CF 2688 EX  
*Pyxis*, ON 984193  
*Mariah*, CF 9747 GR  
*Tortuga*, ON 1190479  
*No Name*, CF 8344 GT  
*Dreamer* 8370 EA  
*Pearl*, ON 557575  
*Sandpiper*, CF 6280 EU  
*Takara*, CF 3767 AS  
*Shelter Dog*, ON 593068  
*Isle of View*, ON 997142  
*Carolynn Ann* CF 5796 FG  
*Darla Jean*, CF 2303 UN  
*Westwind*, CF8564 GM  
*Phoenix*, CF 5084 GJ  
*Laetare*, CF 5495 YB  
*Sanity*, CF 5249 SC

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

29. Johnson, J. /LaFever M.
30. Kampas,B./ Kampas T.
31. Knudson L./Knudson A.
32. Kurle L.
33. Larke, R.
34. Bernett G.
35. Maris, T.
36. Markley, S.
37. Nieman J.
38. Niswonger, R.
39. Nunes, D.
40. Otis, T.
41. Phelps, B./Gruber R.
42. Phillips A/Flavin S/Flavin C/Flavin S
43. Vasquez A/Vasquez R/ Vasquez R
44. Raaphorst, D./Raaphorst M.
45. Reins, D.
46. Rotger, M.
47. Roulet, J.
48. Piro, Daniel
49. Schuber, T.
50. Stegmann, R.
51. Stark, H.
52. Snyder, R.
53. Thomas, B.
54. Tufts, M./White,P./Wiseman,R./son
55. Warren, R.
56. Whaley, C/ Whaley C.
57. Woytek, B.
58. Wolinski, P.
59. Waters, J./Waters, M.
60. Cook, B.

*Aztlan*, ON 281903  
*Tee-Time* CF 5670 UY  
*Spellbound*, ON 082155  
*Sweet Liberty* ON 105217  
*Rhiannon*, CF 8551 CA  
*Zinful*, CF 5419 JG  
*Nimble*, CF 3730 KB  
*Olivia*, CF 0322 VP.  
*Inia*, ON 1074183  
*Illusion*, CF 0836 TA  
*Auoroa*, ON 676686  
*Blue Moon*, CF 1886 GT  
*Shadow II*, ON 661129  
*Odyle*, ON 559168  
*Larraine*, CF 0533 JL  
*Spirit*, ON 664971  
*Second Paradise*, ON 912484  
*Raven*, ON 241650  
*Double Eagle*, ON 519846  
*Gulf Star*, CF 6082 GL  
*Bulldog*, ON 1219673  
*Wild Goose*, ON 589319  
*Outta Here*, CF 8370 EA  
*Jeannie B*, ON 261236  
*Coho*, CF 9974 KK  
*Enchantress*, CF 0878 SX  
*La Wanda*, CF 5014 FR  
*Karuna*, ON 653218  
*Menez La Vie*, ON 6700921  
*Ramona*, ON 1114657  
*No Name*, CF 5670 GD  
*No Name*, CF 8917 TB

Total Vessels: 60  
 Total Persons: 80  
 Pending Aps: -0-



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EXECUTIVE  
GENERAL MANAGER

HARBORMASTER  
Linda G. McIntyre, Esq.

## STAFF REPORT

### ITEM NUMBER 9 - SLIP INCOME REPORT BOARD MEETING OF SEPTEMBER 28, 2016

Slip Rates 2016/2017 per linear foot:

Assigned: \$7.35/ft./month  
Temporary: \$11.60/ft./month  
Transient: \$1.25/ft./day

### INCOME

#### August 2016

\$156,906

#### August 2015

\$150,728

#### August 2016 Budget

\$157,711

Slip income is below budget by \$805 but above prior year by \$6,104. This increase is due to higher temporary berthing revenue in the current year.

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## STAFF REPORT

### ITEM NUMBER 10 – INCIDENT REPORT BOARD MEETING OF SEPTEMBER 28, 2016

**8/23/16** An individual visiting the Kahuna Sport Fishing office reported that a tool bag was stolen from him in the south harbor parking lot. Surveillance tape was reviewed and showed that the suspects were driving an older white model car and were being followed by a white truck. The Sheriff's Department was called and they are following up.

**8/26/16** A woman driving a U-Haul truck backed up into the women's restroom in the South Harbor lot. CHP was sent out and conducted a collision investigation and said a full report would be available in eight days.

**9/17/16** Received call from Sea Harvest regarding water coming up from the ground to the right of the pump station. Staff drove up and saw the problem and called Pajaro Sunny Mesa who said they were sending someone out. Apparently there was a break in their water main.

**No further incidents to report as of the date of this report**

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## STAFF REPORT

### ITEM NUMBER 19 – North Harbor Erosion Emergency - UPDATE BOARD MEETING OF SEPTEMBER 28, 2016

Resolution 16-01, declaring El Niño-caused erosion at the North Harbor wharf access an emergency, states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

Erosion continues to deteriorate the wharf access and the electrical panel pad. Our engineering consultant has prepared more extensive drawings per the requirements of a CalTrans encroachment permit application and has submitted them with the permit application to CalTrans.

Although Caltrans minimum review time for a permit is 3 weeks if there are no changes/questions, it can take up to 6 weeks and then add a week or two for revisions and resubmission for approval, it will be taking quite a bit of time. Our Consultant said it has to be reviewed by 6 or 7 individuals at CalTrans.

Especially because higher ocean surges and winter storms are on the horizon, it is evident that the condition of the wharf area continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-01 should continue in full force and effect.

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## STAFF REPORT

### ITEM NUMBER – 20 – B DOCK EMERGENCY REPAIR BOARD MEETING OF SEPTEMBER 28, 2016

Resolution 16-18, declaring the damage to several fingers and an area of the main dock walkway of B dock an emergency, states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

Our insurer's marine surveyor and the vessel owner's insurer's marine survey are meeting to review the damage as of this writing. The District has engaged the services of Kie-Con to proceed with all speed in ordering materials and building replacement dock sections and fingers to mitigate the dangerous conditions resulting from the crash.

Based on the observation and opinion of our engineering consultant and what can be seen with the naked eye, it is evident that the condition of the broken dock continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-18 should continue in full force and effect.

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## STAFF REPORT

### ITEM NUMBER – 21 – APPOINT PARKING FEE REVIEW COMMITTEE BOARD MEETING OF SEPTEMBER 28, 2016

The issue of the most cost-effective way to collect parking fees and the request by some tenants of granting discounted parking has recently come up.

At the last Board meeting President Jeffries asked that this item be on the Agenda at the next meeting in order that he could appoint an Ad Hoc Parking Issues Review Committee who can sort through the various options and bring back a recommendation to the Board in the future.

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GENERAL MANAGER  
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Linda G. McIntyre, Esq.

## **STAFF REPORT**

### **ITEM NUMBER 22 – TSUNAMI SHORELINE EROSION REPAIR PROJECT BOARD MEETING OF SEPTEMBER 28, 2016**

The 2011 Tsunami event caused erosion in three areas of the Harbor, two in NH and one in SH. Due to a number of obstacles the project was not ready to go to bid until recently. FEMA is committed to reimbursing the District 75% of the estimated cost of the repair project. The deadline for completion is December 31, 2016.

Staff prepared and published an Invitation to Bid for the removal, re-grading, and reconstruction of shoreline revetment to repair the Tsunami damage and protect the shore going forward. The deadline for receiving bids is 2:00 p.m. September 27, 2016.

The bids received, if any, will be distributed at the meeting.

The Board can award the contract or can reject all bids. If no bids are received the District can negotiate with any suitable contractor for the work.

Staff recommends that any contract awarded by the Board be made subject to verification of references and review and approval by District Counsel.

***SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947***

## RESOLUTION NO. 16-20

### A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT AWARDED A CONTRACT FOR THE TSUNAMI SHORELINE REPAIR PROJECT

\* \* \* \* \*

**WHEREAS**, on August 31, 2016 and September 7, 2016, the District's General Manager caused the publication of a Notice to Prospective Bidders soliciting sealed bids for its North and South Harbor Shore Protection Repair Project resulting from the 2011 Tsunami in the Salinas Californian, and the project was also listed with the Salinas Valley Builders Exchange, the Santa Cruz Builders Exchange and the Builders Exchange of Central California, and

**WHEREAS**, in response to the District's Notice, the District received the following bids:

Name of Contractor	Bid Amount
_____	_____
_____	_____
_____	_____

**WHEREAS**, the Board has reviewed the bids and has determined that the bid received from \_\_\_\_\_ meets all District requirements and that a review of \_\_\_\_\_ records and references will be conducted by staff to determine whether it possesses all professional capabilities and the desire to fulfill the requirements of the Project's plans and specs.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Moss Landing Board of Harbor Commissioners that, subject to review of \_\_\_\_\_ records and references with satisfactory results, the General Manager is hereby authorized to execute a contract in a form to be approved by the General Manager and District Counsel for the North and South Harbor Shore Protection Repair Project in an amount not to exceed \$ \_\_\_\_\_ with \_\_\_\_\_.

#### CERTIFICATION

Resolution 16-20 was duly passed and adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 28th day of September, 2016, a quorum present and acting throughout, by the following vote:

AYES:

NOES:

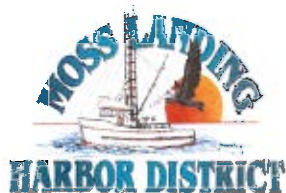
ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
Russ Jeffries, President  
Board of Harbor Commissioner

\_\_\_\_\_  
Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners



**BOARD OF HARBOR COMMISSIONERS**

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**GENERAL MANAGER  
 HARBORMASTER**

Linda G. McIntyre, Esq.

## NOTICE INVITING BIDS

1. **Bid Acceptance.** The Moss Landing Harbor District ("Owner") will accept sealed bids for its North Harbor and South Harbor Shore Protection Repair Project ("Project"), by or before September 27, 2016, at 2 p.m., at Moss Landing Harbor District, Attn: Linda G. McIntyre, General Manager, 7881 Sandholdt Road, Moss Landing, California 95039, at which time the bids **will** be publicly opened and read aloud.

2. **Project Information.**

**2.1 Location and Description.** The Project is located at the Moss Landing North Harbor and Moss Landing South Harbor, and is described as follows:

The Project involves the removal, re-grading, and reconstruction of shoreline revetment, and the following: placement of engineered fill, where needed, to achieve proper grade and slope; removal and disposal of existing concrete rubble and debris along the shoreline; sorting and stockpiling of rip-rap stone that meets the Project specifications for armor stone; re-installation of geotextile fabric; repair and re-installation of approximately 457 linear feet of rock rip-rap for shore protection; placement of sand fill at the toe of the North Harbor Site 1 revetment; and other miscellaneous requirements as specified in the Contract Documents.

**2.2 Time for Completion.** The planned timeframe for commencement and completion of construction of the Project is: 90 days from the start date specified in Owner's issuance of Notice to Proceed.

3. **License and Registration Requirements.**

**3.1 License.** This Project requires a valid California contractor's license for the following classification(s): Class A – General Engineering Contractor.

**3.2 DIR Registration.** Owner will not accept a Bid Proposal from or enter into the Contract with a bidder, without proof that the bidder and its Subcontractors are registered with the California Department of Industrial Relations ("DIR") to perform public work under Labor Code section 1725.5, subject to limited legal exceptions.

4. **Contract Documents.** The plans, specifications, bid and contract documents for the Project, and any addenda thereto ("Contract Documents") may be downloaded from Owner's website located at: <http://www.mosslandingharbor.dst.ca.us>.
5. **Requests for Information.** Questions regarding the Project, the bid procedures or any of the Contract Documents must be submitted by email to Sea Engineering Inc, Attn: Paul Roberts, PE at [proberts@seaengineering.com](mailto:proberts@seaengineering.com) and copied to [mcintyre@mosslandingharbor.dst.ca.us](mailto:mcintyre@mosslandingharbor.dst.ca.us). Final questions to be submitted in writing no later than five (5) days prior to bid date. Responses shall be issued to all bidders no later than two (2) days prior to bid date.

5. **Bid Security.** The Bid Proposal must be accompanied by bid security of ten percent of the maximum bid amount, in the form of a cashier's or certified check made payable to Owner, or a bid bond executed by a surety licensed to do business in the State of California on the Bid Bond form included with the Contract Documents. The bid security must guarantee that upon award of the bid, the bidder will execute the Contract and submit payment and performance bonds and insurance certificates as required by the Contract Documents within ten days after issuance of the notice of award.
6. **Prevailing Wage Requirements.**
  - 6.1 **General.** This Project is subject to the state and federal (Davis-Bacon) prevailing wage requirements applicable to the locality in which the Work is to be performed for each craft, classification or type of worker needed to perform the Work, including employer payments for health and welfare, pension, vacation, apprenticeship and similar purposes.
  - 6.2 **Rates.** The state prevailing rates are on file with the Owner and available online at <http://www.dir.ca.gov/DLSR>. Each Contractor and Subcontractor must pay no less than the specified rates to all workers employed to work on the Project. The schedule of per diem wages is based upon a working day of eight hours. The rate for holiday and overtime work must be at least time and one-half.
  - 6.3 **Compliance.** The Contract will be subject to compliance monitoring and enforcement by the DIR, under Labor Code section 1771.4.
7. **Performance and Payment Bonds.** The successful bidder will be required to provide performance and payment bonds for 100% of the Contract Price.
8. **Substitution of Securities.** Substitution of appropriate securities in lieu of retention amounts from progress payments is permitted under Public Contract Code section 22300.
9. **Subcontractor List.** Each bidder must submit the name, location of the place of business, California contractor license number, DIR registration number, and percentage of the Work to be performed (based on the Base Bid) for each Subcontractor that will perform work or service or fabricate or install work for the prime contractor in excess of one-half of 1% of the bid price, using the Subcontractor List form included with the Contract Documents.
10. **Instructions to Bidders.** Additional and more detailed information about the Project and Owner's bidding requirements is provided in the Contract Documents. All bidders should carefully review the "Instructions to Bidders" before submitting a Bid Proposal.

Publication Dates: 8/31/2016, 9/7/2016

Linda G. McIntyre, General Manager/Harbor Master  
8/26/2016



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**ASSISTANT GM/ASSISTANT HM**  
Tom Razzeca

## **STAFF REPORT**

**ITEM NUMBER 23 – RESO NO. 16-19 RESCHEDULING THE OCTOBER 26,  
2016 REGULAR BOARD MEETING  
BOARD MEETING OF SEPTEMBER 28, 2016**

Because Commissioner Ferrante will just be returning from Germany on the October 26 Board meeting date, the Board agreed to reschedule the October meeting to the following Thursday, November 3 at 6 pm. District Counsel and all Commissioners have confirmed.

Staff recommends the Board adopt Resolution No. 16-19 canceling the October 26, 2016 regular meeting and fix November 3, 2016 as substitute meeting date.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*

## **RESOLUTION 16-19**

### **A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT CANCELING THE OCTOBER 26, 2016 REGULAR BOARD MEETING AND FIXING A SUBSTITUTE DATE THEREAFTER**

**WHEREAS**, the regularly scheduled October meeting of the Moss Landing Harbor District Board of Commissioners is October 26, 2016, and

**WHEREAS**, one of the Commissioners will be out of the Country, returning that evening, and

**WHEREAS**, it is the policy of the Moss Landing Harbor District Board of Commissioners to attempt, whenever feasible, to accommodate the presence of all Commissioners at Board meetings, and

**WHEREAS**, all Commissioners, District Counsel and staff are available to meet the following week without the disruption of Harbor business.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Harbor Commissioners of the Moss Landing Harbor District hereby cancels the regularly scheduled meeting of October 26, 2016 and reschedules the regular meeting to the date of November 3, 2016.

\* \* \* \* \*

#### **CERTIFICATION**

Resolution 16-19 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 28<sup>th</sup> day of September, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

\_\_\_\_\_  
Russ Jeffries, President  
Board of Harbor Commissioners

\_\_\_\_\_  
Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners