



AGENDA
SPECIAL RESCHEDULED REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

DECEMBER 7, 2016, 2:30 P.M.

A. CLOSED SESSION

A closed session will be held immediately prior to the public open meeting, **and will begin at 2:00 p.m.** The public open meeting will begin **at 2:30 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken at the Closed Session will be reported out at that time.

1. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD 2. Deyerle vs. MLHD

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

Roll Call

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
Andrew Amaral - Commissioner
Peggy Shirrel - Commissioner

Linda G. McIntyre – General Manager
Mike Rodriquez – District Counsel
Tom Razzeca – Assistant General Manager
Marie Della Maggiore – Dir. Of Administrative Services, Executive Assistant to the GM

C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

D. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

E. CONSENT CALENDAR

1. Approval of the November 3, 2016 Rescheduled Regular Meeting Minutes.

F. FINANCIAL REPORT

2. Financial report month ending October 31, 2016.

G. MANAGER'S REPORTS

The General Manager will make oral or written presentations on the below subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

3. Projects Status/Update
4. Community Relations; Requests/Issues
5. Summary of Permits Issued

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6. Meeting Announcements
7. Assigned Liveboard Report
8. Slip Income Report
9. Incident Report

H. COMMITTEE REPORTS

10. Finance Committee – Ferrante/Leonardini
11. Elkhorn Slough Advisory Committee – Amaral/Leonardini
12. Special Districts – Jeffries/Ferrante
13. Liveboard Committee – Jeffries/ Amaral
14. Harbor Improvement Committee – Amaral/Shirrel
15. Real Property Committee I – Jeffries/Leonardini
16. Real Property Committee II – Ferrante/Shirrel
17. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

I. NEW BUSINESS

18. ITEM – Update on North Harbor wharf/visitor dock access erosion emergency repair project.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
19. ITEM – Update on B Dock emergency repair project
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
20. ITEM – Update on North Harbor Building project.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
21. ITEM – Consider adopting Resolution No. 16-22 awarding contract/change order for South Harbor (Tsunami) shoreline repair project.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

J. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

K. ADJOURNMENT

The next Meeting of the Board of Harbor Commissioners is scheduled for January 25, 2017 at 7:00 PM at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA 95039. Individuals who require special accommodations are requested to contact the Executive Assistant to the General Manager by calling 831.633.5417 or by emailing delamaggiore@mosslandingharbor.dst.ca.us no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to Regular Meetings and 24 hours prior to Special Meetings and may be obtained by logging onto www.mosslandingharbor.dst.ca.us or by contacting the District at 831.633.5417. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



MINUTES
SPECIAL RESCHEDULED MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

NOVEMBER 3, 2016, 7:00 P.M.

A. CLOSED SESSION

The Board adjourned to Closed Session at 6:00 pm to discuss the following:

1. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD 2. Deyerle vs. MLHD
2. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Santa Cruz Cannery Building Lease. Negotiating parties: General Manager and District Counsel.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:23 pm. After the Pledge of Allegiance, roll was called:

Commissioners Present:

Russ Jeffries – President

Tony Leonardini – Vice President

*Vince Ferrante – Secretary

Peggy Shirrel – Commissioner

Staff Present:

Linda G. McIntyre – General Manager

Mike Rodriguez – District Counsel

Tom Razzeca – Assistant General Manager

Marie Della Maggiore – Dir. Of Administrative
Services, Executive Assistant to the GM

*Commissioner Ferrante appearing via phone from the Hyatt Regency Hotel,
1209 L Street, Sacramento, CA for Closed Session only; excused from Open Session

Commissioners Absent: Andrew Amaral - Commissioner

C. PRESIDENT'S REMARKS

President Jeffries reported that the Board met in closed session and no reportable action was taken; that direction was given to the General Manager and District Counsel.

D. PUBLIC COMMENTS

No public comment

E. SPECIAL PRESENTATION OF ANNUAL AUDITED FINANCIAL STATEMENT

1. Consider accepting the FYE June 30, 2016 Audited Financial Statement.
 - a. Staff report - Written report.
 - b. Public comment - Mr. Ryan Jolley of the firm Bryant L. Jolley CPA's presented the highlights of the FYE June 30, 2016 audited financial statement. He said there were no deficiencies or material weaknesses within any of the internal financial controls and no exceptions to accounting policies. He said the \$900,000 cash increase is a good sign; that everything was fairly consistent with prior years and even without

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grant funds, the District did better in cash flows. He thanked the staff for providing everything needed to conduct a smooth audit.

c. Board discussion - No additional discussion. The Board said they were always pleased to see a clean audit and thanked staff and Mr. Jolley.

d. Board action - A motion was made by Commissioner Leonardini and seconded by Commissioner Shirrel to accept the FYE June 30, 2016 audited financial statement.

The motion passed on a roll call vote: Yes: Commissioners Jeffries, Leonardini and Shirrel. Noes: None. Absent: Commissioners Ferrante and Amaral.

F. CONSENT CALENDAR

A motion was made by Commissioner Leonardini and seconded by Commissioner Shirrel to approve the September 28, 2016 Regular Meeting Minutes and the October 20, 2016 Special Meeting Minutes. August 24, 2016 Regular Meeting Minutes and the September 8, 2016 Special Meeting Minutes. The motion passed on a roll call vote: Yes:

Commissioners Jeffries, Leonardini and Shirrel. Noes: None. Absent: Commissioners Ferrante and Amaral.

G. FINANCIAL REPORT

4. GM McIntyre gave the financial report highlights for the month ending September 30, 2016.

- Marina Revenues are lower than budgeted by \$3k and South Harbor parking revenue is lower than budget by \$3k.
- Marina Expenses are lower than budgeted by \$37k. The variance is a largely due to a combination of repairs and maintenance costs, utility, personnel expenses that came in under budget.
- General & Administrative costs came in above budget by \$15k, which is due primarily to attorney fees related to litigation. The GM stated that she will be bringing a mid-year budget adjustment request to the Board changing line item 76 "Commissioner Election Expenses" in the amount of \$175,000 to "Litigation Expenses" to account for these unusual attorney fees.
- Marina operations show a year to date profit of \$66k, which is higher than budgeted by \$33k.
- Lease and other operating revenues are under budget by \$10k due to being under budget in NNN income by \$7k simply because it hasn't yet been billed, and by \$3k in the North Harbor Use revenue which is estimated throughout the year based on anticipated seasonal use. These numbers should even out by the end of the fiscal year.
- Lease and other operating expenses are slightly under budget by \$2k.
- Lease and other operations show a year to date profit of \$76k, which is lower than budgeted by \$7k because of triple net expenses not yet billed.
- Overall for the year to date, combined operations show a profit of \$142k, higher than budget by \$26k.

The GM stated that we are likely to see a decline in revenue and it will come in below budget for the winter months, but as always, we expect it to even out when we arrive at the end of the fiscal year and true up the numbers for the entire year.

A motion was made by Commissioner Shirrel and seconded by Commissioner Leonardini to accept the month-ending September 30, 2016 financial report. The motion passed on

a roll call vote: Yes: Commissioners Jeffries, Leonardini and Shirrel. Noes: None.
Absent: Commissioners Ferrante and Amaral.

H. MANAGER'S REPORTS

5. Projects Status/Update – written report, no additional comments
6. Community Relations; Requests/Issues – written report, no additional comments
7. Summary of Permits Issued - written report, no additional comments
8. Meeting Announcements - written report, no additional comments
9. Assigned Liveaboard Report - written report, no additional comments
10. Slip Income Report - written report, no additional comments
11. Incident Report - written report, no additional comments

I. COMMITTEE REPORTS

12. Finance Committee – Ferrante/Leonardini – no meetings
13. Elkhorn Slough Advisory Committee – Amaral/Leonardini – no meetings
14. Special Districts – Jeffries/Ferrante – Commissioners Jeffries and Ferrante attended the SDAMC meeting and Sheriff Bernal was the guest speaker. Commissioners Jeffries & Ferrante thanked him for the quick responses to MLHD calls.
15. Liveaboard Committee – Jeffries/ Amaral – no meetings
16. Harbor Improvement Committee – Amaral/Shirrel – no meetings
17. Real Property Committee I – Jeffries/Leonardini – Commissioner Leonardini said he and Commissioner Jeffries met with GM to discuss organization of an Agenda for a future parking issues public meeting sometime next year.
18. Real Property Committee II – Ferrante/Shirrel – no meetings
19. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Commissioner Jeffries stated that he attended a public informational meeting by Deep Water Desal held on November 2. They gave an overview of the project status and stated they hoped the EIR would be out by next summer.

J. NEW BUSINESS

20. ITEM – Update on North Harbor wharf/visitor dock erosion emergency repair project.
 - a. Staff report – GM McIntyre gave the report.
 - b. Public comment - None
 - c. Board discussion - None
 - d. Board action - The Board by consensus agreed that the emergency conditions necessitating the project still exist and that all terms and conditions of Resolution 16-01 remain in effect.
21. ITEM – Update on B Dock emergency repair project.
 - a. Staff report – GM McIntyre gave the report.
 - b. Public comment - None
 - c. Board discussion - None
 - d. Board action - The Board by consensus agreed that the B Dock emergency repair project should continue and that all terms and conditions of Resolution 16-18 remain in effect.
22. ITEM – Consider approving Amendment/Assignment to the Biomineral Holdings Lease at the Cannery Building.
 - a. Staff report – GM McIntyre gave the report and recommended approval.

b. Public comment - none

c. Board discussion – Commissioner Jeffries asked if District Counsel had reviewed. GM McIntyre stated leases are always subject to review and approval of District Counsel. District counsel stated he would review.

d. Board action – A Motion was made by Commissioner Leonardini and seconded by Commissioner Shirrel to approve the action. The motion passed on a roll call vote: Yes: Commissioners Jeffries, Leonardini and Shirrel. Noes: None. Absent: Commissioners Ferrante and Amaral.

23. ITEM - Consider adopting Resolution No. 16-21 canceling the November and December regular meetings of the Board of Harbor Commissioners and fixing a substitute date therefor.

a. Staff report – GM McIntyre gave the report.

b. Public comment – no public comment

c. Board discussion – no further discussion

d. Board action – a motion was made by Commissioner Shirrel, seconded by Commissioner Leonardini, to adopt Resolution 16-21 and fix the substitute date of December 7, 2016. The motion passed on a roll call vote: Yes: Commissioners Jeffries, Leonardini and Shirrel. Noes: None. Absent: Commissioners Ferrante and Amaral.

J. COMMISSIONERS COMMENTS AND CONCERNS

Commissioner Leonardini expressed concern over the numerous unexcused absences from meetings by Commissioner Amaral. He is concerned that it is a burden on constituents as well as on the remainder of the Board. Commissioners Shirrel and Jeffries agreed. Commissioner Jeffries said he has called him with no return call but will call him again.

K. ADJOURNMENT

President Jeffries adjourned the meeting in memory of Nick Ono, the son of Executive Assistant Marie Della Maggiore at 8:20 p.m.

Respectfully submitted,

Vince Ferrante, Secretary
Board of Harbor Commissioners

ATTEST:

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet
As of October 31, 2016

	<u>Oct 31, 16</u>	<u>Oct 31, 15</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1018 · Union Bank- Trust Account	408,107	361,841	46,266	13%
1002 · Petty Cash	500	500		
1010 · Union - M.M.	3,806,907	2,886,025	920,882	32%
1009 · Union - Operating	40,602	64,868	-24,266	-37%
1011 · Union - Payroll	32,317	64,726	-32,409	-50%
1015 · 1st Capital Bank	1,542,078	1,539,773	2,305	0%
1016 · Pinnacle Bank Interest Account	22,922	22,922		
1020 · Umpqua - Restricted	1,008,477	1,007,089	1,388	0%
Total Checking/Savings	6,861,910	5,947,744	914,166	15%
Accounts Receivable				
11290 · Leases				
1282 · NNN Receivable	15,266	54,064	-38,798	-72%
1291 · Monterey Bay Kayak		-1,213	1,213	100%
Total 11290 · Leases	15,266	52,851	-37,585	-71%
1200 · Marina Receivables	73,453	44,135	29,318	66%
1201 · Marina - Allow for Bad Debt	-31,770	-14,552	-17,218	-118%
Total Accounts Receivable	56,949	82,434	-25,485	-31%
Other Current Assets				
1271 · Prepaid Expenses				
1270 · Insurance	20,174	18,354	1,820	10%
Total 1271 · Prepaid Expenses	20,174	18,354	1,820	10%
Total Other Current Assets	20,174	18,354	1,820	10%
Total Current Assets	6,939,033	6,048,532	890,501	15%
Fixed Assets				
1650 · Construction in Progress	366,418	319,505	46,913	15%
1670 · Equipment	779,968	773,609	6,359	1%
1700 · Improvements				
1710 · NH Buildings & Improvements	7,868,580	7,868,580		
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,276,755	8,256,228	20,527	0%
1740 · SH Floating Docks	9,369,077	9,135,149	233,928	3%
Total 1700 · Improvements	26,671,305	26,416,850	254,455	1%
1900 · Land	1,642,860	1,642,860		

Moss Landing Harbor District
Balance Sheet
As of October 31, 2016

	<u>Oct 31, 16</u>	<u>Oct 31, 15</u>	<u>\$ Change</u>	<u>% Change</u>
1800 · Less - Depreciation				
1805 · Equipment	-765,489	-756,913	-8,576	-1%
1810 · NH Buildings & Improvements	-3,339,353	-3,081,880	-257,473	-8%
1820 · NH Floating Docks	-489,727	-478,039	-11,688	-2%
1825 · NH Offsite Improvements	-423,129	-404,116	-19,013	-5%
1830 · SH Buildings & Improvements	-5,652,135	-5,439,754	-212,381	-4%
1840 · SH Floating Docks	-4,896,401	-4,485,298	-411,103	-9%
Total 1800 · Less - Depreciation	<u>-15,566,234</u>	<u>-14,646,000</u>	<u>-920,234</u>	<u>-6%</u>
Total Fixed Assets	13,894,317	14,506,824	-612,507	-4%
Other Assets				
1530 · Principal Financial CS	7,389	7,389		
1320 · Workers Comp Deposit	200	200		
Total Other Assets	<u>7,589</u>	<u>7,589</u>		
TOTAL ASSETS	<u><u>20,840,939</u></u>	<u><u>20,562,945</u></u>	<u><u>277,994</u></u>	<u><u>1%</u></u>

Moss Landing Harbor District
Balance Sheet
As of October 31, 2016

	<u>Oct 31, 16</u>	<u>Oct 31, 15</u>	<u>\$ Change</u>	<u>% Change</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	23,508	2,384	21,124	886%
Total Accounts Payable	23,508	2,384	21,124	886%
Other Current Liabilities				
2082 · MLCP Cost Reimb. Deposit	105,724	124,362	-18,638	-15%
2005 · Accrued Employee IRA	666	666	666	100%
2021 · Accrued Vacation	94,999	83,982	11,017	13%
2023 · Accrued Payroll Taxes		0	0	0%
2030 · Customer Deposits	287,896	292,801	-4,905	-2%
2050 · Employee 457 Payable	-748	-748	-748	-100%
2080 · Prepaid Berth Fees	163,512	158,051	5,461	3%
2087 · Lease Deposits	14,164	42,289	-28,125	-67%
2086 · Prepaid Leases				
20861 · Duke	31,639	31,196	443	1%
20862 · MBARI	12,819	12,892	-73	-1%
Total 2086 · Prepaid Leases	44,458	44,088	370	1%
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	28,833	33,888	-5,055	-15%
Total 2051 · Note Interest Payable	28,833	33,888	-5,055	-15%
Total Other Current Liabilities	739,504	779,461	-39,957	-5%
Total Current Liabilities	763,012	781,845	-18,833	-2%
Long Term Liabilities				
2605 · Umpqua Loan	4,046,718	4,406,076	-359,358	-8%
Total Long Term Liabilities	4,046,718	4,406,076	-359,358	-8%
Total Liabilities	4,809,730	5,187,921	-378,191	-7%
Equity				
3050 · Prior Year Earnings	9,417,664	8,822,078	595,586	7%
3020 · Retained Net Assets	6,456,231	6,456,231		
Net Income	157,316	96,713	60,603	63%
Total Equity	16,031,211	15,375,022	656,189	4%
TOTAL LIABILITIES & EQUITY	20,840,941	20,562,943	277,998	1%

Moss Landing Harbor District
Statement of Cash Flows
July through October 2016

Jul - Oct 16

OPERATING ACTIVITIES

Net Income	157,316
Adjustments to reconcile Net Income	
to net cash provided by operations:	
1200 · Marina Receivables	2,487
1201 · Marina - Allow for Bad Debt	217
11290 · Leases:1262 · Monterey Bay Electronics	872
11290 · Leases:1282 · NNN Receivable	3,734
1271 · Prepaid Expenses:1270 · Insurance	-7,986
1800 · Less - Depreciation:1805 · Equipment	6,800
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	86,331
1800 · Less - Depreciation:1820 · NH Floating Docks	4,012
1800 · Less - Depreciation:1825 · NH Offsite Improvements	9,794
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	69,593
1800 · Less - Depreciation:1840 · SH Floating Docks	138,133
2010 · Accounts Payable	-8,974
2005 · Accrued Employee IRA	666
2020 · Accrued Salaries Payable	-6,372
2030 · Customer Deposits	-4,477
2050 · Employee 457 Payable	-748
2080 · Prepaid Berth Fees	-10,116
2086 · Prepaid Leases:20861 · Duke	-21,093
2086 · Prepaid Leases:20862 · MBARI	-8,480
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-23,490

Net cash provided by Operating Activities	388,219
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FINANCING ACTIVITIES

2605 · Umpqua Loan	-359,358
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Net cash provided by Financing Activities	-359,358
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Net cash increase for period	28,861
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Cash at beginning of period	6,833,046
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Cash at end of period	6,861,907
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Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through October 2016

	<u>Jul - Oct 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	527,417	525,576	1,841	100%
4115 · Temporary Berthing	93,190	80,413	12,777	116%
4130 · Transient Berthing	11,041	21,756	-10,715	51%
4112 · Qtrly/Annual Discount	-1,322	-1,732	410	76%
4113 · Commercial Vessel Dscnt	-4,421	-5,000	579	88%
4114 · Away (1 mnth) Dscnt	-264		-264	100%
4120 · Liveaboard Fees	40,581	35,000	5,581	116%
4260 · Towing - Intra Harbor	150	250	-100	60%
4270 · Pumpouts	400	200	200	200%
4140 · Non Operable Surcharge				
4220 · Wait List	2,550	2,400	150	106%
4282 · Recovered Lien Costs	840		840	100%
4280 · Late Fees	9,998	10,000	-2	100%
Total 4100 · Berthing Income	680,160	668,863	11,297	102%
4200 · Other Income - Operations				
4225 · Merchandise	1,082	300	782	361%
4285 · Dog Fee	535	540	-5	99%
4230 · SH Parking	48,999	44,000	4,999	111%
4290 · Misc	-417	400	-817	-104%
Total 4200 · Other Income - Operations	50,199	45,240	4,959	111%
4300 · Operating Grant Revenues				
Total 4000 · MARINA REVENUES	730,359	714,103	16,256	102%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through October 2016

Expense	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	4,299	1,250	3,049	344%
5921 · Internet Billing Service	605	682	-77	89%
5210 · Dues & Subscriptions	2,873	2,200	673	131%
5220 · Office Supplies				
5223 · Administration	1,464	854	610	171%
5225 · Operations	3,424	2,294	1,130	149%
Total 5220 · Office Supplies	4,888	3,148	1,740	155%
5230 · Postage & Equip Lease				
5232 · Meter Lease	248	226	22	110%
5235 · Postage	26	377	-351	7%
Total 5230 · Postage & Equip Lease	274	603	-329	45%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	1,185	1,411	-226	84%
5245 · Toner & Supplies				
Total 5240 · Copier Lease & Supplies	1,185	1,411	-226	84%
5250 · Telephone & Communications				
5253 · Administration	3,675	4,117	-442	89%
5255 · Operations	283	487	-204	58%
Total 5250 · Telephone & Communications	3,958	4,604	-646	86%
5260 · Professional Services				
5269 · Payroll Processing	935	1,227	-292	76%
5263 · Audit fees	14,500	14,000	500	104%
5262 · Accounting	12,926	16,500	-3,574	78%
5264 · Peoples Desal Costs				
5265 · Legal	39,490	25,000	14,490	158%
5268 · Computer Consulting		1,713	-1,713	
Total 5260 · Professional Services	67,851	58,440	9,411	116%
5270 · Licenses & Permits		139	-139	
5281 · Resale Merchandise		442	-442	
5290 · Credit Card Fees	3,997	3,830	167	104%
Total 5200 · General & Administrative	89,930	76,749	13,181	117%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	83,319	96,124	-12,805	87%
5315 · Operations	39,892	46,203	-6,311	86%
5318 · Maintenance	23,878	29,745	-5,867	80%
Total 5310 · Salaries	147,089	172,072	-24,983	85%
5330 · Payroll Taxes				
5333 · Administration	6,596	7,352	-756	90%
5335 · Operations	3,109	5,265	-2,156	59%
5338 · Maintenance	1,898	2,505	-607	76%
5330 · Payroll Taxes - Other				
Total 5330 · Payroll Taxes	11,603	15,122	-3,519	77%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through October 2016

	<u>Jul - Oct 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5340 · Employee Benefits				
5343 · Administration	23,877	28,032	-4,155	85%
5345 · Operations	9,062	6,471	2,591	140%
5348 · Maintenance	14,974	23,582	-8,608	63%
Total 5340 · Employee Benefits	<u>47,913</u>	<u>58,085</u>	<u>-10,172</u>	<u>82%</u>
5350 · Workers Compensation				
5353 · Administration	1,200	1,068	132	112%
5355 · Operations	2,348	1,796	552	131%
5358 · Maintenance	2,668	4,366	-1,698	61%
Total 5350 · Workers Compensation	<u>6,216</u>	<u>7,230</u>	<u>-1,014</u>	<u>86%</u>
5360 · Education & Training				
5363 · Administration	429		429	100%
5365 · Operations	1,009			
Total 5360 · Education & Training	<u>1,438</u>		<u>1,438</u>	<u>100%</u>
Total 5300 · Personnel	<u>214,259</u>	<u>252,509</u>	<u>-38,250</u>	<u>85%</u>
5400 · Insurance				
5410 · Liability Insurance	36,544	39,333	-2,789	93%
Total 5400 · Insurance	<u>36,544</u>	<u>39,333</u>	<u>-2,789</u>	<u>93%</u>
5500 · Utilities				
5540 · Sewer	11,906	13,333	-1,427	89%
5510 · Garbage	18,781	17,667	1,114	106%
5520 · Gas and Electric	50,000	65,333	-15,333	77%
5530 · Water	9,511	10,667	-1,156	89%
Total 5500 · Utilities	<u>90,198</u>	<u>107,000</u>	<u>-16,802</u>	<u>84%</u>
5600 · Operating Supplies				
5610 · Vehicles	2,376	2,833	-457	84%
5620 · Vessels				
5625 · Operations	6,337	7,133	-796	89%
Total 5600 · Operating Supplies	<u>8,713</u>	<u>9,966</u>	<u>-1,253</u>	<u>87%</u>
5700 · Depreciation	157,332	157,500	-168	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	113	1,736	-1,623	7%
5820 · Vessels				
5830 · Equip Rental	1,114	1,985	-871	56%
5840 · Small Tools		360	-360	
5850 · Repair Materials	8,455	24,253	-15,798	35%
5860 · Outside Service Contracts	34,870	20,000	14,870	174%
5870 · Derelict Disposal	88	7,500	-7,412	1%
Total 5800 · Repairs & Maintenance	<u>44,640</u>	<u>55,834</u>	<u>-11,194</u>	<u>80%</u>
5900 · Financial Expenses				
5920 · Bank Service Charges	1,062	1,333	-271	80%
5990 · Bad Debt	6,375	8,333	-1,958	77%
Total 5900 · Financial Expenses	<u>7,437</u>	<u>9,666</u>	<u>-2,229</u>	<u>77%</u>
Total · MARINA EXPENSES	<u>649,053</u>	<u>708,557</u>	<u>-59,504</u>	<u>92%</u>
Net Ordinary Income - Marina Operations	<u>81,306</u>	<u>5,546</u>	<u>75,760</u>	<u>1466%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through October 2016

	<u>Jul - Oct 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	21,093	21,093	0	100%
4052 · MBARI - MARS Cable				
4053 · MBARI	8,480	8,701	-221	97%
Total 4050 · Trust Lands Lease Revenue	<u>29,573</u>	<u>29,794</u>	<u>-221</u>	<u>99%</u>
4500 · Leases				
4501 · K-Pier Lease	5,558	5,558	0	100%
4502 · Cannery Building				
4518 · Suite 5	7,871	7,872	-1	100%
4510 · Suite 6	8,247	8,246	1	100%
4520 · Suite 9				
4504 · Suite 3	27,871	27,868	3	100%
4511 · Suite 1 & 10	5,671	5,672	-1	100%
4515 · Suite 4	26,954	26,952	2	100%
4517 · Suite 2	10,079	10,080	-1	100%
4523 · Canary NNN	10,729	10,000	729	107%
Total 4502 · Cannery Building	<u>97,422</u>	<u>96,690</u>	<u>732</u>	<u>101%</u>
4530 · RV Lot	10,333	10,332	1	100%
4540 · Martin & Mason				
4541 · SH Spare Office	872	1,745	-873	50%
4560 · North Harbor				
4562 · Sea Harvest	10,030	12,332	-2,302	81%
4568 · Monterey Bay Kayaks	5,983	4,853	1,130	123%
4572 · Pottery Planet	12,607	12,607		100%
Total 4560 · North Harbor	<u>28,620</u>	<u>29,792</u>	<u>-1,172</u>	<u>96%</u>
Total 4500 · Leases	<u>142,805</u>	<u>144,117</u>	<u>-1,312</u>	<u>99%</u>
4600 · District Property Taxes				
4700 · Other Revenues & Concessions				
4727 · Key Sales	2,327	2,400	-73	97%
4125 · Amenity Fee	94,744	92,185	2,559	103%
4710 · Vending Activities				
4711 · Washer/Dryer	3,651	2,600	1,051	140%
4712 · Soda	270			
Total 4710 · Vending Activities	<u>3,921</u>	<u>2,600</u>	<u>1,321</u>	<u>151%</u>
4720 · Dry Storage	19,701	19,550	151	101%
4725 · North Harbor Use Fee	21,445	21,000	445	102%
4726 · Annual Launch Fee (Sm. Water)				
4730 · NH Washdown	723	667	56	108%
4735 · Camp/RV	3,531	2,200	1,331	161%
4740 · Equipment Rental		250	-250	
4751 · Permits	2,014	3,000	-986	67%
4765 · Faxes, Copies & Postage	37	267	-230	14%
Total 4700 · Other Revenues & Concessions	<u>148,443</u>	<u>144,119</u>	<u>4,324</u>	<u>103%</u>
4800 · Interest				

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through October 2016

	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
4846 · Umpqua Interest	381	333	48	114%
4843 · First Capital Bank	245	1,000	-755	25%
4841 · Union Bank Interest	32	233	-201	14%
4845 · SBB Interest	64			
Total 4800 · Interest	722	1,566	-844	46%
Total 4400 · LEASE AND OTHER INCOME	321,543	319,596	1,947	101%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	39,297	40,151	-854	98%
7150 · Insurance Financing		200	-200	
Total 7100 · Interest Expense	39,297	40,351	-1,054	97%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,589	5,700	-111	98%
7221 · CSDA Dues				
Total 7200 · Other Financial Expenses	5,589	5,700	-111	98%
5700 · Depreciation	157,332	157,500	-168	100%
7300 · Commissioner Expenses				
7310 · Election Costs				
7320 · Monthly Stipend	3,156	4,000	-844	79%
7321 · Employer Payroll Taxes	241	360	-119	67%
7330 · Incurred Expenses	1,068	500	568	214%
Total 7300 · Commissioner Expenses	4,465	4,860	-395	92%
Total 7000 · LEASE AND OTHER EXPENSES	206,683	208,411	-1,728	99%
Net Ordinary Income - Lease & Other Operations	114,860	111,185	3,675	103%
Net Ordinary Income - Combined Operations	196,166	116,731	79,435	168%
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements		60,000	-60,000	
8201 · Reimbursable expenses	-780	-60,000	59,220	1%
Total 8001 · Cost Reimbursements	-780		-780	100%
Total Other Income	-780		-780	100%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9054 · Sea Lion Deterrent Fencing		25,000	-25,000	
9053 · Dock Maintenance		10,000	-10,000	
9052 · NH Wharf Entrance Repair	6,931			
9051 · Sewer Lift Station				
5880 · Dredging		8,000	-8,000	
9302 · Tsunami shoreline repairs	5,954	250,000	-244,046	2%
9800 · Dock Replacement	10,672			
9750 · Office Computers				
9309 · New NH Restaurant	14,510		14,510	100%
9250 · Security Camera				
9150 · Cannery				

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through October 2016

	<u>Jul - Oct 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
9470 - NH Visitor Dock				
Total 9000 - CAPITAL PROJECT EXPENSES	38,067	293,000	-254,933	13%
Total Other Expense	38,067	293,000	-254,933	13%
Net Other Income	-38,847	-293,000	254,153	13%
Net Income	<u>157,319</u>	<u>-176,269</u>	<u>333,588</u>	<u>-89%</u>

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through October 2016

	Jul - Oct 16	Jul - Oct 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	527,417	510,019	17,398	3%
4115 · Temporary Berthing	93,190	71,234	21,956	31%
4130 · Transient Berthing	11,041	17,039	-5,998	-35%
4112 · Qtrly/Annual Discount	-1,322	-2,329	1,007	43%
4113 · Commercial Vessel Dscnt	-4,421	-5,709	1,288	23%
4114 · Away (1 mnth) Dscnt	-264	-435	171	39%
4120 · Liveaboard Fees	40,581	34,659	5,922	17%
4260 · Towing - Intra Harbor	150	900	-750	-83%
4270 · Pumpouts	400	200	200	100%
4220 · Wait List	2,550	3,100	-550	-18%
4282 · Recovered Lien Costs	840		840	100%
4280 · Late Fees	9,998	10,100	-102	-1%
Total 4100 · Berthing Income	680,160	638,778	41,382	6%
4200 · Other Income - Operations				
4225 · Merchandise	1,082	502	580	116%
4285 · Dog Fee	535	560	-25	-4%
4230 · SH Parking	48,999	61,026	-12,027	-20%
4290 · Misc	-417	-361	-56	-16%
Total 4200 · Other Income - Operations	50,199	61,727	-11,528	-19%
Total 4000 · MARINA REVENUES	730,359	700,505	29,854	4%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through October 2016

Expense	Jul - Oct 16	Jul - Oct 15	\$ Change	% Change
5200 · General & Administrative				
5100 · Advertising	4,299	1,325	2,974	224%
5921 · Internet Billing Service	605	626	-21	-3%
5210 · Dues & Subscriptions	2,873	3,141	-268	-9%
5220 · Office Supplies				
5223 · Administration	1,464	700	764	109%
5225 · Operations	3,424	5,917	-2,493	-42%
Total 5220 · Office Supplies	4,888	6,617	-1,729	-26%
5230 · Postage & Equip Lease				
5232 · Meter Lease	248	120	128	107%
5235 · Postage	26	528	-502	-95%
Total 5230 · Postage & Equip Lease	274	648	-374	-58%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	1,185	1,755	-570	-32%
Total 5240 · Copier Lease & Supplies	1,185	1,755	-570	-32%
5250 · Telephone & Communications				
5253 · Administration	3,675	3,388	287	8%
5255 · Operations	283	439	-156	-36%
Total 5250 · Telephone & Communications	3,958	3,827	131	3%
5260 · Professional Services				
5269 · Payroll Processing	935	1,026	-91	-9%
5263 · Audit fees	14,500	14,500		
5262 · Accounting	12,926	12,960	-34	-0%
5265 · Legal	39,490	30,470	9,020	30%
Total 5260 · Professional Services	67,851	58,956	8,895	15%
5270 · Licenses & Permits		103	-103	-100%
5281 · Resale Merchandise		1,226	-1,226	-100%
5290 · Credit Card Fees	3,997	3,164	833	26%
Total 5200 · General & Administrative	89,930	81,388	8,542	10%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	83,319	77,078	6,241	8%
5315 · Operations	39,892	39,044	848	2%
5318 · Maintenance	23,878	23,975	-97	-0%
Total 5310 · Salaries	147,089	140,097	6,992	5%
5330 · Payroll Taxes				
5333 · Administration	6,596	5,914	682	12%
5335 · Operations	3,109	3,223	-114	-4%
5338 · Maintenance	1,898	1,824	74	4%
Total 5330 · Payroll Taxes	11,603	10,961	642	6%
5340 · Employee Benefits				
5343 · Administration	23,877	25,975	-2,098	-8%
5345 · Operations	9,062	12,317	-3,255	-26%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through October 2016

	Jul - Oct 16	Jul - Oct 15	\$ Change	% Change
5348 · Maintenance	14,974	12,009	2,965	25%
Total 5340 · Employee Benefits	47,913	50,301	-2,388	-5%
5350 · Workers Compensation				
5353 · Administration	1,200	1,200		
5355 · Operations	2,348	2,348		
5358 · Maintenance	2,668	2,668		
Total 5350 · Workers Compensation	6,216	6,216		
5360 · Education & Training				
5363 · Administration	429	1,684	-1,255	-75%
5365 · Operations	1,009		1,009	100%
Total 5360 · Education & Training	1,438	1,684	-246	-15%
Total 5300 · Personnel	214,259	209,259	5,000	2%
5400 · Insurance				
5410 · Liability Insurance	36,544	36,860	-316	-1%
Total 5400 · Insurance	36,544	36,860	-316	-1%
5500 · Utilities				
5540 · Sewer	11,906	12,031	-125	-1%
5510 · Garbage	18,781	18,665	116	1%
5520 · Gas and Electric	50,000	52,077	-2,077	-4%
5530 · Water	9,511	8,452	1,059	13%
Total 5500 · Utilities	90,198	91,225	-1,027	-1%
5600 · Operating Supplies				
5610 · Vehicles	2,376	2,690	-314	-12%
5625 · Operations	6,337	6,991	-654	-9%
Total 5600 · Operating Supplies	8,713	9,681	-968	-10%
5700 · Depreciation	157,332	157,332		
5800 · Repairs & Maintenance				
5810 · Vehicles	113	2,786	-2,673	-96%
5830 · Equip Rental	1,114	1,101	13	1%
5850 · Repair Materials	8,455	14,409	-5,954	-41%
5860 · Outside Service Contracts	34,870	14,810	20,060	135%
5870 · Derelict Disposal	88	16,580	-16,492	-99%
Total 5800 · Repairs & Maintenance	44,640	49,686	-5,046	-10%
5900 · Financial Expenses				
5920 · Bank Service Charges	1,062	1,823	-761	-42%
5990 · Bad Debt	6,375	8,500	-2,125	-25%
Total 5900 · Financial Expenses	7,437	10,323	-2,886	-28%
Total · MARINA EXPENSES	649,053	645,754	3,299	1%
Net Ordinary Income - Marina Operations	81,306	54,751	26,555	49%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through October 2016

	<u>Jul - Oct 16</u>	<u>Jul - Oct 15</u>	<u>\$ Change</u>	<u>% Change</u>
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	21,093	20,053	1,040	5%
4053 · MBARI	8,480	8,264	216	3%
Total 4050 · Trust Lands Lease Revenue	<u>29,573</u>	<u>28,317</u>	<u>1,256</u>	<u>4%</u>
4500 · Leases				
4501 · K-Pier Lease	5,558	5,417	141	3%
4502 · Cannery Building				
4518 · Suite 5	7,871	7,672	199	3%
4510 · Suite 6	8,247	8,037	210	3%
4520 · Suite 9		662	-662	-100%
4504 · Suite 3	27,871	27,162	709	3%
4511 · Suite 1 & 10	5,671	5,526	145	3%
4515 · Suite 4	26,954	26,268	686	3%
4517 · Suite 2	10,079	9,822	257	3%
4523 · Canary NNN	10,729	474	10,255	2,164%
Total 4502 · Cannery Building	<u>97,422</u>	<u>85,623</u>	<u>11,799</u>	<u>14%</u>
4530 · RV Lot	10,333	10,070	263	3%
4541 · SH Spare Office	872	1,700	-828	-49%
4560 · North Harbor				
4562 · Sea Harvest	10,030	12,567	-2,537	-20%
4568 · Monterey Bay Kayaks	5,983	4,853	1,130	23%
4572 · Pottery Planet	12,607	12,286	321	3%
Total 4560 · North Harbor	<u>28,620</u>	<u>29,706</u>	<u>-1,086</u>	<u>-4%</u>
Total 4500 · Leases	<u>142,805</u>	<u>132,516</u>	<u>10,289</u>	<u>8%</u>
4700 · Other Revenues & Concessions				
4727 · Key Sales	2,327	2,624	-297	-11%
4125 · Amenity Fee	94,744	95,286	-542	-1%
4710 · Vending Activities				
4711 · Washer/Dryer	3,651	3,274	377	12%
4712 · Soda	270		270	100%
Total 4710 · Vending Activities	<u>3,921</u>	<u>3,274</u>	<u>647</u>	<u>20%</u>
4720 · Dry Storage	19,701	19,404	297	2%
4725 · North Harbor Use Fee	21,445	27,582	-6,137	-22%
4730 · NH Washdown	723	1,299	-576	-44%
4735 · Camp/RV	3,531	2,378	1,153	48%
4740 · Equipment Rental		660	-660	-100%
4751 · Permits	2,014	4,021	-2,007	-50%
4755 · Floating Docks				
4765 · Faxes, Copies & Postage	37	4	33	825%
Total 4700 · Other Revenues & Concessions	<u>148,443</u>	<u>156,532</u>	<u>-8,089</u>	<u>-5%</u>
4800 · Interest				
4846 · Umpqua Interest	381	509	-128	-25%
4843 · First Capital Bank	245	1,029	-784	-76%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through October 2016

	Jul - Oct 16	Jul - Oct 15	\$ Change	% Change
4841 · Union Bank Interest	32	1,397	-1,365	-98%
4845 · SBB Interest	64	349	-285	-82%
Total 4800 · Interest	722	3,284	-2,562	-78%
Total 4400 · LEASE AND OTHER INCOME	321,543	320,649	894	0%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	39,297	45,182	-5,885	-13%
Total 7100 · Interest Expense	39,297	45,182	-5,885	-13%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,589	5,637	-48	-1%
Total 7200 · Other Financial Expenses	5,589	5,637	-48	-1%
5700 · Depreciation	157,332	157,332		
7300 · Commissioner Expenses				
7320 · Monthly Stipend	3,156	3,100	56	2%
7321 · Employer Payroll Taxes	241	237	4	2%
7330 · Incurred Expenses	1,068	733	335	46%
Total 7300 · Commissioner Expenses	4,465	4,070	395	10%
Total 7000 · LEASE AND OTHER EXPENSES	206,683	212,221	-5,538	-3%
Net Ordinary Income - Lease & Other Operations	114,860	108,428	6,432	6%
Net Ordinary Income - Combined Operations	196,166	163,179	32,987	20%
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8201 · Reimbursable expenses	-780	-20,430	19,650	96%
Total 8001 · Cost Reimbursements	-780	-20,430	19,650	96%
Total Other Income	-780	-20,430	19,650	96%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9052 · NH Wharf Entrance Repair	6,931		6,931	100%
5880 · Dredging		27,125	-27,125	-100%
9302 · Tsunami shoreline repairs	5,954	322	5,632	1,749%
9800 · Dock Replacement	10,672		10,672	100%
9309 · New NH Restaurant	14,510	1,663	12,847	773%
9565 · Miscellaneous Capital Projects		5,945	-5,945	-100%
9150 · Cannery		10,982	-10,982	-100%
Total 9000 · CAPITAL PROJECT EXPENSES	38,067	46,037	-7,970	-17%
Total Other Expense	38,067	46,037	-7,970	-17%
Net Other Income	-38,847	-66,467	27,620	42%
Net Income	157,319	96,712	60,607	63%

Moss Landing Harbor District
Warrant Listing
As of October 31, 2016

Type	Date	Num	Name	Amount
1009 - Union - Operating				
Bill Pmt -Check	10/05/2016	16842	A.L. Lease	-133.44
Bill Pmt -Check	10/05/2016	16843	American Arbitration Association	-7,250.00
Bill Pmt -Check	10/05/2016	16844	Anthony Brock	-646.00
Bill Pmt -Check	10/05/2016	16845	Brian Friedmann	-373.00
Bill Pmt -Check	10/05/2016	16846	Brick Wyotek	-500.00
Bill Pmt -Check	10/05/2016	16847	Byte Technology	-87.00
Bill Pmt -Check	10/05/2016	16848	Californian, The	-1,694.84
Bill Pmt -Check	10/05/2016	16849	Carmel Marina Corporation	-653.04
Bill Pmt -Check	10/05/2016	16850	Castroville "ACE" Hardware	-14.51
Bill Pmt -Check	10/05/2016	16851	DMV/Lien Sale Section	-24.00
Bill Pmt -Check	10/05/2016	16852	Freedom Tune Up	-100.50
Bill Pmt -Check	10/05/2016	16853	George Banard	-115.00
Bill Pmt -Check	10/05/2016	16854	Jerry Pfefferkorn	-888.20
Bill Pmt -Check	10/05/2016	16855	Konica Minolta Premier Finance	-266.42
Bill Pmt -Check	10/05/2016	16856	Labor Ready Southwest, Inc.	-1,349.60
Bill Pmt -Check	10/05/2016	16857	MBS Business Systems	-119.32
Bill Pmt -Check	10/05/2016	16858	Michael O'Connor	-500.00
Bill Pmt -Check	10/05/2016	16859	Monterey County Tax Collector	-1,226.77
Bill Pmt -Check	10/05/2016	16860	MRWPCA	-5,007.25
Bill Pmt -Check	10/05/2016	16861	Redshift	-136.85
Bill Pmt -Check	10/05/2016	16862	Sunrise Express	-48.75
Bill Pmt -Check	10/05/2016	16863	ThyssenKrupp Elevator - 042	-572.13
Bill Pmt -Check	10/05/2016	16864	U.S. Bank	-4,311.50
Bill Pmt -Check	10/05/2016	16865	United Site Services of Calif., Inc.	-120.57
Bill Pmt -Check	10/05/2016	16866	Veritiv Operating Company	-841.48
Bill Pmt -Check	10/05/2016	16867	WASH	-202.08
Bill Pmt -Check	10/05/2016	16868	A.L. Lease	-119.57
Bill Pmt -Check	10/05/2016	16869	Carmel Marina Corporation	-109.72
Bill Pmt -Check	10/05/2016	16870	Monterey County Tax Collector	-271.66
Bill Pmt -Check	10/05/2016	16871	Carmel Marina Corporation	-2,506.08
Bill Pmt -Check	10/05/2016	16872	Carmel Marina Corporation	-653.04
Bill Pmt -Check	10/17/2016	16873	Airgas	-74.75
Bill Pmt -Check	10/17/2016	16874	AT&T	-229.80
Bill Pmt -Check	10/17/2016	16875	Bayside Oil, Inc.	-1,337.86
Bill Pmt -Check	10/17/2016	16876	Byte Technology	-87.00
Bill Pmt -Check	10/17/2016	16877	Cintas	-551.88
Bill Pmt -Check	10/17/2016	16878	Corralitos Electric	-776.25
Bill Pmt -Check	10/17/2016	16879	Jarvis, Fay, Doporto & Gibson, LLP	-5,552.50
Bill Pmt -Check	10/17/2016	16880	Linda G. McIntyre	-400.00
Bill Pmt -Check	10/17/2016	16881	Monterey Bay Systems	-119.32
Bill Pmt -Check	10/17/2016	16882	MRWPCA	-945.83
Bill Pmt -Check	10/17/2016	16883	North County Fire District	-340.00
Bill Pmt -Check	10/17/2016	16884	Pajaro/Sunny Mesa C.S.D.	-3,217.35
Bill Pmt -Check	10/17/2016	16885	PG&E	-20,000.00

Moss Landing Harbor District
Warrant Listing
As of October 31, 2016

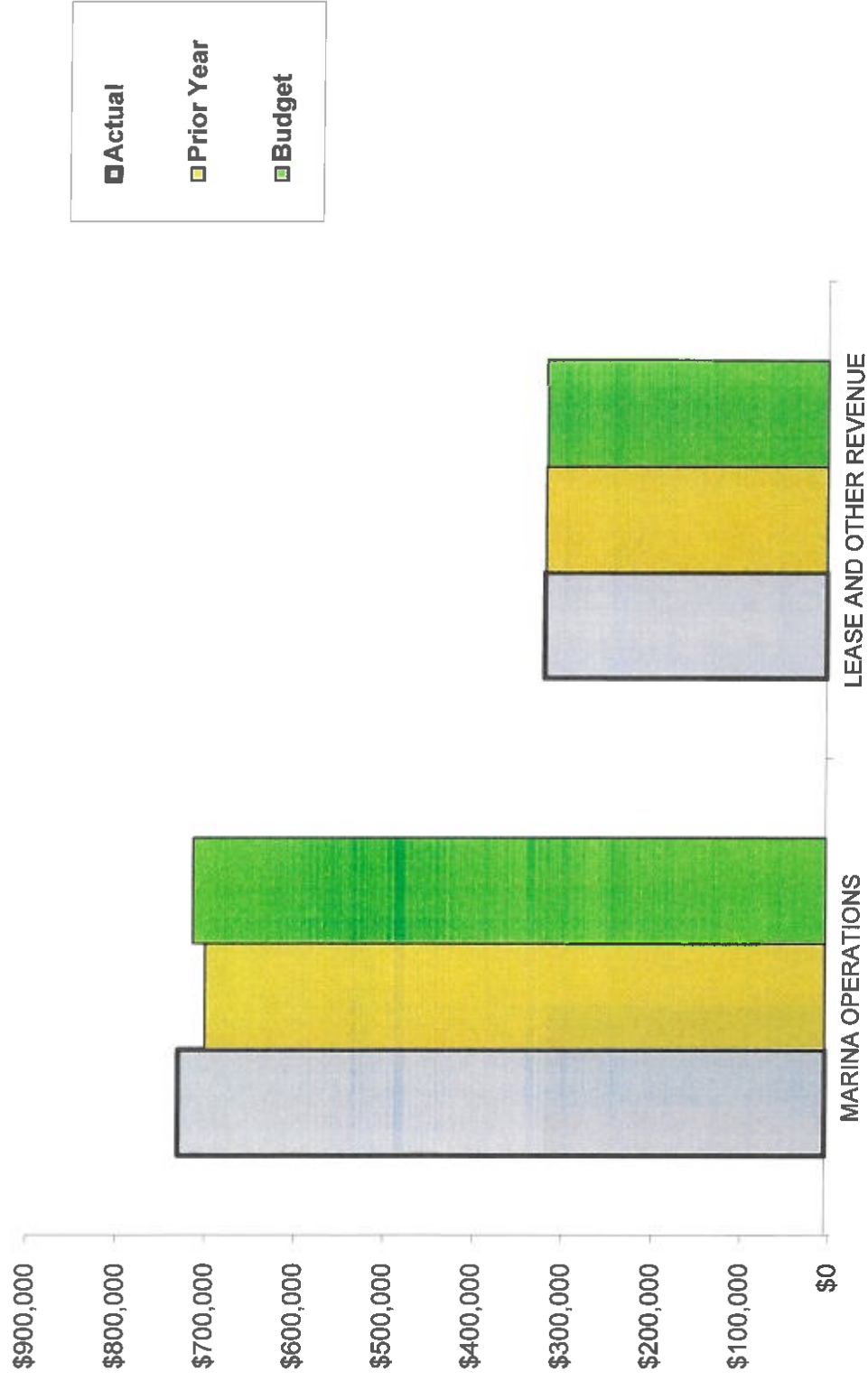
Type	Date	Num	Name	Amount
Bill Pmt -Check	10/17/2016	16886	Pitney Bowes Global Financial Svc LLC	-129.15
Bill Pmt -Check	10/17/2016	16887	Premium Assignment Corporation	-11,145.48
Bill Pmt -Check	10/17/2016	16888	Principal Financial	-252.94
Bill Pmt -Check	10/17/2016	16889	Rabobank	-262.29
Bill Pmt -Check	10/17/2016	16890	Social Vocational Services, Inc.	-1,022.45
Bill Pmt -Check	10/17/2016	16891	United Site Services of Calif., Inc.	-102.46
Bill Pmt -Check	10/17/2016	16892	Valero Marketing and Supply Company	-59.11
Bill Pmt -Check	10/17/2016	16893	Verizon Wireless	-141.68
Bill Pmt -Check	10/17/2016	16894	Vision Sevice Plan	0.00
Bill Pmt -Check	10/17/2016	16895	AT&T	-113.57
Bill Pmt -Check	10/17/2016	16896	AT&T	-492.01
Bill Pmt -Check	10/17/2016	16897	VALIC	-4,472.78
Check	10/19/2016	1131	North Monterey County Unified School Dist	-4,333.84
Bill Pmt -Check	10/26/2016	16912	CalPERS	-7,562.03
Bill Pmt -Check	10/26/2016	16911	Eric Tynan	-620.00
Bill Pmt -Check	10/26/2016	16910	Gary Larsen	-500.00
Bill Pmt -Check	10/26/2016	16909	Jarvis, Fay, Doportto & Gibson, LLP	-3,727.69
Bill Pmt -Check	10/26/2016	16908	John Lanthier	-524.00
Bill Pmt -Check	10/26/2016	16907	Mario Iglesias	-480.00
Bill Pmt -Check	10/26/2016	16906	Michael O'Connor	-10.00
Bill Pmt -Check	10/26/2016	16905	Norman Clevenger	-537.00
Bill Pmt -Check	10/26/2016	16904	Patricia Bristow	-500.00
Bill Pmt -Check	10/26/2016	16903	Royal Wholesale Electric	-220.30
Bill Pmt -Check	10/26/2016	16902	Wald, Ruhnke & Dost Architects, LP	-862.50
Bill Pmt -Check	10/26/2016	16901	Wendy L. Cumming, CPA	-3,273.75
Total 1009 - Union - Operating				-105,819.89
TOTAL				-105,819.89

Moss Landing Harbor District A/P Aging Summary

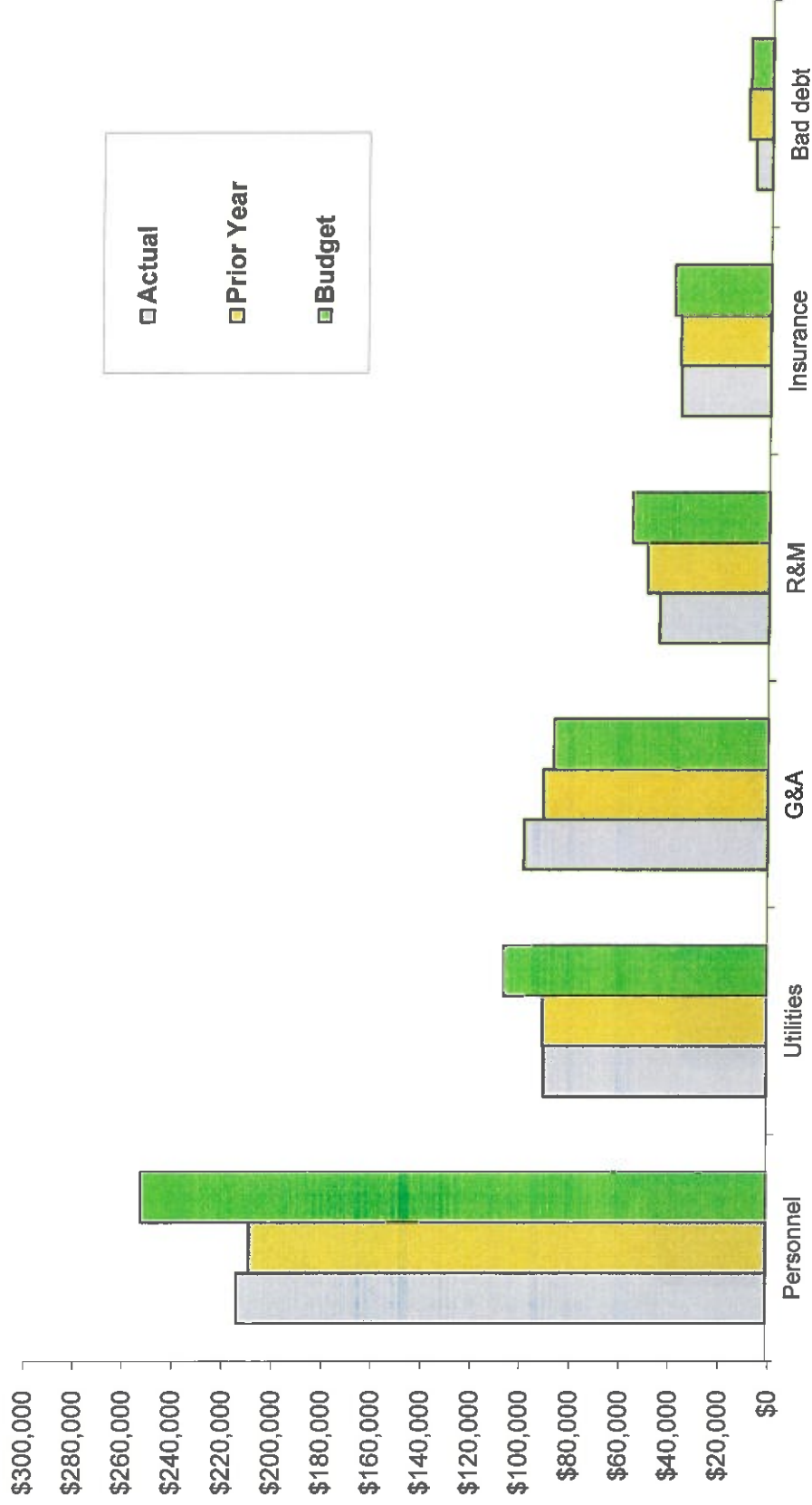
As of October 31, 2016

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Airgas	77.02	0.00	0.00	0.00	0.00	77.02
AT&T	113.51	0.00	0.00	0.00	0.00	113.51
Bryant Jolley	14,500.00	0.00	0.00	0.00	0.00	14,500.00
Byte Technology	87.00	0.00	0.00	0.00	0.00	87.00
CalPERS	0.00	-7,562.03	0.00	0.00	0.00	-7,562.03
Carmel Marina Corporation	0.00	109.72	0.00	0.00	0.00	109.72
Central Coast Systems, Inc.	105.00	0.00	0.00	0.00	0.00	105.00
Cintas	418.32	0.00	0.00	0.00	0.00	418.32
CSI, Inc.	154.38	0.00	0.00	0.00	0.00	154.38
Ferrante, Vincent	0.00	1,067.57	0.00	0.00	0.00	1,067.57
Jarvis, Fay, Doport & Gibson, LLP	5,480.00	0.00	0.00	0.00	0.00	5,480.00
Josh Williams	510.00	0.00	0.00	0.00	0.00	510.00
Klm Schneider	500.00	0.00	0.00	0.00	0.00	500.00
Konica Minolta Premier Finance	266.42	0.00	0.00	0.00	0.00	266.42
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
Monterey Bay Diving	0.00	8,540.00	0.00	0.00	0.00	8,540.00
Monterey County Tax Collector	0.00	-1,498.43	0.00	0.00	0.00	-1,498.43
Pajaro Valley Lock Shop	0.00	198.09	0.00	0.00	0.00	198.09
Pajaro/Sunny Mesa C.S.D.	1,522.35	0.00	0.00	0.00	0.00	1,522.35
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Premum Assignment Corporation	0.00	-11,145.48	0.00	0.00	0.00	-11,145.48
Principal Financial	0.00	-252.94	0.00	0.00	0.00	-252.94
Rabobank	490.92	0.00	0.00	0.00	0.00	490.92
Richard Seadler	525.00	0.00	0.00	0.00	0.00	525.00
Sea Engineering, Inc.	12,925.01	6,366.72	0.00	0.00	0.00	19,291.73
Social Vocational Services, Inc.	0.00	-1,022.45	0.00	0.00	0.00	-1,022.45
Tommy Razzerca	0.00	292.53	0.00	0.00	0.00	292.53
U.S. Bank	1,257.26	0.00	0.00	0.00	0.00	1,257.26
United Site Services of Calif., Inc.	102.46	120.57	0.00	0.00	0.00	223.03
Valero Marketing and Supply Company	240.17	0.00	0.00	0.00	0.00	240.17
VALIC	6,521.23	0.00	0.00	0.00	0.00	6,521.23
Veritiv Operating Company	1,053.94	0.00	0.00	0.00	0.00	1,053.94
Verizon Wireless	141.18	0.00	0.00	0.00	0.00	141.18
Wald, Ruhnke & Dost Architects, LP	1,702.50	0.00	0.00	0.00	0.00	1,702.50
TOTAL	<u>48,693.67</u>	<u>-25,186.13</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,507.54</u>

**Marina, Lease and Other Revenue
Year to Date Actual vs. Budget and Prior Year
October 31, 2016**

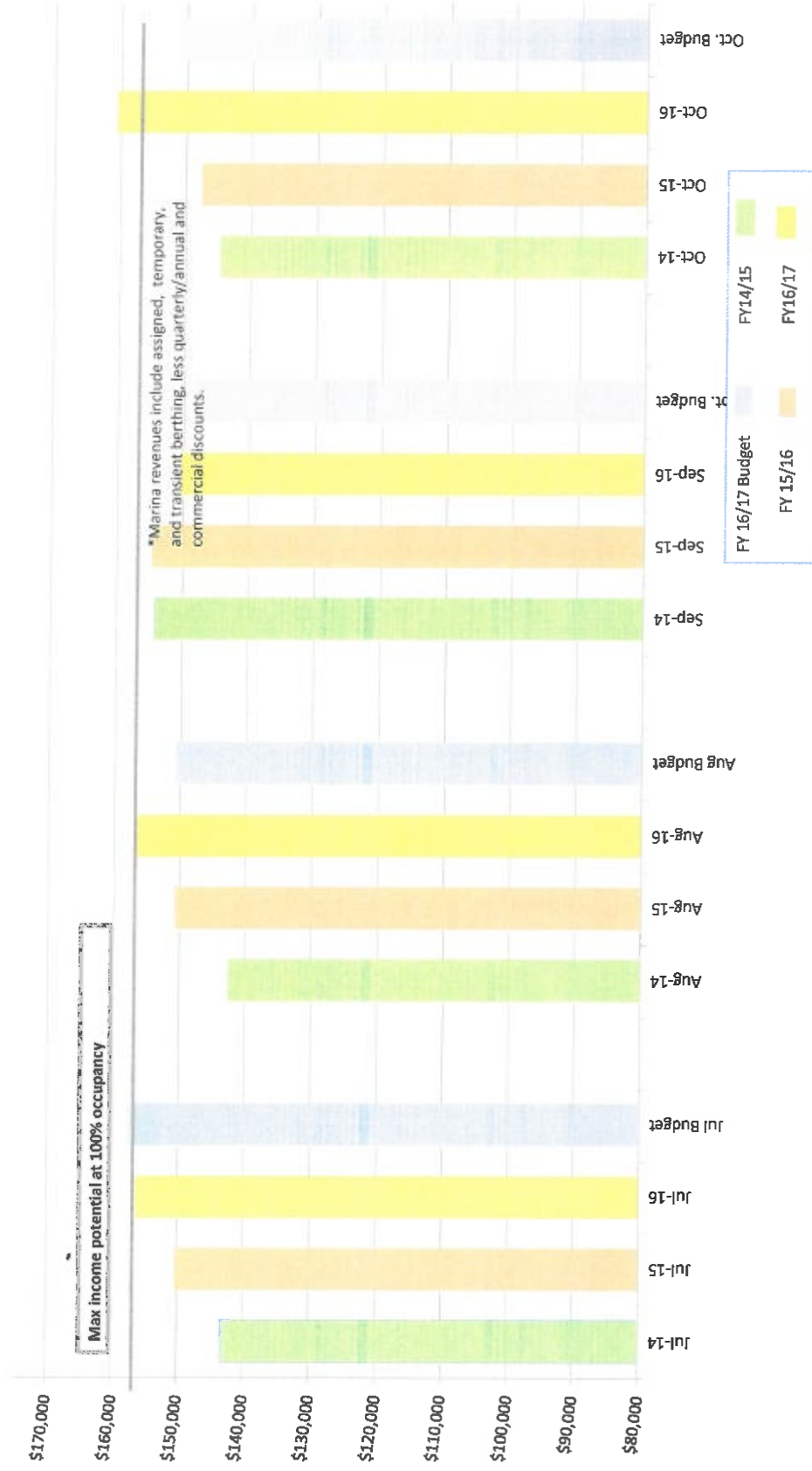


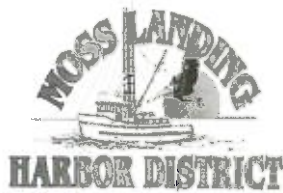
Operating Expenses
Year to Date Actuals vs. Budget and Prior Year
October 31, 2016



****Expenses Exclude Dredging, Depreciation and Interest Expenses****

Moss Landing Harbor District Marina Revenue* (Berthing) - 3 Year Comparison





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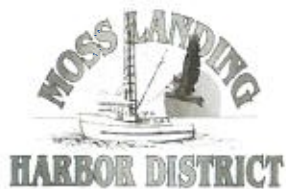
GENERAL MANAGER
 HARBORMASTER
 Linda G. McIntyre, Esq

STAFF REPORT

ITEM NUMBER 3 – PROJECT STATUS BOARD MEETING OF DECEMBER 7, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 8.24.16: No further request from potential Lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017?	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in December 2016	Tsunami Shoreline Erosion Project			X	No bids received; negotiated contract with Don Chapin approved by Board October 20, 2016; seeking time extension from FEMA, Permit mods with ACOE & CCC & increase in reimbursement. Project underway.
Emergency Repairs by early 2017	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans permit process delaying project; CT issuing permit this week.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit that was in immediate need of replacement was replaced October 2015.
FY 2017	Postponed due to budget constraints NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



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**EXECUTIVE
GENERAL MANAGER**

HARBORMASTER
Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 4 – COMMUNITY RELATIONS, REQUESTS, ISSUES BOARD MEETING OF DECEMBER 7, 2016

1. MBARI has applied to the County for a combined development permit to construct a 5200 sf field program staging building along with site improvements, parking and chain link security fencing, lighting and grading at 7500 Sandholdt Road. The Planning commission has been asked to issue a Mitigated Negative Declaration for the project, heard on December 2.
2. At its next meeting on December 8 the MBNMS Advisory Council will consider sending a letter expressing its strong support for a new state-of-the art coastal research vessel for California, to be operated jointly by the Moss Landing Marine Laboratories and the Scripps Institution of Oceanography.
3. The GM met with Monterey County Public Works maintenance Manager to discuss their scheduled installation of a raised pedestrian crosswalk on Moss Landing Road at the Moro Cojo Slough. This is another improvement that was prompted by the sea otter death back in July. They have also widened the road, created paved parking on the shoulder and put up fencing. Channel 8 and Channel 46 interviewed the GM regarding this "sea otter/pedestrian crossing".
4. North Mo Co Fire District (Chief Chris Ormon) graciously waived the \$350 fee to review and sign off on the permit for the seawall planned at the NH wharf emergency erosion project. He called the GM and wondered why he needed to review something for fire safety that was in the water and I said I agree; I was prepared to protest but it would have cost me more to object. Waiving the fee was a very nice gesture!
5. The GM and Assistant GM met with Kate McKenna and Thom McCue of LAFCO to provide them with information about the District for the 2016 Municipal Service Review they are required to conduct periodically pursuant to State law. One interesting and beneficial item that will be included in the review is:

"In 2015, the National Marine Fisheries Service (NOAA) lists Moss Landing harbor as the largest commercial fishing port in California, in terms of pounds of fish caught. A 2010 study commissioned by the Elkhorn Slough Foundation estimated the impact of the harbor on the local economy. Using 2007 and 2008 data, study concluded that approximately \$15 million in gross revenues were attributed to commercial fishing (\$6 million), charter boats (\$1 million) and recreational boating (\$7 million)."

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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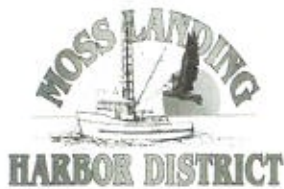
Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 5 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF DECEMBER 7, 2016

Permittee	Issue Date	Status	Permit Type	Exp. Date
Elkhorn Slough Safari - merchandising	10/1/2015	Pending	Peddlers	10/1/2016
Elkhorn Slough Safari - tours	10/1/2015	Pending	Facilities Use	10/1/2016
Blue Water Ventures	10/31/2015	Current	Facilities Use	10/31/2017
Wild Fish - Vicki Crow	11/20/2015	Pending	Peddlers	11/20/2016
Blue Water Marine	11/2/2015	Pending	Facilities Use	11/2/2016
Pacific Yachts - Chris Chrones	1/1/2016	Current	Facilities Use	01/1/2017
Elkhorn Slough Research Foundation	1/1/2016	Current	Facilities Use	1/1/2017
Monterey Bay Hydrobikes	2/4/2016	Current	Facilities Use	2/4/2017
Blue Ocean Whale Watch	2/18/2016	Current	Facilities Use	2/18/2017
Whisper Charters	2/22/2016	Current	Facilities Use	2/22/2017
Kahuna Sportfishing	3/19/2016	Current	Facilities Use	3/19/2017
REI Outdoor School	3/26/2016	Current	Facilities Use	3/26/2017
Venture Quest Kayaking	5/16/2016	Current	Facilities Use	5/16/2017
Kayak Connection	5/18/2016	Current	Facilities Use	5/18/2017
Secret Harbor Charter Tours	5/24/2016	Current	Facilities Use	5/24/2017
Sanctuary Cruises	6/6/2016	Current	Facilities Use	6/6/2017
Sea Goddess Whale Watching	6/10/2016	Current	Facilities Use	6/10/2017
MBARI - Slough Test Moorings	6/27/2016	Current	Facilities Use	6/27/2017
SUP Shack	TBD	New App	Facilities Use	On Hold 6.21.16
Sea Mist Entertainment Food Truck	TBD	Approved	Peddlers	
Fast Raft	7/8/2015	Pending	Facilities Use	7/8/2016
Save Our Shores - Dockwalker Program	9/2/2016	Current	Facilities Use	9/2/2017

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STAFF REPORT

ITEM NUMBER 6 – MEETING ANNOUNCEMENTS BOARD MEETING OF DECEMBER 7, 2016

2016 Meeting Schedule Monterey Bay National Marine Sanctuary Advisory Council (SAC). For more information contact Nichole Rodriguez, nichole.rodriguez@noaa.gov; 831.647.4206

December 8th – Monterey

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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**GENERAL MANAGER
HARBORMASTER**

Linda G. McIntyre, Esq.

**ITEM NUMBER 7 - ASSIGNED LIVEBOARD REPORT
BOARD MEETING OF DECEMBER 7, 2016**

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveboard vessels and all persons living aboard. The permits for these liveboards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

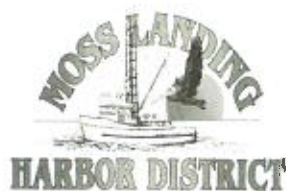
LIVEBOARDS

<u>Name</u>	<u>Vessel</u>
1. Anderson, T.	<i>Lanikai</i> CF 4134N
2. Auten, D.	<i>Serenity</i> , CF 8246 VH
3. Bachmanova, A.	<i>Expresso</i> , ON991915
4. Bohigian, D.	<i>Finesse</i> , CF 3764 ET
5. Burns, P.	<i>Tralfamadore</i> , CF 9430 GL
6. Byrnes, K.	<i>Grand Slam</i> , CF 4540 FE
7. Callahan, T.	<i>Deb on Air</i> , CF 3174 HA
8. Cayuela, R.	<i>Rachel Angelet</i> , CF 6969 UB
9. Chojnowski, G.	<i>Moon Shadow</i> , CF 2325 SZ
10. Clark, N.	<i>China Cloud</i> , ON 999772
12. Cloer, J./Ajuria M.	<i>Laurie</i> , CF 2688 EX
13. Chambers, B.	<i>Pyxis</i> , ON 984193
14. Comendant, T.	<i>Mariah</i> , CF 9747 GR
15. Crow, F.	<i>Tortuga</i> , ON 1190479
16. Degnan, P.	No Name, CF 8344 GT
17. Delahanty, G.	<i>Dreamer</i> 8370 EA
18. Elwell, G.	<i>Pearl</i> , ON 557575
19. Faneuf, C.	<i>Sandpiper</i> , CF 6280 EU
20. Felicano, J.	<i>Takara</i> , CF 3767 AS
21. Graham, D.	<i>Shelter Dog</i> , ON 593068
22. Harrington, H.	<i>Isle of View</i> , ON 997142
23. Ho, R.	<i>Carolynn Ann</i> CF 5796 FG
24. Heatley, J.	<i>Darla Jean</i> , CF 2303 UN
25. Jerred, D.	<i>Westwind</i> , CF8564 GM
26. Groom D	<i>Phoenix</i> , CF 5084 GJ
27. Jones, H.	<i>Laetare</i> , CF 5495 YB
28. Jones, T.	<i>Sanity</i> , CF 5249 SC
29. Johnson, J. /LaFever M.	<i>Aztlan</i> , ON 281903

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30. Kampas,B./ LaFeaver	<i>Tee-Time</i> CF 5670 UY
31. Knudson L./Knudson A.	<i>Spellbound</i> , ON 082155
32. Kurle L.	<i>Sweet Liberty</i> ON 105217
33. Larke, R.	<i>Rhiannon</i> , CF 8551 CA
34. Burnett	<i>Zinful</i> CF5419 JG
35. Maris, T. Joey Rodriguez	<i>Nimble</i> , CF 3730 KB
36. Markley, S.	<i>Olivia</i> , CF 0322 VP.
37. Nieman J.	<i>Inia</i> , ON 1074183
38 Niswonger, R.	<i>Illusion</i> , CF 0836 TA
39. Nunes, D.	<i>Aurooa</i> , ON 676686
40. Otis, T.	<i>Blue Moon</i> , CF 1886 GT
41. Phelps, B. Gruber R	<i>Shadow II</i> , ON 661129
42. PhillipsA/FlavinS/FlavinC/FlavinS	<i>Odyle</i> , ON 559168
43. Velaquez A/ Velaquez R/ Velaquez R	Lorraine CF 0533 JL
44. Raaphorst, D./Raaphorst M.	<i>Spirit</i> , ON 664971
45. Reins, D.	<i>Second Paradise</i> , ON 912484
46. Rotger, M.	<i>Raven</i> , ON 241650
48. Roulet, J.	<i>Double Eagle</i> , ON 519846
49. Piro, Daniel	<i>Gulf Star</i> CF 6082 GL
50. Schuber, T.	<i>Bulldog</i> , ON 1219673
51. Stegmann, R.	<i>Wild Goose</i> , ON 589319
52. Stark, H.	<i>Outta Here</i> , CF 8370 EA
53. Snyder, R.	<i>Jeannie B</i> , ON 261236
54. Thomas, B.	<i>Coho</i> , CF 9974 KK
55. Tufts, M./ M White/ P Wiseman/R Son	<i>Enchantress</i> , CF 0878 SX
56. Whaley, C/ Whaley C.	<i>Karuna</i> , ON 653218
57. Wolinski, Peter	<i>Ramona</i> , ON 1114657
58. Waters, J./Waters, M.	No Name CF 5670 GD
59. Kevin Antos	<i>Water Billy</i> CF 8031 SB
60. Herrick Andrews	<i>Sea Free</i> ON 613387

Total Number Vessels: 60
 Total Number Persons: 75
 Pending Applications: -0-



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Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 8 - SLIP INCOME REPORT BOARD MEETING OF December 7, 2016

Slip Rates 2016/2017 per linear foot:

Assigned: \$7.35/ft./month
Temporary: \$11.60/ft./month
Transient: \$1.25/ft./day

INCOME

October 2016

\$160,636

October 2015

\$147,587

October 2016 Budget

\$151,124

Slip income is above budget by \$9,513, due to higher than anticipated assigned and temporary berthing revenue. Slip income is above prior year by \$13,049, due to higher assigned and temporary berthing revenue in the current year.

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Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 9 – INCIDENT REPORT BOARD MEETING OF DECEMBER 7, 2016

11/2/16 - Staff received a report of fuel stolen from a vehicle parked in the North Harbor dirt lot. Staff advised the person to contact the Monterey County Sheriff and file a report.

11/2/16 - a minor fender bender occurred in the South Harbor parking lot. The 2 vehicle owners involved exchanged information; there were no injuries and only minor damage to one of the vehicles.

11/28/16 – a vessel broke loose from J dock in the early morning and wedged under I dock. Staff managed to retrieve the vessel and contacted the owner who removed the vessel from the Harbor. The vessel was temporary.

No further incidents to report as of November 30, 2016

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Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER 18 – North Harbor Erosion Emergency - UPDATE BOARD MEETING OF DECEMBER 7, 2016

Resolution 16-01, declaring El Niño-caused erosion at the North Harbor wharf access an emergency, states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

Recent storms have exacerbated the erosion which continues to deteriorate the wharf access and the electrical panel pad. After many documents requested last-minute by CalTrans, as of this writing we have been promised the Permit will be issued this week. We still have some finessing to do regarding the County and CCC permits but it looks as though the contractor can work on this project before the end of the year.

I still have to pay a Permit fee of \$902.00 to CalTrans and they will also require the Contractor to apply for a Permit for further reviews and additional fees. In its original Resolution, the Board authorized the GM to enter into any contract necessary and to expend an initial amount of \$200,000 on this project. The quote from Don Chapin came in at \$63,770.00. Including Permit fees, consulting and engineering fees, total project costs will come in well under \$200,000.

Especially because higher ocean surges and winter storms are occurring, it is evident that the condition of the wharf area continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-01 should continue in full force and effect.

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ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER 19– B DOCK EMERGENCY REPAIR BOARD MEETING OF DECEMBER 7, 2016

Resolution 16-18, declaring the damage to several fingers and an area of the main dock walkway of B dock an emergency, states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

Our insurer's marine surveyor and the vessel owner's insurer's marine survey met on site to review the damage. Bellingham Marine provided a quote to repair the visible damage at approximately \$40,000; did not include any fingers and provided only minimal main dock replacement – it was "bare bones". We opted to file a first party claim to our own insurance carrier at his suggestion, and they agreed to pay the District \$135,242 including electrical, less a \$5,000 deductible. This amount will pay for replacement of 60 feet of main dock plus re-running the electrical.

The surveyors indicated the fingers were not damaged from this incident but are over 30 years old. It will be difficult to line up the old fingers with the new dock section and would be equivalent to buying a brand new car but putting old worn axles on it. Resolution 16-18 adopted by the Board already authorizes the expenditure of more than the \$70,000 to replace 3 fingers but I wanted the Board to be aware that this will come from District revenues and not from any insurance.

Based on the observation and opinion of our engineering consultant and what can be seen with the naked eye, it is evident that the condition of the broken dock continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-18 should continue in full force and effect.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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ITEM NUMBER 20 – UPDATE ON NORTH HARBOR BUILDING PROJECT BOARD MEETING OF DECEMBER 7, 2016

The GM received an email from the County Resource Management Agency on November 1 stating the permit is ready to issue pending payment of issuance fees in the amount of \$108,093.16 and satisfying certain conditions prior to issuance.

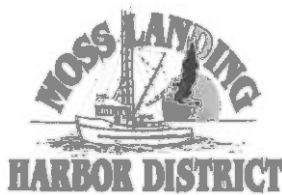
Unfortunately the \$108,093 permit fee included the \$79,000 for TAMC impact fees which are exempt because we are a government agency. I provided this information to our architect and they provided it to RMA who then removed the \$79,000 from the permit fee. Now we have to pay only (!) \$29,093.

The conditions listed that have to be satisfied prior to issuance include 4 "unresolved" expired permits for the North Harbor Improvement Project that was completed in 2007. The County can't seem to locate the Permit inspection cards that are signed off by County inspectors at various phases of the project, including the final sign-off.

I contacted the engineering firm, the project manager and the contractor to see if any of them have copies of the signed-off permit cards. The first two were of no help and I am awaiting a response from the contractor. If they have no copy of the finalized inspection card, we will have to pay the County \$5 per sheet for a copy of the County-stamped design drawings as well as obtain an affidavit from the design engineer, then have all the inspections redone and signed off on a duplicate permit card in order to resolve the 4 outstanding permits.

The architects and I are working diligently on accomplishing this in order that the permit can be issued prior to its expiration on February 26, 2017. If it gets close and we haven't been able to complete clearing the conditions, we will ask for an extension or deferment of the conditions.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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STAFF REPORT

ITEM NUMBER 21 – TSUNAMI SH SHORELINE EROSION REPAIR PROJECT BOARD MEETING OF DECEMBER 7, 2016

The 2011 Tsunami event caused erosion in three areas of the Harbor, two in NH and one in SH. Due to a number of obstacles the project was not ready to go to bid until recently. FEMA is committed to reimbursing the District 75% of the estimated cost of the repair project. The deadline for completion is December 31, 2016.

Staff prepared and published an Invitation to Bid for the removal, re-grading, and reconstruction of shoreline revetment to repair the Tsunami damage and protect the shore going forward. No bids were received by the deadline so the Board directed the GM to negotiate with a qualified contractor to do the project. The GM negotiated a contract with Don Chapin Co., Inc. and the Board awarded a contract to that company on October 20, 2016 for the two North Harbor project areas.

There were permit conditions that prevented the work from being conducted at the South harbor erosion site. Staff and the District's consultant clarified the permit conditions with the permitting agencies in order that the work can be completed. Don Chapin Co., Inc. has now submitted a quote exclusively for the remaining project site at South Harbor.

Staff recommends that the Board adopt Resolution 16-22 authorizing the GM to enter into a contract or Change Order with Don Chapin Co., Inc. for the remaining Tsunami shoreline repair project at South Harbor subject to review and approval by District Counsel.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

RESOLUTION NO. 16-22

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT AWARDED A CONTRACT FOR THE TSUNAMI SHORELINE SOUTH HARBOR REPAIR PROJECT

* * * * *

WHEREAS, on August 31, 2016 and September 7, 2016, the District's General Manager caused the publication of a Notice to Prospective Bidders soliciting sealed bids for its North and South Harbor Shore Protection Repair Project resulting from the 2011 Tsunami in the Salinas Californian and on the District's web page, and the project was also listed with the Salinas Valley Builders Exchange, the Santa Cruz Builders Exchange and the Builders Exchange of Central California, and

WHEREAS, in response to the District's Notice, the District received no bids, and

WHEREAS, at its duly notice and held Regular Meeting on September 28, 2016 the Board directed the General Manager to seek proposals from and negotiate a contract with a qualified contractor, and

WHEREAS, the General Manager solicited proposals from two local contractors, Granite Construction and Don Chapin Co., Inc. the latter of which submitted a proposal for the two North Harbor Shore Protection Repair Projects but because of Permit conditions, did not submit a bid for the South Harbor element of the project at that time, and

WHEREAS, the District's consultant and staff worked with permitting agencies to clarify the Permit conditions in order that the necessary work could be accomplished at the South Harbor erosion site and as a result, Don Chapin Co., Inc. was able to submit a proposal for the final erosion project in the amount of \$236,532 and can begin immediately following completion of the two North Harbor sites subject to compliance with all bid requirements and permit conditions, and

WHEREAS, the General Manager has represented to the Board that the proposal received from Don Chapin Co., Inc. meets all District requirements and that a review of their records and references has been conducted by staff to determine that it possesses all professional capabilities and the desire to fulfill the requirements of the Project's plans and specs.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Moss Landing Board of Harbor Commissioners that the General Manager is hereby authorized to execute a contract or change order in a form to be approved by the General Manager and District Counsel for the South Harbor Shore Protection Repair Project in an amount not to exceed \$236,532.00.

CERTIFICATION

Resolution 16-22 was duly passed and adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a Special Meeting of the Board held on the 7th day of December, 2016, a quorum present and acting throughout, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Russ Jeffries, President
Board of harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Bid Schedule

This Bid Schedule must be completed in ink and included with the sealed Bid Proposal. Pricing must be provided for each Bid Item as indicated. The lump sum or unit cost for each item must be inclusive of all costs, whether direct or indirect, including profit and overhead. The sum of all amounts entered in the "Extended Total Amount" column must be identical to the Base Bid price entered in Section 1 of the Bid Proposal Form.

LS = Lump Sum EA = Each LF = Linear Foot CY = Cubic Yard SY = Square Yard
SF = Square Feet LB = Pounds TON = Ton (2000 lbs) AL = Allowance

General Project Items

BID ITEM NO.	ITEM DESCRIPTION	EST. QTY.	UNIT	UNIT COST	TOTAL
1	Mobilization and demobilization for shore protection repair	100%	LS	\$ 80,000 ⁰⁰	\$ 80,000 ⁰⁰

Item 1 subtotal: \$ 80,000⁰⁰

North Harbor Shore Protection Repair – Site 1

BID ITEM NO.	ITEM DESCRIPTION	EST. QTY.	UNIT	UNIT COST	TOTAL
2	Remove, sort and dispose of existing stone and debris; re-grade Project Site	100%	LS	\$	\$
3	Geotextile fabric	704	SY	\$	\$
4	Armor stone rip-rap (1/4 ton RSP class)	369	CY	\$	\$
5	Sand fill	672	CY	\$	\$

Items 2-5 subtotal: _____

North Harbor Shore Protection Repair – Site 2

BID ITEM NO.	ITEM DESCRIPTION	EST. QTY.	UNIT	UNIT COST	EXTENDED TOTAL AMOUNT
6	Remove, sort and dispose of existing stone and debris; re-grade Project Site	100%	LS	\$	\$
7	Geotextile fabric	550	SY	\$	\$
8	Armor stone rip-rap (1/4 ton RSP class)	301	CY	\$	\$

Items 6-8 subtotal: _____

South Harbor Shore Protection Repair – Site 3

BID ITEM NO.	ITEM DESCRIPTION	EST. QTY.	UNIT	UNIT COST	TOTAL
9	Remove, sort and dispose of existing stone and debris; re-grade Project Site	100%	LS	\$ 62,500 ⁰⁰	\$ 62,500 ⁰⁰
10	Geotextile fabric	320	SY	\$ 21 ⁰⁰	\$ 6,720 ⁰⁰
11	Armor stone rip-rap (No. 1 Backing)	214	CY	\$ 408 ⁰⁰	\$ 87,312 ⁰⁰

Items 9-11 subtotal: \$ 156,532⁰⁰

TOTAL BASE BID: Items ^{1,9-11} through 11 inclusive: \$ 236,532⁰⁰

[Note: The amount entered as the "Total Base Bid" should be identical to the Base Bid amount entered in Section 1 of the Bid Proposal form.]

BIDDER NAME: DON CHAPIN CO.

END OF BID SCHEDULE

* SITE #'s 1+2, NORTH HARBOR SHORE (2 EACH LOCATIONS), INCLUDING ITEM NUMBERS 2-8 ARE NOT INCLUDED AS A PART OF THIS PROPOSAL.