



AGENDA
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road
MOSS LANDING, CA 95039
February 24, 2016, 7 P.M.

A. CLOSED SESSION

A closed session will be held immediately prior to the public open meeting, **and will begin at 6:00 p.m.** The public open meeting will begin **at 7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken at the Closed Session will be reported out at that time.

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park (formerly National Refractories). Negotiating parties: General Manager and District Counsel.
2. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Building Pad). Negotiating parties: General Manager and District Counsel.
3. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Santa Cruz Cannery Building Lease. Negotiating parties: General Manager and District Counsel.
4. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD and 2. Deyerle vs. MLH.
5. Confer with legal counsel and General Manager regarding two (2) matters of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

Roll Call

Russ Jeffries – President	Linda G. McIntyre – General Manager
Tony Leonardini – Vice President	Mike Rodriguez – District Counsel
Vince Ferrante – Secretary	Tom Razzeca – Assistant General Manager
Andrew Amaral - Commissioner	Marie Della Maggiore – Dir. Of Administrative
Margaret "Peggy" Shirrel - Commissioner	Services, Assistant to the GM

C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

D. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

E. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine by the Board of Harbor Commissioners and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Approval of the January 27, 2016 Regular Meeting Minutes.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

2. Approval of the February 10, 2016 Special Meeting Minutes.

F. TREASURER'S REPORT

3. Financial Reports – Month ending January 31, 2016.

G. MANAGER'S REPORTS

The General Manager will make oral or written presentations on the below listed subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

4. Projects Status/Update
5. Community Relations; Requests/Issues
6. Summary of Permits Issued
7. Meeting Announcements
8. Assigned Liveboard Report
9. Assigned Slip Income Report
10. Incident Report

H. COMMITTEE REPORTS

11. Finance Committee – Chair Ferrante/V. Chair Leonardini
12. Elkhorn Slough Advisory Committee – Amaral/Alt. Leonardini
13. Special Districts/LAFCO – Jeffries/Ferrante
14. Liveboard Committee – Chair Amaral/V. Chair Jeffries
15. Harbor Improvement Committee – Chair Shirrel/V. Chair Amaral
16. Real Property Committee I – Chair Leonardini/V. Chair Jeffries
17. Real Property Committee II – Chair Ferrante/V. Chair Shirrel
18. Meetings Commissioners attended at District Expense (AB 1234 requirement)

I. NEW BUSINESS

19. ITEM – Update on North Harbor wharf/visitor dock access erosion emergency repair project.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

20. Item - Update on B Dock emergency finger replacement project.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

21. ITEM – Receive status update regarding The People's Desal Project including progress on Draft EIR; give direction to staff.

- a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

22. ITEM – Consider Santa Cruz Cannery Building Lease Amendment for Running Stream Food & Beverage, Inc.

- a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

23. ITEM – Consider authorizing General Manager to file a Notice of Exemption from CEQA for new bilge water pumpout system and cigarette butt receptacles pursuant to a Prop 1 Grant Application.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

24. ITEM – Consider Adopting Resolution 16-08 Updating Personnel Policies relating to meal reimbursement (last updated 1997).

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

J. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

K. ADJOURN MEETING

The next Regular Meeting of the Board of Harbor Commissioners is scheduled for March 23, 2016 at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA 95039. Individuals who require special accommodations are requested to contact the Executive Assistant to the General Manager by calling 831.633.5417 or by emailing dellamaggiore@mosslandingharbor.dst.ca.us no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by logging onto www.mosslandingharbor.dst.ca.us or by contacting the District at 831.633.5417. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



MINUTES
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road
MOSS LANDING, CA 95039
January 27, 2016, 7 P.M.

A. CLOSED SESSION

The Board adjourned to closed session at 6:00 p.m. to discuss the following:

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park (formerly National Refractories). Negotiating parties: General Manager and District Counsel.
2. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Restaurant Pad). Negotiating parties: General Manager and District Counsel.
3. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD and 2. Deyerle vs. MLH.
4. Confer with legal counsel and General Manager regarding two (2) matters of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:15 p.m. After the Pledge of Allegiance, roll was called.

Commissioners present:

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
Andrew Amaral - Commissioner
Margaret "Peggy" Shirrel, PhD. - Commissioner

Staff present:

Linda G. McIntyre – General Manager
Mike Rodriguez – District Counsel
Tom Razzeca – Assistant General Manager
Marie Della Maggiore – Dir. Of Administrative Services, Assistant to the GM

C. PRESIDENT'S REMARKS

President Jeffries reported that the Board met in closed session; no reportable action was taken and direction was given to the General Manager and District Counsel. President Jeffries announced the passing of former Commissioner Jack Compton and asked for a moment of silence in his honor.

D. PUBLIC COMMENTS

There was no public comment.

E. ELECTION OF OFFICERS

1. ITEM – GM McIntyre conducted the election of the 2016 Officers Board of Harbor Commissioners. Commissioner Shirrel nominated the slate of officers as they presently exist: Russ Jeffries, president; Tony Leonardini, Vice President and Vince Ferrante, Secretary. No further nominations were made. A motion was made by Commissioner Leonardini and seconded by Commissioner Ferrante to close the nominations. The motion passed 5-0-0 on a roll call vote. A motion was made by Commissioner Amaral and seconded by Commissioner Leonardini to approve the slate of officers as nominated for 2016. The motion passed unanimously on a roll call vote.

F. 2016 COMMITTEE APPOINTMENTS

2. President Jeffries announced the following committee assignments for 2016:
 - a. Elkhorn Slough Advisory Committee – Commissioner Ferrante, Chair/Commissioner Leonardini, Vice Chair
 - b. Liveaboard Committee – Commissioner Amaral, Chair/Commissioner Jeffries, Vice Chair
 - c. Harbor Improvement Committee – Commissioner Shirrel, Chair/Commissioner Amaral, Vice Chair
 - d. Real Property Committee I – Commissioner Leonardini, Chair/Commissioner Jeffries, Vice Chair
 - e. Real Property Committee II – Commissioner Ferrante, Chair/Commissioner Shirrel, Vice Chair
 - f. Special Districts/LAFCO – Commissioners Jeffries/Ferrante
 - g. Personnel Committee – Commissioner Ferrante, Chair/Commissioner Jeffries, Vice Chair
 - h. Finance Committee – Commissioner Ferrante, Chair/Commissioner Leonardini, Vice Chair
 - i. Ad Hoc Budget Committee – Commissioner Leonardini, Chair/Commissioner Shirrel, Vice Chair

G. CONSENT CALENDAR

3. A motion was made by Commissioner Shirrel and seconded by Commissioner Leonardini to approve the meeting minutes of December 16, 2015 with one correction noted. The motion passed unanimously on a roll call vote.

H. TREASURER'S REPORT

4. GM McIntyre gave the highlights of the month ending December 31, 2015 financial reports.
 - Marina Revenues are higher than budgeted by \$29k. South Harbor parking is better than budget by 40k, which is offset by assigned and transient berthing below budget by 11k. We budgeted 60k for SH parking for the whole year and are already at 70k.
 - Marina Expenses are lower than budgeted by \$74k. The variance is a largely due to a combination of repairs and maintenance costs, utilities, and personnel expenses that are coming in under budget. This may even out over the remainder of the fiscal year.
 - Marina operations show a year to date profit of \$36k, which is higher than budgeted by \$103k.
 - Lease and other operating revenues are better than budget by \$71k. The \$71k is largely made up of higher than anticipated property tax revenue (over 48k) and higher lease revenue of \$8k (9k of which is from Monterey Bay Kayak's % rent).
 - Lease and other operating expenses are right in line with budget.
 - Lease and other operations shows a year to date profit of \$368k, which is higher than budget by \$73k.
 - Overall for the six month period combined operations show a profit of \$403k, higher than budget by \$175k.

A motion was made by Commissioner Leonardini and seconded by Commissioner Shirrel to accept the month ending December 31, 2015 financial reports. The motion passed unanimously on a roll call vote.

I. MANAGER'S REPORTS

5. Projects Status/Update – Written report, no additional comments.
6. Community Relations; Requests/Issues – Written report, no additional comments.
7. Summary of Permits Issued – Written report, no additional comments.

8. Meeting Announcements – Written report, no additional comments.
9. Assigned Liveboard Report – Written report, no additional comments.
10. Assigned Slip Income Report – Written report, no additional comments.
11. Incident Report – Written Report, no additional comments.

J. COMMITTEE REPORTS

12. Finance Committee – No meetings reported.
13. Elkhorn Slough Advisory Committee – No meetings reported.
14. Special Districts/LAFCO – Commissioner Ferrante reported that he and Commissioner Jeffries attended the Special Districts of Monterey County meeting on January 19, 2016. He said the guest speakers discussed wastewater, recycling and the Salinas River Basin. CSDA representatives for membership and public relations also attended.
15. Liveboard Committee – No meetings reported.
16. Harbor Improvement Committee – No meetings reported.
17. Real Property Committee I – No meetings reported.
18. Real Property Committee II – No meetings reported.
19. Meetings Commissioners attended at District Expense (AB 1234 requirement) – Commissioner Ferrante reported that he attended the CSDA Board meeting in Sacramento.

K. NEW BUSINESS

20. ITEM – Consider adopting Resolution No. 16-01 declaring North Harbor wharf/visitor dock access erosion an emergency; authorize GM to proceed with emergency repairs.
 - a. Staff report – GM McIntyre gave the staff report.
 - b. Public comment – No public comment.
 - c. Board discussion – Commissioner Leonardini asked if permits would be required by the County to which GM McIntyre responded yes since the upland areas are within the County jurisdiction. She added the water areas would also require permitting by the Coastal Commission.
 - d. Board action – A motion was made by Commissioner Shirrel and seconded by Commissioner Leonardini to adopt Resolution No. 16-01. The motion passed unanimously on a roll call vote.
21. Consider adopting Resolution No. 16-02 declaring B Dock finger replacement project an emergency; authorize GM to proceed with emergency repair.
 - a. Staff report – GM McIntyre gave the staff report.
 - b. Public comment – No public comment.
 - c. Board discussion – Commissioner Ferrante asked about the possibility of FEMA funding to which GM McIntyre responded FEMA funds are only made available when the County has declared an emergency in excess of \$1M in damages.
 - d. Board action – A motion was made by Commissioner Shirrel and seconded by Commissioner Ferrante to adopt Resolution No. 16-02. The motion passed unanimously on a roll call vote.
22. ITEM – Consider approving proposals from Caravel Environmental (Ken Israel) for various environmental consulting services; authorize GM to execute contracts.
 - a. As Needed Consulting Services – Resolution No. 16-03
 - b. 10 year Maintenance Dredge Permit – Resolution No. 16-04
 - c. Eelgrass Survey – Resolution No. 16-05
 - d. Dredged Material Management Plan – Resolution No. 16-06
 - a. Staff report – GM McIntyre gave the staff report.
 - b. Public comment – No public comment.

c. Board discussion – The GM was asked if Mr. Israel's former employer, Integral, had provided a written release from our contracts with Integral. The GM stated she had an email from Integral in which they did not object to transferring our business to Caravel.

d. Board action – A motion was made by Commissioner Leonardini and seconded by Commissioner Shirrel to adopt Resolution Nos. 16-03, 16-04, 16-05 and 16-06 provided we had a release from Integral. The motion passed unanimously on a roll call vote.

23. ITEM – Consider donation toward Moss Landing Marine Laboratories 50th Anniversary Event.

a. Staff report – GM gave the staff report.

b. Public comment – No public comment.

c. Board discussion – Commissioner Shirrel commented that not only has MLML been supportive of the District and the community but they have also provided us with free data and information for our use on many projects. Commissioner Leonardini prefers we call it marketing for the District and not a donation.

d. Board action – A motion was made by Commissioner Shirrel and seconded by Commissioner Ferrante to contribute \$500 towards the publication of the MLML 50th Anniversary Commemorative Book. The motion passed unanimously on a roll call vote.

24. ITEM – Consider approval of NH restaurant shell architectural drawing; authorize the GM to publish an Invitation for Bids from construction contractors.

A motion was made by Commissioner Ferrante and seconded by Commissioner Shirrel to table Item 24 until the next meeting. The motion passed unanimously on a roll call vote.

L. COMMISSIONERS COMMENTS AND CONCERNS

No additional comments.

M. ADJOURN MEETING

President Jeffries closed the meeting in honor of Jack Compton at 8:17 p.m.

Respectfully submitted.

Vince Ferrante, Secretary
Board of Harbor Commissioners

ATTEST:

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners



MINUTES
SPECIAL MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road
MOSS LANDING, CA 95039
February 10, 2016, 5:30 P.M.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:35 p.m. After the Pledge of Allegiance, roll was called.

Commissioners present:

Russ Jeffries – President

Tony Leonardini – Vice President

Vince Ferrante – Secretary

Andrew Amaral - Commissioner

Margaret "Peggy" Shirrel – Commissioner

Staff present:

Linda G. McIntyre – General Manager

Mike Rodriguez – District Counsel

Tom Razzeca – Assistant General Manager

Marie Della Maggiore – Dir. Of Administrative
Services, Assistant to the GM

C. PRESIDENT'S REMARKS

No remarks.

D. PUBLIC COMMENTS

No public comment.

E. NEW BUSINESS

1. ITEM – Receive status update from Architect Henry Ruhnke regarding North Harbor Building Project; Consider approval of NH building architectural drawings; give direction to staff.

a. Staff report – Written report, GM McIntyre introduced Henry Ruhnke of Wald Ruhnke Dost Architects.

b. Public comment – Mr. Ruhnke gave the Board a comprehensive update on the project status. He said we are on track for getting the final permits and to go out to bid for construction. President Jeffries commented that Mr. Ruhnke has done everything requested by the Real Property Committee as directed by the full Board. GM McIntyre informed the Board that there is a "liquidated damages" clause that Mr. Ruhnke suggests removing from the bid documents. GM McIntyre and Counsel Rodriguez will prepare an opinion in writing for the Board.

c. Board discussion – Counsel Rodriguez suggested the Board move forward with the bid process and decide on the liquidated damages clause at the regular meeting.

d. Board action – A motion was made by Commissioner Ferrante and seconded by Commissioner Leonardini to approve the NH building drawings and give direction to staff to 1) provide written opinion on the liquidated damages clause, and 2) move forward with the bid process. The motion passed unanimously on a roll call vote.

2. ITEM - Consider issuing a Special Activity Use Permit to CHEER for cleanup and boater education event at North Harbor on March 19, 2016.

a. Staff report – Written report. GM McIntyre introduced CHEER President Herman Garcia.

b. Public comment – Mr. Garcia spoke to the Board about the organization and gave a detailed description of the plans for the event to be held on March 19, 2016 in North Harbor. He said they are largely supported by NOAA and have over 30 trained core volunteers and have the ability to organize over 2,500 as needed. They estimate over 500 attendees at this event and will provide sufficient food and beverages, trash receptacles, traffic and parking

control. The divers will retrieve trash from two areas of the Pajaro and Salinas Rivers. He also said he had spoken to and received the support of North Harbor businesses. The District will also gain substantial parking revenue.

c. Board discussion – Mr. Garcia answered all of the Board's questions in detail and to their satisfaction. Commissioner Ferrante commented that the event will provide good public outreach and community service and education. GM McIntyre mentioned that staff recommends waiving the Permit fee.

d. Board action – A motion was made by Commissioner Ferrante and seconded by Commissioner Shirrel to approve the Special Activities Use Permit Application of CHEER and to also waive the permit fees. The motion passed unanimously on a roll call vote.

President Jeffries called for a five minute break before the Board adjourned to closed session.

A. CLOSED SESSION

The Board adjourned to closed session at 6:55 p.m. to discuss the following:

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park (formerly National Refractories). Negotiating parties: General Manager and District Counsel.

L. RETURN TO OPEN SESSION

The Board returned to open session at 8:00p.m. President Jeffries reported that the Board met in closed session; no reportable action was taken and direction was given to the General Manager and District Counsel.

M. ADJOURN MEETING

The meeting was adjourned at 8:01p.m.

Respectfully submitted.

Vince Ferrante, Secretary
Board of Harbor Commissioners

ATTEST:

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet - No cents
As of January 31, 2016

	Jan 31, 16	Jan 31, 15	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1018 · Union Bank- Trust Account	552,677	446,945	105,732	24%
1002 · Petty Cash	500	500	-	0%
1010 · Union - M.M.	3,081,387	1,406,583	1,674,804	119%
1009 · Union - Operating	110,082	94,768	15,314	16%
1011 · Union - Payroll	30,390	8,620	21,770	253%
1015 · 1st Capital Bank	1,540,541	1,537,471	3,070	0%
1016 · Pinnacle Bank Interest Account	22,922	22,922	-	0%
1020 · Umpqua - Restricted	1,007,470	1,006,053	1,417	0%
Total Checking/Savings	6,345,969	4,523,862	1,822,107	40%
Accounts Receivable				
11290 · Leases				
1282 · NNN Receivable	72,985	42,362	30,623	72%
Total 11290 · Leases	72,985	42,362	30,623	72%
1200 · Marina Receivables	59,219	65,194	(5,975)	-9%
1201 · Marina - Allow for Bad Debt	(20,927)	(20,625)	(302)	-1%
Total Accounts Receivable	111,277	86,931	24,346	28%
Other Current Assets				
1271 · Prepaid Expenses				
1270 · Insurance	15,790	48,247	(32,457)	-67%
1280 · Other	-	2,561	(2,561)	-100%
Total 1271 · Prepaid Expenses	15,790	50,808	(35,018)	-69%
1210 · Grants Receivable	-	286,344	(286,344)	-100%
Total Other Current Assets	15,790	337,152	(321,362)	-95%
Total Current Assets	6,473,036	4,947,945	1,525,091	31%
Fixed Assets				
1650 · Construction in Progress	319,505	257,375	62,130	24%
1670 · Equipment	773,609	766,671	6,938	1%
1700 · Improvements				
1710 · NH Buildings & improvements	7,868,580	7,868,580	-	0%
1720 · NH Floating Docks	524,675	524,675	-	0%
1725 · NH Offsite Improvements	632,218	632,218	-	0%
1730 · SH Buildings & Improvements	8,256,228	8,246,852	9,376	0%
1740 · SH Floating Docks	9,135,149	9,098,326	36,823	0%
Total 1700 · Improvements	26,416,850	26,370,651	46,199	0%
1900 · Land	1,642,860	1,642,860	-	0%
1800 · Less - Depreciation				
1805 · Equipment	(762,013)	(744,140)	(17,873)	-2%
1810 · NH Buildings & Improvements	(3,146,629)	(2,887,635)	(258,994)	-9%
1820 · NH Floating Docks	(481,048)	(469,068)	(11,980)	-3%
1825 · NH Offsite Improvements	(411,461)	(383,128)	(28,333)	-7%
1830 · SH Buildings & Improvements	(5,491,948)	(5,280,835)	(211,113)	-4%

6:08 PM
02/18/16

Moss Landing Harbor District
Balance Sheet - No cents
As of January 31, 2016

	Jan 31, 16	Jan 31, 15	\$ Change	% Change
1840 · SH Floating Docks	(4,588,898)	(4,171,775)	(417,123)	-10%
Total 1800 · Less - Depreciation	(14,881,997)	(13,936,581)	(945,416)	-7%
Total Fixed Assets	14,270,827	15,100,976	(830,149)	-5%
Other Assets				
1530 · Principal Financial CS	7,389	7,389	-	0%
1320 · Workers Comp Deposit	200	200	-	0%
Total Other Assets	7,589	7,589	-	0%
TOTAL ASSETS	20,751,452	20,056,510	694,942	3%

Moss Landing Harbor District
Balance Sheet - No cents
As of January 31, 2016

	<u>Jan 31, 16</u>	<u>Jan 31, 15</u>	<u>\$ Change</u>	<u>% Change</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	22,054	206,099	(184,045)	-89%
Total Accounts Payable	<u>22,054</u>	<u>206,099</u>	<u>(184,045)</u>	<u>-89%</u>
Other Current Liabilities				
2082 · MLCP Cost Reimb. Deposit	59,662	73,143	(13,481)	-18%
2005 · Accrued Employee IRA	326	-	326	100%
2020 · Accrued Salaries Payable	14,894	-	14,894	100%
2021 · Accrued Vacation	78,788	83,226	(4,438)	-5%
2023 · Accrued Payroll Taxes	5,232	-	5,232	100%
2030 · Customer Deposits	289,108	277,115	11,993	4%
2050 · Employee 457 Payable	637	-	637	100%
2080 · Prepaid Berth Fees	155,008	166,292	(11,284)	-7%
2087 · Lease Deposits	14,164	41,491	(27,327)	-66%
2086 · Prepaid Leases				
20861 · Duke	16,533	14,992	1,541	10%
20862 · MBARI	31,604	6,290	25,314	402%
Total 2086 · Prepaid Leases	<u>48,137</u>	<u>21,282</u>	<u>26,855</u>	<u>126%</u>
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	64,773	67,770	(2,997)	-4%
Total 2051 · Note Interest Payable	<u>64,773</u>	<u>67,770</u>	<u>(2,997)</u>	<u>-4%</u>
Total Other Current Liabilities	<u>730,729</u>	<u>730,319</u>	<u>410</u>	<u>0%</u>
Total Current Liabilities	<u>752,783</u>	<u>936,418</u>	<u>(183,635)</u>	<u>-20%</u>
Long Term Liabilities				
2605 · Umpqua Loan	4,406,076	4,755,901	(349,825)	-7%
Total Long Term Liabilities	<u>4,406,076</u>	<u>4,755,901</u>	<u>(349,825)</u>	<u>-7%</u>
Total Liabilities	<u>5,158,859</u>	<u>5,692,319</u>	<u>(533,460)</u>	<u>-9%</u>
Equity				
3050 · Prior Year Earnings	8,822,078	7,857,104	964,974	12%
3020 · Retained Net Assets	6,456,231	6,456,231	-	0%
Net Income	<u>314,285</u>	<u>50,858</u>	<u>263,427</u>	<u>518%</u>
Total Equity	<u>15,592,594</u>	<u>14,364,193</u>	<u>1,228,401</u>	<u>9%</u>
TOTAL LIABILITIES & EQUITY	<u>20,751,453</u>	<u>20,056,512</u>	<u>694,941</u>	<u>3%</u>

Moss Landing Harbor District
Statement of Cash Flows
July 2015 through January 2016

Jul '15 - Jan 16

OPERATING ACTIVITIES

Net Income	314,284.55
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases:1291 · Monterey Bay Kayak	8,593.64
11290 · Leases:1299 · Pottery Planet	7,474.08
1200 · Marina Receivables	-7,951.30
1201 · Marina - Allow for Bad Debt	14,875.00
11290 · Leases:1282 · NNN Receivable	14.93
1271 · Prepaid Expenses:1270 · Insurance	-15,790.20
1800 · Less - Depreciation:1805 · Equipment	11,900.63
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	151,079.81
1800 · Less - Depreciation:1820 · NH Floating Docks	7,021.56
1800 · Less - Depreciation:1825 · NH Offsite Improvements	17,140.06
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	121,787.19
1800 · Less - Depreciation:1840 · SH Floating Docks	241,733.31
2010 · Accounts Payable	-37,880.84
2005 · Accrued Employee IRA	325.93
2020 · Accrued Salaries Payable	296.61
2021 · Accrued Vacation	-5,194.39
2023 · Accrued Payroll Taxes	-811.43
2030 · Customer Deposits	3,113.65
2050 · Employee 457 Payable	636.86
2080 · Prepaid Berth Fees	-12,458.83
2086 · Prepaid Leases:20861 · Duke	-34,716.15
2086 · Prepaid Leases:20862 · MBARI	10,447.75
2087 · Lease Deposits	-28,125.00
2082 · MLCP Cost Reimb. Deposit	-9,700.29
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	8,295.00

Net cash provided by Operating Activities **766,392.13**

FINANCING ACTIVITIES

2605 · Umpqua Loan -349,825.00

Net cash provided by Financing Activities **-349,825.00**

Net cash increase for period **416,567.13**

Cash at beginning of period **5,929,401.05**

Cash at end of period **6,345,968.18**

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2015 through January 2016

	<u>Jul '15 - Jan 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	888,843	894,731	-5,888	99%
4115 · Temporary Berthing	119,085	116,866	2,219	102%
4130 · Transient Berthing	24,386	33,831	-9,445	72%
4112 · Qtrly/Annual Discount	-3,192	-4,313	1,121	74%
4113 · Commercial Vessel Dscnt	-9,631	-8,750	-881	110%
4114 · Away (1 mnth) Dscnt	-767	-434	-333	177%
4120 · Liveaboard Fees	62,085	59,500	2,585	104%
4260 · Towing - Intra Harbor	900	581	319	155%
4270 · Pumpouts	800	469	331	171%
4140 · Non Operable Surcharge	0	203	-203	0%
4220 · Wait List	4,645	4,081	564	114%
4282 · Recovered Lien Costs	280	500	-220	56%
4280 · Late Fees	16,300	17,500	-1,200	93%
Total 4100 · Berthing Income	1,103,734	1,114,765	-11,031	99%
4200 · Other Income - Operations				
4225 · Merchandise	699	294	405	238%
4285 · Dog Fee	960	560	400	171%
4230 · SH Parking	73,013	34,000	39,013	215%
4290 · Misc	360	1,400	-1,040	26%
Total 4200 · Other Income - Operations	75,032	36,254	38,778	207%
Total 4000 · MARINA REVENUES	1,178,766	1,151,019	27,747	102%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2015 through January 2016

Expense	Jul '15 - Jan 16	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	1,975	1,000	975	198%
5921 · Internet Billing Service	1,094	1,057	37	104%
5210 · Dues & Subscriptions	4,698	3,185	1,513	148%
5220 · Office Supplies				
5223 · Administration	1,296	2,828	-1,532	46%
5225 · Operations	6,010	9,373	-3,363	64%
Total 5220 · Office Supplies	7,306	12,201	-4,895	60%
5230 · Postage & Equip Lease				
5232 · Meter Lease	369	329	40	112%
5235 · Postage	547	868	-321	63%
Total 5230 · Postage & Equip Lease	916	1,197	-281	77%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	2,485	2,163	322	115%
5245 · Toner & Supplies	0	112	-112	0%
Total 5240 · Copier Lease & Supplies	2,485	2,275	210	109%
5250 · Telephone & Communications				
5253 · Administration	6,195	5,243	952	118%
5255 · Operations	770	721	49	107%
Total 5250 · Telephone & Communications	6,965	5,964	1,001	117%
5260 · Professional Services				
5269 · Payroll Processing	2,162	1,778	384	122%
5263 · Audit fees	14,500	14,000	500	104%
5262 · Accounting	20,959	24,500	-3,541	86%
5265 · Legal	64,449	58,338	6,111	110%
5268 · Computer Consulting	4,754	1,211	3,543	393%
Total 5260 · Professional Services	106,824	99,827	6,997	107%
5270 · Licenses & Permits	322			
5281 · Resale Merchandise	1,226			
5290 · Credit Card Fees	5,317	4,676	641	114%
Total 5200 · General & Administrative	139,128	131,382	7,746	106%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	159,231	144,554	14,677	110%
5315 · Operations	73,638	93,960	-20,322	78%
5318 · Maintenance	44,543	58,013	-13,470	77%
Total 5310 · Salaries	277,412	296,527	-19,115	94%
5330 · Payroll Taxes				
5333 · Administration	10,786	11,042	-256	98%
5335 · Operations	6,104	8,176	-2,072	75%
5338 · Maintenance	3,577	4,368	-791	82%
Total 5330 · Payroll Taxes	20,467	23,586	-3,119	87%
5340 · Employee Benefits				

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2015 through January 2016

	Jul '15 - Jan 16	Budget	\$ Over Budget	% of Budget
5343 · Administration	47,576	43,932	3,644	108%
5345 · Operations	24,407	24,738	-331	99%
5348 · Maintenance	25,747	30,037	-4,290	86%
Total 5340 · Employee Benefits	97,730	98,707	-977	99%
5350 · Workers Compensation				
5353 · Administration	2,100	2,275	-175	92%
5355 · Operations	4,109	4,452	-343	92%
5358 · Maintenance	4,669	5,054	-385	92%
Total 5350 · Workers Compensation	10,878	11,781	-903	92%
5360 · Education & Training				
5363 · Administration	2,014	434	1,580	464%
Total 5360 · Education & Training	2,014	434	1,580	464%
Total 5300 · Personnel	408,501	431,035	-22,534	95%
5400 · Insurance				
5410 · Liability Insurance	66,093	67,081	-988	99%
Total 5400 · Insurance	66,093	67,081	-988	99%
5500 · Utilities				
5540 · Sewer	17,992	25,116	-7,124	72%
5510 · Garbage	31,045	29,897	1,148	104%
5520 · Gas and Electric	112,077	113,603	-1,526	99%
5530 · Water	17,051	18,536	-1,485	92%
Total 5500 · Utilities	178,165	187,152	-8,987	95%
5600 · Operating Supplies				
5610 · Vehicles	4,689	2,100	2,589	223%
5620 · Vessels	0	0	0	0%
5625 · Operations	11,884	12,481	-597	95%
Total 5600 · Operating Supplies	16,573	14,581	1,992	114%
5700 · Depreciation	275,332	275,625	-294	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	2,786	1,512	1,274	184%
5820 · Vessels	0	294	-294	0%
5830 · Equip Rental	1,926	4,837	-2,911	40%
5840 · Small Tools	600	3,346	-2,746	18%
5850 · Repair Materials	21,152	48,349	-27,197	44%
5860 · Outside Service Contracts	21,747	35,000	-13,253	62%
5870 · Derelict Disposal	16,580	15,000	1,580	111%
Total 5800 · Repairs & Maintenance	64,791	108,338	-43,547	60%
5900 · Financial Expenses				
5920 · Bank Service Charges	2,497			
5990 · Bad Debt	14,875	14,581	294	102%
Total 5900 · Financial Expenses	17,372	14,581	2,791	119%
Total · MARINA EXPENSES	1,165,955	1,229,775	-63,821	95%
Net Ordinary Income - Marina Operations	12,812	-78,756	91,568	-16%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2015 through January 2016

	Jul '15 - Jan 16	Budget	\$ Over Budget	% of Budget
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	34,716	36,484	-1,768	95%
4052 · MBARI - MARS Cable	1,247	1,281	-34	97%
4053 · MBARI	14,992	14,462	530	104%
Total 4050 · Trust Lands Lease Revenue	50,955	52,227	-1,272	98%
4500 · Leases				
4501 · K-Pier Lease	9,479	9,331	148	102%
4502 · Cannery Building				
4518 · Suite 5	13,426	13,480	-54	100%
4510 · Suite 6	14,065	14,121	-56	100%
4520 · Suite 9	662	4,564	-3,902	15%
4504 · Suite 3	47,533	46,632	901	102%
4511 · Suite 1 & 10	9,671	9,519	152	102%
4515 · Suite 4	45,970	45,249	721	102%
4517 · Suite 2	17,189	16,920	269	102%
4523 · Canary NNN	15,829	17,500	-1,671	90%
Total 4502 · Cannery Building	164,345	167,985	-3,640	98%
4530 · RV Lot	17,623	17,347	276	102%
4540 · Martin & Mason	21,932	23,699	-1,767	93%
4541 · SH Spare Office	2,976	2,930	46	102%
4560 · North Harbor				
4562 · Sea Harvest	20,334	20,720	-386	98%
4568 · Monterey Bay Kayaks	25,191	17,241	7,950	146%
4572 · Pottery Planet	21,501	24,381	-2,880	88%
Total 4560 · North Harbor	67,026	62,342	4,684	108%
Total 4500 · Leases	283,381	283,634	-253	100%
4600 · District Property Taxes	148,315	100,000	48,315	148%
4700 · Other Revenues & Concessions				
4727 · Key Sales	4,198	1,750	2,448	240%
4125 · Amenity Fee	167,046	161,224	5,822	104%
4710 · Vending Activities				
4711 · Washer/Dryer	5,349	4,375	974	122%
Total 4710 · Vending Activities	5,349	4,375	974	122%
4720 · Dry Storage	32,906	24,500	8,406	134%
4725 · North Harbor Use Fee	35,628	46,665	-11,037	76%
4726 · Annual Launch Fee (Sm. Water)	0	0	0	0%
4730 · NH Washdown	1,361	1,460	-99	93%
4735 · Camp/RV	2,378	2,335	43	102%
4740 · Equipment Rental	912			
4751 · Permits	6,299	3,500	2,799	180%
4755 · Floating Docks	0			
4765 · Faxes, Copies & Postage	21	70	-49	30%
4770 · Surplus Auction/Sales	0	100	-100	0%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2015 through January 2016

	Jul '15 - Jan 16	Budget	\$ Over Budget	% of Budget
4301 · Cost Reimbursement	35,000	35,000	0	100%
Total 4700 · Other Revenues & Concessions	291,098	280,979	10,119	104%
4800 · Interest				
4846 · Umpqua Interest	890			
4843 · First Capital Bank	1,797			
4841 · Union Bank Interest	2,204	728	1,476	303%
Total 4800 · Interest	4,891	728	4,163	672%
Total 4400 · LEASE AND OTHER INCOME	778,640	717,568	61,072	109%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	76,067	75,635	432	101%
Total 7100 · Interest Expense	76,067	75,635	432	101%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,637	5,400	237	104%
7221 · CSDA Dues	5,659	5,500	159	103%
Total 7200 · Other Financial Expenses	11,296	10,900	396	104%
5700 · Depreciation	275,332	275,625	-294	100%
7300 · Commissioner Expenses				
7320 · Monthly Stipend	5,300	11,669	-6,369	45%
7321 · Employer Payroll Taxes	382			
7330 · Incurred Expenses	1,357			
Total 7300 · Commissioner Expenses	7,039	11,669	-4,630	60%
Total 7000 · LEASE AND OTHER EXPENSES	369,734	373,829	-4,096	99%
Net Ordinary Income - Lease & Other Operations	408,907	343,739	65,168	119%
Net Ordinary Income - Combined Operations	421,718	264,983	156,735	159%
Other Income/Expense				
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging	36,441	30,000	6,441	121%
9050 · Project Consultant	693			
9302 · Tsunami shoreline repairs	20,535			
9309 · New NH Restaurant	29,239			
9565 · Miscellaneous Capital Projects	9,545			
9150 · Cannery	10,982			
Total 9000 · CAPITAL PROJECT EXPENSES	107,435	30,000	77,435	358%
Total Other Expense	107,435	30,000	77,435	358%
Net Other Income	-107,435	-30,000	-77,435	358%
	314,283	234,983	79,300	134%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2015 through January 2016

	<u>Jul '15 - Jan 16</u>	<u>Jul '14 - Jan 15</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	888,843	888,772	71	
4115 · Temporary Berthing	119,085	127,284	-8,199	-6%
4130 · Transient Berthing	24,386	35,791	-11,405	-32%
4112 · Qtrly/Annual Discount	-3,192	-1,291	-1,901	-147%
4113 · Commercial Vessel Dscnt	-9,631	-8,877	-754	-8%
4114 · Away (1 mnth) Dscnt	-767	-1,380	613	44%
4120 · Liveaboard Fees	62,085	60,242	1,843	3%
4260 · Towing - Intra Harbor	900	1,200	-300	-25%
4270 · Pumpouts	800	200	600	300%
4220 · Wait List	4,645	4,600	45	1%
4282 · Recovered Lien Costs	280	2,332	-2,052	-88%
4280 · Late Fees	16,300	17,022	-722	-4%
Total 4100 · Berthing Income	<u>1,103,734</u>	<u>1,125,895</u>	<u>-22,161</u>	<u>-2%</u>
4200 · Other Income - Operations				
4225 · Merchandise	699	269	430	160%
4285 · Dog Fee	960	915	45	5%
4230 · SH Parking	73,013	46,694	26,319	56%
4290 · Misc	360	36,932	-36,572	-99%
Total 4200 · Other Income - Operations	<u>75,032</u>	<u>84,810</u>	<u>-9,778</u>	<u>-12%</u>
4300 · Operating Grant Revenues		30,000	-30,000	-100%
Total 4000 · MARINA REVENUES	<u>1,178,766</u>	<u>1,240,705</u>	<u>-61,939</u>	<u>-5%</u>

Moss Landing Harbor District

Profit & Loss YTD Comparison

July 2015 through January 2016

Expense	Jul '15 - Jan 16	Jul '14 - Jan 15	\$ Change	% Change
5200 · General & Administrative				
5100 · Advertising	1,975	840	1,135	135%
5921 · Internet Billing Service	1,094	941	153	16%
5210 · Dues & Subscriptions	4,698	4,552	146	3%
5220 · Office Supplies				
5223 · Administration	1,296	2,666	-1,370	-51%
5225 · Operations	6,010	10,090	-4,080	-40%
Total 5220 · Office Supplies	7,306	12,756	-5,450	-43%
5230 · Postage & Equip Lease				
5232 · Meter Lease	369	360	9	3%
5235 · Postage	547	942	-395	-42%
Total 5230 · Postage & Equip Lease	916	1,302	-386	-30%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	2,485	2,395	90	4%
5245 · Toner & Supplies		170	-170	-100%
Total 5240 · Copier Lease & Supplies	2,485	2,565	-80	-3%
5250 · Telephone & Communications				
5253 · Administration	6,195	5,390	805	15%
5255 · Operations	770	836	-66	-8%
Total 5250 · Telephone & Communications	6,965	6,226	739	12%
5260 · Professional Services				
5269 · Payroll Processing	2,162	1,980	182	9%
5263 · Audit fees	14,500	14,000	500	4%
5262 · Accounting	20,959	20,621	338	2%
5265 · Legal	64,449	36,411	28,038	77%
5268 · Computer Consulting	4,754	928	3,826	412%
Total 5260 · Professional Services	106,824	73,940	32,884	44%
5270 · Licenses & Permits	322		322	100%
5281 · Resale Merchandise	1,226		1,226	100%
5290 · Credit Card Fees	5,317	5,041	276	5%
Total 5200 · General & Administrative	139,128	108,163	30,965	29%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	159,231	136,729	22,502	16%
5315 · Operations	73,638	86,768	-13,130	-15%
5318 · Maintenance	44,543	55,280	-10,737	-19%
Total 5310 · Salaries	277,412	278,777	-1,365	-0%
5330 · Payroll Taxes				
5333 · Administration	10,786	10,154	632	6%
5335 · Operations	6,104	7,781	-1,677	-22%
5338 · Maintenance	3,577	4,168	-591	-14%
Total 5330 · Payroll Taxes	20,467	22,103	-1,636	-7%
5340 · Employee Benefits				
5343 · Administration	47,576	40,174	7,402	18%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2015 through January 2016

	Jul '15 - Jan 16	Jul '14 - Jan 15	\$ Change	% Change
5345 · Operations	24,407	22,368	2,039	9%
5348 · Maintenance	25,747	27,741	-1,994	-7%
Total 5340 · Employee Benefits	97,730	90,283	7,447	8%
5350 · Workers Compensation				
5353 · Administration	2,100	2,100		
5355 · Operations	4,109	4,109		
5358 · Maintenance	4,669	4,669		
Total 5350 · Workers Compensation	10,878	10,878		
5360 · Education & Training				
5363 · Administration	2,014	574	1,440	251%
Total 5360 · Education & Training	2,014	574	1,440	251%
Total 5300 · Personnel	408,501	402,615	5,886	1%
5400 · Insurance				
5410 · Liability Insurance	66,093	68,987	-2,894	-4%
Total 5400 · Insurance	66,093	68,987	-2,894	-4%
5500 · Utilities				
5540 · Sewer	17,992	18,471	-479	-3%
5510 · Garbage	31,045	29,913	1,132	4%
5520 · Gas and Electric	112,077	110,000	2,077	2%
5530 · Water	17,051	16,492	559	3%
Total 5500 · Utilities	178,165	174,876	3,289	2%
5600 · Operating Supplies				
5610 · Vehicles	4,689	5,067	-378	-7%
5625 · Operations	11,884	9,114	2,770	30%
Total 5600 · Operating Supplies	16,573	14,181	2,392	17%
5700 · Depreciation	275,332	275,332		
5800 · Repairs & Maintenance				
5810 · Vehicles	2,786	218	2,568	1,178%
5820 · Vessels		176	-176	-100%
5830 · Equip Rental	1,926	-1,017	2,943	289%
5840 · Small Tools	600		600	100%
5850 · Repair Materials	21,152	17,815	3,337	19%
5860 · Outside Service Contracts	21,747	35,681	-13,934	-39%
5870 · Derelict Disposal	16,580	6,790	9,790	144%
Total 5800 · Repairs & Maintenance	64,791	59,663	5,128	9%
5900 · Financial Expenses				
5928 · Loan Issuance Costs		73,463	-73,463	-100%
5920 · Bank Service Charges	2,497	1,341	1,156	86%
5990 · Bad Debt	14,875	10,625	4,250	40%
Total 5900 · Financial Expenses	17,372	85,429	-68,057	-80%
Total · MARINA EXPENSES	1,165,955	1,189,246	-23,291	-2%
Net Ordinary Income - Marina Operations	12,812	51,460	-38,648	-75%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2015 through January 2016

	Jul '15 - Jan 16	Jul '14 - Jan 15	\$ Change	% Change
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	34,716	34,979	-263	-1%
4052 · MBARI - MARS Cable	1,247		1,247	100%
4053 · MBARI	14,992	13,799	1,193	9%
Total 4050 · Trust Lands Lease Revenue	50,955	48,778	2,177	4%
4500 · Leases				
4501 · K-Pier Lease	9,479	9,218	261	3%
4502 · Cannery Building				
4518 · Suite 5	13,426	2,240	11,186	499%
4510 · Suite 6	14,065	1,954	12,111	620%
4512 · Suites 7		11,722	-11,722	-100%
4520 · Suite 9	662	4,509	-3,847	-85%
4504 · Suite 3	47,533	52,824	-5,291	-10%
4511 · Suite 1 & 10	9,671	9,404	267	3%
4515 · Suite 4	45,970	44,700	1,270	3%
4517 · Suite 2	17,189	16,715	474	3%
4523 · Canery NNN	15,829	16,096	-267	-2%
Total 4502 · Cannery Building	164,345	160,164	4,181	3%
4530 · RV Lot	17,623	17,136	487	3%
4540 · Martin & Mason	21,932	23,045	-1,113	-5%
4541 · SH Spare Office	2,976	2,894	82	3%
4560 · North Harbor				
4562 · Sea Harvest	20,334	25,410	-5,076	-20%
4568 · Monterey Bay Kayaks	25,191	25,058	133	1%
4572 · Pottery Planet	21,501	21,583	-82	-0%
Total 4560 · North Harbor	67,026	72,051	-5,025	-7%
Total 4500 · Leases	283,381	284,508	-1,127	-0%
4600 · District Property Taxes	148,315	142,344	5,971	4%
4700 · Other Revenues & Concessions				
4727 · Key Sales	4,198	1,262	2,936	233%
4125 · Amenity Fee	167,046	152,303	14,743	10%
4710 · Vending Activities				
4711 · Washer/Dryer	5,349	5,764	-415	-7%
Total 4710 · Vending Activities	5,349	5,764	-415	-7%
4720 · Dry Storage	32,906	27,349	5,557	20%
4725 · North Harbor Use Fee	35,628	39,241	-3,613	-9%
4730 · NH Washdown	1,361	1,108	253	23%
4735 · Camp/RV	2,378	4,102	-1,724	-42%
4740 · Equipment Rental	912	803	109	14%
4751 · Permits	6,299	4,100	2,199	54%
4755 · Floating Docks				
4765 · Faxes, Copies & Postage	21	32	-11	-34%
4301 · Cost Reimbursement	35,000		35,000	100%
Total 4700 · Other Revenues & Concessions	291,098	236,064	55,034	23%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2015 through January 2016

	Jul '15 - Jan 16	Jul '14 - Jan 15	\$ Change	% Change
4800 · Interest				
4846 · Umpqua Interest	890	1,097	-207	-19%
4843 · First Capital Bank	1,797	1,802	-5	-0%
4841 · Union Bank Interest	2,204	854	1,350	158%
4825 · Pinnacle Bank CDs		350	-350	-100%
Total 4800 · Interest	4,891	4,103	788	19%
Total 4400 · LEASE AND OTHER INCOME	778,640	715,797	62,843	9%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	76,067	67,770	8,297	12%
7132 · Municipal Finance		674	-674	-100%
7135 · Union Bank Interest		2,910	-2,910	-100%
7110 · DBAW Loans		6,365	-6,365	-100%
7130 · CIEDB		45,287	-45,287	-100%
Total 7100 · Interest Expense	76,067	123,006	-46,939	-38%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,637	5,303	334	6%
7221 · CSDA Dues	5,659	5,288	371	7%
Total 7200 · Other Financial Expenses	11,296	10,591	705	7%
5700 · Depreciation	275,332	275,332		
7300 · Commissioner Expenses				
7310 · Election Costs		161,865	-161,865	-100%
7320 · Monthly Stipend	5,300	6,800	-1,500	-22%
7321 · Employer Payroll Taxes	382		382	100%
7330 · Incurred Expenses	1,357	1,067	290	27%
Total 7300 · Commissioner Expenses	7,039	169,732	-162,693	-96%
Total 7000 · LEASE AND OTHER EXPENSES	369,734	578,661	-208,927	-36%
Net Ordinary Income - Lease & Other Expenses	408,907	137,137	271,770	198%
Net Ordinary Income - Combined Operations	421,718	188,596	233,122	124%
Other Income/Expense				
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9054 · Sea Lion Deterrent Fencing		25,969	-25,969	-100%
5880 · Dredging	36,441	19,741	16,700	85%
9050 · Project Consultant	693		693	100%
9302 · Tsunami shoreline repairs	20,535	23,764	-3,229	-14%
9800 · Dock Replacement		10,854	-10,854	-100%
9309 · New NH Restaurant	29,239	48,037	-18,798	-39%
9565 · Miscellaneous Capital Projects	9,545	9,376	169	2%
9150 · Cannery	10,982		10,982	100%
Total 9000 · CAPITAL PROJECT EXPENSES	107,435	137,741	-30,306	-22%
Total Other Expense	107,435	137,741	-30,306	-22%
Net Other Income	-107,435	-137,741	30,306	22%
	314,283	50,855	263,428	518%

Moss Landing Harbor District
A/P Aging Summary
As of January 31, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Airgas	73.72	0.00	0.00	0.00	0.00	73.72
AT&T	100.37	90.22	0.00	0.00	0.00	190.59
Byte Technology	37.50	0.00	0.00	0.00	0.00	37.50
Carmel Marina Corporation	0.00	762.76	0.00	0.00	0.00	762.76
Central Coast Systems, Inc.	105.00	0.00	0.00	0.00	0.00	105.00
Cintas	450.43	722.14	0.00	0.00	0.00	1,172.57
David Toll	510.00	0.00	0.00	0.00	0.00	510.00
Gabriel Goodwin	500.00	0.00	0.00	0.00	0.00	500.00
Henderson Marine Supply	0.00	0.00	0.00	638.37	0.00	638.37
Jarvis, Fay, Doperto & Gibson, LLP	10,050.00	0.00	0.00	0.00	0.00	10,050.00
Konica Minolta Premier Finance	291.19	0.00	0.00	-117.11	0.00	174.08
Lew Jennings	0.00	75.00	0.00	0.00	0.00	75.00
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
Moss Landing Chamber of Commerce	0.00	60.00	0.00	0.00	0.00	60.00
Moss Landing Marine Labs 50th Anniv. Book	500.00	0.00	0.00	0.00	0.00	500.00
Pajaro Valley Lock Shop	135.00	0.00	0.00	0.00	0.00	135.00
Pajaro/Sunny Mesa C.S.D.	2,602.63	0.00	0.00	0.00	0.00	2,602.63
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Premium Assignment Corporation	0.00	-10,328.12	0.00	0.00	0.00	-10,328.12
Principal Financial	0.00	-465.73	0.00	0.00	0.00	-465.73
Rabobank	227.62	325.93	0.00	0.00	0.00	553.55
Sea Engineering, Inc.	16,993.12	1,288.00	0.00	0.00	0.00	18,281.12
Security Shoring & Steel Plates, Inc.	180.00	0.00	0.00	0.00	0.00	180.00
Social Vocational Services, Inc.	0.00	-929.50	0.00	0.00	0.00	-929.50
U.S. Bank	348.08	0.00	0.00	0.00	0.00	348.08
Unisource Worldwide, Inc.	0.00	446.44	0.00	0.00	0.00	446.44
United Site Services of Calif., Inc.	120.57	564.50	0.00	0.00	0.00	685.07
Valero Marketing and Supply Company	261.88	0.00	0.00	0.00	0.00	261.88
VALIC	4,178.93	0.00	0.00	0.00	-3,517.23	661.70
Verizon Wireless	220.56	0.00	0.00	0.00	0.00	220.56
Vision Service Plan	0.00	-127.88	0.00	0.00	0.00	-127.88
Wald, Ruhnke & Dost Architects, LP	12,142.98	0.00	0.00	0.00	0.00	12,142.98
Wendy L. Cumming, CPA	2,936.25	0.00	0.00	0.00	0.00	2,936.25
TOTAL	52,965.83	-27,916.24	0.00	521.26	-3,517.23	22,053.62

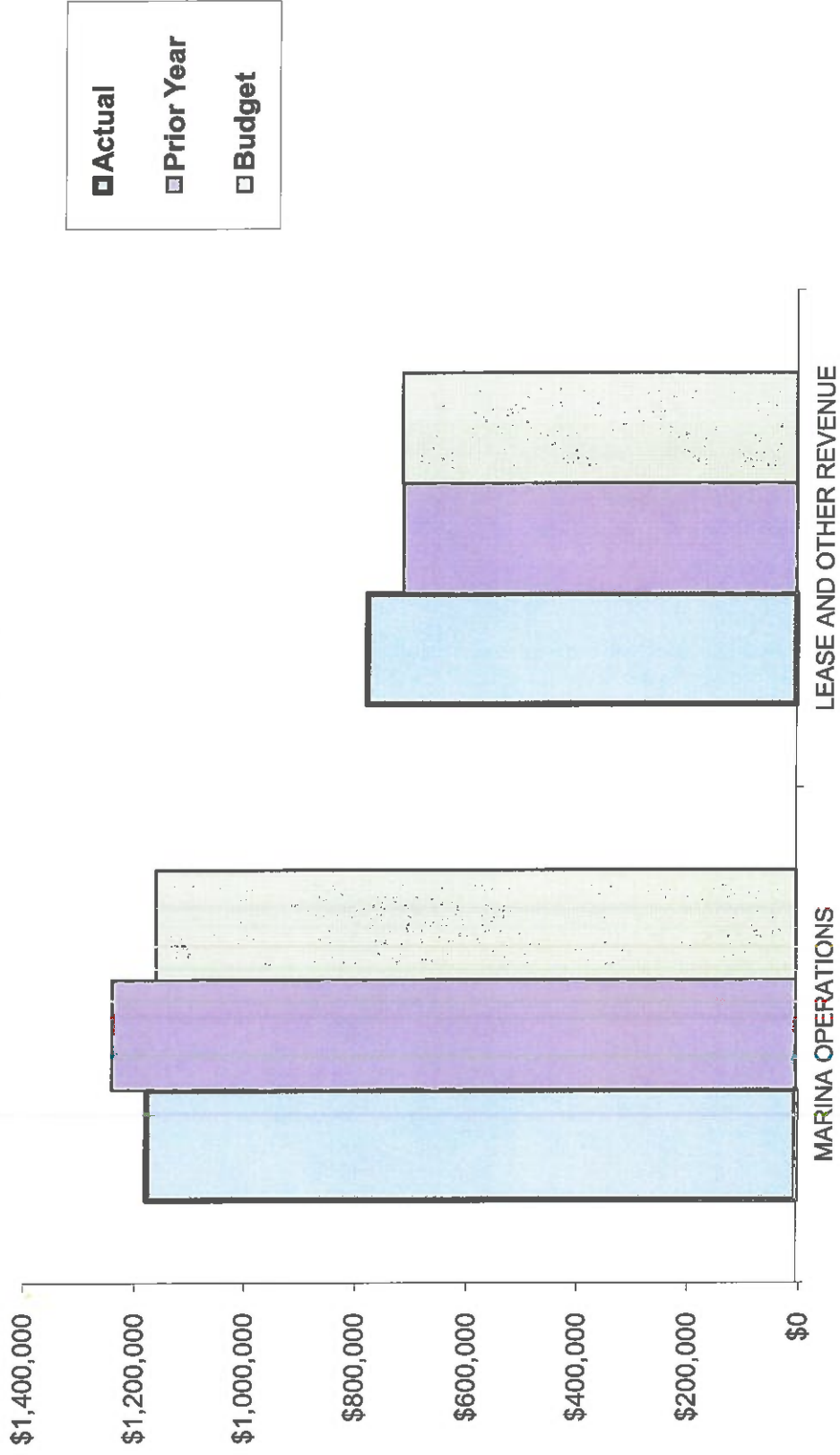
Moss Landing Harbor District
Warrant Listing
As of January 31, 2016

Type	Date	Num	Name	Amount
1009 - Union - Operating				
Bill Pmt -Check	01/01/2016	16558	AT&T	-484.49
Bill Pmt -Check	01/01/2016	16559	Auto Care Towing	-72.00
Bill Pmt -Check	01/01/2016	16560	Carmel Marina Corporation	-106.12
Bill Pmt -Check	01/01/2016	16561	Corey Wurzner	-900.00
Bill Pmt -Check	01/01/2016	16562	Corralitos Electric	-4,176.75
Bill Pmt -Check	01/01/2016	16563	Doctors on Duty	-175.00
Bill Pmt -Check	01/01/2016	16564	Guy Giolli	-556.40
Bill Pmt -Check	01/01/2016	16565	Home Depot	-115.67
Bill Pmt -Check	01/01/2016	16566	MRWPCA	-44.25
Bill Pmt -Check	01/01/2016	16567	Revel Enviornmental Manufacturing , Inc.	-572.00
Bill Pmt -Check	01/01/2016	16568	Shirley Burek	-370.00
Bill Pmt -Check	01/01/2016	16569	SWRCB	-219.00
Bill Pmt -Check	01/01/2016	16570	Wendy L. Cumming, CPA	-2,700.00
Bill Pmt -Check	01/11/2016	16605	AT&T	-90.22
Bill Pmt -Check	01/11/2016	16606	Carmel Marina Corporation	-653.04
Bill Pmt -Check	01/11/2016	16607	Cintas	-722.14
Bill Pmt -Check	01/11/2016	16608	David Dausen	-882.95
Bill Pmt -Check	01/11/2016	16609	Joyce Hill	-575.00
Bill Pmt -Check	01/11/2016	16610	Konica Minolta Premier Finance	-149.32
Bill Pmt -Check	01/11/2016	16611	Lew Jennings	-425.00
Bill Pmt -Check	01/11/2016	16612	Lewis Brisbois Bisgaard & Smith, LLP	-5,000.00
Bill Pmt -Check	01/11/2016	16613	Mathew Bender & Co., Inc.	-77.58
Bill Pmt -Check	01/11/2016	16614	Pajaro/Sunny Mesa C.S.D.	-2,386.12
Bill Pmt -Check	01/11/2016	16615	PG&E	-20,000.00
Bill Pmt -Check	01/11/2016	16616	Premium Assignment Corporation	-10,328.12
Bill Pmt -Check	01/11/2016	16617	Principal Financial	-465.73
Bill Pmt -Check	01/11/2016	16618	Redshift	-136.85
Bill Pmt -Check	01/11/2016	16619	Rodney Fergon	-500.00
Bill Pmt -Check	01/11/2016	16620	Social Vocational Services, Inc.	-929.50
Bill Pmt -Check	01/11/2016	16621	Sunrise Express	-43.33
Bill Pmt -Check	01/11/2016	16622	ThyssenKrupp Elevator - 042	-572.13
Bill Pmt -Check	01/11/2016	16623	U.S. Bank	-1,375.28
Bill Pmt -Check	01/11/2016	16624	United Site Services of Calif., Inc.	-120.57
Bill Pmt -Check	01/11/2016	16625	Valero Marketing and Supply Company	-233.83
Bill Pmt -Check	01/11/2016	16626	Verizon Wireless	-225.04
Bill Pmt -Check	01/11/2016	16627	Vision Sevice Plan	-127.88
Bill Pmt -Check	01/11/2016	16628	WASH	-202.08
Bill Pmt -Check	01/14/2016	16113	VALIC	-4,183.43
Bill Pmt -Check	01/14/2016	16114	Carmel Marina Corporation	-2,506.08
Bill Pmt -Check	01/14/2016	16115	Carmel Marina Corporation	-653.04
Bill Pmt -Check	01/22/2016	16571	Airgas	-73.72
Bill Pmt -Check	01/22/2016	16572	AT&T	-182.11
Bill Pmt -Check	01/22/2016	16573	Big Bear Bottled Water	-112.85
Bill Pmt -Check	01/22/2016	16574	Blue Water Marine	-453.64

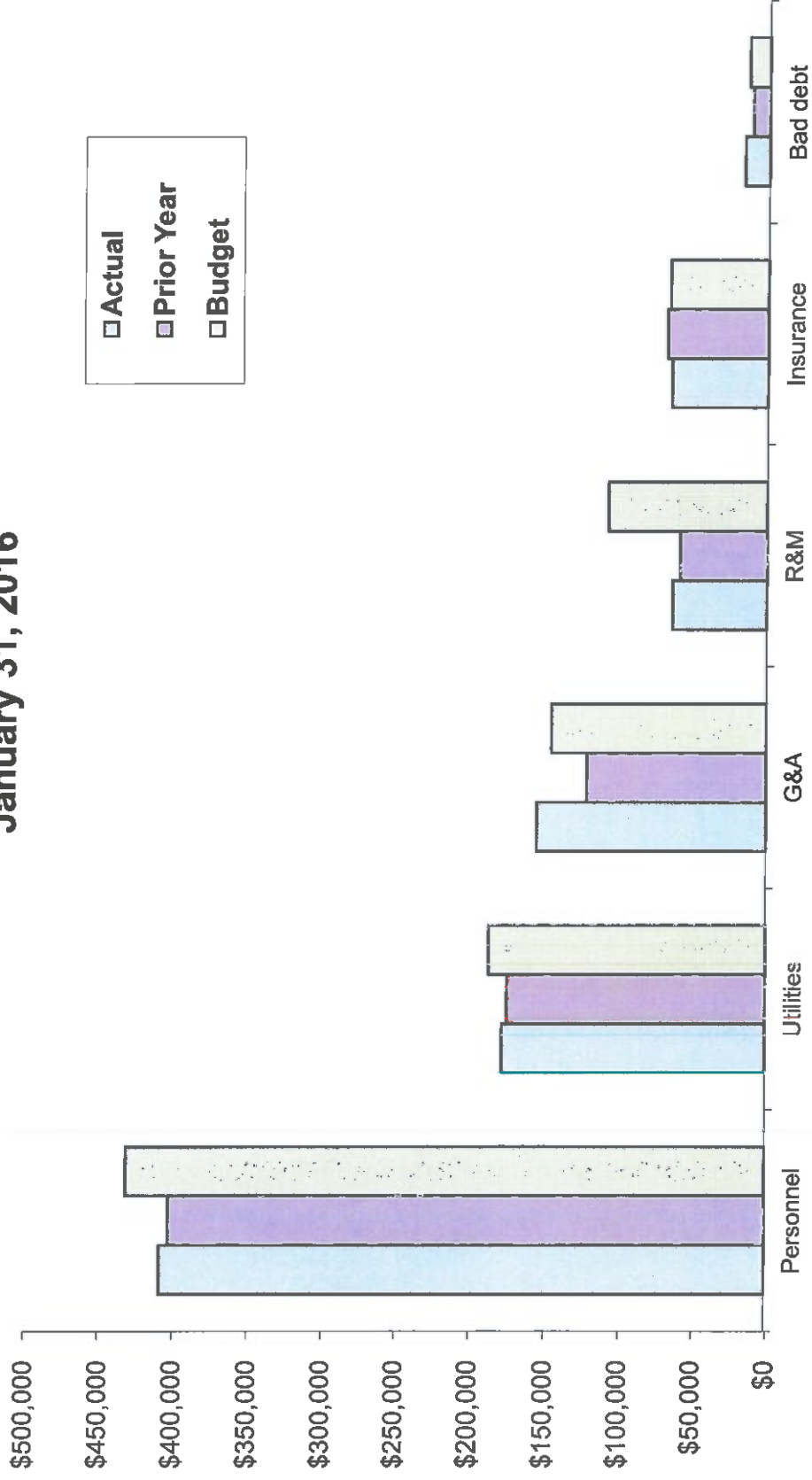
Moss Landing Harbor District
Warrant Listing
As of January 31, 2016

Type	Date	Num	Name	Amount
Bill Pmt -Check	01/22/2016	16575	Corralitos Electric	-442.50
Bill Pmt -Check	01/22/2016	16576	CSI, Inc.	-197.38
Bill Pmt -Check	01/22/2016	16577	Integral Consulting, Inc.	-7,705.50
Bill Pmt -Check	01/22/2016	16578	Jarvis, Fay, Doporto & Gibson, LLP	-3,070.00
Bill Pmt -Check	01/22/2016	16579	Linda G. McIntyre	-400.00
Bill Pmt -Check	01/22/2016	16580	Lockton Insurance Brokers, LLC	-347.00
Bill Pmt -Check	01/22/2016	16581	Monterey Bay Marine	-231.48
Bill Pmt -Check	01/22/2016	16582	Pitney Bowes Global Financial Svc LLC	-129.15
Bill Pmt -Check	01/22/2016	16116	Wald, Ruhnke & Dost Architects, LP	-11,956.88
Bill Pmt -Check	01/22/2016	16117	AT&T	-496.16
Total 1009 - Union - Operating				-89,854.31
TOTAL				-89,854.31

Marina, Lease and Other Revenue
Year to Date Actual vs. Budget and Prior Year
January 31, 2016

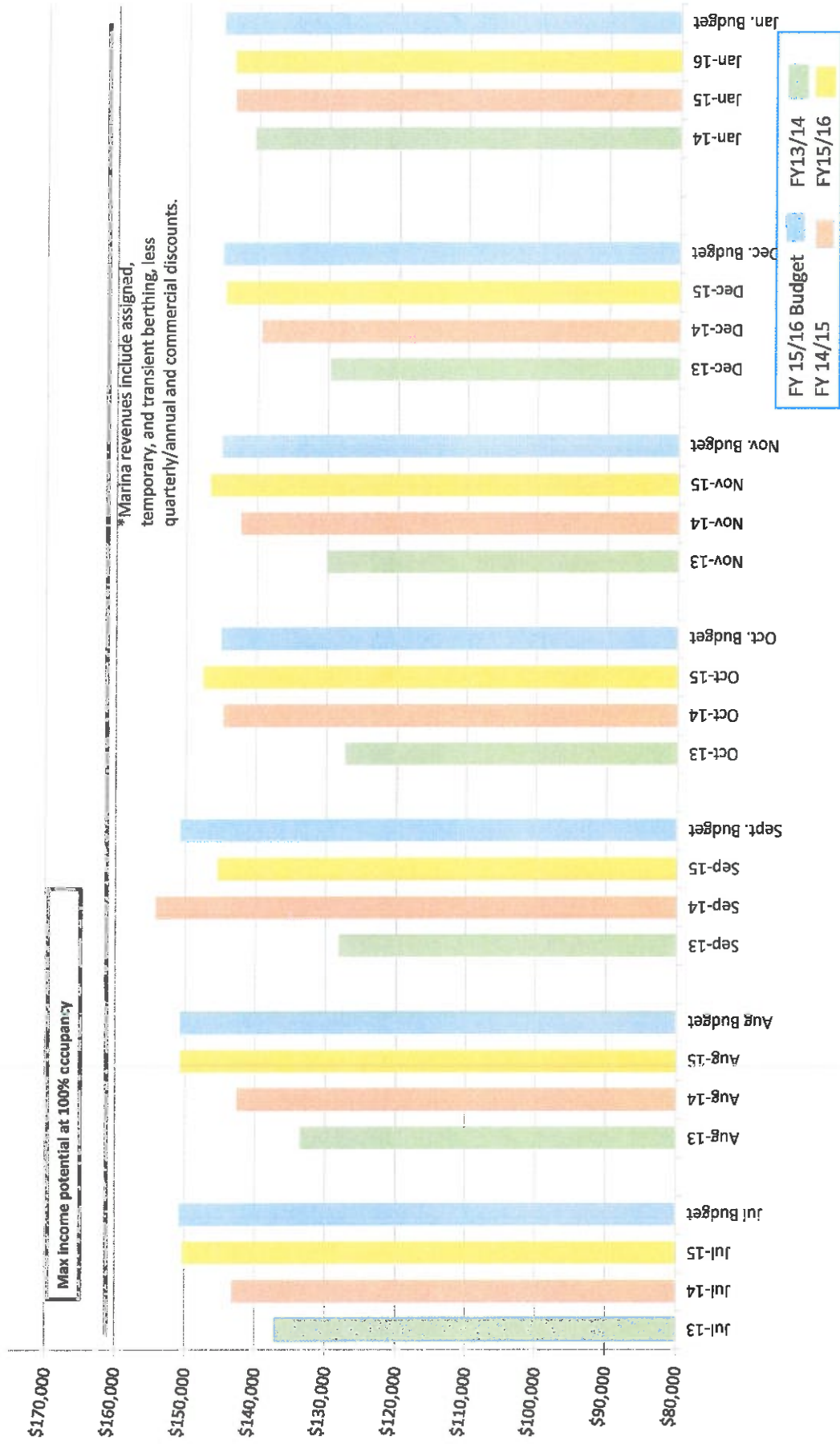


Operating Expenses Year to Date Actuals vs. Budget and Prior Year January 31, 2016



****Expenses Exclude Dredging, Depreciation and Interest Expenses****

Moss Landing Harbor District Marina Revenue* (Berthing) - 3 Year Comparison





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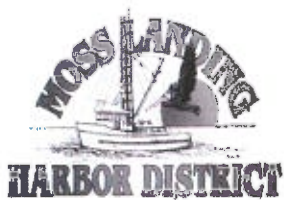
GENERAL MANAGER
 HARBORMASTER
 Linda G. McIntyre, Esq

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF FEBRUARY 24, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Restaurant	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box in conjunction with NH Restaurant project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Restaurant	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.				Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016.
After NH Restaurant	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017?	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Restaurant	Postponed due to budget constraints* Magnetic Key Card system installation		X		B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs April 2016	NH pedestrian wharf and gangway access erosion			X	Purchased steel plate as temporary fix to erosion. El Niño storms created emergency – on 1.27.16 Agenda
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)		X		Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
Emergency project April 2016	Replace B dock end tie; 6 additional 50' fingers			X	El Niño storms created emergency – on 1.27.16
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR RESTAURANT HAS PRIORITY.**



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EXECUTIVE
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HARBORMASTER
Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 5 – COMMUNITY RELATIONS REPORT BOARD MEETING OF FEBRUARY 24, 2016

1. Although the commercial crab season remains closed, the recreational crab fishery was opened to recreational fishing. The SBA Office of Disaster Assistance received a disaster declaration and set up in the Harbor District Board room for two days to offer low interest loans to crabbers. Many of our tenants applied for the loans. I have been working with the Monterey County Economic Development Director on having a federal disaster declared by the Secretary of Commerce which would result in more financial assistance to commercial crabbers.
2. The GM wrote a letter of support for Moss Landing Boat Works (formerly Gravelle's Boatyard, now owned by Gregg Marine) for a federal small shipyard grant with which they intend to upgrade their travel lift to accommodate much larger vessels. This would be beneficial to Harbor slipholders as well as others in the boating community.
3. The GM met with the Monterey Harbor Master to discuss the MBNMS management plan update.
4. The GM and Assistant GM met with a representative of the Pacific Fishery Management Council to provide input on the groundfish catch shares that came into being in January 2011; we opined that they have been detrimental by allowing the permits to be sold at-large rather than locally and moreover, that the catch share quotas won't work until they inform sea lions that they've reached their quotas.
5. The GM participated in a conference call with the MBNMS regarding the NEPA aspect of the People's Desai Project.
6. We are pleased to have hired Mike Dixon to join the Operations crew for Salmon Season. If you have an opportunity, welcome Mike to the Harbor.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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EXECUTIVE
 GENERAL MANAGER
 HARBORMASTER

Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 6 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF FEBRUARY 24, 2016

As of February 18, 2016

Permittee	Issue Date	Status	Permit Type	Exp. Date
Blue Ocean Whale Watch	2/18/2015	Current	Facilities Use	2/18/2016
Kahuna Sportfishing	3/19/2015	Current	Facilities Use	3/19/2016
REI Outdoor School	3/26/2015	Current	Facilities Use	3/26/2016
Mtry Bay Aquarium Otter Studies	4/1/2015	Current	Facilities Use	4/1/2016
Mtry Bay Salmon & Trout Project	5/14/2015	Current	Facilities Use	5/14/2016
Venture Quest Kayaking	5/16/2015	Current	Facilities Use	5/16/2016
Kayak Connection	5/18/2015	Current	Facilities Use	5/18/2016
Sanctuary Cruises	6/6/2015	Current	Facilities Use	6/6/2016
Sea Goddess Whale Watching	6/10/2015	Current	Facilities Use	6/10/2016
Fast Raft	7/8/2015	Current	Facilities Use	7/8/2016
MLML San Jose State - R. Starr	8/16/2015	Current	Facilities Use	8/16/2016
Long Marine Lab/U.S. Geo Survey	9/1/2015	Current	Facilities Use	9/1/2016
Elkhorn Slough Safari - merchandising	10/1/2015	Current	Peddlers	10/1/2016
Elkhorn Slough Safari - tours	10/1/2015	Current	Facilities Use	10/1/2016
Blue Water Ventures	10/31/2015	Current	Facilities Use	10/31/2016
Wild Fish - Vicki Crow	11/20/2014	Current	Peddlers	11/20/2016
Sea Mist Entertainment Food Truck	TBD	Approved	Peddlers	
Blue Water Marine	11/2/2015	Current	Facilities Use	11/2/2016
Pacific Yachts - Chris Chrones	1/1/2015	Current	Facilities Use	01/1/2016
Elkhorn Slough Research Foundation	1/1/2016	Current	Facilities Use	1/1/2017
Monterey Bay Hydrobikes	2/4/2016	Approved	Facilities Use	2/4/2017
Whisper Charters	2/22/2016	Current	Facilities Use	2/22/2017
CHEER	3/19/2016	Current	Special Use Activity	3/20/2016

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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EXECUTIVE
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Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 7 – MEETING ANNOUNCEMENTS BOARD MEETING OF FEBRUARY 24, 2016

February 19, 2016 - Sanctuary Advisory Council meeting, Civic Plaza Community Room, Watsonville, 8:45 a.m. - 4:30 p.m. 831.647.4206

February 20, 2016 - Moss Landing State Beach Dune Restoration Project, Highway 1 and Jetty Road, 10 a.m. - 12:30 p.m. Volunteers to assist California State Parks, California Department of Fish and Wildlife, and Elkhorn Slough Foundation.
www.elkhornslough.org/calendar

March 19, 2016 - CHEER 1st Annual Ocean Cleanup Moss Landing North Harbor,
info@cheercentral.org

June 6–7 (Sat.–Sun.) Monterey Bay Aquarium World Ocean Day Celebration, 9:30 a.m.–6 p.m. general public, 9 a.m.–6 p.m. Aquarium members. Included with Aquarium admission
<http://www.montereybayaquarium.org/visit/special-events/world-oceans>

August 6-7, 2016 - Moss Landing Marine Labs 50th Anniversary Celebration

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

2016 Meeting Schedule Special Districts Association of Monterey County
(Tuesdays)
April 19, 2016
July 19, 2016
October 18, 2016

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS

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**GENERAL MANAGER
HARBORMASTER**

Linda G. McIntyre, Esq.

**ITEM NUMBER 8 - ASSIGNED LIVEBOARD REPORT
BOARD MEETING OF FEBRUARY 24, 2016**

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveboard vessels and all persons living aboard. The permits for these liveboards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

LIVEBOARDS

<u>Name</u>	<u>Vessel</u>
1. Avis, S.	<i>Sportfisher</i> , ON 556296
2. Anderson, T.	<i>Lanikai</i> CF 4134N
3. Auten, D.	<i>Serenity</i> , CF 8246 VH
4. Bachmanova, A.	<i>Espresso</i> , ON991915
5. Bohigian, D.	<i>Finesse</i> , CF 3764 ET
6. Burns, P.	<i>Tralfamadore</i> , CF 9430 GL
7. Byrnes, K.	<i>Grand Slam</i> , CF 4540 FE
8. Callahan, T.	<i>Deb on Air</i> , CF 3174 HA
9. Cayuela, R.	<i>Rachel Angelet</i> , CF 6969 UB
10. Chojnowski, G.	<i>Moon Shadow</i> , CF 2325 SZ
11. Clark, N.	<i>China Cloud</i> , ON 999772
12. Cloer, J./Ajuria M.	<i>Laurie</i> , CF 2688 EX
13. Chambers, B.	<i>Pyxis</i> , ON 984193
14. Comendant, T.	<i>Mariah</i> , CF 9747 GR
15. Crow, F.	<i>Tortuga</i> , ON 1190479
16. Degnan, P.	No Name, CF 8344 GT
17. Delahanty, G.	<i>Dreamer</i> 8370 EA
18. Elwell, G.	<i>Pearl</i> , ON 557575
19. Faneuf, C.	<i>Sandpiper</i> , CF 6280 EU
20. Felicano, J.	<i>Takara</i> , CF 3767 AS
21. Graham, D.	<i>Shelter Dog</i> , ON 593068
22. Harrington, H.	<i>Isle of View</i> , ON 997142
23. Ho, R.	<i>Carolynn Ann</i> CF 5796 FG
24. Heatley, J.	<i>Darla Jean</i> , CF 2303 UN
25. Jerred, D.	<i>Westwind</i> , CF8564 GM
26. Groom D	<i>Phoenix</i> , CF 5084 GJ
27. Jones, H.	<i>Laetare</i> , CF 5495 YB
28. Jones, T.	<i>Sanity</i> , CF 5249 SC

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

29. Johnson, J. /LaFever M.	<i>Aztlan</i> , ON 281903
30. Kampas,B.	<i>Tee-Time</i> CF 5670 UY
31. Knudson L./Knudson A.	<i>Spellbound</i> , ON 082155
32. Kurl L.	<i>Sweet Liberty</i> ON 105217
33. Larke, R.	<i>Rhiannon</i> , CF 8551 CA
34. Larmour, J.	<i>The Mar</i> , CF 0113 UP
35. Maris, T.	<i>Nimble</i> , CF 3730 KB
36. Markley, S.	<i>Olivia</i> , CF 0322 VP.
37. Nieman J.	<i>Inia</i> , ON 1074183
38. Niswonger, R.	<i>Illusion</i> , CF 0836 TA
39. Nunes, D.	<i>Auroora</i> , ON 676686
40. Otis, T.	<i>Blue Moon</i> , CF 1886 GT
41. Phelps, B.	<i>Shadow II</i> , ON 661129
42. PhillipsA/FlavinS/FlavinC/FlavinS	<i>Odyle</i> , ON 559168
43. Power, O.	<i>La Haina</i> , CF 1275 CV
44. Raaphorst, D./Raaphorst M.	<i>Spirit</i> , ON 664971
45. Reins, D.	<i>Second Paradise</i> , ON 912484
46. Rotger, M.	<i>Raven</i> , ON 241650
48. Roulet, J.	<i>Double Eagle</i> , ON 519846
49. Piro, Daniel	<i>Gulf Star</i> CF 6082 GL
50. Schuber, T.	<i>Bulldog</i> , ON 1219673
51. Stegmann, R.	<i>Wild Goose</i> , ON 589319
52. Stark, H.	<i>Outta Here</i> , CF 8370 EA
53. Snyder, R.	<i>Jeannie B</i> , ON 261236
54. Thomas, B.	<i>Coho</i> , CF 9974 KK
55. Tufts, M.	<i>Enchantress</i> , CF 0878 SX
56. Warren, R./Malendrez R.	<i>La Wanda</i> , CF 5014 FR
57. Whaley, C/ Whaley C.	<i>Karuna</i> , ON 653218
58. Woytek, B.	<i>Menez La Vie</i> , ON 6700921
59. Wolinski, Peter	<i>Ramona</i> , ON 1114657
60. Waters, J./Waters, M.	No Name CF 5670 GD

Total Number Vessels: 60

Total Number Persons: 69

Pending Applications: -0-



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EXECUTIVE
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HARBORMASTER
Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 9 - SLIP INCOME REPORT BOARD MEETING OF FEBRUARY 24, 2016

Slip Rates 2015/2016 per linear foot:

Assigned: \$7.15/ft./month
Temporary: \$11.35/ft./month
Transient: \$1.00/ft./day

INCOME

January 2016
\$143,748

January 2015
\$143,401

January 2016 Budget
\$144,966

We are below budget by \$1,488, and above prior year by \$347.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS

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Andrew Amaral
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HARBORMASTER
Linda G. McIntyre, Esq.

STAFF REPORT

ITEM 10 - INCIDENT REPORT BOARD MEETING OF FEBRUARY 24, 2016

1/21/2016. Staff received a report of a domestic disturbance in the South Harbor Parking lot; as staff went to investigate the report Sheriffs deputies arrived on scene where the guest of a Moss Landing Harbor tenant was taken into custody for public intoxication.

2/1/2016 Emergency responders were dispatched to A Dock for a tenant who was having a medical emergency. The tenant was taken by ambulance to a local hospital for treatment.

No further incidents to report as of the date of this report February 18, 2016.

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STAFF REPORT

ITEM NUMBER – 19 – North Harbor Erosion Emergency - UPDATE BOARD MEETING OF FEBRUARY 24, 2016

Erosion at the North harbor visitor dock/wharf access was so extensive following a severe storm that last month the Board adopted Resolution 16-01 declaring it an emergency.

The Resolution the Board adopted stated, in part, "Staff and the Board shall review the status of the emergency and all emergency actions taken at the Board's next regularly scheduled meeting, and at every regularly scheduled meeting thereafter, to determine whether the emergency and all work commenced in response thereto can be terminated."

Our marine engineer Paul Roberts has conducted a survey, prepared drawings, and applied for emergency permits from the CCC and the County of Monterey which have been issued. As of this writing, we are awaiting word from the Army Corps of Engineers to determine whether or not they have any permitting jurisdiction since the repairs will take place above the Mean High Water line (the boundary of its jurisdiction). The bank continues to erode, rapidly during the storms, and this continues to be an emergency and continues to be a matter of public safety.

Paul had told us last month that he believes working on the project with all urgency will still take 6 weeks to put construction drawings in the hands of a contractor and we are on target with that timeline.

Based on the observation and opinion of our engineering consultant and what can be seen with the naked eye, it is evident that the condition of the wharf area continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-01 should continue in full force and effect.

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STAFF REPORT

ITEM NUMBER – 20 – B Dock Emergency Finger Repair Project - UPDATE BOARD MEETING OF FEBRUARY 24, 2016

Following severe storms in January some of the fingers on B dock began breaking apart; the District's engineering consultant advised staff that immediate steps need to be taken to remove and replace the 7 fingers on the channel side in order to avoid serious safety issues and potential hazards to navigation. As a result, at the January Board meeting the Board adopted Resolution 16-02 declaring it an emergency project.

The Resolution the Board adopted stated, in part, "Staff and the Board shall review the status of the emergency and all emergency actions taken at the Board's next regularly scheduled meeting, and at every regularly scheduled meeting thereafter, to determine whether the emergency and all work commenced in response thereto can be terminated."

Our marine engineer Paul Roberts has conducted a survey, prepared drawings, and coordinated with engineers at Kie-Con Inc. a local floating dock company, who have prepared design drawings and are moving forward with the manufacture, curing and installation of the fingers. Staff monitors the area on B Dock several times a day and keeps a log of these inspections. Several minor temporary repairs have been made to ensure no hazards to navigation occur, and the area has been barricaded to prevent access.

The engineer continues to confirm the urgency of replacing the fingers immediately, as additional El Niño storms and strong winds, which are predicted to continue, will undoubtedly cause further severe damage. Based on these opinions as well as staff's physical observation of the fingers, this continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-02 should continue in full force and effect.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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ITEM NUMBER 21- People's Desal CEQA DEIR Status update
BOARD MEETING OF February 24, 2016

At the Special Meeting on February 10, 2016 the Board requested that staff invite The People's Desal Project proponent, Nader Agha's attorney, David Balch, to the next regular Board meeting to provide an update on the status of the project, specifically the progress on the Draft EIR.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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STAFF REPORT

ITEM NUMBER 22 – Santa Cruz Cannery Building Lease Amendment BOARD MEETING OF FEBRUARY 24, 2016

John Battendieri, Founder and President of Running Stream Food and Beverage Inc., has indicated he intends to renew his lease for 570 sf of space in the Santa Cruz Cannery Building. He is requesting that the five year option to renew be amended to a one year option due to future economic uncertainty of the industry.

Mr. Battendieri has been a more than satisfactory tenant. Running Stream Food and Beverage provides development and marketing for the sustainable seafood industry and provides support to commercial fishing in Moss Landing, the Central Coast and across the country. The company is known worldwide.

Staff recommends the Board adopt Resolution No. 16-07 authorizing the General Manager to execute a lease amendment as described subject to review and approval of District Counsel.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

RESOLUTION 16-07

A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT APPROVING A LEASE AMENDMENT WITH RUNNING STREAM FOOD & BEVERAGE, INC

* * * * *

WHEREAS, it is the goal of the District to offer for lease available space that has a potential for appropriate use compatible with the Moss Landing Community Plan and County zoning regulations, and

WHEREAS, it is also the goal of the District to obtain and retain suitable tenants for each available space, and

WHEREAS, Running Stream Food and Beverage, Inc, DBA Santa Cruz Fish Company and Blue Horizon Seafood, is a seafood marketing company which also develops sustainable seafood products with many ties to commercial fishing in Moss Landing, the Central Coast and across the country and is known worldwide, and

WHEREAS, in 2015 Mr. John Battendieri, President and founder, entered into a lease agreement with the District for a portion of APN 133-241-018-000 located on the second floor of the Santa Cruz Cannery Building at 7532 Sandholdt Road, Moss Landing for use as general office space for a term of one year with one five-year option to renew, and

WHEREAS, the one-year term is due to expire and the lessee has indicated he wishes to renew the lease for a period of one year rather than exercising the five-year option, and

WHEREAS, the lessee is requesting the Board amend the option period from a five year term to a one year term.

NOW THEREFORE, BE IT RESOLVED THAT the Board of Harbor Commissioners of the Moss Landing Harbor District hereby authorizes the General Manager to prepare and execute documents necessary to amend the lease agreement between the Moss Landing Harbor District as Lessor and Running Stream Food and Beverage, Inc. as lessee, to provide for an option term of one year as described above with two (2) two-year options to renew subject to the same terms and conditions as the current lease and subject to review and approval of District Counsel.

* * * * *

CERTIFICATION

Resolution 16-07 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 24TH day of February, 2016 a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners



BOARD OF COMMISSIONERS
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STAFF REPORT

ITEM NUMBER 23 – Notice of CEQA Exemption for Prop 1 Grant Application BOARD MEETING OF FEBRUARY 24, 2016

The California Marine Sanctuary Foundation (CMSF) in coordination with the Department of Boating and Waterways contacted the Harbor District to inform us that they were exploring developing a proposal for Prop 1 funding for multiple harbors across the State for water quality improvement devices. CMSF is serving as the overall project coordinator and applicant for this grant, and individual harbors and projects would have earmarked funds for site projects and would also be responsible for operation and maintenance of these projects.

We responded that our bilge pumpout facility needs to be replaced/upgraded. CMSF submitted to the Ocean Protection Council (OPC) an application for the Prop 1 funding for various projects at 13 harbors throughout the State, including the bilge pumpout facility and 4 cigarette butt receptacles at Moss Landing Harbor.

The proposal requires CEQA compliance at each project location. Because we are only adding minor structures (cigarette butt receptacles) and replacing an existing structure, we are categorically exempt from CEQA.

Attached is a Notice of Exemption reflecting the categorical exemptions for this project. Staff recommends the Board authorize the General Manager to submit the Notice of Exemption in furtherance of the Prop 1 Grant Application.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

Notice of Exemption**Appendix E**

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk
County of: Monterey

From: (Public Agency): _____
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

(Address)

Project Title: Implementing NonPoint Source Pollution prevention at Harbors and Marinas in California

Project Applicant: California Marine Sanctuary Foundation

Project Location - Specific:

Moss Landing Harbor, 7881 Sandholdt Road, Moss Landing, CA 95039

Project Location - City: Moss Landing Project Location - County: Monterey

Description of Nature, Purpose and Beneficiaries of Project:

Installation of nonpoint source pollution prevention equipment to improve coastal water quality which will benefit the marine environment and the public

Name of Public Agency Approving Project: Moss Landing Harbor District

Name of Person or Agency Carrying Out Project: Linda G. McIntyre, General Manager

Exempt Status: **(check one):**

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: Sections 25301 and 15311
- ☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Accessory Structures - cigarette butt receptacles - placement of minor structures accessory to existing commercial facilities and

Existing Facilities - operation, repair, maintenance, minor alteration of existing public structures, facilities, mechanical equipment involving negligible or no expansion of use beyond that existing currently.

Lead Agency
Contact Person: Linda G. McIntyre Area Code/Telephone/Extension: 831.633.5417

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: _____ Title: General Manager

☒ Signed by Lead Agency ☐ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____



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STAFF REPORT

ITEM NUMBER 24 – Resolution No. 16-08 Amending Meal Reimbursement Policy BOARD MEETING OF FEBRUARY 24, 2016

The Harbor District's meal reimbursement policy contained in the Personnel Policies has not been updated since 1997. We currently allow \$6, \$8 and \$15 for breakfast, lunch and dinner respectively. We calculated CPI for the past 18 years to arrive at today's numbers. They turned out to be generally the same as the US Government Services Administration (GSA) table which is currently \$11, \$12 and \$23 including tax and tip.

The GSA table is used by the County of Monterey and other governmental agencies and is similar to allowing mileage reimbursement based on the IRS mileage reimbursement table. These tables are updated annually to reflect current costs.

Staff proposes that we allow meal reimbursement based on GSA rates as the same may change from time to time so we don't have to calculate CPI every year (or every 18 years!)

Staff recommends that the Board adopt Resolution No.16-08 amending the meal reimbursement policies of the District.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

RESOLUTION 16-08

A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT AMENDING THE DISTRICT'S POLICIES AND PROCEDURES SECTION 4.2.1 – "MEALS"

* * * * *

WHEREAS, the District's Policies and Procedures Manual sets out various policies and procedures applicable to District employees; and

WHEREAS, Section 4.2.1 – Expense Reimbursement dictates the policies for reimbursing District Employees for expenditures while on official District related business, and

WHEREAS, the section "Meals" has not been updated since 1997 and is now quite below the standards set by the US Government Services Administration (GSA), and

WHEREAS, the District wishes to amend and clarify the section on meal reimbursement according to current reimbursement standards and include verbiage that allows for adjustments as the same may change from time to time, and

WHEREAS, all other policies and conditions for reimbursement of employee expenditures incurred during the course of authorized District related travel and/or other activities will remain the same.

NOW THEREFORE, BE IT RESOLVED THAT the Board of Harbor Commissioners hereby approves and enacts the following amendment to Section 4.2.1 of the MLHD Policies and Procedures Manual as described in attached Exhibit A, and

BE IT FURTHER RESOLVED THAT this resolution shall be effective March 1, 2016.

* * * * *

CERTIFICATION

Resolution 16-08 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 24th day of February, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Russ Jeffries, President
Board of Harbor Commissioners

ATTEST:

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Item 24
Reso 16-08
Ex. A.

POLICIES AND PROCEDURES NO. 4.2.1

Meals - District Employees may be reimbursed based on the current GSA rates as the same may change from time to time for actual costs incurred for meals that are 1) ordinary (not extravagant), 2) directly related or associated with bona fide District business matters, and 3) for which receipts have been provided or, if no receipts, no more than the maximum per diem. Employee will be reimbursed at the lower of either the appropriate per diem or the actual expense. ~~Meal reimbursements are to be itemized unless Employee opts for a Per Diem (without receipt) Meal reimbursement.~~

As of March 2016 ~~t~~The Per Diem rates including tax and tip are:

Breakfast	\$ 11.00 6.00
Lunch	\$ 12.00 8.00
Dinner	\$ 23.00 15.00