

AGENDA
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road
Moss Landing, CA 95039
July 27, 2016, 7 P.M.

A. CLOSED SESSION

A closed session will be held immediately prior to the public open meeting, **and will begin at 6:00 p.m.** The public open meeting will begin **at 7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken at the Closed Session will be reported out at that time.

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Building Pad). Negotiating parties: General Manager and District Counsel.
2. Confer with legal counsel and General Manager regarding one (1) matter of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).
3. Confer with legal counsel and General Manager regarding one (1) matter of potential litigation pursuant to Government Code § 54956.9(a): Claim of Samuel Frazier.
4. Consider personnel matter pursuant to Government Code §54957 – General Manager annual performance evaluation.
5. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park (formerly National Refractories). Negotiating parties: General Manager and District Counsel.
6. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD and 2. Deyerle vs. MLHD.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

Roll Call

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
Andrew Amaral - Commissioner
Peggy Shirrel - Commissioner

Linda G. McIntyre – General Manager
Mike Rodriguez – District Counsel
Tom Razzeca – Assistant General Manager
Marie Della Maggiore – Dir. Of Administrative Services, Executive Assistant to the GM

C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

D. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

E. SPECIAL PRESENTATION

1. Eric Tynan, General Manager of the Castroville Community Services District will give a presentation on the Moss Landing Sewer Allocation Plan (MLSAP).

F. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine by the Board of Harbor Commissioners and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

2. Approval of the June 28, 2016 Rescheduled Regular Meeting Minutes.

G. FINANCIAL REPORT

3. Financial Reports – Month ending June 30, 2016.

H. MANAGER'S REPORTS

The General Manager will make oral or written presentations on the below listed subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

4. Projects Status/Update
5. Community Relations; Requests/Issues
6. Summary of Permits Issued
7. Meeting Announcements
8. Assigned Liveboard Report
9. Assigned Slip Income Report
10. Incident Report

I. COMMITTEE REPORTS

11. Finance Committee – Chair Ferrante/V. Chair Leonardini
12. Elkhorn Slough Advisory Committee – Amaral/Alt. Leonardini
13. Special Districts/LAFCO – Jeffries/Ferrante
14. Liveboard Committee – Chair Amaral/V. Chair Jeffries
15. Harbor Improvement Committee – Chair Shirrel/V. Chair Amaral
16. Real Property Committee I – Chair Leonardini/V. Chair Jeffries
17. Real Property Committee II – Chair Ferrante/V. Chair Shirrel
18. Meetings Commissioners attended at District Expense (AB 1234 requirement)

J. NEW BUSINESS

19. ITEM – Update on North Harbor wharf/visitor dock access erosion emergency repair project.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
20. ITEM – Discuss and consider paint ball gun Ordinance.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

21. ITEM – Discuss and consider parking fee adjustment.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action
22. ITEM – Consider approving General Manager Contract Amendment.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

K. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

L. ADJOURN MEETING

The next Regular Meeting of the Board of Harbor Commissioners is scheduled for August 24, 2016 at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA 95039. Individuals who require special accommodations are requested to contact the Executive Assistant to the General Manager by calling 831.633.5417 or by emailing dellamaggiore@mosslandingharbor.dst.ca.us no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by logging onto www.mosslandingharbor.dst.ca.us or by contacting the District at 831.633.5417. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



BOARD OF COMMISSIONERS

Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral

Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

**ITEM NUMBER – 1 – SPECIAL PRESENTATION ON THE MOSS LANDING
SEWER ALLOCATION PLAN (MLSAP).
BOARD MEETING OF JULY 27, 2016**

The Moss Landing community, including Moss Landing Harbor, was allocated a guaranteed sewer capacity allotment as set out in a 1984 Ordinance passed by the Monterey County Board of Supervisors.

The Draft General Plan Update proposes to eliminate the allocations. The Moss Landing sewer system had been operated by the County of Monterey until 2011 when the Castroville Community Services District (CCSD) took it over. Since then certain studies have been conducted and assessments of the system have been made.

The General Manager of the CCSD, Eric Tynan, will be providing information to the Board of Harbor Commissioners regarding the sewer capacity of the Moss Landing sewer system.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



CASTROVILLE COMMUNITY
SERVICES DISTRICT

MEMORANDUM

To: CCSD Board of Directors,
From: Eric Tynan, General Manager
Date: July 21, 2015
Re: 1984 Moss Landing Sewer Allocation Plan

BACKGROUND

The Moss Landing Sewer Allocation Plan (MLSAP) was created in 1984 when a bond was passed and a sewer system installed to alleviate pollution from septic systems in Moss Landing. The Bond was financed by a USDA loan to be paid back with user fees.

The MLSAP plan was based on the total capacity of 105,000gpd available at the Castroville treatment plant in 1984, which is documented in a County memo dated October 1, 1984. The capacity flow was split among 5 service areas: #1 Struve Road, #2 North Harbor, #3 The Island, #4 Potrero Road and #5 Downtown.

In the November 6, 1984 report to the Board of Supervisors it is noted that, "The allocation plan will be subject to further review as new uses are brought into the area" and "The current allocation plan is based on estimates of flow, revisions to the plan may be necessary and desirable based on actual flows." There is no evidence that a up review of the MLSAP based on actual flow data of the entire system had ever been done until the Castroville CSD initiated its study on August 2013.

THE PROBLEM

The MLSAP is based on the 105,000 gpd capacity of the former Castroville treatment plant, this is documented in the 1984 memo to the Board of Supervisors. The Castroville treatment plant has been gone for decades, and was replaced by the MRWPCA Castroville regional pump station (RPS) which has a capacity of 2,700,000 gpd. The Castroville pump station in turn receives flow from the Moss Landing RPS which has a capacity of 309,000 gpd. While the MLSAP is based on a capacity of 105,000 gpd from a treatment plant that has long since been replaced, the actual system capacity of the Moss Landing sewer system is the 309,000

gpd limit of the Moss Landing RPS. Currently, the Moss Landing sewer system averages about 79,000 gpd.

The problem is that the MLSAP as it now stands is not working. Of the 5 service areas, #1 (Struve Road) is at 88% of its allocation, # 2(North Harbor) is only using 10% of its allocation but has significant expansion plans for a restaurant, #3 (The Island) is exceeding its allocation, and has significant expansion plans and ample capacity, #4 (Potrero Road) is using about 31% of its allocation with no plans of using the rest and #5(Downtown) is using about 90% of its allocation. Clearly the facts show that there is a need for change

In short, the MLSAP is seriously out of date, not being followed, and in fact if it were followed would needlessly restrict access to unallocated capacity needed by residences and businesses in the Moss Landing community.

THE SOLUTION

The solution to the problem could be solved by increasing the MLSAP to 140,000 gpd. This is well below the actual system capacity of 309,000 gpd while leaving the remaining capacity in reserve and eliminating the MLSAP service areas altogether while making the allocations "at large" in the District so they can be used where they are needed.

Alternately, the Allocation system could remain at the current allocation while adding capacity to Zone #3-The Island and Zone #5-Downtown as long as it conforms to the Moss Landing Community plan and California Coastal Commission guidelines.

Therefore, I would propose to the CCSD Board, the County and the Coastal Commission that the new sewer allocations for the Moss Landing sewer system should be:

	Current allocation (gpd)	%	Prop. Allocation (gpd)	Difference (gpd)
Area #1 -Struve Rd	34,250	88%	34,250	none
Area #2 - North Harbor	10,100	10%	10,100	none
Area #3 -The Island	14,000	100%	30,000	+16,000
Area #4 The Heights	13,000	31%	13,000	none
Area #5 Downtown	33,650	90%	52,650	+19,000
Totals	105,000	80%	140,000	+35,000

CURRENT UPDATE ON CASTROVILLE CSD OPERATION OF THE MOSS LANDING SEWER SYSTEM

- The Moss Landing sewer system has not had a spill or any violations since CCSD took over operation and maintenance in 2011.
- The 7 illegal cross connections with the storm drain on Struve Road have been eliminated.
- The three dangerously degraded manholes on Highway 1 have been replaced.
- The Bond financing for the installation of the sewer system was paid off by CCSD with an interest free loan, immediately saving the Moss Landing community \$65,505 in interest.
- The initial draft CIP 5 year plan for the Moss Landing system shows over \$70,000 in savings in the 1st year, this in spite of capital improvements necessary due to years of deferred maintenance.
- A state of the art command and control system has been installed at all the sewer lift stations allowing for real time monitoring, trending and remote control of the system , thus reducing overall operation & maintenance while allowing for an immediate response to emergency situations.

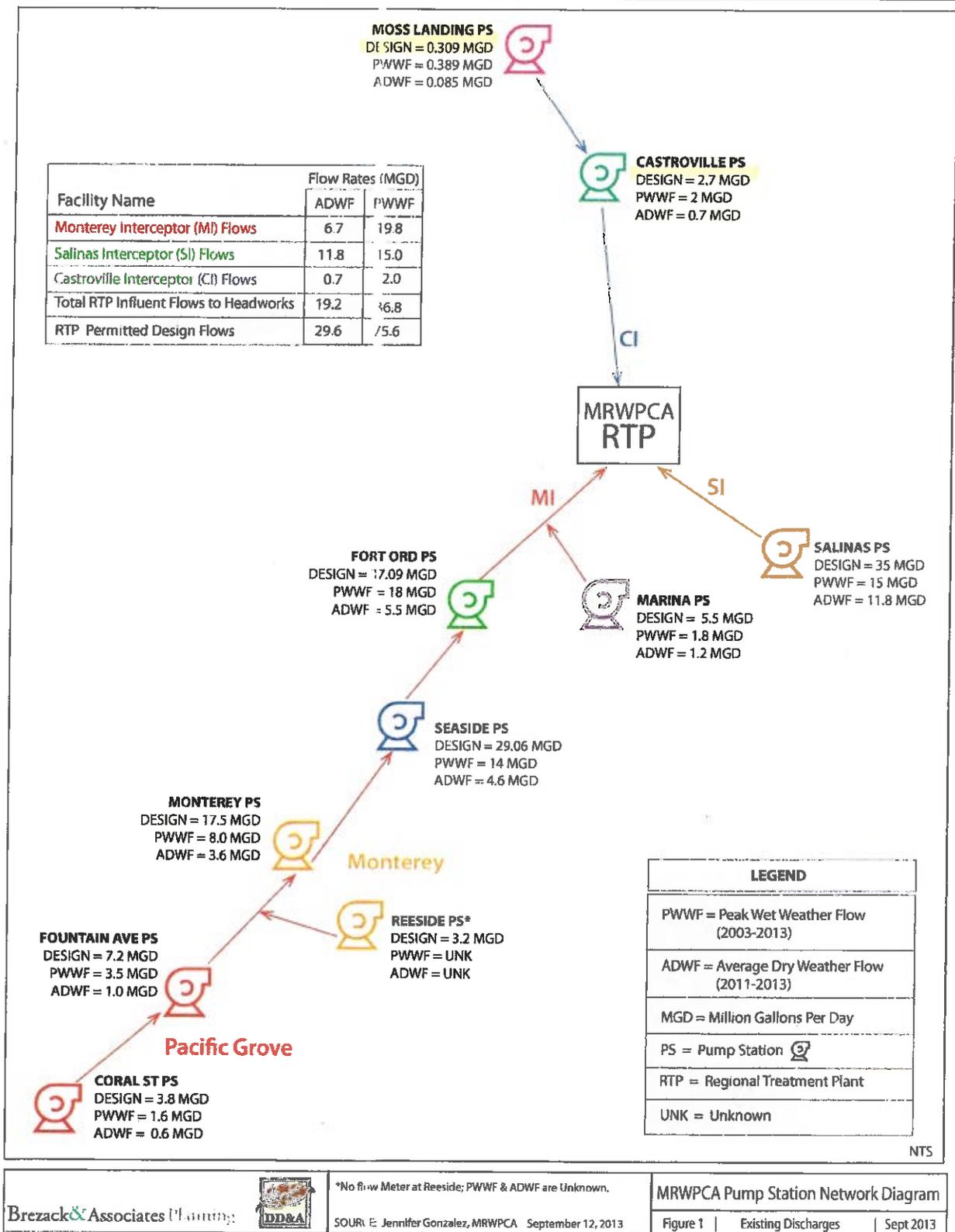


Figure 2: MRWPCA Pump Station Network Diagram

MOSS LANDING COUNTY
SANITATION DISTRICT

SYSTEM CAPACITY STUDY

By CASTROVILLE COMMUNITY SERVICES DISTRICT
August 2013

782

ml

MLCSD LIFT STATION #1

INFLOW : Start - 5min - Stop

$$5.42' - 5.92' = (.5)(211.39) = 105/5 \text{ min} = 21.13 \text{ gpm}$$

PUMPDOWN : Start - 5min - Stop

$$6.05' - 2.93' = (3.12)(211.39) = 659.59/5 \text{ min} = 131.9 \text{ gpm}$$

Note: Gal/ft of lift station = $(7.48 \text{ gal/cuft})(1')(.785)(6')(6') = 211.39 \text{ Gal/ft}$

Total pump down flow = $21.13 + 131.9 = 153 \text{ gpm}$

Hours/ year 2/7/2013 2/2/2012 370 days

Pump 1 21989.9 - 21422.2 = $567.7 / 370 = 1.53 \text{ hrs/day}$

Pump 2 22049.9 - 21356.6 = $567.7 / 370 = 1.87 \text{ hrs/day}$

Pumping hours/day: $1.87 + 1.53 = 3.4 \text{ hr/day}$

Gallons/day = $153 \text{ gpm} \times 3.4 \text{ hr/day} \times 60 \text{ min/hr} = 31,236 \text{ gpd}$

Allocated cap 34,250 gpd

MLCSD LIFT STATION # 2

INFLOW : Start - 5min - Stop

$$4.3' - 5.3' = (1)(211.39) = 211.39/5 \text{ min} = 42.27 \text{ gpm}$$

PUMPDOWN : Start - 5min - Stop

$$5.3' - 3.3' = (2)(211.39) = 422.78/5 \text{ min} = 84.56 \text{ gpm}$$

Note: Gal/ft of lift station = $(7.48 \text{ gal/cuft})(.785)(6')(6') = 211.39 \text{ gal/ft}$

Total pump down flow = $84.56 + 42.27 = 126.83 \text{ gpm}$

Hours/ year	2/7/2013	2/2/2012	370 days
Pump 1	24355.9	- 23719.4	= 636.5 /370 = 1.72 hrs/day
Pump 2	20231.9	- 19303.0	= 928.9 /370 = 2.51 hrs/day
Pumping hours/day: $1.72 + 2.51 = 4.23 \text{ hr/day}$			

Gallons/day = $126.83 \text{ gpm} \times 4.23 \text{ hr/day} \times 60 \text{ min/hr} = 32189.45 \text{ gpd}$

Minus station #1 flow **31,236 gpd**

Net flow 953.45 gpd

Allocated cap **10,100 gpd**

Note: Pajaro/ Sunnymesa CSD metered flow to zone #2 = 2865 gpd

MLCSD LIFT STATION #3

INFLOW : Start - 5min - Stop

$$3.62' - 3.84' = (.22')(211.39) = 46.51/5 \text{ min} = 9.3 \text{ gpm}$$

PUMPDOWN : Start - 5min - Stop

$$5.35' - 3.62' = (1.73')(211.39) = 365.7/5 \text{ min} = 73.14 \text{ gpm}$$

Note: Gal/ft of lift station = (7.48 gal/cuft)(1')(0.785)(6')(6') = 211.39 gal/ft

Total pump down flow = 9.3 + 73.14 = 82.44 gpm

Hours/ year	2/7/2013	2/2/2012	370 days
Pump 1	1258.9	- 659.8	= 599.9 /370 = 1.62 hrs/day
Pump 2	21164.8	- 20710.9	= 453.9 /370 = 1.23 hrs/day

Pumping hours/day: 1.62 + 1.23 = 2.85 hr/day

Gallons/day = 82.44 gpm x 2.85 hr/day x 60 min/hr = **14,081 gpd**

Allocated cap 14,000 gpd

MLCSD LIFT STATION #4

INFLOW : Start - 5min - Stop

$$4.0' - 4.3' = (.3')(211.39) = 63.42/5 \text{ min} = 12.68 \text{ gpm}$$

PUMPDOWN : Start - 4min - Stop

$$4.1' - 2.6' = (1.5)(211.39) = 317.08/4 \text{ min} = 79.27 \text{ gpm}$$

Note: Gal/ft of lift station = (7.48 gal/cuft)(1')(.785)(6')(6')=211.39 gal/ft

Total pump down flow = 12.68 + 79.27=91.95 gpm

Hours/ year	2/7/2013	2/2/2012	370 days
Pump 1	14388.1	- 14252.0	= 136.1 /370 = .37hrs/day
Pump 2	7366.0	- 7236.4	= 129.6 /370 = .35 hrs/day
Pumping hours/day:	.37 + .35 =.72 hr/day		

Gallons/day = 91.95 gpm x .72 hr/day x 60 min/hr= **3,972 gpd**

Allocated cap 13,000 gpd

MLCSD LIFT ZONE #5

AREA	AVG daily Flow (gpd)	Allocation
Lift Station #1	31,236	34,250
Lift Station #2	953	10,100
Lift Station #3	14,081	14,000
Lift Station #4	3,974	13,000
<u>Total Lift Station</u>	<u>50,244 gpd</u>	

MRWPCA pump station avg. daily flow 79,750 gpd

MRWPCA- Q - Total Lift station- Q = Total Zone #5 flow

$$79,750\text{gpd} - 50,244 \text{ gpd} = \underline{29,506 \text{ gpd}}$$

Zone #5 allocation 33,650 gpd

Total MLCSD system allocation	105,000 gpd
Current MLCSD system flow	79,750 gpd
System Remaining allocation	25,250 gpd
Proposed New Allocation	140,000 gpd



Memorandum

TO: Members of the Board of Supervisors

DATE: October 1, 1984

FROM: Public Works Department and Planning Department

SUBJECT: MOSS LANDING SANITATION DISTRICT INTERIM SEWER ALLOCATION PROGRAM

This technical report explains the need for an allocation plan for the sewer capacity of the Moss Landing County Sanitation District. It states the need for such a proposal and describes the methodology for preparing it. The proposal reflects the design and capacity of the sewerage system, the priorities mandated by the Coastal Commission's permit to construct the system, and the policies of the Moss Landing Community Plan of the North County Land Use Plan of the Local Coastal Program.

The Environmental Protection Agency (EPA) and the State Water Resources Board approved and funded the design and construction of a wastewater collection system to accommodate a flow of 105,000 gallons per day (GPD) average daily dry weather flow. This flow is considered the absolute limit for allocation purposes because it is related to the capacity of the treatment facilities of the Castroville County Sanitation District, which will receive and process the flow.

The flow allocation and the design of the system were based on studies by the engineering consultants and letters of intent from the potential users at the time the system's design was being formulated. Conditions of the Regional Coastal Commission's permit authorizing construction of the system require that priority for service be assigned to five categories of existing and proposed land uses. The permit also established resource areas including dune, wetlands and agricultural lands and prohibited sewer service or guarantee of service to them.

The priorities designated in the Coastal Permit are:

- Priority I. Existing uses.
- Priority II. Moss Landing and Salinas River State Beaches, and the Harbor Districts pumpout facility.
- Priority III. New or expanded coastal dependent industries.
- Priority IV. New or expanded essential public services, basic industries or recreational uses.
- Priority V. All other uses.

The engineering studies conducted by Engineering Science during the design of the system estimated that 66,500 GPD of wastewater would flow from existing uses. This amount constitutes Priority 1 in accordance with the Coastal Permit and is presumed to have remained constant because of the moratorium on new construction and the limit of flow from converted uses to

RE: MOSS LANDING SANITATION DISTRICT
SEWER ALLOCATION PLAN

(c) The priority uses of Moss Landing Beach, Salinas River Beach and the Moss Landing Harbor district pump-out are given priority allocations.

(d) The full capacity available for development of coastal-dependent industrial uses on Moss Landing Island is provided.

(e) The balance of the capacity in the system is essentially pooled by service area to allow for new or expanded uses consistent with the Moss Landing Community Plan of the North County Land Use Plan.

3) The implementing ordinance will require a use permit for new uses in the district area. Through the review and decision-making process allocations will in effect be made by grant of the use permit. The availability of sewer capacity and impact of a project on that capacity will be an integral part of the decision-making process.

4) The allocation plan will be subject to further review as new uses are brought into the area and specific sewage flow information is gathered. The current allocation plan is based on estimates of flow. Revisions to the plan may be necessary and desirable based on the actual flow data that may be available over the first several months of operation.

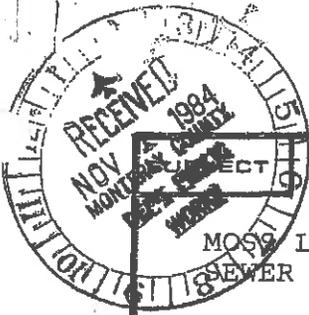


DALE ELLIS
Zoning Administrator
11/1/84

DE/mlk

Attachments: Allocation Plan, Background Report, Draft Ordinance

cc: Clerk to Board (15), Jose Ramos-County Counsel, Applicant,
File, Director of Public Works



myw 240
Public Works
5475

REPORT TO MONTEREY COUNTY BOARD OF SUPERVISORS

MOSSE LANDING SANITATION DISTRICT SEWER ALLOCATION PLAN	
DISTRICT NO. 1	
DEPARTMENT	PLANNING

DATE	TIME	AGENDA NUMBER	INITIAL	NOTE	ACTION
NOV. 6	11:30 A.M.	1984			
		Administration			
		Design & Construction			
		Maintenance			
		Property Development			
		Recycled Services			
		Traffic & Program			
		Litter Investigation			
		Road Damage Inv. & Safety			

RECOMMENDATION

It is recommended that the Board of Supervisors sitting as the Board of Directors of the Moss Landing County Sanitation District

- 1) Approve the sewage allocation plan for the Moss Landing County Sanitation District
- 2) Adopt an amendment to Ordinance No. 1 of the Moss Landing County Sanitation District to enable the allocation program to be administered and
- 3) Authorize the allocation plan and ordinance to be submitted to the California Coastal Commission for their approval

FILE COPY

SUMMARY

The construction of the facilities for the Moss Landing County Sanitation District required approval from the State Coastal Commission. In granting the permit the Coastal Commission required the allocation plan to be prepared by the County and approved by the Coastal Commission. Prior to your October 16th hearing you were sent allocation plan, background report and an implementing ordinance. Copies of these materials are attached to this report.

DISCUSSION

- 1) The Board needs to approve an allocation plan and implementing ordinance to allow submittal of the plan to the State Coastal Commission. Until the State Coastal Commission approves the plan allocation of sewer capacity for new uses in the district cannot be allowed. Without an allocation of sewer, new development cannot take place in the Moss Landing area.
- 2) The allocation plan provides for the following:
 - (a) All existing uses in the district will receive capacity to dispose of their current waste
 - (b) Each vacant parcel in the district is allocated 250 gallons per day flow. This capacity is equal to that of a single family dwelling.

DO NOT REMOVE

RE: MOSS LANDING SANITATION DISTRICT
SEWER ALLOCATION PLAN

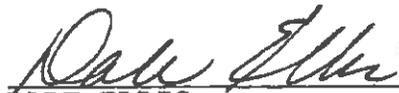
(c) The priority uses of Moss Landing Beach, Salinas River Beach and the Moss Landing Harbor district pump-out are given priority allocations.

(d) The full capacity available for development of coastal-dependent industrial uses on Moss Landing Island is provided.

(e) The balance of the capacity in the system is essentially pooled by service area to allow for new or expanded uses consistent with the Moss Landing Community Plan of the North County Land Use Plan.

3) The implementing ordinance will require a use permit for new uses in the district area. Through the review and decision-making process allocations will in effect be made by grant of the use permit. The availability of sewer capacity and impact of a project on that capacity will be an integral part of the decision-making process.

4) The allocation plan will be subject to further review as new uses are brought into the area and specific sewage flow information is gathered. The current allocation plan is based on estimates of flow. Revisions to the plan may be necessary and desirable based on the actual flow data that may be available over the first several months of operation.

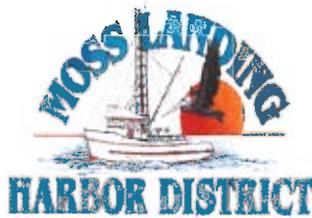


DALE ELLIS
Zoning Administrator
11/1/84

DE/mlk

Attachments: Allocation Plan, Background Report, Draft Ordinance

cc: Clerk to Board (15), Jose Ramos-County Counsel, Applicant,
File, Director of Public Works



MINUTES
RESCHEDULED REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road
Moss Landing, CA 95039
June 28, 2016, 7 P.M.

A. CLOSED SESSION

The Board adjourned to closed session at 6:00 p.m. to discuss the following:

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Building Pad). Negotiating parties: General Manager and District Counsel.
2. Confer with real property negotiators pursuant to Government Code §54956.8 regarding proposed fencing at North Harbor on State Parks/District boundary (west side). Negotiating parties: General Manager and District Counsel.
3. Confer with legal counsel and General Manager regarding one (1) matter of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).
4. Confer with legal counsel and General Manager regarding one (1) matter of potential litigation pursuant to Government Code § 54956.9(a): Claim of Samuel Frazier.
5. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park (formerly National Refractories). Negotiating parties: General Manager and District Counsel.
6. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD and 2. Deyerle vs. MLHD.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:17 p.m. After the Pledge of Allegiance, roll was called.

Commissioners present:

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary

Commissioners absent:

Andrew Amaral – Excused
Peggy Shirrel - Excused

Staff present:

Linda G. McIntyre – General Manager
Mike Rodriguez – District Counsel
Tom Razzeca – Assistant General Manager
Marie Della Maggiore – Dir. Of Administrative Services, Executive Assistant to the GM

C. PRESIDENT'S REMARKS

President Jeffries reported that the Board met in closed session; no reportable action was taken and direction was given to the General Manager and District Counsel. He said at the conclusion of the Open Session, the Board will return to Closed Session followed by reporting out any action taken in Closed.

D. PUBLIC COMMENTS

No public comment.

E. CONSENT CALENDAR

1. Approval of the May 31, 2016 Rescheduled Regular Meeting Minutes.
2. Approval of the City of Seaside Proposed Tax Sharing Agreement.

A motion was made by Commissioner Leonardini and seconded by Commissioner Ferrante to approve items 1 and 2 on the Consent Calendar. The motion passed 3-0-2 on a roll call vote; Commissioners Jeffries, Leonardini and Ferrante voting aye; Commissioner Amaral and Shirrel absent.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

F. TREASURER'S REPORT

Written report. GM McIntyre gave the highlights for the 11-month period ending May 31, 2016:

- Marina Revenues are better than budget by \$52k. South Harbor parking revenue is better than budget by \$43k, temporary berthing is better by \$16k, and live aboard fees are better by \$7k. This is offset by assigned and transient berthing below budget by \$5k and \$10k, respectively.
- Marina Expenses are lower than budgeted by \$106k. The variance is a largely due to a combination of repairs and maintenance costs and personnel expenses under budget by \$56k and \$58k, respectively. Other expense categories are reasonably within budget.
- Marina operations show a year to date profit of \$46k, which is higher than budgeted by \$158k.
- Lease and other operating revenues are better than budget by \$91k due to higher than anticipated property tax, amenity and dry storage revenues. The variance is further offset by lower than anticipated revenue for N.H. Use income of \$10k.
- Lease and other operating expenses are slightly below budget by \$2k.
- Lease and other operations shows a year to date profit of \$647k, which is higher than budget by \$93k.
- Overall for the eleven month period combined operations show a profit of \$693k, higher than budget by \$251k.

GM McIntyre commented that in view of the bleak salmon and crab seasons and some of the commercial fishermen struggling to pay their berthing fees, this is a pretty rosy report. She added that the District received a Monterey County Tax Appropriation in the amount of \$10,300 today.

A motion was made by Commissioner Ferrante and seconded by Commissioner Leonardini to accept the month ending May 31, 2016 financial report. The motion passed 3-0-2 on a roll call vote; Commissioners Jeffries, Leonardini and Ferrante voting aye; Commissioner Amaral and Shirrel absent.

G. MANAGER'S REPORTS

4. Projects Status/Update – Written report, no comments.
5. Community Relations; Requests/Issues – Written report, no comments.
6. Summary of Permits Issued – Written report, no comments.
7. Meeting Announcements – Written report, no comments.
8. Assigned Liveaboard Report – Written report, no comments.
9. Assigned Slip Income Report – Written report, no comments.
10. Incident Report – Written report, no comments.

H. COMMITTEE REPORTS

11. Finance Committee – No meetings reported.
12. Elkhorn Slough Advisory Committee – No meetings reported.
13. Special Districts/LAFCO – No meetings reported.
14. Liveaboard Committee – No meetings reported.
15. Harbor Improvement Committee – No meetings reported.
16. Real Property Committee I – No meetings reported.
17. Real Property Committee II – No meetings reported.
18. Meetings Commissioners attended at District Expense (AB 1234 requirement) – No other meetings reported.

I. NEW BUSINESS

19. ITEM – Update on North Harbor wharf/visitor dock access erosion emergency repair project.

- a. Staff report – GM McIntyre gave the staff report. Commissioner Ferrante asked how long it was anticipated the project would take to be completed to which GM McIntyre responded about a week.
 - b. Public comment – No public comment.
 - c. Board discussion – No further discussion.
 - d. Board action – The Board by consensus agreed that the emergency conditions necessitating the project still exist and that all terms and conditions of Resolution 16-01 remain in effect.
20. ITEM - Consider approving the District's insurance renewal package.
- a. Staff report – GM McIntyre gave the staff report.
 - b. Public comment – No public comment.
 - c. Board discussion – No further discussion.
 - d. Board action – A motion was made by Commissioner Leonardini and seconded by Commissioner Ferrante to approve the District's insurance renewal package. The motion passed 3-0-2 on a roll call vote; Commissioners Jeffries, Leonardini and Ferrante voting aye; Commissioner Amaral and Shirrel absent.
21. ITEM – Consider financing options for the District's annual insurance renewal premium.
- a. Staff report – GM McIntyre gave the staff report.
 - b. Public comment – No public comment.
 - c. Board discussion – No further discussion.
 - d. Board action – A motion was made by Commissioner Ferrante and seconded by Commissioner Leonardini to approve Financing Option #1. The motion passed 3-0-2 on a roll call vote; Commissioners Jeffries, Leonardini and Ferrante voting aye; Commissioner Amaral and Shirrel absent.
22. ITEM – Consider/select a candidate for CSDA Board of Directors, Coastal Network, Seat B.
- a. Staff report – Written report.
 - b. Public comment – No public comment.
 - c. Board discussion – Commissioner Ferrante recommended candidate Jeff Hodge.
 - d. Board action - A motion was made by Commissioner Ferrante and seconded by Commissioner Leonardini to cast their vote for Jeff Hodge in the CSDA Board of Directors election. The motion passed 3-0-2 on a roll call vote; Commissioners Jeffries, Leonardini and Ferrante voting aye; Commissioner Amaral and Shirrel absent.
23. ITEM – Consider denying the claim of Samuel Frazier.
- a. Staff report – Written report.
 - b. Public comment – No public comment.
 - c. Board discussion – No further discussion.
 - d. Board action – A motion was made by Commissioner Leonardini and seconded by Commissioner Jeffries to deny the claim of Samuel Frazier. The motion passed 3-0-2 on a roll call vote; Commissioners Jeffries, Leonardini and Ferrante voting aye; Commissioner Amaral and Shirrel absent.
24. ITEM – Consider State Parks' proposed fencing on the west side of North Harbor.
- a. Staff report – GM McIntyre gave the staff report. She said the Board is familiar with the issue and she will relay any concerns or suggestions to State Parks on behalf of the Board.
 - b. Public comment – No public comment.
 - c. Board discussion – Commissioner Ferrante said signage should be in several languages. Commissioner Leonardini said he would like to try signage first before installing a fence and, if fencing is still needed, a boundary should be surveyed. President Jeffries suggested "visual signage". GM McIntyre read the description of proposed standard State Parks fencing and costs and said the emails discussion included mention of installing buoys to keep kayakers and vessels away from the water side.

d. Board action – By Board consensus, direction was given to the GM on response to give to State Parks. President Jeffries and Commissioner Leonardini expressed concerns that these proposals would continue on up into the Slough. All agreed it will be tough to enforce any of it.

25. ITEM – Consider request from the ESNERR for Ramsar wetland designation.

a. Staff report – GM McIntyre gave the staff report.

b. Public comment – No public comment.

c. Board discussion – Commissioner Leonardini said there has not been any further Elkhorn Slough Advisory Committee meetings on the topic and, except for being a good neighbor, he did not see any real benefit to the District by joining in the application for Ramsar designation. GM McIntyre added that under that designation, the District may end up exposed to future expansion of regulations to “protect resources” by reason of the designation even though it currently does not subject the property owner to regulations.

d. Board action – The Board by consensus gave direction to the GM to decline the offer of inclusion in the Ramsar Wetland designation application.

J. COMMISSIONERS COMMENTS AND CONCERNS

Commissioner Leonardini inquired if any action has taken place in regards to the Monterey Fish proposals to install an electric box or lease the unimproved land next to the Cannery to which GM McIntyre responded no, the owner has indicated he is too busy to work on it. GM McIntyre told the Board Assistant GM Razzeca was looking into the possibility of solar power per the Board's request.

K. ADJOURN TO CLOSED SESSION

The meeting was adjourned at 8:03 p.m. After a short break, the Board returned to Closed Session to discuss the following Item:

6. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD and 2. Deyerle vs. MLHD.

L. RETURN TO OPEN; ADJOURN MEETING

At 8:39 p.m. the Board returned to Open Session. President Jeffries reported that no action was taken in Closed. The meeting adjourned at 8:40 pm.

Respectfully submitted:

ATTEST:

Vince Ferrante, Secretary
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet
As of June 30, 2016

	Jun 30, 16	Jun 30, 15	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1018 · Union Bank- Trust Account	510,407	431,095	79,312	18%
1002 · Petty Cash	500	500	0	0%
1010 · Union - M.M.	3,560,247	2,792,562	767,685	27%
1009 · Union - Operating	71,735	92,897	-21,162	-23%
1011 · Union - Payroll	9,634	44,100	-34,466	-78%
1015 · 1st Capital Bank	1,541,833	1,538,744	3,089	0%
1016 · Pinnacle Bank Interest Account	22,922	22,922	0	0%
1020 · Umpqua - Restricted	1,008,096	1,006,580	1,516	0%
Total Checking/Savings	6,725,374	5,929,400	795,974	13%
Accounts Receivable				
11290 · Leases				
1282 · NNN Receivable	54,378	73,000	-18,622	-26%
1291 · Monterey Bay Kayak	0	8,594	-8,594	-100%
1299 · Pottery Planet	0	7,474	-7,474	-100%
Total 11290 · Leases	54,378	89,068	-34,690	-39%
1200 · Marina Receivables	75,940	51,268	24,672	48%
1201 · Marina - Allow for Bad Debt	-31,552	-6,052	-25,500	-421%
Total Accounts Receivable	98,766	134,284	-35,518	-26%
Other Current Assets				
1271 · Prepaid Expenses				
1270 · Insurance	12,635	0	12,635	100%
Total 1271 · Prepaid Expenses	12,635	0	12,635	100%
Total Other Current Assets	12,635	0	12,635	100%
Total Current Assets	6,836,775	6,063,684	773,091	13%
Fixed Assets				
1650 · Construction in Progress	319,505	319,505	0	0%
1670 · Equipment	779,968	773,609	6,359	1%
1700 · Improvements				
1710 · NH Buildings & Improvements	7,868,580	7,868,580	0	0%
1720 · NH Floating Docks	524,675	524,675	0	0%
1725 · NH Offsite Improvements	632,218	632,218	0	0%
1730 · SH Buildings & Improvements	8,256,228	8,256,228	0	0%
1740 · SH Floating Docks	9,135,149	9,135,149	0	0%
Total 1700 · Improvements	26,416,850	26,416,850	0	0%
1900 · Land	1,642,860	1,642,860	0	0%
1800 · Less - Depreciation				
1805 · Equipment	-770,514	-750,113	-20,401	-3%
1810 · NH Buildings & Improvements	-3,254,543	-2,995,549	-258,994	-9%
1820 · NH Floating Docks	-486,063	-474,026	-12,037	-3%
1825 · NH Offsite Improvements	-423,704	-394,321	-29,383	-7%

Moss Landing Harbor District
Balance Sheet
As of June 30, 2016

	<u>Jun 30, 16</u>	<u>Jun 30, 15</u>	<u>\$ Change</u>	<u>% Change</u>
1830 · SH Buildings & Improvements	-5,578,939	-5,370,161	-208,778	-4%
1840 · SH Floating Docks	-4,761,565	-4,347,165	-414,400	-10%
Total 1800 · Less - Depreciation	<u>-15,275,328</u>	<u>-14,331,335</u>	<u>-943,993</u>	<u>-7%</u>
Total Fixed Assets	13,883,855	14,821,489	-937,634	-6%
Other Assets				
1530 · Principal Financial CS	7,389	7,389	0	0%
1320 · Workers Comp Deposit	200	200	0	0%
Total Other Assets	<u>7,589</u>	<u>7,589</u>	<u>0</u>	<u>0%</u>
TOTAL ASSETS	<u>20,728,219</u>	<u>20,892,762</u>	<u>-164,543</u>	<u>-1%</u>

Moss Landing Harbor District
Balance Sheet
As of June 30, 2016

	<u>Jun 30, 16</u>	<u>Jun 30, 15</u>	<u>\$ Change</u>	<u>% Change</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	13,626	59,934	-46,308	-77%
Total Accounts Payable	<u>13,626</u>	<u>59,934</u>	<u>-46,308</u>	<u>-77%</u>
Other Current Liabilities				
2082 · MLCP Cost Reimb. Deposit	66,074	69,362	-3,288	-5%
2020 · Accrued Salaries Payable	4,355	14,598	-10,243	-70%
2021 · Accrued Vacation	78,788	83,982	-5,194	-6%
2023 · Accrued Payroll Taxes	0	6,043	-6,043	-100%
2030 · Customer Deposits	291,484	285,994	5,490	2%
2050 · Employee 457 Payable	-172	0	-172	-100%
2080 · Prepaid Berth Fees	169,910	167,467	2,443	1%
2087 · Lease Deposits	14,164	42,289	-28,125	-67%
2086 · Prepaid Leases				
20861 · Duke	52,732	51,249	1,483	3%
20862 · MBARI	21,779	21,156	623	3%
Total 2086 · Prepaid Leases	<u>74,511</u>	<u>72,405</u>	<u>2,106</u>	<u>3%</u>
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	56,462	56,478	-16	-0%
Total 2051 · Note Interest Payable	<u>56,462</u>	<u>56,478</u>	<u>-16</u>	<u>-0%</u>
Total Other Current Liabilities	<u>755,576</u>	<u>798,618</u>	<u>-43,042</u>	<u>-5%</u>
Total Current Liabilities	<u>769,202</u>	<u>858,552</u>	<u>-89,350</u>	<u>-10%</u>
Long Term Liabilities				
2605 · Umpqua Loan	4,406,076	4,755,901	-349,825	-7%
Total Long Term Liabilities	<u>4,406,076</u>	<u>4,755,901</u>	<u>-349,825</u>	<u>-7%</u>
Total Liabilities	<u>5,175,278</u>	<u>5,614,453</u>	<u>-439,175</u>	<u>-8%</u>
Equity				
3050 · Prior Year Earnings	8,822,078	7,857,104	964,974	12%
3020 · Retained Net Assets	6,456,231	6,456,231	0	0%
Net Income	<u>274,630</u>	<u>964,974</u>	<u>-690,344</u>	<u>-72%</u>
Total Equity	<u>15,552,939</u>	<u>15,278,309</u>	<u>274,630</u>	<u>2%</u>
TOTAL LIABILITIES & EQUITY	<u><u>20,728,217</u></u>	<u><u>20,892,762</u></u>	<u><u>-164,545</u></u>	<u><u>-1%</u></u>

Moss Landing Harbor District
Statement of Cash Flows
July 2015 through June 2016

Jul '15 - Jun 16

OPERATING ACTIVITIES

Net Income	274,630
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases:1291 · Monterey Bay Kayak	8,594
11290 · Leases:1299 · Pottery Planet	7,474
1200 · Marina Receivables	-24,672
1201 · Marina - Allow for Bad Debt	25,500
11290 · Leases:1282 · NNN Receivable	18,622
1271 · Prepaid Expenses:1270 · Insurance	-12,635
1800 · Less - Depreciation:1805 · Equipment	20,401
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	258,994
1800 · Less - Depreciation:1820 · NH Floating Docks	12,037
1800 · Less - Depreciation:1825 · NH Offsite Improvements	29,383
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	208,778
1800 · Less - Depreciation:1840 · SH Floating Docks	414,400
2010 · Accounts Payable	-46,308
2020 · Accrued Salaries Payable	-10,242
2021 · Accrued Vacation	-5,194
2023 · Accrued Payroll Taxes	-6,043
2030 · Customer Deposits	5,490
2050 · Employee 457 Payable	-172
2080 · Prepaid Berth Fees	2,444
2086 · Prepaid Leases:20861 · Duke	1,483
2086 · Prepaid Leases:20862 · MBARI	623
2087 · Lease Deposits	-28,125
2082 · MLCP Cost Reimb. Deposit	-3,288
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-17

Net cash provided by Operating Activities	1,152,157
---	-----------

INVESTING ACTIVITIES

1670 · Equipment	-6,359
------------------	--------

Net cash provided by Investing Activities	-6,359
---	--------

FINANCING ACTIVITIES

2605 · Umpqua Loan	-349,825
--------------------	----------

Net cash provided by Financing Activities	-349,825
---	----------

Net cash increase for period	795,973
------------------------------	---------

Cash at beginning of period	5,929,401
-----------------------------	-----------

Cash at end of period	6,725,374
-----------------------	-----------

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2015 through June 2016

Ordinary Income/Expense	<u>Jul '15 - Jun 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	1,529,010	1,533,821	-4,811	100%
4115 · Temporary Berthing	228,103	213,780	14,323	107%
4130 · Transient Berthing	46,460	57,996	-11,536	80%
4112 · Qtrly/Annual Discount	-5,681	-7,438	1,757	76%
4113 · Commercial Vessel Dscnt	-14,439	-15,000	561	96%
4114 · Away (1 mnth) Dscnt	-945	-744	-201	127%
4120 · Liveaboard Fees	109,950	102,000	7,950	108%
4260 · Towing - Intra Harbor	900	996	-96	90%
4270 · Pumpouts	1,000	804	196	124%
4140 · Non Operable Surcharge	0	348	-348	0%
4220 · Wait List	8,527	6,996	1,531	122%
4282 · Recovered Lien Costs	700	1,000	-300	70%
4280 · Late Fees	28,395	30,000	-1,605	95%
Total 4100 · Berthing Income	<u>1,931,980</u>	<u>1,924,559</u>	<u>7,421</u>	<u>100%</u>
4200 · Other Income - Operations				
4225 · Merchandise	1,009	504	505	200%
4285 · Dog Fee	1,590	960	630	166%
4230 · SH Parking	109,592	61,000	48,592	180%
4290 · Misc	1,296	2,400	-1,104	54%
Total 4200 · Other Income - Operations	<u>113,487</u>	<u>64,864</u>	<u>48,623</u>	<u>175%</u>
Total 4000 · MARINA REVENUES	<u>2,045,467</u>	<u>1,989,423</u>	<u>56,044</u>	<u>103%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2015 through June 2016

Expense	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	2,463	5,000	-2,537	49%
5921 · Internet Billing Service	1,893	1,812	81	104%
5210 · Dues & Subscriptions	6,105	5,460	645	112%
5220 · Office Supplies				
5223 · Administration	2,371	4,848	-2,477	49%
5225 · Operations	6,365	16,068	-9,703	40%
Total 5220 · Office Supplies	8,736	20,916	-12,180	42%
5230 · Postage & Equip Lease				
5232 · Meter Lease	498	564	-66	88%
5235 · Postage	1,047	1,488	-441	70%
Total 5230 · Postage & Equip Lease	1,545	2,052	-507	75%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	3,916	3,708	208	106%
5245 · Toner & Supplies	0	192	-192	0%
Total 5240 · Copier Lease & Supplies	3,916	3,900	16	100%
5250 · Telephone & Communications				
5253 · Administration	11,425	8,988	2,437	127%
5255 · Operations	1,350	1,236	114	109%
Total 5250 · Telephone & Communications	12,775	10,224	2,551	125%
5260 · Professional Services				
5269 · Payroll Processing	3,406	3,048	358	112%
5263 · Audit fees	14,500	14,000	500	104%
5262 · Accounting	34,796	40,000	-5,204	87%
5265 · Legal	115,328	100,008	15,320	115%
5268 · Computer Consulting	4,754	2,076	2,678	229%
Total 5260 · Professional Services	172,784	159,132	13,652	109%
5270 · Licenses & Permits	387			
5281 · Resale Merchandise	1,226			
5290 · Credit Card Fees	10,630	8,016	2,614	133%
Total 5200 · General & Administrative	222,460	216,512	5,948	103%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	263,809	250,560	13,249	105%
5315 · Operations	120,508	162,864	-42,356	74%
5318 · Maintenance	76,599	100,556	-23,957	76%
Total 5310 · Salaries	460,916	513,980	-53,064	90%
5330 · Payroll Taxes				
5333 · Administration	19,048	19,140	-92	100%
5335 · Operations	9,907	14,172	-4,265	70%
5338 · Maintenance	5,995	7,572	-1,577	79%
Total 5330 · Payroll Taxes	34,950	40,884	-5,934	85%
5340 · Employee Benefits				

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2015 through June 2016

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
5343 · Administration	80,142	75,312	4,830	106%
5345 · Operations	38,741	42,408	-3,667	91%
5348 · Maintenance	43,907	51,492	-7,585	85%
Total 5340 · Employee Benefits	162,790	169,212	-6,422	96%
5350 · Workers Compensation				
5353 · Administration	3,600	3,900	-300	92%
5355 · Operations	7,044	7,632	-588	92%
5358 · Maintenance	8,004	8,664	-660	92%
Total 5350 · Workers Compensation	18,648	20,196	-1,548	92%
5360 · Education & Training				
5363 · Administration	4,760	744	4,016	640%
Total 5360 · Education & Training	4,760	744	4,016	640%
Total 5300 · Personnel	682,064	745,016	-62,952	92%
5400 · Insurance				
5410 · Liability Insurance	114,979	114,996	-17	100%
Total 5400 · Insurance	114,979	114,996	-17	100%
5500 · Utilities				
5540 · Sewer	35,783	43,056	-7,273	83%
5510 · Garbage	48,697	51,252	-2,555	95%
5520 · Gas and Electric	213,714	194,748	18,966	110%
5530 · Water	32,238	31,776	462	101%
Total 5500 · Utilities	330,432	320,832	9,600	103%
5600 · Operating Supplies				
5610 · Vehicles	8,210	3,600	4,610	228%
5620 · Vessels	58	0	58	100%
5625 · Operations	23,318	21,396	1,922	109%
Total 5600 · Operating Supplies	31,586	24,996	6,590	126%
5700 · Depreciation	471,997	472,500	-504	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	2,892	2,592	300	112%
5820 · Vessels	0	504	-504	0%
5830 · Equip Rental	3,306	8,292	-4,986	40%
5840 · Small Tools	600	5,736	-5,136	10%
5850 · Repair Materials	40,406	82,884	-42,478	49%
5860 · Outside Service Contracts	65,744	60,000	5,744	110%
5870 · Derelict Disposal	17,020	30,000	-12,980	57%
Total 5800 · Repairs & Maintenance	129,968	190,008	-60,040	68%
5900 · Financial Expenses				
5920 · Bank Service Charges	3,989			
5990 · Bad Debt	25,500	24,996	504	102%
Total 5900 · Financial Expenses	29,489	24,996	4,493	118%
Total · MARINA EXPENSES	2,012,975	2,109,856	-96,882	95%
Net Ordinary Income - Marina Operations	32,493	-120,433	152,926	-27%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2015 through June 2016

	<u>Jul '15 - Jun 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	61,795	62,544	-749	99%
4052 · MBARI - MARS Cable	1,247	1,281	-34	97%
4053 · MBARI	24,817	24,792	25	100%
Total 4050 · Trust Lands Lease Revenue	<u>87,859</u>	<u>88,617</u>	<u>-758</u>	<u>99%</u>
4500 · Leases				
4501 · K-Pier Lease	16,498	16,479	19	100%
4502 · Cannery Building				
4518 · Suite 5	22,217	13,480	8,737	165%
4510 · Suite 6	24,546	24,452	94	100%
4520 · Suite 9	662	8,063	-7,401	8%
4504 · Suite 3	82,549	81,702	847	101%
4511 · Suite 1 & 10	16,832	16,813	19	100%
4515 · Suite 4	79,834	79,923	-89	100%
4517 · Suite 2	29,724	29,884	-160	99%
4523 · Canery NNN	39,621	30,000	9,621	132%
Total 4502 · Cannery Building	<u>295,985</u>	<u>284,317</u>	<u>11,668</u>	<u>104%</u>
4530 · RV Lot	30,605	30,639	-34	100%
4540 · Martin & Mason	21,932	23,699	-1,767	93%
4541 · SH Spare Office	4,273	5,174	-901	83%
4560 · North Harbor				
4562 · Sea Harvest	33,996	35,520	-1,524	96%
4568 · Monterey Bay Kayaks	32,470	29,556	2,914	110%
4572 · Pottery Planet	37,180	41,796	-4,616	89%
Total 4560 · North Harbor	<u>103,646</u>	<u>106,872</u>	<u>-3,226</u>	<u>97%</u>
Total 4500 · Leases	<u>472,939</u>	<u>467,180</u>	<u>5,759</u>	<u>101%</u>
4600 · District Property Taxes	269,055	200,000	69,055	135%
4700 · Other Revenues & Concessions				
4727 · Key Sales	7,152	3,000	4,152	238%
4125 · Amenity Fee	286,334	276,384	9,950	104%
4710 · Vending Activities				
4711 · Washer/Dryer	8,901	7,500	1,401	119%
Total 4710 · Vending Activities	<u>8,901</u>	<u>7,500</u>	<u>1,401</u>	<u>119%</u>
4720 · Dry Storage	58,454	42,000	16,454	139%
4725 · North Harbor Use Fee	68,762	80,000	-11,238	86%
4726 · Annual Launch Fee (Sm. Water)	0	0	0	0%
4730 · NH Washdown	2,945	2,500	445	118%
4735 · Camp/RV	4,059	4,000	59	101%
4740 · Equipment Rental	1,725			
4751 · Permits	10,827	6,000	4,827	180%
4755 · Floating Docks	0			
4765 · Faxes, Copies & Postage	43	120	-77	36%
4770 · Surplus Auction/Sales	0	100	-100	0%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2015 through June 2016

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
4301 · Cost Reimbursement	35,000	35,000	0	100%
Total 4700 · Other Revenues & Concessions	484,202	456,604	27,598	106%
4800 · Interest				
4846 · Umpqua Interest	1,515			
4843 · First Capital Bank	3,089			
4841 · Union Bank Interest	2,294	1,248	1,046	184%
Total 4800 · Interest	6,898	1,248	5,650	553%
Total 4400 · LEASE AND OTHER INCOME	1,320,953	1,213,649	107,304	109%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	130,542	129,660	882	101%
Total 7100 · Interest Expense	130,542	129,660	882	101%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,637	5,400	237	104%
7221 · CSDA Dues	5,659	5,500	159	103%
Total 7200 · Other Financial Expenses	11,296	10,900	396	104%
5700 · Depreciation	471,997	472,500	-504	100%
7300 · Commissioner Expenses				
7320 · Monthly Stipend	10,800	20,004	-9,204	54%
7321 · Employer Payroll Taxes	803			
7330 · Incurred Expenses	2,381			
Total 7300 · Commissioner Expenses	13,984	20,004	-6,020	70%
Total 7000 · LEASE AND OTHER EXPENSES	627,819	633,064	-5,246	99%
Net Ordinary Income - Lease & Other Operations	693,135	580,585	112,550	119%
Net Ordinary Income - Combined Operations	725,627	460,152	265,475	158%
Other Income/Expense				
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9052 · NH Wharf Entrance Repair	9,070			
5880 · Dredging	82,602	50,000	32,602	165%
9050 · Project Consultant	693			
9302 · Tsunami shoreline repairs	37,247			
9800 · Dock Replacement	253,943			
9309 · New NH Restaurant	46,913			
9565 · Miscellaneous Capital Projects	9,545			
9150 · Cannery	10,982			
Total 9000 · CAPITAL PROJECT EXPENSES	450,995	50,000	400,995	902%
Total Other Expense	450,995	50,000	400,995	902%
Net Other Income	-450,995	-50,000	-400,995	902%
Net Income	274,632	410,152	-135,520	67%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2015 through June 2016

Ordinary Income/Expense	Jul '15 - Jun 16	Jul '14 - Jun 15	\$ Change	% Change
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	1,529,010	1,528,415	595	
4115 · Temporary Berthing	228,103	227,629	474	0%
4130 · Transient Berthing	46,460	65,608	-19,148	-29%
4112 · Qtrly/Annual Discount	-5,681	-3,336	-2,345	-70%
4113 · Commercial Vessel Dscnt	-14,439	-14,855	416	3%
4114 · Away (1 mnth) Dscnt	-945	-1,954	1,009	52%
4120 · Liveaboard Fees	109,950	104,242	5,708	5%
4260 · Towing - Intra Harbor	900	3,000	-2,100	-70%
4270 · Pumpouts	1,000	200	800	400%
4220 · Wait List	8,527	10,115	-1,588	-16%
4282 · Recovered Lien Costs	700	2,332	-1,632	-70%
4280 · Late Fees	28,395	27,597	798	3%
Total 4100 · Berthing Income	1,931,980	1,948,993	-17,013	-1%
4200 · Other Income - Operations				
4225 · Merchandise	1,009	673	336	50%
4285 · Dog Fee	1,590	1,615	-25	-2%
4230 · SH Parking	109,592	67,945	41,647	61%
4290 · Misc	1,296	43,033	-41,737	-97%
Total 4200 · Other Income - Operations	113,487	113,266	221	0%
4300 · Operating Grant Revenues		30,000	-30,000	-100%
Total 4000 · MARINA REVENUES	2,045,467	2,092,259	-46,792	-2%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2015 through June 2016

Expense	Jul '15 - Jun 16	Jul '14 - Jun 15	\$ Change	% Change
5200 · General & Administrative				
5100 · Advertising	2,463	3,797	-1,334	-35%
5921 · Internet Billing Service	1,893	1,844	49	3%
5210 · Dues & Subscriptions	6,105	4,835	1,270	26%
5220 · Office Supplies				
5223 · Administration	2,371	4,318	-1,947	-45%
5225 · Operations	6,365	20,404	-14,039	-69%
Total 5220 · Office Supplies	<u>8,736</u>	<u>24,722</u>	<u>-15,986</u>	<u>-65%</u>
5230 · Postage & Equip Lease				
5232 · Meter Lease	498	480	18	4%
5235 · Postage	1,047	1,776	-729	-41%
Total 5230 · Postage & Equip Lease	<u>1,545</u>	<u>2,256</u>	<u>-711</u>	<u>-32%</u>
5240 · Copier Lease & Supplies				
5242 · Copier Lease	3,916	3,963	-47	-1%
5245 · Toner & Supplies		170	-170	-100%
Total 5240 · Copier Lease & Supplies	<u>3,916</u>	<u>4,133</u>	<u>-217</u>	<u>-5%</u>
5250 · Telephone & Communications				
5253 · Administration	11,425	9,233	2,192	24%
5255 · Operations	1,350	1,280	70	5%
Total 5250 · Telephone & Communications	<u>12,775</u>	<u>10,513</u>	<u>2,262</u>	<u>22%</u>
5260 · Professional Services				
5269 · Payroll Processing	3,406	3,038	368	12%
5263 · Audit fees	14,500	14,000	500	4%
5262 · Accounting	34,796	34,459	337	1%
5265 · Legal	115,328	86,715	28,613	33%
5268 · Computer Consulting	4,754	3,148	1,606	51%
Total 5260 · Professional Services	<u>172,784</u>	<u>141,360</u>	<u>31,424</u>	<u>22%</u>
5270 · Licenses & Permits	387		387	100%
5281 · Resale Merchandise	1,226		1,226	100%
5290 · Credit Card Fees	10,630	8,651	1,979	23%
Total 5200 · General & Administrative	<u>222,460</u>	<u>202,111</u>	<u>20,349</u>	<u>10%</u>
5300 · Personnel				
5310 · Salaries				
5313 · Administration	263,809	253,475	10,334	4%
5315 · Operations	120,508	137,216	-16,708	-12%
5318 · Maintenance	76,599	96,994	-20,395	-21%
Total 5310 · Salaries	<u>460,916</u>	<u>487,685</u>	<u>-26,769</u>	<u>-5%</u>
5330 · Payroll Taxes				
5333 · Administration	19,048	18,529	519	3%
5335 · Operations	9,907	13,522	-3,615	-27%
5338 · Maintenance	5,995	7,216	-1,221	-17%
Total 5330 · Payroll Taxes	<u>34,950</u>	<u>39,267</u>	<u>-4,317</u>	<u>-11%</u>
5340 · Employee Benefits				

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2015 through June 2016

	Jul '15 - Jun 16	Jul '14 - Jun 15	\$ Change	% Change
5343 · Administration	80,142	70,329	9,813	14%
5345 · Operations	38,741	40,598	-1,857	-5%
5348 · Maintenance	43,907	46,192	-2,285	-5%
Total 5340 · Employee Benefits	162,790	157,119	5,671	4%
5350 · Workers Compensation				
5353 · Administration	3,600	4,100	-500	-12%
5355 · Operations	7,044	8,044	-1,000	-12%
5358 · Maintenance	8,004	9,087	-1,083	-12%
Total 5350 · Workers Compensation	18,648	21,231	-2,583	-12%
5360 · Education & Training				
5363 · Administration	4,760	574	4,186	729%
Total 5360 · Education & Training	4,760	574	4,186	729%
Total 5300 · Personnel	682,064	705,876	-23,812	-3%
5400 · Insurance				
5410 · Liability Insurance	114,979	114,425	554	0%
Total 5400 · Insurance	114,979	114,425	554	0%
5500 · Utilities				
5540 · Sewer	35,783	38,060	-2,277	-6%
5510 · Garbage	48,697	50,242	-1,545	-3%
5520 · Gas and Electric	213,714	218,251	-4,537	-2%
5530 · Water	32,238	28,722	3,516	12%
Total 5500 · Utilities	330,432	335,275	-4,843	-1%
5600 · Operating Supplies				
5610 · Vehicles	8,210	8,250	-40	-0%
5620 · Vessels	58		58	100%
5625 · Operations	23,318	14,871	8,447	57%
Total 5600 · Operating Supplies	31,586	23,121	8,465	37%
5700 · Depreciation	471,997	472,709	-712	-0%
5800 · Repairs & Maintenance				
5810 · Vehicles	2,892	1,280	1,612	126%
5820 · Vessels		176	-176	-100%
5830 · Equip Rental	3,306	339	2,967	875%
5840 · Small Tools	600	2,024	-1,424	-70%
5850 · Repair Materials	40,406	35,220	5,186	15%
5860 · Outside Service Contracts	65,744	63,368	2,376	4%
5870 · Derelict Disposal	17,020	9,790	7,230	74%
Total 5800 · Repairs & Maintenance	129,968	112,197	17,771	16%
5900 · Financial Expenses				
5928 · Loan Issuance Costs		73,463	-73,463	-100%
5920 · Bank Service Charges	3,989	27,313	-23,324	-85%
5990 · Bad Debt	25,500	-3,948	29,448	746%
Total 5900 · Financial Expenses	29,489	96,828	-67,339	-70%
Total · MARINA EXPENSES	2,012,975	2,062,542	-49,567	-2%
Net Ordinary Income - Marina Operations	32,493	29,718	2,775	9%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2015 through June 2016

	Jul '15 - Jun 16	Jul '14 - Jun 15	\$ Change	% Change
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	61,795	60,390	1,405	2%
4052 · MBARI - MARS Cable	1,247		1,247	100%
4053 · MBARI	24,817	23,725	1,092	5%
Total 4050 · Trust Lands Lease Revenue	87,859	84,115	3,744	4%
4500 · Leases				
4501 · K-Pier Lease	16,498	16,063	435	3%
4502 · Cannery Building				
4518 · Suite 5	22,217	10,234	11,983	117%
4510 · Suite 6	24,546	1,954	22,592	1,156%
4512 · Suites 7		21,880	-21,880	-100%
4520 · Suite 9	662	7,857	-7,195	-92%
4504 · Suite 3	82,549	80,361	2,188	3%
4511 · Suite 1 & 10	16,832	16,427	405	2%
4515 · Suite 4	79,834	77,717	2,117	3%
4517 · Suite 2	29,724	28,993	731	3%
4523 · Canary NNN	39,621	65,728	-26,107	-40%
Total 4502 · Cannery Building	295,985	311,151	-15,166	-5%
4530 · RV Lot	30,605	29,794	811	3%
4540 · Martin & Mason	21,932	23,045	-1,113	-5%
4541 · SH Spare Office	4,273	5,044	-771	-15%
4560 · North Harbor				
4562 · Sea Harvest	33,996	39,078	-5,082	-13%
4568 · Monterey Bay Kayaks	32,470	45,736	-13,266	-29%
4572 · Pottery Planet	37,180	44,500	-7,320	-16%
Total 4560 · North Harbor	103,646	129,314	-25,668	-20%
Total 4500 · Leases	472,939	514,411	-41,472	-8%
4600 · District Property Taxes	269,055	258,407	10,648	4%
4700 · Other Revenues & Concessions				
4727 · Key Sales	7,152	5,527	1,625	29%
4125 · Amenity Fee	286,334	263,230	23,104	9%
4710 · Vending Activities				
4711 · Washer/Dryer	8,901	9,107	-206	-2%
Total 4710 · Vending Activities	8,901	9,107	-206	-2%
4720 · Dry Storage	58,454	50,809	7,645	15%
4725 · North Harbor Use Fee	68,762	69,040	-278	-0%
4730 · NH Washdown	2,945	2,855	90	3%
4735 · Camp/RV	4,059	6,509	-2,450	-38%
4740 · Equipment Rental	1,725	803	922	115%
4751 · Permits	10,827	6,057	4,770	79%
4755 · Floating Docks				
4765 · Faxes, Copies & Postage	43	65	-22	-34%
4301 · Cost Reimbursement	35,000	53,781	-18,781	-35%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2015 through June 2016

	<u>Jul '15 - Jun 16</u>	<u>Jul '14 - Jun 15</u>	<u>\$ Change</u>	<u>% Change</u>
Total 4700 · Other Revenues & Concessions	484,202	467,783	16,419	4%
4800 · Interest				
4846 · Umpqua Interest	1,515	1,625	-110	-7%
4843 · First Capital Bank	3,089	3,074	15	0%
4841 · Union Bank Interest	2,294	1,938	356	18%
4825 · Pinnacle Bank CDs		350	-350	-100%
Total 4800 · Interest	<u>6,898</u>	<u>6,987</u>	<u>-89</u>	<u>-1%</u>
Total 4400 · LEASE AND OTHER INCOME	<u>1,320,953</u>	<u>1,331,703</u>	<u>-10,750</u>	<u>-1%</u>
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	130,542	124,250	6,292	5%
7132 · Municipal Finance		674	-674	-100%
7135 · Union Bank Interest		2,910	-2,910	-100%
7110 · DBAW Loans		6,365	-6,365	-100%
7130 · CIEDB		45,287	-45,287	-100%
Total 7100 · Interest Expense	<u>130,542</u>	<u>179,486</u>	<u>-48,944</u>	<u>-27%</u>
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,637	5,303	334	6%
7221 · CSDA Dues	5,659	5,288	371	7%
Total 7200 · Other Financial Expenses	<u>11,296</u>	<u>10,591</u>	<u>705</u>	<u>7%</u>
5700 · Depreciation	471,997	472,709	-712	-0%
7300 · Commissioner Expenses				
7310 · Election Costs		161,865	-161,865	-100%
7320 · Monthly Stipend	10,800	13,900	-3,100	-22%
7321 · Employer Payroll Taxes	803		803	100%
7330 · Incurred Expenses	2,381	1,067	1,314	123%
Total 7300 · Commissioner Expenses	<u>13,984</u>	<u>176,832</u>	<u>-162,848</u>	<u>-92%</u>
Total 7000 · LEASE AND OTHER EXPENSES	<u>627,819</u>	<u>839,618</u>	<u>-211,799</u>	<u>-25%</u>
Net Ordinary Income - Lease & Other Operations	<u>693,135</u>	<u>492,086</u>	<u>201,049</u>	<u>41%</u>
Net Ordinary Income - Combined Operations	<u>725,627</u>	<u>521,803</u>	<u>203,824</u>	<u>39%</u>

Moss Landing Harbor District
Profit & Loss YTD Comparison
 July 2015 through June 2016

	<u>Jul '15 - Jun 16</u>	<u>Jul '14 - Jun 15</u>	<u>\$ Change</u>	<u>% Change</u>
Other Income/Expense				
Other Income				
8000 · CAPITAL PROJECT REVENUE				
8215 · FEMA Grant Receivable		506,041	-506,041	-100%
Total 8000 · CAPITAL PROJECT REVENUE		<u>506,041</u>	<u>-506,041</u>	<u>-100%</u>
Total Other Income		506,041	-506,041	-100%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9054 · Sea Lion Deterrent Fencing				
9052 · NH Wharf Entrance Repair	9,070		9,070	100%
5880 · Dredging	82,602	31,001	51,601	166%
9050 · Project Consultant	693		693	100%
9302 · Tsunami shoreline repairs	37,247	31,872	5,375	17%
9800 · Dock Replacement	253,943		253,943	100%
9309 · New NH Restaurant	46,913		46,913	100%
9250 · Security Camera				
9565 · Miscellaneous Capital Projects	9,545		9,545	100%
9150 · Cannery	10,982		10,982	100%
9420 · NH Launch Ramp				
Total 9000 · CAPITAL PROJECT EXPENSES	<u>450,995</u>	<u>62,873</u>	<u>388,122</u>	<u>617%</u>
Total Other Expense	<u>450,995</u>	<u>62,873</u>	<u>388,122</u>	<u>617%</u>
Net Other Income	<u>-450,995</u>	<u>443,168</u>	<u>-894,163</u>	<u>-202%</u>
Net Income	<u><u>274,632</u></u>	<u><u>964,971</u></u>	<u><u>-690,339</u></u>	<u><u>-72%</u></u>

Moss Landing Harbor District
A/P Aging Summary
As of June 30, 2016

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Airgas	74.75	0.00	0.00	0.00	0.00	74.75
Big Bear Bottled Water	53.50	53.75	0.00	0.00	0.00	107.25
Byte Technology	37.50	0.00	0.00	0.00	0.00	37.50
CalPERS	0.00	-7,562.78	0.00	0.00	0.00	-7,562.78
Carmel Marina Corporation	109.72	0.00	0.00	0.00	0.00	109.72
Cintas	445.43	0.00	0.00	0.00	0.00	445.43
Henderson Marine Supply	258.87	0.00	0.00	0.00	0.00	258.87
Jarvis, Fay, Doportto & Gibson, LLP	9,352.50	0.00	0.00	0.00	0.00	9,352.50
Konica Minolta Premier Finance	291.18	0.00	0.00	0.00	-117.11	174.07
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
MBS Business Systems	49.24	0.00	0.00	0.00	0.00	49.24
Monterey County Environmental Health	0.00	-1,344.00	0.00	0.00	0.00	-1,344.00
MP Express	2,897.36	0.00	0.00	0.00	0.00	2,897.36
Norman Trengove	162.00	0.00	0.00	0.00	0.00	162.00
Pajaro Valley Lock Shop	0.00	45.45	0.00	0.00	0.00	45.45
Pajaro/Sunny Mesa C.S.D.	3,212.83	0.00	0.00	0.00	0.00	3,212.83
Principal Financial	0.00	-252.94	0.00	0.00	0.00	-252.94
Rabobank	227.62	0.00	0.00	0.00	0.00	227.62
SDRMA	0.00	-16,309.84	0.00	0.00	0.00	-16,309.84
Sea Engineering, Inc.	12,914.00	0.00	0.00	0.00	0.00	12,914.00
Social Vocational Services, Inc.	0.00	-1,022.45	0.00	0.00	0.00	-1,022.45
U.S. Bank	1,803.23	0.00	0.00	0.00	0.00	1,803.23
United Site Services of Calif., Inc.	102.46	0.00	0.00	0.00	0.00	102.46
Valero Marketing and Supply Company	370.61	0.00	0.00	0.00	0.00	370.61
VALIC	4,274.43	0.00	0.00	0.00	0.00	4,274.43
Verizon Wireless	89.45	0.00	0.00	0.00	0.00	89.45
Vision Sevice Plan	0.00	-127.88	0.00	0.00	0.00	-127.88
Wald, Ruhnke & Dost Architects, LP	1,102.13	0.00	0.00	0.00	0.00	1,102.13
Wendy L. Cumming, CPA	2,835.00	0.00	0.00	0.00	0.00	2,835.00
TOTAL	<u>40,663.81</u>	<u>-26,920.69</u>	<u>0.00</u>	<u>0.00</u>	<u>-117.11</u>	<u>13,626.01</u>

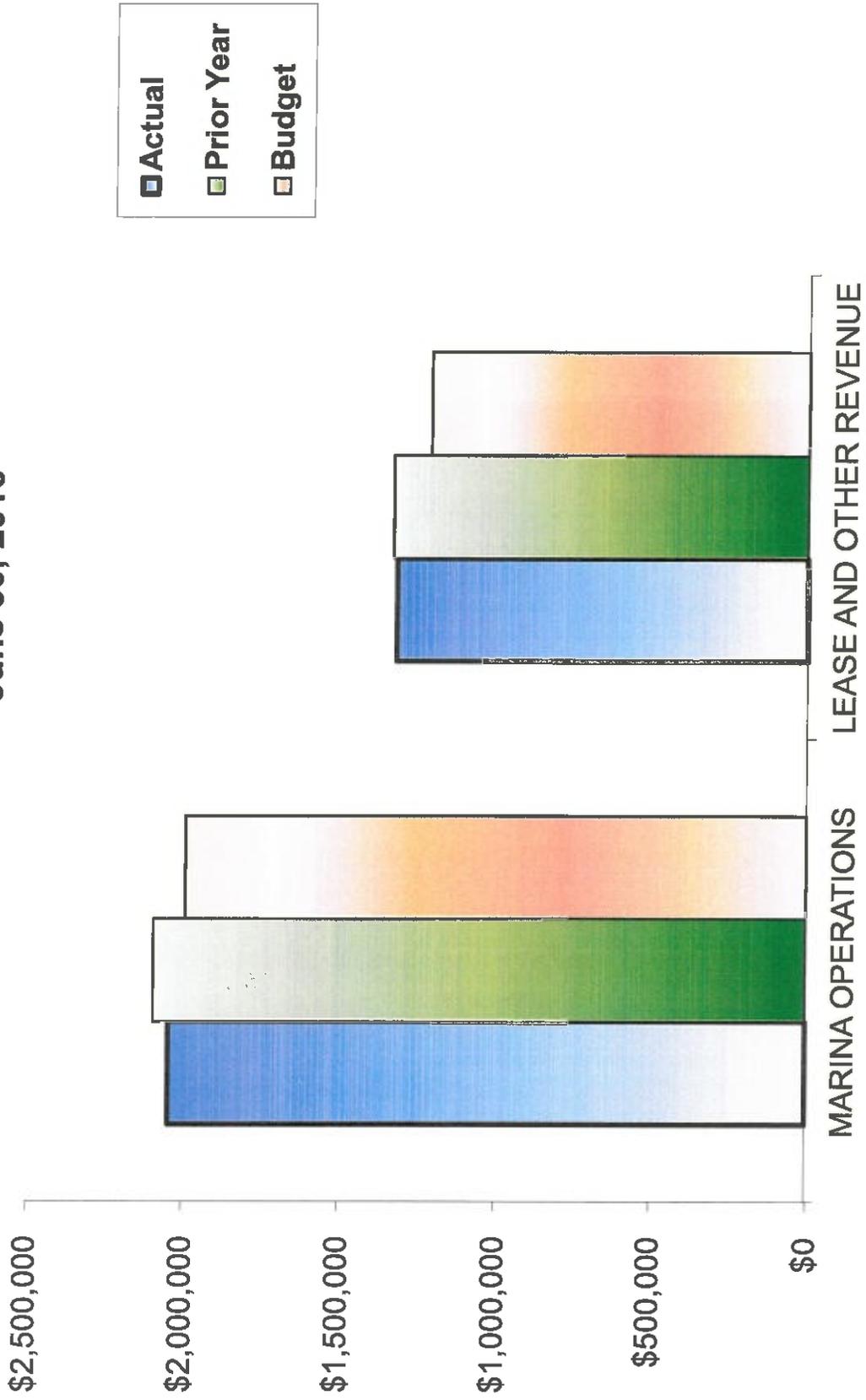
**Moss Landing Harbor District
Warrant Listing
As of June 30, 2016**

Type	Date	Num	Name	Amount
1009 · Union - Operating				
Bill Pmt -Check	06/03/2016	16358	Aspen Enviromental Group	-33,670.75
Bill Pmt -Check	06/03/2016	16359	AT&T	-517.34
Bill Pmt -Check	06/03/2016	16360	Auto Care Towing	-787.50
Bill Pmt -Check	06/03/2016	16361	Big Bear Bottled Water	-64.45
Bill Pmt -Check	06/03/2016	16362	Carmel Marina Corporation	-109.72
Bill Pmt -Check	06/03/2016	16363	Jarvis, Fay, Doportto & Gibson, LLP	-15,858.03
Bill Pmt -Check	06/03/2016	16364	Lee Harry	-612.20
Bill Pmt -Check	06/03/2016	16365	Luke Le	-365.50
Bill Pmt -Check	06/03/2016	16366	Mike Brown	-113.00
Bill Pmt -Check	06/03/2016	16367	Norman Krebill	-841.50
Bill Pmt -Check	06/03/2016	16368	Pettigrew & Foletta	-37.71
Bill Pmt -Check	06/03/2016	16369	Pitney Bowes Global Financial Svc LLC	-129.15
Bill Pmt -Check	06/03/2016	16370	Principa! Financial	-252.94
Bill Pmt -Check	06/03/2016	16371	SDRMA	-16,309.84
Bill Pmt -Check	06/03/2016	16372	Sea Engineering, Inc.	-696.00
Bill Pmt -Check	06/03/2016	16373	Social Vocational Services, Inc.	-1,022.45
Bill Pmt -Check	06/03/2016	16374	Stephen Pate	-641.50
Bill Pmt -Check	06/03/2016	16375	Todd Kapp	-303.00
Bill Pmt -Check	06/03/2016	16376	Unisource Worldwide, Inc.	-1,482.18
Bill Pmt -Check	06/03/2016	16377	Valero Marketing and Supply Company	-314.37
Bill Pmt -Check	06/03/2016	16378	Vision Sevice Plan	-127.88
Bill Pmt -Check	06/03/2016	16379	AT&T	-208.62
Bill Pmt -Check	06/13/2016	16380	Airgas	-77.02
Bill Pmt -Check	06/13/2016	16381	AT&T	-103.59
Bill Pmt -Check	06/13/2016	16382	Auto Care Towing	-945.00
Bill Pmt -Check	06/13/2016	16383	Byte Technology	-37.50
Bill Pmt -Check	06/13/2016	16384	CalPERS	-7,562.78
Bill Pmt -Check	06/13/2016	16385	Carmel Marina Corporation	-707.72
Bill Pmt -Check	06/13/2016	16386	Castroville Tire and Rim	-30.00
Bill Pmt -Check	06/13/2016	16387	Cintas	-527.60
Bill Pmt -Check	06/13/2016	16388	Corralitos Electric	-4,900.00
Bill Pmt -Check	06/13/2016	16389	Dixon & Son Tire	-40.21
Bill Pmt -Check	06/13/2016	16390	Dustin Adams	-50.00
Bill Pmt -Check	06/13/2016	16391	Ferrante, Vincent	-848.58
Bill Pmt -Check	06/13/2016	16392	Konica Minolta Premier Finance	-291.18
Bill Pmt -Check	06/13/2016	16393	Monterey Regional Waste Management Dist.	-2,869.99
Bill Pmt -Check	06/13/2016	16394	Moss Landing Boat Works	-2,250.00
Bill Pmt -Check	06/13/2016	16395	MRWPCA	-5,893.31
Bill Pmt -Check	06/13/2016	16396	Pajaro/Sunny Mesa C.S.D.	-2,087.35
Bill Pmt -Check	06/13/2016	16397	Pettigrew & Foletta	-37.71
Bill Pmt -Check	06/13/2016	16398	PG&E	0.00
Bill Pmt -Check	06/13/2016	16626	Rabobank	-456.25
Bill Pmt -Check	06/13/2016	16627	Redshift	-136.85

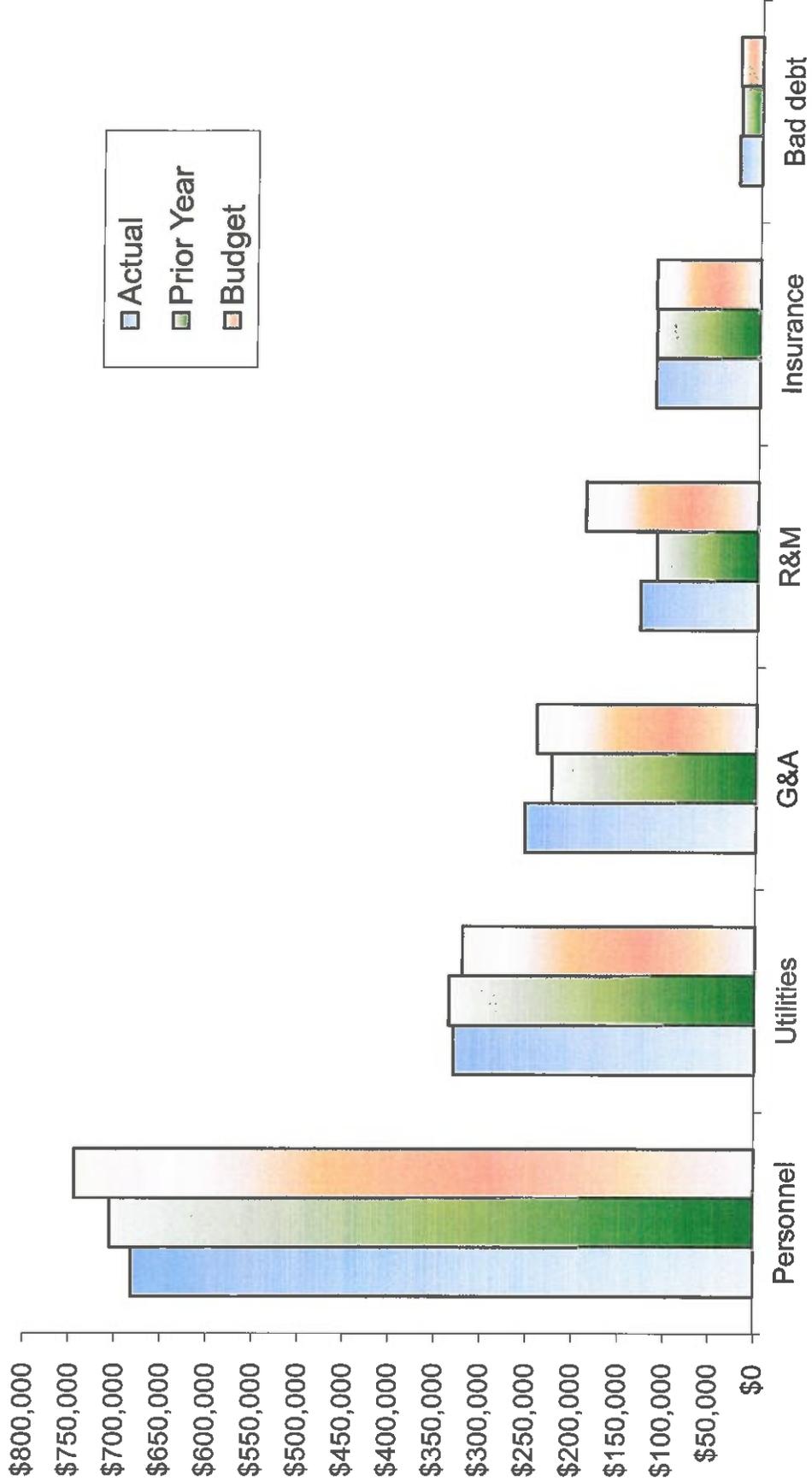
**Moss Landing Harbor District
Warrant Listing
As of June 30, 2016**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	06/13/2016	16628	Royal Wholesale Electric	-133.46
Bill Pmt -Check	06/13/2016	16629	Ryan Denker	-445.00
Bill Pmt -Check	06/13/2016	16630	Sea Engineering, Inc.	-348.00
Bill Pmt -Check	06/13/2016	16631	Sunrise Express	-43.33
Bill Pmt -Check	06/13/2016	16632	Tim Maricich	-163.44
Bill Pmt -Check	06/13/2016	16633	U.S. Bank	-1,133.83
Bill Pmt -Check	06/13/2016	16634	VALIC	-6,412.96
Bill Pmt -Check	06/13/2016	16635	Verizon Wireless	-391.03
Bill Pmt -Check	06/13/2016	16639	Vision Sevice Plan	0.00
Bill Pmt -Check	06/13/2016	16636	WASH	-202.08
Bill Pmt -Check	06/13/2016	16637	Carmel Marina Corporation	-653.04
Bill Pmt -Check	06/13/2016	16638	Carmel Marina Corporation	-2,506.08
Bill Pmt -Check	06/13/2016	16640	Principal Financial	0.00
Bill Pmt -Check	06/13/2016	16641	Principal Financial	-252.94
Bill Pmt -Check	06/13/2016	16642	Social Vocational Services, Inc.	-1,022.45
Bill Pmt -Check	06/13/2016	16643	Vision Sevice Plan	-127.88
Bill Pmt -Check	06/24/2016	16649	Aspen Enviornmental Group	-7,337.63
Bill Pmt -Check	06/24/2016	16650	AT&T	-208.62
Bill Pmt -Check	06/24/2016	16651	Bradley Kampas	-305.40
Bill Pmt -Check	06/24/2016	16652	Caravel	-9,600.00
Bill Pmt -Check	06/24/2016	16653	Dixon & Son Tire	-40.21
Bill Pmt -Check	06/24/2016	16654	Doug DeGeorge	-25.00
Bill Pmt -Check	06/24/2016	16655	Henderson Marine Supply	0.00
Bill Pmt -Check	06/24/2016	16656	Jarvis, Fay, Doport & Gibson, LLP	-9,081.94
Bill Pmt -Check	06/24/2016	16657	Kelly-Moore Paint Co	-320.03
Bill Pmt -Check	06/24/2016	16658	Linda G. McIntyre	-400.00
Bill Pmt -Check	06/24/2016	16659	MBS Business Systems	0.00
Bill Pmt -Check	06/24/2016	16660	MCS Inc.	-5,900.00
Bill Pmt -Check	06/24/2016	16661	Monterey County Environmental Health	-1,344.00
Bill Pmt -Check	06/24/2016	16662	PG&E	-1,636.79
Bill Pmt -Check	06/24/2016	16663	Sam Frazier	-154.85
Bill Pmt -Check	06/24/2016	16664	Scotts Valley Sprinkler and Pipe Supply	-171.86
Bill Pmt -Check	06/24/2016	16665	Sea Engineering, Inc.	-8,229.00
Bill Pmt -Check	06/24/2016	16666	SVS Client Contract Billing	-1,022.45
Bill Pmt -Check	06/24/2016	16667	Tommy Razzerca	0.00
Bill Pmt -Check	06/24/2016	16668	Uline	-5,589.83
Bill Pmt -Check	06/24/2016	16669	Unisource Worldwide, Inc.	-1,405.60
Bill Pmt -Check	06/24/2016	166670	United Site Services of Calif., Inc.	-120.57
Bill Pmt -Check	06/24/2016	16671	Valero Marketing and Supply Company	-323.49
Bill Pmt -Check	06/24/2016	16672	Wald, Ruhnke & Dost Architects, LP	-767.50
Bill Pmt -Check	06/24/2016	16644	AT&T	-486.14
Check	06/28/2016	1128	Premium Assignment Corporation	-12,188.00
Total 1009 · Union - Operating				-184,812.70
TOTAL				-184,812.70

**Marina, Lease and Other Revenue
Year to Date Actual vs. Budget and Prior Year
June 30, 2016**



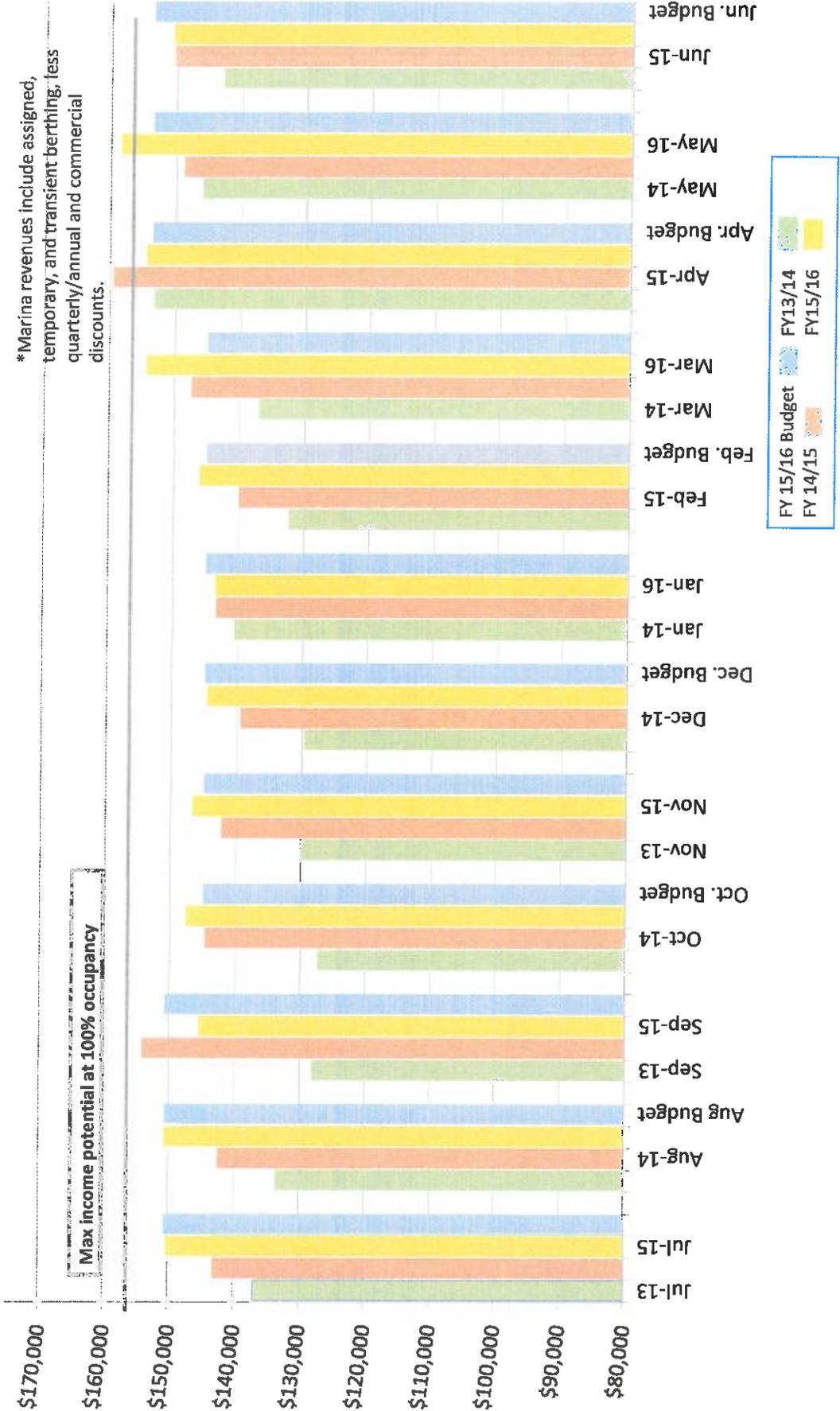
Operating Expenses
 Year to Date Actuals vs. Budget and Prior Year
 June 30, 2016

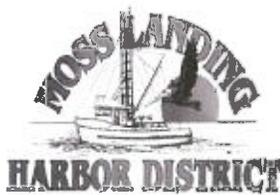


****Expenses Exclude Dredging, Depreciation and Interest Expenses****

Moss Landing Harbor District Marina Revenue* (Berthing) - 3 Year Comparison

*Marina revenues include assigned, temporary, and transient berthing, less quarterly/annual and commercial discounts.





7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF JULY27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 7.28.16: No further request from potential lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans delaying project; required a survey at District expense & encroachment permit on CT unimproved Right of Way adjacent to wharf damage.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF JULY27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 7.28.16: No further request from potential lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans delaying project; required a survey at District expense & encroachment permit on CT unimproved Right of Way adjacent to wharf damage.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

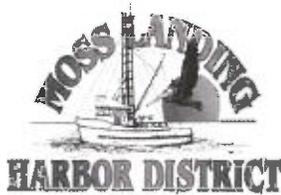
BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF JULY27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 7.28.16: No further request from potential lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans delaying project; required a survey at District expense & encroachment permit on CT unimproved Right of Way adjacent to wharf damage.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF JULY27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 7.28.16: No further request from potential lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans delaying project; required a survey at District expense & encroachment permit on CT unimproved Right of Way adjacent to wharf damage.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

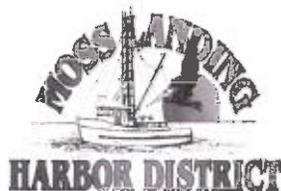
GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF JULY27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 7.28.16: No further request from potential lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans delaying project; required a survey at District expense & encroachment permit on CT unimproved Right of Way adjacent to wharf damage.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

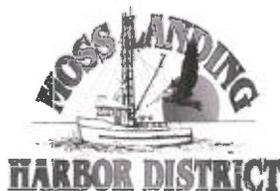
BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF JULY27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 7.28.16; No further request from potential lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans delaying project; required a survey at District expense & encroachment permit on CT unimproved Right of Way adjacent to wharf damage.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

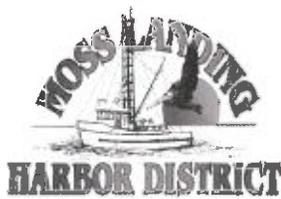
BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF JULY27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 7.28.16: No further request from potential lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans delaying project; required a survey at District expense & encroachment permit on CT unimproved Right of Way adjacent to wharf damage.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

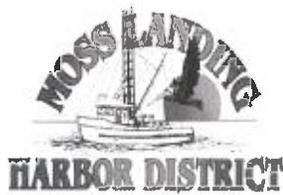
GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF JULY27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 7.28.16: No further request from potential lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	EI Niño storms created emergency; Cal Trans delaying project; required a survey at District expense & encroachment permit on CT unimproved Right of Way adjacent to wharf damage.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 EI Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

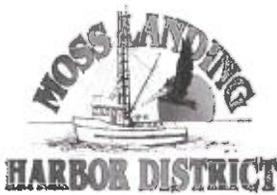
GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF JULY27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 7.28.16: No further request from potential lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans delaying project; required a survey at District expense & encroachment permit on CT unimproved Right of Way adjacent to wharf damage.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



GENERAL MANAGER
HARBORMASTER
Linda G. McIntyre, Esq

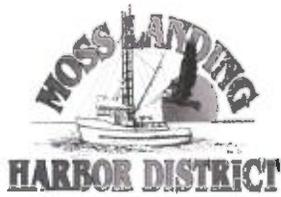
BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

STAFF REPORT

ITEM NUMBER 4 – PROJECT STATUS BOARD MEETING OF JULY27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Building Construction	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box during NH Building project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Building Construction	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.			X	Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016. UPDATE 7.28.16: No further request from potential lessor
After NH Building Construction	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017??	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Building construction	Postponed due to budget constraints* Magnetic Key Card system installation			X	B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs by end of summer 2016	NH pedestrian wharf and gangway access erosion			X	El Niño storms created emergency; Cal Trans delaying project; required a survey at District expense & encroachment permit on CT unimproved Right of Way adjacent to wharf damage.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shooting coupled with constant paintball gun use)			X	Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
FY 2017	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; because of 2 El Niño emergency projects will have to budget in 2017

***NORTH HARBOR BUILDING HAS PRIORITY.**



BOARD OF COMMISSIONERS
Russ Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



**EXECUTIVE
GENERAL MANAGER**

HARBORMASTER
Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 5 – COMMUNITY RELATIONS, REQUESTS, ISSUES BOARD MEETING OF JULY 27, 2016

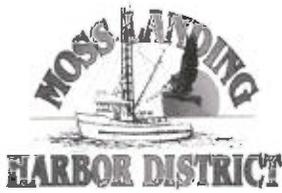
1. A Moss Landing Community Plan meeting was held on July 14 attended by the GM, Board President Russ Jeffries and Board Vice President Tony Leonardini. John Ford has returned as the lead for the County General Plan update, and he introduced David Mack who has replaced Martin Carver on the Moss Landing Community Plan element.
2. Sadly, a long-time sea otter resident of the G-Dock area was hit by a car and killed on Moss Landing Road as it crossed from the Moro Cojo Slough back to the Harbor. There was news coverage of this incident on KION 46, KSBW 8; and several Santa Cruz, San Jose and Bay area media outlets. The GM received numerous emails, phone calls and comments were seen on social media. Many blame the harbor for "closing the tide gates" and blocking the otters' safe passage under the road.

The reality is Monterey County Water Resources (Mark Foxworthy, phone 831.755.8984, email foxworthyme1@co.monterey.ca.us) has jurisdiction over the tide gates, and Monterey County Public Works (Shawn Atkins; phone 831.755.4929, email AtkinsSD@co.monterey.ca.us;) has jurisdiction over the County road with regard to signage, speed limits, visual warnings, etc.

Following the otter's death the GM met with the USFWS Southern Sea Otter Recovery & Marine Conservation Coordinator, the MB Aquarium's Sea Otter Program Manager, Monterey County Water Resources and Monterey County Public Works in order discuss options for minimizing the risk to otters that may venture across the road. Otter Crossing signs are being prepared and installed by Mo Co Public Works; there was discussion of speed humps (gentler slope than speed bumps), a flashing yellow light; asking PG & E to install lighting over the road, and building a separate culvert. Although Public Works expressed doubt about any of the options other than signage, the rep will take the suggestions back to the Director of Public Works for consideration.

3. The GM met with Assembly Member Mark Stone who was making the rounds to many agencies to get a better sense of what their issues are. It was a very pleasant 45 minute meeting in which he offered to consider any legislation we might want him to draft. I told him I would resurrect my legislative request file and probably submit some items for his consideration, such as raising the cap on borrowing; raising the cap on Public Works projects of \$5,000 which must go out to bid and eliminating certain reporting requirements such as any public works project of \$1000 or more in cost.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS
 Russ Jeffries
 Tony Leonardini
 Vince Ferrante
 Andrew Amaral
 Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
 MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
 FACSIMILE – 831.633.4537



EXECUTIVE
 GENERAL MANAGER
 HARBORMASTER

Linda G. McIntyre, Esq.

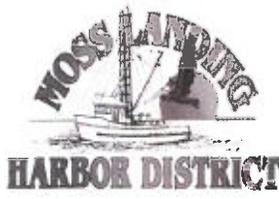
STAFF REPORT

ITEM NUMBER 6 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF JULY 27, 2016

As of July 20, 2016

Permittee	Issue Date	Status	Permit Type	Exp. Date
Fast Raft	7/8/2015	Current	Facilities Use	7/8/2016
MLML San Jose State - R. Starr	8/16/2015	Current	Facilities Use	8/16/2016
Long Marine Lab/U.S. Geo Survey	9/1/2015	Current	Facilities Use	9/1/2016
Elkhorn Slough Safari - merchandising	10/1/2015	Current	Peddlers	10/1/2016
Elkhorn Slough Safari - tours	10/1/2015	Current	Facilities Use	10/1/2016
Blue Water Ventures	10/31/2015	Current	Facilities Use	10/31/2016
Wild Fish - Vicki Crow	11/20/2015	Current	Peddlers	11/20/2016
Blue Water Marine	11/2/2015	Current	Facilities Use	11/2/2016
Pacific Yachts - Chris Chrones	1/1/2016	Current	Facilities Use	01/1/2017
Elkhorn Slough Research Foundation	1/1/2016	Current	Facilities Use	1/1/2017
Monterey Bay Hydrobikes	2/4/2016	Current	Facilities Use	2/4/2017
Blue Ocean Whale Watch	2/18/2016	Current	Facilities Use	2/18/2017
Whisper Charters	2/22/2016	Current	Facilities Use	2/22/2017
Kahuna Sportfishing	3/19/2016	Current	Facilities Use	3/19/2017
REI Outdoor School	3/26/2016	Current	Facilities Use	3/26/2017
Venture Quest Kayaking	5/16/2016	Current	Facilities Use	5/16/2017
Kayak Connection	5/18/2016	Current	Facilities Use	5/18/2017
Secret Harbor Charter Tours	5/24/2016	Current	Facilities Use	5/24/2017
Sanctuary Cruises	6/6/2016	Current	Facilities Use	6/6/2017
Sea Goddess Whale Watching	6/10/2016	Current	Facilities Use	6/10/2017
MBARI - Slough Test Moorings	6/27/2016	Current	Facilities Use	6/27/2017
SUP Shack	TBD	New App	Facilities Use	
Sea Mist Entertainment Food Truck	TBD	Approved	Peddlers	

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS
Russ Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



EXECUTIVE
GENERAL MANAGER

HARBORMASTER
Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 7 – MEETING ANNOUNCEMENTS BOARD MEETING OF JULY 27, 2016

Sunday, July 31, 2016 – Moss Landing 46th Annual Street Faire

August 6-7, 2016 - Moss Landing Marine Labs 50th Anniversary Celebration

August 22, 2016 – Monterey Regional Water Pollution Control Agency Public Hearing on the Pure Water Monterey Groundwater Replenishment Project. 2-3:30 p.m., 831.645.4605 or yohana@mrwpca.com

August 30-September 1, 2016 – The Marine Resource Education Program West Coast Workshop. Application required; commercial and recreational fishermen, scientists, managers and other marine resource professionals encouraged to apply. (207) 228-1684, www.gmri.org/mrepwest

October 15, 2016 MBARI Annual Open House will be held on October 15, 2016, www.mbari.org/about/mbari-open-house/.

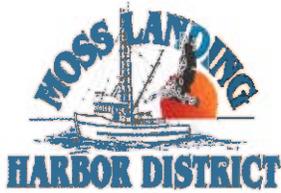
2016 Meeting Schedule Monterey Bay National Marine Sanctuary Advisory Council (SAC). For more information contact Nichole Rodriguez, nichole.rodriguez@noaa.gov; 831.647.4206

August 19th – Moss Landing
October 21st – Cambria
December 8th – Monterey

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

2016 Meeting Schedule Special Districts Association of Monterey County
(Tuesdays)
July 19, 2016
October 18, 2016

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER
HARBORMASTER

Linda G. McIntyre, Esq.

ITEM NUMBER 8 - ASSIGNED LIVEBOARD REPORT BOARD MEETING OF JULY 27, 2016

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveboard vessels and all persons living aboard. The permits for these liveboards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

LIVEBOARDS

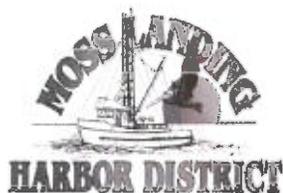
<u>Name</u>	<u>Vessel</u>
1. Avis, S.	<i>Sportfisher</i> , ON 556296
2. Anderson, T.	<i>Lanikai</i> CF 4134N
3. Auten, D.	<i>Serenity</i> , CF 8246 VH
4. Bachmanova A. / Perpignani R.	<i>Expresso</i> , ON991915
5. Bohigian, D.	<i>Finesse</i> , CF 3764 ET
6. Burns, P.	<i>Tralfamadore</i> , CF 9430 GL
7. Byrnes, K.	<i>Grand Slam</i> , CF 4540 FE
8. Callahan, T.	<i>Deb on Air</i> , CF 3174 HA
9. Cayuela, R.	<i>Rachel Angelet</i> , CF 6969 UB
10. Chojnowski, G. / Barker L.	<i>Moon Shadow</i> , CF 2325 SZ
11. Clark, N.	<i>China Cloud</i> , ON 999772
12. Cloer, J./Ajuria M.	<i>Laurie</i> , CF 2688 EX
13. Chambers, B.	<i>Pyxis</i> , ON 984193
14. Comendant, T.	<i>Mariah</i> , CF 9747 GR
15. Crow, F.	<i>Tortuga</i> , ON 1190479
16. Degnan, P.	No Name, CF 8344 GT
17. Delahanty, G./Graham,R.	<i>Dreamer</i> 8370 EA
18. Elwell, G.	<i>Pearl</i> , ON 557575
19. Faneuf, C. / Clifford L.	<i>Sandpiper</i> , CF 6280 EU
20. Felicano, J.	<i>Takara</i> , CF 3767 AS
21. Graham, D.	<i>Shelter Dog</i> , ON 593068
22. Harrington, H.	<i>Isle of View</i> , ON 997142
23. Ho, R.	<i>Carolynn Ann</i> CF 5796 FG
24. Heatley, J.	<i>Darla Jean</i> , CF 2303 UN
25. Jerred, D.	<i>Westwind</i> , CF8564 GM
26. Groom D	<i>Phoenix</i> , CF 5084 GJ
27. Jones, H.	<i>Laetare</i> , CF 5495 YB
28. Jones, T.	<i>Sanity</i> , CF 5249 SC

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

29. Johnson, J. /LaFever M.
30. Kampas,B./ Kampas T.
31. Knudson L./Knudson A.
32. Kurle L.
33. Larke, R.
34. Bennett G.
35. Maris, T.
36. Markley, S.
37. Nieman J.
38. Niswonger, R.
39. Nunes, D.
40. Otis, T.
41. Phelps, B./Gruber R.
42. Phillips A/Flavin S/Flavin C/Flavin S
43. Vasquez A/Vasquez R/ Vasquez R
44. Raaphorst, D./Raaphorst M.
45. Reins, D.
46. Rotger, M.
47. Roulet, J.
48. Piro, Daniel
49. Schuber, T.
50. Stegmann, R.
51. Stark, H.
52. Snyder, R.
53. Thomas, B.
54. Tufts, M./White,P./Wiseman,R./son
55. Warren, R.
56. Whaley, C/ Whaley C.
57. Woytek, B.
58. Wolinski, P.
59. Waters, J./Waters, M.

Aztlan, ON 281903
Tee-Time CF 5670 UY
Spellbound, ON 082155
Sweet Liberty ON 105217
Rhiannon, CF 8551 CA
Zinful, CF 5419 JG
Nimble, CF 3730 KB
Olivia, CF 0322 VP.
Inia, ON 1074183
Illusion, CF 0836 TA
Auroora, ON 676686
Blue Moon, CF 1886 GT
Shadow II, ON 661129
Odyle, ON 559168
Lorraine, CF 0533 JL
Spirit, ON 664971
Second Paradise, ON 912484
Raven, ON 241650
Double Eagle, ON 519846
Gulf Star, CF 6082 GL
Bulldog, ON 1219673
Wild Goose, ON 589319
Outta Here, CF 8370 EA
Jeannie B, ON 261236
Coho, CF 9974 KK
Enchantress, CF 0878 SX
La Wanda, CF 5014 FR
Karuna, ON 653218
Menez La Vie, ON 6700921
Ramona, ON 1114657
No Name CF 5670 GD

Total Vessels: 59
 Total Persons: 79
 Pending Aps: -1-



BOARD OF COMMISSIONERS
 Russ Jeffries
 Tony Leonardini
 Vincent Ferrante
 Andrew Amaral
 Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
 MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
 FACSIMILE – 831.633.4537



**EXECUTIVE
 GENERAL MANAGER**

HARBORMASTER
 Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 9 - SLIP INCOME REPORT
 BOARD MEETING OF July 27, 2016

Slip Rates 2015/2016 per linear foot:

Assigned: \$7.15/ft./month
 Temporary: \$11.35/ft./month
 Transient: \$1.00/ft./day

INCOME

June 2016

\$150,551

June 2015

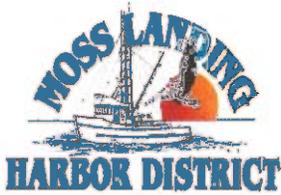
\$152,344

June 2016 Budget

\$153,517

We are below budget by \$2,966, and below prior year revenue by \$2,793, due to higher temporary and transient berthing revenue.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER 10 – INCIDENT REPORT BOARD MEETING OF JULY 27, 2016

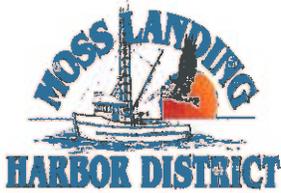
7/2/16 Staff received a call from a man in the North Harbor who reported a foul smell and some type of substance in the water near the launch ramp. Staff immediately investigated and interviewed individuals on site but found nothing, possibly due to the lapse of time between the man's reported observations and the time he called staff (several hours). The GM called the man for additional information but was unable to acquire any further clues. Staff is monitoring the area.

7/3/16 A Sea Otter was struck by a vehicle while attempting to cross Moss Landing Road near the Moro Cojo Slough. Staff moved the otter's body from the roadway and contacted the Monterey Bay Aquarium which sent a representative to pick up the deceased otter's remains.

7/15/16 A vessel on E dock caught fire which appeared to have originated in the hold; staff contacted North Monterey County Fire which responded very quickly and the firefighters were able to extinguish the flames. The fire was contained to the vessel; no persons were injured and no damage was caused to surrounding vessels or Harbor District docks.

No further incidents to report as of the date of this report July 19, 2016

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER 19 – North Harbor Erosion Emergency - UPDATE
BOARD MEETING OF JULY 27, 2016

Resolution 16-01, declaring El Niño-caused erosion at the North Harbor wharf access an emergency, states that Staff and the Board shall review the status of the emergency at every regularly scheduled meeting to determine whether the emergency can be terminated.

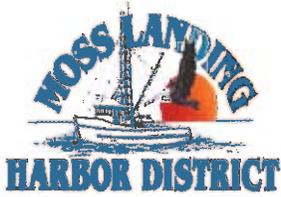
Erosion continues to deteriorate the wharf access and the electrical panel pad. The repair became more complicated due to the damage to the revetment below the waterline which our consultant hadn't seen until their recent hydrographic survey data was compared to the 3rd party topographic survey that we contracted. Our engineering consultant has prepared more extensive drawings per the requirements of a CalTrans encroachment permit application and has submitted them with the permit application to CalTrans.

Although Caltrans minimum review time for a permit is 3 weeks if there are no changes/questions, but can take up to 6 weeks and then add a week or two for revisions and resubmission for approval, it seems to be taking quite a bit of time.

Based on the observation and opinion of our engineering consultant and what can be seen with the naked eye, it is evident that the condition of the wharf area continues to be an emergency and work on the project should not be terminated.

The Board should indicate on the record by simple consensus that emergency conditions continue to exist and that the provisions of Resolution 16-01 should continue in full force and effect.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

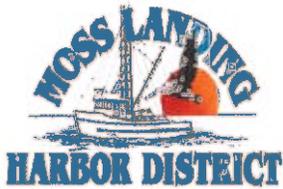
ITEM NUMBER – 20 – CONSIDER PAINT BALL GUN ORDINANCE BOARD MEETING OF JULY 27, 2016

It is my understanding that under current law individuals are allowed to deter sea lions in order to protect themselves, their property and to access their personal property. A number of folks throughout the Harbor have taken to using paintball guns to deter sea lions. At this time, this is a NOAA authorized sea lion deterrent.

However, if they use colored paintballs it can leave residue on the docks and if they inadvertently hit someone's vessel and it is not immediately rinsed off, it can become difficult to rub out the discoloration. Therefore, staff recommends enacting an Ordinance Code section that addresses the use of paintball guns in the Harbor.

Generally, such an Ordinance would prohibit the use of colored paintballs and require the use of only clear paintballs; it would prohibit aiming or shooting the paintball gun toward a human or any vessel, it would require immediate clean up if any residue should strike a vessel and leave a mark, and it would require compliance with current NOAA regulations relating to sea lion deterrents. Penalties for violating Ordinances are set out in other sections of the Ordinance Code but if required, this Ordinance may include termination of a slip permit for repeated offenses.

Staff invites Board discussion regarding the pros and cons of enacting such an Ordinance and welcomes suggestions as to content. Any proposed Ordinance would be reviewed by District Counsel and then brought back to a future meeting for Board adoption.



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER – 21 – CONSIDER PARKING FEE ADJUSTMENT BOARD MEETING OF JULY 27, 2016

Currently the most cost effective way of collecting parking fees is to provide metal pay boxes at various locations (due to vandalism and theft, there is only one box at North Harbor) with small envelopes and a tear off strip with a number matching the envelope number to place on the dash. Staff patrols North and South Harbor parking lots at peak parking hours during the day, placing small red notices on windshields of those vehicles displaying no parking permit. The license plate number of those vehicles are noted and entered into a logbook.

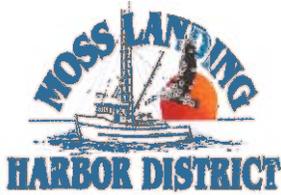
The notice advises the recipient that their license plate has been noted and to please pay for parking prior to leaving, writing their license number on the envelope. At the end of the day staff collects the pay envelopes and has to compare the license numbers entered on the pay envelope to the license numbers of those in the "failure to pay" log book.

The envelopes are costly, the red windshield notices are costly, staff time to distribute the notices is costly, staff time collecting envelopes, comparing license numbers on the envelopes to those in the "failure to pay" log book, opening envelopes, counting the parking money and preparing bank deposit slips is all costly and time consuming. Running license plates to identify registered owners of vehicles that have not paid, paper and postage, preparing and sending follow up form letters is costly and time consuming.

Staff believes 2/3 of the above process could be eliminated by offering visitor serving business permittees in the Harbor the opportunity to purchase bulk parking permits for their customers at a rate of \$6 per parking permit rather than \$8 per the Fee Schedule. Staff believes the reduction in revenue will be offset by the reduction in costs for pay envelopes, red notices, paper, postage and letter envelopes which are hard costs, as well as free staff to provide more and better customer service and engage in more productive tasks.

Staff recommends the Board direct the GM to prepare an Ordinance adding a parking fee category as above described to the Districts Fee Schedule and bring it back to the Board at a future meeting for consideration as a short term solution.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

**ITEM NUMBER – 22 – CONSIDER APPROVING GM CONTRACT AMENDMENT
BOARD MEETING OF JULY 27, 2016**

Attached is a proposed Amendment 1 to the GM's existing employment contract. If adopted, the amendment would extend the expiration date of the current contract by two years to June 30, 2019 as recommended by the Personnel Committee.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

**AMENDMENT 1 TO
AT WILL EMPLOYMENT AGREEMENT FOR
GENERAL MANAGER/HARBORMASTER**

This Agreement is made effective this 1st day of July, 2016, by and between the Moss Landing Harbor District (hereinafter "MLHD"), a political subdivision of the State of California, and Linda G. McIntyre (hereinafter "McIntyre").

RECITALS

A. McIntyre first served as the MLHD's Interim General Manager pursuant to appointment made on September 27, 2001, and thereafter as General Manager/Harbor Master in accordance with the terms and conditions of an "At Will Employment Agreement" (Agreement) executed in May of 2002; July of 2005; July of 2008; July of 2011, and July of 2014.

B. The Board and McIntyre desire to amend the July 2014 Agreement, which unless otherwise amended, will expire in June of 2017.

WITNESSETH, in consideration of the mutual promises contained herein, the parties agree to Amend the July 2014 Agreement as follows:

- 1. Section 4 of the 'At-Will Employment Agreement For General Manager/Harbormaster' is amended as follows:**

Section 4. Term of Agreement

McIntyre shall begin service under this Agreement on July 1, 2014 and the Agreement shall remain in effect until June 30, 2019 or until terminated by either party. Six months prior to the expiration of this Agreement, the Board shall determine whether or not to extend or renew this Agreement. Upon resolution of the Board, this Agreement may be extended for additional three year periods.

- 2. In all other respects, all provisions of the July 1, 2014 Agreement shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the dates set forth below.

MOSS LANDING HARBOR DISTRICT

BY: _____
Russ Jeffries, President

Date: _____

GENERAL MANAGER/HARBORMASTER

Linda G. McIntyre

Date: _____

Countersigned

By: _____
Vince Ferrante, Secretary
Board of Commissioners

Date: _____