



AGENDA
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road
MOSS LANDING, CA 95039
January 27, 2016, 7 P.M.

A. CLOSED SESSION

A closed session will be held immediately prior to the public open meeting, **and will begin at 6:00 p.m.** The public open meeting will begin **at 7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken at the Closed Session will be reported out at that time.

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park (formerly National Refractories). Negotiating parties: General Manager and District Counsel.
2. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Restaurant Pad). Negotiating parties: General Manager and District Counsel.
3. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD and 2. Deyerle vs. MLH.
4. Confer with legal counsel and General Manager regarding two (2) matters of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

Roll Call

Russ Jeffries – President	Linda G. McIntyre – General Manager
Tony Leonardini – Vice President	Mike Rodriguez – District Counsel
Vince Ferrante – Secretary	Tom Razzeca – Assistant General Manager
Andrew Amaral - Commissioner	Marie Della Maggiore – Dir. Of Administrative
Andrew Amaral – Commissioner	Services, Assistant to the GM
Margaret “Peggy” Shirrel, PhD. - Commissioner	

C. PRESIDENT’S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

D. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

E. ELECTION OF OFFICERS

1. ITEM – Nominations and election of the 2016 Officers Board of Harbor Commissioners. The General Manager will conduct the Election of Officers.

F. 2016 COMMITTEE APPOINTMENTS

2. ITEM - The President will appoint members of the Board to the various Harbor District committees:
 - a. Elkhorn Slough Advisory Committee

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

- b. Liveaboard Committee
- c. Harbor Improvement Committee
- d. Real Property Committee I
- e. Real Property Committee II
- f. Special Districts/LAFCO
- g. Personnel Committee
- h. Finance Committee
- i. Ad Hoc Budget Committee

G. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine by the Board of Harbor Commissioners and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

- 3. Approval of the December 16, 2015 Rescheduled November/December Meeting Minutes.

H. TREASURER'S REPORT

- 4. Financial Reports – Month ending December 31, 2015.

I. MANAGER'S REPORTS

The General Manager will make oral or written presentations on the below listed subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

- 5. Projects Status/Update
- 6. Community Relations; Requests/Issues
- 7. Summary of Permits Issued
- 8. Meeting Announcements
- 9. Assigned Liveaboard Report
- 10. Assigned Slip Income Report
- 11. Incident Report

J. COMMITTEE REPORTS

- 12. Finance Committee – Ferrante/Leonardini
- 13. Elkhorn Slough Advisory Committee – Amaral/Leonardini
- 14. Special Districts/LAFCO – Jeffries/Ferrante
- 15. Liveaboard Committee – Jeffries/Amaral
- 16. Harbor Improvement Committee – Amaral/Shirrel
- 17. Real Property Committee I – Jeffries/Leonardini
- 18. Real Property Committee II – Ferrante/Shirrel
- 19. Meetings Commissioners attended at District Expense (AB 1234 requirement)

K. NEW BUSINESS

- 20. ITEM – Consider adopting Resolution No. 16-01 declaring North Harbor wharf/visitor dock access erosion an emergency; authorize GM to proceed with emergency repairs.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

21. Consider adopting Resolution No 16-02 declaring B Dock finger replacement project an emergency; authorize GM to proceed with emergency repair.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

22. ITEM – Consider approving proposals from Caravel Environmental (Ken Israel) for various environmental consulting services; authorize GM to execute contracts.

- a. As Needed Consulting Services – Resolution No. 16-03
- b. 10 year Maintenance Dredge Permit – Resolution No. 16-04
- c. Eelgrass Survey – Resolution No. 16-05
- d. Dredged Material Management Plan – Resolution No. 16-06

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

23. ITEM – Consider donation toward Moss Landing Marine Laboratories 50th Anniversary Event.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

24. ITEM – Consider approval of NH restaurant shell architectural drawing; authorize the GM to publish an Invitation for Bids from construction contractors.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

L. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

M. ADJOURN MEETING

The next Regular Meeting of the Board of Harbor Commissioners is scheduled for February 24, 2016 at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA 95039. Individuals who require special accommodations are requested to contact the Executive Assistant to the General Manager by calling 831.633.5417 or by emailing dellamaggiore@mosslandingharbor.dst.ca.us no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by logging onto www.mosslandingharbor.dst.ca.us or by contacting the District at 831.633.5417. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



MINUTES RESCHEDULED REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road
MOSS LANDING, CA 95039
December 16, 2015 3:00 P.M.

OPEN SESSION – 2:00 PM

Public Comment: Before the Board adjourned to Closed Session Mark Pender, principal in the Blue Water Fish Farm project at the Moss Landing Commercial Park (MLCP) asked to address the Board. He mentioned that he had been told by MLCP that the outfall pipeline easement had been perfected, has spent 3 years obtaining permits and has federal money available but can't move forward until the pipeline lease is resolved. He said he is not going to sit back while a pissing contest between 2 parties goes on. He was disappointed when he saw MLCP's most recent proposal because we've digressed. He said he can get some agency to condemn the easement and neither party will benefit. President Jeffries thanked him for his comments.

A. CLOSED SESSION

B. The Board adjourned to closed session at 2:15 p.m. to discuss the following:

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park. Negotiating parties: General Manager and District Counsel.
2. Confer with legal counsel and General Manager regarding two (2) matters of litigation pursuant to Government Code § 54956.9(a): 1. Catalano vs. MLHD and 2. Deyerle vs. MLH.
3. Confer with legal counsel and General Manager regarding two (2) matters of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).
4. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Restaurant). Negotiating parties: General Manager and District Counsel.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:22 p.m. After the Pledge of Allegiance, roll was called.

Commissioners present:

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
Andrew Amaral – Commissioner
Peggy Shirrel - Commissioner

Staff present:

Linda G. McIntyre – General Manager
Mike Rodriguez – District Counsel
Tom Razzeca – Assistant General Manager
Marie Della Maggiore – Director of Administrative Services/Executive Assistant to the General Mgr.

C. PRESIDENT'S REMARKS

President Jeffries reported that the Board met in closed session; no reportable action was taken and direction was given to the General Manager and District Counsel. Commissioner Shirrel read aloud a memo written by General Manager Linda McIntyre announcing that, in addition to being the Executive Assistant to the General Manager, Marie Della Maggiore is now the Director of Administrative Services. GM McIntyre said the new title recognizes and more accurately reflects Ms. Della Maggiore's duties, skills and responsibilities and is well deserved.

D. PUBLIC COMMENTS

David Balch, attorney for the Moss Landing Commercial Park and Peoples Desal Project, gave a quick update on actions taken place regarding the lease negotiations between the District and MLCP since the last Board meeting. He said he thinks the latest proposal is fair and hopes to see an agreement reached very soon. Mark Pender, a principal of the Blue Water Fish Farm project, reiterated that his group is very disappointed no agreement has yet been reached.

E. CONSENT CALENDAR

1. Approval of the October 28, 2015 Regular Meeting Minutes. – A motion was made by Commissioner Ferrante and seconded by Commissioner Leonardini to approve the October 28, 2015 regular meeting minutes. The motion passed unanimously on a roll call vote.

F. FINANCIAL REPORT

2. Financial report October 2015 through the month ending November 30, 2015. – GM McIntyre gave the highlights of the financial report. Commissioner Ferrante asked how the expenses for the desal project were tracked. GM McIntyre explained and said requests to replenish the fund are processed in a timely manner.

A motion was made by Commissioner Shirrel and seconded by Commissioner Ferrante to accept the combined months-ending October 31, 2015 and November 30, 2015 financial report. The motion passed unanimously on a roll call vote.

G. MANAGER'S REPORTS

3. Projects Status/Update – Written report, no additional comments.
4. Community Relations; Requests/Issues – Written report, no additional comments.
5. Summary of Permits Issued – Written report, no additional comments.
6. Meeting Announcements – Written report, no additional comments.
7. Assigned Liveboard Report – Written report, no additional comments.
8. Slip Income Report – Written report, no additional comments.
9. Incident Report – Written report, no additional comments.

H. COMMITTEE REPORTS

10. Finance Committee – No meetings reported.
11. Elkhorn Slough Advisory Committee – No meetings reported.
12. Special Districts – No meetings reported.
13. Liveboard Committee – No meetings reported.
14. Harbor Improvement Committee – No meetings reported.
15. Real Property Committee I – No meetings reported.
16. Real Property Committee II – No meetings reported.
17. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). – Commissioner Ferrante reported he attended the CSDA year-end wrap-up meeting on November 13, 2015 in Sacramento. Commissioner Shirrel reported she attended the Pajaro Sunny Mesa Community Services District Board meeting and read GM McIntyre's letter to protest the rate increase which would negatively affect the District substantially. Commissioner Leonardini suggested a letter be sent to Supervisor Phillips who appoints the PSMCSD Board advising him we have over 600 slips that use water. Commissioners Jeffries and Leonardini attended a traffic circulation meeting. Roundabouts were discussed but are problematic. Commissioner Leonardini suggested a frontage road from Potrero to Molero Roads.

I. NEW BUSINESS

18. ITEM – Consider Adopting Resolution No. 15-10 amending Aspen Environmental Consulting agreement.

- a. Staff report – GM McIntyre gave the staff report.
- b. Public comment – No public comment.
- c. Board discussion – There was clarification of the duties Aspen will be required to perform related to NEPA. Commissioner Leonardini asked why we are moving forward with a contract for NEPA services ahead of the proponent, Nader Agha. District Counsel Rodriguez answered that no action would be taken on the part of the District until Mr. Agha agrees; that the Aspen Amendment is conditioned upon his agreement. He said part of the reason is the Sanctuary wanted to get Aspen on board for NEPA but they can't deal with them directly. GM McIntyre added that in the meeting with Sanctuary staff, it was conveyed that the Sanctuary looks to MLHD as the lead agency and we should continue to show good faith efforts including approving this Aspen Amendment. It also throws the ball back into Mr. Agha's court to move

forward and the District has nothing to lose because the Aspen Amendment does not become effective until Agha agrees.

d. Board action – A motion was made by Commissioner Ferrante and seconded by Commissioner Jeffries to adopt Resolution No. 15-10 amending the Aspen agreement. The motion passed unanimously on a roll call vote.

19. ITEM – Consider amending the Reimbursement Agreement dated March of 2014 as amended September 30, 2014, between the Moss Landing Harbor District and Nader Agha/the People's Moss Landing Water Desalination Project.

a. Staff report – Written report, no additional comments.

b. Public comment – No public comment.

c. Board discussion – No further discussion.

d. Board action – A motion was made by Commissioner Shirrel and seconded by Commissioner Ferrante to approve the amendment to the People's Moss Landing Water Desalination Project Reimbursement Agreement. The motion passed unanimously on a roll call vote.

20. ITEM – Consider dock replacement/repair projects; provide direction to staff.

a. Staff report – GM McIntyre gave the staff report.

b. Public comment – No public comment.

c. Board discussion – Commissioner Ferrante asked about the condition of the pilings to which GM McIntyre responded that yes, the majority are concrete and are in good condition. Commissioner Leonardini asked if new fingers could accommodate sea lion fencing. Assistant GM Razzeca said no but that we can do that ourselves. He added that the design will be able to incorporate fencing. GM McIntyre added that the quote includes a very substantial warranty and that we have references from other harbors that were very pleased with the product. She added that this will be booked as a Capital Project and the timeframe will be ASAP.

d. Board action – A motion was made by Commissioner Ferrante and seconded by Commissioner Amaral to approve Option #3 for the B Dock/visitor dock replacement project and authorized staff to move forward with the Notice Inviting Bids. The motion passed unanimously on a roll call vote.

J. COMMISSIONERS COMMENTS AND CONCERNS

President Jeffries reported that he received a phone call from Nader Agha who said he wanted another appraisal of the Moro Cojo Slough. President Jeffries also reported that David Balch called President Jeffries and they met in person. At that meeting President Jeffries told Mr. Balch he had no authorization to discuss, negotiate or authorize any action on the matter. He told Mr. Balch that all of his communications must be in writing to the GM and District Counsel. The Board wished everyone a very Merry Christmas.

K. ADJOURN MEETING

President Jeffries adjourned the meeting at 3:55 pm.

Respectfully submitted.

Vince Ferrante, Secretary
Board of Harbor Commissioners

ATTEST:

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

5:21 PM
01/21/16
Accrual Basis

Moss Landing Harbor District
Balance Sheet
As of December 31, 2015

	Dec 31, 15	Dec 31, 14	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1018 · Union Bank- Trust Account	477,298	376,181	101,118
1002 · Petty Cash	500	500	-
1010 · Union - M.M.	3,026,090	1,347,732	1,678,358
1009 · Union - Operating	117,840	127,356	(9,516)
1011 · Union - Payroll	28,488	(9,282)	37,770
1015 · 1st Capital Bank	1,540,296	1,537,219	3,077
1016 · Pinnacle Bank Interest Account	22,922	22,922	-
1020 · Umpqua - Restricted	1,007,342	1,005,481	1,861
1021 · Umpqua - CIEDB Reserved	-	571	(571)
Total Checking/Savings	6,220,776	4,408,680	1,812,096
Accounts Receivable			
11290 · Leases			
1282 · NNN Receivable	72,985	42,362	30,623
1294 · Monterey Fish	-	(6,386)	6,386
Total 11290 · Leases	72,985	35,976	37,009
1200 · Marina Receivables	53,492	58,485	(4,994)
1201 · Marina - Allow for Bad Debt	(18,802)	(18,500)	(302)
Total Accounts Receivable	107,674	75,962	31,713
Other Current Assets			
1271 · Prepaid Expenses			
1270 · Insurance	18,130	55,625	(37,495)
1280 · Other	266	2,985	(2,719)
Total 1271 · Prepaid Expenses	18,396	58,610	(40,214)
1210 · Grants Receivable	-	286,344	(286,344)
Total Other Current Assets	18,396	344,954	(326,559)
Total Current Assets	6,346,846	4,829,596	1,517,250
Fixed Assets			
1650 · Construction in Progress	319,505	257,375	62,130
1670 · Equipment	773,609	766,671	6,938
1700 · Improvements			
1710 · NH Buildings & Improvements	7,868,580	7,868,580	-
1720 · NH Floating Docks	524,675	524,675	-
1725 · NH Offsite Improvements	632,218	632,218	-
1730 · SH Buildings & Improvements	8,256,228	8,246,852	9,376
1740 · SH Floating Docks	9,135,149	9,098,326	36,823
Total 1700 · Improvements	26,416,851	26,370,652	46,199
1900 · Land	1,642,860	1,642,860	-
1800 · Less - Depreciation			
1805 · Equipment	(760,313)	(742,440)	(17,873)
1810 · NH Buildings & Improvements	(3,125,046)	(2,866,052)	(258,994)
1820 · NH Floating Docks	(480,045)	(468,065)	(11,980)

5:21 PM
01/21/16
Accrual Basis

Moss Landing Harbor District
Balance Sheet
As of December 31, 2015

	Dec 31, 15	Dec 31, 14	\$ Change
1825 · NH Offsite Improvements	(409,013)	(380,679)	(28,334)
1830 · SH Buildings & Improvements	(5,474,550)	(5,263,437)	(211,113)
1840 · SH Floating Docks	(4,554,365)	(4,137,242)	(417,123)
Total 1800 · Less - Depreciation	(14,803,331)	(13,857,914)	(945,417)
Total Fixed Assets	14,349,493	15,179,643	(830,150)
Other Assets			
1530 · Principal Financial CS	7,389	7,389	-
1320 · Workers Comp Deposit	200	200	-
Total Other Assets	7,589	7,589	-
TOTAL ASSETS	20,703,927	20,016,827	687,100

Moss Landing Harbor District
Balance Sheet
As of December 31, 2015

	Dec 31, 15	Dec 31, 14	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2010 · Accounts Payable	(21,622)	186,502	(208,124)
Total Accounts Payable	(21,622)	186,502	(208,124)
Other Current Liabilities			
2082 · MLCP Cost Reimb. Deposit	59,662	73,143	(13,481)
2005 · Accrued Employee IRA	3,366	-	3,366
2020 · Accrued Salaries Payable	2,285	2,098	187
2021 · Accrued Vacation	78,788	83,226	(4,438)
2023 · Accrued Payroll Taxes	(0)	-	(0)
2030 · Customer Deposits	289,651	273,310	16,340
2080 · Prepaid Berth Fees	162,260	171,306	(9,045)
2087 · Lease Deposits	14,164	41,491	(27,327)
2086 · Prepaid Leases			
20861 · Duke	21,420	19,989	1,432
20862 · MBARI	9,165	8,255	910
Total 2086 · Prepaid Leases	30,585	28,243	2,342
2051 · Note Interest Payable			
2062 · Umpqua Accrued Interest	54,478	56,475	(1,997)
Total 2051 · Note Interest Payable	54,478	56,475	(1,997)
Total Other Current Liabilities	695,240	729,293	(34,053)
Total Current Liabilities	673,618	915,795	(242,177)
Long Term Liabilities			
2605 · Umpqua Loan	4,406,076	4,755,901	(349,825)
Total Long Term Liabilities	4,406,076	4,755,901	(349,825)
Total Liabilities	5,079,694	5,671,696	(592,002)
Equity			
3050 · Prior Year Earnings	8,822,078	7,857,104	964,974
3020 · Retained Net Assets	6,456,231	6,456,231	-
Net Income	345,925	31,796	314,129
Total Equity	15,624,234	14,345,131	1,279,102
TOTAL LIABILITIES & EQUITY	20,703,927	20,016,827	687,100

Moss Landing Harbor District
Statement of Cash Flows
July through December 2015

Jul - Dec 15

OPERATING ACTIVITIES

Net Income	345,925.19
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases:1291 · Monterey Bay Kayak	8,593.64
11290 · Leases:1299 · Pottery Planet	7,474.08
1200 · Marina Receivables	-2,223.89
1201 · Marina - Allow for Bad Debt	12,750.00
11290 · Leases:1282 · NNN Receivable	14.93
1271 · Prepaid Expenses:1270 · Insurance	-18,130.08
1271 · Prepaid Expenses:1280 · Other	-265.50
1800 · Less - Depreciation:1805 · Equipment	10,200.54
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	129,496.98
1800 · Less - Depreciation:1820 · NH Floating Docks	6,018.48
1800 · Less - Depreciation:1825 · NH Offsite Improvements	14,691.48
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	104,389.02
1800 · Less - Depreciation:1840 · SH Floating Docks	207,199.98
2010 · Accounts Payable	-81,556.21
2005 · Accrued Employee IRA	3,365.62
2020 · Accrued Salaries Payable	-12,312.10
2021 · Accrued Vacation	-5,194.39
2023 · Accrued Payroll Taxes	-6,042.99
2030 · Customer Deposits	3,656.90
2080 · Prepaid Berth Fees	-5,206.15
2086 · Prepaid Leases:20861 · Duke	-29,828.52
2086 · Prepaid Leases:20862 · MBARI	-11,991.88
2087 · Lease Deposits	-28,125.00
2082 · MLCP Cost Reimb. Deposit	-9,700.29
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-2,000.00

Net cash provided by Operating Activities	641,199.84
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FINANCING ACTIVITIES

2605 · Umpqua Loan	-349,825.00
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Net cash provided by Financing Activities	-349,825.00
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Net cash increase for period	291,374.84
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Cash at beginning of period	5,929,401.05
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Cash at end of period	<u>6,220,775.89</u>
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Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2015

	<u>Jul - Dec 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	762,957	766,913	-3,956	99%
4115 · Temporary Berthing	102,969	102,614	355	100%
4130 · Transient Berthing	21,525	28,998	-7,473	74%
4112 · Qtrly/Annual Discount	-3,093	-3,688	595	84%
4113 · Commercial Vessel Dscnt	-8,391	-7,500	-891	112%
4114 · Away (1 mnth) Dscnt	-721	-372	-349	194%
4120 · Liveaboard Fees	52,943	51,000	1,943	104%
4260 · Towing - Intra Harbor	900	498	402	181%
4270 · Pumpouts	200	402	-202	50%
4140 · Non Operable Surcharge	0	174	-174	0%
4220 · Wait List	3,935	3,498	437	112%
4282 · Recovered Lien Costs	280	500	-220	56%
4280 · Late Fees	13,900	15,000	-1,100	93%
Total 4100 · Berthing Income	947,404	958,037	-10,633	99%
4200 · Other Income - Operations				
4225 · Merchandise	699	252	447	277%
4285 · Dog Fee	830	480	350	173%
4230 · SH Parking	70,642	31,000	39,642	228%
4290 · Misc	238	1,200	-962	20%
Total 4200 · Other Income - Operations	72,409	32,932	39,477	220%
Total 4000 · MARINA REVENUES	1,019,813	990,969	28,844	103%

Moss Landing Harbor District

Profit & Loss Budget vs. Actual

July through December 2015

Expense	Jul - Dec 15	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	1,437	1,000	437	144%
5921 · Internet Billing Service	938	906	32	104%
5210 · Dues & Subscriptions	3,612	2,730	882	132%
5220 · Office Supplies				
5223 · Administration	1,183	2,424	-1,241	49%
5225 · Operations	6,010	8,034	-2,024	75%
Total 5220 · Office Supplies	7,193	10,458	-3,265	69%
5230 · Postage & Equip Lease				
5232 · Meter Lease	240	282	-42	85%
5235 · Postage	547	744	-197	74%
Total 5230 · Postage & Equip Lease	787	1,026	-239	77%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	2,194	1,854	340	118%
5245 · Toner & Supplies	0	96	-96	0%
Total 5240 · Copier Lease & Supplies	2,194	1,950	244	113%
5250 · Telephone & Communications				
5253 · Administration	5,216	4,494	722	116%
5255 · Operations	660	618	42	107%
Total 5250 · Telephone & Communications	5,876	5,112	764	115%
5260 · Professional Services				
5269 · Payroll Processing	1,560	1,524	36	102%
5263 · Audit fees	14,500	14,000	500	104%
5262 · Accounting	18,023	22,500	-4,477	80%
5265 · Legal	51,329	50,004	1,325	103%
5268 · Computer Consulting	4,754	1,038	3,716	458%
Total 5260 · Professional Services	90,166	89,066	1,100	101%
5270 · Licenses & Permits	322			
5281 · Resale Merchandise	1,226			
5290 · Credit Card Fees	4,525	4,008	517	113%
Total 5200 · General & Administrative	118,276	116,256	2,020	102%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	128,949	125,280	3,669	103%
5315 · Operations	60,345	81,432	-21,087	74%
5318 · Maintenance	36,362	50,278	-13,916	72%
Total 5310 · Salaries	225,656	256,990	-31,334	88%
5330 · Payroll Taxes				
5333 · Administration	8,334	9,570	-1,236	87%
5335 · Operations	4,998	7,086	-2,088	71%
5338 · Maintenance	2,951	3,786	-835	78%

Moss Landing Harbor District

Profit & Loss Budget vs. Actual

July through December 2015

	Jul - Dec 15	Budget	\$ Over Budget	% of Budget
Total 5330 · Payroll Taxes	16,283	20,442	-4,159	80%
5340 · Employee Benefits				
5343 · Administration	41,070	37,656	3,414	109%
5345 · Operations	20,018	21,204	-1,186	94%
5348 · Maintenance	21,214	25,746	-4,532	82%
Total 5340 · Employee Benefits	82,302	84,606	-2,304	97%
5350 · Workers Compensation				
5353 · Administration	1,800	1,950	-150	92%
5355 · Operations	3,522	3,816	-294	92%
5358 · Maintenance	4,002	4,332	-330	92%
Total 5350 · Workers Compensation	9,324	10,098	-774	92%
5360 · Education & Training				
5363 · Administration	1,715	372	1,343	461%
Total 5360 · Education & Training	1,715	372	1,343	461%
Total 5300 · Personnel	335,280	372,508	-37,228	90%
5400 · Insurance				
5410 · Liability Insurance	54,632	57,498	-2,866	95%
Total 5400 · Insurance	54,632	57,498	-2,866	95%
5500 · Utilities				
5540 · Sewer	17,726	21,528	-3,802	82%
5510 · Garbage	26,470	25,626	844	103%
5520 · Gas and Electric	92,077	97,374	-5,297	95%
5530 · Water	14,448	15,888	-1,440	91%
Total 5500 · Utilities	150,721	160,416	-9,695	94%
5600 · Operating Supplies				
5610 · Vehicles	4,027	1,800	2,227	224%
5620 · Vessels	0	0	0	0%
5625 · Operations	10,687	10,698	-11	100%
Total 5600 · Operating Supplies	14,714	12,498	2,216	118%
5700 · Depreciation	235,998	236,250	-252	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	2,786	1,296	1,490	215%
5820 · Vessels	0	252	-252	0%
5830 · Equip Rental	1,577	4,146	-2,569	38%
5840 · Small Tools	600	2,868	-2,268	21%
5850 · Repair Materials	19,045	41,442	-22,397	46%
5860 · Outside Service Contracts	18,832	30,000	-11,168	63%
5870 · Derelict Disposal	16,580	10,000	6,580	166%
Total 5800 · Repairs & Maintenance	58,420	90,004	-30,584	66%
5900 · Financial Expenses				
5920 · Bank Service Charges	2,361			
5990 · Bad Debt	12,750	12,498	252	102%
Total 5900 · Financial Expenses	15,111	12,498	2,613	121%
Total · MARINA EXPENSES	984,152	1,057,928	-73,776	93%
Net Ordinary Income - Marina Operations	35,661	-66,959	102,620	-53%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2015

	Jul - Dec 15	Budget	\$ Over Budget	% of Budget
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	29,829	31,272	-1,443	95%
4052 · MBARI - MARS Cable	0	0	0	0%
4053 · MBARI	11,992	12,396	-404	97%
Total 4050 · Trust Lands Lease Revenue	41,821	43,668	-1,847	96%
4500 · Leases				
4501 · K-Pier Lease	8,125	7,901	224	103%
4502 · Cannery Building				
4518 · Suite 5	11,508	11,508	0	100%
4510 · Suite 6	12,055	12,055	0	100%
4520 · Suite 9	662	3,865	-3,203	17%
4504 · Suite 3	40,743	39,618	1,125	103%
4511 · Suite 1 & 10	8,290	8,061	229	103%
4515 · Suite 4	39,403	38,314	1,089	103%
4517 · Suite 2	14,734	14,327	407	103%
4523 · Canery NNN	15,710	15,000	710	105%
Total 4502 · Cannery Building	143,105	142,748	357	100%
4530 · RV Lot	15,106	14,688	418	103%
4540 · Martin & Mason	0	0	0	0%
4541 · SH Spare Office	2,551	2,481	70	103%
4560 · North Harbor				
4562 · Sea Harvest	17,745	17,760	-15	100%
4568 · Monterey Bay Kayaks	23,978	14,778	9,200	162%
4572 · Pottery Planet	18,430	20,898	-2,468	88%
Total 4560 · North Harbor	60,153	53,436	6,717	113%
Total 4500 · Leases	229,040	221,254	7,786	104%
4600 · District Property Taxes	148,315	100,000	48,315	148%
4700 · Other Revenues & Concessions				
4727 · Key Sales	3,820	1,500	2,320	255%
4125 · Amenity Fee	143,386	138,192	5,194	104%
4710 · Vending Activities				
4711 · Washer/Dryer	4,683	3,750	933	125%
Total 4710 · Vending Activities	4,683	3,750	933	125%
4720 · Dry Storage	28,087	21,000	7,087	134%
4725 · North Harbor Use Fee	32,995	39,998	-7,003	82%
4726 · Annual Launch Fee (Sm. Water)	0	0	0	0%
4730 · NH Washdown	1,361	1,252	109	109%
4735 · Camp/RV	2,378	2,002	376	119%
4740 · Equipment Rental	660			
4751 · Permits	6,042	3,000	3,042	201%
4755 · Floating Docks	0			
4765 · Faxes, Copies & Postage	17	60	-43	28%
4770 · Surplus Auction/Sales	0	100	-100	0%
4301 · Cost Reimbursement	35,000	35,000	0	100%
Total 4700 · Other Revenues & Concessions	258,429	245,854	12,575	105%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through December 2015

	<u>Jul - Dec 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4800 · Interest				
4846 · Umpqua Interest	761			
4843 · First Capital Bank	1,552			
4841 · Union Bank Interest	2,145	624	1,521	344%
Total 4800 · Interest	<u>4,458</u>	<u>624</u>	<u>3,834</u>	<u>714%</u>
Total 4400 · LEASE AND OTHER INCOME	<u>682,063</u>	<u>611,400</u>	<u>70,663</u>	<u>112%</u>
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	65,772	64,830	942	101%
Total 7100 · Interest Expense	<u>65,772</u>	<u>64,830</u>	<u>942</u>	<u>101%</u>
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,637	5,400	237	104%
7221 · CSDA Dues	0	0	0	0%
Total 7200 · Other Financial Expenses	<u>5,637</u>	<u>5,400</u>	<u>237</u>	<u>104%</u>
5700 · Depreciation	<u>235,998</u>	<u>236,250</u>	<u>-252</u>	<u>100%</u>
7300 · Commissioner Expenses				
7320 · Monthly Stipend	5,300	10,002	-4,702	53%
7321 · Employer Payroll Taxes	382			
7330 · Incurred Expenses	1,357			
Total 7300 · Commissioner Expenses	<u>7,039</u>	<u>10,002</u>	<u>-2,963</u>	<u>70%</u>
Total 7000 · LEASE AND OTHER EXPENSES	<u>314,446</u>	<u>316,482</u>	<u>-2,036</u>	<u>99%</u>
Net Ordinary Income - Lease & Other Operations	<u>367,617</u>	<u>294,918</u>	<u>72,699</u>	<u>125%</u>
Net Ordinary Income - Combined Operations	<u>403,278</u>	<u>227,959</u>	<u>175,319</u>	<u>177%</u>
Other Income/Expense				
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging	27,447	30,000	-2,553	91%
9050 · Project Consultant	693			
9302 · Tsunami shoreline repairs	3,542			
9309 · New NH Restaurant	5,139			
9565 · Miscellaneous Capital Projects	9,545			
9150 · Cannery	10,982			
Total 9000 · CAPITAL PROJECT EXPENSES	<u>57,348</u>	<u>30,000</u>	<u>27,348</u>	<u>191%</u>
Total Other Expense	<u>57,348</u>	<u>30,000</u>	<u>27,348</u>	<u>191%</u>
Net Other Income	<u>-57,348</u>	<u>-30,000</u>	<u>-27,348</u>	<u>191%</u>
Net Income	<u><u>345,930</u></u>	<u><u>197,959</u></u>	<u><u>147,971</u></u>	<u><u>175%</u></u>

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2015

	<u>Jul - Dec 15</u>	<u>Jul - Dec 14</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	762,957	767,059	-4,102	-1%
4115 · Temporary Berthing	102,969	108,609	-5,640	-5%
4130 · Transient Berthing	21,525	31,178	-9,653	-31%
4112 · Qtrly/Annual Discount	-3,093	-1,007	-2,086	-207%
4113 · Commercial Vessel Dscnt	-8,391	-7,627	-764	-10%
4114 · Away (1 mnth) Dscnt	-721	-1,314	593	45%
4120 · Liveaboard Fees	52,943	51,367	1,576	3%
4260 · Towing - Intra Harbor	900	900		
4270 · Pumpouts	200	200		
4220 · Wait List	3,935	3,650	285	8%
4282 · Recovered Lien Costs	280	2,332	-2,052	-88%
4280 · Late Fees	13,900	14,097	-197	-1%
Total 4100 · Berthing Income	947,404	969,444	-22,040	-2%
4200 · Other Income - Operations				
4225 · Merchandise	699	254	445	175%
4285 · Dog Fee	830	765	65	8%
4230 · SH Parking	70,642	44,373	26,269	59%
4290 · Misc	238	35,330	-35,092	-99%
Total 4200 · Other Income - Operations	72,409	80,722	-8,313	-10%
4300 · Operating Grant Revenues		30,000	-30,000	-100%
Total 4000 · MARINA REVENUES	1,019,813	1,080,166	-60,353	-6%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2015

	Jul - Dec 15	Jul - Dec 14	\$ Change	% Change
Expense				
5200 · General & Administrative				
5100 · Advertising	1,437	765	672	88%
5921 · Internet Billing Service	938	921	17	2%
5210 · Dues & Subscriptions	3,612	3,923	-311	-8%
5220 · Office Supplies				
5223 · Administration	1,183	2,203	-1,020	-46%
5225 · Operations	6,010	9,651	-3,641	-38%
Total 5220 · Office Supplies	7,193	11,854	-4,661	-39%
5230 · Postage & Equip Lease				
5232 · Meter Lease	240	360	-120	-33%
5235 · Postage	547	942	-395	-42%
Total 5230 · Postage & Equip Lease	787	1,302	-515	-40%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	2,194	2,395	-201	-8%
5245 · Toner & Supplies		170	-170	-100%
Total 5240 · Copier Lease & Supplies	2,194	2,565	-371	-14%
5250 · Telephone & Communications				
5253 · Administration	5,216	4,530	686	15%
5255 · Operations	660	623	37	6%
Total 5250 · Telephone & Communications	5,876	5,153	723	14%
5260 · Professional Services				
5269 · Payroll Processing	1,560	1,426	134	9%
5263 · Audit fees	14,500	14,000	500	4%
5262 · Accounting	18,023	17,786	237	1%
5265 · Legal	51,329	26,081	25,248	97%
5268 · Computer Consulting	4,754	928	3,826	412%
Total 5260 · Professional Services	90,166	60,221	29,945	50%
5270 · Licenses & Permits	322		322	100%
5281 · Resale Merchandise	1,226		1,226	100%
5290 · Credit Card Fees	4,525	4,455	70	2%
Total 5200 · General & Administrative	118,276	91,159	27,117	30%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	128,949	118,026	10,923	9%
5315 · Operations	60,345	75,129	-14,784	-20%
5318 · Maintenance	36,362	47,909	-11,547	-24%
Total 5310 · Salaries	225,656	241,064	-15,408	-6%
5330 · Payroll Taxes				
5333 · Administration	8,334	8,627	-293	-3%
5335 · Operations	4,998	6,832	-1,834	-27%
5338 · Maintenance	2,951	3,613	-662	-18%
Total 5330 · Payroll Taxes	16,283	19,072	-2,789	-15%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2015

	Jul - Dec 15	Jul - Dec 14	\$ Change	% Change
5340 · Employee Benefits				
5343 · Administration	41,070	34,382	6,688	19%
5345 · Operations	20,018	19,302	716	4%
5348 · Maintenance	21,214	23,848	-2,634	-11%
Total 5340 · Employee Benefits	82,302	77,532	4,770	6%
5350 · Workers Compensation				
5353 · Administration	1,800	1,800		
5355 · Operations	3,522	3,522		
5358 · Maintenance	4,002	4,002		
Total 5350 · Workers Compensation	9,324	9,324		
5360 · Education & Training				
5363 · Administration	1,715	574	1,141	199%
Total 5360 · Education & Training	1,715	574	1,141	199%
Total 5300 · Personnel	335,280	347,566	-12,286	-4%
5400 · Insurance				
5410 · Liability Insurance	54,632	57,227	-2,595	-5%
Total 5400 · Insurance	54,632	57,227	-2,595	-5%
5500 · Utilities				
5540 · Sewer	17,726	16,471	1,255	8%
5510 · Garbage	26,470	25,863	607	2%
5520 · Gas and Electric	92,077	95,000	-2,923	-3%
5530 · Water	14,448	14,498	-50	-0%
Total 5500 · Utilities	150,721	151,832	-1,111	-1%
5600 · Operating Supplies				
5610 · Vehicles	4,027	4,347	-320	-7%
5625 · Operations	10,687	7,622	3,065	40%
Total 5600 · Operating Supplies	14,714	11,969	2,745	23%
5700 · Depreciation	471,996	471,996		
5800 · Repairs & Maintenance				
5810 · Vehicles	2,786	218	2,568	1,178%
5830 · Equip Rental	1,577	-1,290	2,867	222%
5840 · Small Tools	600		600	100%
5850 · Repair Materials	19,045	16,098	2,947	18%
5860 · Outside Service Contracts	18,832	32,564	-13,732	-42%
5870 · Derelict Disposal	16,580	6,790	9,790	144%
Total 5800 · Repairs & Maintenance	59,420	54,380	5,040	9%
5900 · Financial Expenses				
5928 · Loan Issuance Costs		73,463	-73,463	-100%
5920 · Bank Service Charges	2,361	1,202	1,159	96%
5990 · Bad Debt	12,750	8,500	4,250	50%
Total 5900 · Financial Expenses	15,111	83,165	-68,054	-82%
Total · MARINA EXPENSES	1,220,150	1,269,294	-49,144	-4%
Net Ordinary Income - Marina Operations	-200,337	-189,128	-11,209	-6%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2015

	<u>Jul - Dec 15</u>	<u>Jul - Dec 14</u>	<u>\$ Change</u>	<u>% Change</u>
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	29,829	29,982	-153	-1%
4053 · MBARI	11,992	11,834	158	1%
Total 4050 · Trust Lands Lease Revenue	<u>41,821</u>	<u>41,816</u>	<u>5</u>	
4500 · Leases				
4501 · K-Pier Lease	8,125	7,901	224	3%
4502 · Cannery Building				
4518 · Suite 5	11,508	1,120	10,388	928%
4510 · Suite 6	12,055	1,954	10,101	517%
4512 · Suites 7		9,769	-9,769	-100%
4520 · Suite 9	662	4,509	-3,847	-85%
4504 · Suite 3	40,743	39,618	1,125	3%
4511 · Suite 1 & 10	8,290	8,061	229	3%
4515 · Suite 4	39,403	38,314	1,089	3%
4517 · Suite 2	14,734	14,327	407	3%
4523 · Canery NNN	15,710	15,939	-229	-1%
Total 4502 · Cannery Building	<u>143,105</u>	<u>133,611</u>	<u>9,494</u>	<u>7%</u>
4530 · RV Lot	15,106	14,688	418	3%
4541 · SH Spare Office	2,551	2,481	70	3%
4560 · North Harbor				
4562 · Sea Harvest	17,745	22,892	-5,147	-22%
4568 · Monterey Bay Kayaks	23,978	23,845	133	1%
4572 · Pottery Planet	18,430	18,596	-166	-1%
Total 4560 · North Harbor	<u>60,153</u>	<u>65,333</u>	<u>-5,180</u>	<u>-8%</u>
Total 4500 · Leases	<u>229,040</u>	<u>224,014</u>	<u>5,026</u>	<u>2%</u>
4600 · District Property Taxes	148,315	142,344	5,971	4%
4700 · Other Revenues & Concessions				
4727 · Key Sales	3,820	659	3,161	480%
4125 · Amenity Fee	143,386	130,271	13,115	10%
4710 · Vending Activities				
4711 · Washer/Dryer	4,683	5,148	-465	-9%
Total 4710 · Vending Activities	<u>4,683</u>	<u>5,148</u>	<u>-465</u>	<u>-9%</u>
4720 · Dry Storage	28,087	23,014	5,073	22%
4725 · North Harbor Use Fee	32,995	31,112	1,883	6%
4730 · NH Washdown	1,361	846	515	61%
4735 · Camp/RV	2,378	4,102	-1,724	-42%
4740 · Equipment Rental	660	803	-143	-18%
4751 · Permits	6,042	3,950	2,092	53%
4755 · Floating Docks				
4765 · Faxes, Copies & Postage	17	23	-6	-26%
4301 · Cost Reimbursement	35,000		35,000	100%
Total 4700 · Other Revenues & Concessions	<u>258,429</u>	<u>199,928</u>	<u>58,501</u>	<u>29%</u>
4800 · Interest				

Moss Landing Harbor District
Profit & Loss YTD Comparison
July through December 2015

	<u>Jul - Dec 15</u>	<u>Jul - Dec 14</u>	<u>\$ Change</u>	<u>% Change</u>
4846 · Umpqua Interest	761	1,097	-336	-31%
4843 · First Capital Bank	1,552	1,549	3	0%
4841 · Union Bank Interest	2,145	688	1,457	212%
4825 · Pinnacle Bank CDs		350	-350	-100%
Total 4800 · Interest	4,458	3,684	774	21%
Total 4400 · LEASE AND OTHER INCOME	682,063	611,786	70,277	11%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	65,772	56,475	9,297	16%
7132 · Municipal Finance		674	-674	-100%
7135 · Union Bank Interest		2,910	-2,910	-100%
7110 · DBAW Loans		6,365	-6,365	-100%
7130 · CIEDB		45,287	-45,287	-100%
Total 7100 · Interest Expense	65,772	111,711	-45,939	-41%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,637	5,303	334	6%
Total 7200 · Other Financial Expenses	5,637	5,303	334	6%
7300 · Commissioner Expenses				
7310 · Election Costs		161,865	-161,865	-100%
7320 · Monthly Stipend	5,300	5,000	300	6%
7321 · Employer Payroll Taxes	382		382	100%
7330 · Incurred Expenses	1,357	947	410	43%
Total 7300 · Commissioner Expenses	7,039	167,812	-160,773	-96%
Total 7000 · LEASE AND OTHER EXPENSES	78,448	284,826	-206,378	-72%
Net Ordinary Income - Lease & Other Operations	603,615	326,960	276,655	85%
Net Ordinary Income - Combined Operations	403,278	137,832	265,446	193%
Other Income/Expense				
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
9054 · Sea Lion Deterrent Fencing		5,970	-5,970	-100%
5880 · Dredging	27,447	19,741	7,706	39%
9050 · Project Consultant	693		693	100%
9302 · Tsunami shoreline repairs	3,542	23,764	-20,222	-85%
9800 · Dock Replacement		4,500	-4,500	-100%
9309 · New NH Restaurant	5,139	42,684	-37,545	-88%
9565 · Miscellaneous Capital Projects	9,545	9,376	169	2%
9150 · Cannery	10,982		10,982	100%
Total 9000 · CAPITAL PROJECT EXPENSES	57,348	106,035	-48,687	-46%
Total Other Expense	57,348	106,035	-48,687	-46%
Net Other Income	-57,348	-106,035	48,687	46%
Net Income	345,930	31,797	314,133	988%

Moss Landing Harbor District
A/P Aging Summary
As of December 31, 2015

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
AT&T	90.22	484.49	0.00	0.00	0.00	574.71
Auto Care Towing	0.00	72.00	0.00	0.00	0.00	72.00
California Association of Harbor Masters	0.00	-300.00	0.00	0.00	0.00	-300.00
CalPERS	0.00	-4,149.81	0.00	0.00	0.00	-4,149.81
Carmel Marina Corporation	106.12	0.00	0.00	0.00	0.00	106.12
Cintas	722.14	0.00	0.00	0.00	0.00	722.14
Corey Wurzner	0.00	900.00	0.00	0.00	0.00	900.00
Corralitos Electric	576.75	3,600.00	0.00	0.00	0.00	4,176.75
CSDA	0.00	0.00	0.00	-5,659.00	0.00	-5,659.00
Doctors on Duty	0.00	175.00	0.00	0.00	0.00	175.00
Guy Giolli	556.40	0.00	0.00	0.00	0.00	556.40
Home Depot	0.00	115.67	0.00	0.00	0.00	115.67
Konica Minolta Premier Finance	149.32	0.00	-117.11	0.00	0.00	32.21
Lewis Brisbois Bisgaard & Smith, LLP	5,000.00	0.00	0.00	0.00	0.00	5,000.00
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
MRWPCA	44.25	0.00	0.00	0.00	0.00	44.25
Pacific Coast Congress	0.00	-225.00	0.00	0.00	0.00	-225.00
Pajaro/Sunny Mesa C.S.D.	2,386.12	0.00	0.00	0.00	0.00	2,386.12
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Premium Assignment Corporation	0.00	-10,328.12	0.00	0.00	0.00	-10,328.12
Principal Financial	0.00	-465.73	0.00	0.00	0.00	-465.73
Revel Enviornmental Manufacturing , Inc.	572.00	0.00	0.00	0.00	0.00	572.00
Shirley Burek	370.00	0.00	0.00	0.00	0.00	370.00
Social Vocational Services, Inc.	0.00	-929.50	0.00	0.00	0.00	-929.50
SWRCB	219.00	0.00	0.00	0.00	0.00	219.00
The State Bar of California	0.00	-380.00	0.00	0.00	0.00	-380.00
U.S. Bank	1,375.28	0.00	0.00	0.00	0.00	1,375.28
United Site Services of Calif., Inc.	120.57	0.00	0.00	0.00	0.00	120.57
Valero Marketing and Supply Company	233.83	0.00	0.00	0.00	0.00	233.83
VALIC	4,183.43	0.00	0.00	0.00	-3,517.23	666.20
Verizon Wireless	225.04	0.00	0.00	0.00	0.00	225.04
Vision Sevice Plan	0.00	-127.88	0.00	0.00	0.00	-127.88
Wendy L. Cumming, CPA	2,700.00	0.00	0.00	0.00	0.00	2,700.00
TOTAL	<u>19,630.47</u>	<u>-31,958.88</u>	<u>-117.11</u>	<u>-5,659.00</u>	<u>-3,517.23</u>	<u>-21,621.75</u>

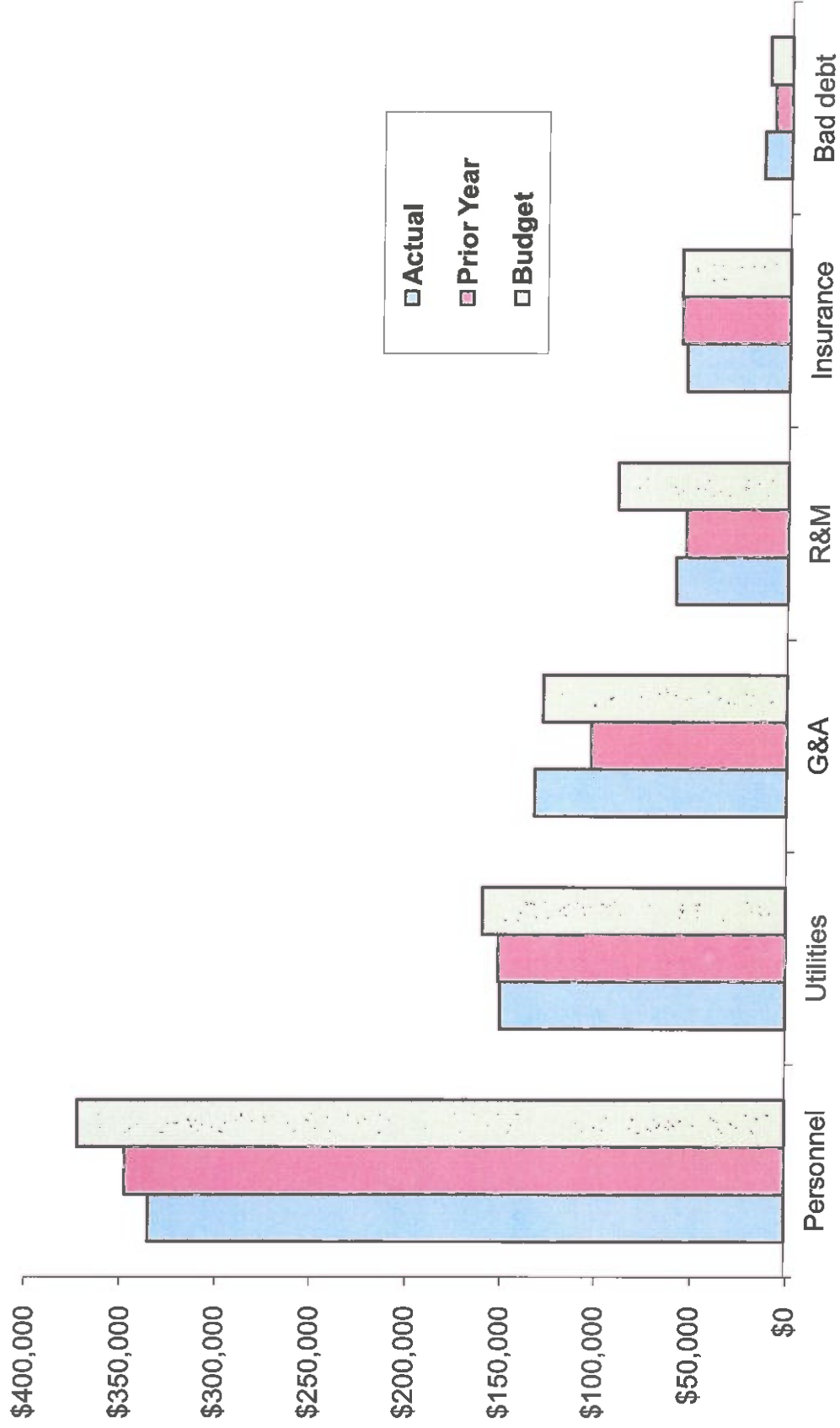
Moss Landing Harbor District
Warrant Listing
As of December 31, 2015

Type	Date	Num	Name	Amount
1009 - Union - Operating				
Bill Pmt -Check	12/03/2015	16492	Advanced Air, Inc.	-10,982.00
Bill Pmt -Check	12/03/2015	16493	Ambient Air	-450.00
Bill Pmt -Check	12/03/2015	16494	Big Bear Bottled Water	-65.45
Bill Pmt -Check	12/03/2015	16495	Blue Tarp Financial, Inc.	-126.83
Bill Pmt -Check	12/03/2015	16496	CalPERS	0.00
Bill Pmt -Check	12/03/2015	16497	Carmel Marina Corporation	-106.12
Bill Pmt -Check	12/03/2015	16498	Castroville "ACE" Hardware	-59.04
Bill Pmt -Check	12/03/2015	16499	Corwin Shropshire	-37.00
Bill Pmt -Check	12/03/2015	16500	Fed Ex	-18.79
Bill Pmt -Check	12/03/2015	16501	Home Depot	-1,137.88
Bill Pmt -Check	12/03/2015	16502	Jarvis, Fay, Doport & Gibson, LLP	-13,590.00
Bill Pmt -Check	12/03/2015	16503	Mark Taormina	-305.40
Bill Pmt -Check	12/03/2015	16504	Moss Landing Boat Works	-555.00
Bill Pmt -Check	12/03/2015	16505	Royal Wholesale Electric	-367.66
Bill Pmt -Check	12/03/2015	16506	Sea Engineering, Inc.	-322.00
Bill Pmt -Check	12/03/2015	16507	Steve Rockwell	-383.00
Bill Pmt -Check	12/03/2015	16508	Sunrise Express	-43.33
Bill Pmt -Check	12/03/2015	16509	U.S. Bank	-1,680.04
Bill Pmt -Check	12/03/2015	16510	United Site Services of Calif., Inc.	-120.57
Bill Pmt -Check	12/03/2015	16511	WASH	-202.08
Bill Pmt -Check	12/03/2015	16512	Wendy L. Cumming, CPA	-2,362.50
Bill Pmt -Check	12/16/2015	16513	Airgas	-71.54
Bill Pmt -Check	12/16/2015	16514	AT&T	-90.22
Bill Pmt -Check	12/16/2015	16515	CalPERS	-7,758.32
Bill Pmt -Check	12/16/2015	16516	Carmel Marina Corporation	-640.96
Bill Pmt -Check	12/16/2015	16517	Denis Bunting	-363.50
Bill Pmt -Check	12/16/2015	16518	Matt Cichella	-574.00
Bill Pmt -Check	12/16/2015	16519	MP Express	-92.76
Bill Pmt -Check	12/16/2015	16520	MRWPCA	-5,916.63
Bill Pmt -Check	12/16/2015	16521	Office Depot	-235.10
Bill Pmt -Check	12/16/2015	16522	Pajaro/Sunny Mesa C.S.D.	-2,177.62
Bill Pmt -Check	12/16/2015	16523	PG&E	-20,000.00
Bill Pmt -Check	12/16/2015	16524	Premium Assignment Corporation	-10,328.12
Bill Pmt -Check	12/16/2015	16525	Principal Financial	-465.73
Bill Pmt -Check	12/16/2015	16522	Rabobank	0.00
Bill Pmt -Check	12/16/2015	16527	Redshift	-136.85
Bill Pmt -Check	12/16/2015	16528	Royal Wholesale Electric	-397.19
Bill Pmt -Check	12/16/2015	16529	Scotts Valley Sprinkler and Pipe Supply	-245.08
Bill Pmt -Check	12/16/2015	16530	Sea Engineering, Inc.	-3,220.00
Bill Pmt -Check	12/16/2015	16531	Social Vocational Services, Inc.	-929.50
Bill Pmt -Check	12/16/2015	16532	The State Bar of California	-380.00
Bill Pmt -Check	12/16/2015	16533	VALIC	-6,270.64
Bill Pmt -Check	12/16/2015	16534	Verizon Wireless	-215.03
Bill Pmt -Check	12/16/2015	16535	Vision Sevice Plan	-127.88
Bill Pmt -Check	12/16/2015	16536	Carmel Marina Corporation	-2,569.04

Moss Landing Harbor District
Warrant Listing
As of December 31, 2015

Type	Date	Num	Name	Amount
Bill Pmt -Check	12/16/2015	16537	Carmel Marina Corporation	-640.96
Bill Pmt -Check	12/19/2015		Konica Minolta Premier Finance	0.00
Bill Pmt -Check	12/20/2015	16538	AT&T	-181.81
Bill Pmt -Check	12/20/2015	16539	Bayside Oil, Inc.	-1,995.00
Bill Pmt -Check	12/20/2015	16540	Big Bear Bottled Water	-117.25
Bill Pmt -Check	12/20/2015	16541	Blue Tarp Financial, Inc.	-46.95
Bill Pmt -Check	12/20/2015	16542	Byte Technology	-75.00
Bill Pmt -Check	12/20/2015	16543	California Association of Harbor Masters	-300.00
Bill Pmt -Check	12/20/2015	16544	CalPERS	-4,149.81
Bill Pmt -Check	12/20/2015	16545	Castroville "ACE" Hardware	-9.56
Bill Pmt -Check	12/20/2015	16546	Central Coast Systems, Inc.	-230.00
Bill Pmt -Check	12/20/2015	16547	Cintas	-675.14
Bill Pmt -Check	12/20/2015	16548	Deyerle Brothers Seafood, Inc.	-28,125.00
Bill Pmt -Check	12/20/2015	16549	Frank Prats	-415.50
Bill Pmt -Check	12/20/2015	16550	Jarvis, Fay, Doportto & Gibson, LLP	-11,538.50
Bill Pmt -Check	12/20/2015	16551	Jeff Swedberg	-500.00
Bill Pmt -Check	12/20/2015	16552	Linda G. McIntyre	-400.00
Bill Pmt -Check	12/20/2015	16553	MBS Business Systems	-103.36
Bill Pmt -Check	12/20/2015	16554	Pacific Coast Congress	-225.00
Bill Pmt -Check	12/20/2015	16555	Unisource Worldwide, Inc.	-440.78
Bill Pmt -Check	12/20/2015	16556	Valero Marketing and Supply Company	-231.51
Bill Pmt -Check	12/20/2015	16557	Wald, Ruhnke & Dost Architects, LP	-3,476.25
Check	12/29/2015	1125	Hodges Consulting Services	-4,754.00
Check	12/29/2015	1126	C-MANC	-385.00
Total 1009 - Union - Operating				-155,136.78
TOTAL				-155,136.78

Operating Expenses Year to Date Actuals vs. Budget and Prior Year December 31, 2015

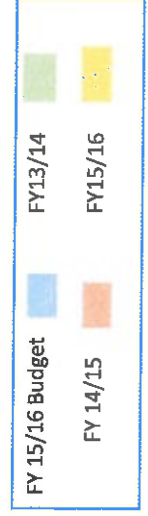
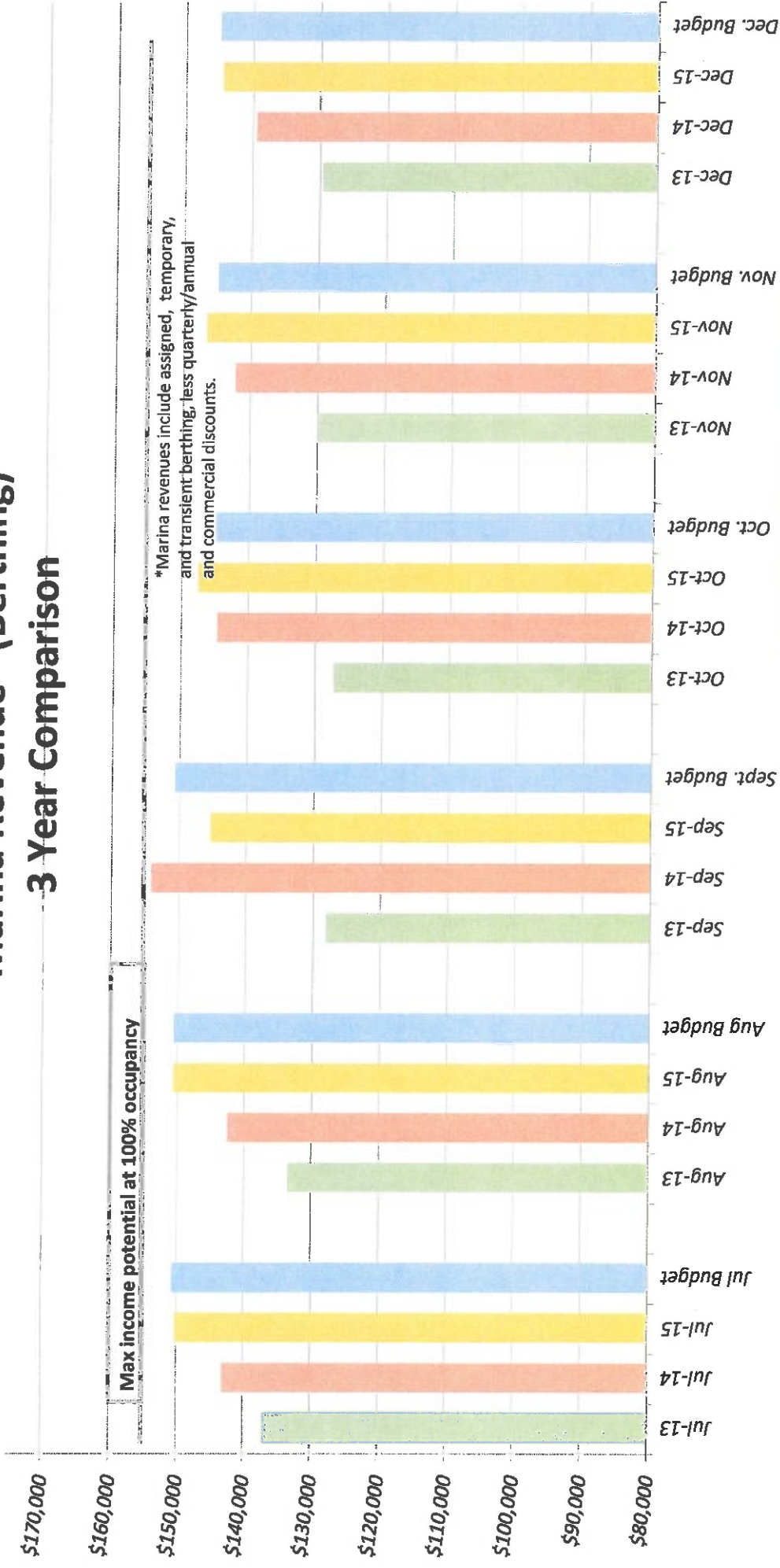


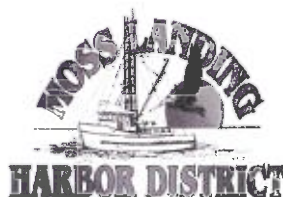
****Expenses Exclude Dredging, Depreciation and Interest Expenses****

Marina, Lease and Other Revenue Year to Date Actual vs. Budget and Prior Year December 31, 2015



Moss Landing Harbor District Marina Revenue* (Berthing) 3 Year Comparison





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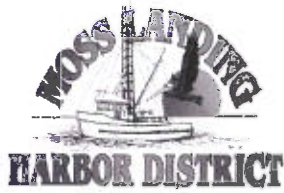
GENERAL MANAGER
 HARBORMASTER
 Linda G. McIntyre, Esq

PROJECT STATUS REPORT

ITEM NUMBER 5 - BOARD MEETING OF JANUARY 27, 2016

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Restaurant	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box in conjunction with NH Restaurant project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Restaurant	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.				Lease proposal for this site is pending as of June 2015; meeting proposed for February 2016.
After NH Restaurant	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed due to budgeting constraints.
2015 - 2017?	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Restaurant	Postponed due to budget constraints* Magnetic Key Card system installation		X		B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2016	Tsunami Shoreline Erosion Project			X	Obtained FEMA extension of completion deadline to 12.31.16; pending permit approvals
Emergency Repairs February 2016	NH pedestrian wharf and gangway access erosion			X	Purchased steel plate as temporary fix to erosion. El Niño storms created emergency – on 1.27.16 Agenda
Ongoing (started 2014)	Sea Lion deterrent fencing as needed. Alternative deterrent methods being employed with better success (constant shoeing coupled with constant paintball gun use)		X		Installed in several trouble spots throughout South Harbor. Discovered fencing doesn't work except in limited circumstances.
Ongoing (started July 2015)	Replacement of three (3) HVAC Units SC Cannery Bldg (one unit replaced in October 2015)		X		One unit immediately in need of replacement was replaced October 2015.
Emergency project February 2016	Replace B dock end tie; 6 additional 50' fingers			X	El Niño storms created emergency – on 1.27.16
With Emergency B Dock Project	NH visitor dock replacement			X	Visitor dock at NH destroyed by sea lions; early replacement may make economic sense – see Item 21 on 1.27.16 Agenda

***NORTH HARBOR RESTAURANT HAS PRIORITY.**



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EXECUTIVE
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Linda G. McIntyre, Esq.

STAFF REPORT

ITEM NUMBER 6 – COMMUNITY RELATIONS REPORT BOARD MEETING OF JANUARY 27, 2016

1. Crab season continues to remain closed indefinitely due to unacceptable levels of domoic acid. There is hope that it will reopen by January 31, 2016 but that will be too late for crustacean meals popular during the holidays. Needless to say this is having an extremely negative impact on crab fishermen. MLHD supports fishermen's quest for low/ no-interest loans and any other relief available.
2. MBARI appointed a new Director of Marine Operations, Michael Kelly, who replaced Steve Etchemendy who retired in December after many years with MBARI. He sent an email introducing himself and provided his contact info.
3. The Harbor District's computer system was infested with a cyber virus. Staff was unable to use any of our programs for a month; our IT consultant worked diligently on the problems and we ended up hiring a cyber-security firm at a cost of over \$4,000 to clear the virus.
4. Assistant GM/Assistant HM Tommy Razzeca attended a California Marine Affairs and Navigation Council winter meeting in Southern California. One of the presentations was a workshop on sea level rise.
5. GM McIntyre was contacted by an Oregon newspaper for information on the air dancers we use periodically as a sea lion deterrent. He said the Port of Astoria is experiencing an identical overwhelming invasion of the beasts as we are experiencing. I offered to join forces with them and all west coast ports to create a lobbying coalition for some financial and legislative relief from the destruction caused by their sheer numbers. If the article is published I will provide copies to the Board.
6. On behalf of MLHD I signed a letter from the California Wetfish Producers Association to Governor Brown asking that he consider appointing commissioners knowledgeable in commercial fisheries to the Fish & Game Commission.
7. Sadly, I need to report that former MLHD Commissioner and Board President Jack Compton passed away the week of January 18, 2016. We will provide information on any services when that information is available.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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STAFF REPORT

ITEM NUMBER 7 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF JANUARY 27, 2016

As of January 22, 2016

Permittee	Issue Date	Status	Permit Type	Exp. Date
Blue Ocean Whale Watch	2/18/2015	Current	Facilities Use	2/18/2016
Whisper Charters	2/22/2015	Current	Facilities Use	2/22/2016
Kahuna Sportfishing	3/19/2015	Current	Facilities Use	3/19/2016
REI Outdoor School	3/26/2015	Current	Facilities Use	3/26/2016
Mtry Bay Aquarium Otter Studies	4/1/2015	Current	Facilities Use	4/1/2016
Venture Quest Kayaking	5/16/2015	Current	Facilities Use	5/16/2016
Kayak Connection	5/18/2015	Current	Facilities Use	5/18/2016
Sanctuary Cruises	6/6/2015	Current	Facilities Use	6/6/2016
Sea Goddess Whale Watching	6/10/2015	Current	Facilities Use	6/10/2016
Fast Raft	7/8/2015	Current	Facilities Use	7/8/2016
MLML San Jose State - R. Starr	8/16/2015	Current	Facilities Use	8/16/2016
Long Marine Lab/U.S. Geo Survey	9/1/2015	Current	Facilities Use	9/1/2016
Elkhorn Slough Safari - merchandising	10/1/2015	Current	Peddlers	10/1/2016
Elkhorn Slough Safari - tours	10/1/2015	Current	Facilities Use	10/1/2016
Blue Water Ventures	10/31/2015	Current	Facilities Use	10/31/2016
Blue Water Marine	11/2/2015	Current	Facilities Use	11/2/2016
Wild Fish - Vicki Crow	11/20/2015	Current	Peddlers	11/20/2016
Sea Mist Entertainment Food Truck	Start date TBD	Approved	Peddlers	
Pacific Yachts - Chris Chrones	1/1/2016	Current	Facilities Use	1/1/2017
Elkhorn Slough Research Foundation	1/1/2016	Current	Facilities Use	1/1/2017
Monterey Bay Hydrobikes	2/1/2016	Current	Facilities Use	2/1/2017

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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STAFF REPORT

ITEM NUMBER 8 – MEETING ANNOUNCEMENTS BOARD MEETING OF JANUARY 27, 2016

Saturday, January 23rd and Sunday, January 24th, 2016 from 10:00 a.m. to 5:00 p.m., Monterey Old Fisherman's Wharf Association 6th Annual WhaleFest Monterey at and around Old Fisherman's Wharf, Monterey.

Sunday, January 24, 2016, Marine Science Docent Lead Tours every 2nd and 4th Sunday of the month. The Marine Mammal Center, Marin Headlands. www.marinemammalcenter.org

Friday, February 5, 2016, "Migrations through the Sanctuary". Monterey Bay Sanctuary Exploration Center, 35 Pacific Street, Santa Cruz. <http://firstfridaysantacruz.com/sanctuary-exploration-center-doug-ross/>

February 20, 2016 - Sanctuary Advisory Council meeting, Civic Plaza Community Room, Watsonville, 8:45 a.m. - 4:30 p.m. 831.647.4206

February 20, 2016 - Moss Landing State Beach Dune Restoration Project, Highway 1 and Jetty Road, 10 a.m. - 12:30 p.m. Volunteers to assist California State Parks, California Department of Fish and Wildlife, and Elkhorn Slough Foundation. www.elkhornslough.org/calendar

August 6-7, 2016 - Moss Landing Marine Labs 50th Anniversary Celebration

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

2016 Meeting Schedule Special Districts Association of Monterey County

(Tuesdays)

April 19, 2016

July 19, 2016

October 18, 2016

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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**GENERAL MANAGER
HARBORMASTER**

Linda G. McIntyre, Esq.

**ITEM NUMBER 9 - ASSIGNED LIVEBOARD REPORT
BOARD MEETING OF JANUARY 27, 2016**

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveboard vessels and all persons living aboard. The permits for these liveboards have automatically renewed through the last day of this month. As of this writing, there is one (1) revocation actions pending.

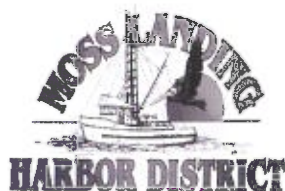
LIVEBOARDS

<u>Name</u>	<u>Vessel</u>
1. Avis, S.	<i>Sportfisher</i> , ON 556296
2. Anderson, T.	<i>Lanikai</i> CF 4134N
3. Auten, D.	<i>Serenity</i> , CF 8246 VH
4. Bachmanova, A.	<i>Espresso</i> , ON991915
5. Bohigian, D.	<i>Finesse</i> , CF 3764 ET
6. Burns, P.	<i>Tralfamadore</i> , CF 9430 GL
7. Byrnes, K.	<i>Grand Slam</i> , CF 4540 FE
8. Callahan, T.	<i>Deb on Air</i> , CF 3174 HA
9. Cayuela, R.	<i>Rachel Angelet</i> , CF 6969 UB
10. Chojnowski, G.	<i>Moon Shadow</i> , CF 2325 SZ
11. Clark, N.	<i>China Cloud</i> , ON 999772
12. Cloer, J./Ajuria M.	<i>Laurie</i> , CF 2688 EX
13. Chambers, B.	<i>Pyxis</i> , ON 984193
14. Comendant, T.	<i>Mariah</i> , CF 9747 GR
15. Crow, F.	<i>Tortuga</i> , ON 1190479
16. Degnan, P.	No Name, CF 8344 GT
17. Delahanty, G.	<i>Dreamer</i> 8370 EA
18. Elwell, G.	<i>Pearl</i> , ON 557575
19. Faneuf, C.	<i>Sandpiper</i> , CF 6280 EU
20. Felicano, J.	<i>Takara</i> , CF 3767 AS
21. Graham, D.	<i>Shelter Dog</i> , ON 593068
22. Harrington, H.	<i>Isle of View</i> , ON 997142
23. Ho, R.	<i>Carolynn Ann</i> CF 5796 FG
24. Heatley, J.	<i>Darla Jean</i> , CF 2303 UN
25. Jerred, D.	<i>Westwind</i> , CF8564 GM
26. Groom D	<i>Phoenix</i> , CF 5084 GJ
27. Jones, H.	<i>Laetare</i> , CF 5495 YB
28. Jones, T.	<i>Sanity</i> , CF 5249 SC

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29. Johnson, J. /LaFever M.	<i>Aztlan</i> , ON 281903
30. Kampas,B.	<i>Tee-Time</i> CF 5670 UY
31. Knudson L./Knudson A.	<i>Spellbound</i> , ON 082155
32. Kurle L.	<i>Sweet Liberty</i> ON 105217
33. Larke, R.	<i>Rhiannon</i> , CF 8551 CA
34. Larmour, J.	<i>The Mar</i> , CF 0113 UP
35. Maris, T.	<i>Nimble</i> , CF 3730 KB
36. Markley, S.	<i>Olivia</i> , CF 0322 VP.
37. Nieman J.	<i>Inia</i> , ON 1074183
38. Niswonger, R.	<i>Illusion</i> , CF 0836 TA
39. Nunes, D.	<i>Auroora</i> , ON 676686
40. Otis, T.	<i>Blue Moon</i> , CF 1886 GT
41. Phelps, B.	<i>Shadow II</i> , ON 661129
42. PhillipsA/FlavinS/FlavinC/FlavinS	<i>Odyle</i> , ON 559168
43. Power, O.	<i>La Haina</i> , CF 1275 CV
44. Raaphorst, D./Raaphorst M.	<i>Spirit</i> , ON 664971
45. Reins, D.	<i>Second Paradise</i> , ON 912484
46. Rotger, M.	<i>Raven</i> , ON 241650
48. Roulet, J.	<i>Double Eagle</i> , ON 519846
49. Piro, Daniel	<i>Gulf Star</i> CF 6082 GL
50. Schuber, T.	<i>Bulldog</i> , ON 1219673
51. Stegmann, R.	<i>Wild Goose</i> , ON 589319
52. Stark, H.	<i>Outta Here</i> , CF 8370 EA
53. Snyder, R.	<i>Jeannie B</i> , ON 261236
54. Thomas, B.	<i>Coho</i> , CF 9974 KK
55. Tufts, M.	<i>Enchantress</i> , CF 0878 SX
56. Warren, R./Malendrez R.	<i>La Wanda</i> , CF 5014 FR
57. Whaley, C/ Whaley C.	<i>Karuna</i> , ON 653218
58. Woytek, B.	<i>Menez La Vie</i> , ON 6700921
59. Wolinski, Peter	<i>Ramona</i> , ON 1114657
60. Waters, J./Waters, M.	<i>No Name</i> CF 5670 GD

Total Number Vessels: 60
Total Number Persons: 69
Pending Applications: -0-



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STAFF REPORT

ITEM NUMBER 10 – ASSIGNED SLIP INCOME REPORT BOARD MEETING OF JANUARY 27, 2016

Slip Rates 2015/2016 per linear foot:

Assigned: \$7.15/ft./month
Temporary: \$11.35/ft./month
Transient: \$1.00/ft./day

INCOME

December 2015

\$144,589

December 2014

\$139,339

December 2015 Budget

\$144,966

We are below budget by \$377, and above prior year by \$5,250. The prior year variance is primarily due to higher assigned berthing by approximately \$10,016 and lower transient berthing revenue of \$4,057.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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STAFF REPORT

ITEM 11 - INCIDENT REPORT BOARD MEETING OF JANUARY 27, 2016

12/17/2015 – Staff witnessed a vehicle in the parking lot roll into another vehicle causing substantial damage to both vehicles. Both vehicles belong to harbor tenants. Both owners and CHP were contacted and a report was taken. No further action required.

12/26/2015 – A liveaboard from B-dock came into the harbor office and reported that he and another tenant were arguing and that he was physically assaulted by the other tenant. Neither tenant wanted to file a report with the Sheriff's Department. Staff advised both tenants to stay away from each other. No further incidents between these tenants have been reported.

01/12/2016 – Staff received a call from a witness who reported observing a Harbor tenant kicking and breaking the cover off of an electrical box. The tenant was identified and contacted by staff. The Tenant admitted he was angry with a personal situation (not the Harbor District or any staff) and agreed to pay for the damages; apologized and was admonished that any future similar events would result in termination of his berthing permit. Repairs were made and the expenses have been added to his monthly account for payment with February slip payment. No further action necessary at this time.

01/15/2016 – A previous harbor tenant whose dry storage permit was terminated for repeated violations of the District's Ordinance Code and the Dry Storage terms came into the harbor office and made threats to the night staff. As staff was calling the Sheriff's Department, the suspect took off. No report was made to Sheriff due to the suspect leaving. It was later learned that the individual had been arrested in Moss Landing and is no longer around.

No further incidents to report as of the date of this report January 21, 2016.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
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GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER – 20 – North Harbor Erosion emergency BOARD MEETING OF JANUARY 27, 2016

The last El Niño storm caused severe and rapid erosion around the public access to the visitor wharf and visitor dock at North Harbor. We had placed a steel plate down to cover the existing erosion while we worked on permitting to coincide with our Tsunami shoreline repair projects but with these last storms, the erosion extended extensively inland and the fencing and barriers we had there were swallowed up by a "sink hole". The erosion was so extensive following this last storm that it is now undermining the concrete pad of the electrical panel box that serves the Sea Harvest restaurant and various equipment at North Harbor.

Our marine engineer Paul Roberts came over for that and another emergency on B dock (see next Agenda Item); we ordered and had temporary fencing installed but Paul tells us we need to immediately work on having a retaining wall designed/engineered and it will require a survey so all that may take 3-4 weeks but if we don't act now the bank will further erode, rapidly during the storms, and this is a matter of public safety.

Paul also told us he needed the plate moved to conduct a survey for preparation of the construction drawings, which survey was completed yesterday; and that he believes working on the project with all urgency will still take 6 weeks to put construction drawings in the hands of a contractor. With the uncertainty of El Niño storms, the last one of which caused such severe damage to the supporting bank, we can't afford to wait a moment longer than necessary to undertake the repairs.

We can undertake the project without the 6+ week's delay the bid procedure would take if we meet the criteria set forth in the Public Contracts Code. Section 1102 defines emergency as follows: " 'Emergency,' as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services."

Section 22050 (a) (1) In the case of an emergency, a public agency, pursuant to a four-fifths vote of its governing body, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

equipment, services, and supplies for those purposes, without giving notice for bids to let contracts.

Based on the observation and opinion of our engineering consultant and what can be seen with the naked eye, it is evident that the condition of the wharf area warrants immediate emergency repairs/construction of the retaining wall, and that there is no "band aid" temporary fix that would alleviate the problem sufficiently.

Staff recommends that the Board Adopt Resolution No.16-01 declaring the North Harbor wharf access project an emergency and authorizing the General Manager to proceed with the emergency infill and construction of a retaining wall at a cost not to exceed \$250,000.

RESOLUTION NO. 16-01

A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT DECLARING AN EMERGENCY PURSUANT TO SECTION 20168 OF THE PUBLIC CONTRACT CODE AND AUTHORIZING EMERGENCY REPAIR WORK AT NORTH HARBOR IN AN INITIAL AMOUNT NOT TO EXCEED \$200,000

WHEREAS, the District has identified a problem with rapid erosion around the public access to the visitor wharf and dock at North Harbor, and in response thereto, has placed a steel plate to cover erosion damage, and has installed fencing and barriers to protect members of the public from related danger and harm; and

WHEREAS, while initial thoughts were that correction of this erosion damage could be included with future Tsunami Shoreline Repair projects, recent storms have resulted in a rapid and severe acceleration of erosion related problems, including the inland extension of erosion creating a sink-hole that swallowed fencing and barriers, and the undermining of concrete pads that house utilities serving North Harbor activities and interests; and,

WHEREAS, the District's marine engineer, Paul Roberts, has inspected the involved site and has opined that the District needs to immediately work on having a retaining wall designed/engineered, an endeavor that is estimated to require about 6 weeks of work, and then to have said wall installed to prevent further significant erosion; and

WHEREAS, Engineer Roberts has further opined, and Staff concurs, that there is a need to perform repair and remedial work at North Harbor on an expedited basis in order to protect the integrity of the North Harbor improvements and to ensure the general health, safety and welfare of the Harbor's constituents; and

WHEREAS, Staff is of the opinion that adherence to the contract bidding procedures established in the Public Contract Code will result in unacceptable delays before the District can commence remedial repairs at North Harbor; and

WHEREAS, Section 20168 of the Public Contract Code provides that in the case of an emergency, the District Board of Harbor Commissioners, by four-fifths vote, may pass a resolution declaring that the public interest and necessity demand the immediate expenditure of public funds to safeguard life, health and property, and that such monies may be expended without compliance with mandatory contract bidding procedures; and

WHEREAS, Section 1102 of the Public Contract Code defines emergency as a sudden, unexpected occurrence that poses a clear and imminent danger, requiring action to prevent or mitigate the loss or impairment of life, health or property, and the circumstances surrounding the sudden, rapidly progressing and significant damage to the North Harbor wharf, visitor's dock and related improvements have created the need to take immediate action to address the cause of said failure, meeting this definition of emergency; and

WHEREAS, although it is not possible at this time to accurately estimate the cost of the work necessary to repair the above-referenced damages, Staff and Engineer Roberts have set an initial estimate of \$200,000.00.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Board of Harbor Commissioners of Moss Landing Harbor District hereby resolves as follows:

1. Based on the recitals set forth above, which are incorporated herein by reference, the Board hereby declares that an emergency situation, as defined in Public Contract Code Section 1102, exists with respect to the need to take immediate action to repair and prevent further erosion damage at North Harbor so as to ensure the integrity of the North Harbor facilities and to protect all members of the public who use and frequent said facilities. .

2. By this Resolution, and the authority granted by Public Contract Code Section 20168, the Board finds that the public interest and necessity demand the immediate obligation of funds to repair and rehabilitate erosion damage at North Harbor without need to comply with formal bidding procedures, and approves and/or ratifies the action of Staff and the District's General Manager to enter into any contract and/or task order with appropriate service providers and construction companies to provide the necessary analytical and remedial services, in an initial amount not to exceed \$200,000.00.

3. In order to provide funding for the repair work set forth herein, the Board approves an initial expenditure of an amount not to exceed \$ 200,000.00 from the District's General Fund.

4. Staff and the Board shall review the status of the emergency and all emergency actions taken at the Board's next regularly scheduled meeting, and at every regularly scheduled meeting thereafter, to determine whether the emergency and all work commenced in response thereto can be terminated.

5. Staff is further directed and authorized to take all other actions related to this emergency, such as the provision of notice to agencies with jurisdiction over North Harbor construction activities and notice to the public, and to report such actions at the next regularly scheduled Board meeting.

CERTIFICATION

Resolution No. 16-01 was duly adopted by the Board of Harbor Commissioners of the Moss landing Harbor District at a regular meeting of the Board held on the 27th day of January, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
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GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER – 21 – B Dock Emergency Finger Repair Project BOARD MEETING OF JANUARY 27, 2016

At the last meeting staff reported that one of the fingers at the end of B Dock broke apart due to heavy El Niño storm surges and having a large vessel tied to it. At that meeting the Board authorized expenditure of \$450,000 for seven 50' fingers to be installed on B Dock as well as one 120' finger to repair/replace the sea lion damaged visitor dock at North Harbor.

Additional El Niño storms occurred subsequent to the last meeting resulting in another 2 fingers breaking apart and escalating the project to an emergency. The District's engineering consultant advised staff that immediate steps need to be taken to remove and replace the 7 fingers in order to avoid serious safety issues and potential hazards to navigation. Staff requested a local floating dock company to come down and view the damage in order to confirm the emergency nature of the project as well as identify what information/specs it may need to commence design drawings to replace the 7 fingers as soon as possible.

The engineer confirmed the urgency of replacing the fingers immediately, as additional El Niño storms, which are predicted, will undoubtedly cause severe damage. Based on these opinions as well as staff's physical observation of the fingers, the GM authorized the floating dock company to proceed with design drawings, the first step in the project, in order to waste no time in replacing these fingers as soon as possible pending Board action.

In the meantime, staff sent a letter to the owners of vessels tied to a few of the fingers (smaller vessels that help keep sea lions away, do not cause weight stress, and many of whose owners reside out of state and/or rarely visit) advising them to contact the Harbor office before accessing their vessel because of the pending repair/replacement project. Staff has also placed barriers, yellow caution tape and rope along the dock; instructed staff to not allow any vessels to tie up to the vacant fingers, and is keeping a log of times/dates that the area is checked by staff (three to four times daily) until this emergency project can be completed.

Staff recommends that the Board adopt Resolution No. 16-02 declaring an emergency and authorizing the GM to execute any documents necessary in order to expedite the replacement project as soon as possible.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

RESOLUTION NO. 16-02

A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT DECLARING AN EMERGENCY PURSUANT TO SECTION 20168 OF THE PUBLIC CONTRACT CODE AND AUTHORIZING EMERGENCY REPAIR WORK TO B DOCK

WHEREAS, at the special Board meeting of December 16, 2015, Staff provided a report detailing the general deterioration of the fingers at the end of B Dock, and the fact that one of the fingers had broken apart due to heavy El Nino surges and use, and in response, the Board authorized the expenditure of \$450,000 for Harbor repairs, a portion of which was for the installation of seven new fingers on B dock; and

WHEREAS, since the time of the last Board meeting, additional El Nino storms have occurred resulting in another 2 fingers on B Dock breaking apart, and

WHEREAS, the District's engineering consultant, Paul Roberts, has advised Staff that immediate steps need to be taken to remove and replace the aforementioned 7 fingers on B Dock in order to avoid serious safety issues, potential hazards to navigation, and in general to ensure the health, safety and welfare of the Harbor's constituents, and

WHEREAS, Staff retained a local floating dock company, familiar with the unique design specifications utilized in the District's dock improvements, to come to the Harbor and view the damage to B Dock to confirm the urgent nature of the pending finger replacement project and to identify what information might be necessary to prepare specifications for the project, and an engineer from said company confirmed the urgent need to replace the fingers due to their deteriorating and unsafe conditions, and

WHEREAS, based on the foregoing opinions, as well as Staff's observations of the B Dock fingers, the General Manager authorized KIE-CON, Inc. to proceed with the preparation of design drawings in order to expedite the finger replacement project, and

WHEREAS, Staff has notified all vessel owners on B Dock of the pending replacement project, placed barriers and yellow caution tape and rope along the Dock, and is monitoring the condition of the Dock on a daily basis until the replacement project can be completed, and

WHEREAS, Staff is of the opinion that adherence to the contract bidding procedures established in the Public Contract Code will result in unacceptable delays before the District can commence finger replacement at B Dock, and

WHEREAS, Section 20168 of the Public Contract Code provides that in the case of an emergency, the District Board of Harbor Commissioners, by four-fifths vote, may pass a resolution declaring that the public interest and necessity demand the immediate expenditure of public funds to safeguard life, health and property, and that such monies may be expended without compliance with mandatory contract bidding procedures, and

WHEREAS, Section 1102 of the Public Contract Code defines emergency as a sudden, unexpected occurrence that poses a clear and imminent danger, requiring action to prevent or mitigate the loss or impairment of life, health or property, and the circumstances surrounding the sudden, rapidly progressing and dangerous deterioration of the fingers at B Dock have created the need to take immediate action to replace said fingers, meeting this definition of emergency.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Board of Harbor Commissioners of Moss Landing Harbor District hereby resolves as follows:

1. Based on the recitals set forth above, which are incorporated herein by reference, the Board hereby declares that an emergency situation, as defined in Public Contract Code Section 1102, exists with respect to the need to take immediate action to replace the fingers at B Dock in the Harbor so as to ensure the integrity of B Dock itself, to protect the property and well-being of all members of the public who use and frequent said facilities, and to protect all those who traverse Harbor waters from potential navigation hazards.

2. By this Resolution, and the authority granted by Public Contract Code Section 20168, the Board finds that the public interest and necessity demand the immediate use of previously allocated funds to replace the fingers at B Dock without need to comply with formal bidding procedures, and approves and/or ratifies the action of Staff and the District's General Manager to enter into any contract and/or task order with appropriate service providers and construction companies to provide the necessary analytical and remedial services, in an amount not to exceed \$300,000, the proportionate share of the previous allocation of \$450,000 dedicated to the finger replacement.

3. Staff and the Board shall review the status of the emergency and all emergency actions taken at the Board's next regularly scheduled meeting, and at every regularly scheduled meeting thereafter, to determine whether the emergency and all work commenced in response thereto can be terminated.

4. Staff is further directed and authorized to take all other actions related to this emergency, such as the provision of notice to agencies with jurisdiction over the District's construction activities and notice to the public, and to report such actions at the next regularly scheduled Board meeting.

*****CERTIFICATION*****

Resolution No. 16-02 was duly adopted by the Board of Harbor Commissioners of the Moss landing Harbor District at a regular meeting of the Board held on the 27th day of January, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Russ Jeffries, President
Board of Harbor Commissioners

ATTEST:

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
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Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER – 22 – CARAVEL ENVIRONMENTAL CONSULTING PROPOSALS BOARD MEETING OF JANUARY 27, 2016

The District has had several contracts with Ken Israel for professional environmental engineering and project management services when he was with Sea Engineering. He then went to Integral Consulting, Inc. where we entered into similar services contracts with Ken Israel and recently he opened his own environmental consulting company, Caravel Environmental. He has provided satisfactory services in connection with previous contracts, has vast institutional knowledge of the District and is very familiar with the Harbor, its needs and its staff. We have worked very well together on previous projects and wish to continue this relationship. Caravel has submitted proposals for the completion of the remainder of the services Ken Israel provided on approved projects while with Integral, and the quoted prices are very reasonable. We propose to merely continue our relationship with Ken Israel for the completion of the involved projects. Integral Consulting has consented to the District going with Ken to Caravel Environmental.

The services of an environmental engineering and project management company are needed for specific projects such as completion of the Dredge Material Management Plan, completion of obtaining the dredge permit for future dredge episode, continuing with regular eelgrass surveys and ongoing miscellaneous environmental and engineering services.

Payment for services described in the attached proposals is anticipated to be made from the District's general funds and in line items for services related to those projects.

Staff recommends the Board adopt Resolutions Nos. 16-03, 16-04, 16-05 and 16-06 accepting Caravel Environmental's proposals for services described in the attached proposals and authorizing the GM to execute any and all documents and contracts in connection with these services.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

RESOLUTION NO. 16-03

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT ACCEPTING A PROPOSAL BY CARAVEL ENVIRONMENTAL FOR PROFESSIONAL ENGINEERING AND ENVIRONMENTAL SERVICES ON AN AS-NEEDED BASIS

* * * * *

WHEREAS, the District is periodically in need of professional environmental engineering and project management services, and

WHEREAS, Ken Israel, the professional marine biologist performing the Districts as-needed environmental work while employed by Sea Engineering Inc. (SEI), and as the Principal Oceanographer with Integral Consulting Inc., is now operating under his own company, Caravel Environmental which provides substantially the same professional services as previously performed, and

WHEREAS, Caravel has submitted a proposal for the completion of the remainder of the services Ken Israel provided on approved projects while with Integral, and

WHEREAS, Ken Israel has a long history of providing competent, satisfactory professional services to the District including environmental, engineering and as needed consulting services related to dredged material management, planning and erosion issues, as well as phases I and II of the Piling Replacement Project, and

WHEREAS, attached as Exhibit A is a Caravel Environmental proposal outlining the scope of work for the completion of necessary services required on an as-needed basis.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Moss Landing Harbor District that the Caravel Environmental attached hereto as Exhibit A is hereby approved and the General Manager is authorized to take all actions necessary to effectuate the intent of this Resolution, subject to review and approval by District Counsel, with Caravel Environmental, and to expend an amount not to exceed \$15,000 therefor from the Districts 2015/2016 budget general funds.

* * * * *

CERTIFICATION

Resolution 16-03 was duly passed and adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 27TH day of January, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Russ Jeffries, President

Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

*Item 22
Reso 16-03 Ex.A*

Caravel
4117 West Rincon Avenue
Campbell, CA 95008
Tel: 669.242.9413
Email: kenisrael@caravelenvironmental.com

January 18, 2016

Ms. Linda McIntyre
General Manager/Harbor Master
Moss Landing Harbor District
7881 Sandholdt Road
Moss Landing, California 95039

Subject: **Proposal for As-Needed Environmental Services**

Dear Linda:

Caravel is pleased to provide this proposal to support the Moss Landing Harbor District (MLHD) with environmental consulting services related to the harbors on-going needs. The proposed scope of work, schedule, and budget are provided below.

TASK 1: SCOPE OF WORK

TASK 1 – General Environmental Consulting
1.1 Caravel will assist Moss Landing Harbor District with other projects as needed, as well as any local, state, or federal agency environmental, coastal, or civil engineering related projects.
Budget for As-needed Environmental Services: \$15,000

ACCEPTANCE

The estimated total cost for the work described above will not exceed \$15,000. The work will be performed on a time-and-materials basis and we will not exceed the approved budget without your approval. Work will be completed in accordance with Caravel's standard 2016 rates.

If you have any questions, please contact Ken Israel at 669.242.9413.

MLHD
January 18, 2016
Page 2

We appreciate the opportunity to support you in this work.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Israel". The signature is fluid and cursive, with the first name "Ken" and last name "Israel" clearly distinguishable.

Ken Israel
President
Caravel
Environmental Consulting

RESOLUTION NO. 16-04

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOSS
LANDING HARBOR DISTRICT ACCEPTING A PROPOSAL FOR
PROFESSIONAL SERVICES BY CARAVEL ENVIRONMENTAL FOR
ENVIRONMENTAL PLANNING AND MANAGEMENT IN CONNECTION WITH
THE NEXT 10-YEAR MAINTENANCE DREDGE EPISODES**

* * * * *

WHEREAS, the District is in the planning phase of the next 10-year dredge episodes and due to conditions in the various permits issued to the District for this project, it is necessary that the District conduct environmental planning, consulting and reporting, and

WHEREAS, Ken Israel, the professional marine biologist performing the Districts as-needed environmental work while employed by Sea Engineering Inc. (SEI), and as the Principal Oceanographer with Integral Consulting Inc., is now operating under his own company, Caravel Environmental which provides substantially the same professional services as previously performed, and

WHEREAS, Caravel has submitted a proposal for the completion of the remainder of the services Ken Israel provided on approved projects while with Integral, and

WHEREAS, Ken Israel has a long history of providing competent, satisfactory professional services to the District including environmental, engineering and as needed consulting services related to dredged material management, planning and erosion issues, as well as phases I and II of the Piling Replacement Project, and

WHEREAS, attached as Exhibit A is a Caravel Environmental proposal outlining the scope of work for the services necessary to complete the required plan preparation, sampling, analysis, permit acquisition, consulting and reporting needed to obtain 10-year maintenance dredging permits.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Moss Landing Harbor District that the proposal attached hereto as Exhibit A is hereby approved and that the General Manager is authorized to take all actions necessary to effectuate the intent of this Resolution, subject to review and approval by District Counsel, with Caravel Environmental, and to expend an amount not to exceed \$29,000 therefor from the Districts 2015/2016 budget general funds.

* * * * *

CERTIFICATION

Resolution 16-04 was duly passed and adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 27TH day of January, 2016 a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Russ Jeffries, President

Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

January 18, 2016

Ms. Linda McIntyre
General Manager/Harbor Master
Moss Landing Harbor District
7881 Sandholdt Road
Moss Landing, California 95039

**SUBJECT: Permit Acquisition and Technical Consulting Services in Support of
Maintenance Dredging at Moss Landing Harbor**

Dear Linda:

Thank you for the opportunity to propose permitting and technical consulting services in support of the Moss Landing Harbor (MLHD) District's maintenance dredging program. We look forward to assisting the harbor with performing the professional services described below as previously discussed.

Project Objectives: Obtain multi-episode permits to dredge all MLH docks and access channels that are not part of the federally maintained main channel. Permitted dredge depths at E and F Docks, K Dock, the MBARI Dock and at Gravelle's will be -12 feet MLLW plus a two-foot overdredge allowance, while all other docks will be permitted to -10 feet MLLW plus a two-foot overdredge allowance. Will also identify and evaluate potential alternatives to aquatic disposal in case elevated contaminants are detected prior to a planned dredge episode.

The tasks described below summarize the updated expected level effort based on an understanding of the project area and objectives, stakeholder and regulatory concerns, and general experience with dredge permit acquisition process. Most of the necessary tasks will involve the combined efforts of Caravel and H&A. As such, each task description includes H&A's cost as a percentage of the estimated overall team effort as well as our estimated proportion of that effort.

PROJECTED SCOPE OF WORK AND ASSOCIATED COSTS

Task 1: Permit Application Preparation and Initial Agency Coordination

• Budget: 0 (task is completed)

• Work status: Complete

- CCC permit application finalized and submitted
- USACE permit application in draft pending completion of Task 2 addendums to application, some of which were not previously funded

Task 2: USACE Permit Application Addendums, LSAA Application, Water Board Coordination

• **Budget: \$23,000**

- USACE Application Addendums
 - BA Preparation: \$6,000
 - EFH Evaluation: \$5,000
- Lake & Streambed Alteration Agreement Application: \$5,000
- Water Board/MBNMS Coordination: \$2,000

***note: the original dredge permit budget did not include the following items above: BA, EFH, and L&SAA, which totals 15,000.

- USACE dredge characterization summary and proposed alternative beneficial reuse of sediments report: \$5,000

• **Work status: All items below to be completed and submitted by 2/22/16**

- USACE Addendums:
- LSAA Application:
- Water Board/MBNMS Coordination:

Task 3: Response to agency comments

• **Budget: \$6,000**

- USACE, CCC, RWQCB, F&W, MBNMS, and others will require response to comments.

TOTAL COST: \$23,000 (approximate remaining from original budget of \$56,000) + \$6,000 (Task 3) = \$29,000

TOTAL TIME TO COMPLETION: ~3 Months

Acceptance

The estimated total cost for the work described above will not exceed \$29,000. The work will be performed on a time-and-materials basis and we will not exceed the approved budget without your approval. Work will be completed in accordance with Caravel's standard 2016 rates.

If you have any questions, please contact Ken Israel at 669.242.9413.

We appreciate the opportunity to support you in this work.

Sincerely,



Ken Israel
President
Caravel
Environmental Consulting

Privileged and Confidential

RESOLUTION NO. 16-05

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT AUTHORIZING ACCEPTING A PROPOSAL BYU CARAVEL ENVIRONMENTAL FOR PROFESSIONAL ENGINEERING AND ENVIRONMENTAL SERVICES RELATED TO THE ANNUAL EELGRASS SURVEY

* * * * *

WHEREAS, the District is periodically in need of professional environmental engineering and project management services, and

WHEREAS, Ken Israel, the professional marine biologist performing the Districts as-needed environmental work while employed by Sea Engineering Inc. (SEI), and as the Principal Oceanographer with Integral Consulting Inc., is now operating under his own company, Caravel Environmental which provides substantially the same professional services as previously performed, and

WHEREAS, Caravel has submitted a proposal for the completion of the remainder of the services Ken Israel provided on approved projects while with Integral, and

WHEREAS, Ken Israel has a long history of providing competent, satisfactory professional services to the District including environmental, engineering and as needed consulting services related to dredged material management, planning and erosion issues, as well as phases I and II of the Piling Replacement Project, and

WHEREAS, attached as Exhibit A is a Caravel Environmental proposal outlining the scope of work for the professional services related to completing the annual eelgrass survey project.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Moss Landing Harbor District that the Caravel Environmental proposal attached hereto as Exhibit A is hereby approved and that the General Manager is authorized to take all actions necessary to effectuate the intent of this Resolution, subject to review and approval by District Counsel, with Caravel Environmental, and to expend an amount not to exceed \$7,000 therefor from the Districts 2015/2016 budget general funds.

* * * * *

CERTIFICATION

Resolution 16-05 was duly passed and adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 27TH day of January, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

January 18, 2016

Ms. Linda McIntyre
General Manager/Harbor Master
Moss Landing Harbor District
7881 Sandholdt Road
Moss Landing, California 95039

Subject: Proposal for Annual Eelgrass Survey Environmental Services

Dear Linda:

Caravel is pleased to provide this proposal to support the Moss Landing Harbor District (MLHD) with environmental consulting services related to the harbors annual eelgrass survey needs. The proposed scope of work, schedule, and budget are provided below.

TASK 1: EELGRASS SURVEY

At the request of MLHD, Caravel has prepared this proposal for a survey of the eelgrass and clam habitat in the North Harbor in the vicinity of the SeaHarvest Restaurant. This study will be a follow-up to the surveys conducted in 1998, 1999, 2005-2009, 2012, and 2015.

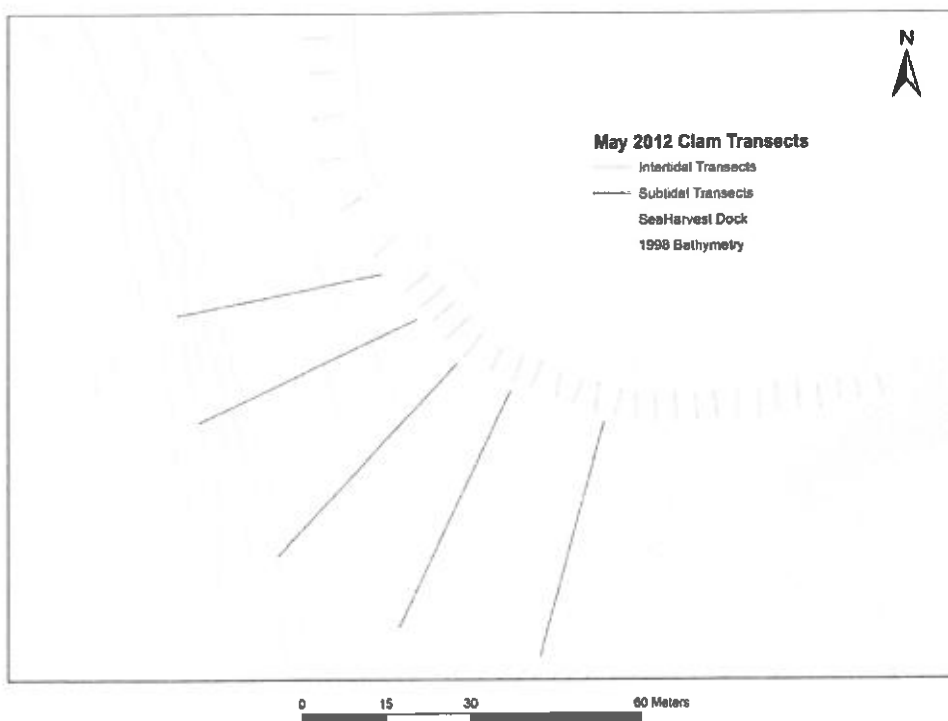
All eelgrass beds to the east of the channel will be mapped from the Highway One Bridge to a point north of the visitor center parking lot. A person using a differential GPS, walking the perimeter of the beds at an extreme low tide, will perform the mapping. The GPS has a horizontal accuracy of 10-20 cm with post-processing. The results of the GPS survey will be incorporated into a GIS project containing polygons for all previous eelgrass perimeter surveys. We will then calculate bed expansion or contraction based on the spatial coverage of the bed.

Because most of the eelgrass bed is inundated even at low tide, eelgrass shoot counts will be performed at high tide on SCUBA. We will haphazardly place a 50 cm x 50 cm quadrat in 20 different positions in the interior of the bed, emphasizing good spatial coverage of the bed. Within each quadrat we will count the number of eelgrass shoots present and use these data to calculate shoot density on a per meter basis. Shoot density data will be compared to previous density data to see if the previous trend of decreased shoot density over time continues to hold. Clam density will also be recorded.

Intertidal and subtidal habitats will be surveyed for clam populations. We will survey along transects used in previous surveys (see attached figure). Intertidal transects will be surveyed at low tide, with 50 cm x 50 cm quadrats placed at 3 elevation/sediment composition combinations: high intertidal sandy, low intertidal sandy, and low intertidal mud (which is lower in elevation than low intertidal sandy). Within each quadrat all clams and fat innkeeper worms will be counted and macroalgal presence will be noted. Subtidal habitat will be surveyed along previously established transects (see attached figure) by swimming belt transects 1 m wide and counting all clams that occur within the transect boundaries.

The cost for this survey will be \$7,000. The budget includes three days of field mod-demob, two divers and equipment, a boat driver and navigator, the cost of the boat and GPS system, and time and costs associated with entering and plotting data, creating a new map of eelgrass bed boundaries, and writing a brief summary of results. The budget contains no stand-by time for weather-related delays. The work is in part dependent on workable low tides, which next occur in the second week in April, 2016.

NORTH HARBOR EELGRASS AND CLAM HABITAT SURVEY WORKPLAN



ACCEPTANCE

The estimated total cost for the work described above will not exceed \$7,000. The work will be performed on a time-and-materials basis and we will not exceed the approved budget without your approval. Work will be completed in accordance with Caravel's standard 2016 rates.

If you have any questions, please contact Ken Israel at 669.242.9413.

We appreciate the opportunity to support you in this work.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Israel", written in a cursive style.

Ken Israel
President
Caravel
Environmental Consulting

RESOLUTION NO. 16-06

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT ACCEPTING A PROPOSAL FOR PROFESSIONAL SERVICES WITH CARAVEL ENVIRONMENTAL IN CONNECTION WITH THE DREDGE MATERIAL MANAGEMENT PLAN

* * * * *

WHEREAS, the District is in need of consulting services in order to complete the Dredged Material Management Plan (DMMP); and

WHEREAS, Ken Israel, the professional marine biologist performing the Districts as-needed environmental work while employed by Sea Engineering Inc. (SEI), and as the Principal Oceanographer with Integral Consulting Inc., is now operating under his own company, Caravel Environmental which provides substantially the same professional services as previously performed, and

WHEREAS, Caravel has submitted a proposal for the completion of the remainder of the services Ken Israel provided on approved projects while with Integral, and

WHEREAS, Ken Israel has a long history of providing competent, satisfactory professional services to the District including environmental, engineering and as-needed consulting services related to, planning and erosion issues, as well as phases I and II of the Piling Replacement Project, and has been the District's liaison with the Army Corps of Engineers and has been involved in the DMMP since its inception 15 years ago, and

WHEREAS, attached as Exhibit A is a Caravel Environmental proposal outlining the scope of work for the services necessary for completion of the DMMP.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Moss Landing Harbor District that based on the foregoing, the Caravel Environmental proposal attached hereto as Exhibit A is hereby approved and the General Manager is authorized to take all actions necessary to effectuate the intent of this Resolution, including the termination of the SEI agreement and the execution of a new agreement, subject to review and approval by District Counsel, with Caravel Environmental.

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized to expend an amount not to exceed \$8,000 for the services described in Exhibit A from the Districts 2015/2016 budget general funds.

CERTIFICATION

Resolution 16-06 was duly passed and adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a regular meeting of the Board held on the 27th day of January, 2016, a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Russ Jeffries, President

Board of Harbor Commissioners

Linda G. McIntyre, Deputy Secretary
Board of Harbor Commissioners

Item 22
Reso 16-06 Ex.A

Caravel
4117 West Rincon Avenue
Campbell, CA 95008

Tel: 669.242.9413
Email: kenisrael@caravelenvironmental.com

January 18, 2016

Ms. Linda McIntyre
General Manager/Harbor Master
Moss Landing Harbor District
7881 Sandholdt Road
Moss Landing, California 95039

Subject: Proposal for Dredge Material Management Plan (DMMP) Environmental Services

Dear Linda:

Thank you for the opportunity to provide technical advisory services to the Moss Landing Harbor District (MLHD) in support of the work on the Dredged Material Management Plan. Caravel proposes that we proceed under a time and materials contract for an amount not to exceed \$8,000 with authorization from MLHD. Caravel understands that the anticipated support services will include but not be limited to document review and comment, technical advice, and meeting and/or teleconference attendance.

ACCEPTANCE

The estimated total cost for the work described above will not exceed \$8,000. The work will be performed on a time-and-materials basis and we will not exceed the approved budget without your approval. Work will be completed in accordance with Caravel's standard 2016 rates.

If you have any questions, please contact Ken Israel at 669.242.9413.

We appreciate the opportunity to support you in this work.

Sincerely,



Ken Israel
President
Caravel
Environmental Consulting

Privileged and Confidential



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
Andrew Amaral
Margaret "Peggy" Shirrel, Ph.D.

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER 23 – MLML's 50th ANNIVERSARY DONATION REQUEST BOARD MEETING OF JANUARY 27, 2016

The Moss Landing Marine Laboratories (MLML) will be celebrating its 50th Anniversary this summer. They are reaching out for donations to reduce their costs of publishing a commemorative book of historical photos, stories and research highlights honoring alumni and colleagues throughout the years.

In exchange for a contribution, donors will be highlighted on a sponsor's page and given mention in historical photos and narratives. The book will be distributed to all donors, alumni, guests and current staff as a thank you gift and memento.

The District has a longstanding and good relationship with MLML and shares much of the same history. It is appropriate for the District to contribute toward these costs to be included in this celebratory publication.

Staff recommends that the Board consider directing the General Manager to process a donation from the Moss Landing Harbor District to the MLML in an appropriate amount (staff recommends \$250.00). The source of funds to for this expenditure will come from the Marketing budget.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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GENERAL MANAGER/HARBOR MASTER
Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM
Tom Razzeca

STAFF REPORT

ITEM NUMBER –24 – Presentation on North Harbor Restaurant Shell Drawings
BOARD MEETING OF January 27, 2016

Henry Ruhnke, the District's architect for the North Harbor Restaurant project was asked to revise the restaurant drawings to accommodate the construction of a building "shell".

Mr. Ruhnke will present the drawings to the Board for approval and if they are approved, staff recommends the Board authorize the GM to prepare and publish a Notice Inviting Bids for the construction of the building shell as soon as possible.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947