



AGENDA
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

October 23, 2019 - 7:00 P.M.

A. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE – ROLL CALL

Russ Jeffries – President	Tommy Razzeca – General Manager
Tony Leonardini – Vice President	Mike Rodriguez – District Counsel
Vince Ferrante – Secretary	Shay Shaw – Administrative Assistant
Peggy Shirrel – Commissioner	
James Goulart – Commissioner	

B. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

C. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

D. CONSENT CALENDAR

1. Approval of the September 25, 2019 Regular Meeting Minutes.

E. FINANCIAL REPORT

2. Financial report month ending September 30, 2019.

F. MANAGER'S REPORTS

The General Manager will make oral or written presentations on the below subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

3. Projects Status/Update
4. Summary of Permits Issued
5. Meeting Announcements
6. Assigned Liveboard Report
7. Slip Income Report
8. Incident Report

G. COMMITTEE REPORTS

9. Elkhorn Slough Advisory Committee – Leonardini/Goulart
10. Liveboard Committee – Goulart/Jeffries
11. Harbor Improvement Committee – Shirrel/ Goulart
12. Real Property Committee I – Jeffries/Leonardini
13. Real Property Committee II – Ferrante/Shirrel
14. Special Districts/CSDA – Jeffries/Ferrante
15. Personnel Committee – Ferrante/Jeffries
16. Finance Committee – Ferrante/Goulart
17. Ad Hoc Budget Committee – Leonardini/Shirrel

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

18. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

H. NEW BUSINESS

19. ITEM – Consider appointment of a Harbor Commissioner to fill vacancy.

- a. Staff report
- b. Public comment
- c. Candidate comment
- d. Board discussion
- e. Board Action
- f. Administer Oath of Office

20. ITEM – Consider adopting Resolution No.19-12 consider appointing Tommy Razzeca Deputy Secretary of The Moss Landing Harbor District Financing Corporation.

- a. Staff report
- b. Public Comment
- c. Board discussion
- d. Board action

21. ITEM – Consider adoption of Resolution No.19-13 naming the Moss Landing Harbor District conference room the “Margret Shirrel Conference Room”.

- a. Staff report
- b. Public Comment
- c. Board discussion
- d. Board action

22. ITEM – Consider approval of Hodges Consulting quote to upgrade MLHD Computer systems.

- a. Staff report
- b. Public Comment
- c. Board discussion
- d. Board action

23. ITEM- Consider adopting Resolution No.19-14 canceling the November and December Board meetings and selecting a substitute date therefore.

- a. Staff report
- b. Public Comment
- c. Board discussion
- d. Board action

24. ITEM Consider amendment to Ordinance #206 Passenger Vessel Fee

- a. Staff report
- b. Public Comment
- c. Board discussion
- d. Board action

25. ITEM – Consider claim received from Len Losik

- a. Staff report
- b. Public Comment
- c. Board discussion
- d. Board action

I. CLOSED SESSION

A closed session on the matters set forth below will begin immediately following the open session. After the completion of the closed session the president will reopen the open public session and report out any action taken during the closed session.

1. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code §54956.8 regarding: a. North Harbor Restaurant negotiations with various parties; b. Moss Landing Storage.
2. Confer with District Counsel regarding the claim received from Len Losik pursuant to Government Code.

J. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

K. ADJOURNMENT

The next Meeting of the Board of Harbor Commissioners is tentatively scheduled for December 11th, 2019 at 2:30 PM at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA 95039. This date is subject to change and members of the public are encouraged to watch for notice of the date and time of the December meeting, which will be published in accordance with the law. Individuals who require special accommodations are requested to contact the General Manager by emailing razzeca@mosslandingharbor.dst.ca.us or by calling 831.633.5417 no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to Regular Meetings and 24 hours prior to Special Meetings and may be obtained by logging onto the District's website at www.mosslandingharbor.dst.ca.us or by contacting the District at 831.633.5417. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



MINUTES
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

September 25, 2019

A. CLOSED SESSION

A closed session was held immediately prior to the public open meeting to consider the following:

1. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code §54956.8 regarding: a. The Moss Landing Commercial Park; b. North Harbor Restaurant negotiations with various parties; d. DWD Oil Pipeline; e. Moss Landing Storage.
2. Confer with District Counsel regarding 2 matters of potential litigation pursuant to Government Code §54956.9D2.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE – ROLL CALL

The open session was called to order at 7:03 pm. After the Pledge of Allegiance roll was called:

Commissioners Present:

Russ Jeffries – President
Tony Leonardini – Vice President
James Goulart – Commissioner

Staff Present:

Tommy Razzeca – General Manager
Mike Rodriguez – District Counsel
Shay Shaw – Administrative Assistant

Commissioners Absent:

Vince Ferrante – Secretary
Peggy Shirrel – Commissioner

C. PRESIDENT'S REMARKS

The President announced that the Board met in Closed Session and no decisions were made; direction was given to the General Manager and District Counsel.

D. PUBLIC COMMENTS

Rick Andrews thanked the Harbor staff for fixing a finger on B dock.

E. CONSENT CALENDAR

1. Approval of the August 28, 2019 Regular Meeting Minutes. A motion was made by Commissioner Leonardini, seconded by Commissioner Goulart, to approve the August 28, 2019 Regular Meeting Minutes. The motion passes 3 yes with 2 absent, Commissioner Ferrante and Commissioner Shirrel absent.

F. FINANCIAL REPORT

2. Financial report month ending August 31, 2019. GM Razzeca gave the highlights. A motion was made by Commissioner Goulart, seconded by Commissioner Leonardini, to accept the Financial Report. The motion passes 3 yes with 2 absent, Commissioner Ferrante and Commissioner Shirrel absent.

G. MANAGER'S REPORTS

The General Manager will make oral or written presentations on the below subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

3. Projects Status/Update – written report/no questions
4. Summary of Permits Issued – written report/ no questions
5. Meeting Announcements – written report/ no questions
6. Assigned Liveboard Report – written report/ no questions
7. Slip Income Report – written report/ no questions
8. Incident Report – written report/ no questions

H. COMMITTEE REPORTS

9. Elkhorn Slough Advisory Committee – Leonardini/Goulart – nothing to report
10. Liveboard Committee – Goulart/Jeffries – nothing to report
11. Harbor Improvement Committee – Shirrel/ Goulart – nothing to report
12. Real Property Committee I – Jeffries/Leonardini – nothing to report
13. Real Property Committee II – Ferrante/Shirrel – nothing to report
14. Special Districts/CSDA – Jeffries/Ferrante – nothing to report
15. Personnel Committee – Ferrante/Jeffries – nothing to report
16. Finance Committee – Ferrante/Goulart – nothing to report
17. Ad Hoc Budget Committee – Leonardini/Shirrel – nothing to report
18. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written. President Jeffries attended the MLCP meeting and a public workshop regarding the Central Coast Highway 1 Climate Resiliency Study.

I. INFORMATIONAL ITEMS

1. Allison Goss of Mahoney & Associates provided a status update related to their listing of the Harbor Districts North Harbor Building. Allison reported she is grateful for the opportunity and passionate about her commitment and leasing efforts for the NH building. Recommendations from the Board were addressed and Allison agreed to provide updates and report findings to the GM regularly.
2. GM Razzeca and President Jeffries provided information about a Public Workshop hosted by AMBAG on August 29, 2019 regarding the Central Coast Highway 1 Climate Resiliency Study.

J. COMMISSIONERS COMMENTS AND CONCERNS

President Jeffries asked the Board to consider naming the conference room after Commissioner Peggy Shirrel for her many years of dedicated service to the Moss Landing Board of Harbor Commissioners. He also asked that we add his request to next month's agenda.

K. ADJOURNMENT

The meeting adjourned at 8:23 pm

Respectfully submitted,

Vince Ferrante, Secretary
Board of Harbor Commissioners

ATTEST:

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet
As of September 30, 2019

	<u>Sep 30, 19</u>	<u>Sep 30, 18</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1002 · Petty Cash	500	500		
1009 · Union - Operating	2,515,915	67,326	2,448,589	3,637%
1010 · Union - M.M.	8,361	3,828,619	-3,820,258	-100%
1011 · Union - Payroll	31,744	33,084	-1,340	-4%
1015 · 1st Capital Bank	1,551,893	1,548,538	3,355	0%
1018 · Union Bank- Trust Account	1,022,755	155,247	867,508	559%
1020 · Umpqua - Restricted	1,014,734	1,011,506	3,228	0%
Total Checking/Savings	<u>6,145,902</u>	<u>6,644,820</u>	<u>-498,918</u>	<u>-8%</u>
Accounts Receivable				
11290 · Leases				
1282 · NNN Receivable	83,796	73,848	9,948	13%
1293 · Lunds	7,695		7,695	100%
1294 · Monterey Fish		-7,165	7,165	100%
1296 · Sea Harvest		2,825	-2,825	-100%
Total 11290 · Leases	<u>91,491</u>	<u>69,508</u>	<u>21,983</u>	<u>32%</u>
1200 · Marina Receivables	112,708	107,423	5,285	5%
1201 · Marina - Allow for Bad Debt	-31,375	-31,375		
Total Accounts Receivable	<u>172,824</u>	<u>145,556</u>	<u>27,268</u>	<u>19%</u>
Other Current Assets				
1271 · Prepaid Expenses				
1270 · Insurance	20,066	23,053	-2,987	-13%
1280 · Other	107,343	20,000	87,343	437%
Total 1271 · Prepaid Expenses	<u>127,409</u>	<u>43,053</u>	<u>84,356</u>	<u>196%</u>
Total Other Current Assets	<u>127,409</u>	<u>43,053</u>	<u>84,356</u>	<u>196%</u>
Total Current Assets	<u>6,446,135</u>	<u>6,833,429</u>	<u>-387,294</u>	<u>-6%</u>
Fixed Assets				
1650 · Construction in Progress	4,554,742	2,350,423	2,204,319	94%
1670 · Equipment	453,356	790,611	-337,255	-43%
1700 · Improvements				
1710 · NH Buildings & Improvements	7,157,639	7,871,280	-713,641	-9%
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,160,807	8,281,705	-120,898	-1%
1740 · SH Floating Docks	9,457,184	9,460,727	-3,543	
Total 1700 · Improvements	<u>25,932,523</u>	<u>26,770,605</u>	<u>-838,082</u>	<u>-3%</u>

Moss Landing Harbor District
Balance Sheet
As of September 30, 2019

	<u>Sep 30, 19</u>	<u>Sep 30, 18</u>	<u>\$ Change</u>	<u>% Change</u>
1800 · Less - Depreciation				
1805 · Equipment	-414,302	-774,898	360,596	47%
1810 · NH Buildings & Improvements	-3,450,005	-3,827,180	377,175	10%
1820 · NH Floating Docks	-523,787	-512,101	-11,686	-2%
1825 · NH Offsite Improvements	-477,050	-458,260	-18,790	-4%
1830 · SH Buildings & Improvements	-6,078,929	-6,045,381	-33,548	-1%
1840 · SH Floating Docks	-6,113,893	-5,704,039	-409,854	-7%
Total 1800 · Less - Depreciation	<u>-17,057,966</u>	<u>-17,321,859</u>	<u>263,893</u>	<u>2%</u>
1900 · Land	1,642,860	1,642,860		
Total Fixed Assets	<u>15,525,515</u>	<u>14,232,640</u>	<u>1,292,875</u>	<u>9%</u>
Other Assets				
1320 · Workers Comp Deposit	200	200		
1530 · Principal Financial CS	7,389	7,389		
Total Other Assets	<u>7,589</u>	<u>7,589</u>		
TOTAL ASSETS	<u><u>21,979,239</u></u>	<u><u>21,073,658</u></u>	<u><u>905,581</u></u>	<u><u>4%</u></u>

Moss Landing Harbor District
Balance Sheet
As of September 30, 2019

	<u>Sep 30, 19</u>	<u>Sep 30, 18</u>	<u>\$ Change</u>	<u>% Change</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	-10,293	285,795	-296,088	-104%
Total Accounts Payable	<u>-10,293</u>	<u>285,795</u>	<u>-296,088</u>	<u>-104%</u>
Other Current Liabilities				
2005 · Accrued Employee IRA		-259	259	100%
2013 · Accrued Expenses	164,770	106,021	58,749	55%
2020 · Accrued Salaries Payable	24,551	22,637	1,914	8%
2021 · Accrued Vacation	21,810	90,718	-68,908	-76%
2023 · Accrued Payroll Taxes	5,886	6,337	-451	-7%
2030 · Customer Deposits	316,214	304,814	11,400	4%
2050 · Employee 457 Payable		476	-476	-100%
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	17,020	16,116	904	6%
Total 2051 · Note Interest Payable	<u>17,020</u>	<u>16,116</u>	<u>904</u>	<u>6%</u>
2080 · Prepaid Berth Fees	157,382	147,019	10,363	7%
2082 · MLCP Cost Reimb. Deposit	99,460	-26,213	125,673	479%
2086 · Prepaid Leases				
20861 · Duke	41,202	39,251	1,951	5%
20862 · MBARI	11,794	11,952	-158	-1%
Total 2086 · Prepaid Leases	<u>52,996</u>	<u>51,203</u>	<u>1,793</u>	<u>4%</u>
2087 · Lease Deposits	18,236	17,047	1,189	7%
Total Other Current Liabilities	<u>878,325</u>	<u>735,916</u>	<u>142,409</u>	<u>19%</u>
Total Current Liabilities	<u>868,032</u>	<u>1,021,711</u>	<u>-153,679</u>	<u>-15%</u>
Long Term Liabilities				
2605 · Umpqua Loan	2,908,858	3,298,374	-389,516	-12%
Total Long Term Liabilities	<u>2,908,858</u>	<u>3,298,374</u>	<u>-389,516</u>	<u>-12%</u>
Total Liabilities	<u>3,776,890</u>	<u>4,320,085</u>	<u>-543,195</u>	<u>-13%</u>
Equity				
3020 · Retained Net Assets	6,456,231	6,456,231		
3050 · Prior Year Earnings	11,690,585	10,752,657	937,928	9%
Net Income	55,534	-455,316	510,850	112%
Total Equity	<u>18,202,350</u>	<u>16,753,572</u>	<u>1,448,778</u>	<u>9%</u>
TOTAL LIABILITIES & EQUITY	<u>21,979,240</u>	<u>21,073,657</u>	<u>905,583</u>	<u>4%</u>

**Moss Landing Harbor District
Statement of Cash Flows
July through September 2019**

Jul - Sep 19

OPERATING ACTIVITIES

Net Income	55,534
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases:1293 · Lunds	-7,695
1200 · Marina Receivables	14,699
1201 · Marina - Allow for Bad Debt	6,375
11290 · Leases:1282 · NNN Receivable	10,610
11290 · Leases:1284 · Local Bounty	1,230
1271 · Prepaid Expenses:1270 · Insurance	-20,066
1271 · Prepaid Expenses:1280 · Other	-9,282
1800 · Less - Depreciation:1805 · Equipment	5,100
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	64,748
1800 · Less - Depreciation:1820 · NH Floating Docks	3,009
1800 · Less - Depreciation:1825 · NH Offsite Improvements	7,346
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	52,195
1800 · Less - Depreciation:1840 · SH Floating Docks	103,600
2010 · Accounts Payable	-306,364
2020 · Accrued Salaries Payable	15,971
2023 · Accrued Payroll Taxes	5,325
2030 · Customer Deposits	473
2080 · Prepaid Berth Fees	4,805
2086 · Prepaid Leases:20861 · Duke	-17,035
2086 · Prepaid Leases:20862 · MBARI	-6,937
2087 · Lease Deposits	1,190
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-22,150
2082 · MLCP Cost Reimb. Deposit	99,460

Net cash provided by Operating Activities	62,141
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FINANCING ACTIVITIES

2605 · Umpqua Loan	-389,516
Net cash provided by Financing Activities	-389,516

Net cash increase for period	-327,375
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Cash at beginning of period	6,473,280
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Cash at end of period	6,145,905
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Moss Landing Harbor District
Profit & Loss Budget vs. Actual
 July through September 2019

Ordinary Income/Expense	Jul - Sep 19	Budget	\$ Over Budget	% of Budget
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	413,321	437,085	-23,764	95%
4112 · Qtrly/Annual Discount	-379	-563	184	67%
4113 · Commercial Vessel Dscnt	-2,754	-3,000	246	92%
4114 · Away (1 mnth) Dscnt	-452	-563	111	80%
4115 · Temporary Berthing	66,886	63,099	3,787	106%
4120 · Liveaboard Fees	32,403	30,225	2,178	107%
4130 · Transient Berthing	12,331	8,600	3,731	143%
4220 · Wait List	1,425	2,250	-825	63%
4260 · Towing - Intra Harbor		150	-150	
4270 · Pumpouts	200	200		100%
4280 · Late Fees	8,795	7,500	1,295	117%
4282 · Recovered Lien Costs	140	300	-160	47%
Total 4100 · Berthing Income	531,916	545,283	-13,367	98%
4200 · Other Income - Operations				
4225 · Merchandise	222	50	172	444%
4230 · SH Parking	50,908	43,200	7,708	118%
4285 · Dog Fee	360	165	195	218%
4290 · Misc	1,080	500	580	216%
Total 4200 · Other Income - Operations	52,570	43,915	8,655	120%
Total 4000 · MARINA REVENUES	584,486	589,198	-4,712	99%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
 July through September 2019

Expense	Jul - Sep 19	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	1,028	1,500	-472	69%
5210 · Dues & Subscriptions	4,553	2,000	2,553	228%
5220 · Office Supplies				
5223 · Administration	957	981	-24	98%
5225 · Operations	3,201	2,904	297	110%
Total 5220 · Office Supplies	<u>4,158</u>	<u>3,885</u>	<u>273</u>	<u>107%</u>
5230 · Postage & Equip Lease				
5232 · Meter Lease	259	130	129	199%
5235 · Postage	130	145	-15	90%
Total 5230 · Postage & Equip Lease	<u>389</u>	<u>275</u>	<u>114</u>	<u>141%</u>
5240 · Copier Lease & Supplies				
5242 · Copier Lease	500	921	-421	54%
Total 5240 · Copier Lease & Supplies	<u>500</u>	<u>921</u>	<u>-421</u>	<u>54%</u>
5250 · Telephone & Communications				
5253 · Administration	3,169	3,022	147	105%
5255 · Operations	502	348	154	144%
Total 5250 · Telephone & Communications	<u>3,671</u>	<u>3,370</u>	<u>301</u>	<u>109%</u>
5260 · Professional Services				
5262 · Accounting	10,759	10,500	259	102%
5265 · Legal	17,860	25,000	-7,140	71%
5268 · Computer Consulting	985	86	899	1,145%
5269 · Payroll Processing	816	926	-110	88%
Total 5260 · Professional Services	<u>30,420</u>	<u>36,512</u>	<u>-6,092</u>	<u>83%</u>
5290 · Credit Card Fees	4,896	3,948	948	124%
5921 · Internet Billing Service	757	670	87	113%
Total 5200 · General & Administrative	<u>50,372</u>	<u>53,081</u>	<u>-2,709</u>	<u>95%</u>
5300 · Personnel				
5310 · Salaries				
5313 · Administration	39,215	50,872	-11,657	77%
5315 · Operations	48,326	39,677	8,649	122%
5318 · Maintenance	41,248	37,112	4,136	111%
Total 5310 · Salaries	<u>128,789</u>	<u>127,661</u>	<u>1,128</u>	<u>101%</u>
5330 · Payroll Taxes				
5333 · Administration	2,949	3,892	-943	76%
5335 · Operations	3,697	3,074	623	120%
5338 · Maintenance	3,156	2,839	317	111%
Total 5330 · Payroll Taxes	<u>9,802</u>	<u>9,805</u>	<u>-3</u>	<u>100%</u>
5340 · Employee Benefits				
5342 · Vehicle Allowance				
5343 · Administration	11,557	9,108	2,449	127%
5345 · Operations	1,412			
5348 · Maintenance	13,447	15,125	-1,678	89%
Total 5340 · Employee Benefits	<u>26,416</u>	<u>24,233</u>	<u>2,183</u>	<u>109%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
 July through September 2019

	<u>Jul - Sep 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5350 · Workers Compensation				
5353 · Administration	900	588	312	153%
5355 · Operations	1,368	2,162	-794	63%
5358 · Maintenance	2,001	5,139	-3,138	39%
Total 5350 · Workers Compensation	<u>4,269</u>	<u>7,889</u>	<u>-3,620</u>	<u>54%</u>
5360 · Education & Training				
5363 · Administration	920		920	100%
Total 5360 · Education & Training	<u>920</u>		<u>920</u>	<u>100%</u>
Total 5300 · Personnel	<u>170,196</u>	<u>169,588</u>	<u>608</u>	<u>100%</u>
5400 · Insurance				
5410 · Liability Insurance	30,909	32,500	-1,591	95%
Total 5400 · Insurance	<u>30,909</u>	<u>32,500</u>	<u>-1,591</u>	<u>95%</u>
5500 · Utilities				
5510 · Garbage	20,361	13,250	7,111	154%
5520 · Gas and Electric	60,000	52,500	7,500	114%
5530 · Water	5,883	8,000	-2,117	74%
5540 · Sewer	17,170	10,000	7,170	172%
Total 5500 · Utilities	<u>103,414</u>	<u>83,750</u>	<u>19,664</u>	<u>123%</u>
5600 · Operating Supplies				
5610 · Vehicles	1,808	2,500	-692	72%
5625 · Operations	6,412	5,000	1,412	128%
Total 5600 · Operating Supplies	<u>8,220</u>	<u>7,500</u>	<u>720</u>	<u>110%</u>
5700 · Depreciation	117,999	118,125	-126	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	1,366	101	1,265	1,352%
5830 · Equip Rental	1,161	1,346	-185	86%
5850 · Repair Materials	12,925	21,053	-8,128	61%
5860 · Outside Service Contracts	9,750	17,500	-7,750	56%
5870 · Derelict Disposal	7,532	10,000	-2,468	75%
Total 5800 · Repairs & Maintenance	<u>32,734</u>	<u>50,000</u>	<u>-17,266</u>	<u>65%</u>
5900 · Financial Expenses				
5920 · Bank Service Charges				
5990 · Bad Debt	6,375	6,250	125	102%
Total 5900 · Financial Expenses	<u>6,375</u>	<u>6,250</u>	<u>125</u>	<u>102%</u>
Total · MARINA EXPENSES	<u>520,219</u>	<u>520,794</u>	<u>-575</u>	<u>100%</u>
Net Ordinary Income - Marina Operations	<u>64,267</u>	<u>68,404</u>	<u>-4,137</u>	<u>94%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through September 2019

	<u>Jul - Sep 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	17,035	17,478	-443	97%
4053 · MBARI	6,937	7,209	-272	96%
Total 4050 · Trust Lands Lease Revenue	<u>23,972</u>	<u>24,687</u>	<u>-715</u>	<u>97%</u>
4500 · Leases				
4502 · Cannery Building				
4517 · Suite 2	8,348	8,349	-1	100%
4504 · Suite 3	23,086	23,085	1	100%
4511 · Suite 1 & 10	4,697	4,695	2	100%
4515 · Suite 4	22,326	22,326	0	100%
4518 · Suite 5	6,984	6,405	579	109%
4510 · Suite 6	6,618	6,831	-213	97%
4503 · Suite 8	2,318	2,337	-19	99%
4520 · Suite 9	1,424	2,137	-713	67%
4523 · Canary NNN	9,903	10,000	-97	99%
Total 4502 · Cannery Building	<u>85,704</u>	<u>86,165</u>	<u>-461</u>	<u>99%</u>
4530 · RV Lot	8,559	8,559	0	100%
4550 · Misc	9,282			
4560 · North Harbor				
4562 · Sea Harvest	8,802	9,500	-698	93%
4568 · Monterey Bay Kayaks	4,487	10,000	-5,513	45%
Total 4560 · North Harbor	<u>13,289</u>	<u>19,500</u>	<u>-6,211</u>	<u>68%</u>
Total 4500 · Leases	<u>116,834</u>	<u>114,224</u>	<u>2,610</u>	<u>102%</u>
4600 · District Property Taxes				
4700 · Other Revenues & Concessions				
4125 · Amenlty Fee	69,644	68,900	744	101%
4126 · Passenger Vessel Fees	11,958	6,250	5,708	191%
4710 · Vending Activities				
4711 · Washer/Dryer	2,136	2,438	-302	88%
Total 4710 · Vending Activities	<u>2,136</u>	<u>2,438</u>	<u>-302</u>	<u>88%</u>
4720 · Dry Storage	15,762	16,250	-488	97%
4725 · North Harbor Use Fee	51,897	23,400	28,497	222%
4727 · Key Sales	1,135	2,000	-865	57%
4730 · NH Washdown	625	625	0	100%
4735 · Camp/RV	450		450	100%
4751 · Permits	307	1,500	-1,193	20%
4765 · Faxes, Copies & Postage		15	-15	
Total 4700 · Other Revenues & Concessions	<u>153,914</u>	<u>121,378</u>	<u>32,536</u>	<u>127%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
 July through September 2019

	<u>Jul - Sep 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4800 · Interest				
4841 · Union Bank Interest	29	63	-34	46%
4843 · First Capital Bank	799	375	424	213%
4846 · Umpqua Interest	1,024	375	649	273%
Total 4800 · Interest	<u>1,852</u>	<u>813</u>	<u>1,039</u>	<u>228%</u>
Total 4400 · LEASE AND OTHER INCOME	<u>296,572</u>	<u>261,102</u>	<u>35,470</u>	<u>114%</u>
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	24,852	22,113	2,739	112%
Total 7100 · Interest Expense	<u>24,852</u>	<u>22,113</u>	<u>2,739</u>	<u>112%</u>
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	6,357	6,411	-54	99%
Total 7200 · Other Financial Expenses	<u>6,357</u>	<u>6,411</u>	<u>-54</u>	<u>99%</u>
5700 · Depreciation	117,999	118,125	-126	100%
7300 · Commissioner Expenses				
7320 · Monthly Stipend	3,700	3,250	450	114%
7321 · Employer Payroll Taxes	283	250	33	113%
7330 · Incurred Expenses	1,760	250	1,510	704%
Total 7300 · Commissioner Expenses	<u>5,743</u>	<u>3,750</u>	<u>1,993</u>	<u>153%</u>
Total 7000 · LEASE AND OTHER EXPENSES	<u>154,951</u>	<u>150,399</u>	<u>4,552</u>	<u>103%</u>
Net Ordinary Income - Lease & Other Operations	<u>141,621</u>	<u>110,703</u>	<u>30,918</u>	<u>128%</u>
Net Ordinary Income - Combined Operations	<u>205,888</u>	<u>179,107</u>	<u>26,781</u>	<u>115%</u>
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	540		540	100%
8201 · Reimbursable expenses	-690		-690	100%
Total 8001 · Cost Reimbursements	<u>-150</u>		<u>-150</u>	<u>100%</u>
Total Other Income	-150		-150	100%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging		75,000	-75,000	
9309 · New NH Building	150,204	300,000	-149,796	50%
9310 · NH Hotel		35,000	-35,000	
Total 9000 · CAPITAL PROJECT EXPENSES	<u>150,204</u>	<u>410,000</u>	<u>-259,796</u>	<u>37%</u>
Total Other Expense	<u>150,204</u>	<u>410,000</u>	<u>-259,796</u>	<u>37%</u>
Net Other Income	<u>-150,354</u>	<u>-410,000</u>	<u>259,646</u>	<u>37%</u>
Net Income	<u>55,534</u>	<u>-230,893</u>	<u>286,427</u>	<u>-24%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
 July through September 2019

Ordinary Income/Expense	Jul - Sep 19	Jul - Sep 18	\$ Change	% Change
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	413,321	412,629	692	0%
4112 · Qtrly/Annual Discount	-379	-384	5	1%
4113 · Commercial Vessel Dscnt	-2,754	-3,598	844	23%
4114 · Away (1 mnth) Dscnt	-452	-223	-229	-103%
4115 · Temporary Berthing	66,886	69,574	-2,688	-4%
4120 · Liveaboard Fees	32,403	32,000	403	1%
4130 · Transient Berthing	12,331	8,376	3,955	47%
4220 · Wait List	1,425	1,400	25	2%
4260 · Towing - Intra Harbor		150	-150	-100%
4270 · Pumpouts	200		200	100%
4280 · Late Fees	8,795	10,567	-1,772	-17%
4282 · Recovered Lien Costs	140		140	100%
Total 4100 · Berthing Income	531,916	530,491	1,425	0%
4200 · Other Income - Operations				
4225 · Merchandise	222		222	100%
4230 · SH Parking	50,908	38,155	12,753	33%
4285 · Dog Fee	360	305	55	18%
4290 · Misc	1,080	844	236	28%
Total 4200 · Other Income - Operations	52,570	39,304	13,266	34%
Total 4000 · MARINA REVENUES	584,486	569,795	14,691	3%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
 July through September 2019

Expense	Jul - Sep 19	Jul - Sep 18	\$ Change	% Change
5200 · General & Administrative				
5100 · Advertising	1,028	225	803	357%
5210 · Dues & Subscriptions	4,553	146	4,407	3,018%
5220 · Office Supplies				
5223 · Administration	957	797	160	20%
5225 · Operations	3,201	3,982	-781	-20%
Total 5220 · Office Supplies	<u>4,158</u>	<u>4,779</u>	<u>-621</u>	<u>-13%</u>
5230 · Postage & Equip Lease				
5232 · Meter Lease	259	129	130	101%
5235 · Postage	130		130	100%
Total 5230 · Postage & Equip Lease	<u>389</u>	<u>129</u>	<u>260</u>	<u>202%</u>
5240 · Copier Lease & Supplies				
5242 · Copier Lease	500	839	-339	-40%
Total 5240 · Copier Lease & Supplies	<u>500</u>	<u>839</u>	<u>-339</u>	<u>-40%</u>
5250 · Telephone & Communications				
5253 · Administration	3,169	2,966	203	7%
5255 · Operations	502	212	290	137%
Total 5250 · Telephone & Communications	<u>3,671</u>	<u>3,178</u>	<u>493</u>	<u>16%</u>
5260 · Professional Services				
5262 · Accounting	10,759	9,186	1,573	17%
5265 · Legal	17,860	17,588	272	2%
5268 · Computer Consulting	985		985	100%
5269 · Payroll Processing	816	752	64	9%
Total 5260 · Professional Services	<u>30,420</u>	<u>27,526</u>	<u>2,894</u>	<u>11%</u>
5290 · Credit Card Fees	4,896	3,470	1,426	41%
5921 · Internet Billing Service	757	506	251	50%
Total 5200 · General & Administrative	<u>50,372</u>	<u>40,798</u>	<u>9,574</u>	<u>23%</u>
5300 · Personnel				
5310 · Salaries				
5313 · Administration	39,215	68,819	-29,604	-43%
5315 · Operations	48,326	36,835	11,491	31%
5318 · Maintenance	41,248	22,885	18,363	80%
Total 5310 · Salaries	<u>128,789</u>	<u>128,539</u>	<u>250</u>	<u>0%</u>
5330 · Payroll Taxes				
5333 · Administration	2,949	5,435	-2,486	-46%
5335 · Operations	3,697	2,818	879	31%
5338 · Maintenance	3,156	1,751	1,405	80%
Total 5330 · Payroll Taxes	<u>9,802</u>	<u>10,004</u>	<u>-202</u>	<u>-2%</u>
5340 · Employee Benefits				
5343 · Administration	11,557	14,731	-3,174	-22%
5345 · Operations	1,412	238	1,174	493%
5348 · Maintenance	13,447	7,294	6,153	84%
Total 5340 · Employee Benefits	<u>26,416</u>	<u>22,263</u>	<u>4,153</u>	<u>19%</u>
5350 · Workers Compensation				
5353 · Administration	900	800	100	13%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through September 2019

	<u>Jul - Sep 19</u>	<u>Jul - Sep 18</u>	<u>\$ Change</u>	<u>% Change</u>
5355 · Operations	1,368	1,574	-206	-13%
5358 · Maintenance	2,001	2,323	-322	-14%
Total 5350 · Workers Compensation	4,269	4,697	-428	-9%
5360 · Education & Training				
5363 · Administration	920	678	242	36%
Total 5360 · Education & Training	920	678	242	36%
Total 5300 · Personnel	170,196	166,181	4,015	2%
5400 · Insurance				
5410 · Liability Insurance	30,909	31,078	-169	-1%
Total 5400 · Insurance	30,909	31,078	-169	-1%
5500 · Utilities				
5510 · Garbage	20,361	12,990	7,371	57%
5520 · Gas and Electric	60,000	48,685	11,315	23%
5530 · Water	5,883	7,361	-1,478	-20%
5540 · Sewer	17,170	14,874	2,296	15%
Total 5500 · Utilities	103,414	83,910	19,504	23%
5600 · Operating Supplies				
5610 · Vehicles	1,808	1,788	20	1%
5625 · Operations	6,412	6,071	341	6%
Total 5600 · Operating Supplies	8,220	7,859	361	5%
5700 · Depreciation	235,998	235,998		
5800 · Repairs & Maintenance				
5810 · Vehicles	1,366		1,366	100%
5830 · Equip Rental	1,161	863	298	35%
5850 · Repair Materials	12,925	8,016	4,909	61%
5860 · Outside Service Contracts	9,750	15,584	-5,834	-37%
5870 · Derelict Disposal	7,532	14,120	-6,588	-47%
Total 5800 · Repairs & Maintenance	32,734	38,583	-5,849	-15%
5900 · Financial Expenses				
5920 · Bank Service Charges		1,999	-1,999	-100%
5990 · Bad Debt	6,375	6,375		
Total 5900 · Financial Expenses	6,375	8,374	-1,999	-24%
Total · MARINA EXPENSES	638,218	612,781	25,437	4%
Net Ordinary Income - Marina Operations	-53,732	-42,986	-10,746	-25%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through September 2019

	<u>Jul - Sep 19</u>	<u>Jul - Sep 18</u>	<u>\$ Change</u>	<u>% Change</u>
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	17,035	16,817	218	1%
4053 · MBARI	6,937	6,937		
Total 4050 · Trust Lands Lease Revenue	<u>23,972</u>	<u>23,754</u>	<u>218</u>	<u>1%</u>
4500 · Leases				
4502 · Cannery Building				
4517 · Suite 2	8,348	8,037	311	4%
4504 · Suite 3	23,086	21,532	1,554	7%
4511 · Suite 1 & 10	4,697	4,522	175	4%
4515 · Suite 4	22,326	21,495	831	4%
4518 · Suite 5	6,984	6,278	706	11%
4510 · Suite 6	6,618	6,576	42	1%
4503 · Suite 8	2,318	5,250	-2,932	-56%
4520 · Suite 9	1,424	2,057	-633	-31%
4523 · Canary NNN	9,903	8,078	1,825	23%
Total 4502 · Cannery Building	<u>85,704</u>	<u>83,825</u>	<u>1,879</u>	<u>2%</u>
4530 · RV Lot	8,559	8,240	319	4%
4550 · Misc	9,282		9,282	100%
4560 · North Harbor				
4562 · Sea Harvest	8,802	8,474	328	4%
4568 · Monterey Bay Kayaks	4,487	27,051	-22,564	-83%
Total 4560 · North Harbor	<u>13,289</u>	<u>35,525</u>	<u>-22,236</u>	<u>-63%</u>
Total 4500 · Leases	<u>116,834</u>	<u>127,590</u>	<u>-10,756</u>	<u>-8%</u>
4700 · Other Revenues & Concessions				
4125 · Amenity Fee	69,644	70,965	-1,321	-2%
4126 · Passenger Vessel Fees	11,958		11,958	100%
4710 · Vending Activities				
4711 · Washer/Dryer	2,136	2,925	-789	-27%
Total 4710 · Vending Activities	<u>2,136</u>	<u>2,925</u>	<u>-789</u>	<u>-27%</u>
4720 · Dry Storage	15,762	15,144	618	4%
4725 · North Harbor Use Fee	51,897	31,001	20,896	67%
4727 · Key Sales	1,135	1,831	-696	-38%
4730 · NH Washdown	625	350	275	79%
4735 · Camp/RV	450	200	250	125%
4740 · Equipment Rental				
4751 · Permits	307	1,139	-832	-73%
4765 · Faxes, Copies & Postage		32	-32	-100%
Total 4700 · Other Revenues & Concessions	<u>153,914</u>	<u>123,587</u>	<u>30,327</u>	<u>25%</u>
4800 · Interest				
4841 · Union Bank Interest	29	107	-78	-73%
4843 · First Capital Bank	799	534	265	50%
4846 · Umpqua Interest	1,024	382	642	168%
Total 4800 · Interest	<u>1,852</u>	<u>1,023</u>	<u>829</u>	<u>81%</u>
Total 4400 · LEASE AND OTHER INCOME	<u>296,572</u>	<u>275,954</u>	<u>20,618</u>	<u>7%</u>
7000 · LEASE AND OTHER EXPENSES				

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July through September 2019

	<u>Jul - Sep 19</u>	<u>Jul - Sep 18</u>	<u>\$ Change</u>	<u>% Change</u>
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	24,852	24,852		
Total 7100 · Interest Expense	<u>24,852</u>	<u>24,852</u>		
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	6,357	6,160	197	3%
Total 7200 · Other Financial Expenses	<u>6,357</u>	<u>6,160</u>	<u>197</u>	<u>3%</u>
7300 · Commissioner Expenses				
7320 · Monthly Stipend	3,700	4,700	-1,000	-21%
7321 · Employer Payroll Taxes	283	360	-77	-21%
7330 · Incurred Expenses	1,760	564	1,196	212%
Total 7300 · Commissioner Expenses	<u>5,743</u>	<u>5,624</u>	<u>119</u>	<u>2%</u>
Total 7000 · LEASE AND OTHER EXPENSES	<u>36,952</u>	<u>36,636</u>	<u>316</u>	<u>1%</u>
Net Ordinary Income - Lease & Other Income	<u>259,620</u>	<u>239,318</u>	<u>20,302</u>	<u>8%</u>
Net Ordinary Income - Combined Operations	<u>205,888</u>	<u>196,332</u>	<u>9,556</u>	<u>5%</u>
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	540	3,791	-3,251	-86%
8201 · Reimbursable expenses	-690	-2,541	1,851	73%
Total 8001 · Cost Reimbursements	<u>-150</u>	<u>1,250</u>	<u>-1,400</u>	<u>-112%</u>
Total Other Income	<u>-150</u>	<u>1,250</u>	<u>-1,400</u>	<u>-112%</u>
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging		133,030	-133,030	-100%
9053 · Dock Maintenance		8,089	-8,089	-100%
9309 · New NH Building	150,204	340,220	-190,016	-56%
9310 · NH Hotel		69,066	-69,066	-100%
9440 · NH Shoreline (North)		122,494	-122,494	-100%
Total 9000 · CAPITAL PROJECT EXPENSES	<u>150,204</u>	<u>672,899</u>	<u>-522,695</u>	<u>-78%</u>
Total Other Expense	<u>150,204</u>	<u>672,899</u>	<u>-522,695</u>	<u>-78%</u>
Net Other Income	<u>-150,354</u>	<u>-671,649</u>	<u>521,295</u>	<u>78%</u>
Net Income	<u><u>55,534</u></u>	<u><u>-475,317</u></u>	<u><u>530,851</u></u>	<u><u>112%</u></u>

Moss Landing Harbor District
A/P Aging Summary
As of September 30, 2019

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Allied Administrators for Delta Dental	0.00	-402.14	0.00	0.00	0.00	-402.14
AT&T	222.51	0.00	0.00	0.00	0.00	222.51
Big Creek Lumber	1,067.62	0.00	0.00	0.00	0.00	1,067.62
Blue Shield of California	0.00	-357.20	0.00	0.00	0.00	-357.20
CalPERS	0.00	-5,076.49	0.00	0.00	0.00	-5,076.49
Castroville "ACE" Hardware	0.00	67.83	0.00	0.00	0.00	67.83
Cintas	648.51	0.00	0.00	0.00	0.00	648.51
DMV/Lien Sale Section	40.00	0.00	0.00	0.00	0.00	40.00
Ferrante, Vincent	1,241.96	0.00	0.00	0.00	0.00	1,241.96
Home Depot	0.00	79.08	0.00	0.00	0.00	79.08
IPFS Corporation	0.00	-13,332.32	0.00	0.00	0.00	-13,332.32
Jarvis, Fay, & Gibson, LLP	4,410.00	0.00	0.00	0.00	0.00	4,410.00
MBS Business Systems	499.98	0.00	0.00	0.00	0.00	499.98
Moss Landing Boat Works	0.00	0.00	43.08	0.00	0.00	43.08
Pajaro Valley Lock Shop	154.00	0.00	0.00	0.00	0.00	154.00
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Pitney Bowes Global Financial Svc LLC	129.30	0.00	0.00	0.00	0.00	129.30
Rabobank	1,613.30	0.00	0.00	0.00	0.00	1,613.30
Redshift	0.00	-136.85	0.00	0.00	0.00	-136.85
Richard Nathanson	0.00	252.50	0.00	0.00	0.00	252.50
Robert Bidagliacco	86.00	0.00	0.00	0.00	0.00	86.00
Ross Thomas	236.00	0.00	0.00	0.00	0.00	236.00
Sealaska Engineering & Applied Sciences	0.00	0.00	0.00	9,120.44	0.00	9,120.44
Social Vocational Services, Inc.	0.00	-1,073.57	0.00	0.00	0.00	-1,073.57
Spencer Sukel	550.00	0.00	0.00	0.00	0.00	550.00
Tommy Razzerca	0.00	-300.00	0.00	0.00	0.00	-300.00
U.S. Bank	2,705.99	0.00	0.00	0.00	0.00	2,705.99
United Site Services of Calif., Inc.	300.63	0.00	0.00	0.00	0.00	300.63
VALIC	2,234.72	0.00	0.00	0.00	0.00	2,234.72
Veritiv Operating Company	0.00	0.00	2,121.12	0.00	0.00	2,121.12
Verizon Wireless	117.89	0.00	0.00	0.00	0.00	117.89
Vision Service Plan	0.00	-150.33	0.00	0.00	0.00	-150.33
Wald, Ruhnke & Dost Architects, LP	2,593.00	0.00	0.00	0.00	0.00	2,593.00
TOTAL	<u><u>18,851.41</u></u>	<u><u>-40,429.49</u></u>	<u><u>2,164.20</u></u>	<u><u>9,120.44</u></u>	<u><u>0.00</u></u>	<u><u>-10,293.44</u></u>

Moss Landing Harbor District

Warrant Listing

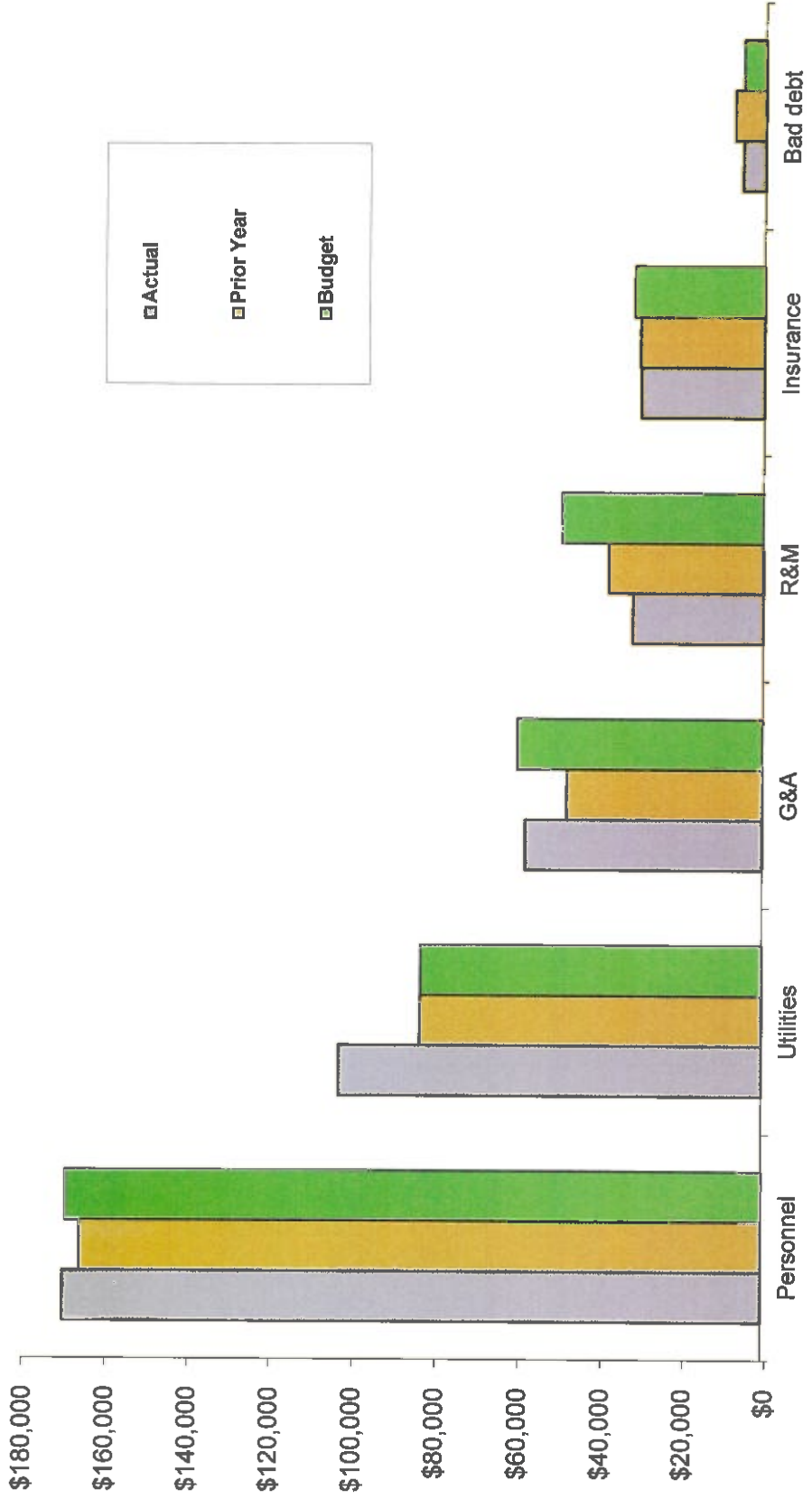
As of September 30, 2019

Type	Date	Num	Name	Amount
1009 - Union - Operating				
Check	09/05/2019		Payroll Partners	-135.86
Check	09/06/2019	2814	Ferrante, Vincent	-91.35
Check	09/06/2019	2815	Goulart, James	-91.35
Check	09/06/2019	2816	Jeffries, Russell	-274.05
Check	09/06/2019	2817	Tony Leonardini	-182.70
Check	09/06/2019	2818	Peggy Shirrell	-91.35
Check	09/06/2019	2819	Neal Norris	-690.00
Check	09/06/2019	2820	William Allen	-645.68
Check	09/06/2019	2821	Dennis Dixon	-19.80
Check	09/06/2019		NPC Merchant Pymt Proc	-2,096.70
Bill Pmt -Check	09/10/2019	20539	Airgas	-50.06
Bill Pmt -Check	09/10/2019	20540	AT&T	-246.29
Bill Pmt -Check	09/10/2019	20541	Bayside Oil, Inc.	-1,000.00
Bill Pmt -Check	09/10/2019	20542	Blue Shield of California	-357.20
Bill Pmt -Check	09/10/2019	20543	Byte Technology	-150.00
Bill Pmt -Check	09/10/2019	20544	CalPERS	-5,076.49
Bill Pmt -Check	09/10/2019	20545	Carmel Marina Corporation	-4,114.88
Bill Pmt -Check	09/10/2019	20546	Cintas	-671.32
Bill Pmt -Check	09/10/2019	20547	Damm Good Water	-80.30
Bill Pmt -Check	09/10/2019	20548	Dilbeck & Sons, Inc.	-96,761.14
Bill Pmt -Check	09/10/2019	20549	DMV/Lien Sale Section	-32.00
Bill Pmt -Check	09/10/2019	20550	IPFS Corporation	-13,332.32
Bill Pmt -Check	09/10/2019	20551	James Hoover	-354.00
Bill Pmt -Check	09/10/2019	20552	Mario Iglesias	-480.00
Bill Pmt -Check	09/10/2019	20553	Mike Magill	-379.00
Bill Pmt -Check	09/10/2019	20554	Pajaro Valley Lock Shop	-583.11
Bill Pmt -Check	09/10/2019	20555	Pajaro/Sunny Mesa C.S.D.	-3,008.62
Bill Pmt -Check	09/10/2019	20556	PG&E	-20,000.00
Bill Pmt -Check	09/10/2019	20557	Rabobank	-278.53
Bill Pmt -Check	09/10/2019	20558	Redshift	-136.85
Bill Pmt -Check	09/10/2019	20559	Social Vocational Services, Inc.	-1,073.57
Bill Pmt -Check	09/10/2019	20560	Sunrise Express	-51.19
Bill Pmt -Check	09/10/2019	20561	Tommy Razzerca	-300.00
Bill Pmt -Check	09/10/2019	20562	Tri County Landscape	-2,173.09
Bill Pmt -Check	09/10/2019	20563	Tynan	-580.00
Bill Pmt -Check	09/10/2019	20564	U.S. Bank	-1,464.94
Bill Pmt -Check	09/10/2019	20565	United Site Services of Calif., Inc.	-205.36
Bill Pmt -Check	09/10/2019	20566	VALIC	-1,489.81
Bill Pmt -Check	09/10/2019	20567	Verizon Wireless	-117.68
Bill Pmt -Check	09/10/2019	20568	Vision Sevice Plan	-150.33
Bill Pmt -Check	09/10/2019	20569	Carmel Marina Corporation	-1,304.96
Bill Pmt -Check	09/10/2019	20570	Rabobank	-503.89
Bill Pmt -Check	09/10/2019	20571	Carmel Marina Corporation	-293.02
Bill Pmt -Check	09/10/2019	20572	Rabobank	-293.12

**Moss Landing Harbor District
Warrant Listing
As of September 30, 2019**

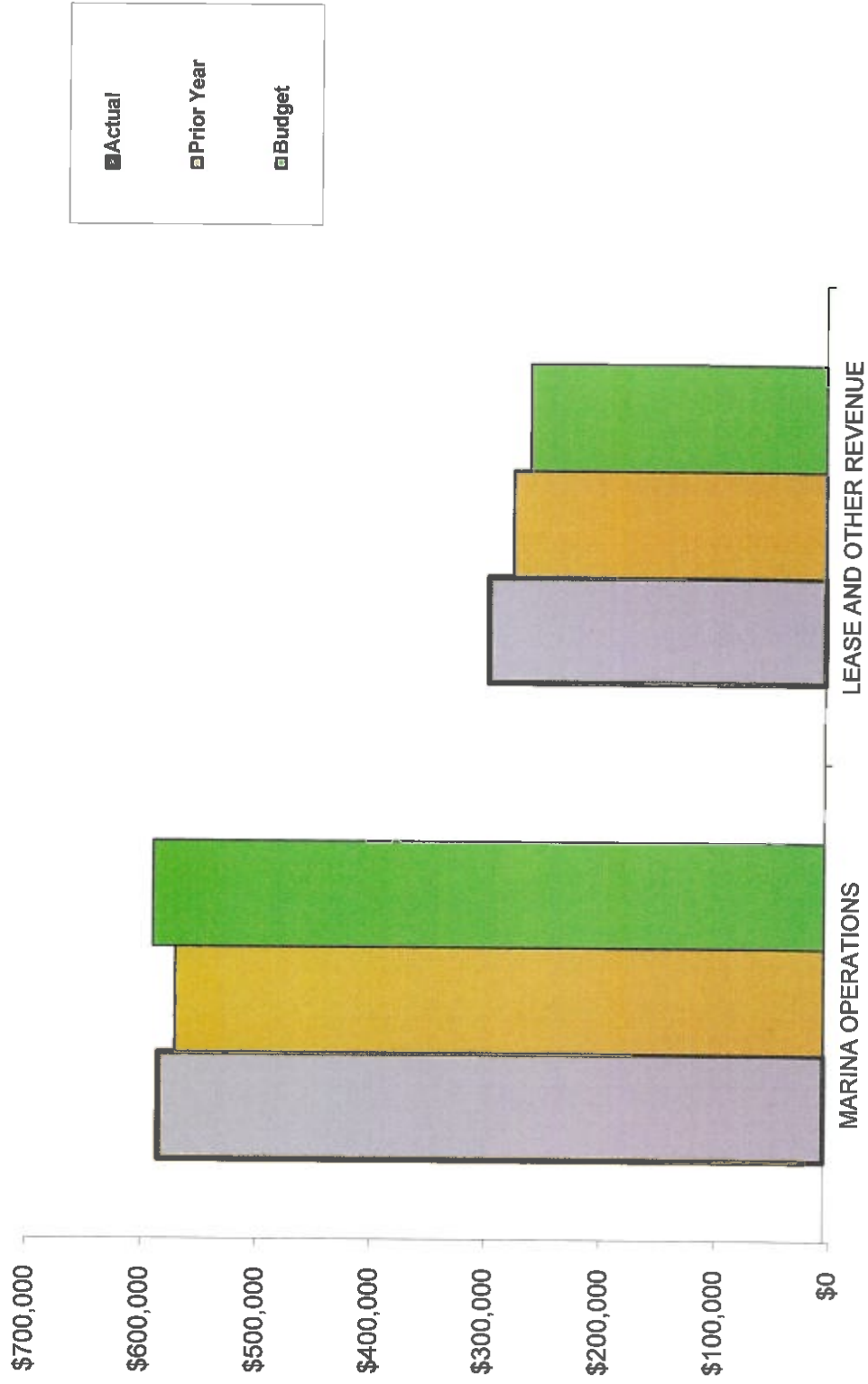
<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	09/10/2019	20573	Carmel Marina Corporation	-1,052.50
Bill Pmt -Check	09/10/2019	20574	Patrick Maddy	-77.85
Bill Pmt -Check	09/11/2019	20575	Allied Administrators for Delta Dental	-402.14
Check	09/19/2019		Payroll Partners	-128.48
Check	09/20/2019	2822	Neal Norris	-690.00
Check	09/20/2019	2823	William Allen	-645.69
Check	09/20/2019	2824	Dennis Dixon	-73.03
Bill Pmt -Check	09/24/2019	20576	AT&T	-545.12
Bill Pmt -Check	09/24/2019	20577	California Marine Affairs and Navigation	-1,350.00
Bill Pmt -Check	09/24/2019	20578	Castroville "ACE" Hardware	-69.95
Bill Pmt -Check	09/24/2019	20579	Green Valley Supply	-425.05
Bill Pmt -Check	09/24/2019	20580	Hodges Consulting Services	-558.65
Bill Pmt -Check	09/24/2019	20581	Jarvis, Fay, & Gibson, LLP	-4,480.00
Bill Pmt -Check	09/24/2019	20582	Marc J. Del Piero	-2,000.00
Bill Pmt -Check	09/24/2019	20583	Megan Rodebeck	-404.00
Bill Pmt -Check	09/24/2019	20584	Sea Engineering, Inc.	-285.00
Bill Pmt -Check	09/24/2019	20585	Valero Marketing and Supply Company	-530.96
Bill Pmt -Check	09/24/2019	20586	Veritiv Operating Company	-860.07
Bill Pmt -Check	09/24/2019	20587	Wald, Ruhnke & Dost Architects, LP	-1,701.35
Bill Pmt -Check	09/24/2019	20588	WASH	-202.08
Bill Pmt -Check	09/24/2019	20589	Wendy L. Cumming, CPA	-4,893.75
Bill Pmt -Check	09/24/2019	20590	AT&T	-369.74
Total 1009 - Union - Operating				-183,157.32
TOTAL				-183,157.32

**Operating Expenses
Year to Date Actuals vs. Budget and Prior Year
September 30, 2019**

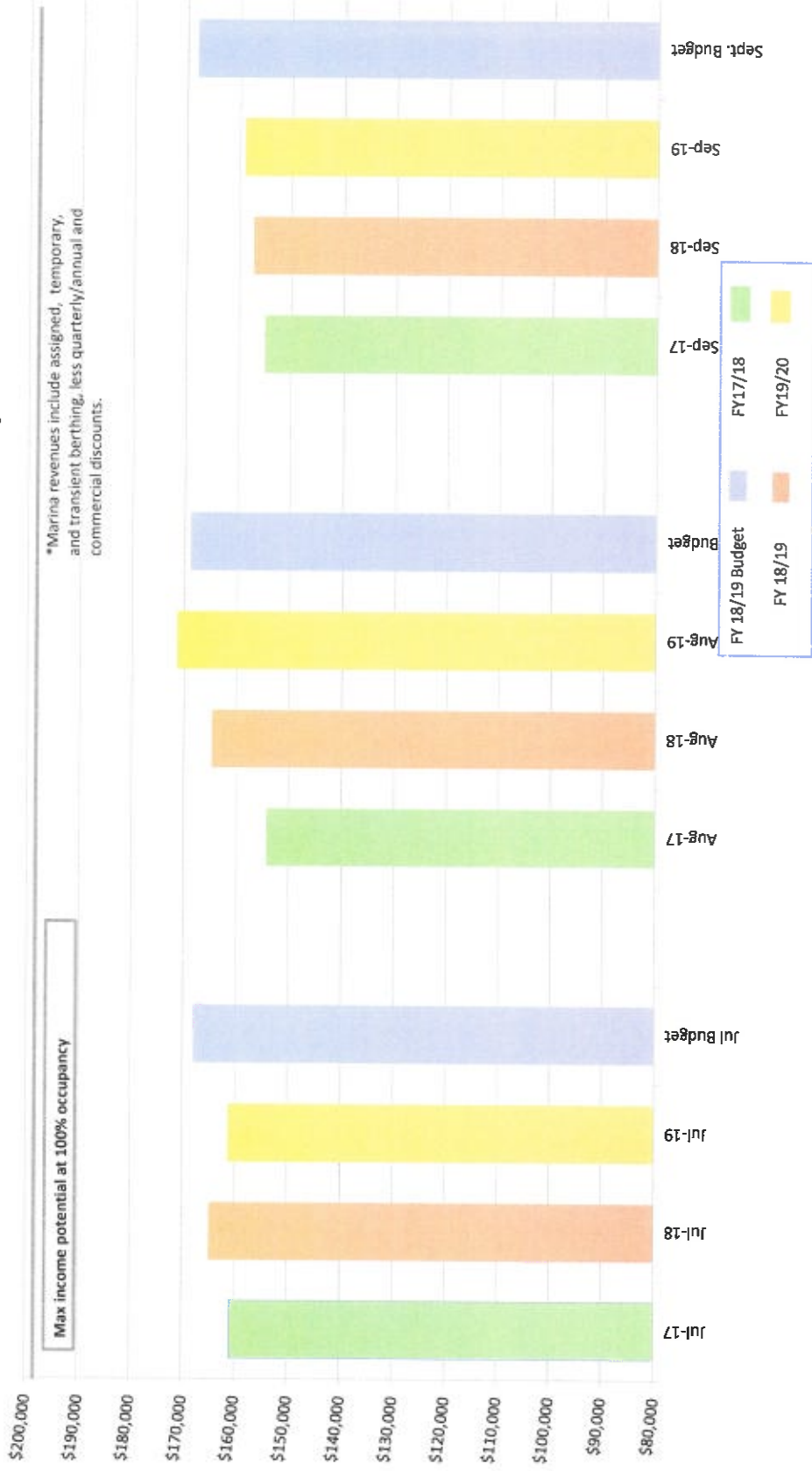


**** Expenses Exclude Dredging, Depreciation and Interest Expenses****

**Marina, Lease and Other Revenue
Year to Date Actual vs. Budget and Prior Year
September 30, 2019**



Moss Landing Harbor District Marina Revenue* (Berthing) - 3 Year Comparison





BOARD OF HARBOR COMMISSIONERS

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Tony Leonardini
Vincent Ferrante
James R. Goulart

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**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

STAFF REPORT

ITEM NUMBER 03 – PROJECT STATUS
BOARD MEETING OF OCTOBER 23, 2019

- 1. Dredge Project:** Dredging has begun in the South Harbor and as the project moves forward will be heading towards the North Harbor. The CCC permit as issued requires all dredged sand from the North Harbor be placed on local beaches for beneficial reuse; this requirement has been difficult to comply with considering that the District had no prior agreements in place with the property owners of the approved beaches which were required for disposal of the sand in the permit. District staff is working diligently with the property owners MBARI, California State Parks and MLML to have agreements in place prior to the dredge crew making its way to North Harbor so that we can complete our project in its entirety. All dredging operations are required to be complete by November 30th 2019, however at this time the District is seeking an extension to December 15th 2019 from the Army Corps of Engineers to give our contractor extra time to complete the project.
- 2. North Harbor Building Project:** The North Harbor Building Construction has been completed. District staff has switched our focus to working with Mahoney & Associates in the search for a suitable tenant or tenants to occupy the Building and complete the interior tenant improvements. To date the District has received 1 Letter of Intent (LOI) from an interested party and MLHD sent a response to the LOI last week, staff also met with another potential lessee this week to tour the building.
- 3. North Harbor Inn Project:** Because the building plan shows the Inn on 3 separate District owned parcels, Monterey County has required that the District submit a General Development Plan and complete a lot line adjustment. The District has received a title report from Chicago Title and Monterey County Surveyors are currently completing the survey necessary to meet the county requirements.
- 4. B178 Damaged Pile replacement Project:** After a storm with strong wind gusts staff discovered the pile located at B178 had been damaged and was in need of replacement. After having our engineer inspect the pile staff contacted our insurance company and filed a claim to have the pile replaced. Our insurance company's adjuster inspected the pile and has since approved our claim. Our emergency permit application is in process and we currently await issuance of the permit from the Army Corps of Engineers.
- 5. North Harbor Erosion Repair Project:** During a heavy rain storm staff found a large section of the bank just north of our old launch ramp had eroded away. Staff and our engineer inspected the location and determined that if no action was immediately taken the bank would continue eroding into the District's parking lot causing extensive damage. In an attempt to mitigate our damages Staff had 70 ton of ¼ ton rip rap delivered and placed in the area which armored the shore line in question and stopped the erosion. Our engineer has filed emergency permit applications with the CCC and USACOE as required. Staff is hopeful that the 70 tons of rip rap placed will be a sufficient long term solution that will satisfy the permitting agencies however until we receive the permits we cannot be sure that additional work will not be required.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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GENERAL MANAGER
 HARBORMASTER
 Tommy Razzeca

STAFF REPORT

ITEM NUMBER 04 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF OCTOBER 23, 2019

Permittee	Issue Date	Status	Permit Type	Exp. Date
Elkhorn Slough Research Foundation	01/01/2019	Current	Facilities Use	01/01/20
Blue Ocean Whale Watch	2/18/2019	Current	Facilities Use	2/18/2020
Whisper Charters	2/28/2019	Current	Facilities Use	2/28/2020
Kahuna Sportfishing	3/17/2019	Current	Facilities Use	3/17/2020
REI Outdoor School	3/24/2019	Current	Facilities Use	3/24/2020
Fast Raft	3/28/2019	Current	Facilities Use	3/28/2020
MBARI-Otter Studies	4/1/2019	Current	Facilities Use	4/1/2020
Monterey Bay Hydrobikes	4/13/2019	Current	Facilities Use	4/13/2020
Camp Ramah	6/11/2019	Current	Facilities Use	08/2/2019
Venture Quest Kayaking	6/30/2019	Current	Facilities Use	6/30/2020
Kayak Connection	6/30/2019	Current	Facilities Use	6/30/2020
Sanctuary Cruises	6/30/2019	Current	Facilities Use	6/30/2020
Sea Goddess Whale Watching-Tours	6/30/2019	Current	Facilities Use	6/30/2020
Sea Goddess Whale Watching-Souvenirs	6/30/2019	Current	Peddlers	6/30/2020
MBARI-Slough Test Moorings	6/30/2019	Current	Facilities Use	6/30/2020
Elkhorn Slough Safari - Souvenirs	10/19/2019	Current	Facilities Use	10/19/2020
Elkhorn Slough Safari - Tours	10/19/2019	Current	Peddlers	10/19/2020
Blue Water Ventures	10/31/2019	Current	Facilities Use	10/31/2020
Wild Fish-Vicki Crow	11/20/2018	Current	Peddlers	11/20/19



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GENERAL MANAGER
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Tommy Razzeca

STAFF REPORT

ITEM NUMBER 05 – MEETING ANNOUNCEMENTS
BOARD MEETING OF OCTOBER 23, 2019

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

Moss Landing Chamber of Commerce Meetings – Second Wednesday of each month, Moss Landing Harbor District Board Room, 4 p.m.

Monterey Bay Sanctuary Advisory Council Meetings – 2019 - <https://montereybay.noaa.gov>

December 13th
Monterey

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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GENERAL MANAGER
HARBORMASTER
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 06 - LIVEBOARD REPORT BOARD MEETING OF OCTOBER 23, 2019

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveboard vessels and all persons living aboard. The permits for these liveboards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

<u>Name</u>	<u>Vessel</u>
1. Slaymaker P.	<i>Stepping Stone CF 1101 TY</i>
2. Jones, L	<i>Intrepid CF 0292 VE</i>
3. Bohigian, D.	<i>Breezing Up, ON 559013</i>
4. Burns, P.	<i>Tralfamadore, CF 9430 GL</i>
5. Byrnes, K.	<i>Grand Slam, CF 4540 FE</i>
6. Callahan, T.	<i>Deb on Air, CF 3174 HA</i>
7. Cayuela, R.	<i>Rachel Angelet, CF 6969 UB</i>
8. Michael, McVay	<i>Gaviota, CF 4863 FP</i>
9. Clark, N.	<i>Ma Kai, CF 1100 ET</i>
10. Cloer, J./Ajuria M.	<i>Laurie, CF 2688 EX</i>
11. Chambers, B.	<i>Pyxis, ON 984193</i>
12. Pending	<i>Application Pending</i>
13. Clark D.	<i>Seaside Escape CF 4356 HW</i>
14. Degnan, P.	<i>No Name, CF 8344 GT</i>
15. Jimmy Page	<i>Lanitra, CF 7346 SH</i>
16. Elwell, G.	<i>Pearl, ON 557575</i>
17. Faneuf, C.	<i>Ghost Ryder ON 1048498</i>
18. Felicano, J.	<i>Takara, CF 3767 AS</i>
19. Potter, D.	<i>Danu CF 4085 GC</i>
20. Harrington, H.	<i>Isle of View, ON 997142</i>
21. Sanchez, F	<i>Valkryia ON97418</i>
22. Clifford, Lance	<i>Sandpiper, CF 6280 EU</i>
23. Jerred, D.	<i>Westwind, CF8564 GM</i>
24. Groom D	<i>Phoenix, CF 5084 GJ</i>
25. Jones, H.	<i>Laetare, CF 5495 YB</i>
26. Jones, T.	<i>Sanity, CF 5249 SC</i>
27. Kennedy C. Lahman D.	<i>Aztlan, ON 281903</i>
28. Ayres, Lloyd	<i>Gaviota, CF 4656 GG</i>
29. Knudson L/Knudson A.	<i>Spellbound, ON 082155</i>

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

30. Malone, RJ
31. Marsee, E, Lynch, C
32. Burnett
33. Maris, T.
34. Robinson, D.
35. Nieman J
36. Niswonger, R.
37. Nunes, D.
38. Otis, T.
39. Paul, J
40. Schlegelmilch, William
41. Velaquez F
42. Raaphorst, D.
43. Reins, D.
44. Rotger, M.
45. Roulet, J.
46. Piro, Daniel
47. Derouin, E
48. Stegmann, R.
49. Stark, H.
50. Baugh, R.
51. Thomas, B.
52. Tufts, M.
53. Sumne, Aaron
54. Wolinski, Peter/Duerkson, E
55. Waters, J./Waters, M.
56. Samuelson, T.
57. Herrick Andrews,
58. Kim Richardson
59. Cook, B
60. Bowler, J

Francis w, CF 2017 UZ
Tolly Craft CF 9521 HT
Zinful CF5419 JG
Nimble, CF 3730 KB
Damn Baby CF 9442 EX
Inia, ON 1074183
Illusion, CF 0836 TA
Auroora, ON 676686
Blue Moon, CF 1886 GT
La Wanda CF 5014 FR
Bull Dog ON 1219673
Lorraine CF 0533 JL
Spirit, ON 664971
Second Paradise, ON 912484
Raven, ON 241650
Double Eagle, ON 519846
Gulf Star CF 6082 GL
Sweet Liberty ON 1052175
Wild Goose, ON 589319
Outta Here, CF 8370 EA
Yada Yada, CF 7881 GZ
Coho, CF 9974 KK
Enchantress, CF 0878 SX
Bellisima CF 4668 FV
Ramona, ON 1114657
No Name CF 5670 GD
Moonstone CF 5122 GX
Sea Free ON 613387
Sophie CF 0533 JL
Outrageous CF 8917 TB
Myrtle Mae, CF 3187 FN

Total Number Vessels: 59
 Total Number Persons: 64
 Pending Applications -1-



BOARD OF COMMISSIONERS

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**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

**ITEM NUMBER 07 - SLIP INCOME REPORT
BOARD MEETING OF OCTOBER 23, 2019**

Slip Rates 2019/2020 per linear foot:

Assigned: \$8.15/ft./month
Temporary: \$12.15/ft./month
Transient: \$1.25/ft./day

INCOME

<u>September 2019</u>	<u>September 2018</u>	<u>September 2019 Budget</u>
\$158,978	\$157,233	\$167,953

For the month, slip income is below budget by \$8,975, due a combination of lower than anticipated assigned berthing revenue, offset by higher than anticipated temporary berthing income. Slip income is higher than prior year by \$1,745, due to higher assigned berthing income.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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GENERAL MANAGER
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Tommy Razzeca

STAFF REPORT

ITEM NUMBER 08 – INCIDENT REPORT
BOARD MEETING OF OCTOBER 23, 2019

09/18/2019 North County Fire and EMS arrived at Harbor after a call was received from a tenant on B-Dock. The tenant was evaluated by EMS but was not taken to hospital.

09/20/2019 A man was driving erratically through the South Harbor parking lot; staff called 911 and filed a report. CHP responded and the man was ultimately taken into custody for DUI.

09/23/19 MBARI's research vessel Rachael Carson backed up into B-dock hitting the dock and a tenant's vessel causing minor damage to the tenant vessel and dock. MBARI contacted their insurance carrier who is working with the tenant and the District to ensure any needed repairs are completed.

NO FURTHER INCIDENTS AS OF 10/16/19

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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GENERAL MANAGER
HARBOR MASTER
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 19 – CONSIDER APPOINTMENT OF HARBOR COMMISSIONER TO FILL VACANCY
BOARD MEETING OF OCTOBER 23, 2019

On September 30th, 2019 the General Manager received a letter of resignation from long- time Harbor Commissioner Margaret “Peggy” Shirrel. After receipt of Peggy’s resignation, Harbor District staff posted the below notice of a Board vacancy on public boards located in the Harbor and also advertised a notice of Board Vacancy in the Salinas Californian Newspaper which ran in the Friday October 4, 2019 issue.

As of September 30, 2019, the Moss Landing Harbor District has a vacancy on its Board of Harbor Commissioners.

The Board is accepting letters of interest through 5 pm on October 15, 2019 from anyone who wishes to be considered for appointment to fill the Board vacancy. Letters may be sent via Fax to 831.633.4537, via email to razzeca@mosslandingharbor.dst.ca.us or via US mail to 7881 Sandholdt Road, Moss Landing, CA 95039.

For details on the required qualifications for appointment, contact the Monterey County Elections Department at 831.796.1499.

The Board plans to make an appointment at its October 23, 2019 Regular Meeting.

For information about the Harbor’s facilities and services, visit www.mosslandingharbor.dst.ca.us.

The General Manager has received 1 letter of interest in response to its vacancy notice, accompanied by a resume, from M. Elizabeth Soto. Mrs. Soto lives within the Harbor District boundaries and meets the criteria required for her to serve on the District Board. I have included Ms. Soto’s letter of interest and her resume in the Board Packets.

Mrs. Soto has been invited to appear at this Board meeting where she will be given an opportunity to address the Board during the candidate comment section of this item. Board members may also address and ask questions of Mr. Soto during the candidate comment section of this item.

The Board by motion and a second may vote on the appointment of a candidate to fill a vacant seat. If a candidate is appointed by action of the Board the appointee will then be administered the oath of office by President Jeffries and the vacancy will be filled. If no candidate is appointed by the Board the vacancy will remain open until filled by action of the Board or the County Board of Supervisors if they should choose to exercise their authority to make an appointment in circumstances in which the Board fails to fill a vacancy.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

**AGENDA OF
SPECIAL ANNUAL MEETING
OF THE BOARD OF DIRECTORS
MOSS LANDING HARBOR DISTRICT
FINANCING CORPORATION**

7881 Sandholdt Road
Moss Landing, CA 95039

**October 23, 2019 at 7:00 pm or as soon
thereafter as the MLHD Regular
Board of Harbor Commissioners
meeting is adjourned.**

A. CALL TO ORDER

Roll Call

Russ Jeffries, President	Tommy Razzeca, General Manager
Tony Leonardini, Vice President	Mike Rodriquez, Legal Counsel
Vince Ferrante, Asst. Vice President	Shay Shaw, Administrative Assistant
Secretary, Peggy Shirrel	
Treasurer - James R. Goulart	

B. PUBLIC COMMENTS

Members of the general public may address the Directors regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

C. NEW BUSINESS

1. ITEM - Approve Minutes from the October 24, 2018 Meeting
2. ITEM – Election of Officers
3. ITEM – Adopt Resolution 19-12 Appointing Tommy Razzeca Deputy Secretary
4. ITEM – Report on any new business

D. ADJOURNMENT

Copies of the agenda for the next Regular Meeting of the Moss Landing Harbor District Financing Corporation will be available 72 hours prior to the meeting and may be obtained by contacting the District at (831) 633-5417. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act. Individuals who require special accommodations are requested to contact the Assistant General Manager by calling 831.633.5417 or by emailing Razzeca@mosslandingsharbor.dst.ca.us 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted.

**MINUTES OF
SPECIAL ANNUAL MEETING
OF THE BOARD OF DIRECTORS
MOSS LANDING HARBOR DISTRICT
FINANCING CORPORATION**

7881 Sandholdt Road
Moss Landing, CA 95039

**October 24, 2018 – 8:45 pm or as soon
thereafter as the MLHD Regular
Board of Harbor Commissioners
meeting is adjourned.**

A. CALL TO ORDER

President Jeffries called the meeting to order at 8:45 pm and roll was called.

Directors Present:

Russ Jeffries, President	Linda G. McIntyre, General Manager
Tony Leonardini, Vice President	Tommy Razzeca, Assistant GM
Vince Ferrante, Asst. Vice President	Mike Rodriguez, Legal Counsel
Secretary, Peggy Shirrel	Shay Shaw, Administrative Assistant
Treasurer - James R. Goulart	

B. PUBLIC COMMENTS

No public comments

C. NEW BUSINESS

1. ITEM – A motion was made by Director Ferrante and seconded by Director Leonardini to approve the Minutes from the October 25, 2017 Meeting. The motion passed unanimously on a roll call vote.
2. ITEM – A motion was made by Director Ferrante seconded by Director Leonardini to nominate the slate as is. The motion passed unanimously on a roll call vote.

D. ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

ATTEST:

Margaret "Peggy" Shirrel, Secretary

Tommy Razzeca, Deputy Secretary

RESOLUTION NO. 19-12

A RESOLUTION OF THE MOSS LANDING HARBOR DISTRICT FINANCING CORPORATION APPOINTING TOMMY RAZZECA DEPUTY SECRETARY

WHEREAS, the Moss Landing Harbor District Financing Corporation (the "Corporation") is a nonprofit public benefit corporation formed pursuant to Articles of Incorporation filed in the office of the California Secretary of State on November 19, 1999, and certified by the Secretary of State; and

WHEREAS, at the first meeting of the Board of Directors of the Corporation (the "First Meeting"), the Board of Directors made certain motions and adopted certain resolutions appointing permanent officers of the Corporation, approving the By-Laws of the Corporation and undertaking certain other administrative matters; and

WHEREAS, the General Manager of the Financing Corporation, Linda G. McIntyre, who had acted as the Deputy Secretary of the Corporation, has retired, and

WHEREAS, the Board of Directors of the Corporation desires, at this time, to adopt this Resolution to appoint the current General Manager, Tommy Razzeca, as Deputy Secretary of the Corporation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Moss Landing Harbor District Financing Corporation hereby appoints Tommy Razzeca as the Corporation's Deputy Secretary effective immediately.

CERTIFICATION

Resolution 19-12 was duly adopted by the Board of Directors of the Moss Landing Harbor District Financing Corporation at a meeting of the Board held on the 23rd day of October, 2019 a quorum present and acting throughout, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:
Corporation

Russ Jeffries, President
Moss Landing Harbor District Financing

Tommy Razzeca, Deputy Secretary
Moss Landing Harbor District Financing Corporation

RESOLUTION No. 19-13

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOSS LANDING
HARBOR DISTRICT DESIGNATING THE MARGARET SHIRREL CONFERENCE ROOM
IN HONOR AND RECOGNITION OF
MARGARET “PEGGY” SHIRREL
FOR HER DEDICATED SERVICE TO THE MOSS LANDING HARBOR DISTRICT**

WHEREAS, Dr. Margaret “Peggy” Shirrel” was a elected to the Moss Landing Harbor District Board of Harbor Commissioners in November of 1994; and

WHEREAS, Peggy continued her service as a Moss Landing Harbor District Commissioner until October 22nd 2008; and

WHEREAS, Peggy became an indispensable fixture on the Board, seeing the District through countless projects such as major improvements to the North Harbor area; and renovations of the Santa Cruz Cannery Building; and

WHEREAS, in 2015, Peggy came out of retirement to fill a vacancy created on the Board where she remained until September 30th 2019; and

WHEREAS, Peggy’s intelligence, sound judgement, humor, and caring spirit have had a significant positive impact on the District’s growth, well-being and prosperity, and she has touched many over the course of her years of service and will be sorely missed.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of Harbor Commissioners of the Moss Landing Harbor District takes great pride and pleasure in drawing special attention to the accomplishments of Dr. Margaret “Peggy” Shirrel through this resolution, and does hereby honor, commend and congratulate Peggy for her exemplary service to the citizens of Moss Landing.

BE IT FURTHER RESOLVED, that in recognition of her service and accomplishments, as a small gesture of appreciation, the Commission is pleased to announce that henceforth the conference room at the District’s offices at 7881 Sandholdt Road shall be known as “The Margaret Shirrel Conference Room” and shall be designated as such with an appropriate plaque and photograph.

Dated on this 23rd day of October, 2019

Russ Jeffries, President

Tony Leonardini, Vice-President

Vince Ferrante, Secretary

James Goulart, Commissioner



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
James R. Goulart

7881 SANDHOLDT ROAD
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GENERAL MANAGER
HARBORMASTER
Tommy Razzeca

STAFF REPORT

**ITEM NUMBER 22 – CONSIDER GM APPROVAL TO ENTER INTO AGREEMENT WITH HODGES CONSULTING.
BOARD MEETING OF OCTOBER 23, 2019**

The MLHD office is currently operating on an outdated computer system and has been in need of a system update for some time. The General Manager contacted Hodges Consulting who has managed the Districts IT for many years regarding concerns with network security and also because we are currently unable to support installation of the most up to date version of the Marina Program. The Marina Program software is used by staff to manage all berthing accounts and for accounting of all marina revenues, for the Marina program to continue operating properly MLHD must complete an overall upgrade to our system so that a current version of the Marina Program can be installed.

Hodges consulting has provided the District with a quote for recommended upgrades to the overall system in the amount of \$16,567.61. Completion of this upgrade would provide needed protection to our servers and overall system while also allowing the District the ability to update our Marina program.

Staff believes that completing this upgrade is important to the management of MLHD and should be completed as soon as possible. Staff recommends that the Board grant the General Manager the approval to enter into an agreement with Hodges Consulting to complete the system upgrade as presented by Hodges Consulting for the quoted amount of \$16,567.67.

RESOLUTION NO. 19-14

**A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS
LANDING HARBOR DISTRICT
CANCELING THE NOVEMBER AND DECEMBER 2019 MEETINGS
AND FIXING A SUBSTITUTE DATE THEREFOR**

WHEREAS, the Moss Landing Harbor District Board of Commissioners does not anticipate the need for the regular November 27, 2019 meeting which would fall on the day before the Thanksgiving holiday, and

WHEREAS, the next regularly scheduled meeting of the Board would be December 25, 2019 which would be Christmas day and

WHEREAS, the public would not be served by holding the regular November meeting on the evening before a holiday or holding the regular December meeting on Christmas day, and

WHEREAS, historically the Commissioners, District Counsel and General Manager have all agreed to a rescheduled meeting sometime early in December.

NOW THEREFORE, BE IT RESOLVED that the Board of Harbor Commissioners of the Moss Landing Harbor District hereby cancels the regularly scheduled meetings of November 27th and December 25th, 2019 respectively and fixes the date of December____, 2019 as the substitute meeting date for both such canceled meetings

* * * * *

CERTIFICATION

Resolution 19-14 was duly adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a Regular meeting of the Board held on the 23rd day of October, 2019, a quorum present and acting throughout, by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Russ Jeffries, President
Board of Harbor Commissioners

ATTEST:

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioner



BOARD OF HARBOR COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
James R. Goulart

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GENERAL MANAGER
HARBOR MASTER
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 24 – CONSIDER ORDINANCE NO. 206 PASSANGER VESSEL FEE BOARD MEETING OF OCTOBER 23, 2019

Harbor staff and the Real Property Committee #2 recently met to discuss the Passenger Vessel Fee that was implemented last year and whether or not it should apply to rental kayak businesses operating within Moss Landing Harbor. Currently in the Passenger Vessel Fee section of the Harbor District Ordinance Code states that the fee “applies to all Permittees operating Passenger Vessels including Kayaks”

After review of all information related to the Passenger Vessel Fee, such as the staff report from the October 2018 meeting and the text of Ordinance #204 related to the fee, staff found no reference to kayaks or personal water craft of any kind. While it is clear that staff, the Board and members of the Harbor community engaged in some discussion concerning the applicability of the passenger fee to kayaks and similar vessels, it does not appear that any clear consensus at any level was reached in this regard. Notwithstanding, as is noted above, the language of the current Passenger Vessel Fee section of the Ordinance Code clearly indicates the fee is applicable to kayaks.

Post the adoption of Ordinance #204, Staff has determined that the annual launch fee per kayak each year purchased by each permitted kayak business results in the imposition of a charge comparable to the Passenger Vessel Fee. The District has also heard from one kayak operator that the new fee represents a significant and unfair burden on its business. While Staff does not agree with every point raised by this business owner, there is some merit to some of its arguments.

Taking all of the matters referenced above into consideration, it seems possible that the language of the Code was changed to apply passenger fees to kayaks without fully vetting all of the issues related to said fees. As such, Staff recommends that the Board consider taking action to amend Ordinance #204 by removing the “including kayaks” reference of the Passenger Vessel Fee section. There doesn’t appear to be any compelling need to collect the fee from kayak and small water craft purveyors at this time, and some evidence that the fee was originally intended to apply only to vessels and not to kayaks or personal water craft. This action will not preclude further consideration of this matter at some later date if deemed appropriate and necessary.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

ORDINANCE NO. 206

AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT AMENDING CHAPTER 20 – “FEES AND CHARGES” OF THE MOSS LANDING HARBOR DISTRICT ORDINANCE CODE

WHEREAS, on October 24, 2018, the Board of Harbor Commissioners of the Moss Landing Harbor District (the “Board”) amended Chapter 20 Fees and Charges of the District Ordinance Code through the addition of a passenger vessel fee, at the rate of \$100 x passenger capacity, to offset the costs of maintaining District property and facilities used by passengers of vessels in the harbor; and

WHEREAS, as codified, the passenger vessel fee is applicable to kayaks; and

WHEREAS, after reviewing a variety of facts and circumstances, the Board believes that the imposition of the passenger fee on kayaks and/or other water-craft vessels warrants further analysis at some later date, and now wishes to remove kayaks as vessels subject to the passenger vessel fee.

THEREFORE, BE IT ORDAINED by the Board of Harbor Commissioners of the Moss Landing Harbor District as follows:

Section 1. All of the recitals set forth above are found to be true and correct to the best of the Board’s knowledge and by this reference, are adopted herein in their entirety as findings.

Section 2. Table 20.100- District Fee Schedule of Chapter 20 of the Moss Landing Harbor District Ordinance Code, titled “Fees and Charges,” is hereby amended to delete the words “including kayaks” from the section establishing the District’s Passenger Vessel Fee.

This Ordinance was introduced and adopted at a regular meeting of the Moss Landing Harbor District Board of Harbor Commissioners on October 23, 2019 to become effective immediately upon adoption, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioners



BOARD OF HARBOR COMMISSIONERS
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GENERAL MANAGER
HARBOR MASTER
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 25 – CONSIDER CLAIM RECEIVED FROM LEN LOSIK
BOARD MEETING OF OCTOBER 23, 2019

Included in your board packet is a claim in the form of a “demand for payment” letter received on October 14, 2019 from tenant Len Losik. Mr. Losik is requesting that the District pay for damages to his vessel that allegedly occurred while navigating in the North Harbor back on March 7, 2019.

After review, staff has found the letter to be factually incorrect in many areas and finds no legitimate basis for the District to pay for any damages claimed by Mr. Losik. The alleged damages do not appear to be the fault of the District.

Based on the foregoing, Staff’s recommendation is that the Board of Harbor Commissioners reject Mr.Losik’s claim and direct District Counsel to provide notice of such action.

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