



AGENDA
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

April 22, 2020

Moss Landing Harbor District is inviting you to a scheduled Zoom meeting.

Topic: Moss Landing Harbor District Board of Commissioners Regular Meeting

Date/Time: Apr 22, 2020 7:00 PM Open Session

Join Zoom Meeting

<https://zoom.us/j/96080593953>

Meeting ID: 960 8059 3953

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A. CLOSED SESSION

A Closed session will be held immediately prior to the public open meeting, and will begin at **6:00 p.m.** to consider the following items. The public open meeting will begin **at 7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken during the Closed Session will be reported out at that time.

1. Meet and confer with its legal counsel pursuant to Government Code Section 54956.9(a)(d) on one matter of significant exposure to litigation.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE – ROLL CALL

Russ Jeffries – President

Tony Leonardini – Vice President

Vince Ferrante – Secretary

James Goulart – Commissioner

Liz Soto - Commissioner

Tommy Razzeca – General Manager

Mike Rodriguez – District Counsel

Shay Shaw – Administrative Assistant

C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

D. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony.

E. CONSENT CALENDAR

1. Approval of the February 26, 2020 Regular Meeting Minutes.

F. FINANCIAL REPORT

2. Financial report month ending March 31, 2020.

H. MANAGERS' REPORTS

The General Manager will make oral or written reports. The Board may take action as deemed necessary. The Managers may present additional reports but the Board may not take action on any item not on this Agenda.

3. Projects Status/Update
4. Summary of Permits Issued
5. Meeting Announcements
6. Liveaboard Report
7. Slip Income Report
8. Incident Report

I. COMMITTEE REPORTS

9. Finance Committee – Ferrante/Soto
10. Elkhorn Slough Advisory Committee – Leonardini
11. Special Districts – Jeffries/Ferrante
12. Budget Committee – Leonardini/Goulart
13. Liveaboard Committee – Goulart/Soto
14. Harbor Improvement Committee – Goulart/Soto
15. Real Property Committee I – Jeffries/Leonardini
16. Real Property Committee II – Ferrante/Goulart
17. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

J. NEW BUSINESS

18. ITEM – Consider adoption of the preliminary budget FY 20/21
 - a. Staff report
 - b. Public Comment
 - c. Board discussion
 - d. Board action
19. ITEM – Consider adoption Ordinance 208 temporarily waiving Passenger Vessel fee and Late fees
 - a. Staff report
 - b. Public Comment
 - c. Board discussion
 - d. Board action
20. ITEM – Consider claim of Dan Poncabare
 - a. Staff report
 - b. Public Comment

- c. Board discussion
- d. Board action

21. ITEM -- LAFCO Election Ballot

- a. Staff report
- b. Public Comment
- c. Board discussion
- d. Board action

22. ITEM – Resolution 20-05 recognizing the existence of a local emergency due to the COVID-16 virus and authorizing actions related thereto

- a. Staff report
- b. Public Comment
- c. Board discussion
- d. Board action

K. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

L. ADJOURNMENT

The next Meeting of the Board of Harbor Commissioners is scheduled for May 27, 2020 at 7:00 PM at the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA. Individuals requiring special accommodations should contact Administrative Assistant, Shay Shaw at Shaw@mosslandingharbor.dst.ca.us or at 831.633.2461 no less than 72 hours prior to the meeting or if a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to Regular Meetings and 24 hours prior to Special Meetings and/or by contacting the District at 831.633.5417 or Shaw@mosslandingharbor.dst.ca.us or on the District's website at www.mosslandingharbor.dst.ca.us. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



MINUTES
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

February 26, 2020

A. CLOSED SESSION

A closed session was held immediately prior to the public open meeting to consider the following items:

1. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code §54956.8 regarding: a. North Harbor Restaurant negotiations with various parties.
2. Meet and confer with legal counsel pursuant to Government Code Section 54956.9(a) - consideration of initiating litigation.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE – ROLL CALL

The open session was called to order at 7:01pm, after the Pledge of Allegiance Roll was called.

Commissioner Present:

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
James Goulart – Commissioner
Liz Soto - Commissioner

Staff Present:

Tommy Razzeca – General Manager
Mike Rodriguez – District Counsel
Shay Shaw – Administrative Assistant

C. PRESIDENT'S REMARKS

The President announced that the Board met in Closed Session and no decisions were made; direction was given to the General Manager and District Counsel.

D. PUBLIC COMMENTS

Jim Crane expressed his concern to the Board about an incident that he claimed took place at the North Harbor launch ramp during a vessel removal. He also would like the Harbor District to consider doing business with him for all of our boat demolition needs in the future.

E. CONSENT CALENDAR

1. Approval of the January 22, 2020 Regular Meeting Minutes. A motion was made by Commissioner Soto, seconded by Commissioner Ferrante, to approve the January 22, 2020 Regular Meeting Minutes. The motion passes 4-0-1. (Commissioner Leonardini abstained)

F. FINANCIAL REPORT

2. Financial report month ending January 31, 2020. GM Razzeca gave the highlights. A motion was made by Commissioner Leonardini, seconded by Commissioner Goulart to accept the financial report. The motion passed unanimously on a roll-call vote.

H. MANAGERS' REPORTS

The General Manager provided written reports on the below subjects.

3. Projects Status/Update – written report/ no questions
4. Summary of Permits Issued– written report/ no questions
5. Meeting Announcements – written report/ no questions
6. Liveaboard Report – written report/ no questions
7. Slip Income Report – written report/ no questions
8. Incident Report – written report/ no questions

I. COMMITTEE REPORTS

9. Finance Committee – Ferrante/Soto – nothing to report
10. Elkhorn Slough Advisory Committee – Leonardini – nothing to report
11. Special Districts – Jeffries/Ferrante – nothing to report
12. Budget Committee – Leonardini/Goulart – nothing to report
13. Liveaboard Committee – Goulart/Soto – nothing to report

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

14. Harbor Improvement Committee – Goulart/Soto
15. Real Property Committee I – Jeffries/Leonardini
16. Real Property Committee II – Ferrante/Goulart
17. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

J. NEW BUSINESS

18. ITEM – Consider adopting Resolution 20-03 Vince Ferrante CSDA Nomination
 - a. Staff report – GM Razzeca gave the report
 - b. Public Comment – None
 - c. Board discussion – Commissioner Ferrante provided additional information related to CSDA and his candidacy
 - d. Board action – A Motion was made by Commissioner Goulart, seconded by Commissioner Soto, to adopt Resolution No. 20-03. The motion passed unanimously on a roll call vote.
19. ITEM – Consider Approval for GM to enter into contract with Parking Management Bureau.
 - a. Staff report – GM Razzeca gave the report
 - b. Public Comment – None
 - c. Board discussion – Questions related to signage and fines were asked, GM Razzeca informed the Board that those items will be determined at a later date and the Board would be informed.
 - d. Board action – A Motion was made by Commissioner Ferrante, seconded by Commissioner Soto, to enter into contract with the Parking Management Bureau. The motion passed unanimously on a roll call vote.
20. ITEM – Consider adopting Resolution 20-04 Designating Agent for Disaster Assistance
 - a. Staff report – GM Razzeca gave the report
 - b. Public Comment – None
 - c. Board discussion – None
 - d. Board action – A motion was made by Commissioner Leonardini, seconded by Commissioner Soto to adopt Resolution 20-04 designating Agent for Disaster Assistance. The motion passed unanimously on a roll-call vote.

K. COMMISSIONERS COMMENTS AND CONCERNS

President Russ Jeffries would like to schedule a tour/visit of the Moss Landing Harbor District with Congressman Jimmy Panetta on Saturday March 21st. Commissioner Ferrante said that the park looks really nice and has been well maintained. President Jeffries requested that we agenize raising the General Managers spending limit at the next Board meeting.

L. ADJOURNMENT

The meeting adjourned at 7:54pm

Respectfully submitted,

Vince Ferrante, Secretary
Board of Harbor Commissioners

ATTEST:

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet
As of March 31, 2020

	<u>Mar 31, 20</u>	<u>Mar 31, 19</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1002 · Petty Cash	500	500		
1009 · Union - Operating	2,229,383	56,904	2,172,479	3,818%
1010 · Union - M.M.	8,362	3,518,564	-3,510,202	-100%
1011 · Union - Payroll	31,746	32,532	-786	-2%
1015 · 1st Capital Bank	1,553,450	1,550,321	3,129	0%
1018 · Union Bank- Trust Account	501,345	481,827	19,518	4%
1020 · Umpqua - Restricted	1,016,399	1,012,448	3,951	0%
Total Checking/Savings	5,341,185	6,653,096	-1,311,911	-20%
Accounts Receivable				
11290 · Leases				
1282 · NNN Receivable	117,192	73,892	43,300	59%
1291 · Monterey Bay Kayak	1,496	-1,496	2,992	200%
Total 11290 · Leases	118,688	72,396	46,292	64%
1200 · Marina Receivables	152,806	148,899	3,907	3%
1201 · Marina - Allow for Bad Debt	-44,125	-44,125		
Total Accounts Receivable	227,369	177,170	50,199	28%
Other Current Assets				
1271 · Prepaid Expenses				
1270 · Insurance	28,917	28,832	85	0%
1280 · Other	7,496	20,000	-12,504	-63%
Total 1271 · Prepaid Expenses	36,413	48,832	-12,419	-25%
Total Other Current Assets	36,413	48,832	-12,419	-25%
Total Current Assets	5,604,967	6,879,098	-1,274,131	-19%
Fixed Assets				
1650 · Construction in Progress	4,554,742	2,350,423	2,204,319	94%
1670 · Equipment	453,356	823,811	-370,255	-45%
1700 · Improvements				
1710 · NH Buildings & Improvements	7,157,639	7,871,280	-713,641	-9%
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,160,807	8,281,705	-120,898	-1%
1740 · SH Floating Docks	9,457,184	9,460,727	-3,543	
Total 1700 · Improvements	25,932,523	26,770,605	-838,082	-3%
1800 · Less - Depreciation				
1805 · Equipment	-424,503	-785,099	360,596	46%
1810 · NH Buildings & Improvements	-3,579,502	-3,956,677	377,175	10%
1820 · NH Floating Docks	-529,806	-518,119	-11,687	-2%
1825 · NH Offsite Improvements	-491,741	-472,952	-18,789	-4%
1830 · SH Buildings & Improvements	-6,183,319	-6,149,770	-33,549	-1%
1840 · SH Floating Docks	-6,321,093	-5,911,238	-409,855	-7%
Total 1800 · Less - Depreciation	-17,529,964	-17,793,855	263,891	1%
1900 · Land	1,642,860	1,642,860		
Total Fixed Assets	15,053,517	13,793,644	1,259,873	9%

Moss Landing Harbor District
Balance Sheet
As of March 31, 2020

	<u>Mar 31, 20</u>	<u>Mar 31, 19</u>	<u>\$ Change</u>	<u>% Change</u>
Other Assets				
1320 · Workers Comp Deposit	200	200		
1530 · Principal Financial CS	7,389	7,389		
Total Other Assets	<u>7,589</u>	<u>7,589</u>		
TOTAL ASSETS	<u><u>20,666,073</u></u>	<u><u>20,680,331</u></u>	<u><u>-14,258</u></u>	<u><u>-0%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	-27,563	103,038	-130,601	-127%
Total Accounts Payable	<u>-27,563</u>	<u>103,038</u>	<u>-130,601</u>	<u>-127%</u>
Other Current Liabilities				
2013 · Accrued Expenses		106,021	-106,021	-100%
2020 · Accrued Salaries Payable	22,162	24,254	-2,092	-9%
2021 · Accrued Vacation	21,810	90,718	-68,908	-76%
2023 · Accrued Payroll Taxes	5,112	6,980	-1,868	-27%
2030 · Customer Deposits	324,057	313,075	10,982	4%
2050 · Employee 457 Payable		476	-476	-100%
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	21,988	18,818	3,170	17%
Total 2051 · Note Interest Payable	<u>21,988</u>	<u>18,818</u>	<u>3,170</u>	<u>17%</u>
2080 · Prepaid Berth Fees	185,773	153,594	32,179	21%
2082 · MLCP Cost Reimb. Deposit	80,048	1,379	78,669	5,705%
2086 · Prepaid Leases				
20861 · Duke	77,159	5,617	71,542	1,274%
20862 · MBARI	232	26,174	-25,942	-99%
Total 2086 · Prepaid Leases	<u>77,391</u>	<u>31,791</u>	<u>45,600</u>	<u>143%</u>
2087 · Lease Deposits	18,236	17,047	1,189	7%
Total Other Current Liabilities	<u>756,577</u>	<u>764,153</u>	<u>-7,576</u>	<u>-1%</u>
Total Current Liabilities	<u>729,014</u>	<u>867,191</u>	<u>-138,177</u>	<u>-16%</u>
Long Term Liabilities				
2605 · Umpqua Loan	2,908,858	3,298,374	-389,516	-12%
Total Long Term Liabilities	<u>2,908,858</u>	<u>3,298,374</u>	<u>-389,516</u>	<u>-12%</u>
Total Liabilities	<u>3,637,872</u>	<u>4,165,565</u>	<u>-527,693</u>	<u>-13%</u>
Equity				
3020 · Retained Net Assets	6,456,231	6,456,231		
3050 · Prior Year Earnings	11,690,585	10,752,657	937,928	9%
Net Income	-1,118,615	-694,121	-424,494	-61%
Total Equity	<u>17,028,201</u>	<u>16,514,767</u>	<u>513,434</u>	<u>3%</u>
TOTAL LIABILITIES & EQUITY	<u><u>20,666,073</u></u>	<u><u>20,680,332</u></u>	<u><u>-14,259</u></u>	<u><u>-0%</u></u>

Moss Landing Harbor District
Statement of Cash Flows
July 2019 through March 2020

Jul '19 - Mar 20

OPERATING ACTIVITIES	
Net Income	-1,118,615
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases:1291 · Monterey Bay Kayak	-1,496
1200 · Marina Receivables	-25,399
1201 · Marina - Allow for Bad Debt	19,125
11290 · Leases:1282 · NNN Receivable	-22,787
11290 · Leases:1284 · Local Bounty	1,230
1271 · Prepaid Expenses:1270 · Insurance	-28,917
1271 · Prepaid Expenses:1280 · Other	90,565
1800 · Less - Depreciation:1805 · Equipment	15,301
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	194,245
1800 · Less - Depreciation:1820 · NH Floating Docks	9,028
1800 · Less - Depreciation:1825 · NH Offsite Improvements	22,037
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	156,584
1800 · Less - Depreciation:1840 · SH Floating Docks	310,800
2010 · Accounts Payable	-323,634
2020 · Accrued Salaries Payable	13,582
2023 · Accrued Payroll Taxes	4,551
2030 · Customer Deposits	8,316
2080 · Prepaid Berth Fees	33,196
2086 · Prepaid Leases:20861 · Duke	18,921
2086 · Prepaid Leases:20862 · MBARI	-18,499
2087 · Lease Deposits	1,190
2013 · Accrued Expenses	-164,770
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-17,182
2082 · MLCP Cost Reimb. Deposit	80,048
Net cash provided by Operating Activities	<u>-742,580</u>
FINANCING ACTIVITIES	
2605 · Umpqua Loan	-389,516
Net cash provided by Financing Activities	<u>-389,516</u>
Net cash increase for period	-1,132,096
Cash at beginning of period	6,473,280
Cash at end of period	<u><u>5,341,184</u></u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	1,258,261	1,311,255	-52,994	96%
4112 · Qtrly/Annual Discount	-1,068	-1,688	620	63%
4113 · Commercial Vessel Dscnt	-9,454	-9,000	-454	105%
4114 · Away (1 mnth) Dscnt	-886	-1,688	802	52%
4115 · Temporary Berthing	171,065	189,297	-18,232	90%
4120 · Liveaboard Fees	95,643	90,675	4,968	105%
4130 · Transient Berthing	28,682	27,600	1,082	104%
4220 · Wait List	4,675	6,750	-2,075	69%
4260 · Towing - Intra Harbor	600	450	150	133%
4270 · Pumpouts	1,650	600	1,050	275%
4280 · Late Fees	24,960	22,500	2,460	111%
4282 · Recovered Lien Costs	1,790	900	890	199%
Total 4100 · Berthing Income	1,575,918	1,637,651	-61,733	96%
4200 · Other Income - Operations				
4225 · Merchandise	222	350	-128	63%
4230 · SH Parking	79,718	81,600	-1,882	98%
4285 · Dog Fee	1,035	495	540	209%
4290 · Misc	-83	1,585	-1,668	-5%
Total 4200 · Other Income - Operations	80,892	84,030	-3,138	96%
4300 · Operating Grant Revenues		10,000	-10,000	
Total 4000 · MARINA REVENUES	1,656,810	1,731,681	-74,871	96%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

Expense	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	5,641	5,500	141	103%
5210 · Dues & Subscriptions	5,896	3,681	2,215	160%
5220 · Office Supplies				
5223 · Administration	3,657	2,942	715	124%
5225 · Operations	6,700	8,712	-2,012	77%
Total 5220 · Office Supplies	10,357	11,654	-1,297	89%
5230 · Postage & Equip Lease				
5232 · Meter Lease	748	391	357	191%
5235 · Postage	179	435	-256	41%
Total 5230 · Postage & Equip Lease	927	826	101	112%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	2,504	2,762	-258	91%
Total 5240 · Copier Lease & Supplies	2,504	2,762	-258	91%
5250 · Telephone & Communications				
5253 · Administration	10,651	9,067	1,584	117%
5255 · Operations	855	1,044	-189	82%
Total 5250 · Telephone & Communications	11,506	10,111	1,395	114%
5260 · Professional Services				
5262 · Accounting	31,001	30,750	251	101%
5263 · Audit fees	16,500	18,000	-1,500	92%
5265 · Legal	38,840	75,000	-36,160	52%
5268 · Computer Consulting	1,240	257	983	482%
5269 · Payroll Processing	3,116	2,777	339	112%
Total 5260 · Professional Services	90,697	126,784	-36,087	72%
5290 · Credit Card Fees	13,672	11,843	1,829	115%
5921 · Internet Billing Service	2,528	2,009	519	126%
Total 5200 · General & Administrative	143,728	175,170	-31,442	82%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	106,188	152,617	-46,429	70%
5315 · Operations	144,906	119,030	25,876	122%
5318 · Maintenance	118,790	111,335	7,455	107%
Total 5310 · Salaries	369,884	382,982	-13,098	97%
5330 · Payroll Taxes				
5333 · Administration	7,973	11,675	-3,702	68%
5335 · Operations	11,085	9,221	1,864	120%
5338 · Maintenance	9,213	8,517	696	108%
Total 5330 · Payroll Taxes	28,271	29,413	-1,142	96%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
5340 · Employee Benefits				
5342 · Vehicle Allowance				
5343 · Administration	33,369	27,324	6,045	122%
5345 · Operations	4,193			
5348 · Maintenance	39,535	45,374	-5,839	87%
Total 5340 · Employee Benefits	77,097	72,698	4,399	106%
5350 · Workers Compensation				
5353 · Administration	2,700	1,763	937	153%
5355 · Operations	4,890	6,487	-1,597	75%
5358 · Maintenance	6,003	15,416	-9,413	39%
Total 5350 · Workers Compensation	13,593	23,666	-10,073	57%
5360 · Education & Training				
5363 · Administration	920	2,000	-1,080	46%
Total 5360 · Education & Training	920	2,000	-1,080	46%
Total 5300 · Personnel	489,765	510,759	-20,994	96%
5400 · Insurance				
5410 · Liability Insurance	92,877	98,300	-5,423	94%
Total 5400 · Insurance	92,877	98,300	-5,423	94%
5500 · Utilities				
5510 · Garbage	70,012	39,750	30,262	176%
5520 · Gas and Electric	180,000	180,000		100%
5530 · Water	27,910	24,000	3,910	116%
5540 · Sewer	26,725	30,000	-3,275	89%
Total 5500 · Utilities	304,647	273,750	30,897	111%
5600 · Operating Supplies				
5610 · Vehicles	6,188	7,500	-1,312	83%
5620 · Vessels				
5625 · Operations	15,609	15,000	609	104%
Total 5600 · Operating Supplies	21,797	22,500	-703	97%
5700 · Depreciation	353,998	354,375	-378	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	1,444	302	1,142	478%
5830 · Equip Rental	3,372	4,038	-666	84%
5850 · Repair Materials	47,611	63,160	-15,549	75%
5860 · Outside Service Contracts	65,430	52,500	12,930	125%
5870 · Derelict Disposal	34,666	40,000	-5,334	87%
Total 5800 · Repairs & Maintenance	152,523	160,000	-7,477	95%
5900 · Financial Expenses				
5920 · Bank Service Charges				
5990 · Bad Debt	19,125	18,750	375	102%
Total 5900 · Financial Expenses	19,125	18,750	375	102%
Total · MARINA EXPENSES	1,578,460	1,613,604	-35,145	98%
Net Ordinary Income - Marina Operations	78,351	118,077	-39,727	66%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	50,870	52,435	-1,565	97%
4053 · MBARI	18,499	21,628	-3,129	86%
Total 4050 · Trust Lands Lease Revenue	69,369	74,063	-4,694	94%
4500 · Leases				
4502 · Cannery Building				
4517 · Sulte 2	25,287	25,206	81	100%
4504 · Suite 3	70,068	69,702	366	101%
4511 · Suite 1 & 10	14,091	14,176	-85	99%
4515 · Sulte 4	68,354	67,410	944	101%
4518 · Suite 5	19,980	19,613	367	102%
4510 · Suite 6	20,125	20,625	-500	98%
4512 · Sulte 7	7,282			
4503 · Suite 8	6,953	7,056	-103	99%
4520 · Suite 9	5,696	6,411	-715	89%
4523 · Canery NNN	25,709	30,000	-4,291	86%
Total 4502 · Cannery Building	263,545	260,199	3,346	101%
4530 · RV Lot	25,941	25,842	99	100%
4540 · Martin & Mason	24,562	26,315	-1,753	93%
4560 · North Harbor				
4562 · Sea Harvest	26,778	28,500	-1,722	94%
4568 · Monterey Bay Kayaks	36,351	30,000	6,351	121%
Total 4560 · North Harbor	63,129	58,500	4,629	108%
Total 4500 · Leases	377,177	370,856	6,321	102%
4600 · District Property Taxes	177,621	100,000	77,621	178%
4700 · Other Revenues & Concessions				
4125 · Amenity Fee	209,037	206,700	2,337	101%
4126 · Passenger Vessel Fees	28,946	18,750	10,196	154%
4710 · Vending Activities				
4711 · Washer/Dryer	5,244	7,313	-2,069	72%
4712 · Soda	281	250	31	112%
Total 4710 · Vending Activities	5,525	7,563	-2,038	73%
4720 · Dry Storage	45,422	48,750	-3,328	93%
4725 · North Harbor Use Fee	82,146	47,700	34,446	172%
4727 · Key Sales	3,332	6,000	-2,668	56%
4730 · NH Washdown	770	1,875	-1,105	41%
4735 · Camp/RV	550	2,000	-1,450	28%
4740 · Equipment Rental		125	-125	
4751 · Permits	2,799	3,500	-701	80%
4765 · Faxes, Copies & Postage	55	45	10	122%
4770 · Surplus Auction/Sales		10	-10	
Total 4700 · Other Revenues & Concessions	378,582	343,018	35,564	110%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
 July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
4800 · Interest				
4841 · Union Bank Interest	182	188	-6	97%
4843 · First Capital Bank	2,356	1,125	1,231	209%
4846 · Umpqua Interest	2,689	1,125	1,564	239%
Total 4800 · Interest	5,227	2,438	2,789	214%
Total 4400 · LEASE AND OTHER INCOME	1,007,976	890,375	117,601	113%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	71,271	66,340	4,931	107%
Total 7100 · Interest Expense	71,271	66,340	4,931	107%
7200 · Other Financial Expenses				
7221 · CSDA Dues	7,077	6,800	277	104%
7230 · LAFO Administrative Charges	6,357	6,411	-54	99%
Total 7200 · Other Financial Expenses	13,434	13,211	223	102%
5700 · Depreciation	353,998	354,375	-378	100%
7300 · Commissioner Expenses				
7320 · Monthly Stipend	10,100	9,750	350	104%
7321 · Employer Payroll Taxes	773	750	23	103%
7330 · Incurred Expenses	2,319	750	1,569	309%
Total 7300 · Commissioner Expenses	13,192	11,250	1,942	117%
Total 7000 · LEASE AND OTHER EXPENSES	451,895	445,176	6,719	102%
Net Ordinary Income - Lease & Other Operations	556,082	445,199	110,883	125%
Net Ordinary Income - Combined Operations	634,432	563,276	71,156	113%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
 July 2019 through March 2020

	Jul '19 - Mar 20	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	19,953		19,953	100%
8201 · Reimbursable expenses	-20,073		-20,073	100%
Total 8001 · Cost Reimbursements	-120		-120	100%
Total Other Income	-120		-120	100%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging	1,462,626	500,000	962,626	293%
9051 · Sewer Lift Station		50,000	-50,000	
9053 · Dock Maintenance	1,949	5,000	-3,051	39%
9054 · Sea Lion Deterrent Fencing		15,000	-15,000	
9060 · NH Berthers Parking/Paving		50,000	-50,000	
9150 · Cannery		100,000	-100,000	
9250 · Security Camera		10,000	-10,000	
9305 · Piling Replacement Proj. - Dist		125,000	-125,000	
9309 · New NH Building	302,262	900,000	-597,738	34%
9310 · NH Hotel		75,000	-75,000	
9440 · NH Shoreline (North)	-13,910			
9470 · NH Visitor Dock		200,000	-200,000	
9565 · Miscellaneous Capital Projects		76,000	-76,000	
9750 · Office Computers		25,000	-25,000	
9800 · Dock Replacement		100,000	-100,000	
Total 9000 · CAPITAL PROJECT EXPENSES	1,752,927	2,231,000	-478,073	79%
Total Other Expense	1,752,927	2,231,000	-478,073	79%
Net Other Income	-1,753,047	-2,231,000	477,953	79%
Net Income	-1,118,615	-1,667,724	549,109	67%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

	Jul '19 - Mar 20	Jul '18 - Mar 19	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	1,258,261	1,221,593	36,668	3%
4112 · Qtrly/Annual Discount	-1,068	-1,017	-51	-5%
4113 · Commercial Vessel Dscnt	-9,454	-10,495	1,041	10%
4114 · Away (1 mnth) Dscnt	-886	-1,022	136	13%
4115 · Temporary Berthing	171,065	202,920	-31,855	-16%
4120 · Liveaboard Fees	95,643	88,925	6,718	8%
4130 · Transient Berthing	28,682	35,031	-6,349	-18%
4220 · Wait List	4,675	8,475	-3,800	-45%
4260 · Towing - Intra Harbor	600	300	300	100%
4270 · Pumpouts	1,650	200	1,450	725%
4280 · Late Fees	24,960	30,927	-5,967	-19%
4282 · Recovered Lien Costs	1,790	2,985	-1,195	-40%
Total 4100 · Berthing Income	1,575,918	1,578,822	-2,904	-0%
4200 · Other Income - Operations				
4225 · Merchandise	222	83	139	167%
4230 · SH Parking	79,718	71,739	7,979	11%
4285 · Dog Fee	1,035	923	112	12%
4290 · Misc	-83	1,667	-1,750	-105%
Total 4200 · Other Income - Operations	80,892	74,412	6,480	9%
4300 · Operating Grant Revenues		148,919	-148,919	-100%
Total 4000 · MARINA REVENUES	1,656,810	1,802,153	-145,343	-8%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

Expense	Jul '19 - Mar 20	Jul '18 - Mar 19	\$ Change	% Change
5200 · General & Administrative				
5100 · Advertising	5,641	2,322	3,319	143%
5210 · Dues & Subscriptions	5,896	3,099	2,797	90%
5220 · Office Supplies				
5223 · Administration	3,657	2,826	831	29%
5225 · Operations	6,700	7,198	-498	-7%
Total 5220 · Office Supplies	10,357	10,024	333	3%
5230 · Postage & Equip Lease				
5232 · Meter Lease	748	388	360	93%
5235 · Postage	179	75	104	139%
Total 5230 · Postage & Equip Lease	927	463	464	100%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	2,504	2,908	-404	-14%
Total 5240 · Copier Lease & Supplies	2,504	2,908	-404	-14%
5250 · Telephone & Communications				
5253 · Administration	10,651	9,353	1,298	14%
5255 · Operations	855	639	216	34%
Total 5250 · Telephone & Communications	11,506	9,992	1,514	15%
5260 · Professional Services				
5262 · Accounting	31,001	28,000	3,001	11%
5263 · Audit fees	16,500	15,500	1,000	6%
5265 · Legal	38,840	52,233	-13,393	-26%
5268 · Computer Consulting	1,240	170	1,070	629%
5269 · Payroll Processing	3,116	2,740	376	14%
Total 5260 · Professional Services	90,697	98,643	-7,946	-8%
5290 · Credit Card Fees	13,672	11,154	2,518	23%
5921 · Internet Billing Service	2,528	1,851	677	37%
Total 5200 · General & Administrative	143,728	140,456	3,272	2%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	106,188	210,554	-104,366	-50%
5315 · Operations	144,906	106,652	38,254	36%
5318 · Maintenance	118,790	94,012	24,778	26%
Total 5310 · Salaries	369,884	411,218	-41,334	-10%
5330 · Payroll Taxes				
5333 · Administration	7,973	14,029	-6,056	-43%
5335 · Operations	11,085	8,159	2,926	36%
5338 · Maintenance	9,213	7,192	2,021	28%
Total 5330 · Payroll Taxes	28,271	29,380	-1,109	-4%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

	Jul '19 - Mar 20	Jul '18 - Mar 19	\$ Change	% Change
5340 · Employee Benefits				
5342 · Vehicle Allowance		2,800	-2,800	-100%
5343 · Administration	33,369	45,473	-12,104	-27%
5345 · Operations	4,193	2,834	1,359	48%
5348 · Maintenance	39,535	30,179	9,356	31%
Total 5340 · Employee Benefits	77,097	81,286	-4,189	-5%
5350 · Workers Compensation				
5353 · Administration	2,700	2,600	100	4%
5355 · Operations	4,890	5,096	-206	-4%
5358 · Maintenance	6,003	6,325	-322	-5%
Total 5350 · Workers Compensation	13,593	14,021	-428	-3%
5360 · Education & Training				
5363 · Administration	920	1,755	-835	-48%
5365 · Operations		1,680	-1,680	-100%
5368 · Maintenance		840	-840	-100%
Total 5360 · Education & Training	920	4,275	-3,355	-78%
Total 5300 · Personnel	489,765	540,180	-50,415	-9%
5400 · Insurance				
5410 · Liability Insurance	92,877	94,999	-2,122	-2%
Total 5400 · Insurance	92,877	94,999	-2,122	-2%
5500 · Utilities				
5510 · Garbage	70,012	44,888	25,124	56%
5520 · Gas and Electric	180,000	148,685	31,315	21%
5530 · Water	27,910	23,510	4,400	19%
5540 · Sewer	26,725	61,321	-34,596	-56%
Total 5500 · Utilities	304,647	278,404	26,243	9%
5600 · Operating Supplies				
5610 · Vehicles	6,188	6,002	186	3%
5625 · Operations	15,609	13,361	2,248	17%
Total 5600 · Operating Supplies	21,797	19,363	2,434	13%
5700 · Depreciation	353,998	353,998		
5800 · Repairs & Maintenance				
5810 · Vehicles	1,444	294	1,150	391%
5830 · Equip Rental	3,372	2,604	768	29%
5850 · Repair Materials	47,611	46,891	720	2%
5860 · Outside Service Contracts	65,430	39,663	25,767	65%
5870 · Derelict Disposal	34,666	18,684	15,982	86%
Total 5800 · Repairs & Maintenance	152,523	108,136	44,387	41%
5900 · Financial Expenses				
5920 · Bank Service Charges		6,428	-6,428	-100%
5990 · Bad Debt	19,125	19,125		
Total 5900 · Financial Expenses	19,125	25,553	-6,428	-25%
Total · MARINA EXPENSES	1,578,460	1,561,089	17,371	1%
Net Ordinary Income - Marina Operations	78,351	241,065	-162,714	-67%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

	Jul '19 - Mar 20	Jul '18 - Mar 19	\$ Change	% Change
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	50,870	50,452	418	1%
4053 · MBARI	18,499	20,811	-2,312	-11%
Total 4050 · Trust Lands Lease Revenue	69,369	71,263	-1,894	-3%
4500 · Leases				
4502 · Cannery Building				
4517 · Suite 2	25,287	24,319	968	4%
4504 · Suite 3	70,068	64,597	5,471	8%
4511 · Suite 1 & 10	14,091	13,566	525	4%
4515 · Suite 4	68,354	64,761	3,593	6%
4518 · Suite 5	19,980	18,978	1,002	5%
4510 · Suite 6	20,125	19,989	136	1%
4512 · Suite 7	7,282		7,282	100%
4503 · Suite 8	6,953	10,545	-3,592	-34%
4520 · Suite 9	5,696	6,279	-583	-9%
4523 · Canary NNN	25,709	22,558	3,151	14%
Total 4502 · Cannery Building	263,545	245,592	17,953	7%
4530 · RV Lot	25,941	25,040	901	4%
4540 · Martin & Mason	24,562	26,355	-1,793	-7%
4560 · North Harbor				
4562 · Sea Harvest	26,778	25,860	918	4%
4568 · Monterey Bay Kayaks	36,351	36,025	326	1%
Total 4560 · North Harbor	63,129	61,885	1,244	2%
Total 4500 · Leases	377,177	358,872	18,305	5%
4600 · District Property Taxes	177,621	167,656	9,965	6%
4700 · Other Revenues & Concessions				
4125 · Amenity Fee	209,037	209,958	-921	-0%
4126 · Passenger Vessel Fees	28,946	3,120	25,826	828%
4710 · Vending Activities				
4711 · Washer/Dryer	5,244	6,924	-1,680	-24%
4712 · Soda	281	118	163	138%
Total 4710 · Vending Activities	5,525	7,042	-1,517	-22%
4720 · Dry Storage	45,422	43,222	2,200	5%
4725 · North Harbor Use Fee	82,146	64,620	17,526	27%
4727 · Key Sales	3,332	4,650	-1,318	-28%
4730 · NH Washdown	770	738	32	4%
4735 · Camp/RV	550	200	350	175%
4740 · Equipment Rental				
4751 · Permits	2,799	5,628	-2,829	-50%
4765 · Faxes, Copies & Postage	55	32	23	72%
Total 4700 · Other Revenues & Concessions	378,582	339,210	39,372	12%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2019 through March 2020

	Jul '19 - Mar 20	Jul '18 - Mar 19	\$ Change	% Change
4800 · Interest				
4841 · Union Bank Interest	182	299	-117	-39%
4843 · First Capital Bank	2,356	2,317	39	2%
4846 · Umpqua Interest	2,689	1,324	1,365	103%
Total 4800 · Interest	5,227	3,940	1,287	33%
Total 4400 · LEASE AND OTHER INCOME	1,007,976	940,941	67,035	7%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	71,271	74,555	-3,284	-4%
Total 7100 · Interest Expense	71,271	74,555	-3,284	-4%
7200 · Other Financial Expenses				
7221 · CSDA Dues	7,077	6,740	337	5%
7230 · LAFO Administrative Charges	6,357	6,160	197	3%
Total 7200 · Other Financial Expenses	13,434	12,900	534	4%
5700 · Depreciation	353,998	353,998		
7300 · Commissioner Expenses				
7320 · Monthly Stipend	10,100	11,000	-900	-8%
7321 · Employer Payroll Taxes	773	842	-69	-8%
7330 · Incurred Expenses	2,319	946	1,373	145%
Total 7300 · Commissioner Expenses	13,192	12,788	404	3%
Total 7000 · LEASE AND OTHER EXPENSES	451,895	454,241	-2,346	-1%
Net Ordinary Income - Lease & Other Operations	556,082	486,701	69,381	14%
Net Ordinary Income - Combined Operations	634,432	727,765	-93,333	-13%
Other Income/Expense				
Other Income				
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	19,953	132,467	-112,514	-85%
8201 · Reimbursable expenses	-20,073	-5,211	-14,862	-285%
Total 8001 · Cost Reimbursements	-120	127,256	-127,376	-100%
Total Other Income	-120	127,256	-127,376	-100%
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging	1,462,626	193,233	1,269,393	657%
9053 · Dock Maintenance	1,949	11,471	-9,522	-83%
9309 · New NH Building	302,262	1,151,045	-848,783	-74%
9310 · NH Hotel		70,904	-70,904	-100%
9440 · NH Shoreline (North)	-13,910	122,494	-136,404	-111%
Total 9000 · CAPITAL PROJECT EXPENSES	1,752,927	1,549,147	203,780	13%
Total Other Expense	1,752,927	1,549,147	203,780	13%
Net Other Income	-1,753,047	-1,421,891	-331,156	-23%
Net Income	-1,118,615	-694,126	-424,489	-61%

Moss Landing Harbor District
A/P Aging Summary
As of March 31, 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Allied Administrators for Delta Dental	0.00	-402.14	0.00	0.00	0.00	-402.14
Ambient Air	0.00	1,495.09	0.00	0.00	0.00	1,495.09
AT&T	265.46	0.00	0.00	0.00	0.00	265.46
Bayside Oil, Inc.	2,937.50	0.00	0.00	0.00	0.00	2,937.50
Blue Shield of California	0.00	-357.20	0.00	0.00	0.00	-357.20
CalPERS	0.00	-4,770.00	-5,971.90	0.00	0.00	-10,741.90
Carmel Marina Corporation	1,517.56	0.00	0.00	0.00	0.00	1,517.56
Castroville "ACE" Hardware	0.00	34.39	0.00	0.00	0.00	34.39
Cintas	560.23	0.00	0.00	0.00	0.00	560.23
Corralitos Electric	300.00	0.00	0.00	0.00	0.00	300.00
Damm Good Water	80.30	0.00	0.00	0.00	0.00	80.30
IPFS Corporation	0.00	-13,332.32	0.00	0.00	0.00	-13,332.32
J.M. Equipment Company, Inc.	32.05	0.00	0.00	0.00	0.00	32.05
MBS Business Systems	238.73	0.00	0.00	0.00	0.00	238.73
Monterey Bay Diving	0.00	460.00	0.00	0.00	0.00	460.00
Pajaro Valley Lock Shop	0.00	189.82	0.00	0.00	0.00	189.82
Pajaro/Sunny Mesa C.S.D.	2,565.00	0.00	0.00	0.00	0.00	2,565.00
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Pitney Bowes Global Financial Svc LLC	157.55	0.00	0.00	0.00	0.00	157.55
Rabobank	1,497.55	0.00	0.00	0.00	0.00	1,497.55
Redshift	0.00	-136.85	0.00	0.00	0.00	-136.85
Sea Engineering, Inc.	950.00	0.00	0.00	0.00	0.00	950.00
Social Vocational Services, Inc.	0.00	-1,073.57	0.00	0.00	0.00	-1,073.57
Tommy Razzerca	0.00	-300.00	0.00	0.00	0.00	-300.00
U.S. Bank	2,002.04	0.00	0.00	0.00	0.00	2,002.04
VALIC	2,234.72	0.00	0.00	0.00	0.00	2,234.72
Veritiv Operating Company	0.00	1,533.89	0.00	0.00	0.00	1,533.89
Verizon Wireless	116.67	0.00	0.00	0.00	0.00	116.67
Vision Sevlce Plan	0.00	-150.33	0.00	0.00	0.00	-150.33
West Marine Pro	0.00	0.00	-237.03	0.00	0.00	-237.03
TOTAL	<u>15,455.36</u>	<u>-36,809.22</u>	<u>-6,208.93</u>	<u>0.00</u>	<u>0.00</u>	<u>-27,562.79</u>

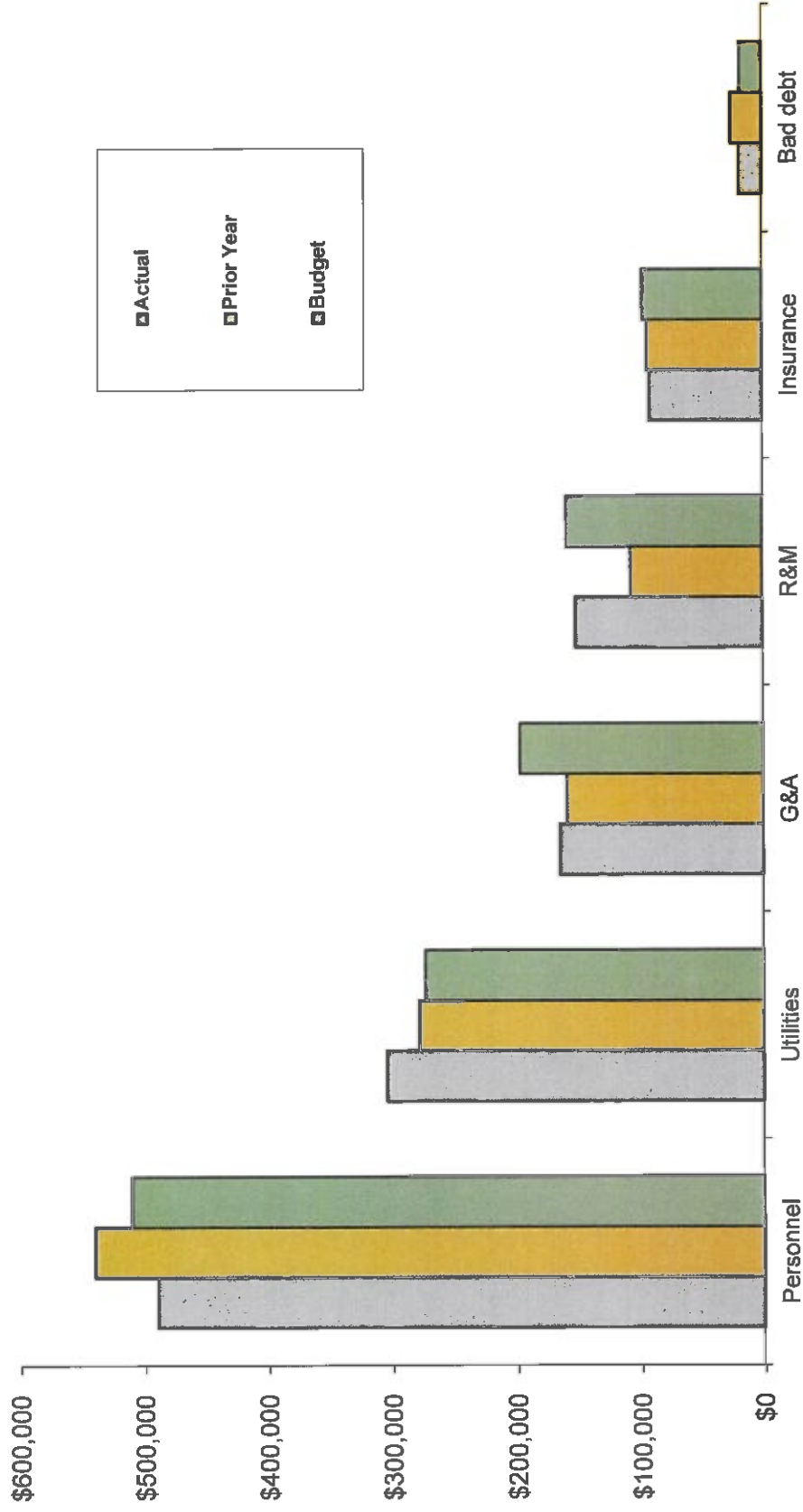
**Moss Landing Harbor District
Warrant Listing
As of March 31, 2020**

Type	Date	Num	Name	Amount
1009 - Union - Operating				
Bill Pmt -Check	03/04/2020	20893	CA Regional Water Quality Control Board	-1,949.00
Bill Pmt -Check	03/04/2020	20894	Central Coast Sign and Design	-1,358.50
Check	03/04/2020		NPC Merchant Pymt Proc	-2,040.74
Check	03/05/2020		Payroll Partners	-153.40
Check	03/06/2020	2878	Ferrante, Vincent	-177.32
Check	03/06/2020	2879	Gouliart, James	-258.67
Check	03/06/2020	2880	Jeffries, Russell	-274.05
Check	03/06/2020	2881	Tony Leonardini	-365.40
Check	03/06/2020	2882	Soto, Elizabeth	-177.32
Check	03/06/2020	2883	Neal Norris	-692.25
Check	03/06/2020	2884	William Allen	-646.04
Check	03/06/2020	2885	Dennis Dixon	-34.66
Bill Pmt -Check	03/09/2020	20895	A.L. Lease	-243.67
Bill Pmt -Check	03/09/2020	20896	Allied Administrators for Delta Dental	-402.14
Bill Pmt -Check	03/09/2020	20897	AT&T	-300.89
Bill Pmt -Check	03/09/2020	20898	Auto Care LifeSaver Towing	-378.00
Bill Pmt -Check	03/09/2020	20899	Bayside Oil, Inc.	-585.00
Bill Pmt -Check	03/09/2020	20900	Blue Shield of California	-357.20
Bill Pmt -Check	03/09/2020	20901	Byte Technology	-150.00
Bill Pmt -Check	03/09/2020	20902	Card Lock Company	-46.84
Bill Pmt -Check	03/09/2020	20903	Carmel Marina Corporation	-261.16
Bill Pmt -Check	03/09/2020	20904	Castroville "ACE" Hardware	-50.81
Bill Pmt -Check	03/09/2020	20905	Cintas	-439.57
Bill Pmt -Check	03/09/2020	20906	Corralitos Electric	-1,671.42
Bill Pmt -Check	03/09/2020	20907	Damm Good Water	-54.90
Bill Pmt -Check	03/09/2020	20908	Department of Industrial Relations	-225.00
Bill Pmt -Check	03/09/2020	20909	Despard Marine Services	-700.00
Bill Pmt -Check	03/09/2020	20910	IPFS Corporation	-13,332.32
Bill Pmt -Check	03/09/2020	20911	Jeffrey Musal	-399.50
Bill Pmt -Check	03/09/2020	20912	John Densem	-463.10
Bill Pmt -Check	03/09/2020	20913	Johnson Electronics, Inc.	-120.00
Bill Pmt -Check	03/09/2020	20914	MBS Business Systems	-440.88
Bill Pmt -Check	03/09/2020	20915	PG&E	-20,000.00
Bill Pmt -Check	03/09/2020	20916	Rabobank	-503.89
Bill Pmt -Check	03/09/2020	20917	Randazzo Enterprises Inc.	-16,072.00
Bill Pmt -Check	03/09/2020	20918	Redshift	-136.85
Bill Pmt -Check	03/09/2020	20919	Social Vocational Services, Inc.	-1,073.57
Bill Pmt -Check	03/09/2020	20920	Sunrise Express	-51.19
Bill Pmt -Check	03/09/2020	20921	Tommy Razzerca	-300.00
Bill Pmt -Check	03/09/2020	20922	U.S. Bank	-3,083.17
Bill Pmt -Check	03/09/2020	20923	VALIC	-1,489.81
Bill Pmt -Check	03/09/2020	20924	Verizon Wireless	-117.08
Bill Pmt -Check	03/09/2020	20925	Vision Sevice Plan	-150.33
Bill Pmt -Check	03/09/2020		West Marine Pro	0.00

Moss Landing Harbor District
Warrant Listing
As of March 31, 2020

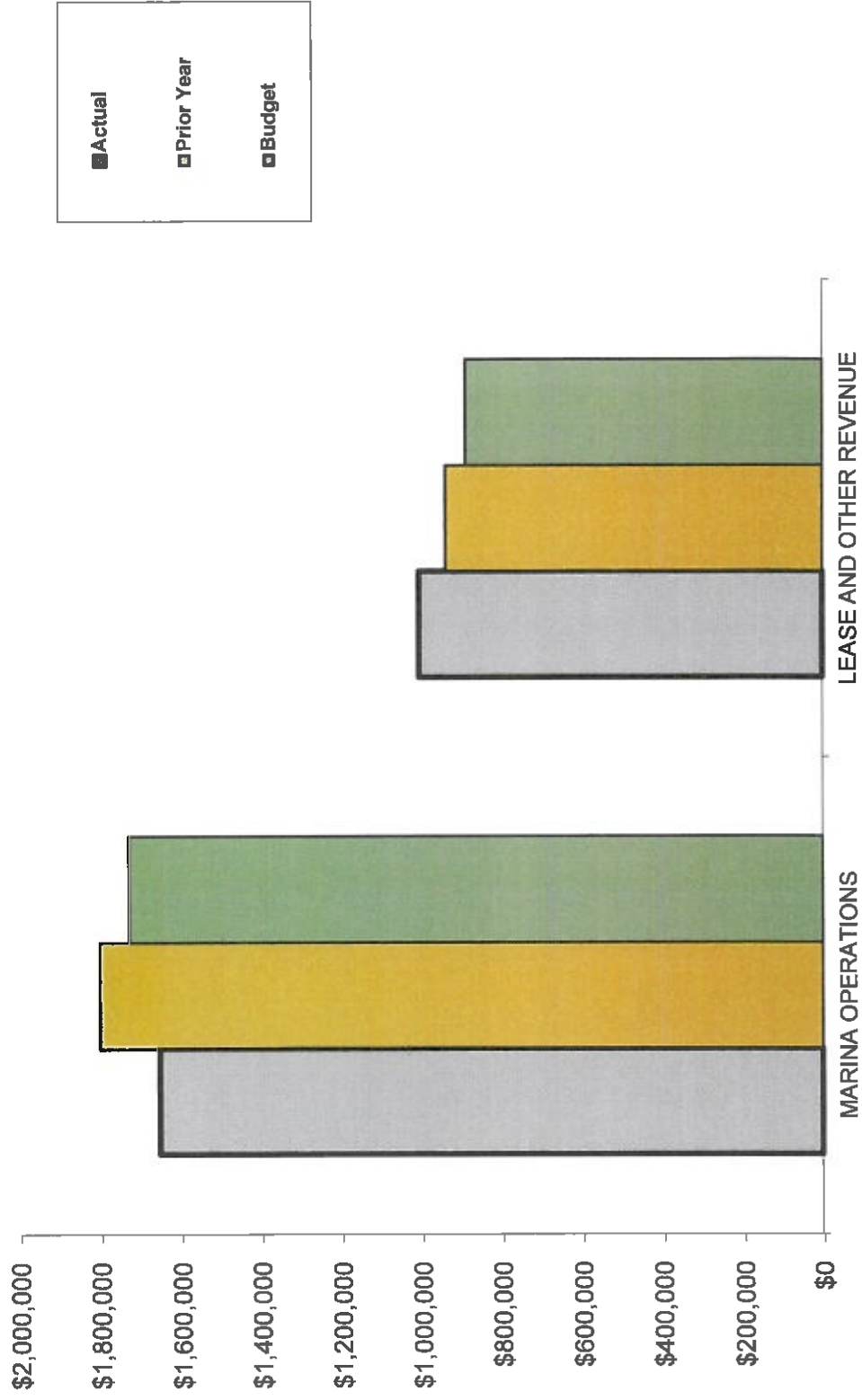
Type	Date	Num	Name	Amount
Bill Pmt -Check	03/09/2020	20927	WM Corporate Services, Inc.	-486.01
Bill Pmt -Check	03/09/2020	20928	Carmel Marina Corporation	-1,304.96
Bill Pmt -Check	03/09/2020	20929	Rabobank	-293.12
Bill Pmt -Check	03/09/2020	20930	Carmel Marina Corporation	-1,304.96
Bill Pmt -Check	03/09/2020	20931	Rabobank	-293.12
Bill Pmt -Check	03/09/2020	20932	Carmel Marina Corporation	-3,914.88
Bill Pmt -Check	03/09/2020		West Marine Pro	0.00
Bill Pmt -Check	03/09/2020	20933	Castroville Plumbing & Heating	-499.66
Bill Pmt -Check	03/09/2020	20934	Pajaro/Sunny Mesa C.S.D.	-2,156.75
Bill Pmt -Check	03/09/2020	20935	Veritiv Operating Company	-2,553.08
Bill Pmt -Check	03/09/2020	20936	Card Lock Company	-285.37
Bill Pmt -Check	03/09/2020	20937	Corralitos Electric	-1,885.57
Bill Pmt -Check	03/09/2020	20938	Auto Care LifeSaver Towing	-1,071.00
Bill Pmt -Check	03/09/2020	20939	Pajaro Valley Lock Shop	-200.00
Check	03/13/2020	atm	MS	-387.50
Check	03/16/2020	atm	MS	-518.80
Check	03/20/2020	2886	Neal Norris	-692.24
Check	03/20/2020	2887	William Allen	-646.04
Check	03/20/2020	2888	Dennis Dixon	-81.69
Check	03/20/2020		Payroll Partners	-124.56
Check	03/20/2020	atm	MS	-170.00
Bill Pmt -Check	03/23/2020	20940	Airgas	-48.59
Bill Pmt -Check	03/23/2020	20941	AT&T	-573.13
Bill Pmt -Check	03/23/2020	20942	Big Creek Lumber	-1,127.97
Bill Pmt -Check	03/23/2020	20943	DMV/Lien Sale Section	-32.00
Bill Pmt -Check	03/23/2020	20944	Good Earth Industries	-1,250.00
Bill Pmt -Check	03/23/2020	20945	Henderson Marine Supply	-4,161.53
Bill Pmt -Check	03/23/2020	20946	Home Depot	-619.42
Bill Pmt -Check	03/23/2020	20947	Jarvis, Fay, & Gibson, LLP	-4,860.00
Bill Pmt -Check	03/23/2020	20948	Mathew Bender & Co., Inc.	-97.06
Bill Pmt -Check	03/23/2020	20949	Royal Wholesale Electric	-425.72
Bill Pmt -Check	03/23/2020	20950	Valero Marketing and Supply Company	-446.14
Bill Pmt -Check	03/23/2020	20951	Wald, Ruhnke & Dost Architects, LP	-1,644.00
Bill Pmt -Check	03/23/2020	20952	WASH	-202.08
Bill Pmt -Check	03/23/2020	20953	Wendy L. Cumming, CPA	-2,465.00
Bill Pmt -Check	03/23/2020	20954	AT&T	-391.88
Bill Pmt -Check	03/23/2020	20955	CalPERS	-4,770.00
Check	03/26/2020	atm	MS	-1,131.38
Bill Pmt -Check	03/31/2020	20956	Monterey Regional Waste Management Dist.	-7,495.50
Total 1009 · Union - Operating				-122,338.35
TOTAL				-122,338.35

**Operating Expenses
Year to Date Actuals vs. Budget and Prior Year
March 31, 2020**



****Expenses Exclude Dredging, Depreciation and Interest Expenses****

**Marina, Lease and Other Revenue
Year to Date Actual vs. Budget and Prior Year
March 31, 2020**





7881 SANDHOLDT ROAD
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BOARD OF HARBOR COMMISSIONERS

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**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

STAFF REPORT

ITEM NUMBER 03 – PROJECT STATUS
BOARD MEETING APRIL 22, 2020

1. Dredge Project: The 2019 Harbor Maintenance Dredging and Beach replenishment project has finished and the total cost of the project was \$1,448,633.58. The project as it was originally bid was not finished in its entirety before the expiration of our permit however staff believes that enough dredging was completed to satisfy the Harbor needs moving forward. Staff and our consultant are now in the process trying to secure eligible FEMA reimbursement funds for the emergency areas of the project.

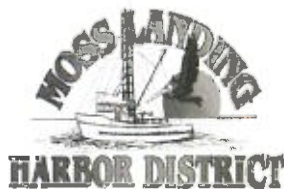
Additional dredging is still needed in the Harbor's Federal Navigation Channel which is completed by the Army Corps of Engineers (ACOE). Harbor staff is happy to report that ACOE has confirmed receipt of the funding needed to complete Navigation Channel dredging in Moss Landing Harbor and staff is hopeful that the project will take place this summer.

2. North Harbor Building Listing: The new North Harbor building listing management contracted with Mahoney & Associates and Alison Goss continues however the current COVID-19 pandemic and shelter in place orders have basically stopped any and all interest we have had to this point. Staff and our agent are hopeful that once the current situation starts to improve, orders are lifted and the economy opens back up we will again start finding parties interested in leasing the building.

3. North Harbor Inn Project: Because the building plan shows the Inn on 3 separate District owned parcels Monterey County originally required that the District submit a General Development Plan and complete a lot line adjustment. After the District received a title report from Chicago Title and Monterey County Surveyors began completing the survey necessary to meet the county requirements our consultant was notified that an additional traffic study may be required. At this time we are awaiting direction, once staff and our consultant receive new information from the County or Caltrans an update will be provided to the Board regarding the project.

4. Damaged piles at B178 and Maintenance dock replacement Project: The District had been in the permitting process for a damaged pile in need of replacement at B178 for a number of months. The permitting process was almost complete when our dredge contractor's crew lost steering on a vessel and ran into the District's Maintenance dock causing damage to another pile. Staff and our consultant have been working with the permitting agencies to add the new damaged pile at our maintenance dock so that all piles work can be completed under the same permit. Staff has been in contact with our dredge contractor's insurance company and has filed a claim for the damage caused. Staff expects permits to be issued and that the project will be put out for bid and completed during this upcoming summer.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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GENERAL MANAGER
HARBORMASTER
 Tommy Razzeca

STAFF REPORT

ITEM NUMBER 04 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF APRIL 22, 2020

Permittee	Issue Date	Status	Permit Type	Exp. Date
Elkhorn Slough Research Foundation	01/01/2020	Current	Facilities Use	01/01/21
Blue Ocean Whale Watch	2/18/2020	Current	Facilities Use	2/18/2021
Whisper Charters	2/28/2020	Current	Facilities Use	2/28/2021
Kahuna Sportfishing	3/17/2019	Expired	Facilities Use	3/17/2020
REI Outdoor School	3/24/2020	Current	Facilities Use	3/24/2021
Fast Raft	3/28/2019	Expired	Facilities Use	3/28/2020
MBARI-Otter Studies	4/1/2020	Current	Facilities Use	4/1/2021
Monterey Bay Hydrobikes	4/13/2019	Expired	Facilities Use	4/13/2020
Venture Quest Kayaking	6/30/2019	Current	Facilities Use	6/30/2020
Kayak Connection	6/30/2019	Current	Facilities Use	6/30/2020
Sanctuary Cruises	6/30/2019	Current	Facilities Use	6/30/2020
Sea Goddess Whale Watching-Tours	6/30/2019	Current	Facilities Use	6/30/2020
Sea Goddess Whale Watching-Souvenirs	6/30/2019	Current	Peddlers	6/30/2020
MBARI-Slough Test Moorings	6/30/2019	Current	Facilities Use	6/30/2020
Elkhorn Slough Safari - Souvenirs	10/19/2019	Current	Facilities Use	10/19/2020
Elkhorn Slough Safari - Tours	10/19/2019	Current	Peddlers	10/19/2020
Blue Water Ventures	10/31/2019	Current	Facilities Use	10/31/2020
Wild Fish-Vicki Crow	11/20/2019	Current	Peddlers	11/20/20

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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GENERAL MANAGER
HARBORMASTER
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 05 – MEETING ANNOUNCEMENTS
BOARD MEETING OF APRIL 22, 2020

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

Moss Landing Chamber of Commerce Meetings – Due to COVID-19 and in compliance with the Shelter - in - Place order all meetings are done by E-mail until further notice and will resume regular schedule of every second Wednesday of each month, Moss Landing Harbor District Board Room, 4 p.m.

Monterey Bay Sanctuary Advisory Council Meetings – 2020 - <https://montereybay.noaa.gov>

April 17, 2020 – Cancelled

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

**ITEM NUMBER 06 - LIVEBOARD REPORT
BOARD MEETING OF April 22, 2020**

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveboard vessels and all persons living aboard. The permits for these liveboards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

<u>Name</u>	<u>Vessel</u>
1. Slaymaker P.	<i>Stepping Stone CF 1101 TY</i>
2. Jones, L	<i>Intrepid CF 0292 VE</i>
3. Bohigian, D.	<i>Breezing Up, ON 559013</i>
4. Burns, P.	<i>Trafamadore, CF 9430 GL</i>
5. Byrnes, K.	<i>Grand Slam, CF 4540 FE</i>
6. Callahan, T.	<i>Deb on Air, CF 3174 HA</i>
7. Cayuela, R.	<i>Rachel Angelet, CF 6969 UB</i>
8. Michael, McVay	<i>Gaviota, CF 4863 FP</i>
9. Clark, N.	<i>Ma Kai, CF 1100 ET</i>
10. Cloer, J./Ajuria M.	<i>Laurie, CF 2688 EX</i>
11. Chambers, B.	<i>Pyxis, ON 984193</i>
12. Chaney, Don	<i>Windswept, ON 1094268</i>
13. Clark D.	<i>Seaside Escape CF 4356 HW</i>
14. Degnan, P.	<i>No Name, CF 8344 GT</i>
15. Jimmy Page	<i>Lanitra, CF 7346 SH</i>
16. Elwell, G.	<i>Pearl, ON 557575</i>
17. Faneuf, C.	<i>Ghost Ryder ON 1048498</i>
18. Felicano, J.	<i>Takara, CF 3767 AS</i>
19. Potter, D.	<i>Danu CF 4085 GC</i>
20. Harrington, H.	<i>Isle of View, ON 997142</i>
21. Sanchez, F	<i>Valkryia ON97418</i>
22. Clifford, Lance	<i>Sandpiper, CF 6280 EU</i>
23. Jerred, D.	<i>Westwind, CF8564 GM</i>
24. Groom D	<i>Phoenix, CF 5084 GJ</i>
25. Jones, H.	<i>Laetare, CF 5495 YB</i>
26. Jones, T.	<i>Sanity, CF 5249 SC</i>

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

27. Kennedy C. Lahman D.
28. Ayres, Lloyd
29. Knudson L/Knudson A.
30. Malone, RJ
31. Marsee, E, Lynch, C
32. Burnett, Gary
33. Maris, T.
34. Robinson, D.
35. Nieman J
36. Niswonger, R.
37. Nunes, D.
38. Otis, T.
39. Paul, J
40. Schlegelmilch, William
41. Velaquez F
42. Raaphorst, D.
43. Reins, D.
44. Rotger, M.
45. Dyer, B/Riberao, I
46. Piro, Daniel
47. Derouin, E
48. Stegmann, R.
49. Pending
50. Salisbury, J.
51. Thomas, B.
52. Tufts, M.
53. Sumner, Aaron
54. Wolinski, Peter/Duerkson, E
55. Pending
56. Samuelson, T.
57. Herrick Andrews,
58. Kim Richardson
59. Pending
60. Bowler, J

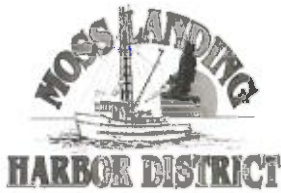
Aztlan, ON 281903
Gaviota, CF 4656 GG
Spellbound, ON 082155
Francis w, CF 2017 UZ
Tolly Craft CF 9521 HT
Zinful CF5419 JG
Nimble, CF 3730 KB
Damn Baby CF 9442 EX
Inia, ON 1074183
Illusion, CF 0836 TA
Auoroa, ON 676686
Blue Moon, CF 1886 GT
La Wanda CF 5014 FR
Bull Dog ON 1219673
Lorraine CF 0533 JL
Spirit, ON 664971
Second Paradise, ON 912484
Raven, ON 241650
Star of Light ON 1056334
Gulf Star CF 6082 GL
Sweet Liberty ON 1052175
Wild Goose, ON 589319

Oceanid, CF 4210 GA
Coho, CF 9974 KK
Enchantress, CF 0878 SX
Bellissima CF 4668 FV
Ramona, ON 1114657

Moonstone CF 5122 GX
Sea Free ON 613387
Sophie CF 0533 JL

Myrtle Mae, CF 3187 FN

Total Number Vessels: 57
 Total Number Persons: 63
 Pending Applications -3-



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EXECUTIVE
 GENERAL MANAGER

HARBORMASTER
 Tommy Razzeca

STAFF REPORT

ITEM NUMBER 07 - SLIP INCOME REPORT
 BOARD MEETING OF APRIL 22, 2020

Slip Rates 2019/2020 per linear foot:

Assigned: \$8.15/ft./month
 Temporary: \$12.15/ft./month
 Transient: \$1.25/ft./day

INCOME

March 2020

\$170,633

March 2019

\$163,316

March 2020 Budget

\$170,853

For the month, slip income is below budget by \$220. Slip income is higher than prior year by \$7,316, due to a combination of higher assigned berthing income, offset by lower transient berthing revenue.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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GENERAL MANAGER
HARBOR MASTER
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 08 – INCIDENT REPORT
BOARD MEETING OF APRIL 22, 2020

2/29/20 Staff found a vessel in the North Harbor had damage from its onboard canoe due to high winds. Staff informed the vessel owner of the damage.

3/02/20 Staff received reports of vehicles being burglarized in the South Harbor parking lot during the previous night. Staff contact MCSO and also recommended that each victim file a report as well.

3/07/20 Staff contacted MCSO for a woman trespassing on the A dock, deputies responded and escorted the woman from the property.

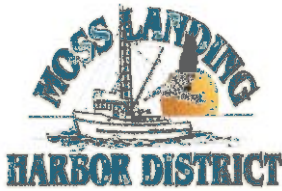
3/07/20 Staff witnessed a slip holder removing fuel from his vehicle in the parking lot. The tenant was stopped and given both verbal and written warning from the General Manager notifying that vehicle work or maintenance is prohibited in the District parking lots.

4/05/20 A vessel in slip N-63 sank during the night, no fluids were on the vessel. The vessel owner contracted Monterey Bay Dive and the vessel was refloated the following day.

4/06/20 Staff received a report of a vessel pumping diesel into the Harbor. Staff responded to the area and found a slight sheen on the water near the vessel. Boom was deployed by District staff and the vessel owner was contacted. The vessel owner repaired the vessel to stop any fuel from continuing to leak into the bilge and being pumped into the Harbor water. Staff cleaned the area and notified the National Response Center, incident #1274888, the spill was considered accidental and minor 2 to 3 gallons of diesel was estimated.

4/14/20 At approximately 2am in the morning staff heard the sound of a vehicle driving off of Hwy 1 and into the Harbor water out near the end of B dock. Staff contacted 911 to report the accident and notified the General Manager. Emergency personnel responded to the Harbor and 3 individuals involved in the accident were found to be uninjured but the driver of the vehicle was taken into custody for DUI. The General Manager coordinated the removal of the vehicle from the water which was completed few hours later that same morning.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

ITEM NUMBER 18 – CONSIDER ADOPTING PRELIMINARY BUDGET FOR FY 20/21 BOARD MEETING OF APRIL 22, 2020

Harbors & Navigation Code §6093 requires that the Board adopt a Preliminary Budget on or before June 15 of each year and publish a notice that the Preliminary Budget has been adopted, specifying a date not less than 30 days from the publication of the notice for the purpose of fixing the Final Budget.

The Ad Hoc Budget Committee held one publicly noticed meeting to discuss and prepare its recommendations for the FY 2020-2021 budget.

The COLA based on CPI for 2019 was 3.08% so increases in slip and lease fees were largely based on that percentage, most notably Assigned Slip Fees which are proposed at \$8.40 per foot per month, up from \$8.15. Amenity fees are based on actual costs incurred during the prior year for utilities and due to a significant increase in utility costs the fee will raise from \$53.00 to \$65.00 per assigned slip per month. Temporary Slip Fees are \$12.50 per foot per month, up from \$12.15 and Liveaboard Fees increase from \$150 to \$160 per person per month.

Commissioner Leonardini is the Chair of the Ad Hoc Budget Committee and Commissioner Goulart is Vice Chair. They will make their comments and any other recommendations of the Committee to the Board.

After the Budget Committees' presentation, the Board should hear from the public regarding any comments, issues or questions, consider the Preliminary Budget, make any recommended changes, and adopt the Preliminary Budget.

After adopting the Preliminary Budget, staff recommends the Board direct the General Manager to publish the appropriate notice of the public hearing specifying the date of May 20, 2020 for fixing the final budget.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

MOSS LANDING HARBOR DISTRICT	A	B	C	D	E	F	G	H
BUDGET FYE 6/30/2021	FYE 6/30/15	FYE 6/30/16	FYE 6/30/17	FYE 6/30/18	FYE 6/30/19	Projected FYE 6/30/20	Budget FYE 6/30/20	Budget FYE 6/30/21
	17.87%	19.05%	20.24%	18.72%	7.90%	23.15%	19.00%	20.00%
	6.95ft	7.15ft	7.35ft	7.55ft	7.90ft	8.15ft	8.15ft	8.40ft
Revenues								
Marina Revenues								
1 Assigned Berthing	1,528,415	1,532,803	1,552,554	1,625,225	1,626,780	1,659,864	1,748,341	1,779,725
2 Temporary Berthing	227,629	228,103	288,794	282,371	277,828	265,000	252,392	273,182
3 Transient Berthing	65,608	46,460	37,639	24,750	52,720	55,000	38,097	50,000
4 City/Annual Discount	(5,290)	(6,626)	(4,818)	(3,270)	(2,499)	(2,000)	(4,500)	(3,500)
5 Commercial Discount	(14,855)	(14,439)	(13,125)	(13,080)	(13,446)	(12,000)	(12,000)	(12,000)
6 Liveboard Fees	104,242	109,950	118,673	115,715	119,975	120,000	120,900	120,000
7 Intra-Harbor Towing	3,000	900	450	150	450	300	600	600
8 Pump outs	200	1,000	1,000	600	400	2,000	800	800
9 Non-Op Surcharge	-	-	-	-	-	-	-	-
10 Assigned Slip/LA App. Fee	10,115	8,527	9,587	7,525	10,375	9,000	9,000	9,000
11 Recovered Lien Costs	2,332	700	10,868	560	2,985	1,000	1,000	2,000
12 Late Fees	27,597	28,395	31,778	38,330	42,172	35,000	30,000	35,000
13 Total Marina Revenues	1,948,993	1,935,773	2,033,400	2,078,876	2,117,740	2,131,964	2,184,631	2,254,787
14 Trust Lands Lease Revenue								
15 MBARI - Dock	23,725	25,297	25,667	28,713	28,254	28,838	28,838	29,442
16 MBARI-MARS Cable	1,208	1,247	1,285	1,326	1,378	1,378	1,378	1,421
17 Dynegy Outfall	60,390	61,795	63,595	65,533	67,716	69,913	69,913	69,790
18 Total Trust Lands Lease Revenue	85,323	88,339	90,547	95,572	97,348	100,129	100,129	100,652
19 Leases								
20 Cannery Suites - (3)	80,361	82,549	85,080	88,440	90,216	93,233	93,233	95,980
21 - (4)	77,717	79,834	81,268	84,413	88,420	90,168	90,168	92,816
22 - (1810)	16,427	16,832	17,268	17,853	18,147	18,962	18,962	19,577
23 - (2)	28,993	29,724	30,616	31,481	32,668	33,719	33,719	34,702
24 - (5A)	2,394	9,722	9,872	10,311	10,448	10,589	11,355	10,941
25 - (5B)	7,840	13,645	13,788	14,112	14,831	14,915	14,915	15,459
26 - (6A, B & D)	23,834	24,545	25,112	25,983	26,607	26,716	27,588	27,514
27 - (7)	7,857	662	-	-	-	-	-	-
28 - (9)	7,857	662	-	1,370	9,127	8,544	8,548	8,879
29 - (8)	-	-	-	-	9,090	9,270	9,438	9,438
31 - K-Pier	16,063	16,498	5,568	-	-	-	-	-
32 Cannery NNN	65,728	13,340	36,140	29,258	43,591	40,000	40,000	40,000
33 Sea Harvest	39,078	33,986	35,057	35,930	34,662	35,208	36,000	36,589
34 Pot Stop	44,500	37,862	47,081	9,740	-	-	-	-
35 MB Kayak	45,736	39,195	58,478	31,329	40,511	40,000	40,000	40,000
36 Martin/Mason	23,045	21,932	22,898	25,335	26,355	24,562	26,315	25,319
37 S.H. Spare Office	5,044	5,146	1,772	-	-	-	-	-
38 RV Lot	29,794	30,605	31,466	32,447	33,599	34,567	34,567	35,585
39 Total Lease Revenue	522,268	456,749	501,554	437,982	478,272	480,453	486,810	492,800
40 Revenues - Other								
41 Amenities Fee - Slip holders	263,230	286,334	281,892	290,878	281,184	278,000	275,600	346,045
42 Passenger Vessel Fees	-	-	-	-	12,480	40,000	25,000	30,000

MLHD budget 2020_2021 Apr 16 4/16/2020 Revision PG 1

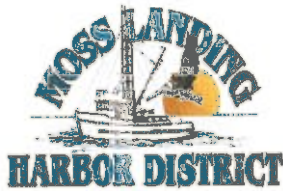
Vacancy Rates based on 22070 LF
 Prior year \$8.15, with CPI \$9.40
 12.50ft no amenity fee (Prior year 12.15ft)
 1.25ft (Prior year 1.25ft.)
 3% annual
 less \$0.50ft, 41 berth holders avg. 30 ft. boats
 \$160 for each person (Prior year \$130)
 \$150 each way
 \$200 per occurrence
 \$175 per month
 \$75 filing fee/\$250 application fee liveboard
 \$30 dollar charge per month (\$25 in 2016), on balances over \$110 past due
 Paid annually w/CPI (Expires 4/30)
 Paid annually w/CPI (Expires 2/31)
 Paid annually w/CPI (Expires 3/56)
 (ML Seafood Lund's, Prev. Sea Harvest) (Expires 11/31)
 \$7,671.32/mo. (Monteary Fish) (Expires 11/31)
 \$1,617.91/mo. (Leblonski) (Expires 12/22)
 \$2,868.50/mo. (Daystar) (Expires 8/21)
 \$870.64 (Running Stream) (Expires 3/20) w/ (5) 1-yr options
 \$1,269.23 (Local Bounty)(Expires 7/21) w/ (1) 1-yr options
 \$2,273.86 (Blominal LLC)(Expires 1/22) w/ (1) 1-yr option
 \$1,225.62/mo. Upstairs Inside (Miller Marine Solutions)(Exp. 10/21)
 \$733.85/mo. (Veridian Advisors) (term. 5/2020)
 \$779.00/mo. (Verizon) Roof top and under stairs
 \$1,388.54/mo. (Upon Expiration 11/16)
 Utility reimbursement per lease
 \$3,024.36 base + % rent (Expires 5/32)
 Not occupied
 \$1,543.79/mo, plus percentage rent (Month to month)
 \$7,879.68, or 24% of gross, whichever is greater (Exp. 10/24)
 \$436.21/mo.
 \$2,940.92/mo. No less than 3% in lease agmt. (Expires 9/31)
 \$65 for all assign. vessels in harbor (prior year \$53)
 \$100 per multiplied by vessel capacity due annually.

	A		B		C		D		E		F		G		H	
	FYE 6/30/15	FYE 6/30/16	FYE 6/30/17	FYE 6/30/18	FYE 6/30/19	FYE 6/30/20	Projected FYE 6/30/20	Budget FYE 6/30/20	Budget FYE 6/30/21							
MOSS LANDING HARBOR DISTRICT																
BUDGET FYE 6/30/2021																
43 Dry Storage (2)-Gear & Trailer	50,809	58,454	57,318	60,088	58,463	60,000	60,000	65,000	60,000	CPI = 3.08%						
44 Near Shore Storage										10/12/2019/85, 10/13/2019/105, 10/14/2019/115 10/12/2019/140, 10/13/2019/160, 10/14/2019/180						
45 North Harbor Use Fee	69,040	66,762	72,334	100,828	121,398	130,000	130,000	90,000	125,000	Vessels: \$20 use/park, \$14 use, \$200 annual use/park. Kayaker PWC: \$15 use/park, \$9 use, \$150 annual use/park, \$90 annual use only						
46 NH Boat Wash	2,855	2,945	1,718	1,993	1,659	1,250	1,250	2,500	2,000	\$4 for 5 min						
47 SH Parking	67,945	109,592	106,321	118,889	105,430	115,000	115,000	120,000	115,000	Monthly permits \$100, daily \$10, 24 hrs. \$18 (CCC Reg.)						
48 Camping/RV	6,509	4,059	4,902	1,907	200	1,100	1,100	4,000	2,500	\$50.00 per night						
49 Equipment Rental	803	1,725	-	-	-	250	250	250	250							
50 Facilities Use Permits	6,057	10,827	7,800	8,264	13,505	4,500	4,500	4,500	4,500	\$250 1st application, \$50 renewal Application, \$250 issuance fee						
51 Vending (Soda/Laundry)	9,107	8,901	10,712	11,885	9,415	8,000	8,000	10,000	8,500	\$1.00-\$1.25 per load to wash/dry						
52 Merchandise - Clothing, etc.	673	1,009	1,952	366	108	400	400	500	250							
53 Copies, Key Sales, Bid Packages, etc.	5,592	7,195	6,094	6,272	6,022	4,000	4,000	8,000	5,000	\$1.00 pg. .15 pg. thereafter, Gate Keys \$10-25						
54 Government Grants	30,000	-	13,700	-	148,919	-	-	10,000	-	Derelict Disposal/OES						
55 Misc. Charge/Pet fee	11,024	2,884	1,450	11,023	2,885	2,000	2,000	3,000	2,500	Excess District equipment						
56 Surplus Sale & Misc., Insurance reimb.	33,624	-	135,242	152,342	126,967	100	100	100	100							
57 Total Other Revenue	557,268	562,687	701,435	764,716	888,515	644,600	644,600	618,450	701,645							
58 TOTAL REVENUES	3,113,852	3,043,548	3,326,936	3,377,146	3,581,875	3,357,146	3,357,146	3,390,020	3,549,884							
59 Expenses																
60 Media/Publications/Advertising	3,797	2,663	6,408	2,613	6,101	5,000	5,000	5,500	5,500	Newspaper ads, NH Development, TV, website, public notice						
61 General & Administrative	66,936	68,426	54,652	73,680	58,954	80,000	80,000	60,000	60,000	Telephone, office supplies, postage, etc.						
62 Accountant	34,459	34,796	38,306	40,645	35,250	38,000	38,000	40,000	45,000							
63 Auditor	14,000	14,500	14,500	15,000	15,000	16,500	16,500	18,000	18,000							
64 Attorney	66,010	115,328	313,228	67,618	69,873	58,000	58,000	100,000	100,000							
65 Personnel	705,874	687,422	692,184	638,500	739,967	650,000	650,000	700,000	788,000							
66 Insurance & Bonding	114,425	115,426	124,653	126,264	144,388	133,320	133,320	130,000	150,000	CPI						
67 PG&E	218,251	223,714	230,000	211,315	201,187	210,000	210,000	210,000	215,000	CPI						
68 Sewer	38,059	35,783	38,200	39,741	37,246	42,000	42,000	40,000	42,000	CPI						
69 Water	28,722	32,238	26,802	30,085	31,819	42,000	42,000	32,000	42,000	CPI						
70 Trash	50,241	48,044	52,392	68,741	62,562	110,000	110,000	63,000	109,000	CPI						
71 Maintenance & Repairs	39,038	46,843	36,094	73,345	65,874	65,000	65,000	90,000	75,000	dockmat/roofing/gangway						
72 Operating Supplies	23,121	28,328	28,666	26,432	26,047	30,000	30,000	32,000	32,000	Fuel, paper products, perfing envelopes, uniforms(CPI adj)						
73 Outside Service Contracts	63,368	66,427	93,170	50,821	74,454	52,000	52,000	70,000	70,000							
74 Bad Debt/bank charges	24,355	29,902	25,429	23,736	52,378	25,000	25,000	25,000	30,000							
75 Commissioner Expenses	14,967	13,984	13,043	15,416	16,006	22,000	22,000	15,000	25,000	Only if incumbent challenged, \$3-\$5 per voter						
76 Comm Election	161,865	-	-	-	-	-	-	-	500,000							
77 Derelict Disposal	9,790	17,020	278	100	19,184	50,000	50,000	50,000	70,000	Mandatory membership fee						
78 LAFCO	5,303	5,637	5,598	6,411	6,160	7,077	7,077	6,411	7,500	Optional membership (required for workers comp policy)						
79 CSDA	5,288	5,659	6,026	6,358	6,740	6,357	6,357	6,800	6,800	Moos Landing Community planning						
80 County EIR	-	-	-	-	-	-	-	-	-	Increase for NH Building						
81 Dredging	31,001	62,602	22,760	203,645	202,363	2,000,000	2,000,000	500,000	250,000							
82 Depreciation	945,417	920,234	924,813	909,479	841,062	919,333	919,333	945,000	1,000,000							
83 Total Expenses	2,664,287	2,594,976	2,746,183	2,630,945	2,712,885	4,561,567	4,561,567	3,128,711	3,631,900							

MOSS LANDING HARBOR DISTRICT	A	B	C	D	E	F	G	H
BUDGET FYE 6/30/2021	FYE 6/30/15	FYE 6/30/16	FYE 6/30/17	FYE 6/30/18	FYE 6/30/19	Projected FYE 6/30/20	Budget FYE 6/30/20	Budget FYE 6/30/21
	449,565	448,572	580,753	746,201	868,990	(1,204,441)	281,309	(81,916)
84 Net Operating Income (Loss)								
85 Interest, Tax and Other Income								
86 Interest - Pinnacle Bank CD's	350	-	-	-	-	-	-	-
87 Interest - First Capital Bank	3,074	3,089	3,086	3,084	3,090	3,164	1,500	3,100
88 Interest Unmpqua	1,625	1,515	1,513	1,515	2,586	3,638	1,500	3,600
89 Interest Union Bank - Trust Account	-	-	-	-	200	25	50	-
90 Interest Union Bank	1,938	2,678	379	590	200	209	200	300
91 Desal Reimbursement	53,781	131,354	200,000	244,650	6,879	100,000	200,000	200,000
92 Property Taxes	268,407	269,055	279,193	293,976	315,386	327,820	200,000	300,000
93 Total Other Income	319,175	407,691	494,171	543,815	328,341	434,856	403,250	507,000
94								
95 Interest and Other Expenses								
96 Interest - UMPQUA (includes refi. Fees)	197,713	126,402	116,185	105,686	99,407	88,453	88,453	77,201
97 Interest - CIEDB	45,287	-	-	-	-	-	-	-
98 Interest - DBAW	6,365	-	-	-	-	-	-	-
99 Interest - Union	2,910	-	-	-	-	-	-	-
100 Interest - Trust Funds	-	-	-	-	-	-	-	-
101 Interest - Municipal Finance	674	-	-	-	-	-	-	-
102 CEQA-Desal Expenses reimbursable	20,705	800	200,000	214,217	5,781	100,000	200,000	200,000
103 Interest - Premium Finance	800	800	800	800	800	800	800	800
104 Total Other Expenses	274,454	127,202	316,985	320,703	105,988	189,253	289,253	278,001
105								
106 NET INCOME (LOSS)	494,286	729,061	747,939	969,313	1,091,343	(958,838)	375,306	147,083
107								
108 Capital Projects:								
109 Electric Panel Cabinets (3 of 6)	-	-	-	2,700	-	-	100,000	100,000
110 Security Camera	6,938	-	-	-	-	-	10,000	50,000
111 Piling replacement project	-	-	-	6,583	-	100,000	250,000	100,000
112 Sea Lion Deterrent	25,970	-	-	-	-	-	25,000	25,000
113 Dock maintenance	10,854	9,545	-	34,008	104,546	100,000	100,000	100,000
114 Concrete docks replacement	-	253,943	-	-	-	-	200,000	200,000
115 Computers (incl software)	62,130	46,913	399,033	1,157	2,204,319	400,000	1,000,000	1,000,000
116 New NH Building	-	-	-	1,584,972	-	-	400,000	400,000
117 NH Visitor Dock	-	-	12,186	-	-	-	50,000	100,000
118 NH Wharf entrance repair	-	9,070	-	-	-	-	50,000	50,000
119 NH Pkg Resurfacing	-	-	-	-	-	-	40,000	40,000
120 Sewer Lift Station	-	-	-	-	-	-	-	-
121 Streetlight replacement	31,872	66,332	876,814	152,985	79,307	-	75,000	75,000
122 Tsunami Erosion Repair	-	-	-	-	-	-	-	-
123 NH 30 Rm. Hotel	-	-	-	-	-	-	-	-
124 Fisherman's Dorm/Café	-	-	-	-	-	-	-	-
125 Camery - Roof	-	-	-	-	-	-	100,000	250,000

MOSS LANDING HARBOR DISTRICT	A	B	C	D	E	F	G	H
BUDGET FYE 6/30/2021	FYE 6/30/15	FYE 6/30/16	FYE 6/30/17	FYE 6/30/18	FYE 6/30/19	Projected FYE 6/30/20	Budget FYE 6/30/20	Budget FYE 6/30/21
	5,995	10,982	-	-	-	-	36,000	50,000
127 Cannery HVAC				10,942				
128 Misc. Small Capital Purchases								
129 Pot Stop Building demo.					33,000			50,000
130 District Vehicle								
131 Total Capital Requirements	143,759	396,785	1,288,033	1,793,057	2,421,172	600,000	2,446,000	2,815,000
132								
133 Capital Project Funding:								
134 From: FEMA			573,712				750,000	600,000
135 General Funds	143,759	396,785	1,288,033	1,793,057	2,421,172	600,000	1,686,000	2,215,000
136 Total Capital Contributions	143,759	396,785	1,861,745	1,793,057	2,421,172	600,000	2,446,000	2,815,000
137 Capital Projects Budget								
138								
139 Loan Payments								
140 Loan - UMPQUA	(349,825)	(359,358)	(363,425)	(369,147)	(379,197)	(389,516)	(389,516)	(400,107)
141 Total Loan Payments	(349,825)	(359,358)	(363,425)	(369,147)	(379,197)	(389,516)	(389,516)	(400,107)
142								
143 Cash Flow Reconciliation								
144 Add: Net Income (Loss)	494,286	729,061	747,939	969,313	1,091,343	(958,838)	375,306	147,083
145 Add: Depreciation	945,417	920,234	924,813	909,479	841,062	919,333	945,000	1,000,000
146 Plus: Loan Payments	(349,825)	(359,358)	(363,425)	(369,147)	(379,197)	(389,516)	(389,516)	(400,107)
147 Net Increase (decrease) in Cash	1,089,878	1,289,937	1,309,327	1,509,645	1,553,208	(429,021)	930,790	746,976
148								
149 Reserved Funds Allocation								
150 Capital Projects to be Funded	(143,759)	(396,785)	(1,288,033)	(1,793,057)	(2,421,172)	(600,000)	(1,696,000)	(2,215,000)
151 Plus Net Increase (decrease) in Cash	1,089,878	1,289,937	1,309,327	1,509,645	1,553,208	(429,021)	930,790	746,976
152								
153 From General Funds	946,119	893,152	21,294	(283,412)	(867,964)	(1,029,021)	(765,210)	(1,468,024)

GPI = 3.08%
1 replaced, 3 left to replace
annually under a lease including service
For dredging - 2017 Atmospheric River Storms
All other capital projects funded by General funds
Principal Payment (Unpaid balance \$2,908,858 Int. rate 2.85%)
All other capital projects funded by General funds
Extra funds needed for capital project funds



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
James Goulart
Liz Soto

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

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GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

ITEM NUMBER 19 – CONSIDER ORDINANCE NO. 208 TEMPORARILY WAIVING THE PASSENGER VESSEL AND LATE FEES BOARD MEETING OF APRIL 22, 2020

Over the course of the last several weeks, the Governor, numerous counties in the State, including Monterey County, and numerous cities in the State, have recognized the extreme financial hardship the COVID pandemic has and will continue to impose on residents and businesses, due to a loss of employment, reduction in working hours, inability to maintain business operations, or inability to work or conduct business due to illness or the need to care for someone with an illness, and in answer thereto, have adopted a series of actions meant to assist residents and businesses.

Staff requests that the Board of Harbor Commissioners consider the adoption of Ordinance No. 208 which will assist in the maintenance of the economic well-being of the District's Harbor tenants/customers and businesses. Staff believes that the imposition of late fees, as established by Moss Landing Harbor District Ordinance Code Chapter 20, for failure to make timely payments for berth rentals, liveaboard fees, and dry storage space rentals, should be temporarily suspended as collection of late fees from residents/customers and businesses may serve as an impediment to economic recovery after the national, state and local COVID-19 emergency is over.

Additionally staff believes that the collection of the Passenger Vessel Fees, as established in Moss Landing Harbor District Ordinance Code Chapter 20, as a means of offsetting pro-rata costs incurred by the District in allowing commercial vessel passengers to use District facilities and consume District supplies should be temporarily suspended during the period that such commercial businesses are prohibited from operation by state or local orders related to preventing the spread of the COVID-19 Virus.

Staff recommends that the Board consider addressing the immediate adverse impact to District tenants/customers and businesses resulting from economic impacts associated with the COVID-19 Pandemic, all of which ultimately may have an adverse impact on the public peace, health and safety, by adopting Ordinance No. 208 and authorizing the General Manager to temporarily suspend the imposition of Late Fees and Passenger Vessel Fees as established by Chapter 20 of the Moss Landing Harbor District Ordinance Code.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

ORDINANCE NO. 208

AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT AUTHORIZING THE GENERAL MANAGER TO TEMPORARILY SUSPEND THE IMPOSITION OF DISTRICT LATE AND PASSENGER VESSEL FEES DURING THE COVID-19 PANDEMIC

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency in the State of California related to the COVID-19 Pandemic; and

WHEREAS, over the course of the last several weeks, the Governor, numerous counties in the State, including Monterey County, and numerous cities in the State, have recognized the extreme financial hardship the COVID pandemic has and will continue to impose on residents and businesses, due to a loss of employment, reduction in working hours, inability to maintain business operations, or inability to work or conduct business due to illness or the need to care for someone with an illness, and in answer thereto, have adopted a series of actions meant to assist residents and businesses, such as by establishing grant and loan programs and a temporary suspension of portions of the State's eviction laws; and

WHEREAS, the Board of Harbor Commissioners desires to assist in the maintenance of the economic well-being of the District's Harbor berthers/customers and businesses so that all berthers/customers and businesses have the ability to recover from the impacts of the COVID-19 Virus after all COVID-19 related national, state and local emergencies have expired, all of which is in the interest of public peace, health, safety and welfare; and

WHEREAS, the Board of Harbor Commissioners believes that the imposition of late fees, as established by Moss Landing Harbor District Ordinance Code Chapter 20, for failure to make timely payments for berth rentals, liveaboard fees, and dry storage space rentals, should be temporarily suspended as collection of late fees from residents/customers and businesses may pose an immediate threat to the public peace, health and safety in that they may undermine the intent and goals of the District set forth in the preceding recital, and serve as an impediment to economic recovery after the national, state and local COVID-19 emergency is over; and

WHEREAS, the Board of Commissioners also believes that the collection of passenger vessel fees, as established in Moss Landing Harbor District Ordinance Code Chapter 20, as a means of offsetting pro-rata costs incurred by the District in allowing commercial vessel passengers to use District facilities and consume District supplies should be suspended during the period that such commercial businesses are prohibited from operation by state or local orders related to preventing the spread of the COVID-19 Virus; and

WHEREAS, it is therefore necessary and appropriate for the Board of Harbor Commissioners to exercise its police powers and general authority to take action to assist in the mitigation of the impact of the COVID-19 pandemic, and the immediate threat to the public peace, health and safety represented thereby, by authorizing a temporary suspension of enforcement of provisions of the Moss Landing Harbor District Ordinance Code that either only

to serve to exacerbate impacts related to the COVID-19 Pandemic or that are no longer applicable during current COVID-19 related business interruptions.

THEREFORE, BE IT ORDAINED by the Board of Harbor Commissioners of the Moss Landing Harbor District as follows:

Section 1. The above recitals are true and correct to the best of the Board of Harbor Commissioners' knowledge and are incorporated herein by reference as findings.

Section 2. Temporary Suspension of Fees

In order to address an immediate adverse impact to District berthers/customers and businesses resulting from economic impacts associated with the COVID-19 Pandemic, all of which ultimately may have an adverse impact on the public peace, health and safety, the Board of Harbor Commissioners hereby approves and authorizes the General Manager to temporarily suspend the imposition of Late Fees, for untimely payment of berth rentals, liveaboard fees and dry storage space rental fees, and Passenger Vessel Fees, all as established by Chapter 20 of the Moss Landing Harbor District Ordinance Code.

Nothing in this ordinance shall affect the responsibility of a berther/customer's obligation to pay regular monthly berth rental, liveaboard and dry storage space rental fees on a timely basis. Nor shall this ordinance be considered a permanent rescission of passenger vessel fees.

Section 3. Applicability.

This ordinance applies from April 22, 2020, through May 15, 2020, in the Moss Landing Harbor District, unless otherwise terminated or extended by the General Manager. The General Manager shall have the discretion to extend this temporary suspension as necessary, based in part on the term of any National, State or County order that extends the term of prohibitions that prevent the recommencement of normal business within the District. The General Manager shall provide the Board of Harbor Commissioners with a monthly report on this topic, as well as notice of any extension or termination of the provisions hereof.

Section 4. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Harbor Commissioners hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

This Ordinance was introduced and adopted at a regular meeting of the Moss Landing Harbor District Board of Harbor commissioners on April 22, 2020, to become effective immediately, by the following vote:

AYES:

NOES:

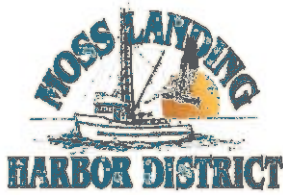
ABSTAIN:

ABSENT:

Russ Jeffries, President
Board of Harbor Commissioners

ATTEST:

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioners



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
James Goulart
Liz Soto

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GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

ITEM NUMBER 20 – CONSIDER CLAIM DAN PONCABARE FOR REIMBURSEMENT OF REPAIR COSTS BOARD MEETING OF April 22, 2020

On March 9, 2020 the General Manager received an email from Dan Poncabare requesting reimbursement from the District for the cost of repair related to damage his vessel reportedly sustained while occupying a slip last year in Moss Landing Harbor. Mr. Poncabare included a photo of a nail protruding from a piece of wood that he is claiming caused a deep gash to the side of his vessel. Mr. Poncabare later provided the District with a copy of an invoice from Moss Landing Boat Works highlighting his claimed repair costs for the gash totaling \$525.96. All the above mentioned documents have been included with your Board packets for review.

In addition to the waiver of all claims against the District in Mr. Poncabare's berthing contract his claimed vessel damage is reported to have taken place approximately 9 months prior to the District receiving any information or report from him. Staff did inspect the slip where his vessel had been located last year but was unable to locate the nail shown in the provided photo.

Harbor staff cannot confirm that any damage to Mr. Poncabare's vessel resulted from a nail sticking out of an MLHD dock and also cannot confirm that the reported damage even took place while the vessel was occupying a slip at Moss Landing Harbor due to his lengthy delay in filing a report with District staff. Therefore staff recommends that the Board of Harbor Commissioners reject the claim received from Dan Poncabare for reimbursement of repair costs.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

ITEM 20 – PONCABARE CLAIM
04/22/2020

Tommy Razzeca

From: Tommy Razzeca [razzeca@mosslandingharbor.dst.ca.us]
Sent: Monday, March 23, 2020 9:59 AM
To: 'DAN/ DEBBIE'
Subject: RE: Skipjack

Dan, claims for damage need to be presented to the Board of Harbor Commissioners at an open public meeting, only the Board can approve or deny a claim. Our regular Board meeting for March has been cancelled due to the shelter in place order and no decision has yet been made for the meeting next month.

If you would like to file a claim please send me an email indicating so and I will need to add the item to our next agenda for Board consideration. If you do decide to send a claim please include the date damage took place, date you first notified the District of the damage, invoices for the repair and any additional photos or information you have related to the damage.

Tommy Razzeca
General Manager/Harbor Master
7881 Sandholdt Road
Moss Landing, CA 95039
831.633.5417- office
831.229.9763- cell
831.633.1201- fax
razzeca@mosslandingharbor.dst.ca.us

From: DAN/ DEBBIE [<mailto:dponcab@comcast.net>]
Sent: Thursday, March 19, 2020 1:09 PM
To: Razzeca@mosslandingharbor.dst.ca.us
Subject: Skipjack

Hey Tommy I've tried to reach out a few times to you but never have connected. I had a slip last salmon season and I had some damage to my boat due to a nail sticking out from the slip I rented . It put a big gash on the side of my boat that I'm having repaired @ Moss Landing Marine . I'm forwarding you some pictures of the damage and the nail that caused the damage. I'm hoping for some compensation for the damage. I'll have the amount for the repair this week as they said they will finish the repair by Friday

Thanks Dan Poncabare
831-915-5611

Sent from XFINITY Connect Mobile App



REPRINTED



Moss Landing Boat Works

7501 Sandholdt Rd

Moss Landing, Ca 95039

831-833-2417

Marine Services and Supplies

Bill To: SkipJack 25'
SkipJack 25'
833 Quail Ridge lane
Salinas,, CA 93908

Item Name	Item Description	Attribute	Size	Orig Price	Qty	Price	Ext Price	Tax
Haul Out 25 ft & above				\$12.00	25	\$12.00	\$300.00	N
Enviromental Compliance F				\$75.00	1	\$75.00	\$75.00	N
Flasher Watermelon Cro				\$16.00	4	\$16.00	\$64.00	T
Yard Labor - Noah Wood buff/wax		3/5/20		\$90.00	8	\$90.00	\$720.00	N
White Shop Rag				\$1.00	4	\$1.00	\$4.00	T
3M# 09006 Restorer Wax			Qt	\$49.99	1	\$49.99	\$49.99	T
3M# 05713 Yellow Polish p				\$44.99	1	\$44.99	\$44.99	T
Yard Labor	sand and prep for bottom paint, apply barrier coat and bottom paint			\$90.00	10	\$90.00	\$900.00	N
Pet # 4700 Epoxy Primer GGray			Gal	\$139.99	1	\$139.99	\$139.99	T
Zspar Pro Blue				\$299.99	1	\$299.99	\$299.99	T
Trailer Jack 5000lb drop let				\$199.99	1	\$199.99	\$199.99	T
3M # 20913 80 Grit Clean				\$1.70	9	\$1.70	\$15.30	T
Roller Cage 9"				\$3.99	1	\$3.99	\$3.99	T
Sea - # 92831 9" Roller		3/17/20		\$3.99	4	\$3.99	\$15.96	T
3M # 31371 80 Grit Cubitrx				\$2.29	10	\$2.29	\$22.90	T
Sea # 92821 7" Roller Cov				\$3.99	1	\$3.99	\$3.99	T
Roller Cage 7"				\$3.99	1	\$3.99	\$3.99	T
Sea - # 93241 Paint Suit X				\$7.39	1	\$7.39	\$7.39	T
Redtree # 50103 Dust Mas				\$1.99	1	\$1.99	\$1.99	T
4" Roller Frame				\$2.99	1	\$2.99	\$2.99	T
Redtree 4" Roller Cover 2p				\$6.29	1	\$6.29	\$6.29	T
Metal Paint Tray				\$5.99	1	\$5.99	\$5.99	T
Paint Tray LIner White 350				\$1.79	1	\$1.79	\$1.79	T
Blue Gloves - Pair				\$0.99	2	\$0.99	\$1.98	T
Yard Labor - Tony	gel coat repair			\$90.00	4.5	\$110.00	\$495.00	N
Rev Gel Coat White Qt			Qt	\$29.99	0.5	\$29.99	\$15.00	T
3M # 01812 320 Grit 6" ho				\$3.99	4	\$3.99	\$15.96	T
Yard Labor - Andrew	install trailer jack			\$90.00	0.25	\$110.00	\$27.50	N

Subtotal: \$3,415.96

Local Sales Tax 7.75 % Tax: + \$89.63

RECEIPT TOTAL: \$3,485.59

Check: \$3,485.59 2603

Total Deposit Taken: \$0.00
Balance Outstanding: \$0.00

From Work Order #1210

Thanks for shopping with us!
We appreciate your business!



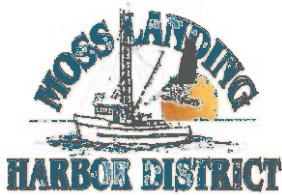
Tommy Razzeca

From: Jim Salisbury [salisbury@mosslandingharbor.dst.ca.us]
Sent: Thursday, March 26, 2020 4:08 PM
To: razzeca@mosslandingharbor.dst.ca.us
Subject: Poncabare

At approx 3:20pm Dan Poncabare came to the office with a statement from the boat yard regarding damage to his vessel (CF 5036 KA)last year. He stated the money owed was in the highlighted area which the harbor was responsible for. He said he had been in contact with the Harbor Master regarding the nail incident.

He also put his boat in the harbor at a sidetie for the remainder of the month of march..5 days.

Jim Salisbury



BOARD OF COMMISSIONERS

Russell Jeffries
Tony Leonardini
Vincent Ferrante
James Goulart
Liz Soto

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

ITEM NUMBER 21 – ELECTION OF SPECIAL DISTRICT REPRESENTATIVE ON THE LAFCO BOARD BOARD MEETING OF APRIL 22, 2020

The Monterey County LAFCO Board includes a regular Special District Representative. All Special Districts in Monterey County are entitled to one vote.

There are 3 candidates as shown on the Official Ballot which is attached along with each candidate's nomination statement.

The Board should select one candidate from the list and authorize the President to sign the Ballot or make no selection and direct staff to not return the ballot.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

**2020
Commissioners**

Chair
Matt Gourley
Public Member

Vice Chair
Ian Oglesby
City Member

Luis Alejo
County Member

Joe Gunter
City Member

Mary Ann Leffel
Special District Member

Christopher Lopez
County Member

Warren E. Poitras
Special District Member

Marla Orozco
City Member, Alternate

Jane Parker
County Member, Alternate

Steve Snodgrass
Public Member, Alternate

Graig R. Stephens
Special District Member, Alternate

Counsel

Kelly L. Donlon
General Counsel

Executive Officer

Kate McKenna, AICP


132 W. Gablian Street, #102
Salinas, CA 93901

P. O. Box 1369
Salinas, CA 93902

Voice: 831-754-5838

www.monterey.lafco.ca.gov

MEMORANDUM

DATE: March 31, 2020
TO: Independent Special District General Managers, Fire Chiefs, and CEOs
FROM: Kate McKenna, AICP, Executive Officer 
SUBJECT: Ballot for Election of LAFCO Commissioner – Special District
Regular Member (Due May 8, 2020)

This memorandum transmits a ballot, voting instructions and candidate information for the election of one Independent Special District Regular Member to serve a four-year term on the Local Agency Formation Commission of Monterey County. Please forward the ballot and information to the legislative body of your District for voting and signature by the presiding officer (Board President) or designee. Vote for one of the three candidates. The deadline to return the ballot is May 8, 2020. LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

Thank you for participating in the election process. Please contact me if you have any questions.

Enclosures:
Ballot and Voting Instructions
Candidate Information

LAFCO *of Monterey County*

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

March 31, 2020

OFFICIAL BALLOT OF THE INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

FOR ELECTION OF ONE REGULAR SPECIAL DISTRICT REPRESENTATIVE TO LAFCO

Voting Instructions:

1. The presiding officer of the legislative body of the District or the legislative body's alternate officer is authorized to vote. Please vote for one candidate. A majority of Districts must return ballots in order to conclude the election. The candidate receiving the most votes will be elected to a Regular Member seat.
2. Please return this ballot to LAFCO of Monterey County at P.O. Box 1369, Salinas, CA 93902 or at 132 W. Gabilan Street, Suite 102, Salinas, CA 93901, or by FAX at 831-754-5831.
3. **Deadline** - Ballots must be received in the LAFCO office by **May 8, 2020 at 5:00 p.m.** LAFCO may extend this deadline if more time is needed to obtain ballots from a majority of Districts.

PLEASE VOTE FOR 1 CANDIDATE (REGULAR MEMBER SEAT):

- Peter Le (Marina Coast Water District)
- Warren ("Pete") Poitras (Monterey County Regional Fire District)
- Jacqueline Simon (North Monterey County Fire Protection District)

VOTING MEMBER SIGNATURE: _____

INDEPENDENT SPECIAL DISTRICT: _____

DATE: _____

LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP
Executive Officer

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 30, 2020

Nominations will be considered to fill one Independent Special District Representative (Regular) seat on the Local Agency Formation Commission of Monterey County. The seat has a four year term that will expire in May 2024.

Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by March 30, 2020 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to mckennak@monterey.lafco.ca.gov OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

Nomination Statement:

"I, PETER LE, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

Nominee Information:

Name: PETER LE
Address: 3282 BEGONIA CIR, MARINA, CA 93933
Phone and e-mail: (831) 402-2435 PETER381@SBCGLOBAL.NET
District represented: MARINA COAST WATER DISTRICT
Your position with the District: DIRECTOR
Number of years as a District Board Member or Trustee: 5

Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I HAVE LIVED IN MARINA FOR 39 YEARS. I AM A CALIFORNIA LICENSED CIVIL ENGINEER. I AM RETIRED NOW. PREVIOUSLY, I WORKED FOR CITY OF SALINAS, CITY OF MARINA, COUNTY OF MONTEREY, AND CITY OF SUEDEAD.

LAFCO COULD USE MY KNOWLEDGE OF LOCAL GOVERNMENTS,
INFRASTRUCTURES, DEVELOPMENTS, SPHERES OF INFLUENCE, AND ANNEXATION
IN PERFORMING ITS FUNCTIONS.
I SERVED MY FIRST TERM AS DIRECTOR OF MARINA COAST WATER DISTRICT
FROM 2012 TO 2015. I WAS RE-ELECTED IN 2018 FOR 4-YEAR TERM.
PLEASE LET ME KNOW IF YOU NEED ANY ADDITIONAL INFORMATION.

Signed: Peter Le

Name (Print): PETER LE

Date: MARCH 17, 2020

Thank you for your interest in serving on LAFCO of Monterey County.



LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP
Executive Officer

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

**NOMINATION FORM
TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS
FOR ONE REGULAR POSITION ON
THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY**

Due Date: March 30, 2020

Nominations will be considered to fill one Independent Special District Representative (Regular) seat on the Local Agency Formation Commission of Monterey County. The seat has a four year term that will expire in May 2024.

Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by March 30, 2020 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to mckennak@monterey.lafco.ca.gov OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

Nomination Statement:

"I, Warren "Pete" Poitras, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

Nominee Information:

Name: Warren "Pete" Poitras
Address: 13 Via Las Encinas Carmel Valley, CA 93924
Phone and e-mail: (831) 659-3837 -- email: info@weddingphotographer Carmel.com
District represented: Monterey County Regional Fire District
Your position with the District: Board President
Number of years as a District Board Member or Trustee: 11 years

Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

Over the next four years, special districts will likely experience a significant increase in annexations sought by some of the larger cities in Monterey County. This has the potential to impose substantial revenue reductions upon special districts abutting these municipalities unless care is taken to ensure fair and equitable property tax revenue sharing agreements are implemented as the annexation unfolds. As a LAFCO commissioner, I will continue to ensure the interests of all special districts are strongly represented.

In addition, the pending dissolution of the Fort Ord Reuse Authority (FORA), which will cease to exist effective July 1, 2020, also represents significant challenges for LAFCO, and by extension special districts. State law in the form of the FORA Act has mandated that LAFCO shall "provide for the orderly dissolution of the authority" by June 30, 2020. As a result, significant LAFCO exposure to future litigation involving FORA-related actions, including but not limited to: transition plan implementation steps, enforcement of FORA contracts, or transfer of FORA's assets and/or liabilities which LAFCO will be obligated to defend as it undertakes its dissolution oversight role. Currently, FORA has allocated only \$500,000 for litigation-related costs that are likely to be incurred as LAFCO carries out its obligations under the law. As a commissioner, my goal is to keep special districts' annual LAFCO costs as low as possible.

I have now served eight years as a commissioner, including one as the Commission's Chair. This has provided invaluable experience, enabling me to effectively represent the interests of all special districts as a LAFCO Commissioner.

For more than 10 years I have served as a board member of the Monterey County Regional Fire District (MCRFD), the last six as its president. The District encompasses more than 400 square miles of unincorporated area, including the Chualar and Gonzales areas in the south, northward surrounding the City of Salinas, west along the Highway 68 corridor and over the hill to Carmel Valley. I am the current Vice President of the Special Districts Association of Monterey County, and have served two years as its President. I would be honored to continue representing Special Districts as a Monterey County LAFCO Commissioner and humbly ask for your endorsement.

Signed: 

Name (Print): Warren "Pete" Poitras

Date: 03-05-20

Thank you for your interest in serving on LAFCO of Monterey County.

LAFCO of Monterey County

LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

KATE McKENNA, AICP
Executive Officer

INDEPENDENT SPECIAL DISTRICT SELECTION COMMITTEE

NOMINATION FORM TO DECLARE CANDIDACY AND REQUEST NAME AND STATEMENT ON BALLOTS FOR ONE REGULAR POSITION ON THE LOCAL AGENCY FORMATION COMMISSION OF MONTEREY COUNTY

Due Date: March 30, 2020

Nominations will be considered to fill one Independent Special District Representative (Regular) seat on the Local Agency Formation Commission of Monterey County. The seat has a four year term that will expire in May 2024.

Nomination Deadline and Process:

Nominations must be received in the LAFCO Office by March 30, 2020 at 5:00 p.m. Qualified persons may submit their own nominations using this form (no Board action is needed). You may email the completed form to mckennak@monterey.lafco.ca.gov OR mail it to P.O. Box 1369, Salinas, CA 93902 OR hand-deliver it to 132 W. Gabilan Street, Suite 102 in Salinas.

Nomination Statement:

"I, Jacqueline P. Simon, hereby declare myself a candidate for the election to the position of Regular or Alternate Commissioner of the LAFCO of Monterey County. I am an elected or appointed Monterey County Independent Special District board member or trustee residing within the county and not a member of a legislative body of a city or county. I request my name be placed on the official ballot and, if elected, I will qualify and accept the office of Regular or Alternate LAFCO Commissioner for which I am selected and serve to the best of my ability."

Nominee Information:

Name: Jacqueline P. Simon
Address: Simon Park 191 HWY 156 Bldg. 32 Castroville, Ca 95012
Phone and e-mail: 831-240-6829 email: jcs.ventura@INCO.rrml.com
District represented: North Monterey County Fire Protection District
Your position with the District: VICE PRESIDENT
Number of years as a District Board Member or Trustee: 14 years


Candidate Statement for the Ballot:

Please give reasons for wanting to be an elected LAFCO Commissioner and briefly summarize qualifications and background:

I have enjoyed providing 14 years of service as an elected Board member with North County Fire Protection District. I would appreciate the opportunity to continue my service to the Public and the Local Agency

Formation Commission. I have experience
and expertise in organizational development
and strategic planning. I am a Team Player,
a good listener. THANK YOU for taking the time to
Review my attached qualifications.

Signed:


Jacqueline C. Simon

Name (Print):

Date:

March 22, 2020

Thank you for your interest in serving on LAFCO of Monterey County.



BOARD OF COMMISSIONERS

Russell Jeffries
Tony Leonardini
Vincent Ferrante
James Goulart
Liz Soto

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

**ITEM NUMBER 22 – CONSIDER APPROVAL OF RESOLUTION NO. 20-05
FORMALLY RECOGNIZING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO
THE COVID-19 VIRUS AND AUTHORIZING ACTIONS RELATED THERETO.**

In December of 2019, reports began spreading worldwide of a new flu-like virus first found in China, with the virus becoming known as the “Coronavirus” or “COVID-19.” From January to the current date, COVID-19 spread globally to over 118 countries, with over 2,129,895 confirmed cases of individuals contracting COVID-19, and over 142,712 confirmed cases of death from COVID-19. The U.S. has 645,621 confirmed cases of people contracting COVID-19, with 33,490 confirmed COVID-19 related deaths.

In response to these alarming statistics, various orders and declarations have been issued at the State and local level. For example, on March 4, 2020, California Governor Gavin Newsom declared a State of Emergency to exist in California as a result of the threat of the COVID-19 virus. On March 6, 2020, the Administrative Officer of Monterey County took similar action and proclaimed a Local Emergency due to the threat of COVID-19 in Monterey County.

On March 12, 2020, Governor Newsom issued Executive Order N-25-20 which established a series of measures that are intended to assist state and local governments to prevent and mitigate the effects of the COVID-19 pandemic. Somewhat similarly, on March 17, 2020, the Health Officer of the County of Monterey issued an order, which among other matters, directed that all citizens in the County shelter in place in their homes and follow social distancing practices in order to slow the spread of the COVID-19 virus. The County’s order has been modified twice, on March 20 and April 3, 2020, with each new iteration of the Order containing more specific and restrictive requirements.

In recognition of this local emergency, and in compliance with local orders, on March 30, 2020, Moss Landing General Manager Tommy Razzeca prepared and disseminated a COVID-19 Plan to the District’s employees establishing operating procedures and various workplace measures meant to slow the spread of the COVID-19 virus. For example, the District’s offices have been closed to public access to minimize employee exposure to persons and materials that might be carrying the virus. Other Plan requirements cover issues such as social distancing and hygiene practices to be used in the workplace.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

The resolution before the Board this evening is meant to formally recognize the existence of a local emergency and to memorialize the impact of State and local orders on Harbor operations. As an essential business, the Harbor will continue to operate but subject to the conditions in the District's COVID-19 Plan as referenced above. The resolution is also meant to facilitate coordination of local, state and federal resources, and to establish the basis for the District to seek possible reimbursement for costs of efforts to prevent and deal with the impacts associated with the spread of COVID-19.

RESOLUTION NO. 20-05

A RESOLUTION OF THE BOARD OF HARBOR DIRECTORS OF THE MOSS LANDING HARBOR DISTRICT FORMALLY RECOGNIZING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE COVID-19 VIRUS AND AUTHORIZING ACTIONS RELATED THERETO

WHEREAS, in December of 2019, reports began spreading worldwide of a new flu-like virus first found in China, with the virus becoming known as the “Coronavirus” or “COVID-19”; and

WHEREAS, from January to March of 2020, COVID-19 spread globally to over 118 countries, with over 155,818 confirmed cases of individuals contracting COVID-19, and over 5814 confirmed cases of death from COVID-19 as of March 14, 2020; and

WHEREAS, on March 4, 2020, California Governor Gavin Newsom declared a State of Emergency to exist in California as a result of the threat of the COVID-19 virus in order to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and to help the State prepare for the broader spread of COVID-19 following one officially confirmed State COVID-19 death; and

WHEREAS, on March 6, 2020, the Administrative Officer of Monterey County proclaimed a Local Emergency due to the threat of COVID-19 in Monterey County; and

WHEREAS, on March 11, 2020,

1. The Center for Disease Control and Prevention (CDC) issued recommendations for 30-day “mitigation strategies” for the County based on the current situation with COVID-19 transmission and affected health-care facilities, including the recommendation to cancel large gatherings (e.g. larger than 250 people) or move to smaller groupings, and
2. The Governor’s Office of Emergency Services issued an updated policy on gatherings to protect health and slow the spread of COVID-19 and determined that non-essential gatherings of 250 people or more should be rescheduled or canceled, while smaller events can proceed only if the organizers can implement social distancing of 6 feet per person, with gatherings of individuals who are at high risk for severe illness from COVID-19 being limited to no more than 10 people while also following social distancing guidelines, and
3. The World Health Organization classified the spread of COVID-19 internationally as a global pandemic; and

WHEREAS, on March 12, 2020, Governor Newsom issued Executive Order N-25-20 which established a series of measures that are intended to assist state and local governments to prevent and mitigate the effects of the COVID-19 pandemic; and

WHEREAS, based on said events, and in an effort to slow the spread of COVID-19, on March 17, 2020, the Health Officer of the County of Monterey issued an order, which among other matters, directed that all citizens in the County shelter in place in their homes and follow social distancing practices, and said order has been modified two times, on March 20 and April 3, 2020, with the involved restrictions become more specific and strict; and

WHEREAS, in recognition of this local emergency, and in compliance with local orders, on March 30, 2020, Moss Landing General Manager Tommy Razzeca prepared and disseminated a COVID-19 Plan to the District's employees establishing operating procedures and various workplace measures meant to slow the spread of the COVID-19 virus; and

WHEREAS, this resolution is meant to formally recognize a local emergency, to memorialize the impact of State and local orders on Harbor operations, to facilitate coordination of local, state and federal resources, and to establish the basis for the District to seek reimbursement for costs of efforts to prevent and deal with the impacts associated with the spread of COVID-19.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Harbor Commissioners of the Moss Landing Harbor District as follows:

1. That the Board of Harbor Commissioners recognizes that pursuant to orders issued by both the State of California and the County of Monterey, the District is in a state of local emergency. The District will take all efforts necessary to comply, to the best of its ability, with the provisions of all State and County orders.
2. That the District provides essential governmental functions because continued operations of the Harbor, and maintaining the health and safety of the Harbor's users and live-aboards, is a governmental essential activity and essential business as those terms are defined in relevant public health orders and proclamations. As such, the District must remain operational while still complying with requirements such as social distancing, to the extent possible.
3. That the Board of Harbor Commissioners declares that the health of its employees and the community it serves is of the utmost importance, and that as such, the District has implemented specific operating procedures and measures meant to ensure social distancing and to maintain proper hygiene, all in an effort to slow the spread of the COVID-19 virus. A copy of the "Moss Landing Harbor District COVID -19 Plan" is attached hereto as Exhibit "A" and by this reference, is ratified, approved and incorporated as though set forth in full in this resolution. The Board further recognizes that this Plan may need to be updated from time-to-time as may be necessary to respond to changing federal, state and local orders and to implement best practices designed to ensure the public health. The General Manager is hereby

authorized to amend the Plan as necessary, and need only report out any changes made thereto at regular meetings of the Board.

4. In addition to the aforesaid Plan, the General Manager, or his designee, is authorized to take whatever other action is authorized under the District Ordinance Code and state and federal law, subject to any required authorization from the Board of Harbor Commissioners, consistent with this resolution and its basic purposes.

This resolution was adopted at a regular meeting of the Moss Landing Harbor District Board of Harbor Commissioners on April 22, 2020, to become effective immediately, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Russ Jeffries, President
Board of Harbor Commissioners

ATTEST:

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioners