



AGENDA  
RESCHEDULED REGULAR MEETING  
OF THE BOARD OF HARBOR COMMISSIONERS  
MOSS LANDING HARBOR DISTRICT  
7881 Sandholdt Road  
MOSS LANDING, CA 95039  
September 16, 2015 7:00 P.M.

**A. CLOSED SESSION**

A closed session will be held immediately prior to the public open meeting, and is scheduled to begin at 6:00 p.m. The public open meeting will begin **at 7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken at the Closed Session will be reported out at that time.

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park. Negotiating parties: General Manager and District Counsel.
2. Confer with legal counsel and General Manager regarding two (2) matters of potential litigation pursuant to Government Code § 54956.9(a): Claim of Catalano and Claim of Adventure Alley, LLC.
3. Confer with legal counsel and General Manager regarding one (1) matter of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).
4. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Restaurant). Negotiating parties: General Manager and District Counsel.

**B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**Roll Call**

Russ Jeffries – President  
Tony Leonardini – Vice President  
Vince Ferrante – Secretary  
Andrew Amaral – Commissioner  
Peggy Shirrel - Commissioner

Linda G. McIntyre – General Manager  
Mike Rodriguez – District Counsel  
Tom Razzeca – Assistant General Manager  
Marie Della Maggiore – Executive Assistant

**C. PRESIDENT'S REMARKS**

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

**D. PUBLIC COMMENTS**

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

**E. CONSENT CALENDAR**

1. Approval of the August 26, 2015 Regular Meeting Minutes.

**F. FINANCIAL REPORT**

2. Financial report month ending August 31, 2015

## **G. MANAGER'S REPORTS**

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The General Manager will make oral or written presentations on the below subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

3. Projects Status/Update
4. Community Relations; Requests/Issues
5. Summary of Permits Issued
6. Meeting Announcements
7. Assigned Liveboard Report
8. Slip Income Report
9. Incident Report

## **H. COMMITTEE REPORTS**

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10. Finance Committee – Ferrante/Leonardini
11. Elkhorn Slough Advisory Committee – Amaral/Leonardini
12. Special Districts – Jeffries/Ferrante
13. Liveboard Committee – Jeffries/ Amaral
14. Harbor Improvement Committee – Amaral/Shirrel
15. Real Property Committee I – Jeffries/Leonardini
16. Real Property Committee II – Ferrante/Shirrel
17. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

## **I. NEW BUSINESS**

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18. ITEM – Discuss potential draft Ordinance for Charter Vessel Fee.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action
19. ITEM – Discuss potential draft Ordinance for Landing Fees.
  - a. Staff report
  - b. Public comment
  - c. Board discussion
  - d. Board action

## **J. COMMISSIONERS COMMENTS AND CONCERNS**

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Commissioners may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

## **K. ADJOURN MEETING**

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The next Regular Meeting of the Board of Harbor Commissioners is scheduled for October 28, 2015 at the offices of the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA 95039. Individuals who require special accommodations are requested to contact the Executive Assistant to the General Manager by calling 831.633.5417 or by emailing [dellamaggiore@mosslandingharbor.dst.ca.us](mailto:dellamaggiore@mosslandingharbor.dst.ca.us) no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the Regular Meeting agenda will be available 72 hours prior to the meeting and may be obtained by logging onto [www.mosslandingharbor.dst.ca.us](http://www.mosslandingharbor.dst.ca.us) or by contacting the District at 831.633.5417. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



MINUTES  
REGULAR MEETING  
OF THE BOARD OF HARBOR COMMISSIONERS  
MOSS LANDING HARBOR DISTRICT  
7881 Sandholdt Road  
MOSS LANDING, CA 95039  
August 26, 2015, 7:00 P.M.

**A. CLOSED SESSION**

The Board adjourned to closed session at 6:00 p.m. to discuss the following:

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park. Negotiating parties: General Manager and District Counsel.
2. Confer with real property negotiators pursuant to Government Code §54956.8 regarding APN 413.022.003 (NH Restaurant and Visitor Dock). Negotiating parties: General Manager and District Counsel.
3. Confer with real property negotiators pursuant to Government Code §54956.8 regarding unimproved lot next to Cannery Building. Negotiating parties: General Manager and District Counsel.
4. Confer with real property negotiations pursuant to government Code §54956.8 regarding extending K-Dock Lease. Negotiating parties: General Manager and District Counsel.
5. Confer with legal counsel and General Manager regarding two (2) matters of potential litigation pursuant to Government Code § 54956.9(a): Claim of Catalano and Claim of Adventure Alley, LLC.
6. Confer with legal counsel and General Manager regarding one (1) matter of significant exposure to litigation pursuant to Government Code §54956.9(d)(2).

**B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:28 p.m. After the Pledge of Allegiance, roll was called.

Commissioners present:

Russ Jeffries – President  
Tony Leonardini – Vice President  
Vince Ferrante – Secretary  
Peggy Shirrel - Commissioner

Staff present:

Linda G. McIntyre – General Manager  
Mike Rodriquez – District Counsel  
Tom Razzeca – Assistant General Manager  
Marie Della Maggiore – Executive Assistant

Commissioners excused:

Andrew Amaral – Commissioner

**C. PRESIDENT'S REMARKS**

President Jeffries reported that the Board met in closed session; no reportable action was taken and direction was given to the General Manager and District Counsel.

**D. PUBLIC COMMENTS**

No public comment.

**E. CONSENT CALENDAR**

1. Approval of the July 22, 2015 Regular Meeting Minutes.
2. Adopt Resolution No. 15-08 approving a lease agreement with Fast Raft Marine Eco Tours, Inc. for space in the Santa Cruz Cannery Building.

A motion was made by Commissioner Shirrel and seconded by Commissioner Leonardini to approve Item one and adopt Resolution No. 15-08 on the consent calendar. The motion passed 4-

0-1 on a roll call vote; Commissioners Jeffries, Leonardini, Ferrante and Shirrel voting aye; Commissioner Amaral absent.

Commissioner Shirrel excused herself from the meeting for personal reasons.

#### **F. FINANCIAL REPORT**

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3. GM McIntyre gave the staff report for the month ending July 31, 2015. The highlights were:
- Marina Revenues are higher than budgeted by \$1k.
  - Marina Expenses are lower than budgeted by \$29k. The variance is a largely due to a combination of repairs and maintenance costs, utilities, personnel, general and administrative expenses under budget by \$9k, \$6k, \$7k and \$7k. This is only the first month of the year, so likely these expenses will come in line with the budget as we progress through the year.
  - Marina operations show a year to date profit of \$29k, which is better than budgeted by \$30k.
  - Lease and other operating revenues are in line with budget.
  - Lease and other operating expenses are slightly over budget by \$1k
  - Lease and other operations show a year to date profit of \$28k, which is just below budget by \$2k.
  - Overall for the one month period of July 2015, combined operations show a profit of \$57k, higher than budget by \$28k.

Commissioner Leonardini asked questions regarding lease and North Harbor revenues.

A motion was made by Commissioner Ferrante and seconded by Commissioner Leonardini to accept the month ending July 31, 2015 Financial Report. The motion passed 3-0-2 on a roll call vote; Commissioners Jeffries, Leonardini and Ferrante voting aye; Commissioners Amaral and Shirrel absent.

#### **G. MANAGER'S REPORTS**

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- 4. Projects Status/Update - Written report, no further comments.
- 5. Community Relations; Requests/Issues - Written report, no further comments.
- 6. Summary of Permits Issued - Written report, no further comments.
- 7. Meeting Announcements - Written report, no further comments.
- 8. Assigned Liveaboard Report - Written report, no further comments.
- 9. Slip Income Report - Written report, no further comments.
- 10. Incident Report - Written report, no further comments.

#### **H. COMMITTEE REPORTS**

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- 11. Finance Committee – No meetings reported.
- 12. Elkhorn Slough Advisory Committee – No meetings reported. Commissioner Leonardini mentioned the news release recently received from the Department of Fish and Wildlife regarding activities in the Elkhorn Slough Reserve.
- 13. Special Districts – No meetings reported.
- 14. Liveaboard Committee – No meetings reported.
- 15. Harbor Improvement Committee – No meetings reported.
- 16. Real Property Committee I – No meetings reported.
- 17. Real Property Committee II – No meetings reported.
- 18. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). - No additional meetings reported.

#### **I. NEW BUSINESS**

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19. ITEM – Consider taking action on construction bid for North Harbor Restaurant Project.
- a. Staff report - GM McIntyre gave the staff report.
  - b. Public comment - No public comment.

- c. Board discussion - No further discussion.
- d. Board action - A motion was made by Commissioner Ferrante and seconded by Commissioner Leonardini to reject the bid received for the North Harbor Restaurant Construction. The motion passed 3-0-2 on a roll call vote; Commissioners Jeffries, Leonardini and Ferrante voting aye; Commissioners Amaral and Shirrel absent.

#### **J. COMMISSIONERS COMMENTS AND CONCERNS**

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Due to scheduling conflicts, President Jeffries requested the September 23, 2015 Regular Meeting be rescheduled to September 16th. All present were agreeable. GM McIntyre will advise Commissioners Amaral and Shirrel.

#### **K. ADJOURN MEETING**

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The meeting adjourned at 7:45 p.m.

Respectfully submitted.

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Vince Ferrante, Secretary  
Board of Harbor Commissioners

ATTEST:

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Linda G. McIntyre, Deputy Secretary  
Board of Harbor Commissioners

9:09 AM  
09/11/15  
Accrual Basis

# Moss Landing Harbor District

## Balance Sheet

As of August 31, 2015

	Aug 31, 15	Aug 31, 14	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1018 · Union Bank- Trust Account	161,645	115,879	45,765
1002 · Petty Cash	500	500	-
1010 · Union - M.M.	2,925,847	977,842	1,948,005
1009 · Union - Operating	5,614	114,019	(108,405)
1011 · Union - Payroll	47,004	18,378	28,626
1015 · 1st Capital Bank	1,539,005	1,535,670	3,336
1016 · Pinnacle Bank Interest Account	22,922	22,571	350
1020 · Umpqua - Restricted	1,006,709	1,005,057	1,652
1021 · Umpqua - CIEDB Reserved	-	3,136,913	(3,136,913)
<b>Total Checking/Savings</b>	<b>5,709,245</b>	<b>6,926,830</b>	<b>(1,217,585)</b>
<b>Accounts Receivable</b>			
<b>11290 · Leases</b>			
1282 · NNN Receivable	12,498	35,103	(22,605)
1299 · Pottery Planet	7,474	-	7,474
<b>Total 11290 · Leases</b>	<b>19,972</b>	<b>35,103</b>	<b>(15,131)</b>
1200 · Marina Receivables	76,465	62,690	13,774
1201 · Marina - Allow for Bad Debt	(35,500)	(10,000)	(25,500)
<b>Total Accounts Receivable</b>	<b>60,937</b>	<b>87,793</b>	<b>(26,857)</b>
<b>Other Current Assets</b>			
<b>1271 · Prepaid Expenses</b>			
1270 · Insurance	20,270	96,047	(75,776)
1280 · Other	3,813	2,743	1,070
<b>Total 1271 · Prepaid Expenses</b>	<b>24,083</b>	<b>98,789</b>	<b>(74,706)</b>
1210 · Grants Receivable	-	286,344	(286,344)
<b>Total Other Current Assets</b>	<b>24,083</b>	<b>385,134</b>	<b>(361,050)</b>
<b>Total Current Assets</b>	<b>5,794,265</b>	<b>7,399,757</b>	<b>(1,605,492)</b>
<b>Fixed Assets</b>			
1650 · Construction in Progress	257,375	257,375	-
1670 · Equipment	766,671	766,671	-
<b>1700 · Improvements</b>			
1710 · NH Buildings & Improvements	7,868,580	7,868,580	-
1720 · NH Floating Docks	524,675	524,675	-
1725 · NH Offsite Improvements	632,218	632,218	-
1730 · SH Buildings & Improvements	8,246,852	8,246,852	-
1740 · SH Floating Docks	9,098,326	9,098,326	-
<b>Total 1700 · Improvements</b>	<b>26,370,652</b>	<b>26,370,652</b>	<b>-</b>
1900 · Land	1,642,860	1,642,860	-
<b>1800 · Less - Depreciation</b>			
1805 · Equipment	(756,041)	(735,640)	(20,401)
1810 · NH Buildings & Improvements	(3,038,715)	(2,779,721)	(258,994)

9:09 AM  
09/11/15  
Accrual Basis

# Moss Landing Harbor District

## Balance Sheet

As of August 31, 2015

	Aug 31, 15	Aug 31, 14	\$ Change
1820 · NH Floating Docks	(476,090)	(464,053)	(12,037)
1825 · NH Offsite Improvements	(400,268)	(370,885)	(29,383)
1830 · SH Buildings & Improvements	(5,402,622)	(5,193,844)	(208,778)
1840 · SH Floating Docks	(4,413,508)	(3,999,108)	(414,400)
Total 1800 · Less - Depreciation	(14,487,243)	(13,543,250)	(943,993)
Total Fixed Assets	14,550,314	15,494,307	(943,993)
Other Assets			
1530 · Principal Financial CS	7,389	7,389	-
1320 · Workers Comp Deposit	200	200	-
Total Other Assets	7,589	7,589	-
TOTAL ASSETS	20,352,168	22,901,653	(2,549,485)

**Moss Landing Harbor District**  
**Balance Sheet**  
As of August 31, 2015

	Aug 31, 15	Aug 31, 14	\$ Change
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
2010 · Accounts Payable	(23,187)	7,951	(31,138)
<b>Total Accounts Payable</b>	<u>(23,187)</u>	<u>7,951</u>	<u>(31,138)</u>
<b>Other Current Liabilities</b>			
2082 · MLCP Cost Reimb. Deposit	90,264	73,143	17,121
2005 · Accrued Employee IRA	2,398	-	2,398
2020 · Accrued Salaries Payable	19,841	-	19,841
2021 · Accrued Vacation	80,317	83,226	(2,909)
2023 · Accrued Payroll Taxes	11,503	-	11,503
2030 · Customer Deposits	288,915	290,101	(1,186)
2050 · Employee 457 Payable	759	909	(150)
2080 · Prepaid Berth Fees	200,841	190,324	10,517
2087 · Lease Deposits	43,409	40,371	3,038
2086 · Prepaid Leases			
20861 · Duke	42,130	39,977	2,153
20862 · MBARI	17,024	16,115	910
<b>Total 2086 · Prepaid Leases</b>	<u>59,154</u>	<u>56,091</u>	<u>3,063</u>
2051 · Note Interest Payable			
2055 · CIEDB Accrued Interest	-	(1)	1
<b>Total 2051 · Note Interest Payable</b>	<u>-</u>	<u>(1)</u>	<u>1</u>
2072 · Current Portion			
2075 · CIEDB Current Portion	-	140,429	(140,429)
<b>Total 2072 · Current Portion</b>	<u>-</u>	<u>140,429</u>	<u>(140,429)</u>
<b>Total Other Current Liabilities</b>	<u>797,401</u>	<u>874,593</u>	<u>(77,192)</u>
<b>Total Current Liabilities</b>	<u>774,214</u>	<u>882,545</u>	<u>(108,331)</u>
<b>Long Term Liabilities</b>			
2605 · Umpqua Loan	4,406,076	4,755,901	(349,825)
2600 · CIEDB LOAN	-	2,970,810	(2,970,810)
<b>Total Long Term Liabilities</b>	<u>4,406,076</u>	<u>7,726,711</u>	<u>(3,320,635)</u>
<b>Total Liabilities</b>	<u>5,180,290</u>	<u>8,609,256</u>	<u>(3,428,966)</u>
<b>Equity</b>			
3050 · Prior Year Earnings	8,597,181	7,857,104	740,077
3020 · Retained Net Assets	6,456,231	6,456,231	-
Net Income	118,466	(20,938)	139,404
<b>Total Equity</b>	<u>15,171,878</u>	<u>14,292,397</u>	<u>879,481</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>20,352,168</u></u>	<u><u>22,901,653</u></u>	<u><u>(2,549,485)</u></u>



**Moss Landing Harbor District**  
**Statement of Cash Flows**  
July through August 2015

	<u>Jul - Aug 15</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	118,466
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases:1291 · Monterey Bay Kayak	8,594
1200 · Marina Receivables	(60,779)
1201 · Marina - Allow for Bad Debt	4,250
11290 · Leases:1282 · NNN Receivable	11,576
1271 · Prepaid Expenses:1270 · Insurance	(18,578)
1271 · Prepaid Expenses:1280 · Other	(266)
1800 · Less - Depreciation:1805 · Equipment	3,400
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	43,166
1800 · Less - Depreciation:1820 · NH Floating Docks	2,006
1800 · Less - Depreciation:1825 · NH Offsite Improvements	4,897
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	34,796
1800 · Less - Depreciation:1840 · SH Floating Docks	69,067
2010 · Accounts Payable	(82,579)
2005 · Accrued Employee IRA	719
2020 · Accrued Salaries Payable	5,243
2021 · Accrued Vacation	(2,909)
2023 · Accrued Payroll Taxes	5,460
2030 · Customer Deposits	4,091
2080 · Prepaid Berth Fees	50,487
2086 · Prepaid Leases:20861 · Duke	(10,278)
2086 · Prepaid Leases:20862 · MBARI	(4,132)
2082 · MLCP Cost Reimb. Deposit	(7,745)
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	(45,180)
Net cash provided by Operating Activities	<u>133,773</u>
<b>FINANCING ACTIVITIES</b>	
2605 · Umpqua Loan	(349,825)
Net cash provided by Financing Activities	<u>(349,825)</u>
Net cash increase for period	(216,052)
Cash at beginning of period	5,925,297
Cash at end of period	<u><u>5,709,245</u></u>

9:13 AM  
09/11/15  
Accrual Basis

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July through August 2015

	<u>Jul - Aug 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	258,126	255,641	2,485	101%
4115 · Temporary Berthing	37,341	35,630	1,711	105%
4130 · Transient Berthing	9,546	9,666	(120)	99%
4112 · Qtrly/Annual Discount	(1,159)	(1,188)	29	98%
4113 · Commercial Vessel Dscnt	(2,420)	(2,500)	81	97%
4114 · Away (1 mnth) Dscnt	(352)	(124)	(228)	284%
4120 · Liveaboard Fees	17,242	17,000	242	101%
4260 · Towing - Intra Harbor	300	166	134	181%
4270 · Pumpouts	-	134	(134)	0%
4140 · Non Operable Surcharge	-	58	(58)	0%
4220 · Wait List	1,300	1,166	134	111%
4282 · Recovered Lien Costs	-	-	-	0%
4280 · Late Fees	5,350	5,000	350	107%
Total 4100 · Berthing Income	325,275	320,649	4,626	101%
4200 · Other Income - Operations				
4225 · Merchandise	197	84	113	235%
4285 · Dog Fee	290	160	130	181%
4230 · SH Parking	22,546	17,000	5,546	133%
4290 · Misc	(553)	400	(953)	-138%
Total 4200 · Other Income - Operations	22,480	17,644	4,836	127%
Total 4000 · MARINA REVENUES	347,754	338,293	9,461	103%

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July through August 2015

	<u>Jul - Aug 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Expense</b>				
5200 · General & Administrative				
5100 · Advertising	225	500	(275)	45%
5921 · Internet Billing Service	314	302	12	104%
5210 · Dues & Subscriptions	2,661	910	1,751	292%
5220 · Office Supplies				
5223 · Administration	505	808	(303)	62%
5225 · Operations	3,020	2,678	342	113%
Total 5220 · Office Supplies	3,525	3,486	39	101%
5230 · Postage & Equip Lease				
5232 · Meter Lease	120	94	26	128%
5235 · Postage	28	248	(220)	11%
Total 5230 · Postage & Equip Lease	148	342	(194)	43%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	521	618	(97)	84%
5245 · Toner & Supplies	-	32	(32)	0%
Total 5240 · Copier Lease & Supplies	521	650	(129)	80%
5250 · Telephone & Communications				
5253 · Administration	1,743	1,498	245	116%
5255 · Operations	214	206	8	104%
Total 5250 · Telephone & Communications	1,957	1,704	253	115%
5260 · Professional Services				
5269 · Payroll Processing	471	508	(37)	93%
5263 · Audit fees	-	-	-	0%
5262 · Accounting	4,995	7,000	(2,005)	71%
5265 · Legal	9,310	16,668	(7,358)	56%
5268 · Computer Consulting	-	346	(346)	0%
Total 5260 · Professional Services	14,776	24,522	(9,746)	60%
5290 · Credit Card Fees	(311)	1,336	(1,647)	-23%
Total 5200 · General & Administrative	23,815	33,752	(9,937)	71%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	38,101	38,548	(447)	99%
5315 · Operations	20,325	25,056	(4,731)	81%
5318 · Maintenance	11,741	15,469	(3,728)	76%
Total 5310 · Salaries	70,166	79,073	(8,906)	89%
5330 · Payroll Taxes				
5333 · Administration	3,095	2,945	151	105%
5335 · Operations	1,673	2,180	(507)	77%
5338 · Maintenance	1,111	1,165	(54)	95%
Total 5330 · Payroll Taxes	5,879	6,290	(411)	93%
5340 · Employee Benefits				
5343 · Administration	11,373	12,552	(1,179)	91%

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July through August 2015

	<u>Jul - Aug 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5345 · Operations	5,901	7,068	(1,167)	83%
5348 · Maintenance	8,434	8,582	(148)	98%
Total 5340 · Employee Benefits	25,708	28,202	(2,494)	91%
5350 · Workers Compensation				
5353 · Administration	600	650	(50)	92%
5355 · Operations	1,174	1,272	(98)	92%
5358 · Maintenance	1,334	1,444	(110)	92%
Total 5350 · Workers Compensation	3,108	3,366	(258)	92%
5360 · Education & Training				
5363 · Administration	-	124	(124)	0%
Total 5360 · Education & Training	-	124	(124)	0%
Total 5300 · Personnel	104,862	117,054	(12,193)	90%
5400 · Insurance				
5410 · Liability Insurance	19,088	19,166	(78)	100%
Total 5400 · Insurance	19,088	19,166	(78)	100%
5500 · Utilities				
5540 · Sewer	5,816	7,176	(1,360)	81%
5510 · Garbage	9,327	8,542	785	109%
5520 · Gas and Electric	12,077	32,458	(20,381)	37%
5530 · Water	4,314	5,296	(982)	81%
Total 5500 · Utilities	31,533	53,472	(21,939)	59%
5600 · Operating Supplies				
5610 · Vehicles	603	600	3	100%
5620 · Vessels	-	-	-	0%
5625 · Operations	3,191	3,566	(375)	89%
Total 5600 · Operating Supplies	3,794	4,166	(372)	91%
5700 · Depreciation	78,666	78,750	(84)	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	546	432	114	126%
5820 · Vessels	-	84	(84)	0%
5830 · Equip Rental	478	1,382	(904)	35%
5840 · Small Tools	-	956	(956)	0%
5850 · Repair Materials	2,996	13,814	(10,818)	22%
5860 · Outside Service Contracts	4,004	10,000	(5,996)	40%
5870 · Derelict Disposal	-	-	-	0%
Total 5800 · Repairs & Maintenance	8,024	26,668	(18,644)	30%
5900 · Financial Expenses				
5920 · Bank Service Charges	190			
5990 · Bad Debt	4,250	4,166	84	102%
Total 5900 · Financial Expenses	4,440	4,166	274	107%
Total · MARINA EXPENSES	274,221	337,194	(62,973)	1
Net Ordinary Income - Marina Operations	73,533	1,099	72,434	67

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July through August 2015

	<u>Jul - Aug 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>4400 · LEASE AND OTHER INCOME</b>				
<b>4050 · Trust Lands Lease Revenue</b>				
4051 · Dynegy Outfall	10,278	10,424	(146)	99%
4053 · MBARI	4,132	4,132	-	100%
<b>Total 4050 · Trust Lands Lease Revenue</b>	<u>14,410</u>	<u>14,556</u>	<u>(146)</u>	<u>99%</u>
<b>4500 · Leases</b>				
4501 · K-Pier Lease	2,708	2,634	75	103%
4502 · Cannery Building				
4518 · Suite 5	3,836	3,836	-	100%
4510 · Suite 6	4,018	4,018	0	100%
4520 · Suite 9	662	1,288	(626)	51%
4504 · Suite 3	13,581	13,206	375	103%
4511 · Suite 1 & 10	2,763	2,687	76	103%
4515 · Suite 4	13,134	12,771	363	103%
4517 · Suite 2	4,911	4,776	136	103%
4523 · Canery NNN	237	5,000	(4,763)	5%
<b>Total 4502 · Cannery Building</b>	<u>43,143</u>	<u>47,582</u>	<u>(4,439)</u>	<u>91%</u>
4530 · RV Lot	5,035	4,896	139	103%
4540 · Martin & Mason	-	-	-	0%
4541 · SH Spare Office	850	827	23	103%
4560 · North Harbor				
4562 · Sea Harvest	5,947	5,920	27	100%
4568 · Monterey Bay Kayaks	2,426	4,926	(2,500)	49%
4572 · Pottery Planet	6,143	6,966	(823)	88%
<b>Total 4560 · North Harbor</b>	<u>14,517</u>	<u>17,812</u>	<u>(3,295)</u>	<u>82%</u>
<b>Total 4500 · Leases</b>	<u>66,254</u>	<u>73,751</u>	<u>(7,497)</u>	<u>90%</u>
<b>4600 · District Property Taxes</b>	-	-	-	0%
<b>4700 · Other Revenues &amp; Concessions</b>				
4727 · Key Sales	1,343	500	843	269%
4125 · Amenity Fee	47,652	46,064	1,588	103%
4710 · Vending Activities				
4711 · Washer/Dryer	1,782	1,250	532	143%
<b>Total 4710 · Vending Activities</b>	<u>1,782</u>	<u>1,250</u>	<u>532</u>	<u>143%</u>
4720 · Dry Storage	10,370	7,000	3,370	148%
4725 · North Harbor Use Fee	14,334	13,330	1,004	108%
4726 · Annual Launch Fee (Sm. Water)	-	-	-	0%
4730 · NH Washdown	899	420	479	214%
4735 · Camp/RV	1,164	670	494	174%
4740 · Equipment Rental	215			
4751 · Permits	1,521	1,000	521	152%
4765 · Faxes, Copies & Postage	2	20	(18)	12%
4770 · Surplus Auction/Sales	-	-	-	0%
<b>Total 4700 · Other Revenues &amp; Concessions</b>	<u>79,282</u>	<u>70,254</u>	<u>9,028</u>	<u>113%</u>

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Accrual Basis

**Moss Landing Harbor District**  
**Profit & Loss Budget vs. Actual**  
July through August 2015

	<u>Jul - Aug 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4800 · Interest				
4846 · Umpqua Interest	128			
4843 · First Capital Bank	261			
4841 · Union Bank Interest	-	208	(208)	0%
Total 4800 · Interest	390	208	182	187%
Total 4400 · LEASE AND OTHER INCOME	160,335	158,769	1,566	101%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	22,592	21,610	982	105%
Total 7100 · Interest Expense	22,592	21,610	982	105%
7200 · Other Financial Expenses				
7230 · LAFO Administrative Charges	5,637	5,400	237	104%
7221 · CSDA Dues	-	-	-	0%
Total 7200 · Other Financial Expenses	5,637	5,400	237	104%
5700 · Depreciation	78,666	78,750	(84)	100%
7300 · Commissioner Expenses				
7320 · Monthly Stipend	1,700	3,334	(1,634)	51%
7321 · Employer Payroll Taxes	130			
7330 · Incurred Expenses	733			
Total 7300 · Commissioner Expenses	2,563	3,334	(771)	77%
Total 7000 · LEASE AND OTHER EXPENSES	109,457	109,094	363	100%
Net Ordinary Income - Lease & Other Operations	50,878	49,675	1,203	102%
Net Ordinary Income - Combined Operations	124,411	50,774	73,637	245%
Other Income/Expense				
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging	-	10,000	(10,000)	0%
9565 · Miscellaneous Capital Projects	5,945			
Total 9000 · CAPITAL PROJECT EXPENSES	5,945	10,000	(4,055)	59%
Total Other Expense	5,945	10,000	(4,055)	59%
Net Other Income	(5,945)	(10,000)	4,055	59%
Net Income	118,466	40,774	77,693	291%

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July through August 2015

	<u>Jul - Aug 15</u>	<u>Jul - Aug 14</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	258,126	245,973	12,153	5%
4115 · Temporary Berthing	37,341	35,275	2,066	6%
4130 · Transient Berthing	9,546	8,135	1,411	17%
4112 · Qtrly/Annual Discount	-1,159	-311	-848	-273%
4113 · Commercial Vessel Dscnt	-2,420	-2,576	156	6%
4114 · Away (1 mnth) Dscnt	-352	-727	375	52%
4120 · Liveaboard Fees	17,242	17,492	-250	-1%
4260 · Towing - Intra Harbor	300	450	-150	-33%
4270 · Pumpouts		-200	200	100%
4220 · Wait List	1,300	1,050	250	24%
4282 · Recovered Lien Costs				
4280 · Late Fees	5,350	4,297	1,053	25%
Total 4100 · Berthing Income	<u>325,274</u>	<u>308,858</u>	<u>16,416</u>	<u>5%</u>
4200 · Other Income - Operations				
4225 · Merchandise	197	95	102	107%
4285 · Dog Fee	290	185	105	57%
4230 · SH Parking	22,546	24,106	-1,560	-6%
4290 · Misc	-553	613	-1,166	-190%
Total 4200 · Other Income - Operations	<u>22,480</u>	<u>24,999</u>	<u>-2,519</u>	<u>-10%</u>
4300 · Operating Grant Revenues		30,000	-30,000	-100%
Total 4000 · MARINA REVENUES	<u>347,754</u>	<u>363,857</u>	<u>-16,103</u>	<u>-4%</u>

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July through August 2015

	<u>Jul - Aug 15</u>	<u>Jul - Aug 14</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Expense</b>				
<b>5200 · General &amp; Administrative</b>				
5100 · Advertising	225	150	75	50%
5921 · Internet Billing Service	314	314		
5210 · Dues & Subscriptions	2,661	2,927	-266	-9%
<b>5220 · Office Supplies</b>				
5223 · Administration	505	821	-316	-38%
5225 · Operations	3,020	1,089	1,931	177%
<b>Total 5220 · Office Supplies</b>	<u>3,525</u>	<u>1,910</u>	<u>1,615</u>	<u>85%</u>
<b>5230 · Postage &amp; Equip Lease</b>				
5232 · Meter Lease	120	120		
5235 · Postage	28	557	-529	-95%
<b>Total 5230 · Postage &amp; Equip Lease</b>	<u>148</u>	<u>677</u>	<u>-529</u>	<u>-78%</u>
<b>5240 · Copier Lease &amp; Supplies</b>				
5242 · Copier Lease	521	521		
<b>Total 5240 · Copier Lease &amp; Supplies</b>	<u>521</u>	<u>521</u>		
<b>5250 · Telephone &amp; Communications</b>				
5253 · Administration	1,743	1,547	196	13%
5255 · Operations	214	213	1	0%
<b>Total 5250 · Telephone &amp; Communications</b>	<u>1,957</u>	<u>1,760</u>	<u>197</u>	<u>11%</u>
<b>5260 · Professional Services</b>				
5269 · Payroll Processing	471	523	-52	-10%
5262 · Accounting	4,995	4,556	439	10%
5265 · Legal	9,310	11,177	-1,867	-17%
<b>Total 5260 · Professional Services</b>	<u>14,776</u>	<u>16,256</u>	<u>-1,480</u>	<u>-9%</u>
5290 · Credit Card Fees	-311	1,611	-1,922	-119%
<b>Total 5200 · General &amp; Administrative</b>	<u>23,816</u>	<u>26,126</u>	<u>-2,310</u>	<u>-9%</u>
<b>5300 · Personnel</b>				
<b>5310 · Salaries</b>				
5313 · Administration	38,101	34,116	3,985	12%
5315 · Operations	20,325	24,401	-4,076	-17%
5318 · Maintenance	11,741	14,734	-2,993	-20%
<b>Total 5310 · Salaries</b>	<u>70,167</u>	<u>73,251</u>	<u>-3,084</u>	<u>-4%</u>
<b>5330 · Payroll Taxes</b>				
5333 · Administration	3,095	2,813	282	10%
5335 · Operations	1,673	1,985	-312	-16%
5338 · Maintenance	1,111	1,111	0	
<b>Total 5330 · Payroll Taxes</b>	<u>5,879</u>	<u>5,909</u>	<u>-30</u>	<u>-1%</u>
<b>5340 · Employee Benefits</b>				
5343 · Administration	11,373	10,407	966	9%
5345 · Operations	5,901	6,127	-226	-4%
5348 · Maintenance	8,434	7,779	655	8%
<b>Total 5340 · Employee Benefits</b>	<u>25,708</u>	<u>24,313</u>	<u>1,395</u>	<u>6%</u>
<b>5350 · Workers Compensation</b>				



**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July through August 2015

	<u>Jul - Aug 15</u>	<u>Jul - Aug 14</u>	<u>\$ Change</u>	<u>% Change</u>
5353 · Administration	600	600		
5355 · Operations	1,174	1,174		
5358 · Maintenance	1,334	1,334		
Total 5350 · Workers Compensation	<u>3,108</u>	<u>3,108</u>		
Total 5300 · Personnel	104,862	106,581	-1,719	-2%
5400 · Insurance				
5410 · Liability Insurance	19,088	20,970	-1,882	-9%
Total 5400 · Insurance	<u>19,088</u>	<u>20,970</u>	<u>-1,882</u>	<u>-9%</u>
5500 · Utilities				
5540 · Sewer	5,816	4,157	1,659	40%
5510 · Garbage	9,327	8,809	518	6%
5520 · Gas and Electric	12,077	40,000	-27,923	-70%
5530 · Water	4,314	4,820	-506	-10%
Total 5500 · Utilities	<u>31,534</u>	<u>57,786</u>	<u>-26,252</u>	<u>-45%</u>
5600 · Operating Supplies				
5610 · Vehicles	603	1,772	-1,169	-66%
5625 · Operations	3,191	3,229	-38	-1%
Total 5600 · Operating Supplies	<u>3,794</u>	<u>5,001</u>	<u>-1,207</u>	<u>-24%</u>
5700 · Depreciation	78,666	78,666		
5800 · Repairs & Maintenance				
5810 · Vehicles	546	31	515	1,661%
5830 · Equip Rental	478	545	-67	-12%
5850 · Repair Materials	2,996	6,387	-3,391	-53%
5860 · Outside Service Contracts	4,004	18,715	-14,711	-79%
5870 · Derelict Disposal		32	-32	-100%
Total 5800 · Repairs & Maintenance	<u>8,024</u>	<u>25,710</u>	<u>-17,686</u>	<u>-69%</u>
5900 · Financial Expenses				
5928 · Loan Issuance Costs		73,463	-73,463	-100%
5920 · Bank Service Charges	190	297	-107	-36%
5990 · Bad Debt	4,250		4,250	100%
Total 5900 · Financial Expenses	<u>4,440</u>	<u>73,760</u>	<u>-69,320</u>	<u>-94%</u>
Total · MARINA EXPENSES	<u>274,224</u>	<u>394,600</u>	<u>-120,376</u>	<u>-31%</u>
Net Ordinary Income - Marina Operations	<u>73,530</u>	<u>-30,743</u>	<u>104,273</u>	<u>339%</u>

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July through August 2015

	<u>Jul - Aug 15</u>	<u>Jul - Aug 14</u>	<u>\$ Change</u>	<u>% Change</u>
<b>4400 · LEASE AND OTHER INCOME</b>				
<b>4050 · Trust Lands Lease Revenue</b>				
4051 · Dynegy Outfall	10,278	9,994	284	3%
4053 · MBARI	4,132	3,974	158	4%
<b>Total 4050 · Trust Lands Lease Revenue</b>	<u>14,410</u>	<u>13,968</u>	<u>442</u>	<u>3%</u>
<b>4500 · Leases</b>				
4501 · K-Pier Lease	2,708	2,634	74	3%
<b>4502 · Cannery Building</b>				
4518 · Suite 5	3,836		3,836	100%
4510 · Suite 6	4,018	1,954	2,064	106%
4512 · Suites 7		1,954	-1,954	-100%
4520 · Suite 9	662	1,288	-626	-49%
4504 · Suite 3	13,581	13,206	375	3%
4511 · Suite 1 & 10	2,763	2,687	76	3%
4515 · Suite 4	13,134	12,771	363	3%
4517 · Suite 2	4,911	4,776	135	3%
4523 · Canery NNN	237	313	-76	-24%
<b>Total 4502 · Cannery Building</b>	<u>43,142</u>	<u>38,949</u>	<u>4,193</u>	<u>11%</u>
4530 · RV Lot	5,035	4,896	139	3%
4541 · SH Spare Office	850	827	23	3%
<b>4560 · North Harbor</b>				
4562 · Sea Harvest	5,947	10,445	-4,498	-43%
4568 · Monterey Bay Kayaks	2,426	3,178	-752	-24%
4572 · Pottery Planet	6,143	6,649	-506	-8%
<b>Total 4560 · North Harbor</b>	<u>14,516</u>	<u>20,272</u>	<u>-5,756</u>	<u>-28%</u>
<b>Total 4500 · Leases</b>	<u>66,251</u>	<u>67,578</u>	<u>-1,327</u>	<u>-2%</u>
<b>4700 · Other Revenues &amp; Concessions</b>				
4727 · Key Sales	1,343		1,343	100%
4125 · Amenity Fee	47,652	43,680	3,972	9%
<b>4710 · Vending Activities</b>				
4711 · Washer/Dryer	1,782	2,245	-463	-21%
<b>Total 4710 · Vending Activities</b>	<u>1,782</u>	<u>2,245</u>	<u>-463</u>	<u>-21%</u>
4720 · Dry Storage	10,370	7,504	2,866	38%
4725 · North Harbor Use Fee	14,334	16,526	-2,192	-13%
4730 · NH Washdown	899	444	455	102%
4735 · Camp/RV	1,164	3,231	-2,067	-64%
4740 · Equipment Rental	215		215	100%
4751 · Permits	1,521	1,700	-179	-11%
4765 · Faxes, Copies & Postage	2	13	-11	-85%
<b>Total 4700 · Other Revenues &amp; Concessions</b>	<u>79,282</u>	<u>75,343</u>	<u>3,939</u>	<u>5%</u>
<b>4800 · Interest</b>				
4846 · Umpqua Interest	128	321	-193	-60%
4843 · First Capital Bank	261		261	100%
4841 · Union Bank Interest		111	-111	-100%
<b>Total 4800 · Interest</b>	<u>389</u>	<u>432</u>	<u>-43</u>	<u>-10%</u>

**Moss Landing Harbor District**  
**Profit & Loss YTD Comparison**  
July through August 2015

	Jul - Aug 15	Jul - Aug 14	\$ Change	% Change
<b>Total 4400 · LEASE AND OTHER INCOME</b>	<b>160,332</b>	<b>157,321</b>	<b>3,011</b>	<b>2%</b>
<b>7000 · LEASE AND OTHER EXPENSES</b>				
<b>7100 · Interest Expense</b>				
7134 · Umpqua Accrued Interest	22,592		22,592	100%
7132 · Municipal Finance		674	-674	-100%
7135 · Union Bank Interest		2,910	-2,910	-100%
7110 · DBAW Loans		6,365	-6,365	-100%
7130 · CIEDB		19,862	-19,862	-100%
<b>Total 7100 · Interest Expense</b>	<b>22,592</b>	<b>29,811</b>	<b>-7,219</b>	<b>-24%</b>
<b>7200 · Other Financial Expenses</b>				
7230 · LAFO Administrative Charges	5,637	5,303	334	6%
<b>Total 7200 · Other Financial Expenses</b>	<b>5,637</b>	<b>5,303</b>	<b>334</b>	<b>6%</b>
<b>5700 · Depreciation</b>	<b>78,666</b>	<b>78,666</b>		
<b>7300 · Commissioner Expenses</b>				
7320 · Monthly Stipend	1,700	1,200	500	42%
7321 · Employer Payroll Taxes	130		130	100%
7330 · Incurred Expenses	733	505	228	45%
<b>Total 7300 · Commissioner Expenses</b>	<b>2,563</b>	<b>1,705</b>	<b>858</b>	<b>50%</b>
<b>Total 7000 · LEASE AND OTHER EXPENSES</b>	<b>109,458</b>	<b>115,485</b>	<b>-6,027</b>	<b>-5%</b>
<b>Net Ordinary Income - Lease &amp; Other Operations</b>	<b>50,874</b>	<b>41,836</b>	<b>9,038</b>	<b>22%</b>
<b>Net Ordinary Income - Combined Operations</b>	<b>124,404</b>	<b>11,093</b>	<b>113,311</b>	<b>1021%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>9000 · CAPITAL PROJECT EXPENSES</b>				
5880 · Dredging		4,025	-4,025	-100%
9302 · Tsunami shoreline repairs		966	-966	-100%
9800 · Dock Replacement		900	-900	-100%
9309 · New NH Restaurant		20,145	-20,145	-100%
9565 · Miscellaneous Capital Projects	5,945	5,995	-50	-1%
<b>Total 9000 · CAPITAL PROJECT EXPENSES</b>	<b>5,945</b>	<b>32,031</b>	<b>-26,086</b>	<b>-81%</b>
<b>Total Other Expense</b>	<b>5,945</b>	<b>32,031</b>	<b>-26,086</b>	<b>-81%</b>
<b>Net Other Income</b>	<b>-5,945</b>	<b>-32,031</b>	<b>26,086</b>	<b>81%</b>
<b>Net Income</b>	<b>118,459</b>	<b>-20,938</b>	<b>139,397</b>	<b>666%</b>

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09/11/15

**Moss Landing Harbor District**  
**A/P Aging Summary**  
As of August 31, 2015

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Aspen Environmental Group	0.00	7,745.17	0.00	0.00	0.00	7,745.17
AT&T	97.98	0.00	0.00	0.00	0.00	97.98
California Association of Harbor Masters	0.00	-350.00	0.00	0.00	0.00	-350.00
CalPERS	0.00	-11,962.47	0.00	0.00	0.00	-11,962.47
Carmel Marina Corporation	2,021.08	0.00	0.00	0.00	0.00	2,021.08
Carrot-Top Industries, Inc.	226.45	0.00	0.00	0.00	0.00	226.45
Cintas	459.37	0.00	0.00	0.00	0.00	459.37
Howard Jaquith	0.00	0.00	0.00	0.00	-338.30	-338.30
Interstate Battery System of SJ	0.00	395.84	0.00	0.00	0.00	395.84
Linda G. McIntyre	0.00	-400.00	0.00	0.00	0.00	-400.00
Mike Signs	230.00	0.00	0.00	0.00	0.00	230.00
MP Express	92.76	0.00	0.00	0.00	0.00	92.76
Nelson Borges	500.00	0.00	0.00	0.00	0.00	500.00
Pajaro/Sunny Mesa C.S.D.	2,233.22	0.00	0.00	0.00	0.00	2,233.22
PG&E	0.00	-20,000.00	0.00	0.00	0.00	-20,000.00
Premium Assignment Corporation	0.00	-10,328.12	0.00	0.00	0.00	-10,328.12
Principal Financial	0.00	-252.94	0.00	0.00	-604.50	-857.44
Rabobank	258.96	0.00	0.00	0.00	0.00	258.96
Royal Wholesale Electric	244.50	0.00	0.00	0.00	0.00	244.50
SDRMA	0.00	0.00	2,583.39	0.00	0.00	2,583.39
Social Vocational Services, Inc.	0.00	-929.50	0.00	0.00	0.00	-929.50
U.S. Bank	370.87	0.00	0.00	0.00	0.00	370.87
Unisource Worldwide, Inc.	804.06	0.00	0.00	0.00	0.00	804.06
United Site Services of Calif., Inc.	111.54	0.00	0.00	0.00	0.00	111.54
VALIC	3,517.23	0.00	0.00	0.00	0.00	3,517.23
Verizon Wireless	214.06	0.00	0.00	0.00	0.00	214.06
Vision Service Plan	0.00	-127.88	0.00	0.00	0.00	-127.88
<b>TOTAL</b>	<u><u>11,382.08</u></u>	<u><u>-36,209.90</u></u>	<u><u>2,583.39</u></u>	<u><u>0.00</u></u>	<u><u>-942.80</u></u>	<u><u>-23,187.23</u></u>

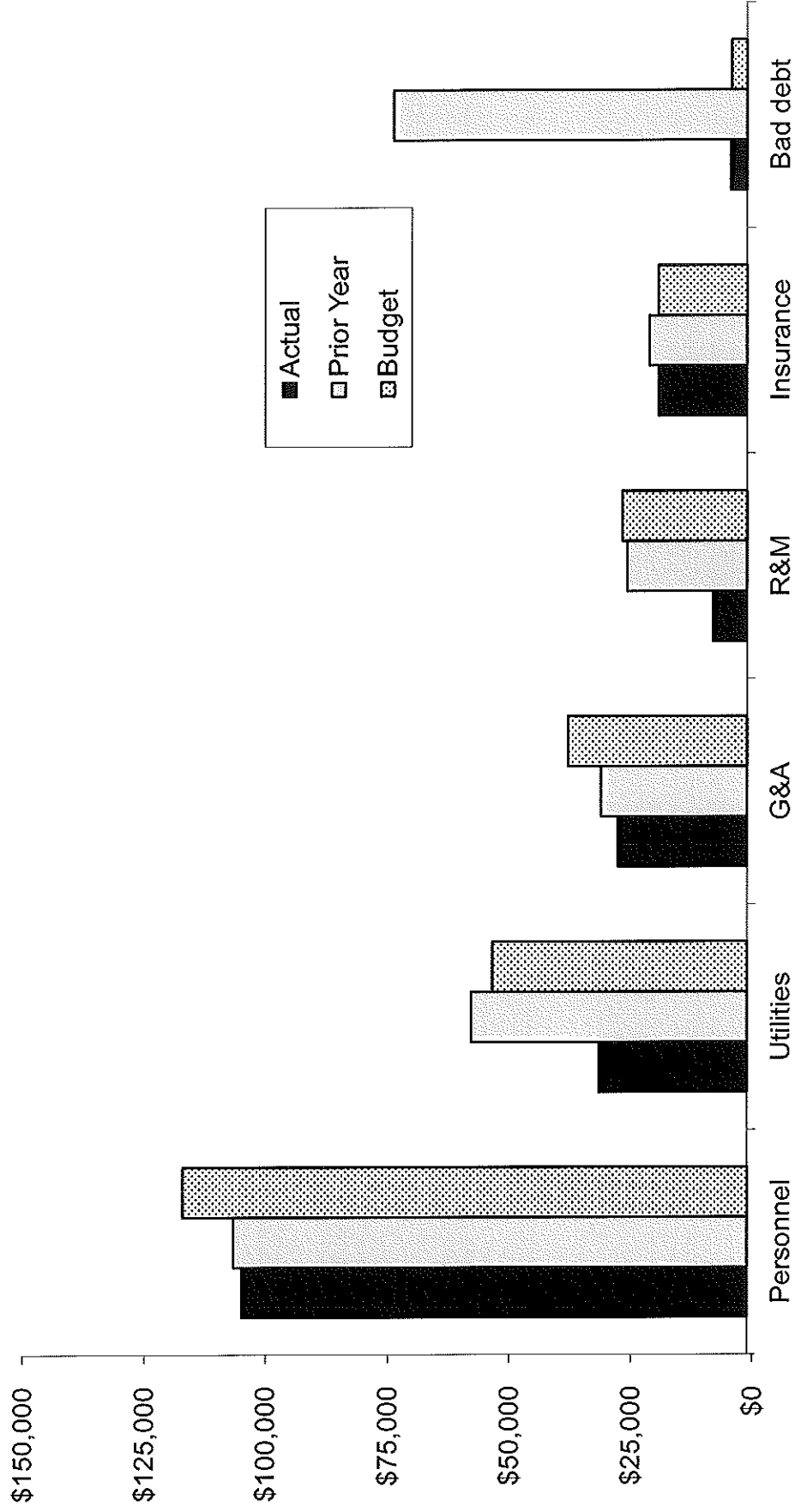
**Moss Landing Harbor District**  
**Warrant Listing**  
**As of August 31, 2015**

Type	Date	Num	Name	Amount
<b>1009 - Union - Operating</b>				
Bill Pmt -Check	08/13/2015	15935	AT&T	-77.08
Bill Pmt -Check	08/13/2015	15936	Bayside Oil, Inc.	-45.00
Bill Pmt -Check	08/13/2015	15937	Byte Technology	-112.50
Bill Pmt -Check	08/13/2015	15938	Carmel Marina Corporation	-2,526.35
Bill Pmt -Check	08/13/2015	15939	Charles Woodhead	-500.00
Bill Pmt -Check	08/13/2015	15940	Cintas	-490.48
Bill Pmt -Check	08/13/2015	15941	Courtney Brady	-520.00
Bill Pmt -Check	08/13/2015	15942	Dana Gordon	-500.00
Bill Pmt -Check	08/13/2015	15943	Duncan McIntosh Co., Inc.	-975.00
Bill Pmt -Check	08/13/2015	15944	Howard Jaquith	0.00
Bill Pmt -Check	08/13/2015	15945	Kathy Knab-Irish	-568.55
Bill Pmt -Check	08/13/2015	15946	Lockton Insurance Company	-38.00
Bill Pmt -Check	08/13/2015	15947	MP Express	-2,896.13
Bill Pmt -Check	08/13/2015	15948	MRWPCA	-6,081.54
Bill Pmt -Check	08/13/2015	15949	Pajaro/Sunny Mesa C.S.D.	-2,080.32
Bill Pmt -Check	08/13/2015	15950	Paul Blades	-500.00
Bill Pmt -Check	08/13/2015	15951	PG&E	-20,000.00
Bill Pmt -Check	08/13/2015	15952	Premium Assignment Corporation	-10,328.12
Bill Pmt -Check	08/13/2015	15953	Principal Financial	0.00
Bill Pmt -Check	08/13/2015	15954	Rabobank	-723.68
Bill Pmt -Check	08/13/2015	15955	Redshift	-136.85
Bill Pmt -Check	08/13/2015	15956	Scott Thomson	-75.00
Bill Pmt -Check	08/13/2015	15957	Social Vocational Services, Inc.	-929.50
Bill Pmt -Check	08/13/2015	15958	Sunrise Express	-43.33
Bill Pmt -Check	08/13/2015	15959	U.S. Bank	-1,525.70
Bill Pmt -Check	08/13/2015	15960	U.S. Bank Equipment Finance	-260.59
Bill Pmt -Check	08/13/2015	15961	United Site Services of Calif., Inc.	-111.54
Bill Pmt -Check	08/13/2015	15962	Valero Marketing and Supply Company	-209.06
Bill Pmt -Check	08/13/2015	15963	VALIC	-4,516.68
Bill Pmt -Check	08/13/2015	15964	Verizon Wireless	-213.97
Bill Pmt -Check	08/13/2015	15965	Vision Sevice Plan	-127.88
Bill Pmt -Check	08/13/2015	15966	WASH	-202.08
Bill Pmt -Check	08/13/2015	15967	Zachary King	-510.00
Bill Pmt -Check	08/13/2015	15968	Carmel Marina Corporation	-640.96
Bill Pmt -Check	08/13/2015	15969	Carmel Marina Corporation	-721.08
Bill Pmt -Check	08/13/2015	15970	Carmel Marina Corporation	-1,281.92
Bill Pmt -Check	08/13/2015	15971	CalPERS	-6,838.23
Check	08/14/2015	1121	Ricky Rodriguez	-2,385.10
Bill Pmt -Check	08/21/2015	1122	Principal Financial	-252.94
Bill Pmt -Check	08/25/2015	15972	Airgas	-73.72
Bill Pmt -Check	08/25/2015	15973	Andy Love	-126.00
Bill Pmt -Check	08/25/2015	15974	AT&T	-183.44
Bill Pmt -Check	08/25/2015	15975	Big Bear Bottled Water	-76.65
Bill Pmt -Check	08/25/2015	15976	California Association of Harbor Masters	-350.00

**Moss Landing Harbor District**  
**Warrant Listing**  
**As of August 31, 2015**

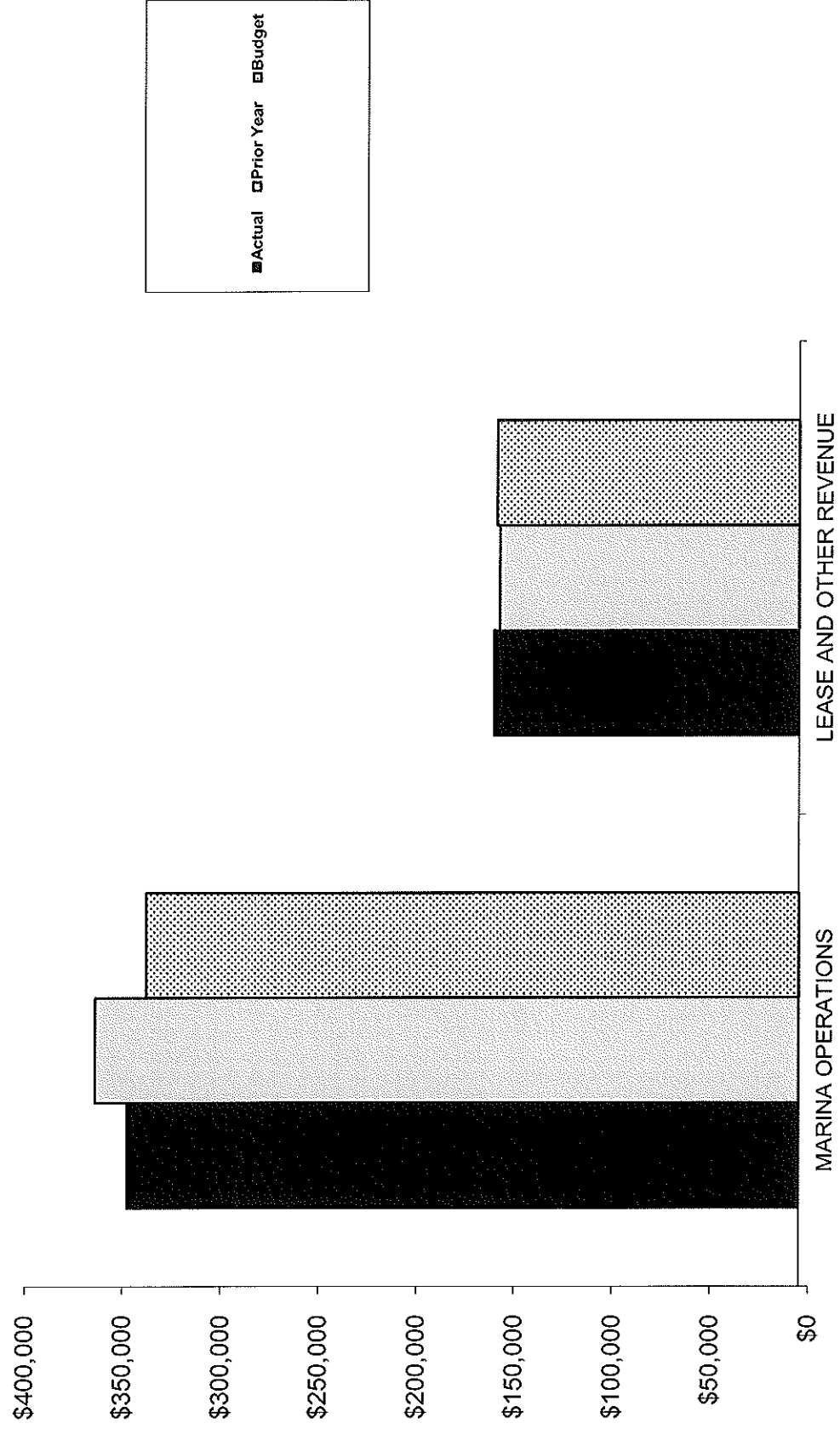
<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	08/25/2015	15978	Carmel Marina Corporation	-106.12
Bill Pmt -Check	08/25/2015	15979	Central Coast Systems, Inc.	-105.00
Bill Pmt -Check	08/25/2015	15980	Daniel Eisenring	-550.00
Bill Pmt -Check	08/25/2015	15981	David Ensor	-510.00
Bill Pmt -Check	08/25/2015	15982	Dennis Johnston	-1,050.00
Bill Pmt -Check	08/25/2015	15983	Fed Ex	-28.02
Bill Pmt -Check	08/25/2015	15984	Jarvis, Fay, Doportto & Gibson, LLP	-9,310.00
Bill Pmt -Check	08/25/2015	15985	Linda G. McIntyre	-400.00
Bill Pmt -Check	08/25/2015	15986	Mihal Grigonuta	-234.00
Bill Pmt -Check	08/25/2015	15987	Peninsula Tree Service	-700.00
Bill Pmt -Check	08/25/2015	15989	Pius Morozumi	-50.00
Bill Pmt -Check	08/25/2015	15990	Port Supply	-398.19
Bill Pmt -Check	08/25/2015	15992	Raymond Arida	-357.00
Bill Pmt -Check	08/25/2015	15993	Scott Spinak	-150.00
Bill Pmt -Check	08/25/2015	15994	Serdar Yurdakul	-25.00
Bill Pmt -Check	08/25/2015	15996	Unisource Worldwide, Inc.	-585.28
Bill Pmt -Check	08/25/2015	15999	Wayne White	-26.00
Bill Pmt -Check	08/25/2015	16000	Wendy L. Cumming, CPA	-2,396.25
Bill Pmt -Check	08/25/2015	16001	Zachary King	-25.00
Bill Pmt -Check	08/25/2015	16002	AT&T	-477.53
Bill Pmt -Check	08/25/2015	16003	CalPERS	-5,124.24
Total 1009 - Union - Operating				-93,362.60
				<u>-93,362.60</u>

Operating Expenses  
Year to Date Actuals vs. Budget and Prior Year  
August 31, 2015



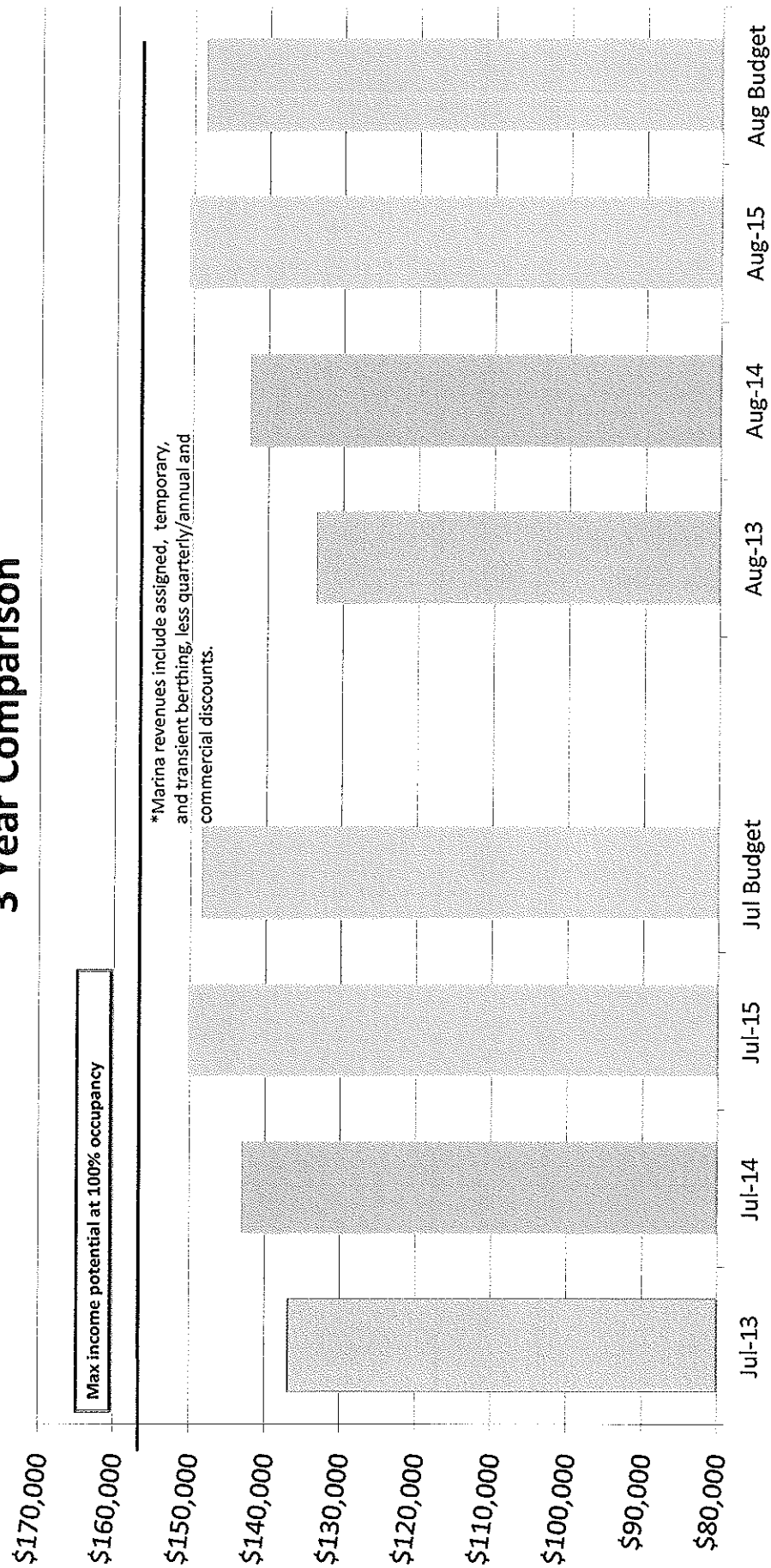
**\*\*Expenses Exclude Dredging, Depreciation and Interest Expenses\*\***

**Marina, Lease and Other Revenue**  
**Year to Date Actual vs. Budget and Prior Year**  
**August 31, 2015**



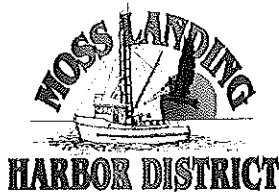


# Moss Landing Harbor District Marina Revenue\* (Berthing) 3 Year Comparison



\*Marina revenues include assigned, temporary, and transient berthing, less quarterly/annual and commercial discounts.

FY 15/16 Budget    FY13/14  
FY 14/15    FY15/16



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GENERAL MANAGER  
 HARBORMASTER  
 Linda G. McIntyre, Esq

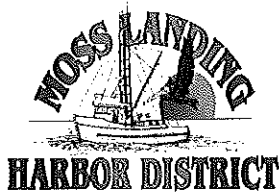
## PROJECT STATUS REPORT

ITEM NUMBER 3

BOARD MEETING OF SEPTEMBER 16, 2015

WHEN	WHAT	STATUS			COMMENTS
		DONE	ON TARGET	REVISED	
During NH Restaurant	Install electrical lights around the perimeter of NH parking lot as budget permits.			X	Awaiting relocation of electrical box in conjunction with NH Restaurant project. This will be an ongoing project. We will commence obtaining new permits as appropriate.
After NH Restaurant	Postponed due to budget constraints* Repair Cannery Building unimproved parking lot Lease proposal for site is pending.				Lease proposal for this site is pending as of June 2015.
After NH Restaurant	Postponed due to budget constraints* Install hardwood in Assistant GM's, Executive Assistant's and the GM's offices			X	Postponed to next FY due to budgeting constraints.
2015 - 2017?	Improve area around B dock entrance to a park-like setting			X	Follows undergrounding of electric pole next to B Dock by PG&E.
After NH Restaurant	Postponed due to budget constraints* Magnetic Key Card system installation		X		B, C & J Docks completed; Next Docks: G & I dock @ \$3K per gate plus \$2200 if a relay is needed.
Sometime in 2015 if extension granted	Tsunami Shoreline Erosion Project			X	FEMA granted extension of completion deadline to 12.31.14; impossible to meet deadline; requested additional extension. Also renewing permits.
After NH Restaurant	Postponed due to budget constraints* NH pedestrian wharf and gangway access erosion		X		Purchased steel plate as temporary fix to erosion. Capital project to be included in a future FY budget.
Ongoing (started 2014)	Sea Lion deterrent fencing as needed		X		B Dock: Completed from the end tie (B178) to B165. Fingers on B131 and B137 + 6 or 7 other trouble spots on B dock. A Dock: Completed from the end tie (A100) to A98; Maintenance Dock; most of E Dock.
Ongoing (started July 2015)	Replacement of four (4) HVAC Units SC Cannery Bldg		X		One unit immediately in need of replacement went out to bid; Board awarded to Advanced Air; unit ordered, project should be completed by 9/30/15.
After NH Restaurant	Postponed due to budget constraints* NH visitor dock replacement		X		Visitor dock at NH destroyed by sea lions – obtained replacement quote with different structural engineering (no pilings). \$450,000 estimate.

\*NORTH HARBOR RESTAURANT HAS PRIORITY.



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Linda G. McIntyre, Esq.

## STAFF REPORT

### ITEM NUMBER 4 -- COMMUNITY RELATIONS REPORT BOARD MEETING OF SEPTEMBER 16, 2015

1. The District is was pleased to once again provide an annual park and launch permit to the Monterey Bay Salmon and Trout Project for their annual Albacore Dinner and Raffle Fundraiser.
2. The BBC production of "Big Blue Live", filmed in Moss Landing and around the Monterey Bay, was viewed world-wide and attracted a tremendous amount of visitors to Moss Landing to view the wildlife and enjoy the whale watching and slough tour boats.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*



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HARBORMASTER

Linda G. McIntyre, Esq.

## STAFF REPORT

### ITEM NUMBER 5 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF SEPTEMBER 16, 2015

**As of September 11, 2015**

Permittee	Issue Date	Status	Permit Type	Exp. Date
Elkhorn Slough Safari - merchandising	10/1/2014	Current	Peddlers	10/1/2015
Elkhorn Slough Safari - tours	10/1/2014	Current	Facilities Use	10/1/2015
Meridian Charters - Brian Ackerman	10/15/2014	Current	Facilities Use	10/15/2015
Blue Water Adventures	10/31/2014	Current	Facilities Use	10/31/2015
Wild Fish - Vicki Crow	11/20/2014	Current	Peddlers	11/20/2015
Ray McDonnell - Crab	12/30/2014	Current	Peddlers	12/30/2015
Pacific Yachts - Chris Chrones	1/1/2015	Current	Facilities Use	01/1/2016
Elkhorn Slough Research Foundation	1/1/2015	Current	Facilities Use	1/1/2016
Blue Ocean Whale Watch	2/18/2015	Current	Facilities Use	2/18/2016
Whisper Charters	2/22/2015	Current	Facilities Use	2/22/2016
Kahuna Sportfishing	3/19/2015	Current	Facilities Use	3/19/2016
REI Outdoor School	3/26/2015	Current	Facilities Use	3/26/2016
Mtry Bay Aquarium Otter Studies	4/1/2015	Current	Facilities Use	4/1/2016
Mtry Bay Salmon & Trout Project	5/14/2015	Current	Facilities Use	5/14/2016
Venture Quest Kayaking	5/16/2015	Current	Facilities Use	5/16/2016
Kayak Connection	5/18/2015	Current	Facilities Use	5/18/2016
Sanctuary Cruises	6/6/2014	Current	Facilities Use	6/6/2015
Sea Goddess Whale Watching	6/10/2015	Current	Facilities Use	6/10/2016
Fast Raft	7/8/2015	Current	Facilities Use	7/8/2016
MLML San Jose State - R. Starr	8/16/2015	Current	Facilities Use	8/16/2016
Long Marine Lab/U.S. Geo Survey	9/1/2015	Current	Facilities Use	9/1/2016

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## STAFF REPORT

### ITEM NUMBER 6 – MEETING ANNOUNCEMENTS BOARD MEETING OF SEPTEMBER 16, 2015

September 21 - 24, 2015 – CSDA Annual Conference & Exhibitor Showcase,  
Marriott Monterey, <http://www.csda.net>

October 5 - 8, 2015 - 67th Annual California Association of Harbor Masters and Port Captains  
Training Conference and Trade Show. South Lake Tahoe, CA. [www.harbormaster.org](http://www.harbormaster.org).

Saturday, November 7, 2015 - 37th Annual Monterey Bay Salmon and Trout Project Albacore  
Feed Fundraiser. Castroville Recreation Center, 11621 Crane Street Castroville, CA.  
<https://mbstp.org/events/items/38th-annual-albacore-feedsaturday-november-7-2015/>

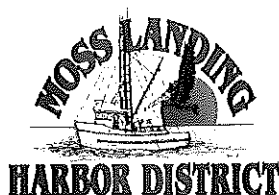
2015 Meeting Schedule Monterey Bay National Marine Sanctuary Advisory Council. For more  
information please contact Erin Ovalle at (831) 647-4206. <http://sanctuaries.noaa.gov>

Wednesday, September 23, 2015 - Santa Cruz  
Wednesday, October 14, 2015 - Half Moon Bay  
Friday, October 23, 2015 - Cambria  
Friday, December 11, 2015 - Monterey

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday  
of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

2015/2016 Meeting Schedule Special Districts Association of Monterey County  
(Tuesdays)  
October 20, 2015  
January 19, 2016  
April 19, 2016  
July 19, 2016  
October 18, 2016

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*



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HARBORMASTER**

Linda G. McIntyre, Esq.

**ITEM NUMBER 7 - ASSIGNED LIVEABOARD REPORT  
BOARD MEETING OF SEPTEMBER 16, 2015**

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted liveaboard vessels and all persons living aboard. The permits for these liveaboards have automatically renewed through the last day of this month. As of this writing, there is one (0) revocation actions pending.

**LIVEABOARDS**

**Name**

1. Avis, S.
2. Anderson, Taylor
3. Auten, D.
4. Bohigian, D.
5. Burns, P.
6. Byrnes, K.
7. Callahan, T.
8. Cayuela, R.
9. Chojnowski, G.
10. Clark, N.
11. Cloer, J./Ajuria M.
12. Chambers, B.
13. Comendant, T.
14. Crow, F.
15. Degnan, P.
16. Delahanty, Glen
17. Elwell, G.
18. Faneuf, Clifford L.
19. Felicano, J.
20. Graham, D.
21. Harrington, H.
22. Ho, R.
23. Heatley, J.
24. Jerred, D.
25. Groom D
26. Jones, H.
27. Jones, T.
28. Johnson, J. /LaFever M.

**Vessel**

*Sportfisher*, ON 556296  
*Lanikai* CF 4134N  
*Serenity*, CF 8246 VH  
*Finesse*, CF 3764 ET  
*Tralfamadore*, CF 9430 GL  
*Grand Slam*, CF 4540 FE  
*Deb on Air*, CF 3174 HA  
*Rachel Angelet*, CF 6969 UB  
*Moon Shadow*, CF 2325 SZ  
*China Cloud*, ON 999772  
*Laurie*, CF 2688 EX  
*Pyxis*, ON 984193  
*Mariah*, CF 9747 GR  
*Tortuga*, ON 1190479  
*No Name*, CF 8344 GT  
*Dreamer* 8370 EA  
*Pearl*, ON 557575  
*Sandpiper*, CF 6280 EU  
*Takara*, CF 3767 AS  
*Shelter Dog*, ON 593068  
*Isle of View*, ON 997142  
*Carolynn Ann* CF 5796 FG  
*Darla Jean*, CF 2303 UN  
*Westwind*, CF 8564 GM  
*Phoenix*, CF 5084 GJ  
*Laetare*, CF 5495 YB  
*Sanity*, CF 5249 SC  
*Aztlan*, ON 281903

**SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947**

29. Kampas,B.	<i>Tee-Time</i> CF 5670 UY
30. Knudson L./Knudson A.	<i>Spellbound</i> , ON 082155
31. Kurle L.	<i>Sweet Liberty</i> ON 105217
32. Larke, R.	<i>Rhiannon</i> , CF 8551 CA
33. Larmour J.	<i>The Mar</i> , CF 0113 UP
34. Maris, T.	<i>Nimble</i> , CF 3730 KB
35. Markley, S.	<i>Olivia</i> , CF 0322 VP.
36. Nieman J.	<i>Inia</i> , ON 1074183
37. Niswonger, R.	<i>Illusion</i> , CF 0836 TA
38. Nunes, D.	<i>Auroora</i> , ON 676686
39. Otis, T.	<i>Blue Moon</i> , CF 1886 GT
40. Phelps, B.	<i>Shadow II</i> , ON 661129
41. Phillips A/Flavin S./Flavin C. /Flavin S.	<i>Odyle</i> , ON 559168
42. Power, O.	<i>La Haina</i> , CF 1275 CV
43. Raaphorst, D./Raaphorst M.	<i>Spirit</i> , ON 664971
44. Reins, D.	<i>Second Paradise</i> , ON 912484
45. Rodrigues, W.	<i>Anam Cara</i> , CF 3367 TJ
46. Rotger, M.	<i>Raven</i> , ON 241650
48. Roulet, J.	<i>Double Eagle</i> , ON 519846
49. Scagliotti, B./Powers G.	<i>Breezing Up</i> , ON 559013
50. Schuber, T.	<i>Bulldog</i> , ON 1219673
51. Stegmann, R.	<i>Wild Goose</i> , ON 589319
52. Stark, Howard	<i>Outta Here</i> , CF 8370 EA
53. Snyder, R.	<i>Jeannie B</i> , ON 261236
54. Thomas, B.	<i>Coho</i> , CF 9974 KK
55. Tufts, M.	<i>Enchantress</i> , CF 0878 SX
56. Warren, R./Malendrez R.	<i>La Wanda</i> , CF 5014 FR
57. Whaley, C/ Whaley C.	<i>Karuna</i> , ON 653218
58. Woytek, B.	<i>Menez La Vie</i> , ON 6700921
59. Wolinski, Peter	<i>Ramona</i> , ON 1114657
60. Waters Jared/ Mia	<i>No Name</i> CF 5670 GD

Total Number Vessels: 60  
Total Number Persons: 68  
Pending Applications: 0



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## STAFF REPORT

### ITEM NUMBER 8 - SLIP INCOME REPORT BOARD MEETING OF SEPTEMBER 16, 2015

Slip Rates 2015/2016 per linear foot:

Assigned: \$7.15/ft./month  
Temporary: \$11.35/ft./month  
Transient: \$1.00/ft./day

#### INCOME

August 2015

August 2014

Budget

\$150,728

\$142,561

\$148,529

We are doing better than last year by \$8,167 and better than budget by \$2,199.

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## **STAFF REPORT**

### **ITEM NUMBER 9 – INCIDENT REPORT BOARD MEETING OF SEPTEMBER 16, 2015**

9/5/15 Vessel went down on A dock at approximately 9am. Staff boomed the vessel and it was refloated. Owner was contacted by the US Coast Guard and is responsible for fees associated with incident.

No other incidents to report as of September 10, 2015 (date of this report).

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Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM  
Tom Razzeca

## STAFF REPORT

### ITEM NUMBER 18 – POSSIBLE DRAFT ORDINANCE FOR CHARTER VESSEL FEE BOARD MEETING OF SEPTEMBER 16, 2015

A few years ago the Budget Committee convened a series of meetings with charter vessel operators to discuss the payment of a "percentage rent" or similar fee for the extraordinary use of District property beyond merely tying their vessel up to a slip. They recommended to the full Board, and the Board concurred, that an appropriate fee should be implemented.

For a variety of reasons including but not limited to staff availability, priority projects taking precedence, committee member availability and the like, the matter was never pursued. However it is an appropriate fee to charge, it is charged by other harbors up and down the Coast and staff believes it is time for MLHD to implement such a fee.

Monterey Harbor charges charter vessels for the use of a specified pier/dock for embarking and disembarking their passengers. San Mateo Harbor District charges \$2.25 per passenger per trip; Santa Cruz Port District charges \$119.00 per rated passenger capacity per year. Because we have not historically had such a fee in place, staff proposes that we start by charging \$100 per rated passenger capacity per year.

With our existing charter vessel operations, this would generate revenue in the amount of approximately \$25,000 annually. We expend at least that much on bathroom paper goods, water, wear and tear on our facilities, and more recently serious overuse and damage to our sewer lift station.

We realize there are many formulas that can be applied; and many dollar amounts, however, given our current staffing and the fact that some income is better than none, staff recommends that we implement the simplest formula for staff as well as charter vessel operators to monitor and calculate. Our goal is to make it as painless and enforceable as possible. Once a charter vessel fee is implemented, the Board can make changes as needed in the future.

Staff is seeking comments and input from the Board and ultimately direction to bring back an Ordinance for Board adoption at a future meeting.

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Linda G. McIntyre, Esq.

ASSISTANT GM/ASSISTANT HM  
Tom Razzeca

## REPORT

### ITEM NUMBER – 19 – DISCUSS LANDING FEE BOARD MEETING OF SEPTEMBER 16, 2015

Staff has mentioned to the Board in the past that all other harbors up and down the Pacific Coast charge landing or wharfage fees. A request for information was sent to California Association of Harbor Masters members and the response was that these harbors charge up to \$10 per ton wharfage or landing fees.

Monterey Harbor is charging \$6/ton for all high volume fish except anchovy which is \$3/ton (because it is worth so much less), and fin fish and invertebrates (i.e. crab) are .02¢ per pound.

The suggestion that MLHD begin charging a landing fee was presented to a number of fishermen and they expressed no objection to Moss Landing joining all the other Pacific Coast harbors by charging a landing fee.

Staff is seeking comments and input from the Board and ultimately direction to bring back an Ordinance for Board adoption at a future meeting.

*SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947*