



**AGENDA
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
JULY 28, 2021
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039**

Moss Landing Harbor District is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82802564648?pwd=ZENYMDZQQTFlVWhlYmY4L2ZXTUw4dz09>

Meeting ID: 828 0256 4648

Passcode: 620375

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A. CLOSED SESSION

A Closed Session will be held immediately prior to the public open meeting, and will begin at **6:00 p.m.** to consider the following items. The public open meeting will begin at **7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken during the Closed Session will be reported out at that time.

1. Meet and confer with legal counsel pursuant to Government Code 54956.9(d)(4) deciding whether to initiate litigation.
2. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code 54956.8 regarding the proposed lease of storage lot adjacent to the Santa Cruz Cannery Building located at 7532 Sandholdt Rd.
3. Meet and confer with legal counsel pursuant to Government Code Section 54956.9(d)(2) – significant exposure to litigation.
4. Meet and confer with legal counsel pursuant to Government Code Section 54956.9(d)(1)-People v. Coleman.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE – ROLL CALL

Russ Jeffries – President
Tony Leonardini – Vice President
Vince Ferrante – Secretary
James Goulart – Commissioner
Liz Soto - Commissioner

Tommy Razzeca – General Manager
Mike Rodriguez – District Counsel
Shay Shaw – Administrative Assistant

C. PRESIDENT’S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

D. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony.

E. CONSENT CALENDAR

1. Approval of the June 30, 2021, Regular Meeting Minutes.

F. FINANCIAL REPORT

2. Financial reports months ending June, 2021.

G. MANAGERS’ REPORTS

The General Manager will make oral or written reports. The Board may take action as deemed necessary. The Managers may present additional reports but the Board may not take action on any item not on this Agenda.

3. Projects Status/Update
4. Summary of Permits Issued
5. Meeting Announcements
6. Liveboard Report
7. Slip Income Report
8. Incident Report

H. COMMITTEE REPORTS

9. Finance Committee – Ferrante/Leonardini
10. Elkhorn Slough Advisory Committee – Leonardini
11. Special Districts – Jeffries/Ferrante
12. Budget Committee – Goulart/Soto
13. Liveboard Committee – Goulart/Soto
14. Harbor Improvement Committee – Goulart/Soto
15. Real Property Committee I – Jeffries/Leonardini
16. Real Property Committee II – Ferrante/Goulart
17. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

I. NEW BUSINESS

18. ITEM- Consider Suspension Of The Districts Passenger Vessel Fee Through The End of 2021.
 - a. Staff Report
 - b. Public Comment
 - c. Board discussion
 - d. Board action

19. ITEM- Consider Special Activity Use Permit Application ARB Inc.

- a. Staff report
- b. Public Comment
- c. Board discussion
- d. Board action

K. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time and may request that items be placed on future agendas in accordance with the By-laws of the Board.

L. ADJORNMENT

The next Meeting of the Board of Harbor Commissioners is scheduled for August 25, 2021 at 7:00 PM at the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA. Individuals requiring special accommodations should contact Administrative Assistant, Shay Shaw at Shaw@mosslandingharbor.dst.ca.us or at 831.633.2461 no less than 72 hours prior to the meeting or if a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to Regular Meetings and 24 hours prior to Special Meetings and/or by contacting the District at 831.633.5417 or Shaw@mosslandingharbor.dst.ca.us or on the District's website at www.mosslandingharbor.dst.ca.us. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



**MINUTES
REGULAR MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
June 30, 2021
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039**

Moss Landing Harbor District is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81522602565?pwd=VnltOFZGdlpDMmJ0LzRNN21lQlBEdz09>

Meeting ID: 815 2260 2565

Passcode: 690084

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A. CLOSED SESSION

A closed session was held immediately prior to the public open meeting to consider the following items:

1. Meet and confer with legal counsel pursuant to Government Code 54956.9(d)(4) deciding whether to initiate litigation.
2. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code 54956.8 regarding the proposed lease of storage lot adjacent to the Santa Cruz Cannery Building located at 7532 Sandholdt Rd.
3. The Board of Commissioners will consider personnel matters pursuant to Government Code Section 54957 (General Manager-Evaluation)

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE – ROLL CALL

The open session was called to order at 7:08pm, after the Pledge of Allegiance Roll was called.

Commissioners Present:

Russ Jeffries – President

Tony Leonardini – Vice President

Vince Ferrante – Secretary

James Goulart – Commissioner

Liz Soto - Commissioner

Staff Present:

Tommy Razzeca – General Manager

Mike Rodriguez – District Counsel

Shay Shaw – Administrative Assistant

C. PRESIDENT'S REMARKS

The President announced that the Board met in Closed Session and no decisions were made; direction was given to the General Manager and District Counsel.

D. PUBLIC COMMENTS

No comments.

E. CONSENT CALENDAR

1. Approval of the May 26, 2021 Regular Meeting Minutes and the June 2, 2021 Special Meeting Minutes. A motion was made by Commissioner Ferrante, seconded by Commissioner Soto, to approve the April 28, 2021 Regular Meeting Minutes. The motion passed unanimously on a roll-call vote.

F. FINANCIAL REPORT

2. Financial reports months ending May, 2021. GM Razzeca gave the highlights. A motion was made by Commissioner Soto, seconded by Commissioner Ferrante to accept the financial report. The motion passed unanimously on a roll-call vote.

G. MANAGERS' REPORTS

The General Manager will make oral or written reports. The Board may take action as deemed necessary. The Managers may present additional reports but the Board may not take action on any item not on this Agenda.

3. Projects Status/Update – written report/no questions
4. Summary of Permits Issued – written report/no questions
5. Meeting Announcements – written report/no questions
6. Liveaboard Report – written report/no questions
7. Slip Income Report – written report/no questions
8. Incident Report – written report/no questions

H. COMMITTEE REPORTS

9. Finance Committee – Ferrante/Leonardini – Nothing to report
10. Elkhorn Slough Advisory Committee – Leonardini – Nothing to report
11. Special Districts – Jeffries/Ferrante – Nothing to report
12. Budget Committee – Goulart/Soto – Nothing to report
13. Liveaboard Committee – Goulart/Soto – Nothing to report
14. Harbor Improvement Committee – Goulart/Soto – Nothing to report
15. Real Property Committee I – Jeffries/Leonardini – Nothing to report
16. Real Property Committee II – Ferrante/Goulart – Nothing to report
17. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written

I. GENERAL MANAGER REPORT AND UPDATE REGARDING ORDINANCE NO. 208

18. The General Manager will provide the Board an update regarding Ordinance No. 208 related to the Passenger Vessel Fee which is not being charged at this time due to the COVID-19 Pandemic. The General Manager will seek direction from the Board

- a. Staff report – GM Razzeca gave the report
- b. Public Comment – None
- c. Board discussion and direction/recommendation – Commissioner Ferrante recommended that the Board consider taking action to suspend the passenger vessel fee until January 1, 2022 allowing the Harbor businesses time to recover from the effects of the pandemic. President Jefferies asked GM Razzeca to bring an action Item to the July meeting for the Board to consider a suspension of the fee until January 2022.

J. NEW BUSINESS

19. ITEM- Consider General Manager Performance Bonus

- a. Staff Report – GM gave the report
- b. Public Comment – None
- c. Board discussion – None
- d. Board action – A motion was made by Commissioner Ferrante to approve the General Manager's Performance Bonus of 5%, seconded by Commissioner Leonardini. The motion passed unanimously on a roll-call vote.

20. ITEM- Consider Resolution 21-05 Employment Contract With Razzeca for the MLHD General Manager/Harbor Master Position.

- a. Staff report – GM Razzeca gave the report
- b. Public Comment – None
- c. Board discussion – None
- d. Board action – A motion was made by Commissioner Soto, to approve Resolution 21-05 Employment Contract with Razzeca for the MLHD General Manager/Harbor Master Position, seconded by Commissioner Leonardini. The motion passed unanimously on a roll call vote.

21. ITEM- CSDA Board Of Directors Election Ballot Seat A- Coastal Network

- a. Staff report – GM Razzeca gave the report
- b. Public Comment – None
- c. Board discussion – Commissioner Ferrante recommended the Board vote for Elaine Magner.
- d. Board action – A motion was made by Commissioner Ferrante to cast a vote for Elaine Magner, seconded by Commissioner Soto. The motion passed unanimously on a roll call vote.

22. ITEM- Consider Reassignment of Sanctuary Stainless lease to Local Bounty/ Reel Good Fish.

- a. Staff report – GM Razzeca gave the report
- b. Public Comment - None
- c. Board discussion – President Russ Jeffries said Reel Good Fish received a recommendation from Sanctuary Stainless to be considered for reassignment of their leased space. The Real Property Committee reviewed their financials and are pleased to reassign Local Bounty/ Reel Good Fish on the condition.
- d. Board action – A motion was made by Commissioner Leonardini to reassign sanctuary stainless to Local Bounty/Reel Good Fish, seconded by Commissioner Goulart. The motion passed unanimously on a roll call vote.

K. COMMISSIONERS COMMENTS AND CONCERNS

President Jeffries requested the date for a Board of Commissioners workshop meeting in July be changed month August 21, 2021 so that all Commissioners can be present. Consensus was reached by all Board members on the date of August 21, 2021 at 9am.

L. ADJORNMENT

The meeting adjourned at 7:54pm

Respectfully submitted,

Vince Ferrante, Secretary
Board of Harbor Commissioners

ATTEST:

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet
As of June 30, 2021

	<u>Jun 30, 21</u>	<u>Jun 30, 20</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1002 · Petty Cash	500	500		
1009 · Union - Operating	2,994,157	2,945,460	48,697	2%
1010 · Union - M.M.		8,362	-8,362	-100%
1011 · Union - Payroll		31,994	-31,994	-100%
1015 · 1st Capital Bank	1,557,336	1,554,224	3,112	0%
1018 · Union Bank- Trust Account	2,307,300	880,071	1,427,229	162%
1020 · Umpqua - Restricted	1,017,034	1,016,526	508	0%
Total Checking/Savings	<u>7,876,327</u>	<u>6,437,137</u>	<u>1,439,190</u>	<u>22%</u>
Accounts Receivable				
11290 · Leases				
1282 · NNN Receivable	42,987	76,364	-33,377	-44%
1291 · Monterey Bay Kayak	1,713		1,713	100%
11290 · Leases - Other		712	-712	-100%
Total 11290 · Leases	<u>44,700</u>	<u>77,076</u>	<u>-32,376</u>	<u>-42%</u>
1200 · Marina Receivables	138,325	113,380	24,945	22%
1201 · Marina - Allow for Bad Debt	-41,005	-27,701	-13,304	-48%
Total Accounts Receivable	<u>142,020</u>	<u>162,755</u>	<u>-20,735</u>	<u>-13%</u>
Other Current Assets				
1271 · Prepaid Expenses				
1270 · Insurance	40,822		40,822	100%
Total 1271 · Prepaid Expenses	<u>40,822</u>		<u>40,822</u>	<u>100%</u>
Total Other Current Assets	<u>40,822</u>		<u>40,822</u>	<u>100%</u>
Total Current Assets	<u>8,059,169</u>	<u>6,599,892</u>	<u>1,459,277</u>	<u>22%</u>
Fixed Assets				
1650 · Construction in Progress	4,861,140	4,861,140		
1670 · Equipment	463,119	463,119		
1700 · Improvements				
1710 · NH Buildings & Improvements	6,880,629	6,880,629		
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,160,807	8,160,807		
1740 · SH Floating Docks	9,457,184	9,457,184		
Total 1700 · Improvements	<u>25,655,513</u>	<u>25,655,513</u>		

Moss Landing Harbor District
Balance Sheet
As of June 30, 2021

	<u>Jun 30, 21</u>	<u>Jun 30, 20</u>	<u>\$ Change</u>	<u>% Change</u>
1800 · Less - Depreciation				
1805 · Equipment	-442,341	-421,940	-20,401	-5%
1810 · NH Buildings & Improvements	-3,702,794	-3,387,749	-315,045	-9%
1820 · NH Floating Docks	-536,711	-524,674	-12,037	-2%
1825 · NH Offsite Improvements	-517,877	-488,494	-29,383	-6%
1830 · SH Buildings & Improvements	-6,362,824	-6,154,046	-208,778	-3%
1840 · SH Floating Docks	-6,809,740	-6,395,340	-414,400	-6%
Total 1800 · Less - Depreciation	<u>-18,372,287</u>	<u>-17,372,243</u>	<u>-1,000,044</u>	<u>-6%</u>
1900 · Land	1,642,860	1,642,860		
Total Fixed Assets	<u>14,250,345</u>	<u>15,250,389</u>	<u>-1,000,044</u>	<u>-7%</u>
Other Assets				
1320 · Workers Comp Deposit	200	200		
1530 · Principal Financial CS	7,389	7,389		
Total Other Assets	<u>7,589</u>	<u>7,589</u>		
TOTAL ASSETS	<u><u>22,317,103</u></u>	<u><u>21,857,870</u></u>	<u><u>459,233</u></u>	<u><u>2%</u></u>

Moss Landing Harbor District
Balance Sheet
As of June 30, 2021

	<u>Jun 30, 21</u>	<u>Jun 30, 20</u>	<u>\$ Change</u>	<u>% Change</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	-216,057	-46,623	-169,434	-363%
Total Accounts Payable	<u>-216,057</u>	<u>-46,623</u>	<u>-169,434</u>	<u>-363%</u>
Other Current Liabilities				
2020 · Accrued Salaries Payable	15,386	15,003	383	3%
2021 · Accrued Vacation	22,412	22,412		
2023 · Accrued Payroll Taxes	1,148	1,148		
2030 · Customer Deposits	349,122	324,098	25,024	8%
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	34,538	34,543	-5	
Total 2051 · Note Interest Payable	<u>34,538</u>	<u>34,543</u>	<u>-5</u>	
2080 · Prepaid Berth Fees	232,518	171,567	60,951	36%
2011 · Lusamerica Reimb. Acct.	15,000		15,000	100%
2082 · MLCP Cost Reimb. Deposit	73,761	79,447	-5,686	-7%
2086 · Prepaid Leases				
20861 · Duke	54,563	52,105	2,458	5%
20862 · MBARI	24,239	24,134	105	0%
2086 · Prepaid Leases - Other	7,551		7,551	100%
Total 2086 · Prepaid Leases	<u>86,353</u>	<u>76,239</u>	<u>10,114</u>	<u>13%</u>
2087 · Lease Deposits	19,501	18,493	1,008	5%
Total Other Current Liabilities	<u>849,739</u>	<u>742,950</u>	<u>106,789</u>	<u>14%</u>
Total Current Liabilities	<u>633,682</u>	<u>696,327</u>	<u>-62,645</u>	<u>-9%</u>
Long Term Liabilities				
2605 · Umpqua Loan	2,508,701	2,908,808	-400,107	-14%
Total Long Term Liabilities	<u>2,508,701</u>	<u>2,908,808</u>	<u>-400,107</u>	<u>-14%</u>
Total Liabilities	<u>3,142,383</u>	<u>3,605,135</u>	<u>-462,752</u>	<u>-13%</u>
Equity				
3020 · Retained Net Assets	6,456,231	6,456,231		
3050 · Prior Year Earnings	11,796,504	11,690,585	105,919	1%
Net Income	921,985	105,919	816,066	770%
Total Equity	<u>19,174,720</u>	<u>18,252,735</u>	<u>921,985</u>	<u>5%</u>
TOTAL LIABILITIES & EQUITY	<u><u>22,317,103</u></u>	<u><u>21,857,870</u></u>	<u><u>459,233</u></u>	<u><u>2%</u></u>

Moss Landing Harbor District
Statement of Cash Flows
July 2020 through June 2021

Jul '20 - Jun 21

OPERATING ACTIVITIES	<u>Jul '20 - Jun 21</u>
Net Income	921,984
Adjustments to reconcile Net Income	
to net cash provided by operations:	
11290 · Leases	712
11290 · Leases:1291 · Monterey Bay Kayak	-1,713
1200 · Marina Receivables	-24,945
1201 · Marina - Allow for Bad Debt	13,304
11290 · Leases:1282 · NNN Receivable	33,377
1271 · Prepaid Expenses:1270 · Insurance	-40,822
1800 · Less - Depreciation:1805 · Equipment	20,401
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	315,045
1800 · Less - Depreciation:1820 · NH Floating Docks	12,037
1800 · Less - Depreciation:1825 · NH Offsite Improvements	29,383
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	208,778
1800 · Less - Depreciation:1840 · SH Floating Docks	414,400
2010 · Accounts Payable	-169,434
2011 · Lusamerica Reimb. Acct.	15,000
2020 · Accrued Salaries Payable	383
2030 · Customer Deposits	25,024
2080 · Prepaid Berth Fees	60,951
2086 · Prepaid Leases	7,551
2086 · Prepaid Leases:20861 · Duke	2,458
2086 · Prepaid Leases:20862 · MBARI	105
2087 · Lease Deposits	1,008
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-5
2082 · MLCP Cost Reimb. Deposit	-5,686
Net cash provided by Operating Activities	<u>1,839,296</u>
FINANCING ACTIVITIES	
2805 · Umpqua Loan	-400,107
Net cash provided by Financing Activities	<u>-400,107</u>
Net cash increase for period	1,439,189
Cash at beginning of period	6,437,138
Cash at end of period	<u><u>7,876,327</u></u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

Ordinary Income/Expense	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	1,738,066	1,779,720	-41,654	98%
4112 · Qtrly/Annual Discount	-2,789	-2,310	-459	120%
4113 · Commercial Vessel Dscnt	-12,123	-12,000	-123	101%
4114 · Away (1 mnth) Dscnt	-557	-1,188	631	47%
4115 · Temporary Berthing	285,457	273,162	12,295	105%
4120 · Liveaboard Fees	128,895	120,000	8,895	107%
4130 · Transient Berthing	23,093	50,000	-26,907	46%
4220 · Wait List	9,603	9,000	603	107%
4260 · Towing - Intra Harbor	600	600		100%
4270 · Pumpouts	1,600	804	796	199%
4280 · Late Fees	33,510	35,000	-1,490	96%
4282 · Recovered Lien Costs	200	2,000	-1,800	10%
Total 4100 · Berthing Income	2,205,575	2,254,788	-49,213	98%
4200 · Other Income - Operations				
4225 · Merchandise	42	250	-208	17%
4230 · SH Parking	92,313	115,000	-22,687	80%
4285 · Dog Fee	1,155	1,140	15	101%
4290 · Misc	2,685	1,460	1,225	184%
Total 4200 · Other Income - Operations	96,195	117,850	-21,655	82%
Total 4000 · MARINA REVENUES	2,301,770	2,372,638	-70,868	97%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

Expense	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
5200 · General & Administrative				
5100 · Advertising	5,175	5,500	-325	94%
5210 · Dues & Subscriptions	13,035	6,800	6,235	192%
5220 · Office Supplies				
5223 · Administration	9,924	4,140	5,784	240%
5225 · Operations	15,323	9,335	5,988	164%
Total 5220 · Office Supplies	<u>25,247</u>	<u>13,475</u>	<u>11,772</u>	<u>187%</u>
5230 · Postage & Equip Lease				
5232 · Meter Lease	637	650	-13	98%
5235 · Postage	723	217	506	333%
Total 5230 · Postage & Equip Lease	<u>1,360</u>	<u>867</u>	<u>493</u>	<u>157%</u>
5240 · Copier Lease & Supplies				
5242 · Copier Lease	3,358	2,521	837	133%
Total 5240 · Copier Lease & Supplies	<u>3,358</u>	<u>2,521</u>	<u>837</u>	<u>133%</u>
5250 · Telephone & Communications				
5253 · Administration	14,875	12,573	2,302	118%
5255 · Operations	553	897	-344	62%
Total 5250 · Telephone & Communications	<u>15,428</u>	<u>13,470</u>	<u>1,958</u>	<u>115%</u>
5260 · Professional Services				
5262 · Accounting	37,751	45,000	-7,249	84%
5263 · Audit fees	16,500	18,000	-1,500	92%
5265 · Legal	43,909	100,000	-56,091	44%
5268 · Computer Consulting	1,721	1,078	643	160%
5269 · Payroll Processing	4,131	3,511	620	118%
Total 5260 · Professional Services	<u>104,012</u>	<u>167,589</u>	<u>-63,577</u>	<u>62%</u>
5290 · Credit Card Fees	12,900	15,559	-2,659	83%
5921 · Internet Billing Service	1,642	2,725	-1,083	60%
Total 5200 · General & Administrative	<u>182,157</u>	<u>228,506</u>	<u>-46,349</u>	<u>80%</u>
5300 · Personnel				
5310 · Salaries				
5313 · Administration	168,547	211,628	-43,081	80%
5315 · Operations	190,679	237,198	-46,519	80%
5318 · Maintenance	162,671	162,552	119	100%
Total 5310 · Salaries	<u>521,897</u>	<u>611,378</u>	<u>-89,481</u>	<u>85%</u>
5330 · Payroll Taxes				
5333 · Administration	11,726	16,186	-4,460	72%
5335 · Operations	13,690	18,148	-4,458	75%
5338 · Maintenance	11,347	12,440	-1,093	91%
Total 5330 · Payroll Taxes	<u>36,763</u>	<u>46,774</u>	<u>-10,011</u>	<u>79%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5340 · Employee Benefits				
5342 · Vehicle Allowance				
5343 · Administration	47,471	44,692	2,779	106%
5345 · Operations	3,380		3,380	
5348 · Maintenance	56,165	59,930	-3,765	94%
Total 5340 · Employee Benefits	<u>107,016</u>	<u>104,622</u>	<u>2,394</u>	<u>102%</u>
5350 · Workers Compensation				
5353 · Administration	3,600	1,397	2,203	258%
5355 · Operations	7,044	6,651	393	106%
5358 · Maintenance	8,004	12,862	-4,858	62%
Total 5350 · Workers Compensation	<u>18,648</u>	<u>20,910</u>	<u>-2,262</u>	<u>89%</u>
5360 · Education & Training				
5363 · Administration	2,425	4,000	-1,575	61%
5365 · Operations	2,490		2,490	
5368 · Maintenance	2,233		2,233	
Total 5360 · Education & Training	<u>7,148</u>	<u>4,000</u>	<u>3,148</u>	<u>179%</u>
Total 5300 · Personnel	<u>691,472</u>	<u>787,684</u>	<u>-96,212</u>	<u>88%</u>
5400 · Insurance				
5410 · Liability Insurance	149,611	150,785	-1,174	99%
Total 5400 · Insurance	<u>149,611</u>	<u>150,785</u>	<u>-1,174</u>	<u>99%</u>
5500 · Utilities				
5510 · Garbage	114,138	99,996	14,142	114%
5520 · Gas and Electric	267,973	215,000	52,973	125%
5530 · Water	36,922	42,000	-5,078	88%
5540 · Sewer	43,196	42,000	1,196	103%
Total 5500 · Utilities	<u>462,229</u>	<u>398,996</u>	<u>63,233</u>	<u>116%</u>
5600 · Operating Supplies				
5610 · Vehicles	10,791	9,600	1,191	112%
5620 · Vessels	1,321		1,321	
5625 · Operations	19,222	22,400	-3,178	86%
Total 5600 · Operating Supplies	<u>31,334</u>	<u>32,000</u>	<u>-666</u>	<u>98%</u>
5700 · Depreciation	500,022	500,000	22	100%
5800 · Repairs & Maintenance				
5810 · Vehicles	647	2,112	-1,465	31%
5830 · Equip Rental	3,863	5,549	-1,686	70%
5850 · Repair Materials	46,300	67,339	-21,039	69%
5860 · Outside Service Contracts	69,915	70,000	-85	100%
5870 · Derelict Disposal	40,690	70,000	-29,310	58%
Total 5800 · Repairs & Maintenance	<u>161,415</u>	<u>215,000</u>	<u>-53,585</u>	<u>75%</u>
5900 · Financial Expenses				
5920 · Bank Service Charges	9,372		9,372	
5990 · Bad Debt	25,500	30,000	-4,500	85%
Total 5900 · Financial Expenses	<u>34,872</u>	<u>30,000</u>	<u>4,872</u>	<u>116%</u>
Total · MARINA EXPENSES	<u>2,213,112</u>	<u>2,342,971</u>	<u>-129,859</u>	<u>94%</u>
Net Ordinary Income - Marina Operations	<u>88,658</u>	<u>29,667</u>	<u>58,991</u>	<u>299%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	71,021	69,790	1,231	102%
4053 · MBARI	29,436	29,442	-6	100%
Total 4050 · Trust Lands Lease Revenue	<u>100,457</u>	<u>99,232</u>	<u>1,225</u>	<u>101%</u>
4500 · Leases				
4501 · K-Pier Lease	19,439		19,439	
4502 · Cannery Building				
4517 · Suite 2	34,863	34,708	155	100%
4504 · Suite 3	103,360	95,977	7,383	108%
4511 · Suite 1 & 10	19,492	19,576	-84	100%
4515 · Suite 4	93,283	92,820	463	100%
4518 · Suite 5	28,465	25,892	2,573	110%
4510 · Suite 6	21,884	27,513	-5,629	80%
4512 · Suite 7	14,861		14,861	
4503 · Suite 8	9,644	9,438	206	102%
4520 · Suite 9	8,225	8,879	-654	93%
4523 · Canary NNN	37,076	40,000	-2,924	93%
Total 4502 · Cannery Building	<u>371,153</u>	<u>354,803</u>	<u>16,350</u>	<u>105%</u>
4530 · RV Lot	35,525	35,584	-59	100%
4540 · Martin & Mason	28,481	25,319	3,162	112%
4560 · North Harbor				
4562 · Sea Harvest	36,716	36,594	122	100%
4568 · Monterey Bay Kayaks	85,915	40,000	45,915	215%
Total 4560 · North Harbor	<u>122,631</u>	<u>76,594</u>	<u>46,037</u>	<u>160%</u>
Total 4500 · Leases	<u>577,229</u>	<u>492,300</u>	<u>84,929</u>	<u>117%</u>
4600 · District Property Taxes	348,780	300,000	48,780	116%
4700 · Other Revenues & Concessions				
4125 · Amenity Fee	345,647	346,044	-397	100%
4126 · Passenger Vessel Fees		30,000	-30,000	
4710 · Vending Activities				
4711 · Washer/Dryer	6,340	8,100	-1,760	78%
4712 · Soda	237	400	-163	59%
Total 4710 · Vending Activities	<u>6,577</u>	<u>8,500</u>	<u>-1,923</u>	<u>77%</u>
4720 · Dry Storage	58,209	60,000	-1,791	97%
4725 · North Harbor Use Fee	195,085	125,000	70,085	156%
4727 · Key Sales	7,746	4,940	2,806	157%
4730 · NH Washdown	551	2,000	-1,449	28%
4735 · Camp/RV	643	2,496	-1,853	26%
4740 · Equipment Rental	118	250	-132	47%
4745 · Citations & Fines	6,052		6,052	
4751 · Permits	8,082	4,500	3,582	180%
4765 · Faxes, Copies & Postage	14	60	-46	23%
4770 · Surplus Auction/Sales	258		258	100%
Total 4700 · Other Revenues & Concessions	<u>628,982</u>	<u>583,790</u>	<u>45,192</u>	<u>108%</u>

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4800 · Interest				
4841 · Union Bank Interest	256	300	-44	85%
4843 · First Capital Bank	3,111	3,100	11	100%
4846 · Umpqua Interest	508	3,600	-3,092	14%
Total 4800 · Interest	3,875	7,000	-3,125	55%
Total 4400 · LEASE AND OTHER INCOME	1,659,323	1,482,322	177,001	112%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	77,196	77,196		100%
Total 7100 · Interest Expense	77,196	77,196		100%
7200 · Other Financial Expenses				
7221 · CSDA Dues	7,253	6,800	453	107%
7230 · LAFO Administrative Charges	5,425	7,500	-2,075	72%
Total 7200 · Other Financial Expenses	12,678	14,300	-1,622	89%
5700 · Depreciation	500,022	500,000	22	100%
7300 · Commissioner Expenses				
7310 · Election Costs		500,000	-500,000	
7320 · Monthly Stipend	16,225	19,500	-3,275	83%
7321 · Employer Payroll Taxes	1,155	1,500	-345	77%
7330 · Incurred Expenses	963	4,000	-3,037	24%
Total 7300 · Commissioner Expenses	18,343	525,000	-506,657	3%
Total 7000 · LEASE AND OTHER EXPENSES	608,239	1,116,496	-508,257	54%
Net Ordinary Income - Lease & Other Operations	1,051,084	365,826	685,258	287%
Net Ordinary Income - Combined Operations	1,139,742	395,493	744,249	288%

Moss Landing Harbor District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Income				
8000 · CAPITAL PROJECT REVENUE				
8215 · FEMA Grant Receivable		600,000	-600,000	
Total 8000 · CAPITAL PROJECT REVENUE		600,000	-600,000	
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	5,686	200,000	-194,314	3%
8201 · Reimbursable expenses	-5,686	-200,000	194,314	3%
Total 8001 · Cost Reimbursements				
Total Other Income		600,000	-600,000	
Other Expense				
9000 · CAPITAL PROJECT EXPENSES				
5880 · Dredging		250,000	-250,000	
9051 · Sewer Lift Station		50,000	-50,000	
9053 · Dock Maintenance		100,000	-100,000	
9054 · Sea Lion Deterrent Fencing	1,953	25,000	-23,047	8%
9060 · NH Berthers Parking/Paving		100,000	-100,000	
9150 · Cannery	18,333	300,000	-281,667	6%
9250 · Security Camera	4,837	50,000	-45,163	10%
9305 · Piling Replacement Proj. - Dist	126,562	100,000	26,562	127%
9309 · New NH Building	6,499	1,000,000	-993,501	1%
9310 · NH Hotel		75,000	-75,000	
9470 · NH Visitor Dock		400,000	-400,000	
9530 · Dry Storage Yard		50,000	-50,000	
9565 · Miscellaneous Capital Projects	59,573	150,000	-90,427	40%
9750 · Office Computers		225,000	-225,000	
9800 · Dock Replacement		200,000	-200,000	
Total 9000 · CAPITAL PROJECT EXPENSES	217,757	3,075,000	-2,857,243	7%
Total Other Expense	217,757	3,075,000	-2,857,243	7%
Net Other Income	-217,757	-2,475,000	2,257,243	9%
Net Income	921,985	-2,079,507	3,001,492	-44%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Jul '19 - Jun 20</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	1,738,066	1,644,944	93,122	6%
4112 · Qtrly/Annual Discount	-2,769	-1,890	-879	-47%
4113 · Commercial Vessel Dscnt	-12,123	-12,574	451	4%
4114 · Away (1 mnth) Dscnt	-557	-986	429	44%
4115 · Temporary Berthing	285,457	254,746	30,711	12%
4120 · Liveaboard Fees	128,895	125,558	3,337	3%
4130 · Transient Berthing	23,093	38,852	-15,759	-41%
4220 · Wait List	9,603	5,625	3,978	71%
4260 · Towing - Intra Harbor	600	900	-300	-33%
4270 · Pumpouts	1,600	1,850	-250	-14%
4280 · Late Fees	33,510	24,540	8,970	37%
4282 · Recovered Lien Costs	200	1,790	-1,590	-89%
Total 4100 · Berthing Income	<u>2,205,575</u>	<u>2,083,355</u>	<u>122,220</u>	<u>6%</u>
4200 · Other Income - Operations				
4225 · Merchandise	42	222	-180	-81%
4230 · SH Parking	92,313	84,330	7,983	9%
4285 · Dog Fee	1,155	1,360	-205	-15%
4290 · Misc	2,685	171	2,514	1,470%
Total 4200 · Other Income - Operations	<u>96,195</u>	<u>86,083</u>	<u>10,112</u>	<u>12%</u>
Total 4000 · MARINA REVENUES	<u>2,301,770</u>	<u>2,169,438</u>	<u>132,332</u>	<u>6%</u>

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2020 through June 2021

Expense	Jul '20 - Jun 21	Jul '19 - Jun 20	\$ Change	% Change
5200 · General & Administrative				
5100 · Advertising	5,175	7,192	-2,017	-28%
5210 · Dues & Subscriptions	13,035	7,813	5,222	67%
5220 · Office Supplies				
5223 · Administration	9,924	4,599	5,325	116%
5225 · Operations	15,323	10,734	4,589	43%
Total 5220 · Office Supplies	25,247	15,333	9,914	65%
5230 · Postage & Equip Lease				
5232 · Meter Lease	637	748	-111	-15%
5235 · Postage	723	249	474	190%
Total 5230 · Postage & Equip Lease	1,360	997	363	36%
5240 · Copier Lease & Supplies				
5242 · Copier Lease	3,358	2,899	459	16%
Total 5240 · Copier Lease & Supplies	3,358	2,899	459	16%
5250 · Telephone & Communications				
5253 · Administration	14,875	14,458	417	3%
5255 · Operations	553	1,031	-478	-46%
Total 5250 · Telephone & Communications	15,428	15,489	-61	-0%
5260 · Professional Services				
5262 · Accounting	37,751	38,179	-428	-1%
5263 · Audit fees	16,500	16,500		
5265 · Legal	43,909	52,770	-8,861	-17%
5268 · Computer Consulting	1,721	1,240	481	39%
5269 · Payroll Processing	4,131	4,038	93	2%
Total 5260 · Professional Services	104,012	112,727	-8,715	-8%
5290 · Credit Card Fees	12,900	17,892	-4,992	-28%
5921 · Internet Billing Service	1,642	3,134	-1,492	-48%
Total 5200 · General & Administrative	182,157	183,476	-1,319	-1%
5300 · Personnel				
5310 · Salaries				
5313 · Administration	168,547	136,726	31,821	23%
5315 · Operations	190,679	190,580	99	0%
5318 · Maintenance	162,671	155,634	7,037	5%
Total 5310 · Salaries	521,897	482,940	38,957	8%
5330 · Payroll Taxes				
5333 · Administration	11,726	10,762	964	9%
5335 · Operations	13,690	15,642	-1,952	-12%
5338 · Maintenance	11,347	11,950	-603	-5%
Total 5330 · Payroll Taxes	36,763	38,354	-1,591	-4%
5340 · Employee Benefits				
5343 · Administration	47,471	44,723	2,748	6%
5345 · Operations	3,380	5,633	-2,253	-40%
5348 · Maintenance	56,165	51,689	4,476	9%
Total 5340 · Employee Benefits	107,016	102,045	4,971	5%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2020 through June 2021

	Jul '20 - Jun 21	Jul '19 - Jun 20	\$ Change	% Change
5350 · Workers Compensation				
5353 · Administration	3,600	2,600	1,000	38%
5355 · Operations	7,044	5,651	1,393	25%
5358 · Maintenance	8,004	6,996	1,008	14%
Total 5350 · Workers Compensation	18,648	15,247	3,401	22%
5360 · Education & Training				
5363 · Administration	2,425	920	1,505	164%
5365 · Operations	2,490		2,490	100%
5368 · Maintenance	2,233		2,233	100%
Total 5360 · Education & Training	7,148	920	6,228	677%
Total 5300 · Personnel	691,472	639,506	51,966	8%
5400 · Insurance				
5410 · Liability Insurance	149,611	163,307	-13,696	-8%
Total 5400 · Insurance	149,611	163,307	-13,696	-8%
5500 · Utilities				
5510 · Garbage	114,138	98,269	15,869	16%
5520 · Gas and Electric	267,973	281,088	-13,115	-5%
5530 · Water	36,922	38,097	-1,175	-3%
5540 · Sewer	43,196	39,865	3,331	8%
Total 5500 · Utilities	462,229	457,319	4,910	1%
5600 · Operating Supplies				
5610 · Vehicles	10,791	8,977	1,814	20%
5620 · Vessels	1,321		1,321	100%
5625 · Operations	19,222	23,132	-3,910	-17%
Total 5600 · Operating Supplies	31,334	32,109	-775	-2%
5700 · Depreciation	500,022	386,326	113,696	29%
5800 · Repairs & Maintenance				
5810 · Vehicles	647	1,838	-1,191	-65%
5830 · Equip Rental	3,863	4,828	-965	-20%
5850 · Repair Materials	46,300	61,337	-15,037	-25%
5860 · Outside Service Contracts	69,915	74,325	-4,410	-6%
5870 · Derelict Disposal	40,690	34,666	6,024	17%
Total 5800 · Repairs & Maintenance	161,415	176,994	-15,579	-9%
5900 · Financial Expenses				
5920 · Bank Service Charges	9,372	4,032	5,340	132%
5990 · Bad Debt	25,500	57,659	-32,159	-56%
Total 5900 · Financial Expenses	34,872	61,691	-26,819	-43%
Total · MARINA EXPENSES	2,213,112	2,100,728	112,384	5%
Net Ordinary Income - Marina Operations	88,658	68,710	19,948	29%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2020 through June 2021

	Jul '20 - Jun 21	Jul '19 - Jun 20	\$ Change	% Change
4400 · LEASE AND OTHER INCOME				
4050 · Trust Lands Lease Revenue				
4051 · Dynegy Outfall	71,021	78,171	-7,150	-9%
4053 · MBARI	29,436	23,558	5,878	25%
Total 4050 · Trust Lands Lease Revenue	100,457	101,729	-1,272	-1%
4500 · Leases				
4501 · K-Pier Lease	19,439		19,439	100%
4502 · Cannery Building				
4517 · Suite 2	34,863	33,736	1,127	3%
4504 · Suite 3	103,360	93,555	9,805	10%
4511 · Suite 1 & 10	19,492	18,788	704	4%
4515 · Suite 4	93,283	91,368	1,915	2%
4518 · Suite 5	28,465	27,971	494	2%
4510 · Suite 6	21,884	26,947	-5,063	-19%
4512 · Suite 7	14,861	9,734	5,127	53%
4503 · Suite 8	9,644	9,363	281	3%
4520 · Suite 9	8,225	7,832	393	5%
4523 · Canary NNN	37,076	20,878	16,198	78%
Total 4502 · Cannery Building	371,153	340,172	30,981	9%
4530 · RV Lot	35,525	34,764	761	2%
4540 · Martin & Mason	28,481	24,562	3,919	16%
4560 · North Harbor				
4562 · Sea Harvest	36,716	35,750	966	3%
4568 · Monterey Bay Kayaks	85,915	44,572	41,343	93%
Total 4560 · North Harbor	122,631	80,322	42,309	53%
Total 4500 · Leases	577,229	479,820	97,409	20%
4600 · District Property Taxes	348,780	325,922	22,858	7%
4700 · Other Revenues & Concessions				
4125 · Amenity Fee	345,647	277,938	67,709	24%
4126 · Passenger Vessel Fees		28,946	-28,946	-100%
4710 · Vending Activities				
4711 · Washer/Dryer	6,340	7,748	-1,408	-18%
4712 · Soda	237	375	-138	-37%
Total 4710 · Vending Activities	6,577	8,123	-1,546	-19%
4720 · Dry Storage	58,209	60,557	-2,348	-4%
4725 · North Harbor Use Fee	195,085	112,693	82,392	73%
4727 · Key Sales	7,746	4,557	3,189	70%
4730 · NH Washdown	551	1,076	-525	-49%
4735 · Camp/RV	643	650	-7	-1%
4740 · Equipment Rental	118		118	100%
4745 · Citations & Fines	6,052		6,052	100%
4751 · Permits	8,082	4,920	3,162	64%
4765 · Faxes, Copies & Postage	14	60	-46	-77%
4770 · Surplus Auction/Sales	258		258	100%
Total 4700 · Other Revenues & Concessions	628,982	499,520	129,462	26%

Moss Landing Harbor District
Profit & Loss YTD Comparison
July 2020 through June 2021

	Jul '20 - Jun 21	Jul '19 - Jun 20	\$ Change	% Change
4800 · Interest				
4841 · Union Bank Interest	256	296	-40	-14%
4843 · First Capital Bank	3,111	3,131	-20	-1%
4846 · Umpqua Interest	508	2,815	-2,307	-82%
Total 4800 · Interest	3,875	6,242	-2,367	-38%
Total 4400 · LEASE AND OTHER INCOME	1,659,323	1,413,233	246,090	17%
7000 · LEASE AND OTHER EXPENSES				
7100 · Interest Expense				
7134 · Umpqua Accrued Interest	77,196	83,776	-6,580	-8%
Total 7100 · Interest Expense	77,196	83,776	-6,580	-8%
7200 · Other Financial Expenses				
7221 · CSDA Dues	7,253	7,077	176	2%
7230 · LAFO Administrative Charges	5,425	6,357	-932	-15%
Total 7200 · Other Financial Expenses	12,678	13,434	-756	-6%
5700 · Depreciation	500,022	386,326	113,696	29%
7300 · Commissioner Expenses				
7320 · Monthly Stipend	16,225	11,350	4,875	43%
7321 · Employer Payroll Taxes	1,155	871	284	33%
7330 · Incurred Expenses	963	2,367	-1,404	-59%
Total 7300 · Commssioner Expenses	18,343	14,588	3,755	26%
Total 7000 · LEASE AND OTHER EXPENSES	608,239	498,124	110,115	22%
Net Ordinary Income - Lease & Other Operations	1,051,084	915,109	135,975	15%
Net Ordinary Income - Combined Operations	1,139,742	983,819	155,923	16%

Moss Landing Harbor District
Profit & Loss YTD Comparison
 July 2020 through June 2021

	Jul '20 - Jun 21	Jul '19 - Jun 20	\$ Change	% Change
Other Income/Expense				
Other Income				
8000 · CAPITAL PROJECT REVENUE				
8215 · FEMA Grant Receivable		662,710	-662,710	-100%
Total 8000 · CAPITAL PROJECT REVENUE		<u>662,710</u>	<u>-662,710</u>	<u>-100%</u>
8001 · Cost Reimbursements				
8101 · Revenue from reimbursements	5,686	20,553	-14,867	-72%
8201 · Reimbursable expenses	-5,686	-20,553	14,867	72%
Total 8001 · Cost Reimbursements				
Total Other Income		<u>662,710</u>	<u>-662,710</u>	<u>-100%</u>
Other Expense				
Gain/Loss on Disposition		54,632	-54,632	-100%
9000 · CAPITAL PROJECT EXPENSES				
9025 · Covid 19		1,106	-1,106	-100%
5880 · Dredging		1,483,856	-1,483,856	-100%
9053 · Dock Maintenance				
9054 · Sea Lion Deterrent Fencing	1,953	1,018	935	92%
9150 · Cannery	18,333		18,333	100%
9250 · Security Camera	4,837		4,837	100%
9305 · Piling Replacement Proj. - Dist	126,562		126,562	100%
9309 · New NH Building	6,499		6,499	100%
9310 · NH Hotel				
9565 · Miscellaneous Capital Projects	59,573		59,573	100%
Total 9000 · CAPITAL PROJECT EXPENSES	<u>217,757</u>	<u>1,485,980</u>	<u>-1,268,223</u>	<u>-85%</u>
Total Other Expense	<u>217,757</u>	<u>1,540,612</u>	<u>-1,322,855</u>	<u>-86%</u>
Net Other Income	<u>-217,757</u>	<u>-877,902</u>	<u>660,145</u>	<u>75%</u>
Net Income	<u><u>921,985</u></u>	<u><u>105,917</u></u>	<u><u>816,068</u></u>	<u><u>770%</u></u>

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Moss Landing Harbor District
A/P Aging Summary
As of June 30, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Allied Administrators for Delta Dental	0.00	-402.14	0.00	0.00	0.00	-402.14
Blue Shield of California	0.00	-357.20	0.00	0.00	0.00	-357.20
Byte Technology	100.50	0.00	0.00	0.00	0.00	100.50
CalPERS	0.00	-11,100.00	-5,725.00	0.00	0.00	-16,825.00
Castroville "ACE" Hardware	31.02	0.00	0.00	0.00	0.00	31.02
Cintas	566.80	0.00	0.00	0.00	0.00	566.80
Corralitos Electric	0.00	0.00	0.00	5,693.10	0.00	5,693.10
Freedom Tune Up	0.00	0.00	118.73	0.00	0.00	118.73
Jarvis, Fay, & Gibson, LLP	6,900.00	0.00	0.00	0.00	0.00	6,900.00
Lockton Insurance Brokers, LLC	0.00	0.00	-185,492.12	0.00	0.00	-185,492.12
Marc J. Del Piero	2,250.00	0.00	0.00	0.00	0.00	2,250.00
Mechanics Bank	1,144.74	0.00	0.00	0.00	0.00	1,144.74
Monterey County Environmental Health	0.00	-1,579.00	0.00	0.00	0.00	-1,579.00
Monterey Sanitary Supply	539.89	1,594.25	0.00	0.00	0.00	2,134.14
Pajaro/Sunny Mesa C.S.D.	3,822.22	0.00	0.00	0.00	0.00	3,822.22
PG&E	0.00	-25,000.00	0.00	0.00	0.00	-25,000.00
Pltney Bowes Global Financial Svc LLC	151.21	0.00	0.00	0.00	0.00	151.21
Razzolink, Inc.	0.00	-136.85	0.00	0.00	0.00	-136.85
Rick Steinberg	500.00	0.00	0.00	0.00	0.00	500.00
Santa Cruz Compost Company, Inc.	0.00	176.69	0.00	0.00	0.00	176.69
SDRMA	0.00	0.00	-12,473.84	0.00	0.00	-12,473.84
United Site Services of Calif., Inc.	502.08	0.00	0.00	0.00	0.00	502.08
Valero Marketing and Supply Company	389.31	0.00	0.00	0.00	0.00	389.31
VALIC	1,615.39	0.00	0.00	0.00	0.00	1,615.39
Verizon Wireless	113.42	0.00	0.00	0.00	0.00	113.42
TOTAL	<u><u>18,626.58</u></u>	<u><u>-36,804.25</u></u>	<u><u>-203,572.23</u></u>	<u><u>5,693.10</u></u>	<u><u>0.00</u></u>	<u><u>-216,056.80</u></u>

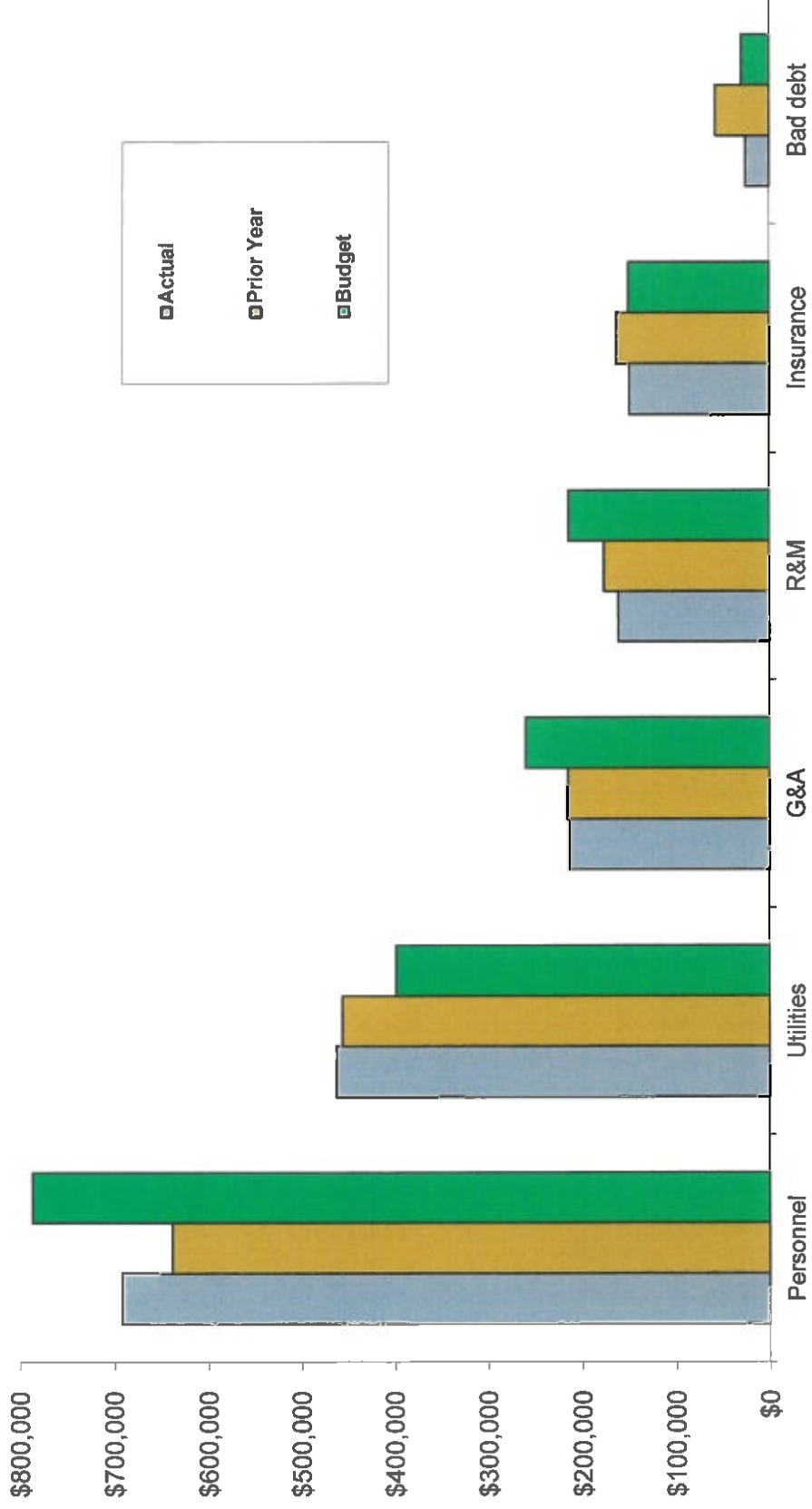
Moss Landing Harbor District
Warrant Listing
As of June 30, 2021

Type	Date	Num	Name	Amount
1009 - Union - Operating				
Check	06/08/2021		NPC Merchant Pymt Proc	-1,976.20
Check	06/10/2021		Payroll Partners	-143.86
Check	06/11/2021	3032	Ferrante, Vincent	-420.94
Check	06/11/2021	3033	Goulart, James	-113.94
Check	06/11/2021	3034	Jeffries, Russell	-529.16
Check	06/11/2021	3035	Tony Leonardini	-227.88
Check	06/11/2021	3036	Neal Norris	-775.38
Check	06/11/2021	3037	RJ Collier	-633.76
Check	06/11/2021	3038	Dennis Dixon	-112.11
Bill Pmt -Check	06/14/2021	18794	A.L. Lease	-24.13
Bill Pmt -Check	06/14/2021	18795	Allied Administrators for Delta Dental	-402.14
Bill Pmt -Check	06/14/2021	18796	AT&T	-96.40
Bill Pmt -Check	06/14/2021	18797	Barbara Cook	-625.00
Bill Pmt -Check	06/14/2021	18798	Blue Shield of California	-357.20
Bill Pmt -Check	06/14/2021	18799	Byte Technology	-249.00
Bill Pmt -Check	06/14/2021	18800	CalPERS	-5,375.00
Bill Pmt -Check	06/14/2021	18801	Carmel Marina Corporation	-6,020.82
Bill Pmt -Check	06/14/2021	18802	Castroville "ACE" Hardware	-112.99
Bill Pmt -Check	06/14/2021	18803	Cintas	-453.44
Bill Pmt -Check	06/14/2021	18804	Damm Good Water	-77.65
Bill Pmt -Check	06/14/2021	18805	Dixon & Son Tire	-55.30
Bill Pmt -Check	06/14/2021	18806	Eric Mailander	-100.00
Bill Pmt -Check	06/14/2021	18807	Grainger	-83.50
Bill Pmt -Check	06/14/2021	18808	Greg Fallon-	-105.00
Bill Pmt -Check	06/14/2021	18809	Hunter Rollo	-250.00
Bill Pmt -Check	06/14/2021	18810	James Taranto	-525.00
Bill Pmt -Check	06/14/2021	18811	Johnson Electronics, Inc.	-120.00
Bill Pmt -Check	06/14/2021	18812	Joseph Riso	-195.30
Bill Pmt -Check	06/14/2021	18813	Kelly-Moore Paint Co	-996.36
Bill Pmt -Check	06/14/2021	18814	MBS Business Systems	-220.44
Bill Pmt -Check	06/14/2021	18815	Mechanics Bank	-307.84
Bill Pmt -Check	06/14/2021	18816	Monterey One Water	-1,932.53
Bill Pmt -Check	06/14/2021	18817	Monterey Sanitary Supply	-637.93
Bill Pmt -Check	06/14/2021	18818	MP Express	-3,070.51
Bill Pmt -Check	06/14/2021	18819	Nor*Cal Portable Services, Inc.	-950.00
Bill Pmt -Check	06/14/2021	18820	North County Fire Protection District	-1,140.00
Bill Pmt -Check	06/14/2021	18821	Pajaro Valley Lock Shop	-569.47
Bill Pmt -Check	06/14/2021	18822	Pajaro/Sunny Mesa C.S.D.	-3,640.09
Bill Pmt -Check	06/14/2021	18823	Pettigrew & Foletta	-134.63
Bill Pmt -Check	06/14/2021	18824	PG&E	-25,000.00
Bill Pmt -Check	06/14/2021	18825	Razzolink, Inc.	-136.85
Bill Pmt -Check	06/14/2021	18826	Revel Enviornmental Manufacturing , Inc.	-520.00
Bill Pmt -Check	06/14/2021	18827	Scott Richert	-374.00
Bill Pmt -Check	06/14/2021	18828	Sunrise Express	-60.66

Moss Landing Harbor District
Warrant Listing
As of June 30, 2021

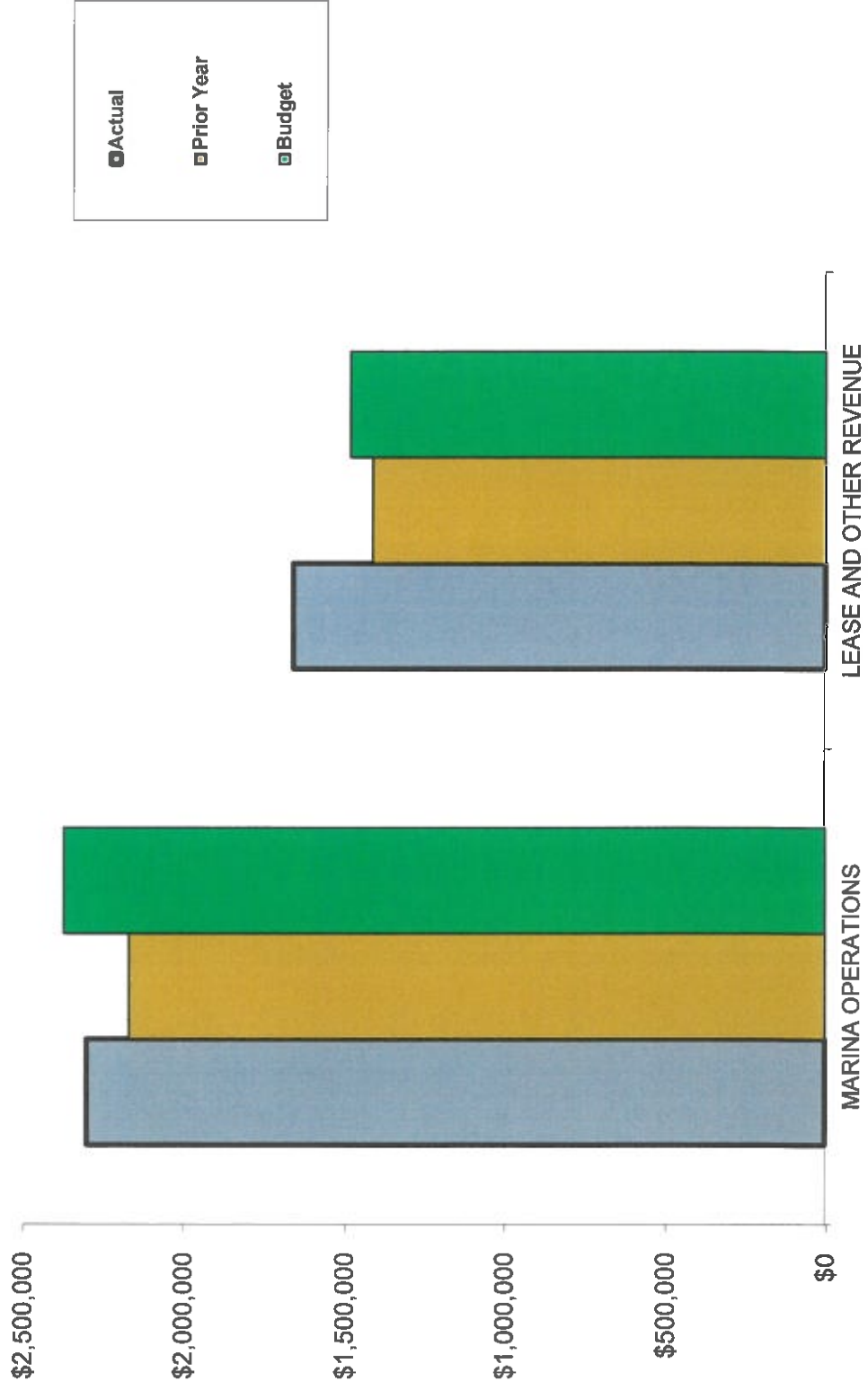
<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	06/14/2021	18829	Tommy Razzeca	-300.00
Bill Pmt -Check	06/14/2021	18830	U.S. Bank	-2,480.96
Bill Pmt -Check	06/14/2021	18831	United Site Services of Calif., Inc.	-214.12
Bill Pmt -Check	06/14/2021	18832	Valero Marketing and Supply Company	-492.36
Bill Pmt -Check	06/14/2021	18833	VALIC	-1,615.39
Bill Pmt -Check	06/14/2021	18834	WASH	-202.08
Bill Pmt -Check	06/14/2021	18835	AT&T	-606.74
Bill Pmt -Check	06/14/2021	18836	Carmel Marina Corporation	-1,848.34
Bill Pmt -Check	06/14/2021	18837	Mechanics Bank	-307.84
Bill Pmt -Check	06/14/2021	18838	Monterey One Water	-5,321.52
Bill Pmt -Check	06/14/2021	18839	AT&T	-419.38
Bill Pmt -Check	06/14/2021	18840	Carmel Marina Corporation	-1,730.74
Bill Pmt -Check	06/14/2021	18841	Mechanics Bank	-529.06
Bill Pmt -Check	06/15/2021	18842	Lopez & Sons Tree Service & Landscaping	-6,500.00
Check	06/24/2021		Payroll Partners	-131.42
Check	06/25/2021		Union Bank	-612.47
Check	06/25/2021	3039	Neal Norris	-775.39
Check	06/25/2021	3040	RJ Collier	-738.80
Check	06/25/2021	3041	Dennis Dixon	-109.38
Bill Pmt -Check	06/29/2021	18843	Big Creek Lumber	-1,350.82
Bill Pmt -Check	06/29/2021	18844	CalPERS	-5,725.00
Bill Pmt -Check	06/29/2021	18845	Communication Service Co	-9,616.58
Bill Pmt -Check	06/29/2021	18846	Corralitos Electric	-495.00
Bill Pmt -Check	06/29/2021	18847	Jarvis, Fay, & Gibson, LLP	-3,310.00
Bill Pmt -Check	06/29/2021	18848	Kevin Kelsey	-500.00
Bill Pmt -Check	06/29/2021	18849	Monterey County Environmental Health	-1,579.00
Bill Pmt -Check	06/29/2021	18850	Monterey Signs	-420.61
Bill Pmt -Check	06/29/2021	18851	Ozzie Lee	-300.00
Bill Pmt -Check	06/29/2021	18852	Royal Wholesale Electric	-362.60
Bill Pmt -Check	06/29/2021	18853	U.S. Bank	-1,420.67
Bill Pmt -Check	06/29/2021	18854	Wald, Ruhnke & Dost Architects, LP	-6,006.53
Bill Pmt -Check	06/29/2021	18855	WASH	-404.16
Bill Pmt -Check	06/29/2021	18856	Wendy L. Cumming, CPA	-2,610.00
Total 1009 - Union - Operating				-118,889.37
TOTAL				-118,889.37

**Operating Expenses
Year to Date Actuals vs. Budget and Prior Year
June 30, 2021**

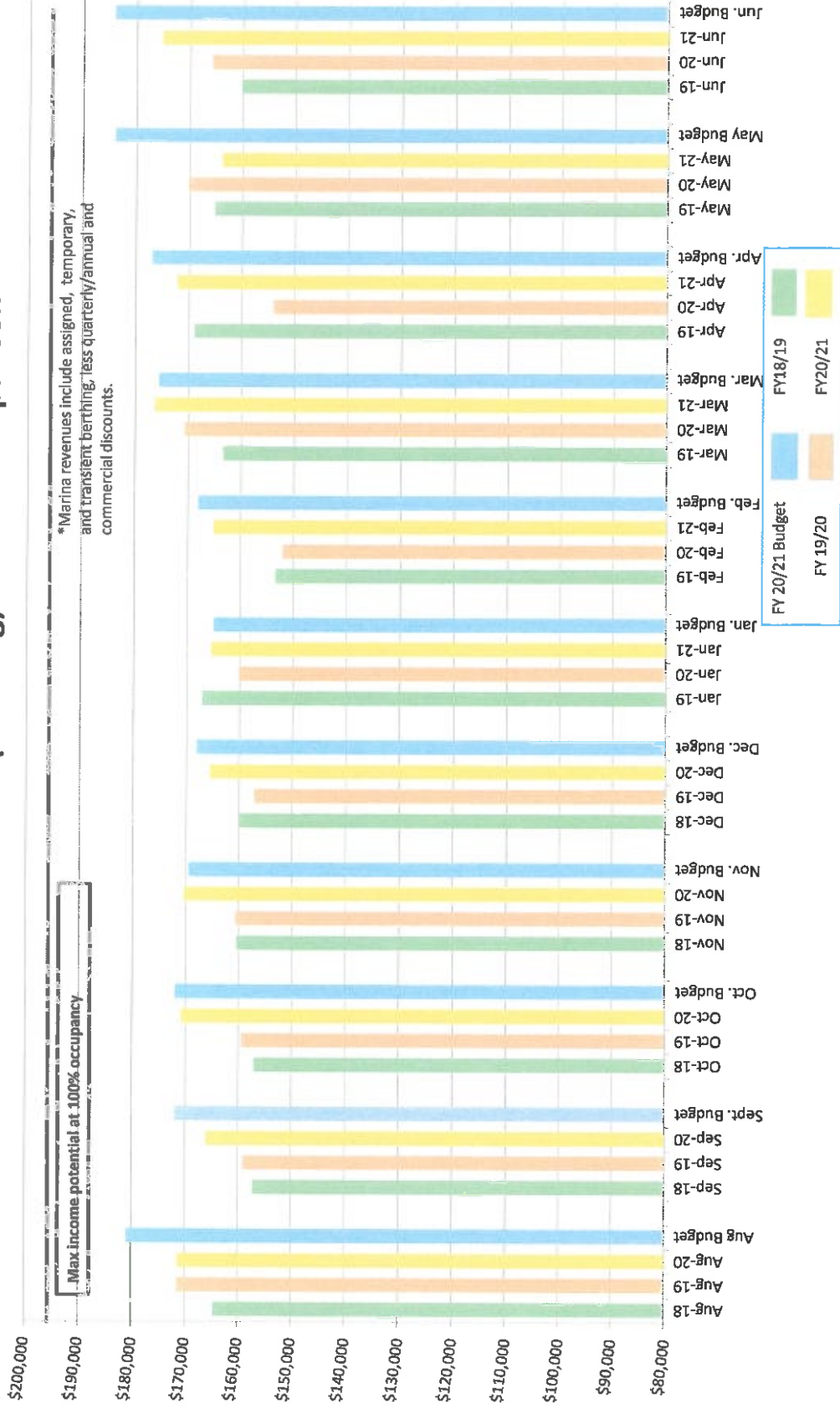


**** Expenses Exclude Dredging, Depreciation and Interest Expenses****

**Marina, Lease and Other Revenue
Year to Date Actual vs. Budget and Prior Year
June 30, 2021**



Moss Landing Harbor District Marina Revenue* (Berthing) - 3 Year Comparison





7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



BOARD OF HARBOR COMMISSIONERS

Russell Jeffries
Tony Leonardini
Vincent Ferrante
James R. Goulart
Liz Soto

**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

STAFF REPORT

ITEM NUMBER 03 – PROJECT STATUS
BOARD MEETING JULY 28, 2021

1. North Harbor Building Listing: As of December 28, 2020, Mahoney & Associates was given notice that the contract they had with the Harbor District for the listing of the North Harbor Building was expired and that their services were no longer required. As of now, the Harbor District has no listing agent for the building and the General Manager has been working with interested parties in the hopes of securing tenants at the building. As the COVID-19 pandemic restrictions loosen in Monterey County and the commercial real estate market starts to pick back up, The Board of Harbor Commissioners may choose to explore the options related to the representation of the new building listing by a real estate professional. The General Manager will take appropriate action once given direction from the Board.

2. North Harbor Inn Project: This project is currently on hold. The Harbor District received a proposal related to the development of property in the North Harbor where the Inn would be located if constructed. The Real Property Committee has met with the potential developer and provided a counter proposal. We are currently awaiting a response.

3. Cannery Building HVAC and Penthouse Mechanical Room: 3 HVAC units at the Cannery Building are in need of replacement. The units are, and have been, quickly deteriorating due to the salt air environment here in Moss Landing. In an effort to prevent future units from deteriorating so quickly, staff is proposing a penthouse mechanical room be built to house the new units protecting them from the environment. This will reduce maintenance costs and extend the overall life of the new units. Staff hired Wald Ruhnke & Dost Architects (WRD) to render plans for the penthouse mechanical suite which will be used for permitting and the notice inviting bids for the project. The project plans were recently completed by WRD and have since been submitted to the Monterey County Planning Department for review and is expected to complete any day. Staff is hopeful that the project will be completed prior to November 2021.

4. Demolition of Pot Stop Building: The former Pot Stop building located in the Moss Landing North Harbor has been vacant for a number of years due to its dilapidated condition. As previously discussed with the Board of Harbor Commissioners, staff plans to have the building demolished later in the year, sometime prior to Winter 2021. Plans for the project have been completed and been sent to the Monterey County Planning Department for review. At this time, it is the staff's intention to have the project completed prior to November 2021.

5. Resurfacing of the North Harbor Parking Lot: The North Harbor Parking lot is in need of resurfacing and striping which hasn't been completed in almost 20 years. Staff has completed plans and bid documents and the project is scheduled for a bid opening on August 20, 2021. After the bid opening staff is hopeful that a contractor will be approved during our August meeting of the Board and the project will begin sometime soon after.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS
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 Tony Leonardini
 Vince Ferrante
 James R. Goulart
 Liz Soto

7881 SANDHOLDT ROAD
 MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
 FACSIMILE – 831.633.4537



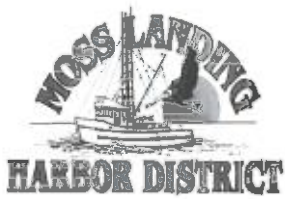
GENERAL MANAGER
 HARBORMASTER
 Tommy Razzeca

STAFF REPORT

ITEM NUMBER 04 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF JULY 28, 2021

Permittee	Issue Date	Status	Permit Type	Exp. Date
Elkhorn Slough Research Foundation	01/01/2021	Current	Facilities Use	01/01/22
Blue Ocean Whale Watch	2/18/2021	Current	Facilities Use	2/18/2022
Whisper Charters	2/28/2021	Current	Facilities Use	2/28/2022
Fast Raft	3/26/2021	Current	Facilities Use	3/26/2022
MBARI-Otter Studies	4/1/2021	Current	Facilities Use	4/1/2022
Monterey Eco Tours	4/16/2021	Current	Facilities Use	4/16/2022
Kahuna Sportfishing	6/12/2021	Current	Facilities Use	6/12/2022
Venture Quest Kayaking	6/12/2021	Current	Facilities Use	6/12/2022
Monterey Bay Hydrobikes	6/12/2021	Current	Facilities Use	6/12/2022
Kayak Connection	6/30/2021	Current	Facilities Use	6/30/2022
Sanctuary Cruises	6/30/2021	Current	Facilities Use	6/30/2022
Sea Goddess Whale Watching-Tours	6/30/2021	Current	Facilities Use	6/30/2022
Sea Goddess Whale Watching-Souvenirs	6/30/2021	Current	Peddlers	6/30/2022
MBARI-Slough Test Moorings	6/30/2021	Current	Facilities Use	6/30/2022
Elkhorn Slough Safari - Tours	10/19/2020	Current	Facilities Use	10/19/2021
Blue Water Ventures	10/30/2020	Current	Facilities Use	10/30/2021
Wild Fish-Vicki Crow	11/20/2020	Current	Peddlers	11/20/2021

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



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7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



GENERAL MANAGER
HARBORMASTER
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 05 – MEETING ANNOUNCEMENTS
BOARD MEETING OF JULY, 28, 2021

Monterey County Fish and Game Advisory Commission – Meetings are on the 2nd Tuesday of even months. <http://www.co.monterey.ca.us/bcandc/fishgame.html>

Moss Landing Chamber of Commerce Meetings – Due to COVID-19 and in compliance with the Shelter - in - Place order all meetings are done by E-mail until further notice and will resume regular schedule of every second Wednesday of each month, Moss Landing Harbor District Board Room, 4 p.m.

Monterey Bay Sanctuary Advisory Council Meetings – 2021 - <https://montereybay.noaa.gov>
August 20, 2021

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



BOARD OF COMMISSIONERS

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Liz Soto

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.5417
FACSIMILE – 831.633.4537



**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

STAFF REPORT

ITEM NUMBER 06 - LIVEABOARD REPORT BOARD MEETING OF JULY 28, 2021

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted live aboard vessels and all persons living aboard. The permits for these live boards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

<u>Name</u>	<u>Vessel</u>
1. Slaymaker P.	Stepping Stone CF 1101 TY
2. Jones, L	Intrepid CF 0292 VE
3. Bohigan, D.	Breezing Up, ON 559013
4. Burns, P.	Tralfamadore, CF 9430 GL
5. Byrnes, K.	Grand Slam, CF 4540 FE
6. Doyle, M	Billikon, CF 3946 TM
7. Cayuela, R.	Rachel Angelet, CF 6969 UB
8. Michael, McVay	Gaviota, CF 4863 FP
9. Hughes, S	Sojourn, on 1067078
10 Cloer, J./Ajuria M.	Laurie, CF 2688 EX
11. Chambers, B.	Pyxis, ON 984193
12. Chaney, Don	Windswept, ON 1094268
13. Clark D.	Seaside Escape CF 4356 HW
14. Degnan, P.	No Name, CF 8344 GT
15. Jimmy Page	Lanitra, CF 7346 SH
16. Elwell, G.	Pearl, ON 557575
17. Faneuf, C.	Ghost Ryder ON 1048498
18. Stanford, M	Baba Bouy, ON 564525
19. Potter, D.	Danu CF 4085 GC
20. Harrington,H.	Isle of View, ON 997142
21. Glovin, D	Aint to Shabby CF 7434 SL
22. Laoretti, P/ Laoretti, S	Shaka, ON 699611
23 Jerred, D.	Westwind, CF8564 GM

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

24. Groom D
25. Jones, H.
26. Jones, T.
27. Kennedy C.
28. Ayres, Lloyd
29. Knudson L/Knudson A.
30. Malone, RJ
31. Marsee, E, Lynch, C
32. Burnett, Gary
33. Maris, T.
34. Robinson, D/ Robinson, L
35. Nieman J
36. Niswonger, R.
37. Nunes, D.
38. Otis, T.
39. Paul, J
40. Schlegelmilch, William
41. Velaquez F
42. Raaphorst, D.
43. Reins, D.
44. Rotger, M.
45. Dyer, B
46. Piro, Daniel
47. Schmidt, L
48. Sopota, M
49. Silveira, P
50. Salisbury, J.
51. Thomas, B.
52. Tufts, M.
53. Sumner, Aaron
54. Wolinski, Peter
55. Morgan, J
56. Samuelson, T.
57. Andrews, R
58. Riberal, Y
59. Schwontes, N/ Mosolov, A
60. Bowler, J

- Phoenix, CF 5084 GJ
- Laetare, CF 5495 YB
- Sanity, CF 5249 SC
- Aztlan, ON 281903
- Gaviota, CF 4656 GG
- Spellbound, ON 082155
- Francis W, CF 2017 UZ
- Tolly Craft CF 9521 HT
- Zinful CF5419 JG
- Nimble, CF 3730 KB
- Damn Baby CF 9442 EX
- Inia, ON 1074183
- Illusion, CF 0836 TA
- Auroora, ON 676686
- Blue Moon, CF 1886 GT
- La Wanda CF 5014 FR
- Bull Dog ON 1219673
- Lorraine CF 0533 JL
- Spirit, ON 664971
- Second Paradise, ON 912484
- Raven, ON 241650
- Star of Light ON 1056334
- Gulf Star CF 6082 GL
- Lady Monroe CF5007 UM
- Mischief Maker, CF 9666 JK
- Quiet times, CF 2067 GC
- Oceanid, CF 4210 GA
- Coho, CF 9974 KK
- Enchantress, CF 0878 SX
- Bellissima CF 4668 FV
- Muffin, ON 1148169
- Ripple, ON 1037076
- Moonstone CF 5122 GX
- Sea Free ON 613387
- Boss Lady, ON 556296
- Luna Sea, ON 1138367
- Myrtle Mae, CF 3187 FN

Total Number Vessels: 60
 Total Number Persons: 66
 Pending Applications -0-



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7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

ITEM NUMBER 7 - SLIP INCOME REPORT
BOARD MEETING OF July 28, 2021

Slip Rates 2020/2021 per linear foot:

Assigned: \$8.40/ft./month
Temporary: \$12.50/ft./month
Transient: \$1.25/ft./day

INCOME

June 2021

\$175,171

June 2020

\$165,800

June 2021 Budget

\$184,181

For the month, slip income is below budget by \$9k, due to lower than anticipated temporary and transient berthing revenues. Slip income is higher than prior year by \$9k, due to higher assigned berthing revenue, offset by lower transient berthing revenue in the current year.



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TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

ITEM NUMBER 08 – INCIDENT REPORT
BOARD MEETING OF JULY 28, 2021

06/17/2021 Staff was informed of a man on B-dock putting a cigarette out on a vessel and appearing intoxicated. Staff confronted the individual and he said he was a crewmember from a commercial fishing vessel. MLHD staff called the captain and he stated that he just hired the crewmember the day before, but would have him gone within the hour.

06/19/2021 Staff got a call from a tenant on A-dock reporting that the vessel in slip A-20 was hit by another vessel. Staff went down to investigate and saw the offending vessel pulling up to the maintenance dock. MLHD Staff spoke with boat owner who was from B-dock and informed him of what happened, to which he was aware. Staff took down his information and passed it to the owner of the vessel that was hit.

07/16/2021 A tenant was on another tenant's vessel on A-dock where he fell and hit his head inside of the vessel. AMR and the Fire Department arrived on scene; the individual who fell became combative with responders and was ultimately restrained on a gurney and transported to the hospital. At this time Staff has yet to receive additional information but is following up.

No further incidents to report as of July 25, 2021



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Liz Soto

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

**ITEM-18- CONSIDER THE SUSPENSION OF THE DISTRICT PASSENGER VESSEL FEES THROUGH THE END OF 2021, ORDINANCE NO. 208
BOARD MEETING OF JULY 28, 2021**

On April 22, 2020, The Board of Harbor Commissioners adopted Ordinance 208, which in light of financial hardships created for residents and businesses by COVID-19 related disruptions in employment and business operations, authorized General Manager Razzeca to temporarily suspend the imposition of District Late Fees (for berth rentals, liveaboard fees and dry storage space rental) and Passenger Vessel Fees. The original term of the suspension was from April 22, 2020 through May 15, 2020. However, Ordinance 208 also provided General Manager Razzeca with authority to terminate or extend the suspension on an administrative basis as necessary and without further Board action, based in part on whether National, State or County restrictions on business and employment remain in effect. General Manager Razzeca is to provide a monthly report on the status of this matter and should receive input from the Board.

As of August 5, 2020, late fees on account balances were reinstated; however the Passenger Vessel fee has remained suspended. During the General Manager's presentation at the June 30, 2021 regular meeting the Board indicated that the General Manager should bring this item to our July meeting where the Board would consider suspending the fee for the remainder of the year 2021 with the fee to reinstate as of January 2022 allowing the Harbor businesses time to recover from the effects of the COVID 19 Pandemic.

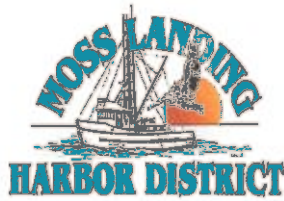
The Board should consider taking action approving the suspension of the passenger vessel fee for the remainder of the year 2021 with the fee resuming as of January 2022. Should the Board approve this action the General Manager will contact all businesses operating in the Harbor subject to the fee and provide update regarding the Board's action.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

ITEM-18- CONSIDER THE SUSPENSION OF THE DISTRICT PASSENGER VESSEL FEES THROUGH THE END OF 2021, ORDINANCE NO. 208

7/28/2021

REGULAR MEETING



BOARD OF COMMISSIONERS
Russell Jeffries
Tony Leonardini
Vincent Ferrante
James Goulart
Liz Soto

7881 SANDHOLDT ROAD
MOSS LANDING, CA 95039

TELEPHONE – 831.633.2461
FACSIMILE – 831.633.1201

GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

ITEM-19- CONSIDER SPECIAL ACTIVITY USE PERMIT FOR ARB INC. BOARD MEETING OF JULY 28, 2021

ARB Inc. will be replacing the gas main and services along Highway 1 from Dolan Road to Springfield Road and has asked the General Manager about the possible use of the old Pot Stop dirt lot in the Districts North Harbor for a staging and storage area during the project. ARB Inc. is interested in a space 100' x 75' (7500 square feet) of space. Using the price per square foot as listed in the Districts Ordinance Code the General Manager has determined that the monthly fee for the requested space would be \$3,375.

The items expected to be stored in the lot if approved are listed below:

1. Traffic Control Signage and K-Rail (Concrete Barriers)
2. Backfill Materials typically Class II Aggregate Base and Temporary Paving Material (Cut-back)
3. Pipe Storage to including 2 Inch HDPE Plastic Pipe. The pipe will be stored on reels and we will be inserting into the existing 4" Inch pipe.
4. PG&E may stage CNG Trucks (Compressed Natural Gas) during the by-pass process. This is a very safe process and would be used if needed to provide natural gas to the restaurant in the Marina during that phase of the project.
5. Construction Trucks and Misc. Equipment.

ARB Inc. expects the project to take place from July 19 - November 1, 2021, however GM Razzeca has told ARB Inc. that even if approved by the Board the upcoming demolition of the Port Stop Building may only allow their use of the space for the months of August and September 2021 depending on the timeframe of the demolition project beginning.

Included in the agenda packet is the ARB Inc. Special Activity Use permit application along with a photo of the area proposed for their use and a certificate of insurance naming the District as additional insured as is required with all permits issued by the District.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947

ITEM-19- CONSIDER SPECIAL ACTIVITY USE PERMIT FOR ARB INC.
7/28/21 REGULAR MEETING

The Board should consider approval of the Special Activity Use Permit allowing ARB Inc. to use approximately 7500 square feet of property in the old Pot Stop dirt lot for the use of storage and staging of equipment. Should the Board choose to approve the Special Activity Use Permit, the Board should also direct staff to include any special conditions that need to be added to the permit in the approval action so staff can include the conditions with the issued permit.



Moss Landing Harbor District

7881 Sandholdt Road
 Moss Landing, CA 95039-0010
 (831) 633-5417, Fax (831) 633-4537

SPECIAL ACTIVITIES USE PERMIT

**No application will be processed until payment of the Application Fee
 If Permit qualifies for issuance, no Permit will be issued until payment of the Permit Fee
 NOTE: All Special Activity Permits Must be Approved by the MLHD Board**

Section I - Applicant Information

Name	Paul Gallagher Division Manager
Mailing Address	4620 Westamerica Drive Suite A.
City, State, Zip Code	Fairfield Cal 94534
Telephone Number	(707) 789-4020, Cell (707) 580-9829

Section II - Permittee Information

Name of Individual or Organization	ARB Inc.
Mailing Address	26000 Commercentre Dr
City, State, Zip Code	Lake Forest Cal 92630
Telephone Number	(949) 598-9242 or Cell (707) 580-9829
Fax Number	(949) 454-7190
E-Mail Address	pgallagher@prim.com

Section III - Activity Information

Date(s) of Activity	7-19-21 thru 11-01-21
Specific Description of Activity (Attach additional pages if necessary)	ARB will be replacing the Gas Main and Services along Hwy 1 and would like to use the staging yard for storage of materials and equipment. This will not include any hazardous materials or equipment. The Project does include a combination of day work and night work.
Specific Location of Activity	Project length is from Dolan Road to Springfield Rd.

Number of Persons, Vessels, Vehicles	Crews will include 10 Construction Workers, and small equipment for excavation and Traffic Control.
Starting and Ending Time	Work Hours will typically be 6:30 to 6:00 pm
Location of Assembly Areas (If Any)	Shoulder of Hwy 1 as needed
Other Information	Construction Drawings attached

Section IV - Fee

Special Activities Permit Application Fee (\$ 20.100)	\$250.00
CEQA Review (\$20.240)	Not required
Special Activity Permit Fee	\$250.00

I hereby certify that the information contained in this application is true and accurate to the best of my knowledge. I further certify that I will faithfully comply with all Conditions of Permit that are required by the District and that I will assure that the permitted Activity is carried out in full compliance with all statutes, regulations, rules and ordinances of the District, and any other entity that may have jurisdiction over the Activity or the site.

APPLICANT



*You may qualify for a fee discount. Please refer to the District Ordinance Code and/or contact the Harbor at 831.633.2461.

Permit

Date of Permit - 7-09-21

I, Tommy Razzeca, General Manager of the Moss Landing Harbor District, certify that I have reviewed the information contained in the above application and have found such activity to be Categorically Exempt from the provisions of CEQA under Article 19, Class 23 of the CEQA Guidelines.

The activity as described above in Section III is permitted. The following conditions are imposed as a condition of permit:

- Permittee is required to remove all garbage, trash, litter and debris associated with its use of facility.
- Permittee shall remove from within the District boundaries any instruments, pipes, flags, and any other materials that may have been placed purposefully or accidentally pursuant to this Permit upon the earlier of the expiration of the permit, request by MLHD, or completion of the project for which this Permit was issued. The placement of any instrument, pipe, flag or other item by Permittee within the District's boundaries is conditioned, among other things, upon Permittee placing on the item using weather-proof, fade-proof and indelible writing material the contact information for Permittee, the date of placement of the item, and the expiration date of the permit under which the item was placed within the District's boundaries, all in legible lettering. Permittee is to monitor such item(s) to ensure that the identifying information is legible at all times. Any items not so identified will be subject to immediate removal by MLHD.
- Permittee shall provide District with emergency contact instructions associated with permitted use. Permittee shall provide a list of persons and organizations to contact in an emergency, along with the method of contact.
- **Permittee shall provide District with a Certificate of Insurance providing evidence of comprehensive liability and property damage coverage in the amount of one million dollars (\$1,000,000) for each accident/incident and one million dollars (\$1,000,000) in the aggregate. The Certificate shall name the Moss Landing Harbor District, its elected officials, officers, agents and employees as additional insured. The underlying policy shall remain in full force during the entire term of the use of District facilities. The District shall be notified at least 10 days prior to the policy being cancelled.**
- Permittee to embark/disembark all passengers from a location determined by Harbormaster. Permittee shall obey all instructions of District or law enforcement personnel. Permittee is not allowed to land anywhere other than at authorized location.
- Permittee shall comply with all applicable rules and regulations and obtain all licenses and permits required by its activity including, but not limited to, the California Department of Fish and Game and with the Moss Landing Harbor District Ordinances as the same may change from time to time.
- Neither permittee nor permittees' activities shall interfere with navigation of vessels in any waters under the Districts' jurisdiction.
- Neither permittee nor permittees' activities shall interfere with the Districts' dredging, pile driving or other construction activities.
- **ALL VEHICLES MUST PURCHASE AND DISPLAY PARKING PERMITS.**
- Permittee shall not contact or approach marine mammals except as permitted by appropriate governing agencies.
- Permit valid only so long as licenses and permits issued by any governing agency, including the United States Coast Guard and California Department of Boating and Waterways, if applicable, remain current and in force.
- Permittee shall provide the District with copies of any of the following that apply to permittees activity:

*** 07/09/2021
*** 7032 \$
\$FACLTU USE,

H:
W:
O:
SPACE:
LIV/BRD: 0
DATE IN: 07/21/09
DATE OUT: 07/21/09

**
Boat: Reg/Doc#:
Info: TANK: ?
Size: L: 40.0 B:12.0 D:4.0 H:0.0 W:.0
Bt. Make/Class:
Hull: TYPE: PROPLS:
Insurance:
Renewal:
EMail:
Tickler Date: 00/00/00

Reg. Exp:
SO SEC:
DR LISC:

CODES:

** LAST PAY DATE: 07/09/21 \$250.00

Wait/Transfer List: 00/00/00

DR LICENSE Information
STRG BOX Information
CAR LISC Information
PERMITS Information

DEPOSITS:

Security Deposit 0.00 Key Deposit 0.00

RECURRING CHARGES:

07/09/2021 Period 7 July 2021 \$FACLTU USE, 7032
CURRENT ACCOUNT

CREDITS	TOTAL	
	250.00	0.00

07/09/21 17519-poa cc ARB INC SPECIAL APP

* continued

Handwritten: Paid on Acc 7/9/21

